

(Email that can be sent to referred volunteers. May also consider using <u>www.volunteerspot.com</u> to schedule interviews)

## April 6, 2015

Congratulations,

You have been selected to interview for a teen volunteer position this summer at the Northwest Library, address.

What you need to bring to your interview:

- 1. your parent or guardian
- 2. your June and July calendar for schedule availability

Please pick a date and time for your interview. Only pick one date and one time. Please respond back to this e-mail by Friday April 10, 2015.

Tuesday April 7, 2015	2:00 - 2:30pm
7:00 - 7:30pm	2:30 - 3:00pm
7:30 - 8:00pm	
8:00 - 8:30pm	Monday April 13, 2015
8:30 - 9:00pm	5:00 - 5:30pm
	5:30 - 6:00pm
Wednesday April 8, 2015	6:00 - 6:30pm
5:00 - 5:30pm	6:30 - 7:00pm
5:30 - 6:00pm	
6:00 - 6:30pm	Sunday April 19, 2015
6:30 - 7:00pm	1:00 - 1:30pm
	1:30 - 2:00pm
Saturday April 11, 2015	2:00 - 2:30pm
1:00 - 1:30pm	2:30 - 3:00pm
1:30 - 2:00pm	
2:00 - 2:30pm	Monday April 20, 2015
2:30 - 3:00pm	5:00 - 5:30pm
	5:30 - 6:00pm
Sunday April 12, 2015	6:00 - 6:30pm
1:00 - 1:30pm	6:30 - 7:00pm
1:30 - 2:00pm	

Tuesday April 21, 2015 Tuesday April 28, 2015

 7:00 - 7:30pm
 7:00 - 7:30pm

 7:30 - 8:00pm
 7:30 - 8:00pm

 8:00 - 8:30pm
 8:00 - 8:30pm

 8:30 - 9:00pm
 8:30 - 9:00pm

If you have any questions, you may ask via e-mail at <a href="mailto:youremail here@metrolibrary.org">youremail here@metrolibrary.org</a> or calling 606-3568 and ask for Miss Rondia.

Thank you,

Rondia Banks

Your Library

Volunteer Supervisor