

(Email that can be sent to referred volunteers. May also consider using <u>www.volunteerspot.com</u> to schedule)

Congratulations:

We have selected you to be a 2017 Metro League Summer Teen Volunteer at _______.

It is time for you to attend our Construction Training.

There are two training times available for your convenience. You only need to attend one. Training is mandatory, so please respond to this e-mail letting us know which training you will be attending.

Saturday May 16 1:00pm – 3:00pm Thursday May 28 1:00pm – 3:00pm

Come and receive the tools you need to be a successful Metro League Summer Volunteer. If you have any questions or concerns, please e-mail <u>rbanks@metrolibrary.org</u> or call 606-3568 and ask to speak with <u>Miss Rondia</u>.

Thank You,

Rondia Banks

Volunteer Supervisor