

# Volunteer Training 2017

Your Location Here



# Introduction

- Icebreaker



# Why we need you!

- To grow smarter communities by supporting the library's strategic plan
- To increase community connection to the Library
- To encourage reading skills in the community



# Goals of Summer Reading 2017



Why are you here?



# Why are you here?

- To gain job training and work experience
- To develop skills including self-motivation and initiative
- To encourage camaraderie with like-minded teens



# What We Expect

- Yes, and... member service mentality - what can I offer each member?
- Smile, make eye contact, be friendly and provide a positive experience.
- Initiate assistance, explain the reading program, encourage participation.
- Refer situations you can't solve to a staff member.
- Log in and out each time you volunteer



# Who Will You Work With?

- List of Summer Supers and photo





# Library Tour



# Helping Members

- Be positive and proactive
- Yes, and!
- Use the buddy system!



## Slide 10

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### HP2

Consider using an expectations game

Heidi Port, 1/30/2017

# Accessing Summer Reading

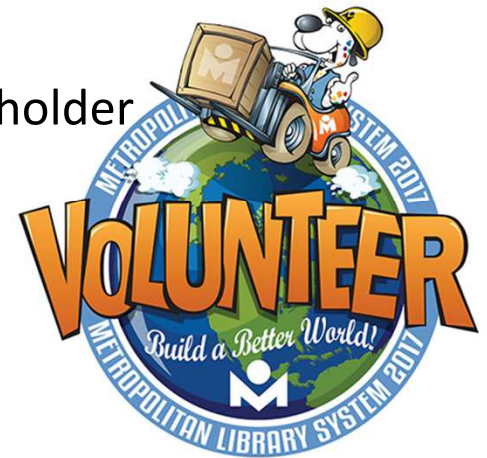


# Logging In to Summer Reading Software



# Participant Types

- Individuals
  - Those who sign up and participate by themselves
- Groups
  - A single account, but all goals are met collectively. Tracking is the same for the whole group
- Families
  - Multiple family members maintained by a primary account holder



# Review Beanstack Website



# Summer Reading Celebration Station

- Assists in or provides options for signing up
- Celebrate reaching goals by awarding earned incentives with gusto!
- Invites members to events (Neighborhood Arts, Reading Buddies, etc.)
- Promotes social media sharing #ireadfor20 and photo opportunities for members





# Reading Buddy Volunteer

- Encourages reading skills by listening to or reading with younger members
- Scheduled and advertised days and times are recommended.
- Additional Training to include tips and tricks for reading with children as well as in-person practice.



# Event Assistance and Craft Programs

- Count attendance
- Craft preparation and help with crafts
- Cleaning toys (daily), children's keyboards and computer area
- Shelving board books and straightening children's area – edging shelves
- Changing displays



# Job Shadowing

- Weeding
- Collection development
- Circulation
- Customer Service
- Shelving
- Dewey system



# Reminders

- Stick to your schedule – if you need to change contact \_\_\_\_\_
- Log in and out each time you volunteer!
- Volunteering is a no phone zone



# Why you are important

- Location specific value – identified by staff

