Shelf LIFE

Metropolitan LIBRARY SYSTEM

We grow smarter communities, one person at a time.

Literary Voices 2019 with Kristin Hannah

New York Times bestselling author of *The Nightingale*, Kristin Hannah, is the featured speaker for the 17th annual Literary Voices® dinner. The event will be held on Wednesday, September 25, 2019 at the Oklahoma City Golf and Country Club at 7pm.

Kristin Hannah is the author of more than 20 novels, including her most recent release *The Great Alone*, which will be released in paperback in September. *The Great Alone* illustrates an emotional family saga in Alaska post-Vietnam War. The novel was called "a tour de force" by *Kirkus Reviews*. The book has also been optioned for film production.

Hannah is best known for *The Nightingale*, which depicts the lives of two sisters in France who are separated during World War II. It evokes the question, "what would you do to survive?" and leaves the reader asking themselves who they would be in an unthinkable life or death situation. The novel is in pre-production for film.

Hannah's novel *Home Front* has also been optioned for film by 1492 Films, producers of the Oscar-nominated film The Help, and Chris Columbus is set to direct the film. Hannah's book *Firefly Lane* is being developed into a series for Netflix staring Katherine Heigl.

The Literary Voices® dinner benefits the Library Endowment Trust, whose funds support library services and programs. This year's event will also include the presentation of the Lee B. Brawner Lifetime Achievement Award. This Award will be given to Cliff Hudson for his work within the Sonic Corporation to promote literacy and education locally, regionally and beyond.

Staff Day is Almost Here! Get the Scoop!

The excitement is BUILDING for our 2019 Staff Development Day on October 14, 2019!

Are you ready for a day of learning and growing and most importantly, *building together for tomorrow*?

Registration emails have been sent out, so be sure to check your email and get registered. You can read more about the breakout sessions on the Intranet. You will receive a confirmation email once your registration is complete. Registration must be completed by Sept. 12, 2019.

Here are some things to remember about this year's Staff Development Day.

Building Together for Tomorrow.

This year's theme for Staff Development Day is *Building Together for Tomorrow*, and everything will be decked out LEGO-style! We chose this theme to focus our efforts, with the goal of growing and building together with our co-workers by developing skills that will help us best serve our customers.

There will be yummy food but bring snacks if you want.

Staff Development Day includes two meals. Continental breakfast will begin at 8am and put away at 9:30am. This will be buffet style and include assorted breakfast pastries, sliced seasonal fruit, berries and juices, water, coffee and herbal teas. Plated lunch entrees will include baked chicken picatta, herb-crusted seared salmon or quinoa (vegetarian) entrees. Lunch includes a house salad, green beans, carrots and mashed potatoes. Dessert will be assorted cakes.

Travel with a friend.

We encourage you to carpool, so plan accordingly. If you plan to carpool, you can simply mark the carpool box in the registration survey to meet other staff at a library location.

Dress for casual success.

Dress for Friday casual success – no suit and tie necessary. Please remember to bring your name tag as it is required and some temperature appropriate clothing. It gets very chilly in the sessions so bring a sweater.

Staff Day is Almost Here!

Staff Development Day is required.

To ensure that we maximize the resources entrusted to us, full-time staff are required to attend Staff Development Day. Part-time staff are welcome and encouraged to attend with supervisor approval. Situations may arise that prevent employees from attending Staff Development Day. It is possible that these circumstances may warrant an excused absence. (Note: an absence is only excused if approved by the Director of Human Resources.) If you are already aware of a conflict on the day of the event, please contact Kelley Hoffman to discuss your individual situation and needs. If you are unable to attend on the day of the event, please contact her as soon as possible to review your situation. Be sure to read the *Staff Development Day Attendance Requirements and Make-up Training* post on the Intranet HERE.

If you would like further information about Staff Development Day, be sure to visit the Staff Day page on the Intranet HERE.

LINKEDIN LEARNING

Lynda.com will officially become LinkedIn learning at the end of this month. Staff are encouraged to review the FAQ document on the Intranet prior to the launch to prepare for any questions our customers may ask about the transition.

The transition to LinkedIn learning will also include the following new and improved features.

* The number of courses will double – reaching over 13,000 courses available on LinkedIn Learning.

* Language learning courses will be added in English, French, German, Japanese, Spanish, Mandarin and Portuguese.

* Users will receive personalized content recommendations based on unique insights from LinkedIn.

This is an exciting upgrade to the online learning tools we are able to offer our customers. To communicate the transition from Lynda.com to LinkedIn Learning, the Marketing Department will send an email to current Lynda.com customers encouraging them to upgrade their Lynda.com account to a LinkedIn Learning account.

Any questions about the transition can be emailed to Kristine.magers@metrolibrary.org.

LEARNING
WITH Lynda.com® CONTENT

Did you know we have the online resource for all your car needs?

From getting a driver's license and purchasing a car to repairing a classic car – we have a database to help navigate through it all! Here are the online resources to know for all things automobile related.

☞ **Oklahoma Driving Practice Tests** – This resource is a perfect study aid! It includes multiple practice tests for car, motorcycle and CDL licenses. There are even practice tests in Spanish.

☞ **Consumer Reports** – Consumer Reports is a great place to begin researching cars or motorcycles to purchase. Reports include helpful information such as price, safety ratings, owner satisfaction, road tests and reliability.

☞ **Auto Repair Source** – Whether a customer is looking for simple battery replacement information or detailed wiring diagrams, they can be found on Auto Repair Source for cars from 1954 to present. From it's navigation layout to the quick access diagram images, repairs are quick and easy using Auto Repair Source.

☞ **Mitchell ProDemand (In Library Use Only)** – Find information on repair costs, recall information, service manuals, wiring diagrams, tire information, part numbers and more for cars from 1960 to present.

☞ **Small Engine Repair Reference Center** – For motorcyclists, boat owners and more this resource contains information to repair any small engine – even snowmobiles and tractors!

Grow with Google Programs in Full Swing

Picasso said you should never trust computers. Technology programs at our libraries may help restore your trust in technology.

Picasso also said, "[computers] can only give you answers." Therefore, becoming more tech savvy can only help you grow smarter, right?

Grow with Google programs are in full swing at our libraries. Programs include computer basics, skills workshops, resume boosters, coding clubs and more.

Our library customers can take charge of their learning by utilizing the free resources at their local library such as our Grow With Google programs, Capitol Hill Adult Engagement Specialist II Adam Farrari said.

"It makes me so happy when a student tells me they've found a cool new band or restaurant online, or that they've solved a problem with a creative Google search, or when they show me a nicely-formatted letter they've written outside of class," Farrari said.

Some things students have said they enjoy about the class include the ability to check out the Chromebooks, extensive personalized help, visual learning aids, handouts and one-on-one help.

Here's what some of our librarians are saying about their experience with the Grow With Google programs:

"*My suggestion to others teaching a Grow With Google course is go get helpers. I am utilizing the help of a teen volunteer. She has been enormously helpful. It keeps the class running smoothly so I am able to give a little one-on-one help so the rest of the class can continue to move forward with the material.***"** – Cindy Martin, VI Adult Engagement Specialist II

"*The Grow With Google classes have been well received by our customers. My suggestions to others would be to make use of the wisdom and experience of other librarians teaching classes like this.***"**– Elisabeth Wright, VI Teen Librarian

"*Leading the Grow with Google classes has been difficult but very rewarding. The Capitol Hill community has an urgent need for computer instruction, and it's been wonderful to see our programs helping dozens of people fill that need. Getting the program started took a lot of lesson-planning, training myself on Google software, and advertising.***"** – Adam Farrari, CH Adult Engagement Specialist II

"*The coding class was really effective. The kids learned a lot of coding! I think for kids, it took a while to get them to talk more to each other. I would suggest promoting more social interaction between the kids.***"** – Mary Cordova, CT Youth Engagement Specialist II

"*So far it has been a great success for our customers looking to grow their skills. It is also helping to build relationships. Our customers in those classes come back for multiple classes so it turns them into a regular customer.***"** – Sydney Ashby, SO Engagement Manager

Fun Fact:
According to the Pew Research Center, Americans look to libraries to teach digital literacy. The report detailed that respondents connect library support of digital literacy skills and employment, and view libraries as contributing to the economic health of the community. 75 percent of report respondents say libraries have been effective at helping people learn how to use new technologies.

Metropolitan LIBRARY SYSTEM | Grow with Google

HELLO!

Eva Cole
ED Access Specialist I

Haley Wayman
AL Access Specialist I

MiQuel Crane
VI Access Specialist I

Susan Curtiss
(rehire) DC Access Specialist I

Chelsey Gibson
VI Access Specialist I

Allison Haley
BUS Accounts Payable Technician

Madison Lucas
WA Access Specialist I

Tracy Mabry
(Rehire) BE Access Specialist II

Tamara Harris
ED Access Specialist II

Myaieshia Taylor
AL Access Specialist I

Miranda Thomas
CD Collection Development Supervisor

Larry White
OPS Director of Strategic Planning and Projects

CONGRATULATIONS!

Justin Herwig
SEC Surveillance Systems Technician to SEC Interim Security/Surveillance Supervisor

Megan Autaubo
AL Access Specialist II to DC Adult Engagement Specialist II

Danielle Bunner
ED Access Specialist I to ED Adult Engagement Specialist II

GOODBYE

Katherine Witzig
4 years, ED Access Specialist II

Michelle Merriman
3 years, NW Access Manager III

Saramarie "Sara" Azzun
1 year, ED Access Specialist I

Kori Contreras
5 years, MC Access Specialist I

Joshua Wells
2 months, CH Access Specialist I

Rebekah Russell
4 years, MC Engagement Specialist I

Jesus "Hayde" Saenz
8 months VI Access Specialist II

Carissa Owens
3 years, NW Access Specialist II

Clovis Conley
6 years, AL Access Specialist II

Philip Flick
1 year, NW Access Specialist II

Tayler Wolfe
3 months, WA Access Specialist I

Ruth Smith
2 years, SO Engagement Manager

RETIREMENTS

Debra Jackson
22 years, DIR Administrative Specialist-MTC

DIY Development
Microsoft Teams Quick Tips 24(m) 41(s)

As MLS says goodbye to Skype, we say Helloooo to Microsoft Teams! Want to learn more? EduBrite offers Microsoft Teams Quick Tips 24(m) 41(s) Microsoft Teams, the communication and teamwork hub of Office 365, was designed to help enterprise users meet, connect, and share their knowledge with others. In this course, instructor Nick Brazzi shares a series of concise tips that help Teams users sharpen their skills and leverage all that this communication tool has to offer. Each video is about a minute in length, so you can pick up insights in your spare moments. Learn tricks for working with messages and teams, customizing the interface, setting up notifications, running meetings, and more.

COMING UP

September 19
Commission Meeting at Del City Library

September 26
Staff Association Meeting at Capitol Hill Library

October 14
Columbus Day, All Libraries closed for staff to attend mandatory Staff Development Day

October 17
Commission Meeting at Southern Oaks Library

October 24
Staff Association Meeting at Ralph Ellison Library