

# ODL Annual Report - Fiscal Year: 2012

Finalized YESApproved YESLibrary: **WRIGHT LIBRARY**

ID: 9737

## Library Data and Demographics

Section Finalized YESEstimated Data? NO

Name:	WRIGHT LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	2101 Exchange		
City:	Oklahoma City	Zip:	73108-2625 (Street) (Mail)
Phone:	405-235-5035	Fax:	405-235-8938
Toll Free - 800#:			
Director's Email:	wright@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	1,426	489	1,915
County:	537,515	181,118	718,633
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <u>YES</u>
			If NO, Describe:

Director/Librarian:	Marie Nichols				
Person Completing:	Jon Rollman				
City Manager/Mayor:					
Number Of Branches:	0	BookMobiles:	0	Other Outlets:	0
Number Of Other Outlets:					

Note: City pop from MLS defined service area 2008

Total Staff FTE	1.06	MLS FTE	0	Librarian FTE:	0.75	Other FTE:	0.31
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# Library Data and Demographics(2)

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Square Footage For Library:	<input type="text" value="812"/>	Do you have meeting rooms?	<input type="text" value="NO"/>
Year Built:	<input type="text" value="1925"/>		
Housed in a building owned or maintained by local government or the system?	<input type="text" value="YES"/>		
Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?	<input type="text" value="NO"/>		
Total amount spent of building maintenance and/or rent:	<input type="text" value="\$7,360"/>		
Building maintenance and/or rent paid by:	<input type="text" value="SYSTEM"/>		
-- Specify if OTHER:	<input type="text"/>		

## US/State Districts/Representatives

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U.S. Congressional District:	<input type="text" value="USH-5 Lankford, James"/>
Oklahoma House District:	<input type="text" value="H-89 Hamilton, Rebecca"/>
Oklahoma Senate District:	<input type="text" value="S-46 McAffrey, Al (D)"/>

# Holdings

Section Finalized YES

Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	3,795	3,567	1,616	2,143
Juvenile:	1,553	1,460	400	376
<b>Total Bound:</b>	<b>5,348</b>	<b>5,027</b>	<b>2,016</b>	<b>2,519</b>
<b>Unbound</b> Current Serial Subscriptions (Non Electronic)				
	18	18	0	0
<b>Total Printed Materials:</b>	<b>5,366</b>	<b>5,045</b>	<b>2,016</b>	<b>2,519</b>

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	503	473	153	124
Downloadable Audio Titles:	0			
Video Materials:	312	309	156	107
Downloadable Video Titles:	0			
E-Books:	0	0	0	0
E-Serials:	0	0	0	0
Licensed Databases:	112	112	20	0
<b>Total Electronic Materials:</b>	<b>112</b>	<b>112</b>	<b>20</b>	<b>0</b>

Database Detail:	- Paid by your Library	- by other coop	- by State Library
	112	1	35
Licensed Databases:	Ancestry.com, Auto Repair Reference Center, HeritageQuest, Learning Express, Mitchell Repair (auto), Morningstar, NewsBank, NoveList, NoveList K-8, Reference USA		
Other Databases:	A to Z Maps Online, A to Z the USA, A to Z World Travel, Academic Search Premier (EbscoHost), AccessScience (McGraw-Hill)		

# Library Hours

Section Finalized YES

## Main/HQ

Hours open per week:	<input type="text" value="37.50"/>	Total Annual Hours:	<input type="text" value="1,950.00"/>
Hours after 5pm M-F:	<input type="text" value="1.50"/>		
Hours Sat, Sun:	<input type="text" value="7.50"/>		
Days Closed for Holidays:	<input type="text" value="3.00"/>		
Weeks open per year:	<input type="text" value="52.00"/>		

## Regular Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="09:30AM"/>	<input type="text" value="12:30PM"/>	<input type="text" value="01:00PM"/>	<input type="text" value="05:30PM"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="09:30AM"/>	<input type="text" value="12:30PM"/>	<input type="text" value="01:00PM"/>	<input type="text" value="05:30PM"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="09:30AM"/>	<input type="text" value="12:30PM"/>	<input type="text" value="01:00PM"/>	<input type="text" value="05:30PM"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="09:00AM"/>	<input type="text" value="12:30PM"/>	<input type="text" value="01:00PM"/>	<input type="text" value="05:00PM"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="09:00AM"/>	<input type="text" value="12:30PM"/>	<input type="text" value="01:00PM"/>	<input type="text" value="05:00PM"/>	<input type="text"/>	<input type="text"/>
Total Regular Hours Per Week						37.50

## Summer Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Summer Hours Per Week						0.00

## Reference/Circulation

Section Finalized YES

Estimated Data? NO

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### Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="8,571"/>	<input type="text" value="3,679"/>	<input type="text" value="12,250"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits:

## Borrowers

Section Finalized YES

Estimated Data? NO

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### Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="763"/>	<input type="text" value="255"/>	<input type="text" value="1,018"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

## Programs/InterLibrary

Section Finalized YES

Estimated Data? NO

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Programs	Number	Attendance
Summer 6/11 - 8/11      Note: Last Years Program	<input type="text" value="4"/>	<input type="text" value="91"/>
Other programs for children 7/11 - 6/12	<input type="text" value="3"/>	<input type="text" value="135"/>
Programs given for adults 7/11 - 6/12	<input type="text" value="3"/>	<input type="text" value="122"/>
Summer Teens 6/11 - 8/11      Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="23"/>
Programs given for teens 7/11 - 6/12	<input type="text" value="0"/>	<input type="text" value="0"/>
<hr/> <b>Total Programs:</b>		<input type="text" value="371"/>
Program Attendance Per Capita:		<input type="text" value="0.19"/>

**Continuing Education**

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# of Staff	# of Board	Total CEs
<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="5"/>

**Electronic Service and Internet Use**

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Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?  
Public  Staff:  Shared  Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter?

- If yes, which filter:

## Salaries and Benefits

Section Finalized YESEstimated Data? NO

### Salaries

Beginning Librarian's Annual Salary:	\$24,508.00
Director's Current Annual Salary:	\$31,559.00
Director's Hours Per Week:	30
Hourly Wage:	\$0.00
Salary @ On \$7.25 per hour:	\$11,310.00

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg):	\$0.00	Department Head:	\$0.00
Information Technology Director:	\$0.00	Selector:	\$0.00

## Board/Staff Data

Section Finalized YES

### Months The Board Meets

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time: 03:30PM

In which week? 3rd

Day of week: THUR

MeetFrequency MONTHLY

Number of Board Members: 0

Number of Staff Members: 2

## Equipment

Section Finalized YESPhotocopier? Automated Circulation System? Microfilm/Fiche Reader/Printer? Which automation system? Microcomputers? Windows Based? 

Number of microcomputers:

Public: Staff: Shared: Automated Public Access Catalog? Number of OPACs only: 

## Policies and Catalog

Section Finalized YES

### Policies

Friends of Library Group? Local Literacy Program? Friends  
Contact  
Name and  
AddressLiteracy Contact  
Name Phone- If NO, has Library Ever Had Friends? Written statement of purpose?  < Year last reviewed

## Library Staff

Section Finalized

Last Update with FY: **2012** Library: **WRIGHT LIBRARY**

Name Staff Count: 2 Total FTE: 1.06

	Title:	Type:	Education	Hours	CE?
<b>NICHOLS, MARIE</b>	Extension Specialist	Librarian		30.00	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>ONARSEE, ERIKA</b>	Library Aide (P-T)	Other		12.50	Y
FTE: <input type="text" value="0.31"/>	Certification: Certified? <input type="text"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y	

**Board Members**

Section Finalized

Last Update with FY: **2012**      Library: **WRIGHT LIBRARY**

Total Members: 0

Home Phone:

Business Phone:

- ,

Position:

Term Ends: