ODL Annual Report - Fiscal Year: 2012

Finalized <u>YES</u>   Approved <u>YES</u>

Library: **LUTHER LIBRARY**

ID: 9693

Library Data and Demographics

Section Finalized <u>YES</u>   Estimated Data? <u>NO</u>

Name: LUTHER LIBRARY

County: OKLAHOMA   Type: BR

Mail Address: SAME AS ST. ADDRESS

Street Address: 310 NE 3rd Street

City: Luther   Zip: 73054-9999   73054-9999
                                          (Street)   (Mail)

Phone: 405-277-9967   Fax: 405-277-9238

Toll Free - 800#:

Director's Email: luther@metrolibrary.org

Library's Web Page: www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	873	371	1,244
County:	537,515	181,118	718,633

County Service Area: 718   Square Miles   Do you serve all in county w/o charge? YES

                                            If NO, Describe:

Director/Librarian: Angela Paeltz

Person Completing: Jon Rollman

City Manager/Mayor:

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Number Of Other Outlets:

Note: City pop from MLS defined service area 2008

Total Staff FTE 1.69   MLS FTE 0   Librarian FTE: 1.69   Other FTE: 0

Library Data and Demographics(2)

Square Footage For Library: 1,800   Do you have meeting rooms? NO

Year Built: 1978

Housed in a building owned or maintained by local government or the system? YES

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report? NO

Total amount spent of building maintenance and/or rent: $2,536

Building maintenance and/or rent paid by: SYSTEM

  -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: USH-5 Lankford, James

Oklahoma House District: H-96 Moore, Lewis H.

Oklahoma Senate District: S-28 Coates, Harry (R)

Holdings

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	5,411	5,086	2,126	1,784
Juvenile:	2,509	2,358	637	941
Total Bound:	**7,920**	**7,444**	**2,763**	**2,725**
Unbound				
Current Serial Subscriptions (Non Electronic)	5	5	0	0
Total Printed Materials:	**7,925**	**7,449**	**2,763**	**2,725**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	848	797	244	122
Downloadable Audio Titles:	0			
Video Materials:	580	574	198	96
Downloadable Video Titles:	0			
E-Books:	0	0	0	0
E-Serials:	0	0	0	0
Licensed Databases:	111	111	20	0
Total Electronic Materials:	**111**	**111**	**20**	**0**

Database Detail:	- Paid by your Library	- by other coop	- by State Library
	111	1	35
Licensed Databases:	Ancestry.com, Auto Repair Reference Center, HeritageQuest, Learning Express, Mitchell Repair (auto), Morningstar, NewsBank, NoveList, NoveList K-8, Reference USA		
Other Databases:	A to Z Maps Online, A to Z the USA, A to Z World Travel, Academic Search Premier (EbscoHost), AccessScience (McGraw-Hill		

Library Hours

Main/HQ

Hours open per week:	47.00	Total Annual Hours: 2,444.00
Hours after 5pm M-F:	4.00	
Hours Sat, Sun:	7.50	
Days Closed for Holidays:	9.00	
Weeks open per year:	52.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun:						
Mon:	09:30AM	12:30PM	01:00PM	06:00PM		
Tues:	09:30AM	12:30PM	01:00PM	06:00PM		
Wed:	09:30AM	12:30PM	01:00PM	06:00PM		
Thurs:	09:30AM	12:30PM	01:00PM	06:00PM		
Fri:	09:00AM	12:30PM	01:00PM	05:00PM		
Sat:	09:00AM	12:30PM	01:00PM	05:00PM		

Total Regular Hours Per Week   47.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun:						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Annual Circulation Transactions

Adult	Juvenile:	**Total:**
33,502	15,322	48,824

Annual Circulation Transactions Per Capita: 39.25

Annual Library Visits: 25,243

Borrowers

Section Finalized   YES   Estimated Data?   NO

Number Of Registered Borrowers

Adult:	Juvenile:	**Total:**
750	898	1,648

Number of Family Cards: 0

Re-Register?   YES

If no to re-register, describe how borrowing records are kept up to date

Section Finalized <u>YES</u>   Estimated Data? <u>NO</u>

Programs		Number	Attendance
Summer 6/11 - 8/11	Note: Last Years Program	6	430
Other programs for children 7/11 - 6/12		0	0
Programs given for adults 7/11 - 6/12		48	1,003
Summer Teens 6/11 - 8/11	Note: Last Years Program	1	110
Programs given for teens 7/11 - 6/12		0	0
Total Programs:		**55**	**1,543**
Program Attendance Per Capita:			1.24

Continuing Education

# of Staff	# of Board	Total CEs
3	0	3

Electronic Service and Internet Use

Does your library provide electronic services?   YES
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?   YES

    Number of users annually   5,542

    Number of Headquarter/Main Internet Stations?   Total

Public   6   Staff: 2   Shared   0   8

    Internet access is via: DEDICATED

    Internet have WIFI?:   YES

    Type of connection: T1

    Does your library use an internet filter?   YES

        - If yes, which filter:

Salaries and Benefits

Section Finalized YES   Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	$24,508.00
Director's Current Annual Salary:	$32,604.00
Director's Hours Per Week:	30
Hourly Wage:	$0.00
Salary @ On $7.25 per hour:	$11,310.00

Other Salaries   (Annual)

Assistant or Deputy Director (Avg):	$0.00	Department Head:	$0.00
Information Technology Director:	$0.00	Selector:	$0.00

Board/Staff Data

Section Finalized   YES

Months The Board Meets

| X | Jan | X | Feb | X | Mar | X | Apr | X | May | X | Jun |
| X | Jul | X | Aug | X | Sep | X | Oct | X | Nov | X | Dec |

Board meeting time:	03:30PM
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members: 0

Number of Staff Members: 3

Equipment

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	NO	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public:	6		
Staff:	2	Automated Public Access Catalog?	YES
Shared:	0	Number of OPACs only:	0

Policies and Catalog

Policies

Friends of Library Group?	NO	Local Literacy Program?	NO

Friends Contact Name and Address:

Literacy Contact Name Phone:

- If NO, has Libary Ever Had Friends?   NO

Written statement of purpose?   YES   2011   < Year last reviewed

Library Staff

Last Update with FY: **2012** Library: **LUTHER LIBRARY**

Name   Staff Count: 3   Total FTE: 1.69

Name	Title:	Type:	Education	Hours	CE?
DELANO, DENNIS	Extension Specialist	Librarian		17.50	Y
FTE: 0.44 Certification: Certified? N Level: Year:				Hired This Year? N	
PAELTZ, ANGELA	Extension Specialist	Librarian		30.00	Y
FTE: 0.75 Certification: Certified? N Level: Year:				Hired This Year? N	
YOKLEY, GRANT	Extension Specialist	Librarian		20.00	Y
FTE: 0.50 Certification: Certified? N Level: Year:				Hired This Year? N	

Last Update with FY: **2012**   Library: **LUTHER LIBRARY**

Total Members: 0

Home Phone: Business Phone:

- ,

Position: Term Ends: