

ODL Annual Report - Fiscal Year: 2011

Finalized YESApproved YESLibrary: **VILLAGE PUBLIC LIBRARY**

ID: 9509

Library Data and Demographics

Section Finalized YESEstimated Data? NO

Name:	VILLAGE PUBLIC LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	10307 N PENN		
City:	Village	Zip:	73109- (Street) 73109- (Mail)
Phone:	405-755-0710	Fax:	405-606-3502
Toll Free - 800#:			
Director's Email:	ident@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	55,070	13,916	68,986
County:	537,515	181,118	718,633
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <u>YES</u> If NO, Describe:

Director/Librarian:	Lavetta Dent		
Person Completing:	Kay Bauman		
City Manager/Mayor:			
Number Of Branches:	0	BookMobiles:	0
		Other Outlets:	0
Number Of Other Outlets:			

Note: City pop from MLS defined service area 2008

Total Staff FTE	17	MLS FTE	2.5	Librarian FTE:	2	Other FTE:	12.5
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Library Data and Demographics(2)

Square Footage For Library:	<input type="text" value="14,044"/>	Do you have meeting rooms?	<input type="text" value="YES"/>
Year Built:	<input type="text" value="1990"/>		
Housed in a building owned or maintained by local government or the system?	<input type="text" value="YES"/>		
Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?	<input type="text" value="YES"/>		
Total amount spent of building maintenance and/or rent:		<input type="text" value="\$47,005"/>	
Building maintenance and/or rent paid by:		<input type="text" value="SYSTEM"/>	
-- Specify if OTHER:		<input type="text"/>	

US/State Districts/Representatives

U.S. Congressional District:	<input type="text" value="USH-5 Lankford, James"/>
Oklahoma House District:	<input type="text" value="H-83 McDaniel, Randy"/>
Oklahoma Senate District:	<input type="text" value="S-40 Branam, Cliff (R)"/>

Holdings

Section Finalized YES

Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	44,269	41,613	11,499	11,729
Juvenile:	20,997	19,527	3,352	3,908
Total Bound:	65,266	61,140	14,851	15,637
Unbound Current Serial Subscriptions (Non Electronic)				
	166	166	6	11
Total Printed Materials:	65,432	61,306	14,857	15,648

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	5,511	5,456	1,379	725
Downloadable Audio Titles:	0			
Video Materials:	5,118	5,067	1,736	778
Downloadable Video Titles:	0			
E-Books:	0	0	0	0
E-Serials:	0	0	0	0
Licensed Databases:	93	93	23	5
Total Electronic Materials:	93	93	23	5

Database Detail:	- Paid by your Library	- by other coop	- by State Library
	93	0	35
Licensed Databases:	Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank, NoveList, NoveList K-8, Reference USA,		
Other Databases:			

Library Hours

Section Finalized YES

Main/HQ

Hours open per week:	<input type="text" value="65.00"/>	Total Annual Hours:	<input type="text" value="3,380.00"/>
Hours after 5pm M-F:	<input type="text" value="17.00"/>		
Hours Sat, Sun:	<input type="text" value="8.00"/>		
Days Closed for Holidays:	<input type="text" value="11.00"/>		
Weeks open per year:	<input type="text" value="52.00"/>		

Regular Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="09:00AM"/>	<input type="text" value="06:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="09:00AM"/>	<input type="text" value="05:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Regular Hours Per Week						65.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Summer Hours Per Week						0.00

Reference/Circulation

Section Finalized YES

Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="372,953"/>	<input type="text" value="168,142"/>	<input type="text" value="541,095"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits:

Borrowers

Section Finalized YES

Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="24,910"/>	<input type="text" value="8,877"/>	<input type="text" value="33,787"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

Section Finalized YES

Estimated Data? NO

Programs	Number	Attendance
Summer 6/10 - 8/10 Note: Last Years Program	35	3,245
Other programs for children 7/10 - 6/11	142	2,556
Programs given for adults 7/10 - 6/11	236	4,513
Summer Teens 6/10 - 8/10 Note: Last Years Program	7	361
Programs given for teens 7/10 - 6/11	21	256
Total Programs:		441 10,931
Program Attendance Per Capita:		0.16

Continuing Education/Internet Use

Section Finalized YESEstimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="30"/>	<input type="text" value="0"/>	<input type="text" value="58"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?			Total
Public	<input type="text" value="15"/>	Staff: <input type="text" value="10"/> Shared <input type="text" value="0"/>	<input type="text" value="25"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter?

- If yes, which filter:

Salaries and Benefits

Section Finalized YESEstimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	\$52,540.00
Director's Current Annual Salary:	\$70,740.00
Director's Hours Per Week:	40
Hourly Wage:	\$0.00
Salary @ On \$7.25 per hour:	\$15,080.00

Other Salaries

(Annual)

Assistant or Deputy Director (Avg):	\$0.00	Department Head:	\$0.00
Information Technology Director:	\$0.00	Selector:	\$0.00

Board/Staff Data

Section Finalized YES

Months The Board Meets

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time: 03:30PM

In which week? 3rd

Day of week: THUR

MeetFrequency MONTHLY

Number of Board Members: 0

Number of Staff Members: 29

Equipment

Section Finalized YES

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Automated Public Access Catalog?

Staff:

Number of OPACs only:

Shared:

Policies and Catalog

Section Finalized YES

Policies

Friends of Library Group?

Local Literacy Program?

Friends Contact Name and Address

Literacy Contact Name Phone

- If NO, has Library Ever Had Friends?

Written statement of purpose?

< Year last reviewed

Library Staff

Section Finalized

Last Update with FY: **2011** Library: **VILLAGE PUBLIC LIBRARY**

Name Staff Count: 29 Total FTE: 17

	Title:	Type:	Education	Hours	CE?
ARMIJO, VINCENT	Page	Other		20.00	Y
FTE: <input type="text" value="0.50"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="text" value="N"/>	
ATLABACHEW, TAMERAT	Page	Other		20.00	Y
FTE: <input type="text" value="0.50"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="text" value="N"/>	
AUSTIN-MUNDEN, DEBORAH	Circ Clerk	Other		20.00	Y
FTE: <input type="text" value="0.50"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="text" value="N"/>	

BIELSTEIN, VAN	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
DENT, LAVETTA	Library Manager I	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
GADLIN, KRISTEN	Page	Other	2.67	Y
FTE: 0.07	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
GOLSHANI, RAMINA	Page	Other	7.00	Y
FTE: 0.18	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
GOSSET, DEBORAH	Page	Other	18.83	Y
FTE: 0.47	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
GRAY, SALLY	Associate Librarian	Librarian	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
HALL, MARY	Library Page	Other	19.33	Y
FTE: 0.48	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> Y <input type="checkbox"/>
HYLTON, NAJAH	Library Page	Other	19.33	Y
FTE: 0.48	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> Y <input type="checkbox"/>
JACKSON, SHANELLE	Circ Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
JO, PHIL	Page	Other	8.67	Y
FTE: 0.22	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
LINK, JULIANNA	Librarian	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
MARSHALL, GEORGE	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
MARTIN, CYNTHIA	Assoc Librarian	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>
MOODY, CAROL	Library Assistant	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/> N <input type="checkbox"/>

MORRIS, DEBORAH	Library Page	Other	16.00	Y
FTE: 0.40	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y

MYERS, LISA	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

MYSTER, RANDALL	Page	Other	7.08	Y
FTE: 0.18	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

NGUYEN, NGOC	Circulation Clerk	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

NORIEGA, SARA	Library Page	Other	14.67	Y
FTE: 0.37	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y

RICE, DIANE	Librarian	MLS	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

ROBINSON, SARA	Library Page	Other	13.00	Y
FTE: 0.33	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y

SCROGGINS, JANET	Library Page	Other	17.50	Y
FTE: 0.44	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y

SPENCER, REBECCA	Library Page	Other	15.83	Y
FTE: 0.40	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? Y

STAFFORD, ROSEMARY	Page	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

WEIGL, MALLORY	Assoc Librarian	Librarian	40.00	Y
FTE: 1.00	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

WILLIAMS, LINDA	Page	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/> N	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N

Board Members

Section Finalized

Last Update with FY: **2011** Library: **VILLAGE PUBLIC LIBRARY**

Total Members: 0

Home Phone:

Business Phone:

- ,

Position:

Term Ends: