

ODL Annual Report - Fiscal Year: 2009

☒ Finalized ☒ Approved

Library: JONES LIBRARY

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	JONES LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	111 E. Main		
City:	JONES	Zip:	73049-0425 (Street) (Mail)
Phone:	405-399-5471	Fax:	405-399-3679
Toll Free - 800#:			
Director's Email:	jones@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	824	275	1,099
County:	525,784	180,833	706,617
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
			If NO, Describe: <input type="text"/>

Director/Librarian: Jennifer Adkisson

Person Completing: Stuart Williamson, Researcher

Number Of Branches: BookMobiles: Other Outlets:

Note: City pop from MLS defined service area 2008

Total Staff FTE	<input type="text" value="0.5"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="0.5"/>	Other FTE:	<input type="text" value="0"/>
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Library Data and Demographics(2)

Square Footage For Library: Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	3,186	3,170	1,165	630
Juvenile:	1,845	1,836	367	203
Total Bound:	5,031	5,006	1,532	833
Unbound Current Serial Subscriptions (Non Electronic)				
	0.00	0.00	0.00	0.00
Total Printed Materials:	5,031.00	5,006	1,532	833

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	468.00	468.00	125.00	45.00
Video Materials:	162.00	162.00	35.00	15.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	7.00	0.00
Total Electronic Materials:	67.00	67	7	0

Database Detail:

- Paid by your Library	44
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center,
Dun and Bradstreet, HeritageQuest, Learning
Express, Mitchell Repair (auto), NewsBank,

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="19.00"/>	Total Annual Hours: <input type="text" value="988.00"/>
Hours after 5pm M-F:	<input type="text" value="1.00"/>	
Hours Sat, Sun:	<input type="text" value="4.00"/>	
Days Closed for Holidays:	<input type="text" value="3.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="9:30am"/>	<input type="text" value="1:30pm"/>	<input type="text" value="2:00pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="9:30am"/>	<input type="text" value="1:30pm"/>	<input type="text" value="2:00pm"/>	<input type="text" value="5:30pm"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="1:00pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 19.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="10,125"/>	<input type="text" value="3,403"/>	<input type="text" value="13,528"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="347"/>	<input type="text" value="217"/>	<input type="text" value="564"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/08 - 8/08	Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="34"/>
Other programs for children 7/08 - 6/09		<input type="text" value="2"/>	<input type="text" value="515"/>
Programs given for adults 7/08 - 6/09		<input type="text" value="10"/>	<input type="text" value="178"/>
Summer Teens 6/08 - 8/08	Note: Last Years Program	<input type="text" value="1"/>	<input type="text" value="21"/>
Programs given for teens 7/08 - 6/09		<input type="text" value="0"/>	<input type="text" value="0"/>
Total Programs:		<input type="text" value="14"/>	<input type="text" value="748"/>
Program Attendance Per Capita:			<input type="text" value="0.68"/>

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="4"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total
Public Staff: Shared

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$37,253"/>
Director's Current Annual Salary:	<input type="text" value="\$15,174"/>
Director's Hours Per Week:	<input type="text" value="20"/>
Hourly Wage:	<input type="text" value="\$0.00"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$6,760"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section FinalizedPhotocopier? Microfilm/Fiche Reader/Printer? Microcomputers?

Number of microcomputers:

Public: Staff: Shared: Automated Circulation System? Which automation system? Windows Based? Automated Public Access Catalog? Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group? Friends
Contact
Name and
AddressLocal Literacy Program? Literacy Contact
Name _PhoneWritten statement of purpose? Year last reviewed

Library Staff☒ Section Finalized

Last Update with FY

Library: JONES LIBRARY

Staff Count

1

Total FTE:

0.5

Name	Title:	Type:	Education	Hours	CE?
ADKISSON, JENNIFER	Extension Spc	Librarian	Some College	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

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Last Update with FY **2009** Library: **JONES LIBRARY**

Total Members: 0

Home Phone: Business Phone:

- ,

Position:

Term Ends: