

# ODL Annual Report - Fiscal Year: 2009

Finalized  Approved

Library: **BELLE ISLE LIBRARY**

## Library Data and Demographics

Section Finalized

Estimated Data?

Name:	<input type="text" value="BELLE ISLE LIBRARY"/>		
County:	<input type="text" value="OKLAHOMA"/>	Type:	<input type="text" value="BR"/>
Mail Address:	<input type="text" value="SAME AS ST. ADDRESS"/>		
Street Address:	<input type="text" value="5501 N. VILLA"/>		
City:	<input type="text" value="OKLA CITY"/>	Zip:	<input type="text" value="73112-7164"/> <input type="text" value="73112-7164"/> (Street) (Mail)
Phone:	<input type="text" value="405-843-9601"/>	Fax:	<input type="text" value="405-843-4560"/>
Toll Free - 800#:	<input type="text"/>		
Director's Email:	<input type="text" value="pdoss@metrolibrary.org"/>		
Library's Web Page:	<input type="text" value="www.metrolibrary.org"/>		
Population:	Adult	Juvenile	Total
City:	<input type="text" value="59,823"/>	<input type="text" value="20,521"/>	<input type="text" value="80,344"/>
County:	<input type="text" value="525,784"/>	<input type="text" value="180,833"/>	<input type="text" value="706,617"/>
County Service Area:	<input type="text" value="718"/> Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>	
		If NO, Describe: <input type="text"/>	

Director/Librarian:

Person Completing:

Number Of Branches:  BookMobiles:  Other Outlets:

Note:

Total Staff FTE  MLS FTE  Librarian FTE:  Other FTE:

## Library Data and Demographics(2)

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Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

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U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

**Holdings** Section FinalizedEstimated Data?  NO

<b>Printed Materials</b>	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	69,011	64,870	15,271	13,963
Juvenile:	29,509	27,443	3,723	2,742
<b>Total Bound:</b>	<b>98,520</b>	<b>92,313</b>	<b>18,994</b>	<b>16,705</b>
<b>Unbound</b>				
Current Serial Subscriptions (Non Electronic)	177.00	177.00	11.00	17.00
<b>Total Printed Materials:</b>	<b>98,697.00</b>	<b>92,490</b>	<b>19,005</b>	<b>16,722</b>
<b>Electronic Materials</b>				
	Physical Units	Titles	Added	Discarded
Audio Materials:	5,306.00	5,306.00	1,726.00	1,380.00
Video Materials:	4,375.00	4,375.00	1,284.00	1,242.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	7.00	0.00
<b>Total Electronic Materials:</b>	<b>67.00</b>	<b>67</b>	<b>7</b>	<b>0</b>

## Database Detail:

- Paid by your Library	44
- by other coop	0
- by State Library	23

## Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank,

## Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	70.00	Total Annual Hours: <span style="border: 1px solid black; padding: 2px;">3,640.00</span>
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	13.00	
Days Closed for Holidays:	15.00	

### Regular Hours

	Period 1		Period 2		Period 3	
Sun	1:00pm	6:00pm				
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

**Total Regular Hours Per Week 70.00**

### Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

**Total Summer Hours Per Week 0.00**

## Reference/Circulation

Section Finalized Estimated Data?  NO

### Annual Circulation Transactions

Adult	Juvenile:	<b>Total:</b>
<input type="text" value="526,300"/>	<input type="text" value="165,790"/>	<input type="text" value="692,090"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

## Borrowers

Section Finalized Estimated Data?  NO

### Number Of Registered Borrowers

Adult:	Juvenile:	<b>Total:</b>
<input type="text" value="32,784"/>	<input type="text" value="8,466"/>	<input type="text" value="41,250"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

## Programs/InterLibrary

Section Finalized      Estimated Data?  NO

<b>Programs</b>	<b>Number</b>	<b>Attendance</b>
Summer 6/08 - 8/08      Note: Last Years Program	9	1910
Other programs for children 7/08 - 6/09	68	866
Programs given for adults 7/08 - 6/09	308	4922
Summer Teens 6/08 - 8/08      Note: Last Years Program	2	168
Programs given for teens 7/08 - 6/09	9	226
<b>Total Programs:</b>	<b>396</b>	<b>8092</b>
Program Attendance Per Capita:		0.10

## Continuing Education/Internet Use

Section Finalized Estimated Data?  NO

### Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="29"/>	<input type="text" value="34"/>	<input type="text" value="0"/>

### Electronic Service and Internet Use

Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?  
Public  Staff:  Shared  Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

## Salaries and Benefits

Section Finalized Estimated Data?

### Salaries

Beginning Librarian's Annual Salary:	\$37,253
Director's Current Annual Salary:	\$74,630
Director's Hours Per Week:	40
Hourly Wage:	\$0.00
Salary @ On \$6.5 per hour:	\$13,520

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	\$0	Department Head	\$0
Information Technology Director:	\$0	Selector:	\$0

### Board/Staff Data

Section Finalized

#### Months The Board Meets

Jan
  Feb
  Mar
  Apr
  May
  Jun  
 Jul
  Aug
  Sep
  Oct
  Nov
  Dec

Board meeting time:   
 In which week?   
 Day of week:   
 MeetFrequency

Number of Board Members:   
 Number of Staff Members:

## Equipment

Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

## Policies and Catalog

Section Finalized

### Policies

Friends of Library Group?

Local Literacy Program?

Friends Contact Name and Address

Literacy Contact Name \_Phone

Written statement of purpose?

Year last reviewed

**Library Staff**

Section Finalized

Last Update with FY

Library: BELLE ISLE LIBRARY

Staff Count  Total FTE:

Name	Title:	Type:	Education	Hours	CE?
<b>BASSETT, CHRISTINE</b>	Librarian	<input type="text" value="MLS"/>	Masters In Library	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>BIDDLE, DEANNA</b>	Assoc Librarian	<input type="text" value="Librarian"/>	College Graduate	30	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>CALHOUN, DAVID</b>	Page	<input type="text" value="Other"/>	Some College	30	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>COBB, KIM</b>	Librarian	<input type="text" value="MLS"/>	Masters In Library	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>DOSS, PRISCILLA</b>	Library Manager II	<input type="text" value="MLS"/>	Masters In Library	40	Y
FTE: <input type="text" value="1"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>FRENCH, DAVID</b>	Librarian	<input type="text" value="MLS"/>	Masters In Library	40	Y
FTE: <input type="text" value="1"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>FRITSCH, KATHY</b>	Page	<input type="text" value="Other"/>	College Graduate	15.3	Y
FTE: <input type="text" value="0.3813"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>GLOVER, PATSY</b>	Page	<input type="text" value="Other"/>	Some College	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>HAMMONS, BRENDA ANN</b>	Page	<input type="text" value="Other"/>	College Graduate	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>HOLMBERG, LINDA J.</b>	Page	<input type="text" value="Other"/>	Some College	30	Y
FTE: <input type="text" value="0.75"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>JOHNSON, BARBARA</b>	Associate Librarian	<input type="text" value="Librarian"/>	Other Masters	40	Y
FTE: <input type="text" value="1"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>KIRBY, ROSE</b>	Page	<input type="text" value="Other"/>	Other Masters	14.3	Y
FTE: <input type="text" value="0.3563"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	
<b>MCELROY, MARY</b>	Circulation Clerk	<input type="text" value="Other"/>	College Graduate	20	Y
FTE: <input type="text" value="0.5"/>	Certification: Certified? <input type="text" value="N"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? N	

<b>MEEKS, ANN</b>	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>OKAPAL, RAINNA</b>	Circulation Clerk	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
<b>OVERSTREET, KYNDALL</b>	Page	Other	Some College	17.6	Y
FTE: 0.4407	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>PROVINE, CAROL</b>	Circulation Clerk	Other	High School	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>ROBERTUS, DEBBIE</b>	Asst Lib Mgr	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>SLUSAR, NANCY</b>	Page	Other	College Graduate	30	Y
FTE: 0.75	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>SMITH, DARCUS</b>	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>STEVENSON, VIVIAN</b>	Page	Other	College Graduate	19.1	Y
FTE: 0.4782	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>STOCKTON-HISS, BRENDA</b>	Tech Assistant	Other	College Graduate	19.3	Y
FTE: 0.4813	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>TAUCER, STANLEY</b>	Tech Asst.	Other	Some College	20.5	Y
FTE: 0.5125	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>THOMAS, TERRIE</b>	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>WHISENHUNT, PATRICIA</b>	Circulation Clerk	Other	Some College	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>WILBURN, JEAN</b>	Circulation Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>WOLFINGER, REGINA</b>	Circulation Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
<b>YORK, KATRINA</b>	Page	Other	College Graduate	20.3	Y
FTE: 0.5063	Certification: Certified? N	Level:	Year:	Hired This Year? Y	

ZUHDI, SELMA	Page	Other	Other Masters	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

## Board Members

Section Finalized

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Last Update with FY 2009 Library: BELLE ISLE LIBRARY

Total Members: 0

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	Home Phone:	Business Phone:
, - , Position:            Term Ends:		