

ODL Annual Report - Fiscal Year: 2008

Finalized Approved

Library: **SOUTHERN OAKS LIBRARY**

Library Data and Demographics

Section Finalized

Estimated Data? NO

Name:	SOUTHERN OAKS LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	6900 S WALKER		
City:	OKLA CITY	Zip:	73139- (Street) 73139- (Mail)
Phone:	405-631-4468	Fax:	405-606-3484
Toll Free - 800#:			
Director's Email:	rwayland@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	66,797	23,521	90,318
County:	522,205	179,602	701,807
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="checkbox"/> YES
			If NO, Describe: <input type="text"/>

Director/Librarian: Randy Wayland

Person Completing: Stuart Williamson

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="20.61"/>	MLS FTE	<input type="text" value="5"/>	Librarian FTE:	<input type="text" value="3.5"/>	Other FTE:	<input type="text" value="12.11"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	71,994	67,674	14,693	16,203
Juvenile:	29,758	27,675	4,620	5,355
Total Bound:	101,752	95,349	19,313	21,558
Unbound				
Current Serial Subscriptions (Non Electronic)	161.00	160.00	1.00	2.00
Total Printed Materials:	101,913.00	95,509	19,314	21,560
Electronic Materials				
	Physical Units	Titles	Added	Discarded
Audio Materials:	4,898.00	4,898.00	1,203.00	916.00
Video Materials:	4,059.00	4,059.00	1,085.00	1,027.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	3.00	15.00
Total Electronic Materials:	67.00	67	3	15

Database Detail:

- Paid by your Library	67
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, Ebsco Do-It-Yourself (auto/home/small engine), HeritageQuest,

Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	70.00	Total Annual Hours: 3,640.00
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	13.00	
Days Closed for Holidays:	15.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	1:00pm	6:00pm				
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week 70.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week 0.00

Reference/Circulation

Section Finalized Estimated Data? YES

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="438,796"/>	<input type="text" value="157,151"/>	<input type="text" value="595,947"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

Section Finalized Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="37,066"/>	<input type="text" value="13,861"/>	<input type="text" value="50,927"/>

Number of Family Cards:

Re-Register? YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary Section Finalized Estimated Data? NO

Programs	Number	Attendance
Summer 6/07 - 8/07 Note: Last Years Program	10	1946
Other programs for children 7/07 - 6/08	119	2502
Programs given for adults 7/07 - 6/08	157	3027
Summer Teens 6/07 - 8/07 Note: Last Years Program	7	678
Programs given for teens 7/07 - 6/08	71	1057
Total Programs:	364	9210
Program Attendance Per Capita:		0.10

Continuing Education/Internet Use

Section Finalized Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="31"/>	<input type="text" value="0"/>	<input type="text" value="19"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total
Public Staff: Shared

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits

Section Finalized Estimated Data?

Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$35,818"/>
Director's Current Annual Salary:	<input type="text" value="\$66,144"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$13,520"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$55,578"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data

Section Finalized

Months The Board Meets

- Jan
 Feb
 Mar
 Apr
 May
 Jun
 Jul
 Aug
 Sep
 Oct
 Nov
 Dec

Board meeting time:	<input type="text" value="3:30pm"/>
In which week?	<input type="text" value="3rd"/>
Day of week:	<input type="text" value="THUR"/>
MeetFrequency	<input type="text" value="MONTHLY"/>

Number of Board Members:	<input type="text" value="0"/>
Number of Staff Members:	<input type="text" value="29"/>

Equipment Section FinalizedPhotocopier? Automated Circulation System? Microfilm/Fiche Reader/Printer? Which automation system? Microcomputers? Windows Based?

Number of microcomputers:

Public: Staff: Shared: Automated Public Access Catalog? Number of OPACs only: **Policies and Catalog** Section Finalized**Policies**Friends of Library Group? Local Literacy Program? Friends
Contact
Name and
AddressLiteracy Contact
Name _PhoneWritten statement of purpose? Year last reviewed