

ODL Annual Report - Fiscal Year: 2008

☒ Finalized ☐ Approved

Library: **HARRAH PUBLIC LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	HARRAH PUBLIC LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	P.O. Box 893		
Street Address:	1930 N CHURCH AVE		
City:	HARRAH	Zip:	73045-9085 (Street) (Mail)
Phone:	405-454-2001	Fax:	405-454-0322
Toll Free - 800#:			
Director's Email:	harrah@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	4,250	1,675	5,925
County:	522,205	179,602	701,807
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe:	

Director/Librarian: Jo Nita White, Ext. Assistant

Person Completing: Stuart Williamson

Number Of Branches: BookMobiles: Other Outlets:

Note: City pop from MLS defined service area 2007

Total Staff FTE	<input type="text" value="2.49"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="1.5"/>	Other FTE:	<input type="text" value="0.99"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	11,290	10,613	3,489	3,478
Juvenile:	6,256	5,818	1,124	1,691
Total Bound:	17,546	16,431	4,613	5,169
Unbound Current Serial Subscriptions (Non Electronic)				
	47.00	47.00	0.00	0.00
Total Printed Materials:	17,593.00	16,478	4,613	5,169

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	944.00	944.00	187.00	145.00
Video Materials:	249.00	249.00	88.00	26.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	63.00	63.00	3.00	1.00
Total Electronic Materials:	63.00	63	3	1

Database Detail:

- Paid by your Library	63
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center,
Dun and Bradstreet, Ebsco Do-It-Yourself
(auto/home/small engine), HeritageQuest,

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="47.00"/>	Total Annual Hours: <input type="text" value="2,444.00"/>
Hours after 5pm M-F:	<input type="text" value="4.00"/>	
Hours Sat, Sun:	<input type="text" value="8.00"/>	
Days Closed for Holidays:	<input type="text" value="10.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="9:30am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="9:30am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="9:30am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="9:30am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="9:00am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="9:00am"/>	<input type="text" value="12:30pm"/>	<input type="text" value="1:00pm"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 47.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="39,630"/>	<input type="text" value="17,156"/>	<input type="text" value="56,786"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="2,248"/>	<input type="text" value="1,592"/>	<input type="text" value="3,840"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/07 - 8/07	Note: Last Years Program	9	348
Other programs for children 7/07 - 6/08		3	467
Programs given for adults 7/07 - 6/08		1	86
Summer Teens 6/07 - 8/07	Note: Last Years Program	1	39
Programs given for teens 7/07 - 6/08		0	0
Total Programs:		14	940
Program Attendance Per Capita:			0.16

Continuing Education/Internet Use☒ Section FinalizedEstimated Data? **Continuing Education**

# of Staff	# of Board	Total CEs
<input type="text" value="5"/>	<input type="text" value="0"/>	<input type="text" value="8"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?

	Public	Staff	Shared	Total
	<input type="text" value="4"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="6"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits

☒ Section Finalized Estimated Data?

Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$28,309"/>
Director's Current Annual Salary:	<input type="text" value="\$36,712"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$13,520"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data

☒ Section Finalized

Months The Board Meets

☒ Jan
 ☒ Feb
 ☒ Mar
 ☒ Apr
 ☒ May
 ☒ Jun
☒ Jul
☒ Aug
☒ Sep
☒ Oct
☒ Nov
☒ Dec

Board meeting time:
 In which week?
 Day of week:
 MeetFrequency

Number of Board Members:
 Number of Staff Members:

Equipment

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Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed