

ODL Annual Report - Fiscal Year: 2008

Finalized Approved

Library: **RONALD J NORICK DOWNTOWN LIBRARY**

Library Data and Demographics

Section Finalized

Estimated Data? NO

Name: RONALD J NORICK DOWNTOWN LIBRARY

County: OKLAHOMA Type: BR

Mail Address: SAME AS ST. ADDRESS

Street Address: 300 Park Ave

City: OKLA CITY Zip: 73102-3600 (Street) 73102-3600 (Mail)

Phone: 405-231-8650 Fax: 405-606-3895

Toll Free - 800#:

Director's Email: mpatton@metrolibrary.org

Library's Web Page: www.metrolibrary.org

Population:	Adult	Juvenile	Total
City:	36,222	12,755	48,977
County:	522,205	179,602	701,807

County Service Area: 718 Square Miles Do you serve all in county w/o charge? YES
If NO, Describe:

Director/Librarian: Mary Patton

Person Completing: Stuart Williamson

Number Of Branches: 0 BookMobiles: 0 Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE 28.88 MLS FTE 10.75 Librarian FTE: 3.3 Other FTE: 14.83

Library Data and Demographics(2)

Square Footage For Library: Do you have meeting rooms? Housed in a building owned or maintained by local government or the system?: Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report? Total amount spent of building maintenance and/or rent: Building maintenance and/or rent paid by: -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: Oklahoma House District: Oklahoma Senate District:

Holdings

 Section FinalizedEstimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	133,430	125,424	15,166	18,245
Juvenile:	34,684	32,256	2,954	3,076
Total Bound:	168,114	157,680	18,120	21,321
Unbound				
Current Serial Subscriptions (Non Electronic)	984.00	842.00	15.00	19.00
Total Printed Materials:	169,098.00	158,522	18,135	21,340
Electronic Materials				
	Physical Units	Titles	Added	Discarded
Audio Materials:	5,760.00	5,760.00	954.00	1,036.00
Video Materials:	4,457.00	4,457.00	869.00	2,559.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	180.00	131.00	16.00	72.00
Total Electronic Materials:	180.00	131	16	72

Database Detail:

- Paid by your Library	131
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, Ebsco Do-It-Yourself (auto/home/small engine), HeritageQuest,

Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	70.00	Total Annual Hours: 3,640.00
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	13.00	
Days Closed for Holidays:	15.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	1:00pm	6:00pm				
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week 70.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week 0.00

Reference/Circulation Section Finalized Estimated Data? **Annual Circulation Transactions**

Adult	Juvenile:	Total:
<input type="text" value="231,598"/>	<input type="text" value="71,329"/>	<input type="text" value="302,927"/>

Annual Circulation Transactions Per Capita: Annual Library Visits Per Capita: **Borrowers** Section Finalized Estimated Data? **Number Of Registered Borrowers**

Adult:	Juvenile:	Total:
<input type="text" value="27,428"/>	<input type="text" value="5,996"/>	<input type="text" value="33,424"/>

Number of Family Cards: Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary Section Finalized Estimated Data? NO

Programs		Number	Attendance
Summer 6/07 - 8/07	Note: Last Years Program	<input type="text" value="22"/>	<input type="text" value="2340"/>
Other programs for children 7/07 - 6/08		<input type="text" value="150"/>	<input type="text" value="3344"/>
Programs given for adults 7/07 - 6/08		<input type="text" value="431"/>	<input type="text" value="6334"/>
Summer Teens 6/07 - 8/07	Note: Last Years Program	<input type="text" value="5"/>	<input type="text" value="306"/>
Programs given for teens 7/07 - 6/08		<input type="text" value="17"/>	<input type="text" value="566"/>
Total Programs:		<input type="text" value="625"/>	<input type="text" value="12890"/>
Program Attendance Per Capita:			<input type="text" value="0.26"/>

Continuing Education/Internet Use
 Section Finalized Estimated Data? NO
Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="43"/>	<input type="text" value="0"/>	<input type="text" value="35"/>

Electronic Service and Internet Use

Does your library provide electronic services?
 (eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total

Public	<input type="text" value="45"/>	Staff:	<input type="text" value="26"/>	Shared	<input type="text" value="0"/>	<input type="text" value="71"/>
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Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$35,818"/>
Director's Current Annual Salary:	<input type="text" value="\$71,760"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$13,520"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$55,120"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data Section Finalized**Months The Board Meets**

Jan Feb Mar Apr May Jun
 Jul Aug Sep Oct Nov Dec

Board meeting time:
 In which week?
 Day of week:
 MeetFrequency

Number of Board Members:
 Number of Staff Members:

Equipment Section FinalizedPhotocopier? Automated Circulation System? Microfilm/Fiche Reader/Printer? Which automation system? Microcomputers? Windows Based?

Number of microcomputers:

Public: Staff: Shared: Automated Public Access Catalog? Number of OPACs only: **Policies and Catalog** Section Finalized**Policies**Friends of Library Group? Local Literacy Program? Friends
Contact
Name and
AddressLiteracy Contact
Name _PhoneWritten statement of purpose? Year last reviewed