

ODL Annual Report - Fiscal Year: 2007

☐ Finalized ☐ Approved

Library: **CHOCTAW LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	CHOCTAW LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	2525 Muzzy		
Street Address:	2525 Muzzy		
City:	CHOCTAW	Zip:	73020- (Street) 73020- (Mail)
Phone:	405-390-8418	Fax:	405-606-3269
Toll Free - 800#:			
Director's Email:	rczarski@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	9,418	3,283	12,701
County:	514,361	176,905	691,266
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe: <input type="text"/>	

Director/Librarian: ROSEMARY CZARSKI

Person Completing: Stuart Williamson, Researcher

Number Of Branches: BookMobiles: Other Outlets:

Note: City pop from MLS defined service area 2007

Total Staff FTE	<input type="text" value="7.47"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="3"/>	Other FTE:	<input type="text" value="4.47"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	26,735	25,131	6,079	3,177
Juvenile:	17,026	15,834	1,807	2,280
Total Bound:	43,761	40,965	7,886	5,457
Unbound Current Serial Subscriptions (Non Electronic)				
	82.00	82.00	10.00	1.00
Total Printed Materials:	43,843.00	41,047	7,896	5,458

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	4,345.00	4,345.00	717.00	474.00
Video Materials:	4,827.00	4,827.00	674.00	252.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	62.00	62.00	20.00	20.00
Total Electronic Materials:	62.00	62	20	20

Database Detail:

- Paid by your Library	62
- by other coop	0
- by State Library	23

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	61.00	Total Annual Hours: 3,172.00
Hours after 5pm M-F:	13.00	
Hours Sat, Sun:	8.00	
Days Closed for Holidays:	10.00	

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	8:00pm				
Tues:	9:00am	8:00pm				
Wed:	9:00am	8:00pm				
Thurs:	9:00am	8:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week 61.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="121,249"/>	<input type="text" value="71,787"/>	<input type="text" value="193,036"/>

Annual Circulation Transactions Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="5,424"/>	<input type="text" value="2,487"/>	<input type="text" value="7,911"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	15	1448
Other programs for children	7/06 - 6/07	146	2845
Programs given for adults	7/06 - 6/07	182	4771
Summer Teens 6/06 - 8/06	Note: Last Years Program	7	204
Programs given for teens	7/06 - 6/07	24	316
Total Programs:		374	9584
Program Attendance Per Capita:			0.75

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="14"/>	<input type="text" value="0"/>	<input type="text" value="15"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?			Total
Public	<input type="text" value="13"/>	Staff: <input type="text" value="7"/>	Shared <input type="text" value="0"/>
			<input type="text" value="20"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$34,424"/>
Director's Current Annual Salary:	<input type="text" value="\$53,476"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$10,712"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$63,336"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed