

ODL Annual Report - Fiscal Year: 2006

☒ Finalized ☐ Approved

Library: **HARRAH PUBLIC LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	HARRAH PUBLIC LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	1971 N CHURCH AVE		
City:	HARRAH	Zip:	73045-9085 (Street) (Mail)
Phone:	405-454-2001	Fax:	405-454-0322
Toll Free - 800#:			
Director's Email:	harrah@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	3,543	1,396	4,939
County:	509,359	175,184	684,543
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe:	

Director/Librarian: Jo Nita White Ext. Assistant

Person Completing: Stuart Williamson

Number Of Branches: BookMobiles: Other Outlets:

Note:

Total Staff FTE	<input type="text" value="2.278"/>	MLS FTE	<input type="text" value="0"/>	Librarian FTE:	<input type="text" value="2"/>	Other FTE:	<input type="text" value="0.278"/>
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Library Data and Demographics(2)

Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	11,620	10,923	3,128	3,138
Juvenile:	7,357	6,842	1,175	1,441
Total Bound:	18,977	17,765	4,303	4,579
Unbound Current Serial Subscriptions (Non Electronic)				
	47.00	47.00	2.00	0.00
Total Printed Materials:	19,024.00	17,812	4,305	4,579

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	985.00	985.00	220.00	126.00
Video Materials:	147.00	147.00	135.00	2.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	61.00	30.00	7.00	4.00
Total Electronic Materials:	61.00	30	7	4

Database Detail:

- Paid by your Library	161
- by other coop	0
- by State Library	23

Library Hours☒ Section Finalized

Main/HQ

Hours open per week: 47.00

Total Annual Hours: 2,444.00

Hours after 5pm M-F: 4.00

Hours Sat, Sun: 8.00

Days Closed for Holidays: 13.00

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:30am	12:30pm	1:00pm	6:00pm		
Tues:	9:30am	12:30pm	1:00pm	6:00pm		
Wed:	9:30am	12:30pm	1:00pm	6:00pm		
Thurs:	9:30am	12:30pm	1:00pm	6:00pm		
Fri:	9:00am	12:30pm	1:00pm	5:00pm		
Sat:	9:00am	12:30pm	1:00pm	5:00pm		

Total Regular Hours Per Week 47.00**Summer Hours**

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:30am	12:30pm	1:00pm	6:00pm		
Tues:	9:30am	12:30pm	1:00pm	6:00pm		
Wed:	9:30am	12:30pm	1:00pm	6:00pm		
Thurs:	9:30am	12:30pm	1:00pm	6:00pm		
Fri:	9:00am	12:30pm	1:00pm	5:00pm		
Sat:	9:00am	12:30pm	1:00pm	5:00pm		

Total Summer Hours Per Week 47.00

Reference/Circulation☒ Section FinalizedEstimated Data? **Annual Circulation Transactions**

Adult

Juvenile:

Total:Annual Circulation Transactions Per Capita: **Borrowers**☒ Section FinalizedEstimated Data? **Number Of Registered Borrowers**

Adult:

Juvenile:

Total:

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/05 - 8/05	Note: Last Years Program	10	507
Other programs for children 7/05 - 6/06		11	753
Programs given for adults 7/05 - 6/06		4	72
Programs given for teens 7/05 - 6/06		1	97
Total Programs:		26	1429
Program Attendance Per Capita:			0.29

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="15"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, InfoTrac)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total

Public	<input type="text" value="4"/>	Staff:	<input type="text" value="2"/>	Shared	<input type="text" value="0"/>	<input type="text" value="6"/>
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Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$33,093"/>
Director's Current Annual Salary:	<input type="text" value="\$32,261"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$10,712"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$70,990"/>
Information Technology Director:	<input type="text" value="\$77,896"/>	Selector:	<input type="text" value="\$53,321"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Automated Circulation System?

Microfilm/Fiche Reader/Printer?

Which automation system?

Microcomputers?

Windows Based?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Local Literacy Program?

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?

Year last reviewed