

## Warr Acres Service Plan for FY '12

- 1) **MLS Mission:** The Metropolitan Library System facilitates the free flow of information and ideas by providing access to materials, services and programs to Oklahoma County's diverse community.
- 2) **Current Library Information for the Warr Acres Library**

- a) **Description of Facility**

The Warr Acres Library, located at 5901 NW 63 in Warr Acres, Oklahoma, has served the residents of Warr Acres and northwestern Oklahoma City since 1967. The spacious 12,500 square foot building sits on the north side of NW 63 in the West Park Mall. The library was built with bonds issued in 1965 and with federal matching funds. The library's interior received a facelift in 2001 as new carpet, chairs & tables, shelving, and desks for the circulation and reference areas were purchased. In 2007, the library parking lot was resurfaced. The public restrooms received a facelift in the summer of 2009. The exterior of the library received a much needed coat of paint in 2010; some of the interior walls were also refreshed. One of the unique features of the library is the fireplace in the reading area. There is also an aquarium that continues to fascinate young children. The library has seating for 78 customers.

- b) **Community Profile**

According to the 2000 census, Warr Acres has a population of 9,735. Population estimates for the years since the census show a slight decrease in the city's population; this is not surprising since Warr Acres is completely surrounded by other municipalities and is almost completely developed. The population of Warr Acres is predominately white with 7.8% black, 2.5% Indian, 2% Asian, and 7.7% Hispanic. The minority populations appear to be increasing. Eighty-five percent of Warr Acres' residents are high school graduates and 23% have a bachelor's degree or higher. The median household income in 1999 dollars was \$36,187 with 7% of the families living below the poverty level. Many of the people who use the library do not reside in Warr Acres itself, but in Oklahoma City, Bethany, Yukon, or Piedmont. The demographics of the areas to the east and south of Warr Acres are very similar to the town's statistics (using surrounding zip codes). However, the areas north and west of Warr Acres have less Hispanics, higher attained educational levels, and significantly higher median household incomes.

Warr Acres has no central business district, no major industries, and no large retail stores. However, numerous small businesses can be found on MacArthur between the Northwest Expressway south to NW 36 Street. There are also several small businesses located on both NW 63 and NW 50 Streets. West Park Mall, where the library is located, has deteriorated significantly in the last two years; only two small stores are still in business. The local post office has been relocated to a newly remodeled Postal Service building just west of the library. The City Hall, the Police Department, and the Fire Station are located on NW 49 just west of MacArthur. The major road construction on MacArthur

between NW 63 and NW 50 was finally completed; the city hopes to add a center turn lane between NW 50 and 39<sup>th</sup> Expressway on MacArthur in the future. Warr Acres now has a hotel located on the NW Expressway just east of MacArthur; other new businesses have been built near the hotel. Construction has begun on a new housing development in Warr Acres called Cherokee Crossing; the area is located just south of the Northwest Expressway and east of MacArthur. Eventually, this area will have more than 200 new single family dwellings.

c) **Warr Acres Hours of Service**

Monday	9:00 a.m. – 9:00 p.m.
Tuesday	9:00 a.m. – 9:00 p.m.
Wednesday	9:00 a.m. – 9:00 p.m.
Thursday	9:00 a.m. – 9:00 p.m.
Friday	9:00 a.m. – 6:00 p.m.
Saturday	9:00 a.m. – 5:00 p.m.
Sunday	closed

Total hours of operation: 65

d) **Services**

i) **Materials collection (July '10)**

*Collection by Media Type:*

Books & Paperback Books	62,749
Periodicals	2,930
Cassettes	4
Video recordings	27
CDs (includes books on CD)	4,244
DVDs	4,006
Total	73,960

*Collection by Reading Level:*

Adult	40,134
Young Adult (high school)	2,134
Juvenile (grades 5-8)	8,024
Tween (grades 3-4)	5,842
Reader (grades 1-2)	3,519
Easy (Preschool-grade 2)	7,895

[The above does not include items located in Seasonal Storage (782), Foreign Language (292), Family Place (183), or Magazine (2927) as these areas contain materials from multiple reading levels; Music (2232) is also not included in a reading level.]

- ii) **CyberMARS.** The Warr Acres Library has four computers to access only the Library Catalog. Access to the library catalog is also available remotely through the library website at [www.metrolibrary.org](http://www.metrolibrary.org).
- iii) **Librarians** are available to provide the following: assistance in locating specific materials or information using print and electronic sources; instruction in the use of the library catalog, the Internet, and Microsoft programs; and readers advisory assistance. Library tours and program presentations by library staff can also be arranged.
- iv) **Computers.** Warr Acres currently has fifteen computers for public use and wireless access is available throughout the building.
- v) **Programs at Warr Acres**

Age	Program	Frequency
Ages 0-21/2	Play Time w/ stories	60 each year
Ages 0-3	Family Place Workshops	1-2 series per year
Ages 3-5	Preschool Storytimes	20-24 per year
Ages 3-5	Evening Storytimes	8 per year
K – 6	Various informational, craft, or storytelling programs	8-12 per year
K – 6	Summer programs such as Craft Days & Game Days	8 each year
YAs	Game Night	6 per year
YAs	Warr Acres summer programs based on SRP theme	2-4 each year
YAs	Various informational programs	4-6 per year
Adults	Various informational, craft, or how-to programs	8-10 per year
Adults	Warr Acres Book Club	1 per month
All ages	Family Christmas	1 each year

In addition to the above, Warr Acres hosts several programs arranged by Outreach throughout the year including the summer Neighborhood Arts Performances, Booktoberfest, and Winter Readfest. The Warr Acres Library also participates in the systemwide Summer Reading Program for preschoolers through teenagers. Oklahoma City-County Health Department schedules many Child Guidance Consultations and parenting programs as well. AARP provides tax assistance to our customers on an annual basis. ESL classes are held at the library throughout the school year.

- vi) **Public Room Space.** The Warr Acres Library has a 885 square foot meeting room with a center divider. 20 tables and 75 chairs are available for use as well as a podium with a microphone. The room can be reserved at the cost of \$10 per hour. There is also a glass display case near the entrance available to the public on a monthly basis.

e) **Staff by FTE**

<b>Position</b>	<b>FTE</b>
Manager	1
Librarian	4.5
Circulation Clerk	5
Technology Assist.	.75
Page	5

f) **Budget** for FY '10-'11 is \$ 1,982,726.00

g) **Statistics**

*Circulation by Media Type:*

Books & Paperback Books	388,139
Periodicals	10,402
Cassettes	278
Video recordings	799
CDs (includes books on CD)	50,254
DVDs	62,030
Total	511,902

*Circulation by Reading Level:*

Adult	293,610
Young Adult (high school)	17,299
Juvenile (grades 5-8)	45,188
Tween (grades 3-4)	32,965
Readers (grades 1-2)	21,394
Easy (Preschool – grade 2)	62,207

[The above does not include circulation figures for items located in Seasonal Storage (2,090), Foreign Language (778), Family Place (458), or Magazine (10,402) as these contain materials from multiple reading levels; Music (25,483) is also not included in a reading level.]

3) **MLS Strategic Plan—Your Inviting, Innovative Link to the World**

a) **Service Responses**

i) *Satisfy Curiosity: Lifelong Learning.*

- 1) All ages realize their library offers topics in a variety of formats they find captivating and enriching to their lives.
- 2) Residents see their library as a resource for introductions to an assortment of cultural, civic and/or community interests.

ii) *Visit a Comfortable Place: Public & Virtual Places.*

- 1) All ages appreciate their library for its designated places for quiet reading or studying and as a place for social or business activities.

- 2) All ages recognize their library as a great place both physically and virtually to interact with others due to the noteworthy opportunities provided.
- iii) *Know How to Find, Evaluate & Use Information: Information Fluency.*
  - 1) All visitors can expect library staff to have up-to-date knowledge, skills, and abilities to deliver library services.
  - 2) All ages can expect friendly guidance on how to locate the best information resources to meet their request or needs.
- iv) *Connect to the Online World: Public Internet Access.*
  - 1) All ages discover that their library has current equipment, tools and training for the public to responsibly access the digital world.
  - 2) Adults understand that using the Internet is beneficial to development for all ages.
  - 3) All ages recognize and use their library's website and its resources as an extension of the physical library.

**b) Service Responses to address FY '10-11; Satisfy Curiosity: Lifelong Learning**

- i) In an effort to make customers more aware of the variety of formats available, displays for all ages will contain other formats as well as books. In addition, companion materials lists/bookmarks mentioning available formats will be created for some of the displays.
- ii) To encourage lifelong learning, librarians will promote reading/library use at two or more local schools by encouraging class visits to the library or visiting the schools and doing presentations in the fall of 2011.
- iii) In order to become more involved in the community and serve as a better resource for information, contact will be made with local civic leaders in addition to the city council and mayor of Warr Acres.

**c) Review of Previous Year's Objectives**

Regarding the first goal of making the library a more welcoming place by changing the lobby area, requests for a new pamphlet/flyer displayer and some wire newspaper stands were included in the current budget. These items will be ordered in October.

Regarding the second goal of making the library a more welcoming place outside, funds for landscaping were included in the current budget. We plan to replace some overgrown bushes in the parking island, redo the side bushes, as well as suggestions from the landscaping company.

Regarding the need for "quiet areas" in the building, some separation of the tables can be done once the reference collection is interfiled. There should be floor space for a couple of tables as well as future self service reserves shelving.