

Warr Acres Service Plan for FY '08

- 1) **MLS Mission:** The Metropolitan Library System facilitates the free flow of information and ideas by providing access to materials, services and programs to Oklahoma County's diverse community.
- 2) **Current Library Information for the Warr Acres Library**

- a) **Description of Facility**

The Warr Acres Library, located at 5901 NW 63 in Warr Acres, Oklahoma, has served the residents of Warr Acres and northwestern Oklahoma City since 1967. The spacious 12,500 square foot building sits on the north side of NW 63 in the West Park Mall. The library was built with bonds issued in 1965 and with federal matching funds. The library's interior received a facelift in 2001 as new carpet, chairs & tables, shelving, and desks for the circulation and reference areas were purchased. One of the unique features of the library is the fireplace in the reading area. There is also an aquarium that continues to fascinate young children. The library has seating for 72 customers.

- b) **Community Profile**

According to the 2000 census, Warr Acres has a population of 9,735. Population estimates for the years since the census show a slight decrease in the city's population; this is not surprising since Warr Acres is completely surrounded by other municipalities and is almost completely developed. The population of Warr Acres is predominately white with 7.8% black, 2.5% Indian, 2% Asian, and 7.7% Hispanic. The minority populations appear to be increasing. Eighty-five percent of Warr Acres' residents are high school graduates and 23% have a bachelor's degree or higher. The median household income in 1999 dollars was \$36,187 with 7% of the families living below the poverty level. Many of the people who use the library do not reside in Warr Acres itself, but in Oklahoma City, Bethany, Yukon, or Piedmont. The demographics of the areas to the east and south of Warr Acres are very similar to the town's statistics (using surrounding zip codes). However, the areas north and west of Warr Acres have less Hispanics, higher attained educational levels, and significantly higher median household incomes.

Warr Acres has no central business district, no major industries, and no large retail stores. However, numerous small businesses can be found on MacArthur between the Northwest Expressway south to NW 36 Street. There are also several small businesses located on both NW 63 and NW 50 Streets. The local post office is located behind the library building. The City Hall, the Police Department, and the Fire Station are located on NW 49 just west of MacArthur. Currently, road construction on MacArthur between NW 63 and NW 50 appears to be adversely affecting business at the library; hopefully, the project will be finished by the end of the year.

c) **Warr Acres Hours of Service**

Monday	9:00 a.m. – 9:00 p.m.
Tuesday	9:00 a.m. – 9:00 p.m.
Wednesday	9:00 a.m. – 9:00 p.m.
Thursday	9:00 a.m. – 9:00 p.m.
Friday	9:00 a.m. – 6:00 p.m.
Saturday	9:00 a.m. – 5:00 p.m.
Sunday	closed

Total hours of operation: 65

d) **Services**

i) **Materials collection (July '06)**

Collection by Media Type:

Books & Paperback Books	67,303
Periodicals	5,423
Cassettes	538
Video recordings	2,507
CDs (includes books on CD)	3,601
DVDs	1,261
Total	80,633

Collection by Reading Level:

Adult	42,290
Young Adult (high school)	2,129
Juvenile (grades 5-8)	10,744
Tween (grades 3-4)	5,592
Reader (grades 1-2)	3,471
Easy (Preschool-grade 2)	7,522

[The above does not include items located in Seasonal Storage (766), Foreign Language (181), Family Place (233), or Magazine (5423) as these areas contain materials from multiple reading levels; Music (2228) and Vertical File (55) are also not included.]

- ii) **CyberMARS.** The Warr Acres Library has six Library Catalog only computers. Access to the library catalog is also available remotely through the library website at metrolibrary.org.

- iii) **Librarians** are available to provide the following: assistance in locating specific materials or information using print and electronic sources; instruction in the use of the library catalog, the Internet, and Microsoft programs; and readers advisory assistance. Library tours and program presentations by library staff can also be arranged.

- iv) **Computers.** Warr Acres currently has ten computers for public use and wireless access is available throughout the building.

v) **Programs at Warr Acres**

Age	Program	Frequency
Ages 0-3	Play Time w/ stories	60 each year
Ages 0-3	Family Place Workshops	1-2 series per year
Ages 3-5	Preschool Storytimes	24 per year
K – 6	Various informational, craft, or storytelling programs	8-12 per year
K – 6	Summer programs such as Meet Community Leaders, Craft Days, Game Days	14 each year
YAs	Socrates Cafe	4-6 per year
YAs	Warr Acres summer programs based on SRP theme	2-4 each year
YAs	Various informational programs	4-6 per year
Adults	Various informational, craft, or how to programs	8-10 per year
Adults	Coffee Break	1 per month
Adults	Warr Acres Book Club	1 per month
All ages	Family Christmas	1 each year

In addition to the above, Warr Acres hosts several programs arranged by Outreach throughout the year including the summer Neighborhood Arts performances. The Warr Acres Library also participates in the systemwide Summer Reading Program for preschoolers through teenagers. Oklahoma City-County Health Department schedules many preschool screenings and parenting programs as well.

- vi) **Public Room Space.** The Warr Acres Library has a 885 square foot meeting room with a center divider. 20 tables and 75 chairs are available for use as well as a podium with a microphone. The room can be reserved at the cost of \$10 per hour. There is also a glass display case near the entrance available to the public on a monthly basis.

e) **Staff by FTE**

Position	FTE
Manager	1
Librarian	4.5
Circulation Clerk	5
Technology Assist.	.75
Page	2.8

f) **Budget** for FY '07 is \$1,071, 937.00

g) **Statistics**

Circulation by Media Type:

Books & Paperback Books	351,544
Periodicals	7,764
Cassettes	8,351
Video recordings	52,575
CDs (includes books on CD)	49,225
DVDs	21,047
Total	490,506

Circulation by Reading Level:

Adult	271,582
Young Adult (high school)	9,529
Juvenile (grades 5-8)	51,190
Tween (grades 3-4)	30,357
Readers (grades 1-2)	21,300
Easy (Preschool – grade 2)	64,047

[The above does not include circulation figures for items located in Seasonal Storage (1895), Foreign Language (369), Family Place (452), or Magazine (7764) as these contain materials from multiple reading levels; Music (32,001) and Vertical File (19) are also not included.]

3) **MLS Strategic Plan**

a) **Service Responses**

- i) *Lifelong Learning.* The Library will provide services that address self-directed, personal development opportunities.
- ii) *Career & Business Information.* The Library will provide services and resources to serve the need for information related to business, career, work, entrepreneurship, personal finances and obtaining employment.
- iii) *Current Topics & Popular Titles.* The Library will provide current topics and popular titles to help fulfill community residents' appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences.
- iv) *General Information.*
 - 1) The Library will provide services for the information and technology needs of this community on a broad array of topics related to work, school and personal life.
 - 2) The Library will provide a staff skillful in determining users' needs and in locating relevant information that satisfies those needs.
 - 3) The Library will provide friendly and efficient customer service consistently exceeding customer expectations.
- v) *Community Referral.* The Library will cultivate and maintain strategic relationships with local organizations to improve the local awareness of the economic and informational value of libraries to a community.
- vi) *Cultural Awareness & Local History.*
 - 1) The Library will offer services that cultivate an understanding of world cultures.

- 2) The Library will provide services that cultivate local history and genealogy.
 - vii) *Public Place*. The Library will provide services that inform the public and meet the needs of people to interact with others and participate in public discourse about community issues.
- b) **Other Responses**
- i) *Financial*. The Library will have the funds to achieve the facilities and service responses.
 - ii) *Facilities*. The Library will provide inviting and well-maintained facilities to achieve our service responses.
- c) **Service Responses to address FY '08**
- i) In accordance with the *Lifelong Learning* response and *General Information #1*, the book collection at Warr Acres will be thoroughly weeded by June '08 so that unused materials are removed and more space is available for materials on topics used by customers. The number of programs offered, especially children's programs, will be reduced so that more staff time is available for maintenance of the collection.
 - ii) In accordance with the *Facilities* response, a request to have the exterior of the library painted will be in the FY '08 budget. We await the refurbishing of our public restrooms, something that was planned but not completed a few years ago; if funds are not available this fiscal year, a request for funds should be included in the FY '08 budget.
- d) **Review of Previous Year's Objectives.**

Most of the objectives in last year's Service Plan dealt with maintaining what has been happening at Warr Acres. These included such services as providing ESL classes and Parent/Child Workshops, communicating customer information requests to Materials Selection, giving great customer service, and attending local events and functions.

One of the objectives under the *Public Place* response did involve something new. In the fall of 2005, the Warr Acres Library started Socrates Café, a monthly program for teens where they can gather together and share ideas. There has been enough interest in this program to continue scheduling Socrates Café on a regular basis.