Access to Services
AS 300.1 Proposals for New Software
Revised: 3/94, 6/16

Requests and proposals for new software should be directed to the staff person's supervisor. Supervisors may then discuss the request with location assistant managers or managers, or departmental leadership. If it is determined the software is needed for library-related business, and the budget permits, a request may be made in writing to the Director of Information Technology for consideration. A response will be provided within 30 days.