



METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, May 19, 2011, 3:30 p.m.

The Village Library
10307 N. Penn
The Village, OK 73120
(Telephone: 755-0710)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Fran Cory, Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #100 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 4:00 pm CONSENT DOCKET (#100 - #104)

- Document #101 – Approval of Minutes of April 21, 2011 Meeting
- Document #102 – Acceptance of Review of Expenditures for April 2011
- Document #103 – Contract Awards & Purchases
 - Item A: Professional Services Contract for Annual Audit Services
 - Item B: Janitorial and Pest Control Services
- Document #104 – Request for Transfer of Funds

4:00 – 4:15 pm COMMITTEE REPORTS

- Document #105 – Discussion, Consideration, and Possible Action: Report and Recommendation from Nominating Committee

4:15 – 4:30 pm REPORTS AND RECOMMENDATIONS FROM ADMINISTRATION

- Document #106 – Discussion, Consideration and Possible Action: Retirement Plans – Document Changes

4:30 – 4:40 pm SPECIAL PRESENTATIONS

- *Volunteer Appreciation* – Heidi Port, Volunteer Coordinator

4:40 – 4:50 pm INFORMATION REPORTS

- Document #107 – MLS April 2011 Library Visits
- Document #108 – MLS April 2011 Circulation Report
- Document #109 – MLS April 2011 Computer Usage Report
- Document #110 – MLS April 2011 System Reserve Report

4:50 – 4:55 pm EXECUTIVE DIRECTOR'S REPORT

4:55 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

June 16, 2011

Downtown Library, 300 Park Avenue, Oklahoma City, OK 73102

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in May 2011:

<u>Employees</u>	<u>Years of Service</u>
Felicia Ann Hayes, Computer Operator, Information Technology	5
Jerry C. Nance, Security Officer, Downtown	5
Kendra Michelle Williams, Library Page, Del City	5
Teresa Annette Goggins, Webmaster, Planning	10

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: April 21, 2011

TIME: 3:30 pm

MEETING PLACE: Belle Isle Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 15, 2010. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Midwest City Library and Downtown Library, 300 Park Avenue, Oklahoma City, on April 19, 2011, in conformity with the Oklahoma Open Meeting Act §311.

Members

PRESENT:

Bose' Akadari
Nancy Anthony
Cynthia Friedemann
Helene Harpman
Jose Jimenez
Willa Johnson
Carolyn Leslie
Penny McCaleb
Tracy McGehee
Lori Nelson
Kim Patterson
Hugh Rice
Vanna Shaw
Judy Smith, Vice-Chair
Beth Toland
Greg Womack
Fran Cory, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Ralph Bullard
Mick Cornett, Mayor of Oklahoma City
Deanna Hannah
Tracy McDaniel
Brenda Palmer
Mukesh Patel
Jim Shonts
Alyne Strube

Estimate of general public and staff attending: 24

I. The meeting was called to order at 3:31 p.m. by Mrs. Fran Cory, Chair.

Roll was called to establish a quorum. Present: Akadiri, Anthony, Friedemann, Harpman, Jimenez, Johnson, Leslie, McCaleb, McGehee, Patterson, Rice, Shaw, Smith, Toland, Cory, (Arrived: Womack, 3:32; Nelson, 3:37).

II. Mrs. Cory introduced Ms. Katrina Prince, Manager of Library Operations for the Bethany Library. Ms. Prince welcomed the Commission and provided details of events at the Bethany Library.

III. Mrs. Cory called for comments from the general public. There were none.

IV. Mrs. Cory called for Presentation of Service Certificates for April 2011: Daniel Fields, Librarian, Bethany Library ~ 10 years of service; Mary R. McElroy, Circulation Clerk, Belle Isle Library ~ 10 years of service; Anne G. Fisher, Director of Information Technology, Information Technology ~ 30 years of service.

V. Mrs. Cory presented the Consent Docket: Document #91 – Approval of Minutes of March 17, 2011 Meeting; Document #92 – Acceptance of Review of Expenditures for March 2011; Document #93 – Contract Awards and Purchases.

Mrs. Beth Toland referred to Item C: Roof Replacement for Four Libraries on Contract Awards Document #93. The Total amount for the roof replacement is off by one cent. The total amount should be \$1,053,849.11.

Discussion Followed.

Mrs. Cory called for a motion.

Mrs. Judy Smith moved to accept the consent docket with the correction to the Contract Awards as stated above. Mrs. Willa Johnson seconded. No further discussion, motion passed unanimously.

VI. Mrs. Cory presented Document #94 – Discussion, Consideration, and Possible Action: Resolution of Appreciation ~ Mr. David Greenwell.

Mrs. Cory read the resolution and called for a motion to approve.

Mrs. Beth Toland moved to approve the Resolution of Appreciation for Mr. David Greenwell. Mrs. Penny McCaleb seconded. Motion passed unanimously. Discussion and congratulations followed.

VII. Mrs. Cory presented Document #95 – Discussion, Consideration and Possible Action: Defined Benefit Plan – Document Changes.

Mr. Ken Culver with Pension Solutions, inc. explained the document changes. The changes will not affect the basic benefits of the plan, but will bring the plan into compliance with changes in the law.

Questions and discussion followed.

Mrs. Cory called for a motion.

Mrs. Nancy Anthony moved to approve the document Changes for the Metropolitan Library System Defined Benefit Plan. Mr. Hugh Rice seconded. No further discussion, motion passed unanimously.

VIII. Mrs. Cory referred to Special Presentations and called on Ms. Suzie Symcox, co-chair of 2011 Literary Voices, for an update on the event.

Ms. Symcox reported the annual Literary Voices event was held at the Oklahoma City Country Club on April 1. This year's event, featuring former First Lady Laura Bush, was the most successful in the history of Literary Voices. Discussion followed.

Mrs. Cory then called on Ms. Kim Terry, Director of Marketing and Communications.

Ms. Terry reported last week was National Libraries week. She shared a video that ALA put together which told some great stories about what libraries mean to people and how libraries impact them.

Additionally, Ms. Terry screened the recent eMedia commercial made by MLS and discussed its impact on eMedia circulation and awareness. Questions and discussion followed.

IX. Mrs. Cory referred to the Information Reports.

- Document #96 – MLS March 2011 Library Visits Report
- Document #97 – MLS March 2011 Circulation Report
- Document #98 – MLS March 2011 Computer Usage Report
- Document #99 – MLS March 2011 System Reserve Report

Questions and Discussion followed.

X. Mrs. Cory called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris reported that Mrs. Glenda Choate, Commission member from Jones, has resigned from the commission effective immediately for personal reasons. Mrs. Choate will be missed. She has been on the Commission for four years and has represented Jones very well.

Mrs. Morris informed the Commission that the Singer group continues to work with library staff on completion of the compensation and classification study. Additionally, Laura Francisco, one of the consultants, will be coming to our system in May to meet with the administrative team and the project review committee.

Mrs. Morris reported that Anne Fischer, Director of Information Technology, was invited to serve as a grant reviewer for 2011 Oklahoma Educational Technology Trust grants.

Mrs. Morris acknowledged Edmond Library Manager Angela Thornton, Midwest City library manager, Chris Kennedy, and Midwest City staffers Suzette Felton and Tracey Thompson, who joined her and other librarians, trustees and friends from across the state at Oklahoma Library Legislative Day at the State Capitol on Tuesday, April 1.

Mrs. Morris informed the Commission that Southern Oaks construction bids were received by Oklahoma City on April 12 and all bids came in under budget. Oklahoma City has selected Anderson & House as the general contractor and work will begin as soon as possible as the system pushes for an opening date before next summer's Summer Reading Program.

XI. Mrs. Cory called for comments from Commissioners.

XII. Mrs. Cory announced the nominating committee; Jose Jimenez, Chair; Cynthia Friedemann, and Beth Toland. The nominating committee will be meeting prior to and making their recommendations for Disbursing Agent at the May Commission meeting.

XIII. The next Commission meeting will be held at the Village Library on May 19, 2011.

There being no further business, the meeting was adjourned at 4:15 pm.


Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

April 30, 2011

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of April 2011.

For comparison, 83.33% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of April 2011.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

April 30, 2011

ASSETS

CASH - Overnight Investment Account	\$ 5,526,336.98
INVESTMENTS (Schedule attached)	31,996,702.17
PREPAID ACCOUNTS	30,000.00
Total Assets	<u>\$37,553,039.15</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2009-10 Reserve for Appropriations	\$158,736.87	
2010-11 Purchase Orders Outstanding	1,359,344.14	
2009-10 Purchase Orders Outstanding	11,668.63	
2010-11 Checks Outstanding	289,432.25	
2009-10 Checks Outstanding	0.00	
Total Liabilities		1,819,181.89

FUND BALANCE:

Beginning of the Year		\$30,341,031.66	
Add: Revenues			
Budgeted	27,851,602.73		
Other	<u>2,016,450.09</u>	29,868,052.82	
Less: Expenditures		<u>(24,475,227.22)</u>	
Total Fund Balance			<u>35,733,857.26</u>
Total Liabilities, Deferred Revenue and Fund Balance			<u>\$37,553,039.15</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of April 30, 2011

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/21/2009	7/21/2012	3.056%	\$ 95,006.20
CD - Municipal Emp. Credit Union	5/28/2010	5/28/2013	2.650%	240,000.00
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	3/18/2010	2/18/2013	2.000%	97,864.05
CD - Stillwater National Bank	5/23/2010	6/23/2012	2.000%	240,000.00
CD - National Bank of Commerce.	12/19/2010	12/19/2011	1.000%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	6/14/2010	4/14/2012	2.000%	96,787.60
CD - BancFirst	7/28/2009	7/27/2012	2.240%	240,000.00
CD - Rose Rock/Union Bank	11/9/2010	11/5/2013	2.000%	99,733.20
CD - Quail Creek Bank	6/7/2009	6/7/2011	2.260%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	122,052.12
CD - Valliance Bank	3/5/2011	3/5/2012	1.600%	99,081.29
Fannie Mae	11/29/2010	11/29/2016	2.000%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
FNMA 2.05	12/30/2010	12/30/2015	2.050%	2,000,000.00
FHLMC 2 1/4	12/21/2010	12/21/2015	2.250%	2,000,000.00
Fed Home LN BKS 11-13	1/25/2010	7/25/2013	2.250%	2,000,000.00
Fed Home LN BKS 12-16	7/27/2010	1/27/2016	2.000%	2,000,000.00
FNMA	9/30/2010	12/30/2015	2.000%	2,000,000.00
FNMA 11-16	9/8/2010	3/8/2016	2.000%	1,000,000.00
FNMA 2.4	12/30/2010	12/30/2015	2.400%	2,000,000.00
FNMA 2 1/8	12/30/2010	12/30/2015	2.125%	2,000,000.00
FHLB 2	12/13/2010	6/13/2016	2.000%	2,000,000.00
FNMA 2	1/21/2011	1/21/2015	2.000%	2,000,000.00
Fed Natl Mtg Assoc 12-15	1/10/2011	12/15/2015	2.199%	1,984,277.78
Freddie Mac	2/17/2011	8/17/2015	2.125%	2,000,000.00
FNMA	2/10/2011	2/10/2015	2.000%	2,000,000.00
FNMA	2/10/2011	8/10/2015	2.150%	2,000,000.00
Total Investments				<u>\$ 31,996,702.17</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

April 1, 2011 to April 30, 2011

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2010 Ad Valorem Tax	\$26,570,638.00	\$ 2,720,641.62	\$27,202,458.73	102.38%
State Aid	286,404.00	-	195,144.00	68.14%
Fines	<u>527,400.00</u>	<u>47,000.00</u>	<u>454,000.00</u>	86.08%
Total Budgeted Revenue	<u>\$ 27,384,442.00</u>	<u>\$ 2,767,641.62</u>	<u>\$27,851,602.73</u>	101.71%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 112,930.30	\$ 1,066,660.84	
Gifts and Lost Books Fees		0.00	0.00	
Investment Income		970.24	419,796.80	
Flexible Benefits Account Balance		0.00	429.24	
Sale of Surplus Equipment		0.00	0.00	
Insurance Reimbursements		0.00	469,085.55	
Miscellaneous		<u>622.78</u>	<u>60,477.66</u>	
Total Miscellaneous Revenue		<u>\$ 114,523.32</u>	<u>\$ 2,016,450.09</u>	
Total Revenue	<u>\$ 27,384,442.00</u>	<u>\$ 2,882,164.94</u>	<u>\$29,868,052.82</u>	109.07%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

April 30, 2011

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 124,174.03	\$ 3,039.25	\$ 555.72	\$ 126,657.56
810 Prepaid Fees	(7,349.51)	0.00	321.24	(7,670.75)
815 Fines	47,726.07	36,144.25	49,424.34	34,445.98
820 Copy	85,969.13	8,217.57	2,196.13	91,990.57
900 Special Event Fund	(143.23)	0.00	0.00	(143.23)
Total Revolving Funds	\$ 250,376.49	\$ 47,401.07	\$ 52,497.43	\$ 245,280.13

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<u>Special Grants</u>				
856 10/LET/Ralph Ellison Statuary	25,000.00	25,000.00	8,575.00	16,425.00
857 DN/LC Donations	92,529.29	92,529.29	90,085.95	2,443.34
860 10/LET/Special Grant	14,840.00	14,840.00	2,200.00	12,640.00
861 10/MWC/Florence Hughes Memoriz	1,491.00	1,491.00	0.00	1,491.00
862 10/OCCF/Village	500.00	500.00	0.00	500.00
863 10/OCCF/Temple B'nai Israel	3,500.00	3,595.01	3,595.01	0.00
865 11/OAC/Black History Month	3,061.00	3,061.00	3,061.00	0.00
867 11/OAC/Manding Jata	5,043.00	0.00	5,043.00	(5,043.00)
870 11/ODL/College Sweepstakes/DC	1,000.00	1,000.00	466.88	533.12
871 11/ODL/College Sweepstakes/CT	1,000.00	1,000.00	0.00	1,000.00
872 11/Kirkpatrick/After School	9,600.00	9,600.00	4,800.00	4,800.00
873 11/Bethany Bench	1,000.00	1,000.00	785.09	214.91
876 08/Guild/Choctaw Books	10,000.00	10,000.00	9,997.70	2.30
893 11/Guild/Western Books	1,000.00	1,000.00	921.41	78.59
894 11/Guild/Fiction and Music CD	2,000.00	2,000.00	1,866.01	133.99
897 11/LET/Summer Reading	20,000.00	20,000.00	13,767.79	6,232.21
898 11/LET/Interactive Children's	25,000.00	25,000.00	0.00	25,000.00
899 11/LET/Young Professional Adv	3,000.00	3,000.00	0.00	3,000.00
944 09/LET/Gift Materials	33,563.00	33,563.00	17,341.46	16,221.54
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
981 Downtown Club/Children's	300.00	300.00	294.12	5.88

Grants - Friends of MLS, Previous Years

875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
846 10 Public Art	\$3,000.00	3,000.00	0.00	3,000.00
847 10 Public Art for New Construction	\$25,000.00	25,000.00	6,800.55	18,199.45
849 10 MLS TV Ads	\$20,000.00	20,000.00	15,042.44	4,957.56

GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<u>Grants - Friends of MLS, Current Fiscal Year</u>					
877	11 Summer at the Library	\$20,000.00	20,010.01	5,159.85	14,850.16
879	11 L.I.F.E.	\$7,500.00	7,500.00	3,762.67	3,737.33
881	11 Bookfest Reading Program	\$5,000.00	5,000.00	4,950.05	49.95
882	11 Noon Tunes	\$12,000.00	12,000.00	4,340.21	7,659.79
883	11 Lee Brawner Scholarships	\$18,000.00	18,000.00	7,400.00	10,600.00
884	11 Volunteer Recognition	\$2,000.00	2,000.00	0.00	2,000.00
886	11 Our World Series	\$26,000.00	26,000.00	26,000.00	0.00
887	11 NW Interactive-Children's	\$25,000.00	25,000.00	0.00	25,000.00
888	11 Staff Recognition	\$9,440.00	9,653.00	8,954.09	698.91
889	11 YA Author Visit	\$13,600.00	13,600.00	11,388.08	2,211.92
891	11 Celebration of Black History	\$1,600.00	1,600.00	1,301.24	298.76
Total Grants					<u>\$182,014.91</u>
Total Special Funds					<u>\$ 427,295.04</u>

Metropolitan Library System
Statement of Encumbrances
Month of April 2011

FY-11

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	909,016.83	9,718,267.40	77.45	12,547,280.00	2,829,012.60
102	Wages - Part-time	130,304.07	1,383,048.51	68.92	2,006,777.00	623,728.49
103	Payroll Taxes	76,494.27	815,708.76	77.51	1,052,433.00	236,724.24
109	Workers Comp Insurance	13,465.00	140,866.00	85.41	164,936.00	24,070.00
112	Group Insurance	181,533.94	1,795,495.40	76.78	2,338,434.00	542,938.60
113	Employees' Retirement	55,300.06	1,580,685.83	89.38	1,768,596.00	187,910.17
114	Unemployment Compensation	2,215.66	8,231.22	20.58	40,000.00	31,768.78
Total Personal Services		1,368,329.83	15,442,303.12	77.53	19,918,456.00	4,476,152.88
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Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insuran	1,284.00	168,156.50	100.67	167,039.00	-1,117.50
202	Liability/Bonding Insurance	.00	4,025.00	30.55	13,175.00	9,150.00
205	Rent of Library Buildings	400.00	268,429.00	96.98	276,800.00	8,371.00
206	Rent of Equipment	270.00	810.00	9.55	8,480.00	7,670.00
207	Janitorial Services	37,311.00	385,701.20	81.09	475,660.00	89,958.80
208	Maintenance of Facilities	22,359.75	219,923.18	39.65	554,714.00	334,790.82
211	Parking & Transportation	9,877.04	107,390.66	57.46	186,910.00	79,519.34
212	Travel Expenses	5,164.15	50,784.12	59.29	85,654.00	34,869.88
213	Professional Services	7,768.61	254,786.21	61.67	413,124.00	158,337.79
214	Security Services	37,810.70	284,222.39	67.41	421,622.00	137,399.61
216	Telephone Services	21,745.97	109,953.56	39.82	276,143.00	166,189.44
217	Electrical Services	33,902.25	382,623.29	70.48	542,863.00	160,239.71
218	Gas Services	3,750.09	46,456.31	60.61	76,654.00	30,197.69
219	Water and Garbage Services	4,674.62	44,789.18	80.99	55,302.00	10,512.82
220	Trigen Energy Services	12,207.65	141,504.99	71.47	198,000.00	56,495.01
226	Memberships	35.00	16,451.00	71.87	22,891.00	6,440.00
230	Other Library-related Services	42,947.25	269,273.70	73.44	366,645.00	97,371.30
231	Automation Contractual	22,661.33	204,926.21	61.92	330,944.00	126,017.79
236	Network Catalog Services	3,195.00	66,484.24	89.81	74,025.00	7,540.76
Total Contractual Services		267,364.41	3,026,690.74	66.57	4,546,645.00	1,519,954.26
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Metropolitan Library System
Statement of Encumbrances
Month of April 2011

FY-11

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	17,590.93	113,687.59	57.01	199,400.00	85,712.41
302	Postage	25,895.83	208,316.33	71.12	292,900.00	84,583.67
303	Supplies	34,076.17	307,107.01	65.46	469,147.00	162,039.99
310	Maintenance Supplies	3,648.26	56,541.71	76.41	74,000.00	17,458.29
312	Safety Supplies & Equipment	141.03	1,210.80	11.64	10,400.00	9,189.20
321	Gasoline & Oil	4,583.94	27,946.68	64.99	43,000.00	15,053.32
322	Vehicle Parts & Repairs	1,172.65	25,566.00	102.26	25,000.00	-566.00
330	Programming Activities	9,038.84	126,083.85	52.10	242,015.00	115,931.15
331	Other Commodities	4,051.41	17,480.40	49.15	35,568.00	18,087.60
Total Commodities		100,199.06	883,940.37	63.53	1,391,430.00	507,489.63

Capital Outlays

401	Books & Materials	374,018.20	3,186,808.76	67.65	4,710,800.00	1,523,991.24
404	Government Documents	.00	650.00	13.00	5,000.00	4,350.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	902.00	138,686.49	81.97	169,200.00	30,513.51
408	Furniture, Fixtures, & Equipme	7,230.87	144,605.48	18.45	783,569.00	638,963.52
409	Motor Vehicles	9.00	110,671.95	98.81	112,000.00	1,328.05
410	Automation System & Equipment	7,417.08	192,887.58	32.88	586,680.00	393,792.42
450	Capital Projects	1,177,135.02	1,347,982.73	21.30	6,328,848.00	4,980,865.27
490	Capital Reserves - Current	.00	.00	.00	-98,950.01	-98,950.01
499	Reserve Carryover - Prior	.00	.00	.00	19,270,320.31	19,270,320.31
Total Capital Outlays		1,566,712.17	5,122,292.99	16.07	31,869,667.30	26,747,374.31
Total Budget		3,302,605.47	24,475,227.22	42.40	57,726,198.30	33,250,971.08

Monthly Journal Entries -- April 2011

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
177	1001	Cash	\$ 126.54	
	3602	Interest Income Interest on Fidelity CD		\$ 126.54
178	1001	Cash	\$ 100,014.67	
	1101	Investments		\$ 100,000.00
	3602	Interest Income Matured Fidelity CD		\$ 14.67
<u>Tax revenues</u>				
179	1001	Cash	\$ 810,222.91	
	1201	Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 3/28 to 3/31		\$ 810,222.91
180	1001	Cash	\$ 112,960.82	
	1201	Ad Valorem Tax - Current year		\$ 30.52
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 3/16 to 3/31		\$ 112,930.30
181	1001	Cash	\$ 1,910,388.19	
	1201	Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 4/01 to 4/15		\$ 1,910,388.19
<u>Miscellaneous revenue</u>				
182	1001	Cash	\$ 583.99	
	3605	Mic. Reimbursements		\$ 583.99
		Café rent 500.00 LET reimb	\$ 58.84	
		refund 7.99 Abitibi	17.16	
		Total	\$ 583.99	
<u>Fines</u>				
183	1001	Cash	\$ 47,000.00	
	3403	Projected Mic. Revenue - Fines Fines transferred from Special fund in April		\$ 47,000.00
<u>Payable entries</u>				
184	3001	Current Year Reserv. for Appropriations.	\$ 3,302,176.55	
	3011	Current Year P.O. Outstanding		\$ 3,302,176.55
	3002	Prior Year Reserv. for Appropriations.	\$ -	
	3012	Prior Year P.O. Outstanding Purchase orders issued or cancelled in April		\$ -
185	3011	Current Year P.O. Outstanding	\$ 2,248,146.86	
	3021	Current Year Warrants Outstanding Checks issued in April		\$ 2,248,146.86

186	3021	Current Year Warrants Outstanding	\$	2,178,983.57	
	1001	Cash			\$ 2,178,983.57
		Checks cleared Bank in April			

Bank interest and fees

187	1001	Cash	\$	829.03	
	3602	Bank fees	\$	194.67	
	3602	Interest Income			\$ 1,023.70
		Interest and fees from GF checking account			
188	8000	Special Fund Cash			\$ 89.88
	8815	Bank fees	\$	185.56	
	8815	Interest income			\$ 95.68
		Interest and fees from SF checking account			

Special funds

189	8000	Special Fund Cash	\$	49,304.88	
	8815	Fines			\$ 23,048.79
	8820	Copy			\$ 8,217.57
	8805	Gift/Lost Books			\$ 3,039.25
	8810	Prepaid Fees	\$	321.24	
	8863				\$ 58.61
	8865	other			\$ 3,061.00
	8815	Credit card receipts			\$ 12,999.78
	8815	Credit card expenses	\$	798.88	
		Revenues of special funds received in April			
190	8000				\$ 84,928.38
	8815	Fines	\$	48,439.90	
	8820	Copy	\$	2,196.13	
	8805		\$	555.72	
	8944		\$	12,820.12	
	8876		\$	141.56	
	8981		\$	161.03	
	8882		\$	560.00	
	8894		\$	383.75	
	8886		\$	1,016.00	
	8888		\$	735.00	
	8889		\$	6,214.28	
	8893		\$	236.80	
	8860		\$	2,200.00	
	8873		\$	785.09	
	8897		\$	8,483.00	
		Expenditures of special funds in April			

Corrections, adjustments, and miscellaneous

191	1001	Miscellaneous revenue	\$	182.18	
	3021	Warrants outstanding			\$ 182.18
		To correct for check cleared twice, and then corrected by the bank			

192	1001	\$	53.87		
	3605			\$	53.87
	8000			\$	58.11
	8815	\$	58.11		

To correct for double posting in the SF (\$4.95) plus transfer an out of balance between the two funds

Grand Total		\$	10,847,460.90	\$	10,847,460.90
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General Fund F.Y. 10-11

Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
G-03931	Metropolitan Library System	Maintenance of Facilities	11.98	
		Professional Services	38.00	
		Library-Related Services	6.00	
		Postage	62.82	
		Supplies	61.14	
		Programming Activities	210.89	
		Programming Activities	80.89	
		Other Commodities	53.80	525.52
G-03932	Grainger	Supplies	17.77	17.77
G-03933	Oklahoma Natural Gas Co.	Gas Services	644.04	644.04
G-03934	Locke Supply Co.	Maintenance of Facilities	5.63	
		Maintenance Supplies	7.44	13.07
G-03935	Emsco Electric Supply	Maintenance of Facilities	75.30	75.30
G-03936	Demco	Supplies	1,925.00	1,925.00
G-03937	Highsmith	Supplies	39.96	39.96
G-03938	UNUM Life Insurance	Grp L-T Disab Ins Prm-APR	5,871.90	5,871.90
G-03939	Standard Printing Co., Inc.	Supplies	1,078.00	1,078.00
G-03940	Angela Thornton	Mileage	79.05	79.05
G-03941	Baker & Taylor Books	Materials	314.88	314.88
G-03942	CompSource Oklahoma	Workers Comp Insurance	13,465.00	13,465.00
G-03943	ALA Membership CSC	Memberships	245.00	
		Memberships	159.00	404.00
G-03944	Recorded Books, LLC	Materials	13,572.60	13,572.60
G-03945	Davis Pipe & Supply, Inc.	Maintenance of Facilities	30.45	
		Maintenance of Facilities	52.39	
		Maintenance of Facilities	20.02	
		Maintenance of Facilities	22.49	
		Maintenance of Facilities	22.49	
		Maintenance of Facilities	22.49	170.33
G-03946	Southwest Trailers & Equipment	Vehicle Parts & Repairs	412.30	412.30
G-03947	Hunter's Battery Warehouse	Maintenance of Facilities	165.40	165.40
G-03948	Robert L. Hampton, Jr.-Charter	Maintenance of Facilities	2,005.00	2,005.00
G-03949	Staples Business Advantage	Furniture	259.98	259.98
G-03950	Mutual Assurance	Grp Life AD&D Ins Prm-APR	37,335.52	37,335.52
G-03951	School of Metaphysics	Programming Activities	50.00	50.00
G-03952	Great American Glass & Tinting	Maintenance of Facilities	200.00	
		Maintenance of Facilities	580.24	780.24
G-03953	INTEGRIS Corporate Assistance	Group Insurance	892.00	892.00
G-03954	Dominion Enterprises/The	Library-Related Services	448.00	448.00
G-03955	AT&T	Telephone Services	1,129.26	1,129.26
G-03956	Blackstone Audio Books	Materials	1,104.50	1,104.50
G-03957	Oklahoma Gazette	Library-Related Services	1,616.00	1,616.00
G-03958	Random House, Inc	Materials	1,741.50	1,741.50
G-03959	Scott's Printing & Copying	Printing	842.70	842.70
G-03960	Karen L.Litteral	Mileage	27.03	27.03
G-03961	Ingram Library Service	Materials	1,162.84	1,162.84
G-03962	Dana Morrow	Programming Activities	164.04	
		Other Commodities	463.07	
		Other Commodities	140.03	767.14
G-03963	Summit Mailing Systems, Inc.	Postage	120.95	
		Postage Machine Supplies	47.95	168.90
G-03964	Walker Companies	Furniture,Fixtures	3,231.00	3,231.00

General Fund F.Y. 10-11

Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
G-03965	Audio Editions	Materials	666.33	666.33
G-03966	OSCPA	Professional Services	214.00	214.00
G-03967	OverDrive, Inc fka	Materials	14,017.24	14,017.24
G-03968	Metro Parking Garage	Parking & Transportation	1,620.00	
		Parking & Transportation	990.00	2,610.00
G-03969	Tiger Direct Inc	Automation	1,244.44	1,244.44
G-03970	Matthew Cotter	Telephone Services	35.00	35.00
G-03971	Barbara Caballero	Programming Activities	200.00	200.00
G-03972	Ingram Library Service	Materials	210.89	210.89
G-03973	Town of Luther	Water & Garbage Services	44.68	44.68
G-03974	Vernon Library Supply	Supplies	376.00	376.00
G-03975	Oklahoma Petroleum Directory	Materials	115.00	115.00
G-03976	Evans Hardware	Maintenance of Facilities	25.75	
		Maintenance of Facilities	11.87	37.62
G-03977	Southwest Paper - OKC	Maintenance Supplies	414.60	414.60
G-03978	Lisa Walker	Mileage	89.51	89.51
G-03979	Jerry's Contracting	Maintenance of Facilities	1,200.00	1,200.00
G-03980	Sharon A. Nolan	Programming Activities	150.13	150.13
G-03981	Joy E. Cavett	Programming Activities	40.00	40.00
G-03982	Novalco, Inc	Maintenance of Facilities	161.00	161.00
G-03983	ULINE	Supplies	104.45	104.45
G-03984	City of Harrah	Water & Garbage Services	57.45	57.45
G-03985	Amazon/GE Money Bank	Supplies	36.45	36.45
G-03986	City Directories	Materials	2,480.00	2,480.00
G-03987	City of Choctaw	Water & Garbage Services	69.88	69.88
G-03988	Baker & Taylor Books	Materials	3,427.85	3,427.85
G-03989	Reduxion Theatre	Programming Activities	529.00	529.00
G-03990	Consolidated Plastics Co., Inc	Supplies	604.93	604.93
G-03991	Baker & Taylor Entertainment	Materials	3,595.89	
		Materials	2,758.08	6,353.97
G-03992	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-APR	131,730.85	131,730.85
G-03993	Mediatrix	Books & Materials	112.60	112.60
G-03994	Kimberly A Terry	Telephone Services	200.00	
		Mileage	32.79	232.79
G-03995	Allied Waste Services #060	Water & Garbage Services	885.13	885.13
G-03996	Pete Roberson	Mileage	40.29	40.29
G-03997	Cintas Corporation 064	Maintenance of Facilities	586.70	586.70
G-03998	2M Solutions, Inc	Capital Projects	35.37	35.37
G-03999	Securitas Security USA, Inc.	Security Services	6,968.89	
		Security Services	7,012.02	13,980.91
G-04000	Baker & Taylor Books	Materials	1,117.76	
		Materials	1,852.38	
		Materials	2,102.69	
		Materials	5,737.01	
		Materials	4,439.21	15,249.05
G-04001	Baker & Taylor Books	Materials	4,353.26	
		Materials	5,443.51	
		Materials	7,718.70	17,515.47
G-04002	Baker & Taylor Books	Materials	1,842.94	1,842.94
G-04003	Emily Williams	Mileage	145.35	
		Travel Expenses	98.49	243.84
G-04004	Teresa Matthews	Programming Activities	52.58	52.58

General Fund F.Y. 10-11

Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
G-04005	Personalized Prevention	Professional Services	2,640.00	2,640.00
G-04006	Fox Building Supply	Maintenance of Facilities	503.59	503.59
G-04007	Dennis D. Delano	Mileage	13.77	13.77
G-04008	Mackin	Materials	1,863.17	1,863.17
G-04009	R. Justin Herwig	Mileage	207.83	207.83
G-04010	Darin R. Smith	Transportation	50.00	50.00
G-04011	Anita Gail Peck	Programming Activities	50.00	50.00
G-04012	Shoplet	Supplies	62.52	62.52
G-04013	Bank of Oklahoma	Payroll Transmittal-Chks	36,026.43	
		Payroll Transmittal-Chks	17,045.03	
		Payroll Transmittal-Chks	110.00	53,181.46
G-04014	Bank of Oklahoma	Federal Withholding Tax	48,957.00	
		Federal Withholding Tax	4,208.00	53,165.00
G-04015	Oklahoma Tax Commission	State Withholding Tax	14,862.00	
		State Withholding Tax	839.00	15,701.00
G-04016	Mun. Employees Credit Union	Employee Cr Union Deducts	11,835.13	
		Employee Cr Union Deducts	87.50	11,922.63
G-04017	United Way of Central Oklahoma	Employee Deductions	515.17	
		Employee Deductions	65.00	580.17
G-04018	Clerk, U.S. District	Employee Deductions	112.99	
		Employee Deductions	112.99	225.98
G-04019	Morgan & Associates, P.C.	Employee Deductions	121.19	121.19
G-04020	United States Treasury	Employee Deductions	50.50	50.50
G-04021	Bank of America	Payroll Transmittal-DDep	258,605.07	
		Payroll Transmittal-DDep	39,230.63	
		Payroll Transmittal-DDep	1,100.00	298,935.70
G-04022	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-04023	Nationwide Retirement Solution	Employee Deductions	8,004.58	8,004.58
G-04024	Transamerica Worksite Mrktg.	Employee Deductions	418.87	418.87
G-04025	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,870.68	4,870.68
G-04026	Bank of Oklahoma	Employee Flexplan Deposit	28,153.80	28,153.80
G-04027	Bank of Oklahoma	Employee Soc/Sec Deposits	18,030.50	
		Employee Soc/Sec Deposits	2,744.25	
		Employee Medicare Deposit	6,224.89	
		Employee Medicare Deposit	947.42	
		Employer Soc/Sec Deposits	30,667.41	
		Employer Medicare Deposit	7,172.14	65,786.61
G-04028	MassMutual Financial Group	Employee Contrib -- DC PI	15,138.86	
		Employer Contrib -- DC PI	27,538.65	42,677.51
G-04029	ODHS Oklahoma Centralized	Employee Deductions	409.83	409.83
G-04030	Randall S. Fudge	Employee Deductions	121.01	121.01
G-04031	Administrative Services	Employee Deductions	1,357.47	1,357.47
G-04032	UNUM Life Insurance	Employee Deductions	1,526.10	
		Employee Deductions	34.00	1,560.10
G-04033	NCO Financial Systems, INC	Employee Deductions	377.12	377.12
G-04034	Cheryl Mann	Mileage	30.50	30.50
G-04035	Charles S. Isaacs	Telephone Services	35.00	35.00
G-04036	U.S. Postmaster	Postage	49.93	49.93
G-04037	Yancy Forbes	Security Services	175.00	175.00
G-04038	Denyveta Davis	Mileage	140.40	140.40
G-04039	Randy Wayland	Mileage	23.46	23.46
G-04040	Diane Sarantakos	Travel Expenses	208.54	

** Continued **

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Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
** Continued **				
G-04040	Diane Sarantakos	Mileage	112.20	320.74
G-04041	Phyllis Davidson	Mileage	13.64	13.64
G-04042	Victoria Dixon	Parking	108.38	108.38
G-04043	Jo Nita White	Mileage	28.56	28.56
G-04044	Jonathan W. LaPuzza	Security Services	375.00	375.00
G-04045	Dana Beach	Parking	108.38	108.38
G-04046	Kay L. Bauman	Parking	108.38	108.38
G-04047	Landon Holman	Mileage	42.84	42.84
G-04048	Miguel A. Campos	Security Services	175.00	175.00
G-04049	Vision Service Plan of	Grp Vision Ins Prem-APR.	2,475.97	2,475.97
G-04050	Cheryl Pernel	Parking	108.38	108.38
G-04051	Walmart Community	Programming	72.39	72.39
G-04052	Pamela Buchanan	Telephone Services	35.00	
		Mileage	85.68	120.68
G-04053	Stacy Schrank	Professional Services	230.00	
		Travel Expenses	435.65	
		Parking	108.38	
		Travel Expenses	433.44	1,207.47
G-04054	UNUM Life Insurance	Grp LTC Insurance Prm-APR	1,715.20	1,715.20
G-04055	Grainger	Maintenance of Facilities	546.04	
		Maintenance of Facilities	80.28	
		Maintenance of Facilities	11.54	637.86
G-04056	O G & E	Electrical Services	4,015.39	
		Electrical Services	8,318.88	
		Electrical Services	1,291.21	13,625.48
G-04057	Oklahoma Natural Gas Co.	Gas Services	351.24	
		Gas Services	174.04	525.28
G-04058	City of Oklahoma City	Water & Garbage Services	262.56	
		Water & Garbage Services	492.26	754.82
G-04059	City of the Village	Water & Garbage	91.41	91.41
G-04060	Brodart, Inc.	Supplies	8,496.00	8,496.00
G-04061	Southwestern Stationers, Inc.	Supplies	16.90	
		Supplies	72.00	
		Supplies	6.64	95.54
G-04062	Hunzicker Brothers, Inc.	Maintenance of Facilities	196.00	196.00
G-04063	Locke Supply Co.	Maintenance of Facilities	123.43	
		Maintenance of Facilities	3.52	
		Maintenance of Facilities	18.20	145.15
G-04064	Tech-Lock	Maintenance of Facilities	42.00	42.00
G-04065	EBSCO Subscription Services	Subscriptions	478.02	478.02
G-04066	Gaylord Bros.	Supplies	1,545.60	1,545.60
G-04067	Gale Research	Materials	5,000.00	5,000.00
G-04068	Hewlett-Packard Co.	Automation Contractual	7,128.70	7,128.70
G-04069	Tina Clark	Programming Activities	135.00	135.00
G-04070	Baker & Taylor Books	Materials	236.90	236.90
G-04071	Susie Beasley	Supplies	97.22	
		Programming Activities	273.66	370.88
G-04072	Donna Morris	Travel Expenses	202.06	
		Telephone Services	50.00	
		Telephone Services	50.00	
		Telephone Services	50.00	

** Continued **

General Fund F.Y. 10-11

Warrant Register

April 2011

Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-04072	Donna Morris	Other Commodities	64.24
G-04073	American Express	Programming Activities	443.55
		Printing & Printing Sup	102.34
		Travel Expenses	99.40
		Automation Contractual	69.95
		Professional Services	18.00
			733.24
G-04074	Charles S. Isaacs	Mileage	2.81
G-04075	Barbara Beasley	Mileage	15.81
G-04076	Facts On File, Inc.	Materials	9,549.72
G-04077	FedEx	Postage	6.18
G-04078	Recorded Books, LLC	Materials	2,217.80
G-04079	Johnstone Supply	Maintenance of Facilities	21.15
G-04080	Kasandra Dewbre-Burrows	Mileage	2.71
G-04081	Sylvia Lawson	Mileage	4.59
G-04082	Sign2Me/Northlight	Materials	406.75
G-04083	Jose Acevedo	Programming Activities	500.00
G-04084	Randy Vissers	Programming Activities	150.00
G-04085	Anne G. Fischer	Telephone Services	50.00
G-04086	Light Bulb Supply Co., Inc.	Maintenance of Facilities	59.70
G-04087	Friday	Library-Related Services	2,160.00
G-04088	Choctaw Times	Subscriptions	14.98
G-04089	Library Video Co.	Materials	59.85
G-04090	Full Circle Bookstore	Programming Activities	39.10
G-04091	Janet Brooks	Travel Expenses	107.75
		Mileage	25.10
G-04092	Commercial Concepts, Inc.	Automation Contractual	1,878.01
		Furniture	1,440.61
G-04093	Debbie Langston	Programming Activities	60.00
G-04094	Southwest Solutions Group, Inc	Maintenance of Facilities	2,500.00
G-04095	Shawver & Son	Automation Contractual	2,539.18
G-04096	Kristin Williamson	Programming Activities	76.06
G-04097	Random House, Inc	Materials	1,282.50
G-04098	5th Street Garage	Parking & Transportation	32.29
G-04099	A T & T Mobility	Telephone Services	86.22
G-04100	Scott's Printing & Copying	Printing	1,717.81
		Printing	1,563.12
G-04101	Brilliance Corporation	Materials	290.30
G-04102	Gateway Films/Vision Video	Materials	48.95
G-04103	Filtration Services Group, LLC	Maintenance of Facilities	37.44
G-04104	Ingram Library Service	Materials	3,214.32
G-04105	Julia Ballou	Travel Expenses	102.00
G-04106	Albert Bostick	Programming Activities	150.00
G-04107	Tanaz Derakhshan	Mileage	9.18
G-04108	XPEDX	Maintenance Supplies	278.50
		Supplies	604.75
G-04109	Noel Miskovsky	Programming Activities	50.00
G-04110	Audio Editions	Materials	807.50
G-04111	Larry G. Johnson	Parking	108.38
G-04112	OverDrive, Inc fka	Materials	12,051.90
G-04113	Employment Technologies Corp	Professional Services	460.00
G-04114	FedEx Office	Supplies	21.99
	** Continued **		

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Warrant Register

April 2011

Number	Vendor/Payee	Purpose	Amount	
** Continued **				
G-04114	FedEx Office	Professional Services	19.98	41.97
G-04115	Chickasaw Telecom, Inc.	Automation Contractual	118.00	118.00
G-04116	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	103.50	103.50
G-04117	AV Cafe Inc	Materials	50.20	50.20
G-04118	Stone Office & IT Supply	Supplies	72.60	72.60
G-04119	Ingram Library Service	Materials	823.87	823.87
G-04120	Frances V. Harbert	Mileage	11.73	11.73
G-04121	Center Point Large Print	Materials	1,192.92	1,192.92
G-04122	L. E. Acker Co.	Maintenance of Facilities	1,160.00	
		Maintenance of Facilities	580.00	1,740.00
G-04123	Jimmy Welch	Telephone Services	50.00	50.00
G-04124	Evans Hardware	Maintenance of Facilities	13.37	
		Maintenance of Facilities	20.82	34.19
G-04125	Debbie Robertus	Travel Expenses	423.80	
		Mileage	10.20	434.00
G-04126	Presort First Class	Postage	487.21	487.21
G-04127	Southwest Paper - OKC	Maintenance Supplies	3,115.20	3,115.20
G-04128	OPUBCO Communications Group	Library Related Services	345.00	345.00
G-04129	Bank of America	Direct Deposit Fees	208.13	208.13
G-04130	Jerry's Contracting	Maintenance of Facilities	1,800.00	1,800.00
G-04131	Ruby Soutiere	Mileage	17.73	17.73
G-04132	Aaron Killough	Travel Expenses	112.04	112.04
G-04133	Kelley Riha	Mileage	191.30	191.30
G-04134	AudioGo	Materials	131.05	131.05
G-04135	Kellie Delaney	Mileage	50.49	50.49
G-04136	Kevin Colwell	Mileage	4.59	4.59
G-04137	Clyde Herrod	Travel Expenses	112.04	112.04
G-04138	OHC of Oklahoma, L.L.C.	Professional Services	75.00	
		Professional Services	75.00	150.00
G-04139	ULINE	Supplies	874.39	874.39
G-04140	Amazon/GE Money Bank	Automation	29.69	
		Equipment	275.82	
		Automation	362.64	
		Supplies	58.38	
		Programming Activities	339.98	
		Automation	264.99	
		Supplies	52.38	
		Equipment	366.66	1,750.54
G-04141	Gregory Bennett	Mileage	9.69	9.69
G-04142	Abolghasem Siavashi	Mileage	4.59	4.59
G-04143	C. L. Frates & Co.	Auto Insurance	1,284.00	1,284.00
G-04144	Progressive Business Pub	Subscriptions	299.00	299.00
G-04145	Office Depot Credit Plan	Supplies	24.34	24.34
G-04146	Ann Meeks	Travel Expenses	111.10	111.10
G-04147	Baker & Taylor Books	Materials	10,769.12	10,769.12
G-04148	Baker & Taylor Entertainment	Materials	1,408.83	
		Materials	7,182.30	
		Materials	1,086.91	9,678.04
G-04149	Walmart Community	Supplies	75.58	
		Other Commodities	25.22	100.80
G-04150	Katie Trosper	Programming Activities	50.00	50.00

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Number	Vendor/Payee	Purpose		Amount
G-04151	QuikService Steel Company	Maintenance of Facilities	182.41	182.41
G-04152	Sharon G. Bish	Travel Expenses	116.51	116.51
G-04153	O'Reilly Automotive, Inc.	Vehicle Parts & Repairs	12.98	12.98
G-04154	Star Lighting	Maintenance of Facilities	122.20	
		Maintenance of Facilities	21.00	143.20
G-04155	John Utley	Mileage	42.84	
		Telephone Services	35.00	77.84
G-04156	John Rahhal	Mileage	29.04	29.04
G-04157	Melissa Weathers	Mileage	15.29	15.29
G-04158	Mary Parker	Travel Expenses	112.04	112.04
G-04159	Faith Centered Resources	Materials	3,378.79	3,378.79
G-04160	Chickasaw Outpost	Books & Materials	130.00	130.00
G-04161	Liliya P. Vasileva	Programming Activities	150.00	150.00
G-04162	Securitas Security USA, Inc.	Security Services	6,858.71	6,858.71
G-04163	Baker & Taylor Books	Materials	1,055.28	
		Materials	5,755.82	
		Materials	1,720.92	
		Materials	3,872.55	
		Materials	2,992.59	
		Materials	6,642.37	22,039.53
G-04164	Baker & Taylor Books	Materials	4,046.61	
		Materials	1,999.49	
		Materials	5,840.49	
		Materials	2,933.42	14,820.01
G-04165	Baker & Taylor Books	Materials	1,142.11	1,142.11
G-04166	ID Labels, Inc.	Supplies	2,164.00	2,164.00
G-04167	Patrick Williams	Other Commodities	168.00	168.00
G-04168	Smart Technologies	Automation Contractual	95.00	
		Capital Projects	5,932.90	6,027.90
G-04169	Lisa Bradley	Parking	108.38	108.38
G-04170	Veolia Energy Oklahoma City,	Trigen Energy Services	12,207.65	12,207.65
G-04171	Cox Systems Technology, Inc.	Maintenance of Facilities	90.00	90.00
G-04172	Kiona Millirons	Programming Activities	150.00	150.00
G-04173	Personalized Prevention	Professional Services	606.00	606.00
G-04174	Dan Holman	Mileage	66.30	
		Telephone Services	37.72	104.02
G-04175	Baker & Taylor Entertainment	Materials	1,675.56	1,675.56
G-04176	Tyler Outdoor Advertising, LLC	Other Library-Related Ser	3,200.00	3,200.00
G-04177	Anna Todd	Travel Expenses	112.20	112.20
G-04178	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-04179	Brittany Barber	Travel Expenses	66.30	
		Travel Expenses	112.04	178.34
G-04180	Changing Winds Cultural	Programming Activities	400.00	400.00
G-04181	Workplace Resource	Furniture	464.88	464.88
G-04182	Oklahoma Department of Labor	Maintenance of Facilities	25.00	25.00
G-04183	Comfort Inn @ Founders Towers	Programming Activities	590.00	590.00
G-04184	Shoplet	Supplies	46.40	
		Supplies	119.20	165.60
G-04185	City of Midwest City, Inc.	Water & Garbage Services	298.32	298.32
G-04186	Oklahoma Natural Gas Co.	Gas Services	428.19	428.19
G-04187	City of Bethany	Water & Garbage Services	127.56	127.56
G-04188	City of Oklahoma City	Water & Garbage Services	128.46	

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Number	Vendor/Payee ** Continued **	Purpose		Amount
G-04188	City of Oklahoma City	Water & Garbage Services	503.18	
		Water & Garbage Services	126.13	757.77
G-04189	Southwestern Stationers, Inc.	Printing	5,307.00	5,307.00
G-04190	Synergy Datacom Supply, Inc.	Capital Projects	304.01	
		Capital Projects	10.83	314.84
G-04191	AT&T	Telephone Services	755.72	
		Telephone Services	730.30	
		Telephone Services	412.41	1,898.43
G-04192	City of Edmond	Electrical Services	3,090.09	3,090.09
G-04193	Angela Thornton	Travel Expenses	355.80	
		Memberships	35.00	390.80
G-04194	Weston Woods Accts Receivable	Materials	152.75	152.75
G-04195	Baker & Taylor Books	Materials	3,782.70	3,782.70
G-04196	Bill Warren Office Products	Supplies	18.93	18.93
G-04197	Charles S. Isaacs	Automation Contractual	82.23	82.23
G-04198	ALA Order Fulfillment	Supplies	16.00	16.00
G-04199	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-04200	Tindle Arnold	Mileage	16.58	16.58
G-04201	Recorded Books, LLC	Materials	4,521.20	4,521.20
G-04202	Oklahoma Employment	Unemployment Compensation	2,215.66	2,215.66
G-04203	Gale Group	Materials	2,047.44	2,047.44
G-04204	Live Oak Media	Materials	74.36	74.36
G-04205	Hannah Harder	Programming Acitivity	25.00	25.00
G-04206	Print Imaging Group	Supplies	64.76	
		Other Library Rel. Svc	536.64	
		Other Library Rel Svcs	253.02	
		Other Library Rel Svcs	71.47	925.89
G-04207	BLR	Supplies	129.12	129.12
G-04208	Lois Cross	Mileage	18.46	18.46
G-04209	Kathy Sheesley	Mileage	5.61	
		Mileage	9.28	14.89
G-04210	Walter Wayne McEvilly	Programming Activity	200.00	200.00
G-04211	Criss-Cross Numerical Direct.	Materials	8,459.90	8,459.90
G-04212	Jonathan Willis	Telephone Services	35.00	35.00
G-04213	Blackstone Audio Books	Materials	950.00	950.00
G-04214	Random House, Inc	Materials	1,916.10	1,916.10
G-04215	Brilliance Corporation	Materials	6,294.01	6,294.01
G-04216	Karen L.Litteral	Programming Supplies	50.83	50.83
G-04217	Ingram Library Service	Materials	4,580.79	4,580.79
G-04218	XPEDX	Supplies	1,357.84	1,357.84
G-04219	Dana Morrow	Travel Expenses	54.06	54.06
G-04220	High-Tech-Tronics, Inc.	Maintenance of Facilities	344.25	344.25
G-04221	Walker Companies	Capital Projects	295.00	
		Capital Projects	50.00	345.00
G-04222	OSCPA	Professional Services	214.00	214.00
G-04223	OverDrive, Inc fka	Materials	10,935.88	10,935.88
G-04224	United States Postal Service	Postage	9,000.00	9,000.00
G-04225	Fuelman	Gasoline	4,583.94	
		Vehicle Parts & Repairs	233.70	4,817.64
G-04226	Ginger Waldrip	Programming Activities	100.00	100.00
G-04227	AV Cafe Inc	Materials	4,053.11	4,053.11

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Number	Vendor/Payee	Purpose		Amount
G-04228	Ingram Library Service	Materials	880.74	880.74
G-04229	Oklahoma Secretary of State	Library-Related Sevices	10.00	10.00
G-04230	Voss Lighting	Maintenance of Facilities	1,716.90	1,716.90
G-04231	Frances V. Harbert	Mileage	9.64	9.64
G-04232	Jonathan W. LaPuzza	Security Services	750.00	750.00
G-04233	Deli Partners of Little Rock	Other Commodities	283.38	
		Other Commodities	205.00	488.38
G-04234	New Forums Press	Materials	10.45	10.45
G-04235	Home Depot Credit Services	Equipment	444.46	
		Supplies	31.43	475.89
G-04236	John Mark Dawson	Security Services	400.00	400.00
G-04237	Southwest Paper - OKC	Maintenance of Facilities	312.56	312.56
G-04238	Steve's Wholesale Distributors	Maintenance of Facilities	34.56	34.56
G-04239	Jermaine McCullum	Security Services	250.00	250.00
G-04240	OPUBCO Communications Group	Other Library Rel Svcs	57.55	
		Other Library Rel Svcs	57.70	115.25
G-04241	Contractors Supply Co.	Maintenance of Facilities	4.78	
		Maintenance of Facilities	4.78	
		Maintenance of Facilities	393.46	
		Maintenance of Facilities	4.78	407.80
G-04242	Jerry's Contracting	Maintenance of Facilities	1,000.00	1,000.00
G-04243	City of Edmond	Water & Garbage Services	310.32	310.32
G-04244	Carol L. Roberts	Travel Expenes	106.94	106.94
G-04245	Hard Edge Design, Inc.	Other Commodities	1,070.30	1,070.30
G-04246	Gregory Bennett	Mileage	31.11	31.11
G-04247	Ford Audio-Video	Automation Contractual	755.00	755.00
G-04248	Oklahoma Press Service	Library-Related Services	203.82	203.82
G-04249	John Wood	Telephone Services	50.00	50.00
G-04250	Linda Jameson	Mileage	2.04	2.04
G-04251	C. L. Frates & Co.	Library Related Services	30.00	30.00
G-04252	Office Depot Credit Plan	Supplies	22.24	22.24
G-04253	Alice Murphy	Supplies	48.00	48.00
G-04254	Baker & Taylor Books	Materials	3,389.58	3,389.58
G-04255	Cox Communications, Inc.	Telephone Services	8,459.95	
		Telephone Services	7,000.00	15,459.95
G-04256	Reduxion Theatre	Programming Activities	529.00	529.00
G-04257	Baker & Taylor Entertainment	Materials	1,342.83	
		Materials	1,266.10	2,608.93
G-04258	Manpower, Inc.	Southern Oaks Renovation	1,789.92	1,789.92
G-04259	Walmart Community	Programming Supplies	424.92	424.92
G-04260	Mediatriton	Books & Materials	112.40	112.40
G-04261	Construction Building	Southern Oaks Renovation	3,714.00	3,714.00
G-04262	Chase Card Services	Travel Expense	101.03	
		Programming Activities	76.91	
		Furniture	1,493.85	
		Supplies	20.94	
		Supplies	270.61	
		Supplies	52.89	
		Automation	299.00	
		Equipment	147.92	
		Equipment	69.98	
		Automation	560.90	

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-04262	Chase Card Services	Automation	1,423.20
		Equipment	872.94
		Southern Oaks Renovation	73.85
		Supplies	20.99
		Supplies	47.96
			5,532.97
G-04263	Preston Bell	Transportation	50.00
G-04264	Garcia Tire Service, Inc.	Vehicle Parts & Repairs	174.72
G-04265	Kevin Sendall	Mileage	18.36
G-04266	American Library Association	Library-Related Services	321.00
G-04267	2M Solutions, Inc	Equipment	693.75
G-04268	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00
G-04269	Myers Landscape Management,	Maintenance of Facilities	1,715.00
		Maintenance of Facilities	1,205.00
			2,920.00
G-04270	Cox Communications, Inc.	Telephone Service	2,203.84
G-04271	Securitas Security USA, Inc.	Security Services	6,955.51
		Security Services	6,858.71
			13,814.22
G-04272	Baker & Taylor Books	Materials	1,595.16
		Materials	2,097.54
		Materials	4,198.76
		Materials	4,288.18
		Materials	7,231.26
		Materials	443.13
			19,854.03
G-04273	Baker & Taylor Books	Materials	1,154.54
		Materials	3,933.71
		Materials	4,100.42
		Materials	4,260.27
			13,448.94
G-04274	Chase Card Services	Professional Services	185.00
		Books & Materials	2,136.10
		Books & Materials	265.76
		Books & Materials	1,346.10
		Books & Materials	198.11
		Books & Materials	194.97
		Books & Materials	215.40
			4,541.44
G-04275	Tulin LaFollette	Mileage	16.73
G-04276	Cheryl Coleman	Programming Supplies	50.00
G-04277	Teresa Matthews	Travel Expenses	111.40
G-04278	Baker & Taylor Entertainment	Materials	830.53
G-04279	Mackin	Materials	248.50
G-04280	Mary Ann Johnson	Travel Expenses	405.09
G-04281	Atlas General Contractors, LLC	Capital Projects	36,320.00
		Capital Projects	2,648.00
			38,968.00
G-04282	Chris Kennedy	Mileage	13.31
		Travel Expenses	355.80
			369.11
G-04283	Jason K. Saxon	Security Services	250.00
G-04284	Emily Butterfield	Programming Activities	100.00
G-04285	Shoplet	Supplies	41.54
			41.54
G-04286	Bank of Oklahoma	Payroll Transmittal-Chks	36,545.46
		Payroll Transmittal-Chks	17,186.56
			53,732.02
G-04287	Bank of Oklahoma	Federal Withholding Tax	51,095.00
		Federal Withholding Tax	4,062.00
			55,157.00
G-04288	Oklahoma Tax Commission	State Withholding Tax	15,464.00
	** Continued **		

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Number	Vendor/Payee ** Continued **	Purpose		Amount
G-04288	Oklahoma Tax Commission	State Withholding Tax	813.00	16,277.00
G-04289	Mun. Employees Credit Union	Employee Cr Union Deducts	11,835.13	
		Employee Cr Union Deducts	87.50	11,922.63
G-04290	United Way of Central Oklahoma	Employee Deductions	515.17	
		Employee Deductions	65.00	580.17
G-04291	Clerk, U.S. District	Employee Deductions	112.47	
		Employee Deductions	112.47	224.94
G-04292	Morgan & Associates, P.C.	Employee Deductions	155.65	155.65
G-04293	United States Treasury	Employee Deductions	50.50	50.50
G-04294	Bank of America	Payroll Transmittal-DDep	268,314.22	
		Payroll Transmittal-DDep	38,874.83	307,189.05
G-04295	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-04296	Nationwide Retirement Solution	Employee Deductions	8,004.58	8,004.58
G-04297	Transamerica Worksite Mrktg.	Employee Deductions	418.87	418.87
G-04298	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,740.27	4,740.27
G-04299	Bank of Oklahoma	Employee Flexplan Deposit	12,663.63	12,663.63
G-04300	Bank of Oklahoma	Employee Soc/Sec Deposits	18,493.57	
		Employee Soc/Sec Deposits	2,728.57	
		Employee Medicare Deposit	6,384.69	
		Employee Medicare Deposit	941.94	
		Employer Soc/Sec Deposits	31,327.96	
		Employer Medicare Deposit	7,326.76	67,203.49
G-04301	MassMutual Financial Group	Employee Contrib -- DC PI	15,274.09	
		Employer Contrib -- DC PI	27,761.41	43,035.50
G-04302	ODHS Oklahoma Centralized	Employee Deductions	472.34	472.34
G-04303	Randall S. Fudge	Employee Deductions	108.95	108.95
G-04304	Administrative Services	Employee Deductions	1,357.47	1,357.47
G-04305	NCO Financial Systems, INC	Employee Deductions	316.12	316.12
G-04306	Metropolitan Library System	Maintenance of Facilities	3.78	
		Professional Services	76.00	
		Automationa Contractual	2.14	
		Postage	42.29	
		Supplies	136.63	
		Programming Activities	179.62	
		Programming Activities	74.47	
		Other Commodities	93.35	
		Motor Vehicles	9.00	
		Capitol Projects	21.22	638.50
G-04307	City of Del City	Rent of Library Building	400.00	400.00
G-04308	Grainger	Maintenance of Facilities	236.79	
		Maintenance of Facilities	265.20	
		Maintenance of Facilities	11.56	513.55
G-04309	O G & E	Electrical Services	2,564.42	
		Electrical Services	14,338.71	
		Electrical Services	283.55	17,186.68
G-04310	Oklahoma Natural Gas Co.	Gas Services	65.84	
		Gas Services	384.68	
		Gas Services	231.45	
		Gas Services	315.31	
		Gas Services	645.36	
		Gas Services	89.94	1,732.58

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Number	Vendor/Payee	Purpose		Amount
G-04311	City of Oklahoma City	Water & Garbage Services	739.83	739.83
G-04312	Triangle/A & E	Printing	11.00	11.00
G-04313	Southwestern Stationers, Inc.	Supplies	5.67	
		Supplies	678.49	
		Supplies	4.00	688.16
G-04314	Hunzicker Brothers, Inc.	Capital Projects	652.92	652.92
G-04315	Locke Supply Co.	Maintenance of Facilities	26.48	
		Maintenance of Facilities	13.80	
		Maintenance of Facilities	78.33	
		Maintenance of Facilities	21.58	
		Maintenance of Facilities	3.13	143.32
G-04316	Tech-Lock	Maintenance of Facilities	69.00	
		Maintenance of Facilities	408.90	
		Maintenance of Facilities	22.60	
		Maintenance of Facilities	65.00	565.50
G-04317	Eales Electronics Corp.	Maintenance of Facilities	50.00	
		Maintenance of Facilities	50.00	100.00
G-04318	Gaylord Bros.	Supplies	56.65	56.65
G-04319	Gale Research	Materials	530.10	530.10
G-04320	Highsmith	Supplies	67.24	67.24
G-04321	City of Warr Acres	Water & Garbage Services	54.45	54.45
G-04322	AT&T	Telephone Services	137.62	137.62
G-04323	Alma L. Brown	Programming Activities	84.99	
		Programming Activities	59.46	144.45
G-04324	Angela Thornton	Travel Expenses	433.09	433.09
G-04325	U.S. Postal Service	Postage	15,000.00	15,000.00
G-04326	West Group Payment Center	Materials	504.00	504.00
G-04327	Barbara Beasley	Other Commodities	68.95	
		Other Commodities	230.00	298.95
G-04328	Keystone Tape & Label, Inc.	Printing	1,563.02	1,563.02
G-04329	Facts On File, Inc.	Materials	4,519.20	4,519.20
G-04330	Recorded Books, LLC	Materials	1,434.95	1,434.95
G-04331	Pure Service Corp.	Janitorial Services	16,170.00	
		Janitorial Services	9,295.00	
		Janitorial Services	848.00	
		Janitorial Services	715.00	
		Janitorial Services	181.00	
		Janitorial Services	4,560.00	
		Janitorial Services	2,460.00	
		Janitorial Services	1,765.00	35,994.00
G-04332	American Library Association	Materials	35.00	35.00
G-04333	Southwest Trailers & Equipment	Vehicle Parts & Repairs	491.68	491.68
G-04334	Denyveta Davis	Other Commodities	130.00	130.00
G-04335	Hunter's Battery Warehouse	Maintenance of Facilities	79.95	79.95
G-04336	Print Imaging Group	Supplies	94.89	
		Supplies	128.62	
		Supplies	419.26	642.77
G-04337	Lee's Sandwiches	Other Commodities	124.10	124.10
G-04338	Jill Justice	Programming Activities	250.00	250.00
G-04339	Library Video Co.	Materials	3,819.56	3,819.56
G-04340	Jun Orikasa	Programming Activities	100.00	100.00
G-04341	Conney Safety Products	Safety Supplies	141.03	141.03

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G-04342	Metrocall Wireless	Telephone Services	133.91	133.91
G-04343	Blackstone Audio Books	Materials	304.00	304.00
G-04344	Oklahoma Gazette	Library-Related Services	728.00	728.00
G-04345	Scott's Printing & Copying	Printing	1,672.87	
		Printing	1,124.62	
		Printing	830.97	
		Printing	1,746.37	5,374.83
G-04346	Brilliance Corporation	Materials	1,847.35	1,847.35
G-04347	Hobby Lobby	Programming Supplies	43.64	43.64
G-04348	Filtration Services Group, LLC	Maintenance of Facilities	37.44	
		Maintenance of Facilities	88.08	
		Maintenance of Facilities	255.60	381.12
G-04349	Ingram Library Service	Materials	2,526.05	2,526.05
G-04350	Candace McDaniel	Supplies	15.78	15.78
G-04351	Mergent Co., Inc.	Materials	4,830.00	4,830.00
G-04352	Summit Mailing Systems, Inc.	Rent of Equipment	270.00	
		Maintenance of Equipment	473.75	743.75
G-04353	Audio Editions	Materials	16.00	16.00
G-04354	Sweat Equity Productions LLC	Library-Related Services	6,000.00	6,000.00
G-04355	OverDrive, Inc fka	Network Catalog Service	3,195.00	
		Materials	9,457.35	12,652.35
G-04356	Neopost, Inc.	Postal Expense	260.00	260.00
G-04357	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	113.50	113.50
G-04358	Tiger Direct Inc	Supplies	73.99	73.99
G-04359	Anita Roesler	Mileage	43.58	43.58
G-04360	Cox Media Oklahoma City	Library-Related Services	14,704.00	14,704.00
G-04361	Evans Hardware	Maintenance of Facilities	3.18	3.18
G-04362	Presort First Class	Postage	82.43	82.43
G-04363	Steve's Wholesale Distributors	Maintenance of Facilities	36.44	
		Maintenance of Facilities	182.93	219.37
G-04364	Kimberly Edwards	Travel Expenses	253.09	253.09
G-04365	Contractors Supply Co.	Maintenance of Facilities	13.37	
		Maintenance of Facilities	126.80	
		Maintenance of Facilities	6.49	
		Maintenance of Facilities	12.79	
		Maintenance of Facilities	12.29	
		Maintenance of Facilities	6.32	
		Maintenance of Facilities	2.64	180.70
G-04366	Mailing Services -134730000	Printing	58.50	58.50
G-04367	Alex Carpenter	Programming Activities	495.00	
		Programming Activities	450.00	945.00
G-04368	Postmaster	Postal Expense	110.00	110.00
G-04369	Bank of Oklahoma	Group Insurance	302.50	302.50
G-04370	Dowell Parking Center	Parking & Transportation	292.00	292.00
G-04371	Finder Binder	Materials	700.00	700.00
G-04372	Todd Olberding	Telephone Services	43.67	43.67
G-04373	Alice Murphy	Other Commodities	439.30	439.30
G-04374	Baker & Taylor Books	Materials	5,231.46	5,231.46
G-04375	Baker & Taylor Entertainment	Materials	2,138.09	
		Materials	2,881.36	5,019.45
G-04376	AccuZip, Inc.	Postal Expense	995.00	995.00
G-04377	LaVetta Kinsey Dent	Professional Services	185.00	185.00

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Number	Vendor/Payee	Purpose		Amount
G-04378	Walmart Community	Programming Supplies	98.51	
		Programming Activities	161.83	260.34
G-04379	Garcia Tire Service, Inc.	Vehicle Parts and Repairs	174.72	
		Vehicle Parts & Repairs	36.95	211.67
G-04380	University of Oklahoma Press	Materials	219.03	219.03
G-04381	Thomas P. Gallagher	Transportation	25.00	25.00
G-04382	City Treasurer's Office	Capital Projects	93,500.00	93,500.00
G-04383	Donna Morris	Parking & Transportation	450.00	450.00
G-04384	Melissa Weathers	Materials	326.98	326.98
G-04385	Star Lighting	Maintenance of Facilities	146.92	
		Maintenance of Facilities	42.08	
		Maintenance of Facilities	50.00	
		Maintenance of Facilities	35.00	
		Maintenance of Facilities	210.00	484.00
G-04386	Susan H. Wood	Programming Activities	250.00	250.00
G-04387	AT&T	Telephone Services	62.35	62.35
G-04388	Securitas Security USA, Inc.	Security Services	6,697.37	6,697.37
G-04389	Baker & Taylor Books	Materials	1,633.53	
		Materials	1,390.94	
		Materials	2,311.80	
		Materials	3,866.73	
		Materials	3,365.88	
		Materials	8,251.44	20,820.32
G-04390	Baker & Taylor Books	Materials	1,173.29	
		Materials	5,687.88	
		Materials	2,689.62	
		Materials	3,213.41	
		Materials	297.40	13,061.60
G-04391	Baker & Taylor Books	Materials	1,245.14	1,245.14
G-04392	Rush Truck Center	Maintenance of Facilities	48.88	48.88
G-04393	Emily Williams	Travel Expense	89.59	89.59
G-04394	Oklahoma Arts Council	Travel Expenses	57.00	57.00
G-04395	Kone Inc	Maintenance of Facilities	975.00	975.00
G-04396	Cooper Bros., Inc.	Capital Projects	9,660.00	9,660.00
G-04397	Sabre Technologies	Supplies	252.00	252.00
G-04398	Smart Technologies	Automatin Contractual	1,080.00	1,080.00
G-04399	Erika Sterling	Aquarium Maintenance	120.00	120.00
G-04400	James E. Powell	Maintenance of Facilities	375.00	375.00
G-04401	Baker & Taylor Entertainment	Materials	74.64	74.64
G-04402	Provantage	Automation	564.21	564.21
G-04403	Mackin	Materials	51.32	51.32
G-04404	Value Line	Materials	21,300.00	21,300.00
G-04405	Kathy C. Brown	Programming Activiites	87.50	87.50

Total of FY 10-11 Warrants Issued

\$ 2,248,601.36

Special Funds

Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
S-16426	Melisa D. Olah	Lost & Paid Book Return	6.55	6.55
S-16427	Jennifer M. Driver	Lost & Paid Book Return	32.20	32.20
S-16428	Yvonne D. Jones	Lost & Paid Book Return	3.00	3.00
S-16429	Jessica L. Ali	Lost & Paid Book Return	56.85	56.85
S-16430	Hong Fu	Lost & Paid Book Return	12.95	12.95
S-16431	Myrna L. Gowman	Lost & Paid Book Return	3.00	3.00
S-16432	Shelby L. Irwin	Loat & Paid Book Return	120.70	120.70
S-16433	Zachary R. Miles	Lost & Paid Book Return	3.00	3.00
S-16434	Terrie L. Rodgers	Lost & Paid Book Return	4.95	4.95
S-16435	Rita M. Seldenrust	Lost & Paid Book Return	19.95	19.95
S-16436	Norma Jean Warner	Lost & Paid Book Return	35.95	35.95
S-16437	Deanne M. York	Lost & Paid Book Return	12.95	12.95
S-16438	Shelly R. Zimmerman-Damon	Lost & Paid Book Return	3.00	3.00
S-16439	Holly A. Easttom	Lost & Paid Book Return	12.85	12.85
S-16440	Donna M. Weber	Lost & Paid Book Return	37.95	37.95
S-16441	Jean Schroer	Room Fees	20.00	20.00
S-16442	Personalized Prevention	Participation Fees	880.00	880.00
S-16443	BMI Systems Corp.	Copier Maintenance	78.50	
		Copier Maintenance	31.62	
		Copier Maintenance	36.00	
		Copier Maintenance	255.70	
		Copier Maintenance	104.81	
		Copier Maintenance	50.88	
		Copier Maintenance	69.29	
		Copier Maintenance	78.50	
		Copier Maintenance	55.00	760.30
S-16444	Standley Systems	Copier Usage	280.97	
		Copier Usage	386.08	667.05
S-16445	Gale Group	Materials	651.00	651.00
S-16446	Baker & Taylor Entertainment	Materials	2,107.14	2,107.14
S-16447	Baker & Taylor Books	Materials	422.53	422.53
S-16448	Baker & Taylor Books	Materials	1,642.56	1,642.56
S-16449	Baker & Taylor Books	Materials	126.60	126.60
S-16450	Baker & Taylor Books	Materials	138.66	138.66
S-16451	Susan Pierce	11/Friends/Noon Tunes	560.00	560.00
S-16452	Brilliance Corporation	Materials	32.98	32.98
S-16453	Nancy P. Condit	Lost & Paid Book Return	3.00	3.00
S-16454	Catherine Speakes	Lost & Paid Book Return	15.05	15.05
S-16455	Kodi B. Horn	Lost & Paid Book Return	3.00	3.00
S-16456	Jonathan T. Gelnar	Lost & Paid Book Return	3.00	3.00
S-16458	Evan J. Zumwalt	Lost & Paid Book Return	19.95	19.95
S-16459	Jeanette R. Keller	Lost & Paid Book Return	3.00	3.00
S-16460	Julie L. Craig	Lost & Paid Book Return	16.95	16.95
S-16461	Amanda M. Milner	Lost & Paid Book Return	12.50	12.50
S-16462	American Institute for History	Room Rental	420.00	420.00
S-16463	Center Point Large Print	Materials	2,021.46	2,021.46
S-16464	Baker & Taylor Entertainment	Materials	476.96	476.96
S-16465	Baker & Taylor Books	Materials	84.58	84.58
S-16466	Baker & Taylor Books	Materials	260.22	260.22
S-16467	Baker & Taylor Books	Materials	13.52	13.52
S-16468	Comfort Inn @ Founders Towers	11/Friends/Our World	1,016.00	1,016.00
S-16469	Oklahoma Historical Society	2011 Staff Recog. Event	735.00	735.00

Special Funds

Warrant Register

April 2011

Number	Vendor/Payee	Purpose		Amount
S-16470	Mercury Girl, Inc	11/Friends YAAuthor Visit	6,158.70	6,158.70
S-16471	Full Circle Bookstore	11/Friends/YA Author	28.77	28.77
S-16472	Recorded Books, LLC	Materials	236.80	236.80
S-16473	Recorded Books, LLC	Materials	239.40	239.40
S-16474	Blackstone Audio Books	Materials	27.50	27.50
S-16475	Baker & Taylor Entertainment	Materials	61.72	61.72
S-16476	Kelsey M. Reneau	Lost & Paid Book Return	14.95	14.95
S-16477	Alice E. McInnis	Lost & Paid Book Returned	26.95	26.95
S-16478	Tracy Yates	Lost & Paid Book Return	10.45	10.45
S-16479	Rebecca Lin	Lost & Paid Book Return	3.00	3.00
S-16481	Oklahoma Tax Commission	State Sales Tax-Mar. 2011	61.52	61.52
S-16482	Lori B. Peterson	Lost & Paid Book Return	3.00	3.00
S-16483	Peter Mattinson	Lost & Paid Book Return	3.00	3.00
S-16484	Karen Y. Stephens	Lost & Paid Book Return	11.95	11.95
S-16485	Chase Card Services	Fines Account	119.90	119.90
S-16486	Oklahoma Tax Commission	State Sales Tax-Mar. 2011	768.78	768.78
S-16487	Gale Group	Materials	1,385.98	1,385.98
S-16488	Ingram Library Service	Materials	163.26	163.26
S-16489	Baker & Taylor Books	Materials	538.68	538.68
S-16490	Baker & Taylor Books	Materials	1,207.98	1,207.98
S-16491	Bill Byrd	Art	2,200.00	2,200.00
S-16492	Chase Card Services	Furniture	785.09	785.09
S-16493	Baker & Taylor Books	Materials	7.20	7.20
S-16494	Baker & Taylor Books	Materials	8.85	8.85
S-16495	Walmart Community	Author Visit	26.81	26.81
S-16496	Vincent R. Sanchez	Lost & Paid Book Return	27.90	27.90
S-16497	Jason W. Reaves	Lost & Paid Book Return	3.00	3.00
S-16498	Emily A. Rodericks	Lost & Paid Book Return	4.95	4.95
S-16499	Lee O. Williams	Lost & Paid Book Return	3.00	3.00
S-16500	Ann M. Polesky	Lost & Paid Book Return	19.95	19.95
S-16501	Patrick J. Donahay	Lost & Paid Book Return	3.95	3.95
S-16502	Hoesch Memorial Public Library	Gifts & Lost Book Account	17.95	17.95
S-16503	Metropolitan Library System	Fines Account	47,000.00	47,000.00
S-16504	Baker & Taylor Entertainment	Materials	1,092.87	1,092.87
S-16505	Baker & Taylor Books	Materials	502.53	502.53
S-16506	Baker & Taylor Books	Materials	262.37	262.37
S-16507	Baker & Taylor Books	Materials	7.76	7.76
S-16508	Baker & Taylor Books	Materials	22.15	22.15
S-16509	Apple Inc.	LET/Summer Reading	8,483.00	8,483.00
Total of Special Funds Warrants Issued				\$ 85,030.48

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.



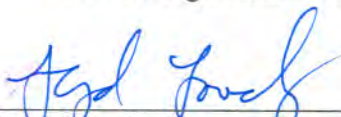
Donna Morris, Executive Director

5-12-11

Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.



Lloyd Lovely, Deputy Executive Director of Finance and Support

5-9-11

Date

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: PROFESSIONAL SERVICES CONTRACT FOR ANNUAL AUDIT SERVICES

The Library wishes to contract with a qualified independent certified public accounting firm to perform a financial audit of the Metropolitan Library System. Requests for proposals were sent out on March 28, 2011. A pre-proposal conference was held on April 14th, 2011. Five firms attended. Proposals were due April 26th, 2011. Four firms responded. The results are as follows.

	Cost				
Firm	2011	2012	2013	2014	2015
Finley & Cook	\$20,700.00	\$21,600.00	\$22,500.00	\$23,400.00	\$24,300.00
Eide Bailly	\$32,000.00	\$33,600.00	\$35,300.00	\$37,050.00	\$38,800.00
BKD	\$32,500.00	\$33,500.00	\$34,500.00	\$35,500.00	\$36,500.00
Cole & Reed	NA	\$34,000.00	\$35,700.00	\$37,500.00	\$39,400.00

RECOMMENDATION:

That the Commission award the contract for Annual Audit Services to Finley & Cook, CPA's, for \$20,700. Funding for this service will be provided for in the FY2011-12 budget, account 213.

CONTRACT AWARDS AND PURCHASES
(Cont'd)

ITEM B: JANITORIAL AND PEST CONTROL SERVICES

To be provided for in the FY2011-12 budget is the annual request for janitorial and pest control services. All nineteen library locations are to be covered under the contract.

Specifications were prepared and bids were let for seventeen days and were advertised for two days (April 5 and 7, 2011) in The Oklahoman. Bids were sent to thirteen prospective bidders. A pre-bid conference was held on April 15, 2011. Thirteen vendors attended.

Bids were received and publicly opened April 22, 2011. Eight vendors responded.

Vendor	Bid
Oklahoma Building Service	\$ 378,286.80
Lacosta Facility Services	\$ 421,211.16
Woodley Building Maintenance	\$ 430,495.44
Jani-King	\$ 447,780.00
First Maintenance Company	\$ 456,228.00
Sourceone	\$ 461,280.00
Pure Service Corp	\$ 470,580.00
ABM Janitorial Service	\$ 512,064.00

RECOMMENDATION:

That the Commission award the contract for Janitorial and Pest Control Services to Oklahoma Building Service in the amount of \$378,286.80. Funding for the purchase is to be provided for in the FY2011-12 budget, account 207.

**METROPOLITAN LIBRARY SYSTEM
TRANSFER OF FUNDS**

From time to time, the administration has to request transfer of funds between accounts to reconcile budget fluctuations during a fiscal year.

Additional Appropriations

		<u>Additional Needed</u>	<u>Account's New Total</u>
Account 322	Vehicle Parts and Repairs	\$4,000.00	\$29,000.00
Account 201	Bldg, Property, & Auto Insurance	\$7,000.00	\$174,039.00

Canceled Appropriations

		<u>Amount Canceled</u>	<u>Account's New Total</u>
Account 310	Maintenance Supplies	\$4,000.00	\$70,000.00
Account 202	Liability/Bonding Insurance	\$7,000.00	\$6,175.00

Hail damage caused a large increase in vehicle repairs this year, leading to the increase in account 322. In the insurance area, the D & O policy premium was paid from an account other than the one in which it had been budgeted.

Commission Action

That the Library Commission approve the transfer of funds as requested above.

Nominating Committee Report

Cynthia Friedemann
Beth Toland
Jose Jimenez

The nominating committee held a teleconference call on Tuesday, May 3th to discuss the vacant position of Disbursing Agent as a result of David Greenwell's resignation.

The nominating committee is recommending that the commission elect Nancy Anthony to serve this remaining year as disbursing agent. Nancy has been contacted and has agreed to serve.

Disbursing Agent: Nancy Anthony

This recommendation is presented as our report for the Metropolitan Library Commission meeting on Thursday, May 19, 2011.

REPORT AND RECOMMENDATION FROM ADMINISTRATION

RETIREMENT PLANS - DOCUMENT CHANGES

As federal laws governing employee retirement plans change, the corresponding documents that govern the plans must also change to maintain compliance. Last month, the Commission voted to approve changes to the plan documents for the Defined Benefit Plan. This month, the same approval is needed for the same type of plan document changes to the Defined Contribution Plan and the Nationwide 457 Plan. Attached are letters from the third party administrators, who supplied the updates. Copies of these updated plans are available in the Business Office.

These changes will not affect the basic benefits of the plans, but instead will bring the plans into compliance with changes in the law.

ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:

That the Commission approve the document changes for the Metropolitan Library System Defined Contribution Plan and the Nationwide 457 Plan, as described above.



Lloyd Lovely
Metropolitan Library System
300 Park Avenue
Oklahoma City, OK 73102

RE: Metropolitan Library System Defined Contribution Plan

Friendly Reminder from Simpkins & Associates - Regulatory Action Required.

Keeping a qualified retirement program in compliance requires meeting the various administrative requirements on an annual basis. An essential component of our service is helping you to meet these requirements.

The following plan documents for your retirement plan require your review and action:

- Adoption Agreement posted on 2/9/2011
- Retirement Plan and Trust Document posted on 2/9/2011
- Regulatory Amendments posted on 2/9/2011

You can access and download these documents through your secure webpage at www.esimpkins.com. It's convenient and easy! Simply log into the site under Plan Sponsor Services. From the Document Depot section, select Plan Documents, and choose from the list of available files.

Remember, the plan documents provided to you are not effective until they have been duly adopted by your governing body and properly executed by the trustees and a person properly authorized by the plan sponsor. It is your responsibility to be sure that the Plan is properly adopted in accordance with the instructions which accompany the plan documents.

Accordingly, I urge you to give this matter prompt attention and invite you to contact us if you have any questions at (972) 960-9630 .

Regards,

Simpkins & Associates



Nationwide® Retirement Solutions

On Your Side®

Important Plan Sponsor Documents

As the administrative services provider to your deferred compensation plan, Nationwide is contacting you with this packaged letter to review and acknowledge the federal regulation changes within your current plans. Enclosed in this packet are one or more documents associated with your plan as well as a brief summary below. **Your plan name(s) and number(s) is listed below. If you have multiple plans, please feel free to make copies of the Plan Document as it applies to all of your plans.**

It is requested that you (or a person authorized to make elections for your plan) read through each document, and notify us of your elections by returning the attached Plan Sponsor Signature Page no later than May 31, 2011. **It is required that we receive a response from you concerning these documents as some of the changes are required by law.**

Your Plan Name and Numbers

Entity Name

Entity Number

METROPOLITAN LIBRARY SYSTEM

0036156001

As the Plan Sponsor, what do I need to do?

- Step 1: Read plan documents.
- Step 2: Sign self-addressed signature page.
- Step 3: Return signature page by mail or fax by May 31, 2011.

Documents Enclosed

- **457(b) Governmental Plan Document** (Plan Document) requiring your action
- **Certificate of Participation and Disclosure Document** (Certificate) for your plan's variable annuity (information only)
- **Nationwide ProAccount® Plan Sponsor Agreement** (ProAccount) reminding you that this is available through your Plan

Plan Documents

The **457(b) Governmental Plan Document** (Plan Document) is provided to you as a courtesy for use with your Plan. It is intended to comply with all required federal legislation regulations and issued guidance. The purpose of this restated document is to incorporate recent legislative and regulatory changes into the plan. Accepting it will act as a restatement of your plan. Government regulations require that your Plan Document incorporate the required provisions no later than December 31, 2011.

Please indicate your acceptance of this Plan Document as your restated plan effective for plan year beginning on January 1, 2011 on the Plan Sponsor Signature Page provided in this folder. Please contact your Nationwide Representative to discuss other options if you choose not to adopt it.

Certificate of Participation and Disclosure Document

The **Certificate of Participation and Disclosure Document** for your plan's variable annuity (Certificate) is provided by our affiliate, Nationwide Life Insurance Company (Nationwide Life). Nationwide Life is the issuer of the group annuity contract used with your plan. The

Certificate contains important information about the operation of the annuity contract including its benefits, trading policies and restrictions, and relationships with mutual funds and other entities. Please read this Certificate carefully and retain it for future reference.

Your signature on the Plan Sponsor Signature Page will act as acknowledgment of your receipt.

■ **Nationwide ProAccount® Plan Sponsor Agreement**

Nationwide ProAccount ("ProAccount") is a discretionary managed account service for deferred compensation plan participants who desire professional guidance in managing their self-directed deferred compensation plan accounts. Designed to help participants take the guesswork out of making investing decisions, ProAccount offers individualized investment advice using an investment process developed and maintained by an Independent Financial Expert. Plan participants that elect this service are subject to a maximum annual fee of up to 1.00% of their ProAccount assets.

ProAccount is offered by our affiliate, Nationwide Investment Advisors, LLC (NIA), an investment adviser registered with the Securities and Exchange Commission. Please read the enclosed ProAccount Plan Sponsor Agreement, ADV Brochure, and privacy statement for more information about this service.

ProAccount is currently available through your Plan. Please indicate your acceptance of the enclosed ProAccount Plan Sponsor Agreement on the Plan Sponsor Signature Page. If you wish to terminate this service, please contact Nationwide so that we may gather additional information necessary to initiate the termination of investment advisory agreements currently in effect between NIA and your Plan participants.

Your options

1. If you choose to accept the changes to the Plan Document, **please complete the Plan Sponsor Signature Page and return it to Nationwide by May 31, 2011 on behalf of the plan.**
2. If you chose to decline the Plan Document that includes federal regulated changes, please indicate where appropriate on the Plan Sponsor Signature Page and contact your Nationwide Representative to provide us with additional instructions regarding the plan document applicable to your Plan.

If you have questions about this information, please contact your Nationwide representative, or call 1-877- 496-1630 (Plan Sponsor Support Line).

You should also sign the Plan Document and retain it with your other important plan records. You may need to provide them to regulatory agencies including the IRS, or other interested parties. As the sponsor of the Plan you are responsible for maintaining its compliance with all federal and state laws and for reviewing and selecting the products and services offered to the Plan. *You should consult your attorney or tax advisor for specific answers to your questions about the appropriateness of these documents and the products and service offerings for your Plan.*



Nationwide Retirement Solutions, Inc. and Nationwide Life Insurance Company have endorsement relationships with the National Association of Counties, The United States Conference of Mayors, and the International Association of Fire Fighters — Financial Corporation. More information about the endorsement relationships may be found online at www.nrsforu.com.

Nationwide Retirement Solutions, Inc. and its affiliates (Nationwide) offer a variety of investment options to public sector retirement plans through variable annuity contracts, trust or custodial accounts. Nationwide may receive payments from mutual funds or their affiliates in connection with those investment options. For more detail about the payments Nationwide receives, please visit www.nrsforu.com.

Retirement Specialists are registered representatives of Nationwide Investment Services Corporation, member FINRA. In MI only: Nationwide Investment Svcs. Corporation.

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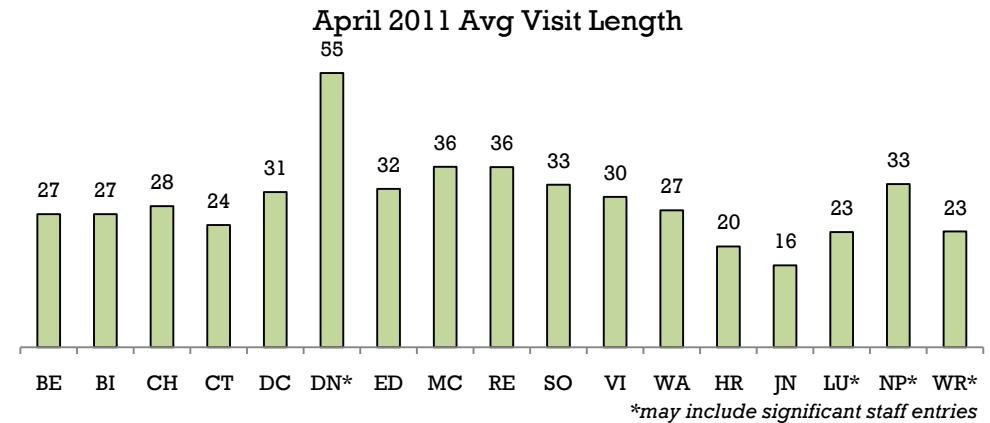
Plan sponsor use only

NRM-8324AO.1 (01/11)

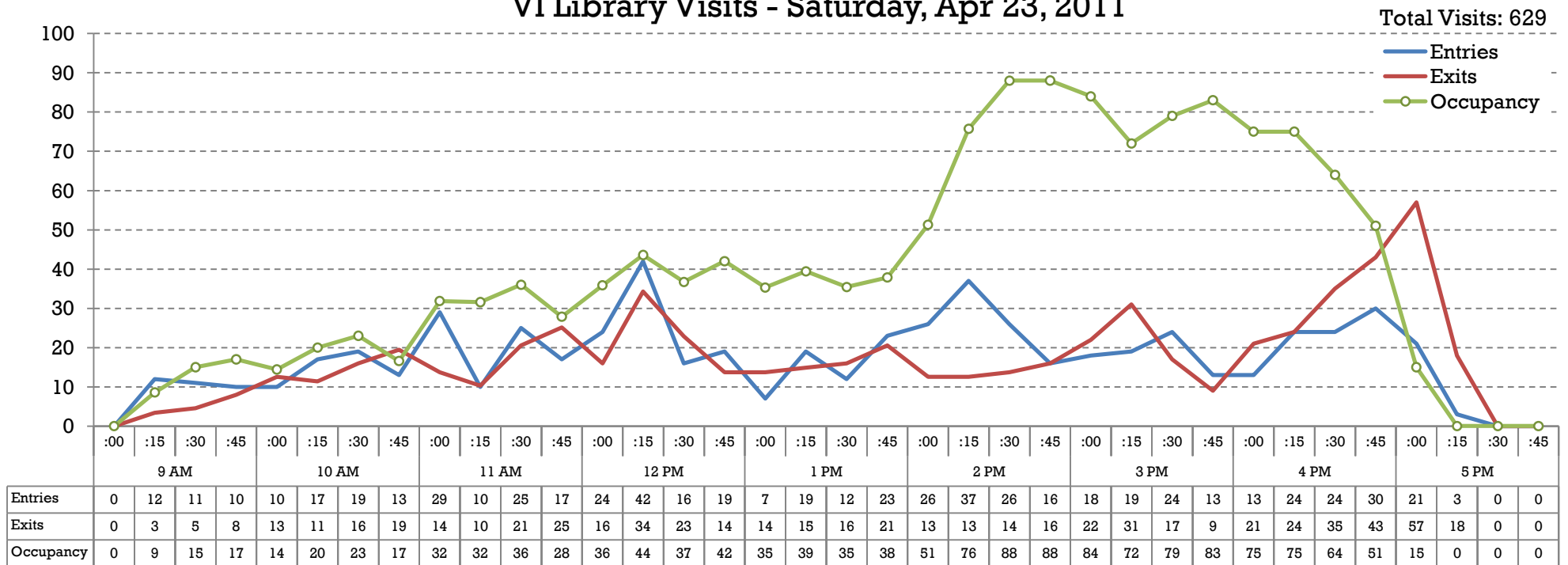
MLS Library Visits

Visits and occupancy are an important component of library usage that may not show up in other measures. Wireless door counters installed around the library system record the number of entries and exits at each library in fifteen minute intervals. In addition to total visits, expected average visit length (right) and the occupancy of each library throughout the day (example below) can be estimated from this data.

A total of 629 customers visited the Village Library on Saturday, April 23rd. Nearly 50 of these visitors attended a workshop and performance of "A Midsummer Night's Dream" put on by Reduxion Theater. This first-ever offering of a full play by our Outreach department was well-received during its five-library tour, which was made possible with assistance from the Oklahoma Arts Council and the National Endowment for the Arts.



VI Library Visits - Saturday, Apr 23, 2011



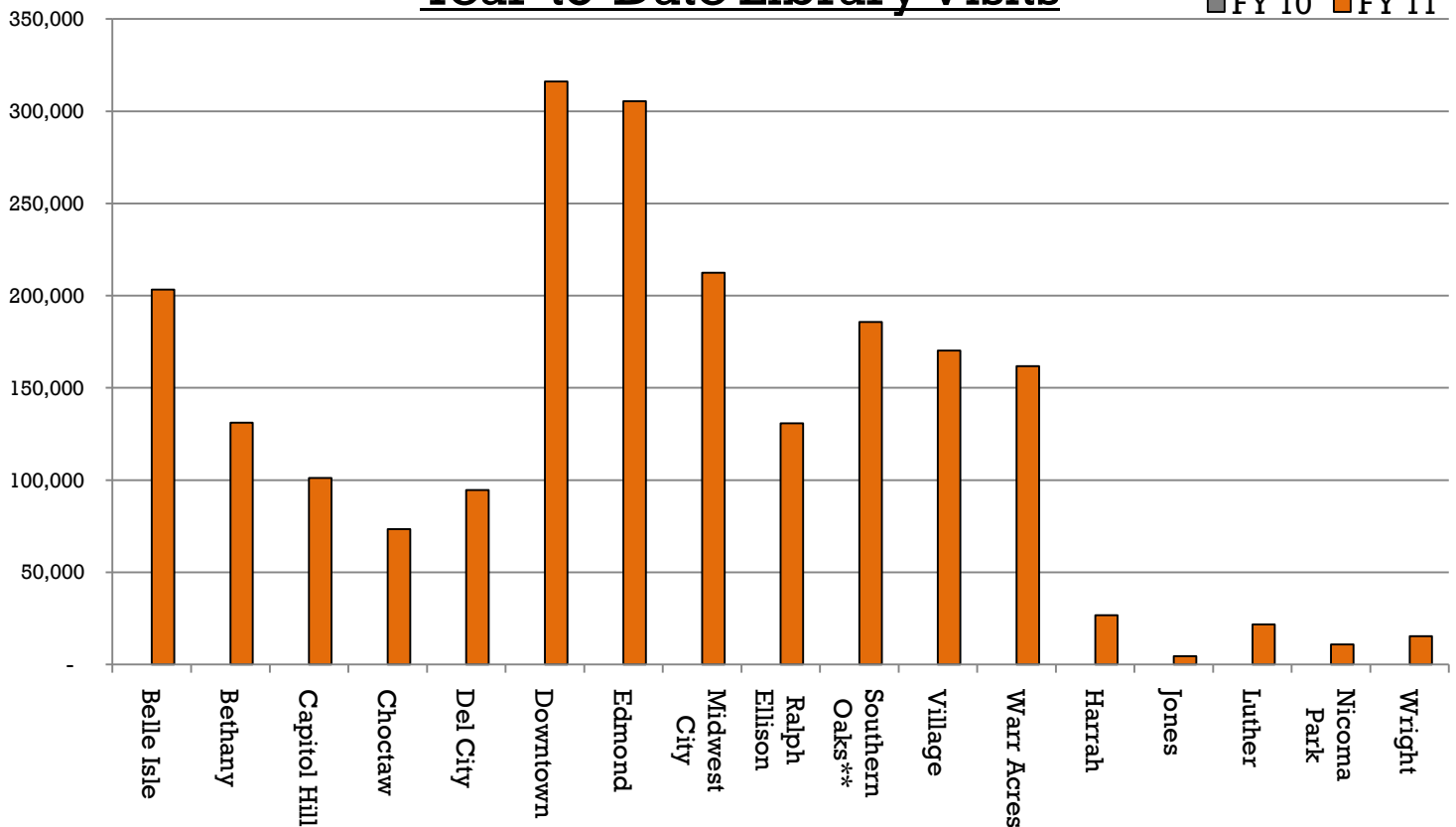
MLS Library Visits

July 1, 2010 - April 30, 2011 (83.33% of the 10-11 Fiscal Year)

April	FY 10		FY 11		Pct. Change	
<u>Library</u>	<u>Month</u>	<u>Year</u>	<u>Month</u>	<u>Year</u>	<u>Month</u>	<u>Year</u>
Belle Isle	N/A	N/A	17,363	203,358	N/A	N/A
Bethany	N/A	N/A	13,347	131,076	N/A	N/A
Capitol Hill	N/A	N/A	12,899	101,219	N/A	N/A
Choctaw	N/A	N/A	7,781	73,416	N/A	N/A
Del City	N/A	N/A	8,919	94,548	N/A	N/A
Downtown	N/A	N/A	30,028	316,189	N/A	N/A
Edmond	N/A	N/A	27,745	305,419	N/A	N/A
Midwest City	N/A	N/A	20,140	212,391	N/A	N/A
Ralph Ellison	N/A	N/A	11,604	130,792	N/A	N/A
Southern Oaks**	N/A	N/A	4,815	185,667	N/A	N/A
Village	N/A	N/A	17,034	170,260	N/A	N/A
Warr Acres	N/A	N/A	12,701	161,787	N/A	N/A
Harrah	N/A	N/A	2,823	26,657	N/A	N/A
Jones	N/A	N/A	445	4,489	N/A	N/A
Luther	N/A	N/A	1,928	21,771	N/A	N/A
Nicoma Park	N/A	N/A	1,147	10,842	N/A	N/A
Wright	N/A	N/A	1,328	15,282	N/A	N/A
Total	N/A	N/A	192,045	2,165,164	N/A	N/A

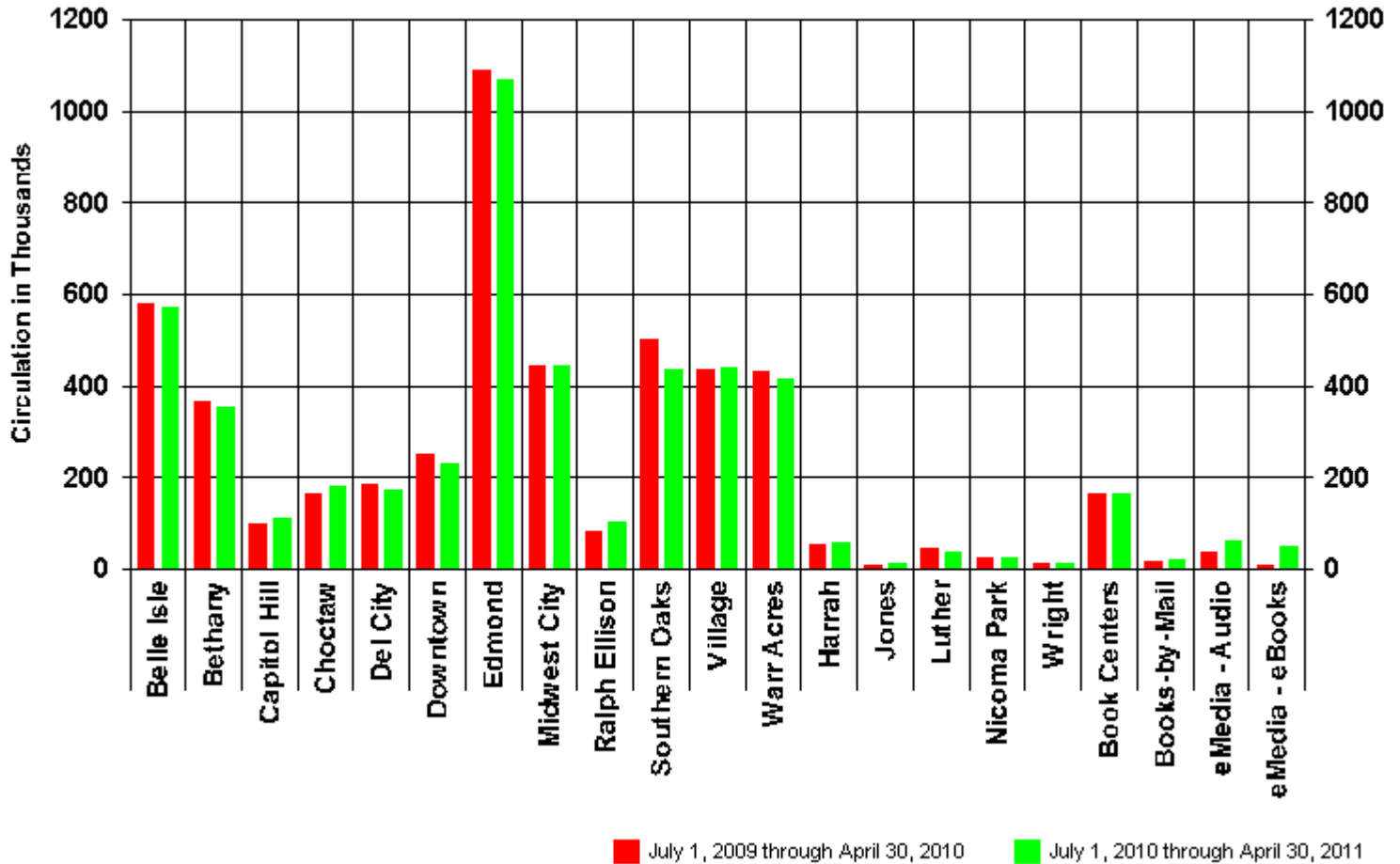
**Southern Oaks was closed April 4th - 25th.

Year-to-Date Library Visits



Circulation Gains and Losses

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)



Circulation Gains and Losses

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

APRIL 30, 2011		ADULT MONTH	ADULT YEAR	JUVENILE MONTH	JUVENILE YEAR	TOTAL MONTH	TOTAL YEAR	%
Belle Isle	10	41298	443767	11205	134766	52503	578533	
	11	39588	438768	12724	131231	52312	569999	
		-1710	-4999	1519	-3535	-191	-8534	-1.5
Bethany	10	24561	257461	10147	109384	34708	366845	
	11	23352	249399	9035	104614	32387	354013	
		-1209	-8062	-1112	-4770	-2321	-12832	-3.5
Capitol Hill	10	6128	67752	2490	29442	8618	97194	
	11	10639	72581	5037	37133	15676	109714	
		4511	4829	2547	7691	7058	12520	12.9
Choctaw	10	10833	104773	5314	57992	16147	162765	
	11	10578	115208	6547	66680	17125	181888	
		-255	10435	1233	8688	978	19123	11.7
Del City	10	12972	133000	4572	54009	17544	187009	
	11	11896	123154	4172	51255	16068	174409	
		-1076	-9846	-400	-2754	-1476	-12600	-6.7
Downtown	10	18140	190286	5434	60381	23574	250667	
	11	17003	177361	5056	53679	22059	231040	
		-1137	-12925	-378	-6702	-1515	-19627	-7.8
Edmond	10	60676	639907	40964	451037	101640	1090944	
	11	57965	632764	39281	435622	97246	1068386	
		-2711	-7143	-1683	-15415	-4394	-22558	-2.1
Midwest City	10	31721	322580	10911	122268	42632	444848	
	11	31198	324577	10962	119145	42160	443722	
		-523	1997	51	-3123	-472	-1126	-.3
Ralph Ellison	10	7339	63818	2150	19756	9489	83574	
	11	7650	78504	1787	23914	9437	102418	
		311	14686	-363	4158	-52	18844	22.5
Southern Oaks	10	36387	369328	11845	132085	48232	501413	
	11	10701	321877	3483	114087	14184	435964	
		-25686	-47451	-8362	-17998	-34048	-65449	-13.1
Village	10	28985	307185	12086	126758	41071	433943	
	11	29883	308684	11460	133113	41343	441797	
		898	1499	-626	6355	272	7854	1.8
Warr Acres	10	30143	306010	10967	124542	41110	430552	
	11	29199	298066	10972	118750	40171	416816	
		-944	-7944	5	-5792	-939	-13736	-3.2

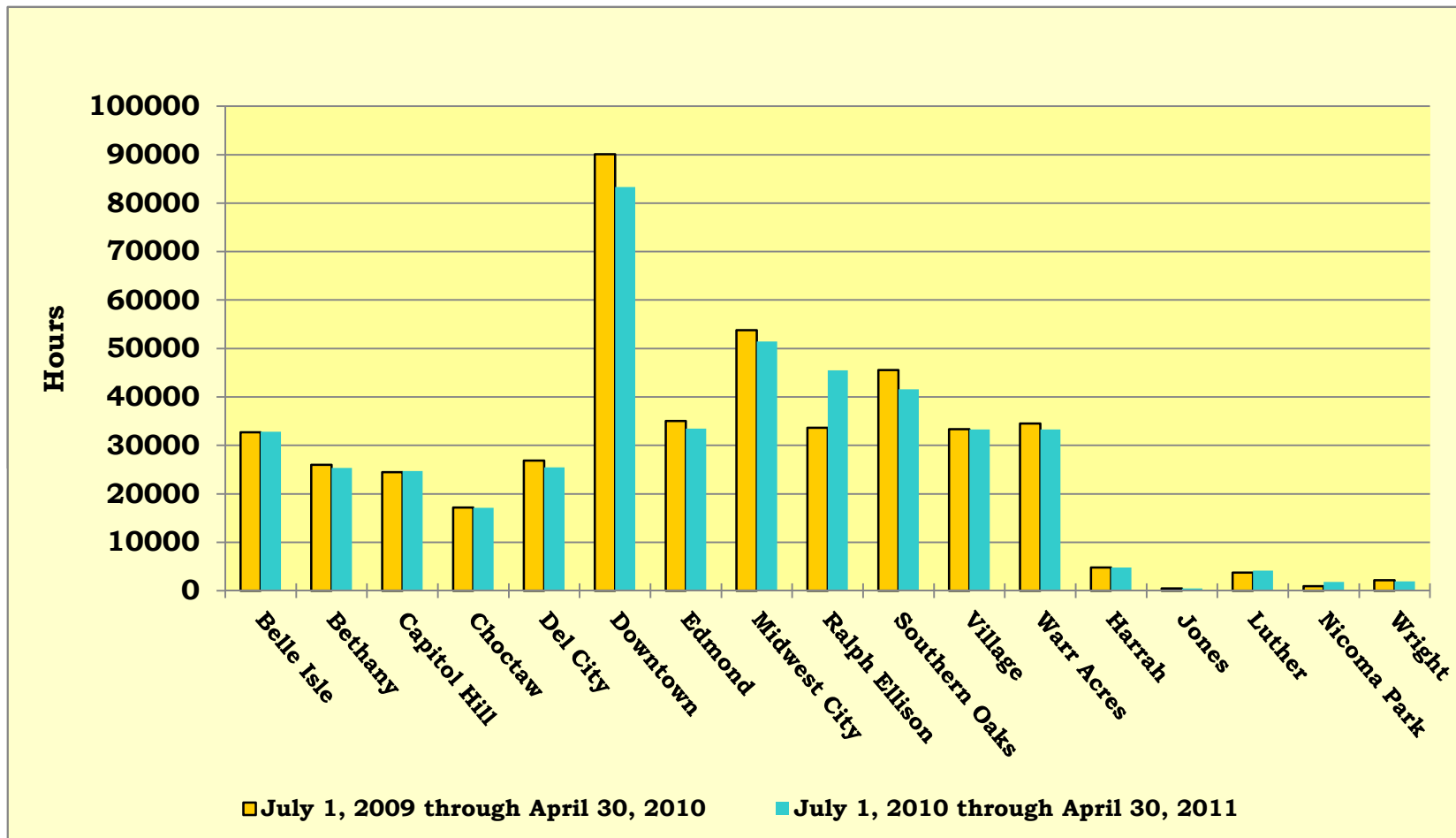
Circulation Gains and Losses

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

APRIL 30, 2011		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
Harrah	10	3702	37849	1583	16974	5285	54823	
	11	3650	39159	1697	17333	5347	56492	
		-52	1310	114	359	62	1669	3.0
Jones	10	795	7414	589	2997	1384	10411	
	11	762	8268	310	4600	1072	12868	
		-33	854	-279	1603	-312	2457	23.6
Luther	10	3838	35325	1063	9791	4901	45116	
	11	2334	27989	803	9802	3137	37791	
		-1504	-7336	-260	11	-1764	-7325	-16.2
Nicoma Park	10	2148	20688	588	5259	2736	25947	
	11	1995	19342	545	4841	2540	24183	
		-153	-1346	-43	-418	-196	-1764	-6.8
Wright	10	977	9684	345	2458	1322	12142	
	11	801	9493	256	3198	1057	12691	
		-176	-191	-89	740	-265	549	4.5
<u>OTHER:</u>								
Book Centers	10	10282	101404	6110	61597	16392	163001	
	11	10074	102042	6414	63426	16488	165468	
		-208	638	304	1829	96	2467	1.5
Books-by-Mail	10	2090	18096	0	0	2090	18096	
	11	2118	19019	0	0	2118	19019	
		28	923	0	0	28	923	5.1
eMedia - Audio	10	4902	38686	0	0	4902	38686	
	11	7652	62912	0	0	7652	62912	
		2750	24226	0	0	2750	24226	62.6
eMedia - eBooks	10	1166	6630	0	0	1166	6630	
	11	10109	48439	0	0	10109	48439	
		8943	41809	0	0	8943	41809	630.6
TOTALS	10	339083	3481643	138363	1521496	477446	5003139	
	11	319147	3477606	130541	1492423	449688	4970029	
		-19936	-4037	-7822	-29073	-27758	-33110	-7

Total Computer Hours Used by Library

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)



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Total Computer Usage

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	236		4,393		3,368.08		4,019		43,501		32,718.21	
	11	242		4,244		3,321.75		3,902		42,877		32,810.75	
		6	2.5	-149	-3.4	-46.33	-1.4	-117	-2.9	-624	-1.4	92.54	.3
BETHANY	10	181		3,550		2,710.35		3,181		33,778		25,983.35	
	11	197		3,168		2,569.38		3,063		32,072		25,316.33	
		16	8.8	-382	-10.8	-140.97	-5.2	-118	-3.7	-1,706	-5.1	-667.02	-2.6
CAPITOL HILL	10	152		2,789		2,446.46		2,802		29,981		24,453.47	
	11	262		3,530		2,669.62		2,947		31,099		24,714.44	
		110	72.4	741	26.6	223.16	9.1	145	5.2	1,118	3.7	260.97	1.1
CHOCTAW	10	101		1,569		1,408.12		1,580		18,420		17,142.23	
	11	87		1,757		1,740.73		1,571		17,840		17,119.42	
		-14	-13.9	188	12.0	332.61	23.6	-9	-.6	-580	-3.1	-22.81	-.1
DEL CITY	10	129		3,454		2,886.50		2,885		33,613		26,848.87	
	11	169		3,018		2,611.99		2,821		29,851		25,455.65	
		40	31.0	-436	-12.6	-274.51	-9.5	-64	-2.2	-3,762	-11.2	-1,393.22	-5.2
DOWNTOWN	10	217		10,970		9,530.95		4,005		110,000		90,081.97	
	11	217		9,192		6,976.95		3,704		107,560		83,326.65	
			.0	-1,778	-16.2	-2,554.00	-26.8	-301	-7.5	-2,440	-2.2	-6,755.32	-7.5
EDMOND	10	231		4,183		3,535.26		4,081		42,568		35,027.96	
	11	254		3,667		3,198.15		3,888		39,608		33,488.95	
		23	10.0	-516	-12.3	-337.11	-9.5	-193	-4.7	-2,960	-7.0	-1,539.01	-4.4
MIDWEST CITY	10	288		6,082		5,318.26		5,793		65,829		53,759.89	
	11	364		5,665		5,040.30		5,606		60,294		51,458.03	
		76	26.4	-417	-6.9	-277.96	-5.2	-187	-3.2	-5,535	-8.4	-2,301.86	-4.3
RALPH ELLISON	10	190		5,000		4,533.08		3,021		40,381		33,665.11	
	11	231		4,747		4,394.27		3,675		54,606		45,498.25	
		41	21.6	-253	-5.1	-138.81	-3.1	654	21.6	14,225	35.2	11,833.14	35.1

Total Computer Usage

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	325		6,016		4,677.67		5,836		58,475		45,533.82	
	11	117		1,180		1,179.49		5,503		52,841		41,552.22	
		-208	-64.0	-4,836	-80.4	-3,498.18	-74.8	-333	-5.7	-5,634	-9.6	-3,981.60	-8.7
VILLAGE	10	272		4,270		3,399.00		4,326		42,206		33,348.82	
	11	277		4,002		3,295.40		4,258		41,757		33,258.16	
		5	1.8	-268	-6.3	-103.60	-3.0	-68	-1.6	-449	-1.1	-90.66	-.3
WARR ACRES	10	208		4,973		3,641.53		3,634		45,588		34,484.29	
	11	233		4,180		3,381.11		3,629		42,470		33,305.08	
		25	12.0	-793	-15.9	-260.42	-7.2	-5	-.1	-3,118	-6.8	-1,179.21	-3.4
HARRAH	10	29		639		502.32		532		6,002		4,793.57	
	11	25		617		508.84		461		5,765		4,795.89	
		-4	-13.8	-22	-3.4	6.52	1.3	-71	-13.3	-237	-3.9	2.32	.0
JONES	10	3		47		48.31		61		506		488.89	
	11	4		62		53.47		59		569		490.84	
		1	33.3	15	31.9	5.16	10.7	-2	-3.3	63	12.5	1.95	.4
LUTHER	10	24		495		402.89		449		4,920		3,719.48	
	11	17		510		437.88		504		5,118		4,171.05	
		-7	-29.2	15	3.0	34.99	8.7	55	12.2	198	4.0	451.57	12.1
NICOMA PARK	10	10		138		96.12		162		1,309		928.00	
	11	9		175		186.02		176		1,935		1,820.05	
		-1	-10.0	37	26.8	89.90	93.5	14	8.6	626	47.8	892.05	96.1
WRIGHT	10	11		277		224.37		146		2,793		2,176.31	
	11	11		215		168.89		170		2,313		1,922.31	
			.0	-62	-22.4	-55.48	-24.7	24	16.4	-480	-17.2	-254.00	-11.7
TOTAL	10	2,607		58,845		48,729.27		46,513		579,870		465,154.24	
	11	2,716		49,929		41,734.24		45,937		568,575		460,504.07	
		109	4.2	-8,916	-15.2	-6,995.03	-14.4	-576	-1.2	-11,295	-1.9	-4,650.17	-1.0

Computer Usage by Adult Customers

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	197		3,903		3,016.93		3,367		36,410		27,450.48	
	11	214		3,689		2,893.59		3,279		36,732		28,201.45	
		17	8.6	-214	-5.5	-123.34	-4.1	-88	-2.6	322	.9	750.97	2.7
BETHANY	10	141		2,927		2,226.12		2,554		26,959		20,685.03	
	11	168		2,588		2,078.38		2,466		25,980		20,551.25	
		27	19.1	-339	-11.6	-147.74	-6.6	-88	-3.4	-979	-3.6	-133.78	-.6
CAPITOL HILL	10	118		1,490		1,427.68		1,714		15,787		13,723.17	
	11	192		2,222		1,743.11		1,821		15,601		13,613.80	
		74	62.7	732	49.1	315.43	22.1	107	6.2	-186	-1.2	-109.37	-.8
CHOCTAW	10	79		1,188		1,064.12		1,160		12,526		11,527.41	
	11	67		1,158		1,053.79		1,138		11,834		10,821.72	
		-12	-15.2	-30	-2.5	-10.33	-1.0	-22	-1.9	-692	-5.5	-705.69	-6.1
DEL CITY	10	113		2,716		2,332.33		2,237		24,997		20,190.23	
	11	136		2,428		2,098.90		2,223		23,574		20,143.90	
		23	20.4	-288	-10.6	-233.43	-10.0	-14	-.6	-1,423	-5.7	-46.33	-.2
DOWNTOWN	10	202		10,385		8,983.96		3,377		101,633		82,939.39	
	11	197		8,850		6,706.56		3,196		101,900		78,782.61	
		-5	-2.5	-1,535	-14.8	-2,277.40	-25.3	-181	-5.4	267	.3	-4,156.78	-5.0
EDMOND	10	196		3,551		2,984.48		3,424		36,277		29,897.22	
	11	218		3,235		2,789.29		3,239		33,855		28,477.49	
		22	11.2	-316	-8.9	-195.19	-6.5	-185	-5.4	-2,422	-6.7	-1,419.73	-4.7
MIDWEST CITY	10	235		4,754		4,216.40		4,654		49,582		41,165.47	
	11	311		4,526		4,091.78		4,455		45,286		39,408.35	
		76	32.3	-228	-4.8	-124.62	-3.0	-199	-4.3	-4,296	-8.7	-1,757.12	-4.3
RALPH ELLISON	10	151		3,379		3,207.63		2,273		25,149		21,384.30	
	11	196		3,345		3,267.30		2,796		34,290		30,529.33	
		45	29.8	-34	-1.0	59.67	1.9	523	23.0	9,141	36.3	9,145.03	42.8

Computer Usage by Adult Customers

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	258		4,451		3,455.30		4,416		40,660		31,898.43	
	11	83		855		871.24		4,116		35,890		28,822.98	
		-175	-67.8	-3,596	-80.8	-2,584.06	-74.8	-300	-6.8	-4,770	-11.7	-3,075.45	-9.6
VILLAGE	10	229		3,525		2,817.32		3,528		32,622		26,009.04	
	11	232		3,171		2,635.04		3,387		31,862		25,674.84	
		3	1.3	-354	-10.0	-182.28	-6.5	-141	-4.0	-760	-2.3	-334.20	-1.3
WARR ACRES	10	188		3,858		2,827.37		2,927		33,431		25,400.27	
	11	195		3,662		2,973.18		3,015		35,993		28,154.65	
		7	3.7	-196	-5.1	145.81	5.2	88	3.0	2,562	7.7	2,754.38	10.8
HARRAH	10	23		367		291.65		365		3,573		2,739.04	
	11	18		402		324.38		309		3,834		3,153.63	
		-5	-21.7	35	9.5	32.73	11.2	-56	-15.3	261	7.3	414.59	15.1
JONES	10	3		36		32.99		42		393		377.78	
	11	2		54		46.78		41		471		424.38	
		-1	-33.3	18	50.0	13.79	41.8	-1	-2.4	78	19.8	46.60	12.3
LUTHER	10	12		276		263.37		236		2,601		2,245.05	
	11	12		320		286.01		266		2,469		2,060.90	
			.0	44	15.9	22.64	8.6	30	12.7	-132	-5.1	-184.15	-8.2
NICOMA PARK	10	9		125		88.61		132		1,109		800.95	
	11	6		148		160.01		129		1,576		1,555.52	
		-3	-33.3	23	18.4	71.40	80.6	-3	-2.3	467	42.1	754.57	94.2
WRIGHT	10	8		257		211.74		114		2,435		1,915.97	
	11	10		193		154.03		127		1,895		1,628.73	
		2	25.0	-64	-24.9	-57.71	-27.3	13	11.4	-540	-22.2	-287.24	-15.0
TOTAL	10	2,162		47,188		39,448.00		36,520		446,144		360,349.23	
	11	2,257		40,846		34,173.37		36,003		443,042		362,005.53	
		95	4.4	-6,342	-13.4	-5,274.63	-13.4	-517	-1.4	-3,102	-.7	1,656.30	.5

Computer Usage by Minor Customers

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	39		490		351.15		652		7,091		5,267.73	
	11	28		555		428.16		623		6,145		4,609.30	
		-11	-28.2	65	13.3	77.01	21.9	-29	-4.4	-946	-13.3	-658.43	-12.5
BETHANY	10	40		623		484.23		627		6,819		5,298.32	
	11	29		580		491.00		597		6,092		4,765.08	
		-11	-27.5	-43	-6.9	6.77	1.4	-30	-4.8	-727	-10.7	-533.24	-10.1
CAPITOL HILL	10	34		1,299		1,018.78		1,088		14,194		10,730.30	
	11	70		1,308		926.51		1,126		15,498		11,100.64	
		36	105.9	9	.7	-92.27	-9.1	38	3.5	1,304	9.2	370.34	3.5
CHOCTAW	10	22		381		344.00		420		5,894		5,614.82	
	11	20		599		686.94		433		6,006		6,297.70	
		-2	-9.1	218	57.2	342.94	99.7	13	3.1	112	1.9	682.88	12.2
DEL CITY	10	16		738		554.17		648		8,616		6,658.64	
	11	33		590		513.09		598		6,277		5,311.75	
		17	106.3	-148	-20.1	-41.08	-7.4	-50	-7.7	-2,339	-27.1	-1,346.89	-20.2
DOWNTOWN	10	15		585		546.99		628		8,367		7,142.58	
	11	20		342		270.39		508		5,660		4,544.04	
		5	33.3	-243	-41.5	-276.60	-50.6	-120	-19.1	-2,707	-32.4	-2,598.54	-36.4
EDMOND	10	35		632		550.78		657		6,291		5,130.74	
	11	36		432		408.86		649		5,753		5,011.46	
		1	2.9	-200	-31.6	-141.92	-25.8	-8	-1.2	-538	-8.6	-119.28	-2.3
MIDWEST CITY	10	53		1,328		1,101.86		1,139		16,247		12,594.42	
	11	53		1,139		948.52		1,151		15,008		12,049.68	
			.0	-189	-14.2	-153.34	-13.9	12	1.1	-1,239	-7.6	-544.74	-4.3
RALPH ELLISON	10	39		1,621		1,325.45		748		15,232		12,280.81	
	11	35		1,402		1,126.97		879		20,316		14,968.92	
		-4	-10.3	-219	-13.5	-198.48	-15.0	131	17.5	5,084	33.4	2,688.11	21.9

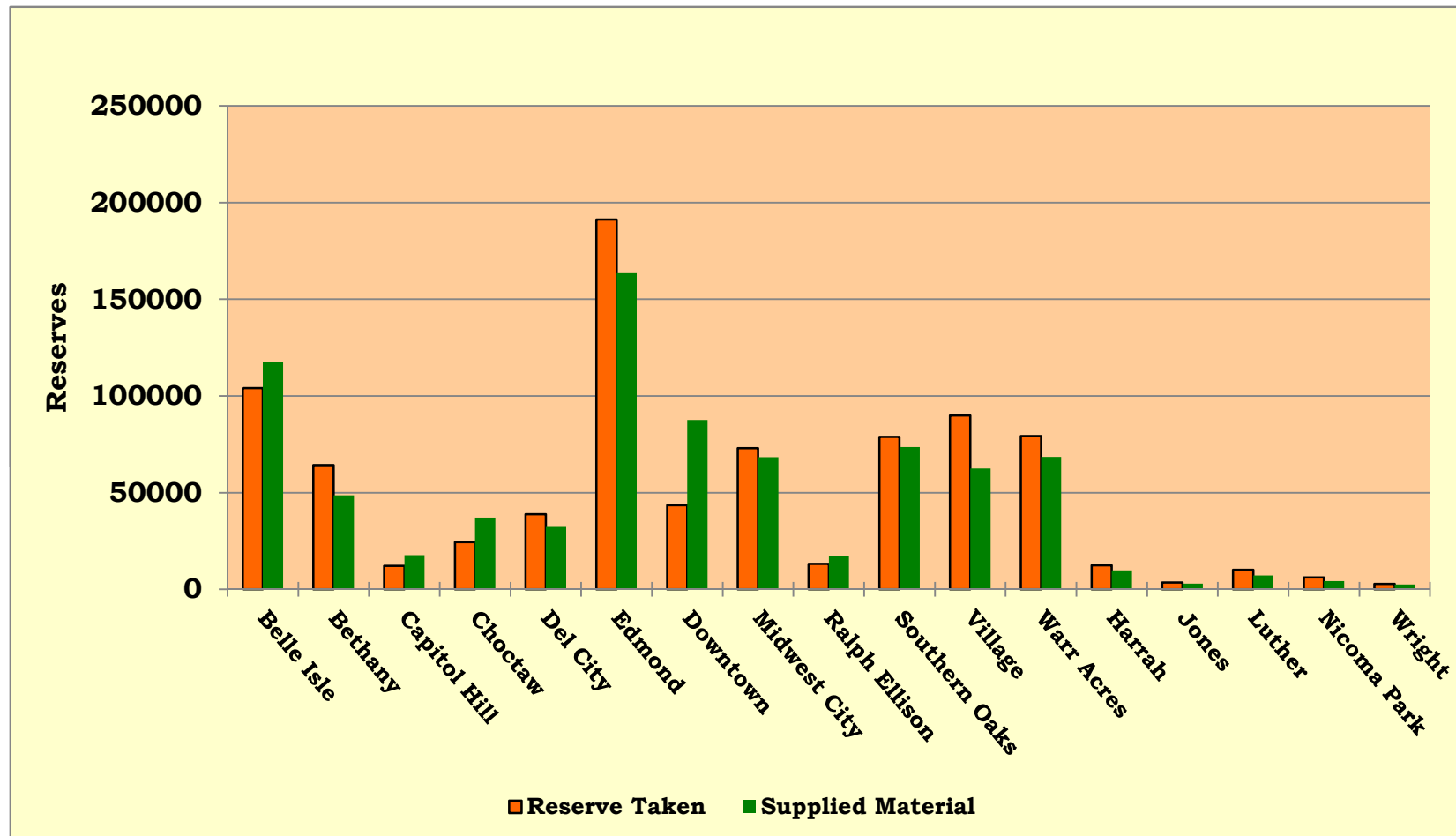
Computer Usage by Minor Customers

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	67		1,565		1,222.37		1,420		17,815		13,635.39	
	11	34		325		308.25		1,387		16,951		12,729.24	
		-33	-49.3	-1,240	-79.2	-914.12	-74.8	-33	-2.3	-864	-4.8	-906.15	-6.6
VILLAGE	10	43		745		581.68		798		9,584		7,339.78	
	11	45		831		660.36		871		9,895		7,583.32	
		2	4.7	86	11.5	78.68	13.5	73	9.1	311	3.2	243.54	3.3
WARR ACRES	10	20		1,115		814.16		707		12,157		9,084.02	
	11	38		518		407.93		614		6,477		5,150.43	
		18	90.0	-597	-53.5	-406.23	-49.9	-93	-13.2	-5,680	-46.7	-3,933.59	-43.3
HARRAH	10	6		272		210.67		167		2,429		2,054.53	
	11	7		215		184.46		152		1,931		1,642.26	
		1	16.7	-57	-21.0	-26.21	-12.4	-15	-9.0	-498	-20.5	-412.27	-20.1
JONES	10			11		15.32		19		113		111.11	
	11	2		8		6.69		18		98		66.46	
		2		-3	-27.3	-8.63	-56.3	-1	-5.3	-15	-13.3	-44.65	-40.2
LUTHER	10	12		219		139.52		213		2,319		1,474.43	
	11	5		190		151.87		238		2,649		2,110.15	
		-7	-58.3	-29	-13.2	12.35	8.9	25	11.7	330	14.2	635.72	43.1
NICOMA PARK	10	1		13		7.51		30		200		127.05	
	11	3		27		26.01		47		359		264.53	
		2	200.0	14	107.7	18.50	246.3	17	56.7	159	79.5	137.48	108.2
WRIGHT	10	3		20		12.63		32		358		260.34	
	11	1		22		14.86		43		418		293.58	
		-2	-66.7	2	10.0	2.23	17.7	11	34.4	60	16.8	33.24	12.8
TOTAL	10	445		11,657		9,281.27		9,993		133,726		104,805.01	
	11	459		9,083		7,560.87		9,934		125,533		98,498.54	
		14	3.1	-2,574	-22.1	-1,720.40	-18.5	-59	-6	-8,193	-6.1	-6,306.47	-6.0

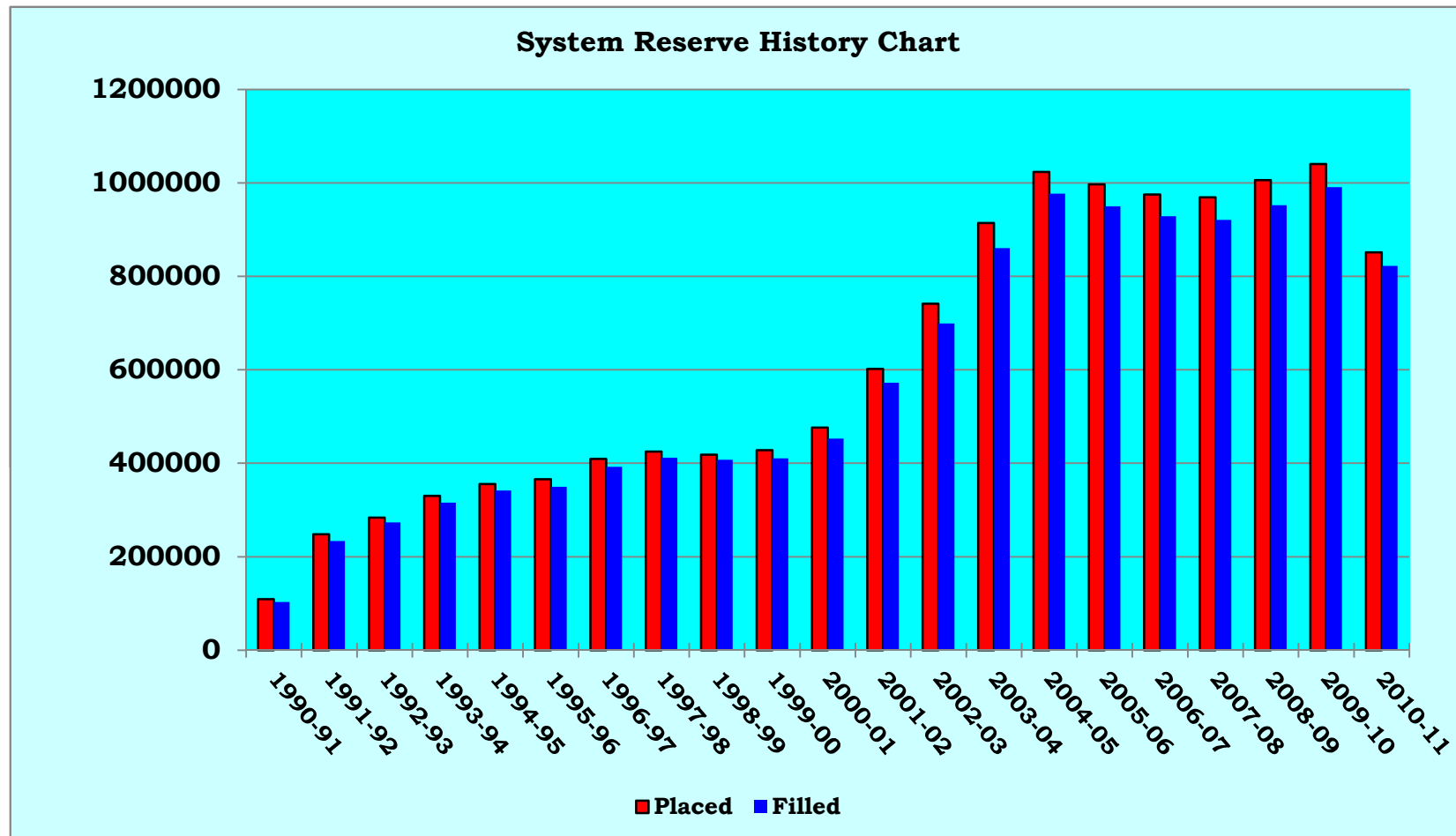
System Reserve Report

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)



System Reserve Report

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)



System Reserves Report

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	10	10,309	101,795		9,516	95,721	
	11	9,681	104,088		9,284	98,938	
		-628	2,293	2.3	-232	3,217	3.4
BETHANY	10	6,851	68,587		6,334	65,282	
	11	5,970	64,266		5,710	61,987	
		-881	-4,321	-6.3	-624	-3,295	-5.0
CAPITOL HILL	10	914	12,033		835	11,181	
	11	1,861	12,169		1,711	11,558	
		947	136	1.1	876	377	3.4
CHOCTAW	10	2,637	25,166		2,503	23,850	
	11	2,374	24,325		2,271	23,417	
		-263	-841	-3.3	-232	-433	-1.8
DEL CITY	10	4,336	41,807		4,118	39,167	
	11	3,772	38,793		3,567	37,119	
		-564	-3,014	-7.2	-551	-2,048	-5.2
EDMOND	10	18,350	195,190		17,347	186,977	
	11	17,143	191,219		16,605	184,672	
		-1,207	-3,971	-2.0	-742	-2,305	-1.2
DOWNTOWN	10	4,765	47,049		4,367	44,371	
	11	4,191	43,451		4,114	41,404	
		-574	-3,598	-7.6	-253	-2,967	-6.7
MIDWEST CITY	10	7,390	73,417		6,881	70,465	
	11	6,706	72,974		6,385	70,064	
		-684	-443	-.6	-496	-401	-.6
RALPH ELLISON	10	1,132	11,334		1,099	10,865	
	11	1,129	13,113		1,087	12,632	
		-3	1,779	15.7	-12	1,767	16.3
SOUTHERN OAKS	10	8,734	85,802		8,305	81,764	
	11	3,067	78,789		4,206	75,683	
		-5,667	-7,013	-8.2	-4,099	-6,081	-7.4
VILLAGE	10	8,187	81,934		7,790	77,599	
	11	8,630	89,889		8,304	86,377	
		443	7,955	9.7	514	8,778	11.3
WARR ACRES	10	8,205	81,168		7,758	77,548	
	11	7,685	79,339		7,263	76,440	
		-520	-1,829	-2.3	-495	-1,108	-1.4

System Reserves Report

July 1, 2010 through April 30, 2011 (83.33% of the 10-11 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	10	1,273	11,811		1,219	11,212	
	11	1,239	12,393		1,147	11,917	
		-34	582	4.9	-72	705	6.3
JONES	10	453	3,494		380	3,367	
	11	318	3,582		350	3,499	
		-135	88	2.5	-30	132	3.9
LUTHER	10	979	10,352		1,045	9,952	
	11	790	10,014		844	9,700	
		-189	-338	-3.3	-201	-252	-2.5
NICOMA PARK	10	765	6,572		619	6,109	
	11	523	6,209		528	6,035	
		-242	-363	-5.5	-91	-74	-1.2
WRIGHT	10	300	2,402		273	2,256	
	11	301	2,765		263	2,672	
		1	363	15.1	-10	416	18.4
BOOKS-BY-MAIL	10	880	5,521		776	5,098	
	11	760	8,410		794	8,178	
		-120	2,889	52.3	18	3,080	60.4
TOTAL	10	86,460	865,434		81,165	822,784	
	11	76,140	855,788		74,433	822,292	
		-10,320	-9,646	-1.1	-6,732	-492	-.1

EXECUTIVE DIRECTOR'S REPORT

MAY 2011

Primary Book Vendor Evaluation

Metropolitan Library System policy AM 200 Purchasing calls for an annual service evaluation of the primary book vendor. Karen Marriott, Deputy Executive Director for Materials/Outreach has completed a performance evaluation for Baker & Taylor (our primary book vendor) for the period July 1, 2009 through April 30, 2010. This evaluation shows that Baker & Taylor has met or exceeded requirements of the current contract for fiscal year 09-10. Specifically:

- As of April 30, discounts received are 1.7% higher than estimated.
- It is too early to determine if the overall fill rate will be 90%, however, the current fill rate is at 90.9%. It is unlikely that it will not be at least 90% once all outstanding orders are finalized. Last year's final fill rate was 97%.
- Problems with receipt of materials has been low.
- Customer service response has been excellent with 100% of the requests for assistance handled in a Satisfactory manner.

Ingram Library Service continues to be the only other vendor with sufficient inventory to meet our needs and we continue to use them as a secondary vendor for some orders.

Baker & Taylor continues to be the best option for us at this time and our recommendation is that they continue as MLS' primary book vendor in FY12.

Thanks to Karen for compiling and monitoring this information. If you would like to read Karen's full report, please contact the director's office.

ALA National Library Legislative Day

I was pleased to be able to again represent Oklahoma at the American Library Association's annual Legislative Day in Washington DC, from May 9-11. This year our delegation consisted of Susan McVey, Director, Oklahoma Department of Libraries, Gary Schaffer, new CEO at Tulsa City County Library System, Anne Masters and Lisa Wells from Pioneer Library System, Mary Moroney, Director, Eastern Oklahoma District Library System, and Nicole Sump-Crether, Digital Services Librarian, Oklahoma State University. Federal funding for libraries is vitally important as the Oklahoma Department of Libraries continues to sustain cuts in their funding. In past years, federal funding has provided money for the statewide summer reading program which serves over 40% of all children in the state of Oklahoma, and also provides all of the funding, over 1 million dollars, for our statewide database program.

We were able to meet and visit with Rep. James Lankford, Oklahoma City, whose mother is a former school librarian and also with Rep. Tom Cole, from Moore, Oklahoma. We visited with legislative liaisons in the other Congressional offices. It was one of our best visits to the Capitol.

I appreciate being able to attend and represent our system and state.

Bethany Closing

A reminder that the Bethany library will be closed from May 23rd through May 28th for carpet installation. They will re-open on Tuesday, May 31.

Capital Projects Update

Southern Oaks Library - Temporary Location

The moving of the Southern Oaks Library to the Almonte Shopping Center at SW 59th & May has been completed. To celebrate



a job well done, the Maintenance Department provided barbeque & staff shared salads & deserts on Friday, April 22. The front doors were opened to the public on Monday, May 25. Since then, the number of visitors continues to increase similarly to the numbers at the "old site". If you have a chance and are in the neighborhood, stop by the location as we are very pleased at how it turned out. We were able to move all of the books, materials and computers and have a small space for story times within the children's area. We had to sacrifice some of the tables and seating in order to have sufficient space for the collection. The floor to ceiling windows on the front of the storefront location provide a great deal of natural light and so the entire space is warm and inviting. Many people contributed to the success of the move and the

inviting new location. Kudos to Information Technology, Maintenance, Marketing, Business Office, Construction and Library Operations for all of their work during the process. A special thank you to the staff at Southern Oaks and manager Randy Wayland for all of their hard work, cheerfulness, and 'can do' attitude. They made it all work and seemed to have fun while doing it!

The contract for the renovation of the Southern Oaks library was awarded by OKC on May 17th. The formal Notice to Proceed is to be issued 5/25 and the current hope is to open in the new space in time for Summer Reading 2012.

Northwest Library

The construction of the Northwest library continues with most of the building about 95% in the dry. Interior work has begun with the framing of many of the walls as well as mechanical and electrical work.

The photo below is taken with the children's sitting area in the foreground and the windows that look out onto the adult patio in the background

COMING SOON – MLC NW TOURS

With the start of the parking lot paving expected in the next 30 days, look for an invitation to tour MLS's newest library. And don't forget to look at the construction at the MLS construction site web cam at (<http://www.metrolibrary.org/mls/nw/webcam.html>).

Capitol Hill Library

OKC, MLS and Studio Architects have been working on the final draft of the Capitol Hill Library assessment report. Our goal is to hire the architect for this project this summer in partnership with OKC.

The New Jones Library

The final deed transfer for the land to be used for the construction of a library is expected in the next 30 days. During that same time, MLS will be meeting with Jones staff and their newly formed Library Committee to define our common needs and expectations. As we do with all capital projects, we will be bringing the details to the commission for approval. A Memo of Understanding is currently being drafted and will be presented to the commission at a later date.

Other Capital Projects

Carpeting and a new ceiling have been installed at the Wright Library. Carpeting has also been installed at Jones, Harrah and Nicoma Park. The carpeting is scheduled to be replaced at Bethany this month. Plans for the replacement of the front door at the DN Library are being reviewed and we anticipate that this project will be out for bid sometime this summer.



DIRECTOR OUTREACH ACTIVITIES

- ♣ Attended Rotary 29 Club Meetings
- ♣ OLA Legislative Meeting

- ♣ Meeting with Chesapeake VP for Community Relations
- ♣ ALA National Legislative Day/Washington, DC
- ♣ Leadership Luncheon with Heloise
- ♣ Jones Building Committee & Jones Mayor

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Staying Young with Mozart

Saturday, June 4, 2011

Time: 2:00pm-3:00pm

Location: Edmond

All Ages

Wayne McEvilly performs selections of the Mozart Piano Sonatas and shares his knowledge as to how this music can inspire a creative attitude in daily life. "I believe the Mozart Piano Sonatas are vehicles for the most nutritive, spirit-stirring, and inspiring communications available to us. I invite you to explore and discover the beauty and depth of these treasures with me."

Buffalofitz Stomp through the Muddy River of American Music

Monday, June 6, 2011

Time: 2:00pm-2:45pm

Location: Capitol Hill

All Ages

This summer, join acclaimed, nationally touring folk duo Buffalofitz as they explore some of the many branches and tributaries of American Song. Armed with an arsenal of acoustic instruments, the rollicking pair will breathe life into folk songs, both the familiar and forgotten. Bring your family to help pass on knowledge of our vibrant oral tradition-our collective heritage-often overlooked in contemporary primary education. All ages will enjoy this interactive performance celebrating Work, Love, and Life. Co-sponsor: Arts Council of Oklahoma City, Oklahoma Arts Council, National Endowment for the Arts.

Resume and Cover Letter Workshop

Tuesday, June 7, 2011

Time: 6:00pm-7:30pm

Location: Downtown

Adults

Resumes and cover letters are often the first opportunity to sell yourself to a prospective employer. This three-week workshop will help you learn about different resume formats and the standard format for cover letters as well as develop or strengthen your skills in highlighting your unique experience and qualifications for a specific job. Bring details about your education, training, and work history, including dates, job titles, and certificates/awards earned as well as jobs for which you are applying. Space is limited; please call 606.3879 to sign up.

Working with Files and Folders

Saturday, June 18, 2011

Time: 10:00am-11:30am

Location: Village

Adults

Free class for Adults! Learn how to create folders in which to save documents and photos, how to save a file into a folder, and how to move existing files into folders. Come in or call Village Library (405) 755-0710 to sign up.

Cimarron Circuit Opera Company The Three Little Pigs

Wednesday, June 22, 2011

Time: 2:00pm-2:45pm

Location: Warr Acres

All Ages

While brother pigs Don Giovanni and Cherubino set off to make homes of sticks and straw, their sister, Despina, goes to the library to read up on "huff-proof, puff-proof" home construction. After Wolfgang Bigbad blows down the boys' flimsy homes,

they run to their sister's sturdy new brick house quite ready to admit that going to the library and reading books is a pretty smart thing to do after all. Co-sponsor: Arts Council of Oklahoma City, Oklahoma Arts Council, National Endowment for the Arts.

Disaster Preparedness Plus Citizen CPR

Saturday, June 25, 2011

Time: 1:00pm-2:30pm

Location: Midwest City

Adults

Are you prepared for the next fire, tornado or other disaster? Learn how to be prepared for emergencies by joining a representative from the American Red Cross of Central Oklahoma in learning basic disaster preparedness skills as well as learning how to do "hands-only" CPR. Learn how to save a life! To attend, please register at the Information Desk or call 405-732-4828. Limit 20. Co-Sponsor: American Red Cross.

Sugar Free All Stars presents Groovin' Around the Globe

Wednesday, June 29, 2011

Time: 10:30am-11:15am

Location: Del City

All Ages

Off Site - Del City High School Commons

1900 S. Sunnyslane Rd

What do you get when you mix groovy organ, funky drums, and fun songs for kids? The Sugar Free Allstars, that's what! This two-piece band puts on a rock show full of high energy, family friendly tunes with body-movin' beats and entertaining crowd participation that gets everyone involved. So clear the dance floor, it's time to get this party started! Co-sponsor: Arts Council of Oklahoma City, Oklahoma Arts Council, National Endowment for the Arts.