

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, January 20, 2011, 3:30 p.m.
Ralph Ellison Library
2000 NE 23rd
Oklahoma City, OK 73111
(Telephone: 424-1437)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Penny McCaleb, Chair

3:30 – 3:35 pm INTRODUCTIONS

- Document #63 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:35 – 3:45 pm CONSENT DOCKET (#64 - #67)

- Document #64 – Approval of Minutes of December 9, 2010 Meeting
- Document #65 – Acceptance of Review of Expenditures for December 2010
- Document #66 – Request for Transfer of Funds
- Document #67 – Contract Awards & Purchases
 - Item A: Cab-Over Utility Trucks

3:45 – 3:50 pm COMMITTEE REPORTS

- Document #68 – Discussion, Consideration, and Possible Action: Report and Recommendation from Nominating Committee – Jose Jimenez, Chair

4:50 – 4:00 pm REPORT AND RECOMMENDATIONS FROM ADMINISTRATION

- Document #69 - Discussion, Consideration, and Possible Action: Lease Agreement for temporary location of Southern Oaks Library

4:00 – 4:20 pm EXECUTIVE SESSION

- Discussion, Consideration, and Possible Action: Executive Session
Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, etc. pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(4)

4:20 – 4:30 pm SPECIAL PRESENTATIONS

- Ralph Ellison Public Art – David Phelps

4:30 – 4:45 pm INFORMATION REPORTS

- Document #70 - MLS December 2010 Library Visits Report
- Document #71 – MLS December 2010 Circulation Report
- Document #72 – MLS December 2010 Computer Usage Report
- Document #73 – MLS December 2010 System Reserve Report

4:45 – 4:55 pm EXECUTIVE DIRECTOR'S REPORT

4:55 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

- Request by Commission Chair for 2011 MLC Standing Committee assignments

NEXT COMMISSION MEETING DATE AND PLACE:

February 17, 2011

Village Library, 10307 N. Penn , The Village, OK 73120

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in January 2011:

<u>Employees</u>	<u>Years of Service</u>
Lynda G. Toney Bahr, Project Coordinator, Outreach Services	5
JoNita Revette Normore, Administrative Specialist, Library Operations	5
Anna N. Todd, Librarian, Ralph Ellison	5
Mark Daniel Vance, Delivery Driver, Maintenance	5
Jonathan E. Willis, IT Technician II, Information Technology	5
Timothy D. Hanna, Public Computer Specialist, Capitol Hill	10

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: December 9, 2010 TIME: 3:30 pm

MEETING PLACE: Capitol Hill Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 20, 2009. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Capitol Hill Library and Downtown Library, 300 Park Avenue, Oklahoma City, on December 7, 2010, in conformity with the Oklahoma Open Meeting Act §311.

Members

PRESENT:

Ralph Bullard
Glenda Choate
Fran Cory, Vice-Chair
Cynthia Friedemann
Deanna Hannah
Jose Jimenez
Tracy McDaniel
Lori Nelson
Mukesh Patel
Kim Patterson
Jim Shonts
Judy Smith
Alyne Strube
Beth Toland
Greg Womack
Penny McCaleb, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Bose' Akadiri
Nancy Anthony
Mick Cornett, Mayor of Oklahoma City
David Greenwell, Disbursing Agent
Carolyn Leslie
Tracy McGehee
Brenda Palmer
Hugh Rice
Ray Vaughn

Estimate of general public and staff attending: 33

I. The meeting was called to order at 3:32 p.m. by Mrs. Penny McCaleb, Chair.

Roll was called to establish a quorum. Present: Bullard, Choate, Cory, Friedemann, Hannah, Jimenez, McDaniel, Patel, Patterson, Shonts, Smith, Strube, Toland, McCaleb. (Arrived: Womack, 3:38 p.m.; Nelson, 3:51 p.m.).

II. Mrs. McCaleb introduced Mr. Phil Tolbert, Manager of the Capitol Hill Library. Mr. Tolbert welcomed the Commission. He introduced his staff, and provided a photo slideshow of the Holiday Open House at the Capitol Hill Library. Mr. Tolbert reported that he and his staff entertained approximately 800 customers at the Open House.

III. Mrs. McCaleb called for comments from the general public. There were none.

IV. Mrs. McCaleb called for Presentation of Service Certificates for December 2010: Doug Bentin, Communications Specialist, Marketing & Communications ~ 25 years of service.

V. Mrs. McCaleb presented the Consent Docket: Document #55 – Approval of Minutes of November 18, 2010 meeting; Document #56 – Acceptance of Review of Expenditures for November 2010; Document #57 – Contract Awards & Purchases.

Questions and discussion followed.

Mrs. McCaleb called for a motion.

Mrs. Beth Toland moved to accept the consent docket. Mrs. Glenda Choate seconded. No further discussion, motion passed unanimously.

VI. Mrs. McCaleb referred to the Information Reports.

◆ Document #58 – MLS Annual Statistical Report

Mrs. Morris called on Mr. Stuart Williamson, MLS Researcher, Planning Department to present the Annual Statistical Report.

Mr. Williamson explained the process of preparing the Annual Statistical Report. He provided in-depth information regarding the collection, circulation, reserves, programs, and computer usage. Overall, for the 2009-2010 Fiscal Year, circulation increased by 3.38%. The materials inventory increased by 2.26% and the number of reserves filled increased by 4.06%. Questions and discussion followed.

Mrs. McCaleb called on Mrs. Morris to present the remaining Information Reports.

- ◆ Document #59 – MLS November 2010 Library Visits Report
- ◆ Document #60 – MLS November 2010 Circulation Report
- ◆ Document #61 – MLS November 2010 Circulation Report
- ◆ Document #62 – MLS November 2010 System Reserve Report

Questions and discussion followed.

VII. Mrs. McCaleb called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris updated the commission on the death of commission member Margaret Graham. She thanked the commission members who were able to attend the services.

Mrs. Morris reported that the Metropolitan Library System and the Oklahoma City Community Foundation are working together to improve landscaping at several of our locations through the generosity of the Margaret Annis Boys Trust which is administered through OCCF. New trees and bushes are being planted at the Ralph Ellison Library and plans are moving forward on improvements to the Village Library landscaping.

Mrs. Morris informed the commission that a lawsuit has been filed in the United States District Court, Western Division of Oklahoma on behalf of former employee, Joanie Porter. Mrs. Morris is not at liberty to discuss the details of the lawsuit because it is pending litigation; however, the Open Meeting Act does allow the commission to go into Executive Session to discuss the pending litigation with its legal counsel. Discussion followed. It was determined that Mrs. Morris will ask Adam Childers and Daniel Johnson with Crowe and Dunlevy to attend the January Commission meeting for an Executive Session to discuss the pending litigation.

Mrs. Morris reported that Todd Olberding and she will be meeting with the Jones City Council to review a proposed letter of intent between the library and the town of Jones. The town does have some funding in reserve and the library has also set aside dollars in the reserve account for a new building on city owned land. The letter of intent will be brought to the commission after the first of the year.

An agreement with Blanton Property has been reached to secure a temporary home for the Southern Oaks Library. The library will be located in the Almonte Shopping Center at SW & May in the former Hancock Fabric Store. We expect to bring the lease agreement to the January commission meeting for approval. The goal for moving out of the SO library is early April.

Mrs. Morris reported that the Singer Group, who will be performing the system's Comp & Class study, will have consultants at MLS on December and to meet with management groups and conduct manager interviews and communication briefing sessions.

Mrs. Morris invited the commission to the Annual Holiday Open House at the Downtown Library from 1:30-4:30 pm on Sunday, December .


VIII. Mrs. McCaleb called for comments from Commissioners.

Mr. Ralph Bullard reflected on his time as a commission member and what he's learned since his appointment. He stated he has learned a lot about the library and expressed his appreciation to the staff. With the death of three commission members in a short period of time, Mr. Bullard stated the commission needs to prize the time it has and what it does. Mr. Bullard stated the most effective library this can be is one that is determined by the values of this community.

IX. Mrs. McCaleb announced the nominating committee; Jose Jimenez, Chair; Nancy Anthony, and Beth Toland. The nominating committee will be meeting prior to and making their recommendations for Chair, Vice-Chair and Disbursing Agent at the January Commission meeting.

X. The next Commission meeting will be held at the Ralph Ellison Library on January 20, 2011.

There being no further business, the meeting was adjourned at 4:20 pm.


Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

December 31, 2010

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of December 2010.

For comparison, 50.00% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of December 2010.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

December 31, 2010

ASSETS

CASH - Overnight Investment Account		\$ 8,882,801.35
INVESTMENTS (Schedule attached)		22,350,481.52
PREPAID ACCOUNTS		30,000.00
TAXES RECEIVABLE: 2010-11 Ad Valorem Tax	29,227,702.00	
Less: Reserve for Delinquent Tax	<u>(2,657,064.00)</u>	
Budgeted Tax Revenue	26,570,638.00	
Less: Tax Received	<u>12,966,573.65</u>	
		13,604,064.35
Total Assets		<u><u>\$44,867,347.22</u></u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2009-10 Reserve for Appropriations	\$156,399.57	
2010-11 Purchase Orders Outstanding	432,778.52	
2009-10 Purchase Orders Outstanding	24,193.77	
2010-11 Checks Outstanding	169,042.26	
2009-10 Checks Outstanding	639.69	
Total Liabilities		783,053.81

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	13,604,064.35
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FUND BALANCE:

Beginning of the Year		\$30,341,031.66
Add: Revenues		
Budgeted	13,249,932.65	
Other	<u>1,418,911.42</u>	14,668,844.07
Less: Expenditures		<u>(14,529,646.67)</u>
Total Fund Balance		30,480,229.06
Total Liabilities, Deferred Revenue and Fund Balance		<u><u>\$44,867,347.22</u></u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of December 31, 2010

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/21/2009	7/21/2012	3.056%	\$ 95,006.20
CD - Municipal Emp. Credit Union	5/28/2010	5/28/2013	2.650%	240,000.00
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	3/18/2010	2/18/2013	2.000%	97,864.05
CD - Stillwater National Bank	5/23/2010	6/23/2012	2.000%	240,000.00
CD - National Bank of Commerce.	12/19/2009	12/19/2010	1.850%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	6/14/2010	4/14/2012	2.000%	96,787.60
CD - BancFirst	7/28/2009	7/27/2012	2.240%	240,000.00
CD - Rose Rock/Union Bank	11/9/2010	11/5/2013	2.000%	99,733.20
CD - Fidelity Bank	10/19/2009	4/19/2011	1.490%	100,000.00
CD - Quail Creek Bank	6/7/2009	6/7/2011	2.260%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	122,052.12
CD - Valliance Bank	3/5/2010	3/5/2011	2.000%	97,138.42
CD - Ironstone	9/23/2009	3/23/2011	2.000%	240,000.00
Fannie Mae	11/29/2010	11/29/2016	2.000%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
FNMA 2.05	12/30/2010	12/30/2015	2.050%	2,000,000.00
FHLMC 2 1/4	12/21/2010	12/21/2015	2.250%	2,000,000.00
Fed Home LN BKS 11-13	1/25/2010	7/25/2013	2.250%	2,000,000.00
Fed Home LN BKS 12-16	7/27/2010	1/27/2016	2.000%	2,000,000.00
FNMA	9/30/2010	12/30/2015	2.000%	2,000,000.00
FNMA 11-16	9/8/2010	3/8/2016	2.000%	1,000,000.00
FNMA 2.4	12/30/2010	12/30/2015	2.400%	2,000,000.00
FNMA 2 1/8	12/30/2010	12/30/2015	2.125%	2,000,000.00
FHLB 2	12/13/2010	6/13/2016	2.000%	2,000,000.00
Total Investments				<u>\$ 22,350,481.52</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

December 1, 2010 to December 31, 2010

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2010 Ad Valorem Tax	\$26,570,638.00	\$ 12,310,541.30	\$12,966,573.65	48.80%
State Aid	286,404.00	-	35,359.00	12.35%
Fines	527,400.00	-	248,000.00	47.02%
Total Budgeted Revenue	<u>\$ 27,384,442.00</u>	<u>\$ 12,310,541.30</u>	<u>\$13,249,932.65</u>	48.38%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 70,244.72	\$ 585,007.87	
Gifts and Lost Books Fees		0.00	0.00	
Investment Income		50,235.57	331,470.79	
Flexible Benefits Account Balance		429.24	429.24	
Sale of Surplus Equipment		0.00	0.00	
Insurance Reimbursements		0.00	469,085.55	
Miscellaneous		1,671.94	32,917.97	
Total Miscellaneous Revenue		<u>\$ 122,581.47</u>	<u>\$ 1,418,911.42</u>	
Total Revenue	<u>\$ 27,384,442.00</u>	<u>\$ 12,433,122.77</u>	<u>\$14,668,844.07</u>	53.57%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2010

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 105,249.86	\$ 4,797.85	\$ 628.56	\$ 109,419.15
810 Prepaid Fees	(6,679.25)	0.00	319.62	(6,998.87)
815 Fines	40,844.97	37,215.91	40,924.27	37,136.61
820 Copy	60,752.84	7,600.91	2,676.10	65,677.65
900 Special Event Fund	(143.23)	0.00	0.00	(143.23)
Total Revolving Funds	\$ 200,025.19	\$ 49,614.67	\$ 44,548.55	\$ 205,091.31

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
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Special Grants

856 10/LET/Ralph Ellison Statuary	25,000.00	25,000.00	8,575.00	16,425.00
857 DN/LC Donations	92,529.29	92,529.29	90,085.95	2,443.34
858 10/LET/Summer Reading	20,000.00	20,000.00	19,829.68	170.32
860 10/LET/Special Grant	14,840.00	14,840.00	0.00	14,840.00
861 10/MWC/Florence Hughes Memoria	1,491.00	1,491.00	0.00	1,491.00
862 10/OCCF/Village	500.00	500.00	0.00	500.00
863 10/OCCF/Temple B'nai Israel	3,500.00	3,500.00	2,647.72	852.28
868 11/OAC/Klezmer Music	5,062.00	5,062.00	5,062.00	0.00
870 11/ODL/College Sweepstakes/DC	1,000.00	1,000.00	200.00	800.00
871 11/ODL/College Sweepstakes/CT	1,000.00	1,000.00	0.00	1,000.00
876 08/Guild/Choctaw Books	10,000.00	10,000.00	9,724.21	275.79
893 11/Guild/Western Books	1,000.00	1,000.00	684.61	315.39
894 11/Guild/Fiction and Music CD	2,000.00	2,000.00	708.31	1,291.69
896 11/LET/Winter Readfest	5,000.00	5,000.00	4,632.00	368.00
897 11/LET/Summer Reading	20,000.00	20,000.00	0.00	20,000.00
898 11/LET/Interactive Children's	25,000.00	25,000.00	0.00	25,000.00
899 11/LET/Young Professional Adv	3,000.00	3,000.00	0.00	3,000.00
933 09/Rose State/Big Read	3,043.86	3,043.86	3,043.86	0.00
937 09/Guild/Spanish Classes	350.00	350.00	400.00	(50.00)
944 09/LET/Gift Materials	33,563.00	33,563.00	0.00	33,563.00
945 09/LET/Piano performances	3,000.00	3,000.00	2,850.00	150.00
948 09/Walmart/MWC Teen Events	1,000.00	1,003.87	1,003.87	0.00
949 09/WalMart/ Del City	1,000.00	1,000.00	914.64	85.36
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
981 Downtown Club/Children's	300.00	300.00	133.09	166.91

Grants - Friends of MLS, Previous Years

875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
904 09 Summer at the Library	\$5,000.00	5,000.00	5,000.00	0.00

GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
914	09 Children's Furniture	\$10,000.00	10,000.00	10,019.15	(19.15)
833	10 Summer at the Library	\$10,000.00	10,000.00	9,365.63	634.37
840	10 Celebration of Black History	\$1,550.00	1,550.00	1,550.00	0.00
843	10 Noon Tunes	\$19,900.00	19,900.00	15,271.21	4,628.79
846	10 Public Art	\$3,000.00	3,000.00	0.00	3,000.00
847	10 Public Art for New Construction	\$25,000.00	25,000.00	6,800.55	18,199.45
849	10 MLS TV Ads	\$20,000.00	20,000.00	15,042.44	4,957.56

Grants - Friends of MLS, Current Fiscal Year

877	11 Summer at the Library	\$20,000.00	20,010.01	0.00	20,010.01
879	11 L.I.F.E.	\$7,500.00	7,500.00	2,345.07	5,154.93
880	11 Young Adult Literature Symp	\$5,222.00	2,500.00	2,386.00	114.00
881	11 Bookfest Reading Program	\$5,000.00	5,000.00	4,650.00	350.00
882	11 Noon Tunes	\$12,000.00	12,000.00	2,953.00	9,047.00
883	11 Lee Brawner Scholarships	\$18,000.00	18,000.00	3,800.00	14,200.00
884	11 Volunteer Recognition	\$2,000.00	2,000.00	0.00	2,000.00
885	11 Winter Readfest	\$7,000.00	7,000.00	5,044.00	1,956.00
886	11 Our World Series	\$26,000.00	26,000.00	11,238.00	14,762.00
887	11 NW Interactive-Children's	\$25,000.00	25,000.00	0.00	25,000.00
888	11 Staff Recognition	\$9,440.00	9,653.00	8,219.09	1,433.91
889	11 YA Author Visit	\$13,600.00	13,600.00	841.30	12,758.70
890	11 Globe	\$800.00	800.00	644.99	155.01
891	11 Celebration of Black History	\$1,600.00	1,600.00	0.00	1,600.00

Total Grants

\$265,702.86

Total Special Funds

\$ 470,794.17

Metropolitan Library System
Statement of Encumbrances
Month of December 2010

FY-11

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,311,398.05	6,091,034.72	48.54	12,547,280.00	6,456,245.28
102	Wages - Part-time	176,065.27	860,953.19	42.90	2,006,777.00	1,145,823.81
103	Payroll Taxes	110,146.89	509,988.74	48.46	1,052,433.00	542,444.26
109	Workers Comp Insurance	12,582.00	81,354.00	49.32	164,936.00	83,582.00
112	Group Insurance	180,768.02	1,070,330.70	45.77	2,338,434.00	1,268,103.30
113	Employees' Retirement	1,075,728.06	1,360,513.90	76.93	1,768,596.00	408,082.10
114	Unemployment Compensation	.00	4,891.29	12.23	40,000.00	35,108.71
Total Personal Services		2,866,688.29	9,979,066.54	50.10	19,918,456.00	9,939,389.46
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Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insuran	.00	166,822.50	99.87	167,039.00	216.50
202	Liability/Bonding Insurance	.00	.00	.00	13,175.00	13,175.00
205	Rent of Library Buildings	400.00	2,800.00	1.01	276,800.00	274,000.00
206	Rent of Equipment	.00	270.00	3.18	8,480.00	8,210.00
207	Janitorial Services	34,394.00	226,284.40	47.57	475,660.00	249,375.60
208	Maintenance of Facilities	9,802.47	106,475.84	19.19	554,714.00	448,238.16
211	Parking & Transportation	10,657.10	66,968.22	35.83	186,910.00	119,941.78
212	Travel Expenses	4,816.74	22,850.43	26.68	85,654.00	62,803.57
213	Professional Services	14,739.00	147,822.90	35.78	413,124.00	265,301.10
214	Security Services	16,563.38	177,418.86	42.08	421,622.00	244,203.14
216	Telephone Services	9,311.24	61,148.66	22.14	276,143.00	214,994.34
217	Electrical Services	24,555.55	253,568.64	46.71	542,863.00	289,294.36
218	Gas Services	5,960.66	15,832.69	20.65	76,654.00	60,821.31
219	Water and Garbage Services	4,247.94	28,860.87	52.19	55,302.00	26,441.13
220	Trigen Energy Services	5,987.86	95,542.97	48.25	198,000.00	102,457.03
226	Memberships	3,268.00	13,596.00	59.39	22,891.00	9,295.00
230	Other Library-related Services	8,273.76	58,618.81	15.99	366,645.00	308,026.19
231	Automation Contractual	29,095.98	138,645.43	41.89	330,944.00	192,298.57
236	Network Catalog Services	.00	61,489.24	83.07	74,025.00	12,535.76
Total Contractual Services		182,073.68	1,645,016.46	36.18	4,546,645.00	2,901,628.54
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Metropolitan Library System
Statement of Encumbrances
Month of December 2010

FY-11

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	11,647.89	63,104.00	31.65	199,400.00	136,296.00
302	Postage	24,584.90	123,638.92	42.21	292,900.00	169,261.08
303	Supplies	7,440.60	187,670.10	40.00	469,147.00	281,476.90
310	Maintenance Supplies	348.40	40,758.88	55.08	74,000.00	33,241.12
312	Safety Supplies & Equipment	280.35	984.94	9.47	10,400.00	9,415.06
321	Gasoline & Oil	2,903.26	13,957.46	32.46	43,000.00	29,042.54
322	Vehicle Parts & Repairs	5.00	23,718.39	94.87	25,000.00	1,281.61
330	Programming Activities	7,924.52	79,966.61	33.04	242,015.00	162,048.39
331	Other Commodities	1,378.37	7,797.24	21.92	35,568.00	27,770.76
Total Commodities		56,513.29	541,596.54	38.92	1,391,430.00	849,833.46
		=====	=====		=====	=====

Capital Outlays

401	Books & Materials	348,715.87	1,811,467.71	38.45	4,710,800.00	2,899,332.29
404	Government Documents	.00	650.00	13.00	5,000.00	4,350.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	108,949.39	136,390.09	80.61	169,200.00	32,809.91
408	Furniture, Fixtures, & Equipme	10,612.61	93,099.52	11.70	795,569.00	702,469.48
409	Motor Vehicles	.00	.00	.00	100,000.00	100,000.00
410	Automation System & Equipment	172,670.75	182,151.39	31.05	586,680.00	404,528.61
450	Capital Projects	11,803.33	140,208.42	2.22	6,328,848.00	6,188,639.58
490	Capital Reserves - Current	.00	.00	.00	-98,950.01	-98,950.01
499	Reserve Carryover - Prior	.00	.00	.00	19,270,320.31	19,270,320.31
Total Capital Outlays		652,751.95	2,363,967.13	7.42	31,869,667.30	29,505,700.17
		=====	=====		=====	=====
Total Budget		3,758,027.21	14,529,646.67	25.17	57,726,198.30	43,196,551.63
		=====	=====		=====	=====

Monthly Journal Entries -- December 2010

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
93	1001	Cash	\$ 122.47	
	3602	Interest Income CD with Fidelity		\$ 122.47
94	1001	Cash	\$ 4,459.20	
	3602	Interest Income CD with NBC		\$ 4,459.20
95	1001	Cash	\$ 2,021,250.00	
	1101	Investments		\$ 2,000,000.00
	3602	Interest Income Investment 3136fjy9 called		\$ 21,250.00
96	1001	Cash	\$ 1,016,306.25	
	1101	Investments		\$ 1,005,000.00
	3602	Interest Income Investment 3128x9rg7 called		\$ 11,306.25
97	1101	Investments	\$ 2,000,000.00	
	1001	Cash Purchased Investment 313371UF1		\$ 2,000,000.00
98	1101	Investments	\$ 2,000,000.00	
	1001	Cash Purchased investment - 3136fpm95		\$ 2,000,000.00
99	1101	Investments	\$ 2,000,000.00	
	1001	Cash Purchased investment - 3136fpu47		\$ 2,000,000.00
100	1101	Investments	\$ 2,000,000.00	
	1001	Cash Purchased investment - 3134g1n75		\$ 2,000,000.00
101	1101	Investments	\$ 2,000,000.00	
	1001	Cash Purchased investment - 3136fpp84		\$ 2,000,000.00
102	1001	Cash	\$ 10,000.00	
	3602	Interest Interest on FNMA 3136FPKH9		\$ 10,000.00

Tax revenues

103	1001	Cash	\$ 1,489,754.82	
	1201	Ad Valorem Tax - Current year		\$ 1,419,543.37
	3601	Prior year Tax		\$ 70,211.45
		Ad Valorem Tax apportioned by County for 11/16 to 11/30		
104	1001	Cash	\$ 1,583,910.00	
	1201	Ad Valorem Tax - Current year		\$ 1,583,910.00
		Ad Valorem Tax apportioned by County for 12/1 to 12/10		
105	1001	Cash	\$ 2,111,117.93	
	1201	Ad Valorem Tax - Current year		\$ 2,111,084.66
	3601	Prior year Tax		\$ 33.27
		Ad Valorem Tax apportioned by County for 12/13 to 12/17		
106	1001	Cash	\$ 7,196,003.27	
	1201	Ad Valorem Tax - Current year		\$ 7,196,003.27
		Ad Valorem tax apportioned by County for 12/20 to 12/22		

Miscellaneous revenue

107	1001	Cash	\$ 1,747.34	
	3605	Mic. Reimbursements		\$ 1,318.10
	3611	Flex Benefits Balance		\$ 429.24
		Insurance Holshouser	298.26	Café Rent \$ 500.00
		ASI Refund	29.66	LET Reimburse \$ 82.62
		Insurance Peaden	298.29	Name Badges 3.00
		Metro Parking Refund	32.50	Insurance Wade 73.77
			Total	\$ 1,318.10

Payable entries

108	3001	Current Year Reserv. for Appropriations.	\$ 3,757,994.92	
	3011	Current Year P.O. Outstanding		\$ 3,757,994.92
	3002	Prior Year Reserv. for Appropriations.	\$ 5,910.66	
	3012	Prior Year P.O. Outstanding		\$ 5,910.66
		Purchase orders issued in December		
109	3011	Current Year P.O. Outstanding	\$ 3,725,643.24	
	3021	Current Year Warrants Outstanding		\$ 3,725,643.24
	3012	Prior Year P.O. Outstanding	\$ 8,470.26	
	3022	Prior Year Warrants Outstanding		\$ 8,470.26
		Checks issued in December		
110	3021	Current Year Warrants Outstanding	\$ 3,656,732.94	
	1001	Cash		\$ 3,656,732.94
	3022	Prior Year Warrants Outstanding	\$ 8,047.53	
	1001	Cash		\$ 8,047.53
		Checks cleared Bank in December		

Bank interest and fees

111	1001	Cash	\$	1,495.33	
	3602	Bank Fees	\$	190.73	
	3602	Interest Income			\$ 1,686.06
		Interest Income from GF Checking Acct less fees			
112	8000	Special Fund Cash			\$ 27.88
	8815	Bank Fees	\$	150.78	
	8815	Interest Income			\$ 122.90
		Interest from Special Fund Checking Acct less fees			

Special funds

113	8000	Special Fund Cash	\$	53,179.47	
	8815	Fines			\$ 24,883.77
	8820	Copy			\$ 7,600.91
	8805	Gift & Lost Books			\$ 4,797.85
	8810	Prepaid Acct	\$	319.62	
	8868				\$ 5,062.00
	8877				\$ 10.01
	8904		\$	10.01	
	8933		\$	1,416.86	
	8888				\$ 198.00
	8948				\$ 3.87
	8890				\$ 800.00
	8815	Credit card receipts			\$ 12,209.24
	8815	Credit card expenses	\$	639.69	
		Revenues of special funds			
114	8000	Special Fund Cash			\$ 74,283.53
	8815	Fines	\$	40,133.80	
	8820	Copy	\$	2,676.10	
	8805	Gift & Lost Books	\$	628.56	
	8914		\$	254.99	
	8843		\$	448.00	
	8847		\$	6,750.00	
	8870		\$	200.00	
	8888		\$	7,370.29	
	8876		\$	488.31	
	8879		\$	334.80	
	8881		\$	700.00	
	8885		\$	5,044.00	
	8894		\$	708.31	
	8896		\$	4,632.00	
	8840		\$	360.16	
	8863		\$	269.60	
	8893		\$	684.61	
	8883		\$	2,600.00	
		Expenditures of special funds			

Corrections, adjustments, and miscellaneous

115	1101	Investment	\$	1,602.32	
	3602	Interest Income			\$ 1,602.32
		To Record November renewal of bank CD			
116	1001	Cash	\$	353.84	
	3605	Miscellaneous Revenue			\$ 353.84
		To record voided check from prior month			
				<u>\$ 36,731,113.01</u>	<u>\$ 36,731,113.01</u>
				\$	-

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee	Purpose	Amount
G-02106	Bank of Oklahoma	Payroll Transmittal-Chks	34,972.30
		Payroll Transmittal-Chks	14,956.35
		Payroll Transmittal-Chks	165.00
G-02107	Bank of Oklahoma	Federal Withholding Tax	40,655.60
		Federal Withholding Tax	1,858.00
G-02108	Oklahoma Tax Commission	State Withholding Tax	13,883.00
		State Withholding Tax	685.00
G-02109	Mun. Employees Credit Union	Employee Cr Union Deducts	11,305.13
		Employee Cr Union Deducts	87.50
G-02110	United Way of Central Oklahoma	Employee Deductions	439.69
		Employee Deductions	21.39
G-02111	Clerk, U.S. District	Employee Deductions	108.44
		Employee Deductions	108.44
G-02112	Morgan & Associates, P.C.	Employee Deductions	142.76
G-02113	United States Treasury	Employee Deductions	50.50
G-02114	Bank of America	Payroll Transmittal-DDep	245,222.05
		Payroll Transmittal-DDep	33,488.15
		Payroll Transmittal-DDep	1,100.00
G-02115	John Hardeman, Trustee	Employee Deductions	546.92
G-02116	Nationwide Retirement Solution	Employee Deductions	7,827.58
G-02117	Transamerica Worksite Mrktg.	Employee Deductions	418.87
G-02118	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,639.38
G-02119	Bank of Oklahoma	Employee Flexplan Deposit	27,820.08
G-02120	Bank of Oklahoma	Employee Soc/Sec Deposits	24,992.63
		Employee Soc/Sec Deposits	3,443.42
		Employee Medicare Deposit	5,943.71
		Employee Medicare Deposit	805.23
		Employer Soc/Sec Deposits	28,436.27
		Employer Medicare Deposit	6,749.17
G-02121	MassMutual Financial Group	Employee Contrib -- DC PI	14,362.73
		Employer Contrib -- DC PI	26,140.96
G-02122	ODHS Oklahoma Centralized	Employee Deductions	398.30
G-02123	Randall S. Fudge	Employee Deductions	130.84
G-02124	Administrative Services	Employee Deductions	1,290.05
G-02125	UNUM Life Insurance	Employee Deductions	1,369.20
		Employee Deductions	34.00
G-02126	Metropolitan Library System	Postage	29.35
		Supplies	59.21
		Programming Activities	173.18
		Programming Activities	117.57
		Other Commodities	22.19
G-02127	Grainger	Maintenance of Facilities	233.92
G-02128	O G & E	Electrical Services	12,671.59
G-02129	Oklahoma Natural Gas Co.	Gas Services	623.09
G-02130	City of Oklahoma City	Water & Garbage Services	170.74
G-02131	Southwestern Stationers, Inc.	Supplies	13.30
G-02132	Demco	Supplies	33.12
G-02133	Highsmith Co., Inc.	Furniture	1,629.18
G-02134	Journal Record Publishing Co.	Library Related Services	1,201.00
G-02135	Oriental Trading Company	Programming Activities	70.90
G-02136	UNUM Life Insurance	Grp L-T Disab Ins Prm-DEC	5,605.61
G-02137	City of Warr Acres	Water & Garbage Services	54.45

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
G-02138	AT&T	Telephone Services	136.38	136.38
G-02139	Oklahoma Library Association	Memberships	64.00	
		Memberships	100.00	164.00
G-02140	Bill Warren Office Products	Supplies	5.43	
		Supplies	53.70	59.13
G-02141	TDS Telecom	Telephone Services	1,274.98	1,274.98
G-02142	CompSource Oklahoma	Workers Comp Insurance	12,582.00	12,582.00
G-02143	Upstart	Supplies	20.95	20.95
G-02144	United Refrigeration, Inc.	Maintenance of Facilities	82.60	82.60
G-02145	Kasandra Dewbre	Mileage	7.41	7.41
G-02146	Thomas S. Perkins, Sr.	Programming Activities	100.00	100.00
G-02147	Mutual Assurance	Grp Life AD&D Ins Prm-DEC	37,267.84	37,267.84
G-02148	Friday	Library Related Services	1,323.00	1,323.00
G-02149	Scott's Printing & Copying	Printing	502.63	
		Printing	554.46	1,057.09
G-02150	Hobby Lobby	Programming Activities	107.01	107.01
G-02151	Dana Morrow	Other Commodities	461.46	461.46
G-02152	High-Tech-Tronics, Inc.	Maintenance of Facilities	191.25	191.25
G-02153	Walker Companies	Supplies	25.95	25.95
G-02154	Metro Parking Garage	Parking & Transportation	1,620.00	
		Parking & Transportation	900.00	2,520.00
G-02155	Elizabeth L. Wilson	Mileage	100.00	100.00
G-02156	Jonathan W. LaPuzza	Security Services	900.00	900.00
G-02157	Kay L. Bauman	Mileage	30.25	30.25
G-02158	Douglas Bentin	Mileage	12.50	12.50
G-02159	Jeffrey J. Crawford	Security Services	437.50	437.50
G-02160	Debbie Robertus	Mileage	86.40	86.40
G-02161	Miguel A. Campos	Security Services	212.50	212.50
G-02162	Jurden Brown, Jr.	Security Services	487.50	487.50
G-02163	John Paul	Security Services	325.00	325.00
G-02164	Stanley Campbell	Security Services	200.00	200.00
G-02165	Sharon A. Nolan	Programming Activities	216.12	216.12
G-02166	GeoLearning, Inc	Professional Services	13,500.00	13,500.00
G-02167	Kelly Thompson	Programming Activities	100.00	100.00
G-02168	OK State Dept. of Education	Books & Materials	17.52	17.52
G-02169	Amanda Harmer	Programming Activities	50.00	50.00
G-02170	Sally Gray	Mileage	24.75	24.75
G-02171	OHC of Oklahoma, L.L.C.	Professional Services	150.00	150.00
G-02172	John Wood	Telephone Services	50.00	50.00
G-02173	Vision Service Plan of	Grp Vision Ins Prem-DEC	2,487.38	2,487.38
G-02174	Office Depot Credit Plan	Supplies	60.97	60.97
G-02175	Todd Olberding	Telephone Services	43.60	43.60
G-02176	International School Services	Books & Materials	260.00	260.00
G-02177	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-DEC	131,592.93	131,592.93
G-02178	Walmart Community	Programming Activities	95.08	
		Supplies	44.71	
		Membership-Sam's	105.00	
		Supplies	892.83	1,137.62
G-02179	Special Ops Security	Security Services	6,614.63	
		Security Services	6,293.00	12,907.63
G-02180	John L. Hilbert	Programming Activities	137.75	137.75
G-02181	Gary Good Entertainment &	Programming Activities	450.00	450.00

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
G-02182	Kevin Sendall	Mileage	25.00	
		Mileage	25.00	50.00
G-02183	Phillip M. Mitchell	Programming Activities	550.00	550.00
G-02184	Star Lighting	Maintenance of Facilities	62.46	
		Maintenance of Facilities	31.98	
		Maintenance of Facilities	44.70	139.14
G-02185	Cintas Corp.	Maintenance of Facilities	449.56	449.56
G-02186	Kelley Hoffman	Mileage	17.00	17.00
G-02187	AT&T	Telephone Services	62.06	62.06
G-02188	Beatriz Meyer	Programming Activities	532.00	532.00
G-02189	Kelly Dalrymple	Mileage	20.50	20.50
G-02190	Tulin LaFollette	Mileage	4.50	4.50
G-02191	Sabre Technologies	Supplies	4,140.00	
		Automation System & Equip	2,960.00	7,100.00
G-02192	COTPA	Parking & Transportation	1,460.00	
		Parking & Transportation	2,482.00	3,942.00
G-02193	McBride Clinic, Inc.	Professional Services	74.00	74.00
G-02194	UNUM Life Insurance	Grp LTC Insurance Prm-DEC	1,619.60	1,619.60
G-02195	Chris Kennedy	Memberships	35.00	35.00
G-02196	Lindsay Jones Egle	Mileage	12.00	12.00
G-02197	Workplace Resource	Furniture	464.88	464.88
G-02198	Jason K. Saxon	Security Services	275.00	275.00
G-02199	Shoplet	Supplies	71.88	
		Supplies	48.01	119.89
G-02200	Metropolitan Library System	Professional Services	3,995.00	3,995.00
G-02201	City of Midwest City, Inc.	Water & Garbage Services	312.90	312.90
G-02202	Bradford Industrial Suppl Corp	Maintenance of Facilities	49.21	49.21
G-02203	O G & E	Electrical Services	3,625.77	3,625.77
G-02204	Oklahoma Natural Gas Co.	Gas Services	317.43	
		Gas Services	191.53	508.96
G-02205	City of Oklahoma City	Water & Garbage Services	274.00	
		Water & Garbage Services	122.74	
		Water & Garbage Services	240.58	637.32
G-02206	City of the Village	Water & Garbage	91.41	91.41
G-02207	Southwestern Stationers, Inc.	Supplies	13.95	
		Supplies	30.20	44.15
G-02208	Locke Supply Co.	Maintenance of Facilities	16.37	
		Maintenance of Facilities	161.08	
		Maintenance of Facilities	44.78	
		Maintenance of Facilities	32.04	
		Maintenance of Facilities	13.56	267.83
G-02209	Demco	Furniture	2,831.79	
		Supplies	4,114.00	
		Supplies	73.48	
		Supplies	1,925.00	8,944.27
G-02210	Eales Electronics Corp.	Maintenance of Facilities	50.00	50.00
G-02211	Gaylord Bros.	Furniture	288.18	
		Supplies	157.33	445.51
G-02212	Gale Research	Materials	1,969.70	1,969.70
G-02213	Highsmith Co., Inc.	Supplies	141.96	141.96
G-02214	Journey House Travel, Inc.	Travel Expenses	403.80	403.80
G-02215	Angela Thornton	Other Commodities	57.03	
	** Continued **			

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-02215	Angela Thornton	Mileage	138.00	195.03
G-02216	Weston Woods Accts Receivable	Materials	178.20	178.20
G-02217	Baker & Taylor Books	Materials	4,143.12	4,143.12
G-02218	U.S. Postal Service	Postage	15,000.00	15,000.00
G-02219	The Newspress	Subscriptions	153.00	153.00
G-02220	Charles S. Isaacs	Mileage	59.00	
		Telephone Services	35.00	94.00
G-02221	ALA Membership CSC	Memberships	2,625.00	2,625.00
G-02222	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-02223	United Refrigeration, Inc.	Maintenance of Facilities	93.52	93.52
G-02224	Facts On File, Inc.	Materials	13,103.28	13,103.28
G-02225	Legal Directories Publishing	Materials	367.75	367.75
G-02226	CCH Incorporated	Materials	97.50	97.50
G-02227	Recorded Books, LLC	Materials	1,530.40	1,530.40
G-02228	Kapco	Supplies	110.04	110.04
G-02229	The Penworthy Co.	Materials	3,759.22	3,759.22
G-02230	Yancy Forbes	Security Services	243.75	243.75
G-02231	Chelsi House	Security Services	620.00	620.00
G-02232	Denyveta Davis	Mileage	64.08	64.08
G-02233	Gale Group	Materials	4,729.68	4,729.68
G-02234	DVA, Inc	Materials	64.94	64.94
G-02235	Live Oak Media	Materials	144.75	144.75
G-02236	JoNita Normore	Mileage	11.50	11.50
G-02237	Anne G. Fischer	Mileage	45.00	
		Telephone Services	50.00	95.00
G-02238	Friday	Subscriptions	25.00	25.00
G-02239	Midwest City	Memberships	208.00	208.00
G-02240	Staples Credit Plan	Supplies	95.94	
		Supplies	82.98	
		Fixtures	59.99	238.91
G-02241	Library Video Co.	Materials	161.55	161.55
G-02242	Rosemary Czarski	Postage	44.00	
		Supplies	23.99	
		Other Commodities	6.00	73.99
G-02243	Great American Glass & Tinting	Maintenance of Facilities	85.00	85.00
G-02244	The Oil & Gas Directory	Materials	280.00	280.00
G-02245	Jonathan Willis	Mileage	8.00	8.00
G-02246	Diane Sarantakos	Mileage	106.50	106.50
G-02247	Merriam Station Books	Materials	150.00	150.00
G-02248	AT&T	Telephone Services	1,464.17	1,464.17
G-02249	Michael J. Crowley	Programming Activities	75.00	75.00
G-02250	Random House, Inc	Materials	2,690.91	2,690.91
G-02251	5th Street Garage	Parking & Transportation	32.29	
		Parking	32.29	64.58
G-02252	A T & T Mobility	Telephone Services	84.61	84.61
G-02253	Hobby Lobby	Programming Activities	39.32	39.32
G-02254	Filtration Services Group, LLC	Maintenance of Facilities	81.36	81.36
G-02255	Ingram Library Service	Materials	2,512.51	2,512.51
G-02256	R. R. Bowker, LLC	Materials	526.25	526.25
G-02257	Charles B. Demery	Security Services	75.00	75.00
G-02258	Woods Floral & Gourmet Foods	Other Commodities	130.00	130.00

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Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
G-02259	James E. Garling	Programming Activities	150.00	150.00
G-02260	Dana Morrow	Programming Activities	65.01	65.01
G-02261	Audio Editions	Materials	1,285.88	1,285.88
G-02262	Larry G. Johnson	Parking	108.38	108.38
G-02263	OverDrive, Inc fka	Materials	3,475.21	3,475.21
G-02264	Victoria Dixon	Parking	108.38	108.38
G-02265	Michael Fresonke	Programming Activities	350.00	350.00
G-02266	AV Cafe Inc	Materials	218.25	218.25
G-02267	Matthew Cotter	Mileage	59.50	
		Telephone Services	35.00	94.50
G-02268	Gary Brown	Security Services	542.50	542.50
G-02269	Ingram Library Service	Materials	323.78	323.78
G-02270	General Lighting & Sign Serv.	Maintenance of Facilities	135.00	135.00
G-02271	Voss Lighting	Maintenance of Facilities	683.25	683.25
G-02272	Jonathan W. LaPuzza	Security Services	150.00	150.00
G-02273	Town of Luther	Water & Garbage Services	48.18	48.18
G-02274	Vernon Library Supply	Furniture	490.98	490.98
G-02275	Center Point Large Print	Materials	1,723.68	1,723.68
G-02276	Dana Beach	Parking	108.38	108.38
G-02277	Kay L. Bauman	Parking	108.38	108.38
G-02278	Landon Holman	Mileage	51.00	51.00
G-02279	Evans Hardware	Maintenance of Facilities	37.53	
		Maintenance of Facilities	2.29	39.82
G-02280	Jeffrey J. Crawford	Security Services	325.00	325.00
G-02281	John Mark Dawson	Security Services	450.00	450.00
G-02282	Jurden Brown, Jr.	Security Services	437.50	437.50
G-02283	Debra Jackson	Mileage	14.10	14.10
G-02284	John Paul	Security Services	725.00	725.00
G-02285	Stanley Campbell	Security Services	200.00	200.00
G-02286	ProQuest	Materials	9,500.00	9,500.00
G-02287	Better Containers	Supplies	128.81	
		Supplies	130.97	259.78
G-02288	Ruby Soutiere	Mileage	7.46	7.46
G-02289	Metro Library Sys Pension Trst	Retirement Contribution	996,982.00	996,982.00
G-02290	Kelley Riha	Mileage	101.65	101.65
G-02291	Kelli Booher	Programming Activities	150.00	150.00
G-02292	AudioGo	Materials	5,953.15	5,953.15
G-02293	Novalco, Inc	Maintenance of Facilities	25.00	25.00
G-02294	Books in Motion	Materials	284.84	284.84
G-02295	Westquip, Inc	Maintenance of Facilities	328.84	328.84
G-02296	U.S. Postmaster	Postage	56.00	56.00
G-02297	City of Harrah	Water & Garbage Services	64.81	64.81
G-02298	Amazon/GE Money Bank	Automation	324.32	
		Automation Contractual	176.45	
		Supplies	52.86	
		Supplies	27.98	
		Supplies	85.34	666.95
G-02299	Crowe & Dunlevy	Professional Services	4,785.00	4,785.00
G-02300	City of Choctaw	Water & Garbage Services	254.55	254.55
G-02301	CPI Office Products	Supplies	59.78	
		Supplies	5.97	65.75
G-02302	Baker & Taylor Books	Materials	2,591.37	2,591.37

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Number	Vendor/Payee	Purpose		Amount
G-02303	Cox Communications, Inc.	Telephone Services	1,991.95	
		Telephone Services	1,380.00	3,371.95
G-02304	Cheryl Pernel	Parking	108.38	108.38
G-02305	Baker & Taylor Entertainment	Materials	1,673.45	
		Materials	3,690.53	5,363.98
G-02306	Daniel Fields	Programming Activities	106.70	
		Programming Activities	48.37	
		Programming Activities	36.22	
		Programming Activities	26.73	218.02
G-02307	Walmart Community	Maintenance of Facilities	75.44	
		Maintenance of Facilities	30.69	106.13
G-02308	Special Ops Security	Security Services	3,716.13	3,716.13
G-02309	Reef Shop Warehouse	Maintenance of Facilities	66.95	66.95
G-02310	Garcia Tire Service, Inc.	Maintenance of Facilities	30.00	30.00
G-02311	Allied Waste Services #060	Water & Garbage Services	783.44	783.44
G-02312	Pamela Buchanan	Mileage	58.50	
		Telephone Services	35.00	93.50
G-02313	Barbara A. Johnson	Mileage	13.68	13.68
G-02314	National Center on Shaken Baby	Materials	423.63	423.63
G-02315	John Townsend	Security Services	212.50	212.50
G-02316	Star Lighting	Maintenance of Facilities	68.45	68.45
G-02317	Southern Aluminum Manufacturing	Furniture	2,722.00	2,722.00
G-02318	Cox Communications, Inc.	Telephone Service	1,090.66	1,090.66
G-02319	Baker & Taylor Books	Materials	1,251.41	
		Materials	1,350.63	
		Materials	3,074.92	
		Materials	1,233.50	
		Materials	2,139.96	
		Materials	5,992.64	
		Materials	5,601.13	
		Materials	10,509.74	
		Materials	9,141.74	
		Materials	5,806.71	46,102.38
G-02320	Baker & Taylor Books	Materials	1,741.45	
		Materials	3,889.88	
		Materials	10,053.34	15,684.67
G-02321	Baker & Taylor Books	Materials	3,595.67	3,595.67
G-02322	Emily Williams	Mileage	20.90	20.90
G-02323	Mary Lynn Stephens	Postage	52.80	52.80
G-02324	Gary D. Redus	Security Services	620.00	620.00
G-02325	COTPA	Parking	600.00	600.00
G-02326	Lisa Bradley	Parking	108.38	108.38
G-02327	Christopher Carroll	Mileage	33.10	33.10
G-02328	Kiona Millirons	Programming Activities	100.00	100.00
G-02329	Stacy Schrank	Parking	108.38	108.38
G-02330	Dan Holman	Mileage	42.00	
		Telephone Services	37.45	79.45
G-02331	Baker & Taylor Entertainment	Materials	924.94	924.94
G-02332	Mackin	Materials	147.90	147.90
G-02333	R. Justin Herwig	Mileage	82.50	82.50
G-02334	Montoya Security, Inc.	Security Services	387.50	387.50
G-02335	Regina Fields	Mileage	5.00	5.00

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Number	Vendor/Payee	Purpose		Amount
G-02336	Jason K. Saxon	Security Services	162.50	162.50
G-02337	Boe Toahty	Programming Activities	70.00	70.00
G-02338	Kathy C. Brown	Programming Activities	87.50	87.50
G-02339	American Express	Travel Expenses	167.35	
		Travel Expenses	334.71	
		Travel Expenses	334.71	
		Travel Expenses	167.36	
		Automation Contractual	69.95	
		Professional Services	20.00	
		Travel Expenses	167.35	
		Travel Expenses	167.36	1,428.79
G-02340	Metropolitan Library System	Professional Services	146.00	
		Postage	68.70	
		Supplies	96.73	
		Programming Activities	135.35	
		Programming Activities	62.95	
		Other Commodities	40.62	550.35
G-02341	O G & E	Electrical Services	1,286.55	1,286.55
G-02342	Oklahoma Natural Gas Co.	Gas Services	387.34	387.34
G-02343	Brodart, Inc.	Supplies	6,912.50	6,912.50
G-02344	Southwestern Stationers, Inc.	Supplies	5.98	
		Printing	5,314.00	5,319.98
G-02345	Locke Supply Co.	Maintenance of Facilities	6.33	6.33
G-02346	Gaylord Bros.	Furniture	179.80	179.80
G-02347	Gale Research	Materials	475.05	475.05
G-02348	Journey House Travel, Inc.	Travel Expenses	360.80	360.80
G-02349	Journal Record Publishing Co.	Library-Related Services	1,201.00	1,201.00
G-02350	Baker & Taylor Books	Materials	823.65	823.65
G-02351	Recorded Books, LLC	Materials	2,192.00	2,192.00
G-02352	The Penworthy Co.	Materials	2,791.32	2,791.32
G-02353	Gale Group	Materials	3,013.06	3,013.06
G-02354	DVA, Inc	Materials	159.92	159.92
G-02355	Hunter's Battery Warehouse	Maintenance of Facilities	19.74	19.74
G-02356	Randy Wayland	Other Commodities	270.94	270.94
G-02357	Oklahoma Municipal League, Inc.	Materials	330.00	330.00
G-02358	Library Video Co.	Materials	259.30	259.30
G-02359	Full Circle Bookstore	Programming Activities	92.69	
		Materials	239.76	332.45
G-02360	Janet Brooks	Mileage	13.05	13.05
G-02361	IPMA-HR	Memberships	145.00	145.00
G-02362	Blackstone Audio Books	Materials	613.50	613.50
G-02363	Random House, Inc	Materials	1,443.08	1,443.08
G-02364	Scott's Printing & Copying	Printing	1,937.79	1,937.79
G-02365	Brilliance Corporation	Materials	4,337.48	4,337.48
G-02366	Filtration Services Group, LLC	Maintenance of Facilities	209.16	209.16
G-02367	Ingram Library Service	Materials	3,686.08	3,686.08
G-02368	Dana Morrow	Mileage	93.42	93.42
G-02369	Summit Mailing Systems, Inc.	Postage	131.95	
		Rent of Equipment	270.00	
		Maintenance of Facilities	473.75	875.70
G-02370	James E. Nimmo	Transportation	100.00	100.00
G-02371	OverDrive, Inc fka	Materials	7,669.90	7,669.90

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Number	Vendor/Payee	Purpose		Amount
G-02372	Employment Technologies Corp	Professional Services	276.00	276.00
G-02373	Hannelore A. Chan	Programming Activities	25.00	25.00
G-02374	Metro Parking Garage	Parking	32.50	32.50
G-02375	Fuelman	Gasoline	2,903.26	
		Vehicle Parts & Repairs	5.00	2,908.26
G-02376	Chickasaw Telecom, Inc.	Capital Projects	25,945.40	25,945.40
G-02377	Ginger Waldrip	Programming Activities	100.00	100.00
G-02378	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-02379	Ingram Library Service	Materials	240.62	240.62
G-02380	Center Point Large Print	Materials	1,819.08	1,819.08
G-02381	Kay L. Bauman	Mileage	32.95	32.95
G-02382	Jimmy Welch	Telephone Services	50.00	50.00
G-02383	Atlas Business Solutions, Inc.	Automation Contractual	750.00	750.00
G-02384	Sharon A. Nolan	Programming Activities	212.54	212.54
G-02385	Thwe Htoon	Programming Activities	150.00	150.00
G-02386	Siemens Building Technologies	Maintenance of Facilities	645.70	645.70
G-02387	Kevin M. Funston	Programming Activities	50.00	50.00
G-02388	AudioGo	Materials	1,066.42	1,066.42
G-02389	Ruthanne Smith	Programming Activities	75.00	75.00
G-02390	Oklahoma Press Service	Library-Related Services	132.72	132.72
G-02391	KJKE FM Radio	Library-Related Services	1,700.00	1,700.00
G-02392	Baker & Taylor Books	Materials	648.62	648.62
G-02393	Baker & Taylor Entertainment	Materials	3,303.82	3,303.82
G-02394	Daniel Fields	Programming Activities	44.28	44.28
G-02395	Walmart Community	Other Commodities	39.76	39.76
G-02396	EmTec Pest Control, Inc.	Maintenance of Facilities	48.00	48.00
G-02397	Thomas P. Gallagher	Transportation	25.00	25.00
G-02398	Canyon Records	Materials	31.91	31.91
G-02399	Donna Morris	Parking & Transportation	450.00	450.00
G-02400	Oklahoma Heritage Association	Materials	237.43	237.43
G-02401	John Utley	Mileage	18.00	
		Telephone Services	35.00	53.00
G-02402	Melissa Weathers	Group Insurance	29.66	29.66
G-02403	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00	232.00
G-02404	Baker & Taylor Books	Materials	1,367.64	
		Materials	1,684.54	
		Materials	4,159.73	
		Materials	5,105.10	
		Materials	9,862.59	
		Materials	35.55	22,215.15
G-02405	Baker & Taylor Books	Materials	3,056.10	
		Materials	2,350.30	5,406.40
G-02406	Baker & Taylor Books	Materials	1,700.55	1,700.55
G-02407	OKC Community Handbells	Programming Activities	200.00	200.00
G-02408	Maria Watkins	Mileage	31.00	31.00
G-02409	Mario Medrano	Programming Activities	350.00	350.00
G-02410	Poetry	Subscriptions	35.00	35.00
G-02411	Cooper Bros., Inc.	Fixtures	585.00	585.00
G-02412	Erika Sterling	Maintenance of Facilities	120.00	120.00
G-02413	Veolia Energy Oklahoma City,	Trigen Energy Services	10,787.86	10,787.86
G-02414	Kiona Millirons	Programming Activities	100.00	100.00
G-02415	Stacy Schrank	Memberships	35.00	35.00

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Number	Vendor/Payee	Purpose		Amount
G-02416	Personalized Prevention	Professional Services	1,212.00	1,212.00
G-02417	Baker & Taylor Entertainment	Materials	1,174.07	1,174.07
G-02418	Mackin	Materials	179.24	179.24
G-02419	Tyler Outdoor Advertising, LLC	Library-Related Services	3,200.00	3,200.00
G-02420	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-02421	Heartland Voices	Programming Activities	100.00	100.00
G-02422	Jamar Rahming	Mileage	17.00	17.00
G-02423	Bank of Oklahoma	Payroll Transmittal-Chks	38,717.58	
		Payroll Transmittal-Chks	16,963.99	55,681.57
G-02424	Bank of Oklahoma	Federal Withholding Tax	43,058.60	
		Federal Withholding Tax	2,095.00	45,153.60
G-02425	Oklahoma Tax Commission	State Withholding Tax	14,657.00	
		State Withholding Tax	756.00	15,413.00
G-02426	Mun. Employees Credit Union	Employee Cr Union Deducts	11,305.13	
		Employee Cr Union Deducts	87.50	11,392.63
G-02427	United Way of Central Oklahoma	Employee Deductions	439.69	
		Employee Deductions	21.39	461.08
G-02428	Clerk, U.S. District	Employee Deductions	105.86	
		Employee Deductions	105.86	211.72
G-02429	Morgan & Associates, P.C.	Employee Deductions	92.48	92.48
G-02430	United States Treasury	Employee Deductions	50.50	50.50
G-02431	Bank of America	Payroll Transmittal-DDep	254,796.75	
		Payroll Transmittal-DDep	37,163.59	291,960.34
G-02432	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-02433	Nationwide Retirement Solution	Employee Deductions	7,927.58	7,927.58
G-02434	Transamerica Worksite Mrktg.	Employee Deductions	418.87	418.87
G-02435	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,634.51	4,634.51
G-02436	Bank of Oklahoma	Employee Flexplan Deposit	12,613.63	12,613.63
G-02437	Bank of Oklahoma	Employee Soc/Sec Deposits	26,960.39	
		Employee Soc/Sec Deposits	3,842.18	
		Employee Medicare Deposit	6,421.15	
		Employee Medicare Deposit	898.57	
		Employer Soc/Sec Deposits	30,802.75	
		Employer Medicare Deposit	7,319.71	76,244.75
G-02438	MassMutual Financial Group	Employee Contrib -- DC PI	14,521.80	
		Employer Contrib -- DC PI	26,424.73	40,946.53
G-02439	ODHS Oklahoma Centralized	Employee Deductions	398.30	398.30
G-02440	Randall S. Fudge	Employee Deductions	92.29	92.29
G-02441	Administrative Services	Employee Deductions	1,290.05	1,290.05
G-02442	Metropolitan Library System	Supplies	3.87	3.87
G-02443	O G & E	Electrical Services	7,785.71	7,785.71
G-02444	City of Oklahoma City	Water & Garbage Services	320.35	320.35
G-02445	Locke Supply Co.	Maintenance of Facilities	53.34	53.34
G-02446	AT&T	Telephone Services	529.54	
		Telephone Services	364.10	
		Telephone Services	297.39	1,191.03
G-02447	City of Edmond	Electrical Services	2,618.15	2,618.15
G-02448	Lois J. Pokorny	Programming Activities	25.00	25.00
G-02449	Chelsi House	Security Service	705.25	705.25
G-02450	Hobby Lobby	Programming Supplies	41.83	41.83
G-02451	Tanaz Derakshan	Mileage	4.50	4.50
G-02452	Gary Brown	Security Service	542.50	542.50

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Number	Vendor/Payee	Purpose		Amount
G-02453	Frances V. Harbert	Mileage	10.55	10.55
G-02454	Susan Pierce	Programming Activities	75.00	75.00
G-02455	Anita Roesler	Mileage	136.15	136.15
G-02456	John Paull	Security Services	150.00	150.00
G-02457	U.S. Postmaster	PO Box Fee	56.00	56.00
G-02458	City of Edmond	Water & Garbage Services	284.22	284.22
G-02459	Kevin Colwell	Mileage	9.00	9.00
G-02460	LaWana D. Morgan	Mileage	40.10	40.10
G-02461	Chase Card Services	Automation	225.95	
		Equipment	273.98	
		Supplies	37.96	
		Supplies	44.50	
		Furniture	338.00	
		Furniture	85.00	
		Automation	59.95	
		Programming Activities	27.65	
		Professional Services	165.00	1,257.99
G-02462	Preston Bell	Transportation	50.00	50.00
G-02463	Oklahoma City County Health	Programming Activities	25.00	
		Programming Activities	50.00	
		Programming Activities	50.00	
		Programming Activities	75.00	
		Programming Activities	25.00	
		Programming Activities	25.00	
		Programming Activities	100.00	350.00
G-02464	Chase Card Services	Books & Materials	366.68	
		Books & Materials	171.16	
		Books & Materials	211.35	
		Books & Materials	266.25	
		Books & Materials	195.40	
		Books & Materials	230.79	
		Books & Materials	25.50	1,467.13
G-02465	Gary D. Redus	Security Service	620.00	620.00
G-02466	Lisa Bradley	Mileage	17.25	17.25
G-02467	Kiona Millirons	Programming Activities	150.00	150.00
G-02468	Savannah Mitchell	Programming Activities	150.00	150.00
G-02469	Darin R. Smith	Transportation Expense	50.00	50.00
G-02470	Metropolitan Library System	Programming Activities	50.00	50.00
G-02471	City of Del City	Rent of Library Building	400.00	400.00
G-02472	Oklahoma Natural Gas Co.	Gas Services	355.19	355.19
G-02473	City of Bethany	Water & Garbage Services	127.56	127.56
G-02474	Brodart, Inc.	Supplies	20.16	20.16
G-02475	Demco	Supplies	580.24	580.24
G-02476	EBSCO Subscription Services	Subscriptions	1,966.54	
		Subscriptions	42,184.90	
		Subscriptions	25,394.22	
		Subscriptions	15,536.71	
		Subscriptions	11,655.82	
		Subscriptions	8,242.17	
		Subscriptions	3,194.14	
		Subscriptions	162.41	108,336.91
G-02477	Gaylord Bros.	Supplies	59.20	59.20

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Number	Vendor/Payee	Purpose		Amount
G-02478	Irwin Business Machines	Maintenance of Facilities	386.00	386.00
G-02479	Oriental Trading Company	Programming Activities	50.85	50.85
G-02480	Hewlett-Packard Co.	Automation Contractual	7,231.30	7,231.30
G-02481	Weston Woods Accts Receivable	Materials	280.04	280.04
G-02482	Baker & Taylor Books	Materials	7,544.77	7,544.77
G-02483	West Group Payment Center	Subscriptions	399.48	399.48
G-02484	Recorded Books, LLC	Materials	396.00	396.00
G-02485	Pure Service Corp.	Janitorial Services	16,170.00	
		Janitorial Services	9,295.00	
		Janitorial Services	848.00	
		Janitorial Services	715.00	
		Janitorial Services	181.00	
		Janitorial Services	4,955.00	
		Janitorial Services	2,035.00	
		Janitorial Services	195.00	34,394.00
G-02486	Andrea Coleman	Programming Activities	75.00	75.00
G-02487	Gale Group	Materials	1,212.44	1,212.44
G-02488	Hunter's Battery Warehouse	Maintenance of Facilities	131.70	131.70
G-02489	BayScan Technologies	Supplies	41,790.00	41,790.00
G-02490	Hal Leonard Corporation	Materials	499.32	499.32
G-02491	Full Circle Bookstore	Materials	166.40	166.40
G-02492	Liberty Flags Inc.	Supplies	94.50	94.50
G-02493	Jonathan Willis	Telephone Services	35.00	35.00
G-02494	Blackstone Audio Books	Materials	401.00	401.00
G-02495	Random House, Inc	Materials	6.00	6.00
G-02496	Brilliance Corporation	Materials	937.17	937.17
G-02497	MPLC	Programming Activities	98.80	98.80
G-02498	Filtration Services Group, LLC	Maintenance of Facilities	52.92	52.92
G-02499	Ingram Library Service	Materials	2,580.03	2,580.03
G-02500	Candace McDaniel	Programming Activities	267.79	
		Furniture, Fixtures	207.54	475.33
G-02501	Audio Editions	Materials	411.88	411.88
G-02502	OverDrive, Inc fka	Materials	5,278.18	5,278.18
G-02503	Hannelore A. Chan	Programming Activities	125.00	125.00
G-02504	AV Cafe Inc	Materials	2,558.31	2,558.31
G-02505	Ingram Library Service	Materials	329.42	329.42
G-02506	Amsterdam Printing	Other Commodities	220.83	220.83
G-02507	Center Point Large Print	Materials	1,960.41	1,960.41
G-02508	J & B Graphics	Supplies	69.00	69.00
G-02509	Evans Hardware	Maintenance of Facilities	5.02	5.02
G-02510	Debbie Robertus	Mileage	25.50	25.50
G-02511	Displays 2 Go	Supplies	72.52	72.52
G-02512	Bank of America	Bank Direct Deposit Fees	265.76	265.76
G-02513	Dowell Parking Center	Parking & Transportation	267.00	267.00
G-02514	AudioGo	Materials	227.45	227.45
G-02515	American Chamber of Commerce	Materials	138.40	138.40
G-02516	Books in Motion	Materials	131.21	131.21
G-02517	Sally Gray	Programming Activities	25.88	
		Other Commodities	40.00	65.88
G-02518	Crowe & Dunlevy	Professional Services	1,737.50	1,737.50
G-02519	John Wood	Telephone Services	50.00	50.00
G-02520	Office Depot Credit Plan	Supplies	12.99	
	** Continued **			

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Number	Vendor/Payee ** Continued **	Purpose	Amount	
G-02520	Office Depot Credit Plan	Supplies	53.38	
		Supplies	111.99	
		Supplies	73.51	251.87
G-02521	Alice Murphy	Supplies	63.00	
		Programming Activities	334.76	397.76
G-02522	Baker & Taylor Books	Materials	1,928.75	1,928.75
G-02523	Baker & Taylor Entertainment	Materials	6,129.05	
		Materials	3,824.82	9,953.87
G-02524	Walmart Community	Supplies	13.87	13.87
G-02525	Yolanda Post	Programming Activities	75.00	75.00
G-02526	Reef Shop Warehouse	Maintenance of Facilities	60.95	60.95
G-02527	Imagination Promotional Group	Other Commodities	396.47	396.47
G-02528	Melissa Weathers	Memberships	35.00	35.00
G-02529	Cintas Corp.	Maintenance of Facilities	112.39	112.39
G-02530	Budget Flag & Banner	Supplies	72.00	72.00
G-02531	Myers Landscape Management,	Maintenance of Facilities	1,715.00	
		Maintenance of Facilities	1,205.00	2,920.00
G-02532	Cox Communications, Inc.	Telephone Service	12.71	12.71
G-02533	Baker & Taylor Books	Materials	1,386.00	
		Materials	1,710.92	
		Materials	9,687.91	
		Materials	9,729.87	
		Materials	7,191.55	
		Materials	1,638.95	31,345.20
G-02534	Baker & Taylor Books	Materials	6,685.11	
		Materials	15,262.50	21,947.61
G-02535	Baker & Taylor Books	Materials	1,951.44	1,951.44
G-02536	Smart Technologies	Automation Contractual	1,415.00	1,415.00
G-02537	Cox Systems Technology, Inc.	Maintenance of Facilities	180.00	180.00
G-02538	Stacy Schrank	Mileage	151.87	151.87
G-02539	Baker & Taylor Entertainment	Materials	157.83	157.83
G-02540	Mackin	Materials	223.20	223.20
G-02541	Picture This Photography	Programming Activities	1,354.00	1,354.00
G-02542	Knoll, Inc.	Furniture	2,770.20	2,770.20
G-02543	Oakstone Wellness	Safety Supplies & Equip.	280.35	280.35
G-02544	Crystal Easley	Mileage	4.00	4.00
G-02545	City of Oklahoma City	Water & Garbage Services	1,025.83	
		Water & Garbage Services	62.73	1,088.56
G-02546	Chelsi House	Security Services	620.00	620.00
G-02547	Joan Kendall	Postage	51.20	51.20
G-02548	Metrocall Wireless	Telephone Services	131.38	131.38
G-02549	Karen L.Litteral	Programming	115.77	115.77
G-02550	United States Postal Service	Postage	9,000.00	9,000.00
G-02551	Gary Brown	Security Services	542.50	542.50
G-02552	Integrated Technology Group	Automation Contractual	17,698.50	17,698.50
G-02553	Daniel Fields	Programming	48.81	
		Programming	60.65	109.46
G-02554	Gary D. Redus	Security Services	620.00	620.00
G-02555	Postal Customer Council USPS	Other Commodities	18.50	18.50
G-02556	JoAnn Walkup	Programming	64.41	64.41
G-02557	Metropolitan Library System	Professional Services	57.00	
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Warrant Register

December 2010

Number	Vendor/Payee ** Continued **	Purpose	Amount	Amount
G-02557	Metropolitan Library System	Postage	35.20	
		Supplies	99.71	
		Programming Activities	150.27	
		Programming Activities	31.14	
		Other Commodities	12.92	386.24
G-02558	O G & E	Electrical Services	1,875.05	
		Electrical Services	13,446.73	15,321.78
G-02559	Oklahoma Natural Gas Co.	Gas Services	957.16	
		Gas Services	74.21	
		Gas Services	850.81	
		Gas Services	310.93	
		Gas Services	860.74	
		Gas Services	273.23	3,327.08
G-02560	Southwestern Stationers, Inc.	Other Library-Related Svc	932.62	
		Supplies	21.93	954.55
G-02561	Gaylord Bros.	Supplies	1,004.64	1,004.64
G-02562	City of Warr Acres	Water & Garbage Services	54.45	54.45
G-02563	AT&T	Telephone Services	137.22	137.22
G-02564	Angela Thornton	Mileage	51.00	51.00
G-02565	Baker & Taylor Books	Materials	1,299.76	1,299.76
G-02566	J. Siobhan Morava	Other Commodities	107.00	107.00
G-02567	TDS Telecom	Telephone Services	1,274.98	1,274.98
G-02568	Recorded Books, LLC	Materials	1,659.00	1,659.00
G-02569	Chelsi House	Security Services	620.00	620.00
G-02570	Gale Group	Materials	3,184.80	3,184.80
G-02571	Copelin's Office Center	Supplies	1,242.35	1,242.35
G-02572	Library Video Co.	Materials	1,618.46	1,618.46
G-02573	Full Circle Bookstore	Materials	28.77	28.77
G-02574	Random House, Inc	Materials	2,421.00	2,421.00
G-02575	Scott's Printing & Copying	Printing	1,137.21	
		Printing	1,904.68	3,041.89
G-02576	A. Rifkin Co.	Supplies	328.95	328.95
G-02577	Ingram Library Service	Materials	1,710.57	1,710.57
G-02578	Charles B. Demery	Security Services	81.25	81.25
G-02579	Walker Companies	Supplies	46.40	46.40
G-02580	Audio Editions	Materials	190.59	190.59
G-02581	Lynda G. Bahr	Mileage	79.70	79.70
G-02582	Metro Parking Garage	Parking & Transportation	1,620.00	
		Parking & Transportation	990.00	2,610.00
G-02583	Gary Brown	Security Services	372.00	372.00
G-02584	Ingram Library Service	Materials	2,350.62	2,350.62
G-02585	Jonathan W. LaPuzza	Security Services	700.00	700.00
G-02586	Barnes & Noble, Inc.	Materials	297.91	297.91
G-02587	The Library Store, Inc.	Furniture	2,674.92	2,674.92
G-02588	Jeffrey J. Crawford	Security Service	325.00	325.00
G-02589	Miguel A. Campos	Security Services	212.50	212.50
G-02590	Jurden Brown, Jr.	Security Services	487.50	487.50
G-02591	John Paull	Security Services	325.00	325.00
G-02592	Stanley Campbell	Security Services	187.50	187.50
G-02593	Amazon/GE Money Bank	Supplies	45.52	45.52
G-02594	Office Depot Credit Plan	Furniture	899.97	899.97

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
G-02595	Todd Olberding	Travel Expenses	297.80	297.80
G-02596	Baker & Taylor Books	Materials	2,329.11	2,329.11
G-02597	Baker & Taylor Entertainment	Materials	3,164.13	3,164.13
G-02598	Walmart Community	Programming Activities	330.07	
		Supplies	44.03	374.10
G-02599	John L. Hilbert	Programming Activities	84.34	
		Programming Activities	48.00	132.34
G-02600	Reef Shop Warehouse	Maintenance of Facilities	16.99	16.99
G-02601	AT&T	Telephone Services	62.06	62.06
G-02602	Baker & Taylor Books	Materials	849.25	
		Materials	1,568.04	
		Materials	3,409.62	
		Materials	4,526.47	
		Materials	12,221.04	22,574.42
G-02603	Baker & Taylor Books	Materials	4,990.43	
		Materials	4,570.92	9,561.35
G-02604	Baker & Taylor Books	Materials	1,683.31	1,683.31
G-02605	Lab Safety Supply	Supplies	79.50	79.50
G-02606	Kone Inc	Maintenance of Facilities	865.00	865.00
G-02607	Lloyd Lovely	Mileage	139.00	139.00
G-02608	Gary D. Redus	Security Services	310.00	310.00
G-02609	COTPA	Parking & Transportation	1,460.00	
		Parking & Transportation	2,750.46	4,210.46
G-02610	Teresa Matthews	Membership	35.00	35.00
G-02611	Baker & Taylor Entertainment	Materials	542.11	542.11
G-02612	Vernon L. Kriethe	Security Services	112.50	112.50
G-02613	Chris Kennedy	Department Recognition	195.84	195.84
G-02614	Jason K. Saxon	Security Services	162.50	162.50
G-02615	Bank of Oklahoma	Payroll Transmittal-Chks	37,516.99	
		Payroll Transmittal-Chks	15,877.68	53,394.67
G-02616	Bank of Oklahoma	Federal Withholding Tax	45,195.60	
		Federal Withholding Tax	1,924.00	47,119.60
G-02617	Oklahoma Tax Commission	State Withholding Tax	15,243.00	
		State Withholding Tax	704.00	15,947.00
G-02618	Mun. Employees Credit Union	Employee Cr Union Deducts	11,305.13	
		Employee Cr Union Deducts	87.50	11,392.63
G-02619	Clerk, U.S. District	Employee Deductions	105.86	
		Employee Deductions	105.86	211.72
G-02620	Morgan & Associates, P.C.	Employee Deductions	6.36	6.36
G-02621	United States Treasury	Employee Deductions	50.50	50.50
G-02622	Bank of America	Payroll Transmittal-DDep	265,888.46	
		Payroll Transmittal-DDep	35,426.27	301,314.73
G-02623	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-02624	Nationwide Retirement Solution	Employee Deductions	7,946.99	7,946.99
G-02625	Transamerica Worksite Mrktg.	Employee Deductions	21.66	21.66
G-02626	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,663.00	4,663.00
G-02627	Bank of Oklahoma	Employee Flexplan Deposit	73.77	73.77
G-02628	Bank of Oklahoma	Employer Soc/Sec Deposits	.63	
		Employee Soc/Sec Deposits	26,039.17	
		Employee Soc/Sec Deposits	3,630.46	
		Employee Medicare Deposit	6,319.76	
		Employee Medicare Deposit	849.00	

** Continued **

General Fund F.Y. 10-11

Warrant Register

December 2010

Number	Vendor/Payee ** Continued **	Purpose	Amount	Amount
G-02628	Bank of Oklahoma	Employer Soc/Sec Deposits	29,669.54	
		Employer Medicare Deposit	7,168.82	73,677.38
G-02629	MassMutual Financial Group	Employee Contrib -- DC PI	14,391.27	
		Employer Contrib -- DC PI	26,180.37	40,571.64
G-02630	ODHS Oklahoma Centralized	Employee Deductions	398.30	398.30
G-02631	Randall S. Fudge	Employee Deductions	155.41	155.41
Total of FY 10-11 Warrants Issued				\$ 3,725,643.24

General Fund F.Y. 09-10

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
G-05904	Ingram Library Service	Materials	177.90	177.90
G-05905	City of Midwest City	Maintenacne of Facilities	5,000.00	5,000.00
G-05906	Teaching Company	Materials	539.70	539.70
G-05907	Knoll, Inc.	Furniture	2,559.60	2,559.60
G-05908	Baker & Taylor Books	Materials	49.81	49.81
G-05909	Lloyd Lovely	Mileage	58.00	
		Mileage	85.25	143.25
Total of FY 09-10 Warrants Issued				\$ 8,470.26

Special Funds

Warrant Register

December 2010

Number	Vendor/Payee	Purpose		Amount
S-16102	Erin P. Floyd	Lost & Paid Book Returned	7.95	7.95
S-16103	Michelle M. Hall	Lost & Paid Book Returned	10.95	10.95
S-16104	Alex D. Vazquez	Lost & Paid Book Returned	3.00	3.00
S-16105	Rachael E. Bond	Lost & Paid Book Returned	3.00	3.00
S-16106	Rachel A. Lake	Lost & Paid Book Returned	6.00	6.00
S-16107	Alex H. Hirzy	Lost & Paid Book Returned	16.95	16.95
S-16108	Karen D. McGinty	Lost & Paid Book Returned	14.35	14.35
S-16109	Genia Stenseth	Lost & Paid Book Returned	13.95	13.95
S-16110	Darlene A. Vigil-Clonts	Lost & Paid Book Returned	3.00	3.00
S-16111	Molly E.K. McMullin	Lost & Paid Book Returned	3.00	3.00
S-16112	Crystal R. Clark	Lost & Paid Book Returned	6.00	6.00
S-16113	Stark County District Library	Unreturned Interlibr Loan	14.98	14.98
S-16114	Lisa J. Schoeffler	Lost & Paid Book Returned	7.65	7.65
S-16115	Demco	Children's Furniture	254.99	254.99
S-16116	Susan Pierce	Noon Tunes Booking Fees	448.00	448.00
S-16117	David L. Phelps	Public Art Project	6,750.00	6,750.00
S-16118	Philip Rigsby	Programming	200.00	200.00
S-16119	Candace McDaniel	Staff Recognition	141.23	141.23
S-16120	Silberia Lorenzo	Lost & Paid Book Returned	25.95	25.95
S-16121	Patsy L. Littlefield	Lost & Paid Book Returned	3.00	3.00
S-16122	Lynda R. Watts	Lost & Paid Book Returned	3.00	3.00
S-16123	Oklahoma Tax Commission	Oct 2010 Sales Tax	51.73	51.73
S-16124	Elizabeth L. Bell-Teel	Lost & Paid Book Returned	3.00	3.00
S-16125	Lyndee E. Wright	Lost & Paid Book Returned	6.21	6.21
S-16126	Louis Daugherty	Lost & Paid Book Returned	2.95	2.95
S-16127	Janet Bowen	Lost & Paid Book Returned	3.00	3.00
S-16128	Oklahoma Tax Commission	Oct 2010 Sales Tax	650.05	650.05
S-16129	BMI Systems Corp.	Copier Maintenance	78.50	
		Copier Maintenance	31.62	
		Copier Maintenance	36.00	
		Copier Maintenance	234.48	
		Copier Maintenance	126.03	
		Copier Maintenance	27.78	
		Copier Maintenance	92.39	
		Copier Maintenance	78.50	
		Copier Maintenance	55.00	760.30
S-16130	Standley Systems	Copier Usage	349.69	
		Copier Usage	311.98	661.67
S-16131	Books in Motion	Materials	69.83	69.83
S-16132	Baker & Taylor Entertainment	Materials	25.15	25.15
S-16133	Baker & Taylor Books	Materials	35.98	35.98
S-16134	Barnes & Noble, Inc.	Come Read w/ Me Giveaways	334.80	334.80
S-16135	Casey Samuel Friedman	Programming	700.00	700.00
S-16136	Clarion Meridian Hotel	11/Friends/Staff Recognit	7,065.00	7,065.00
S-16137	Amazon/GE Money Bank	Other Commodities	107.17	107.17
S-16138	Clare A. Donahue	Lost & Paid Book Returned	26.80	26.80
S-16139	Kristina A. Rimmer	Lost & Paid Book Returned	8.05	8.05
S-16140	Tynetta R. Franklin	Lost & Paid Book Returned	7.45	7.45
S-16141	Kathleen M. Santos	Lost & Paid Book Returned	18.95	18.95
S-16142	Maria F. Padilla	Lost & Paid Book Returned	8.95	8.95
S-16143	Donna N. Thomas	Lost & Paid Book Returned	36.90	36.90
S-16144	Gloria H. Kutner	Lost & Paid Book Returned	29.90	29.90

Special Funds

Warrant Register

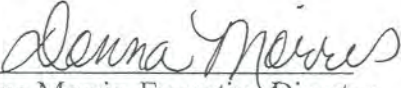
December 2010

Number	Vendor/Payee	Purpose		Amount
S-16145	Kurt King	Lost & Paid Book Returned	7.95	7.95
S-16146	Ann M. Kierl	Lost & Paid Book Returned	9.60	9.60
S-16147	R. J. Shephard	Lost & Paid Book Returned	3.00	3.00
S-16148	Boerne Public Library	Replace Lost ILL Book	20.00	20.00
S-16149	Random House, Inc	Materials	209.75	209.75
S-16150	Baker & Taylor Entertainment	Materials	11.88	11.88
S-16151	OKC Barons	Winter Readfest Prizes	2,660.00	2,660.00
S-16152	Barnes & Noble, Inc.	Winter Readfest Prizes	2,384.00	2,384.00
S-16153	Ingram Library Service	Materials	15.20	15.20
S-16154	Lyric Theatre of Oklahoma	Winter Readfest Prizes	4,632.00	4,632.00
S-16155	Chase Card Services	Fines Account	133.80	133.80
S-16156	Lakesha T. Harrison	Lost & Paid Book Return	3.00	3.00
S-16157	Tiffany R. Sellers	Lost & Paid Book Return	3.00	3.00
S-16158	Nikki B. McCurtain	Lost & Paid Book Return	16.95	16.95
S-16159	Lanae D. Gray	Lost & Paid Book Return	17.15	17.15
S-16160	Lisa C. Thomas	Lost & Paid Book Return	3.00	3.00
S-16161	Amanda C. Islam	Lost & Paid Book Return	13.00	13.00
S-16162	Shelly R. Mabry	Lost & Paid Book Return	15.00	15.00
S-16163	Sarah E. Noble	Lost & Paid Book Return	4.45	4.45
S-16164	Oklahoma Tax Commission	State Sales Tax-Nov. 2010	47.59	47.59
S-16165	Jeannie M. Bath	Lost & Paid Book Return	9.95	9.95
S-16166	Metropolitan Library System	Transfer of Fines & Fees	40,000.00	40,000.00
S-16167	Oklahoma Tax Commission	State Sales Tax-Nov. 2010	604.08	604.08
S-16168	Friends of the Metro. Library	Grant Balance Refund	360.16	360.16
S-16169	Ergo Media Inc.	Materials	128.35	128.35
S-16170	Southwestern Stationers, Inc.	Supplies	17.96	
		Supplies	38.93	56.89
S-16171	Recorded Books, LLC	Materials	342.40	342.40
S-16172	Blackstone Audio Books	Materials	257.00	257.00
S-16173	Brilliance Corporation	Materials	85.21	85.21
S-16174	Blackstone Audio Books	Materials	104.00	104.00
S-16175	Brilliance Corporation	Materials	151.35	151.35
S-16176	Ingram Library Service	Materials	17.74	17.74
S-16177	Felicia J. Hayes	Lost & Paid Book Returned	13.85	13.85
S-16178	Tim Thatcher	Lost & Paid Book Returned	12.65	12.65
S-16179	Elizabeth D. Jones	Lost & Paid Book Returned	3.00	3.00
S-16180	Marquan T. Ivy	Lost & Paid Book Returned	3.00	3.00
S-16181	Rickey C. Price	Lost & Paid Book Returned	16.95	16.95
S-16182	Raeleen C. Cumings	Lost & Paid Book Returned	10.95	10.95
S-16183	Brooke LeForce	Lost & Paid Book Returned	3.00	3.00
S-16184	Lee O. Williams	Lost & Paid Book Returned	20.95	20.95
S-16185	Sharon A. Nolan	Lost & Paid Book Returned	26.95	26.95
S-16186	Ingram Library Service	Materials	75.89	75.89
S-16187	Baker & Taylor Entertainment	Materials	65.36	65.36
S-16188	Baker & Taylor Books	Materials	135.72	135.72
S-16189	Jessica Morris	Lee Brawner Scholarship	600.00	600.00
S-16190	Cheryll Jones	Lee Brawner Scholarship	600.00	600.00
S-16191	Suzette V. Felton	Lee Brawner Scholarship	1,400.00	1,400.00
S-16192	Random House, Inc	Materials	276.00	276.00
S-16193	Baker & Taylor Books	Materials	144.02	144.02

Total of Special Funds Warrants Issued \$ 74,286.53

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

1-13-11
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

1-13-11
Date

**METROPOLITAN LIBRARY SYSTEM
TRANSFER OF FUNDS**

This year's motor vehicles expenditures cover two new delivery, box trucks. The Maintenance Department would like to purchase a new style truck that features a cab-over design; however, the bids for these trucks came in over budget. Maintenance would still like to purchase this new style, because of their increased visibility and, consequently, safety.

Additional Appropriations

		<u>Additional Needed</u>	<u>Account's New Total</u>
Account 409	Vehicles	\$12,000.00	\$112,000.00

Canceled Appropriations

		<u>Amount Canceled</u>	<u>Account's New Total</u>
Account 408	Furniture	\$12,000.00	\$783,569.00

Commission Action

That the Library Commission approve the transfer of funds as requested above.

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: CAB-OVER UTILITY TRUCKS

Provided for in the FY2010-11 budget is the request for **two** 19,500 lbs cab-over utility trucks with dry freight van box and lift gate installed.

Specifications were prepared and bids were advertised for two days (December 21 and 22) in The Oklahoman. A pre-bid meeting was scheduled for Tuesday, January 4th. One vendor attended.

Bids were received and publicly opened on Friday, January 07th. One vendor responded. Costs are for two trucks and van bodies with lift gates.

Vendor	Model	Bid Amount
Rush Truck Center	2011 Isuzu NRR	\$93,404
	ABC 16' Dry Freight Van Body with 2,500 lb Maxon Lift Gate	\$17,170
Total		\$110,574

RECOMMENDATION:

That the Commission award the contract for two 2011 Isuzu NRR cab over utility trucks with dry freight van and lift gate to Rush Truck Center in the amount of \$110,574. Funding for the purchase is provided for in the FY2010-11 budget in the amount of \$100,000, account 409.

Nominating Committee Report

Nancy Anthony
Beth Toland
Jose Jimenez

The nominating committee held a teleconference call on Thursday, January 6th to discuss the recommendation of officers for the 2011 term of the metropolitan library commission. The nominating committee have contacted each of the selected officers and confirmed that they have agreed to serve.

The nominating committee is recommending the following individuals to be presented to the library commission for approval.

Chair: Fran Cory

Vice Chair: Judy Smith

Disbursing Agent: David Greenwell

This recommendation is presented as our report for the Metropolitan Library Commission meeting on Thursday, January 20, 2011.

REPORT AND RECOMMENDATION FROM ADMINISTRATION

LEASE AGREEMENT FOR TEMPORARY SOUTHERN OAKS LIBRARY LOCATION

History

Over the past several months, the library staff has worked to find a temporary home for the Southern Oaks Library during the upcoming renovation. During this time, staff have looked at over a dozen sites. This has involved inspections, demographic studies, library layout configurations and budgeting. Some sites clearly would not work; others showed much promise. These sites have ranged in size from 8,000 to 18,000 square feet. The staff believes that 12,000 to 14,000 square feet is needed to maintain most of our current services; and it is important to serve our customers to the greatest extent possible within our budgetary restraints.

In November, MLS began working with Blanton Property on 2 possible sites.

The Commission at its regular meeting on November 18th, authorized library staff to negotiate a lease with Roaring Fork Associates, LLC for 1 year term with an option to rent for an additional 6 months for an amount not to exceed that approved in the current budget.

After a review of the scope of work needed and the associated costs, the site at the old Hancock store at SW 59th and Penn was selected. This space, at 12,500 square feet, offers the best opportunity for continued library service during the renovation. The current schedule calls the relocation of the Southern Oaks library in April.

Negotiations were successful and the lease is attached for your approval. Library attorney, William Comstock, has reviewed and approved the lease.

ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:

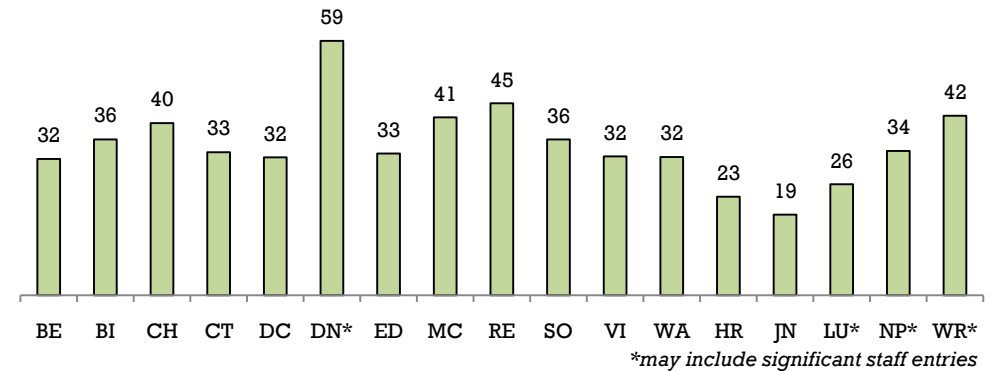
That the Commission approve the proposed lease agreement. Adequate funding is provided in the FY 10-11 budget.

MLS Library Visits

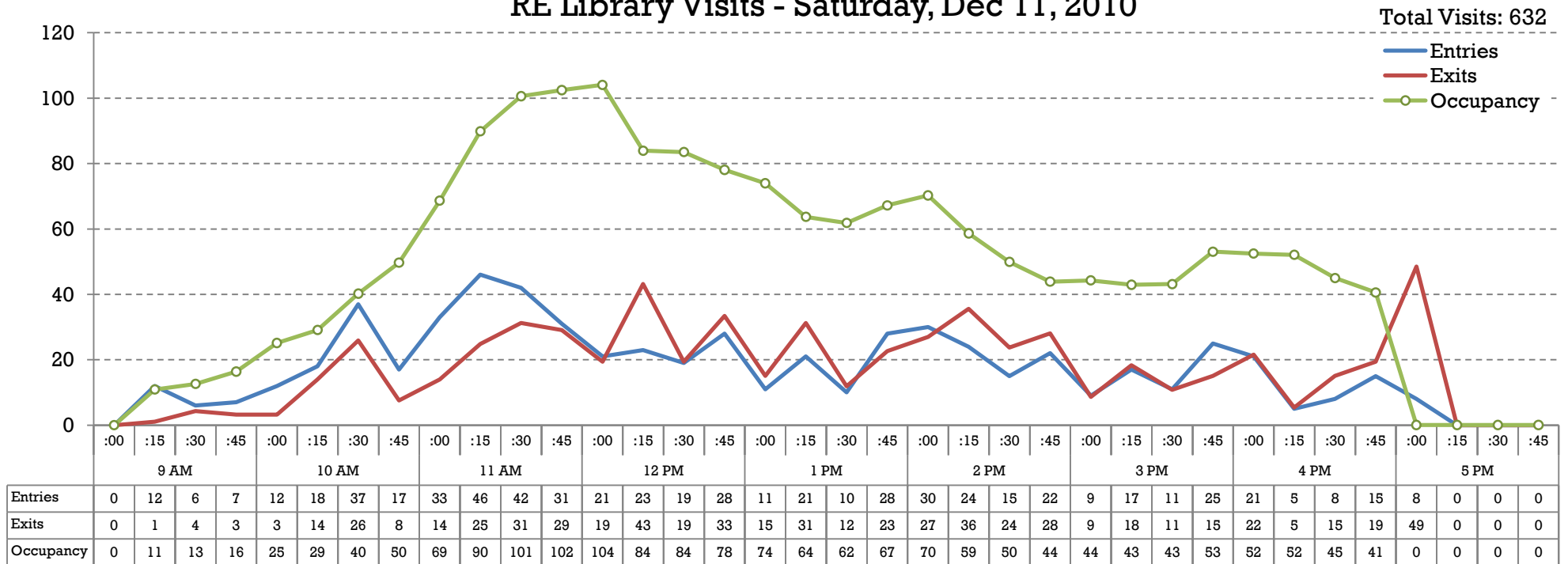
Visits and occupancy are an important component of library usage that may not show up in other measures. Wireless door counters installed around the library system record the number of entries and exits at each library in fifteen minute intervals. The expected average visit length (right) and occupancy of each library throughout the day (example below) can be estimated from this data.

The chart below illustrates data gathered at the Ralph Ellison Library on Saturday, December 11, 2010. This day featured their annual holiday party which began at 11:00 AM. Nearly half of the 632 customers visiting the library during the day participated in the program. Jack & Jill were on hand to give away 100 books and other prizes, and the Special Friends of the Ralph Ellison Library provided both refreshments and the opportunity for children to have their picture taken with Spoticus.

December 2010 Avg Visit Length



RE Library Visits - Saturday, Dec 11, 2010

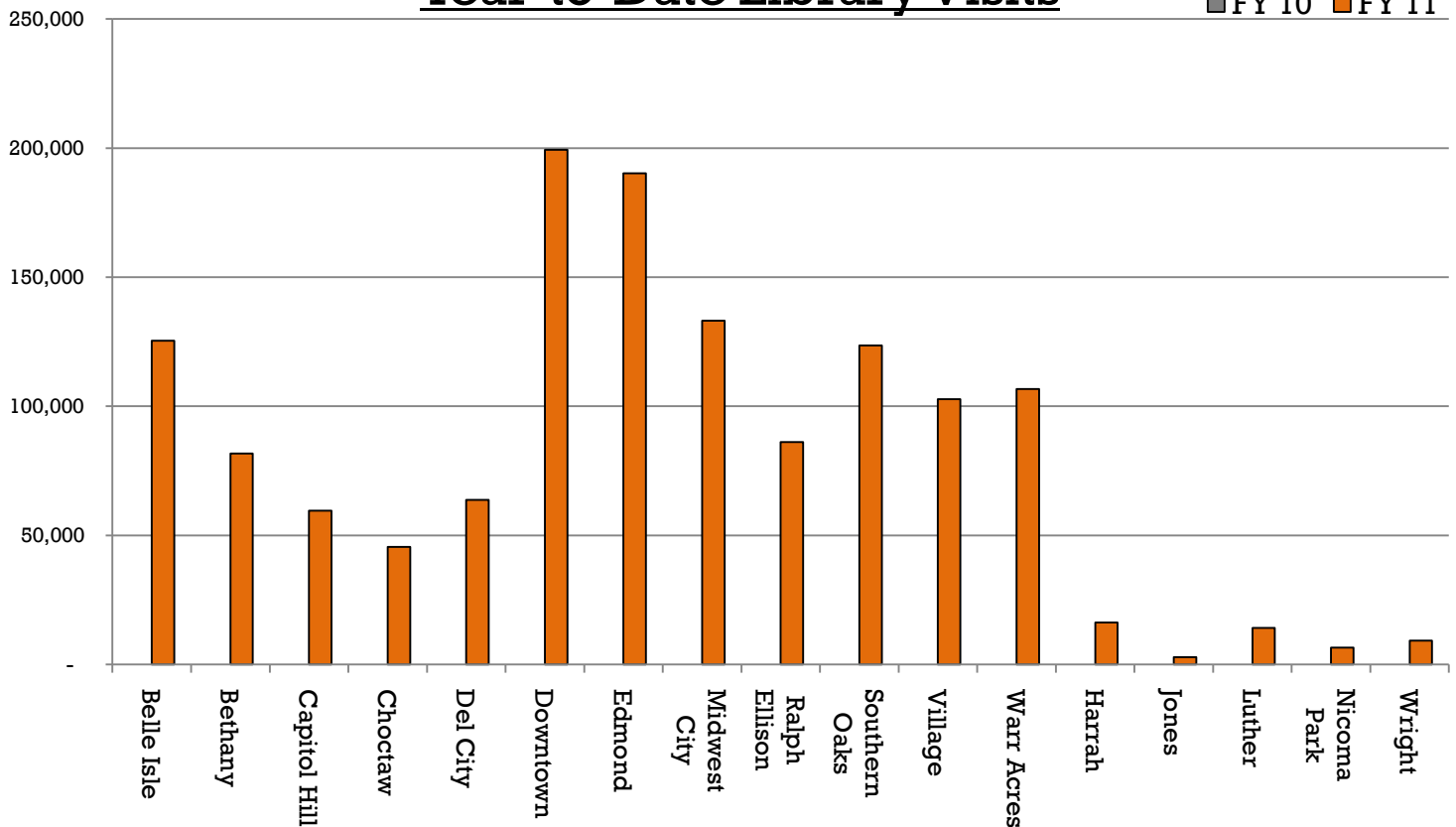


MLS Library Visits

July 1, 2010 - December 31, 2010 (50.00% of the 10-11 Fiscal Year)

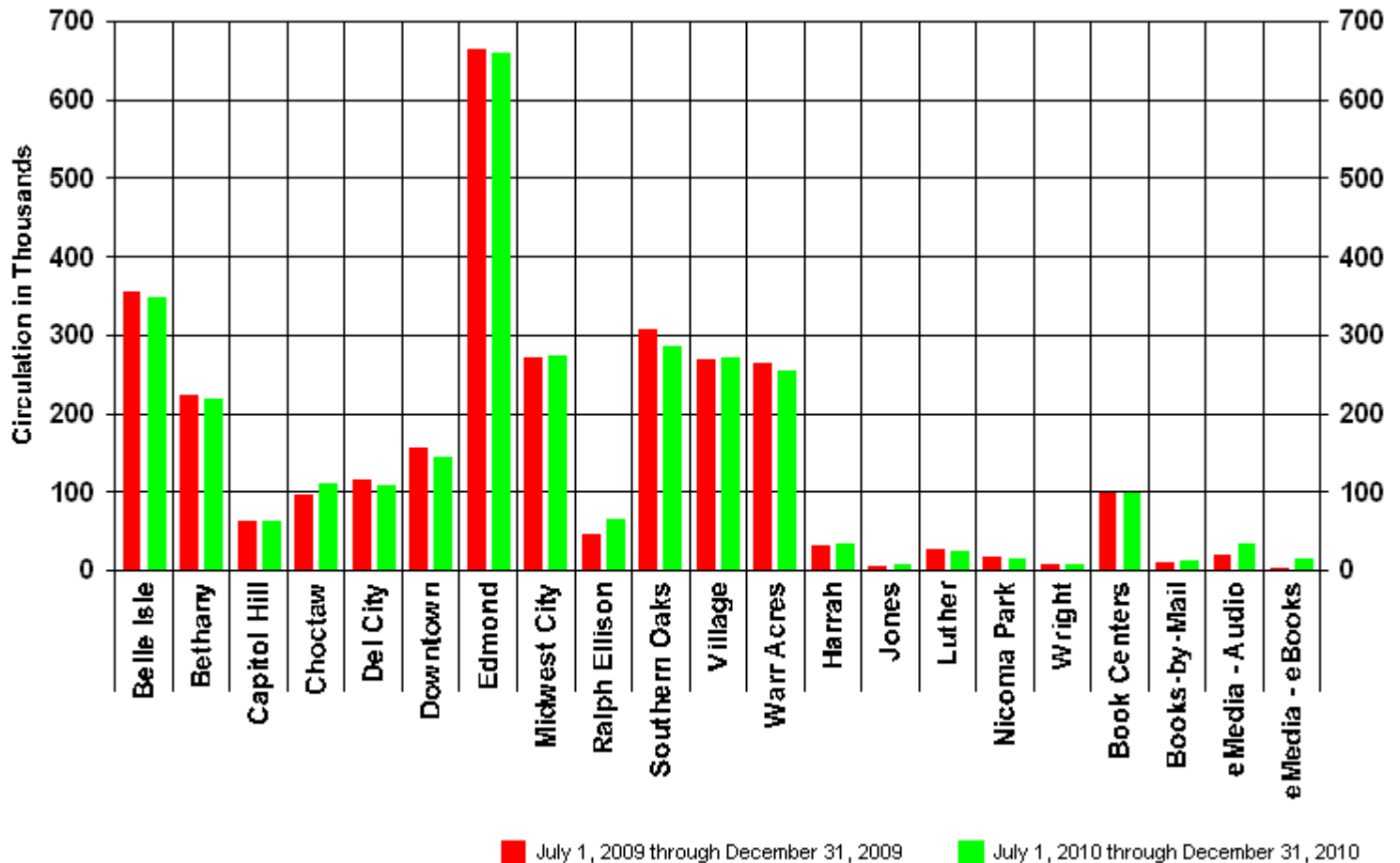
December	FY 10		FY 11		Pct. Change	
<u>Library</u>	<u>Month</u>	<u>Year</u>	<u>Month</u>	<u>Year</u>	<u>Month</u>	<u>Year</u>
Belle Isle	N/A	N/A	18,300	125,364	N/A	N/A
Bethany	N/A	N/A	11,969	81,708	N/A	N/A
Capitol Hill	N/A	N/A	9,212	59,538	N/A	N/A
Choctaw	N/A	N/A	6,266	45,572	N/A	N/A
Del City	N/A	N/A	8,370	63,812	N/A	N/A
Downtown	N/A	N/A	28,025	199,326	N/A	N/A
Edmond	N/A	N/A	25,777	190,301	N/A	N/A
Midwest City	N/A	N/A	19,123	133,191	N/A	N/A
Ralph Ellison	N/A	N/A	12,352	86,181	N/A	N/A
Southern Oaks	N/A	N/A	17,980	123,521	N/A	N/A
Village	N/A	N/A	14,855	102,743	N/A	N/A
Warr Acres	N/A	N/A	14,904	106,655	N/A	N/A
Harrah	N/A	N/A	2,204	16,277	N/A	N/A
Jones	N/A	N/A	411	2,832	N/A	N/A
Luther	N/A	N/A	1,920	14,215	N/A	N/A
Nicoma Park	N/A	N/A	1,095	6,572	N/A	N/A
Wright	N/A	N/A	1,735	9,223	N/A	N/A
Total	N/A	N/A	194,498	1,367,030	N/A	N/A

Year-to-Date Library Visits



Circulation Gains and Losses

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)



Circulation Gains and Losses

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

DECEMBER 31, 2010		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
Belle Isle	10	39855	270848	10221	84736	50076	355584	
	11	41485	267508	10313	81378	51798	348886	
		1630	-3340	92	-3358	1722	-6698	-1.9
Bethany	10	23731	154901	7823	67103	31554	222004	
	11	23364	152547	8422	66678	31786	219225	
		-367	-2354	599	-425	232	-2779	-1.3
Capitol Hill	10	6853	43562	2678	18421	9531	61983	
	11	6129	40926	3144	21236	9273	62162	
		-724	-2636	466	2815	-258	179	.3
Choctaw	10	9965	61274	4926	35650	14891	96924	
	11	10460	68606	5168	41106	15628	109712	
		495	7332	242	5456	737	12788	13.2
Del City	10	11869	80152	3999	34342	15868	114494	
	11	10996	75503	4121	33457	15117	108960	
		-873	-4649	122	-885	-751	-5534	-4.8
Downtown	10	17079	116814	5085	38244	22164	155058	
	11	15628	110736	4210	34380	19838	145116	
		-1451	-6078	-875	-3864	-2326	-9942	-6.4
Edmond	10	59557	385360	34604	279900	94161	665260	
	11	56696	387418	32837	272638	89533	660056	
		-2861	2058	-1767	-7262	-4628	-5204	-.8
Midwest City	10	30404	194046	9597	77710	40001	271756	
	11	29738	197608	9703	76461	39441	274069	
		-666	3562	106	-1249	-560	2313	.9
Ralph Ellison	10	3887	33885	992	10891	4879	44776	
	11	7246	49137	1861	16688	9107	65825	
		3359	15252	869	5797	4228	21049	47.0
Southern Oaks	10	32574	222719	11288	83621	43862	306340	
	11	31187	210018	10088	74760	41275	284778	
		-1387	-12701	-1200	-8861	-2587	-21562	-7.0
Village	10	29585	189470	10532	78341	40117	267811	
	11	28363	187152	10853	84485	39216	271637	
		-1222	-2318	321	6144	-901	3826	1.4
Warr Acres	10	27635	184258	10858	79116	38493	263374	
	11	26614	179494	8683	75854	35297	255348	
		-1021	-4764	-2175	-3262	-3196	-8026	-3.0

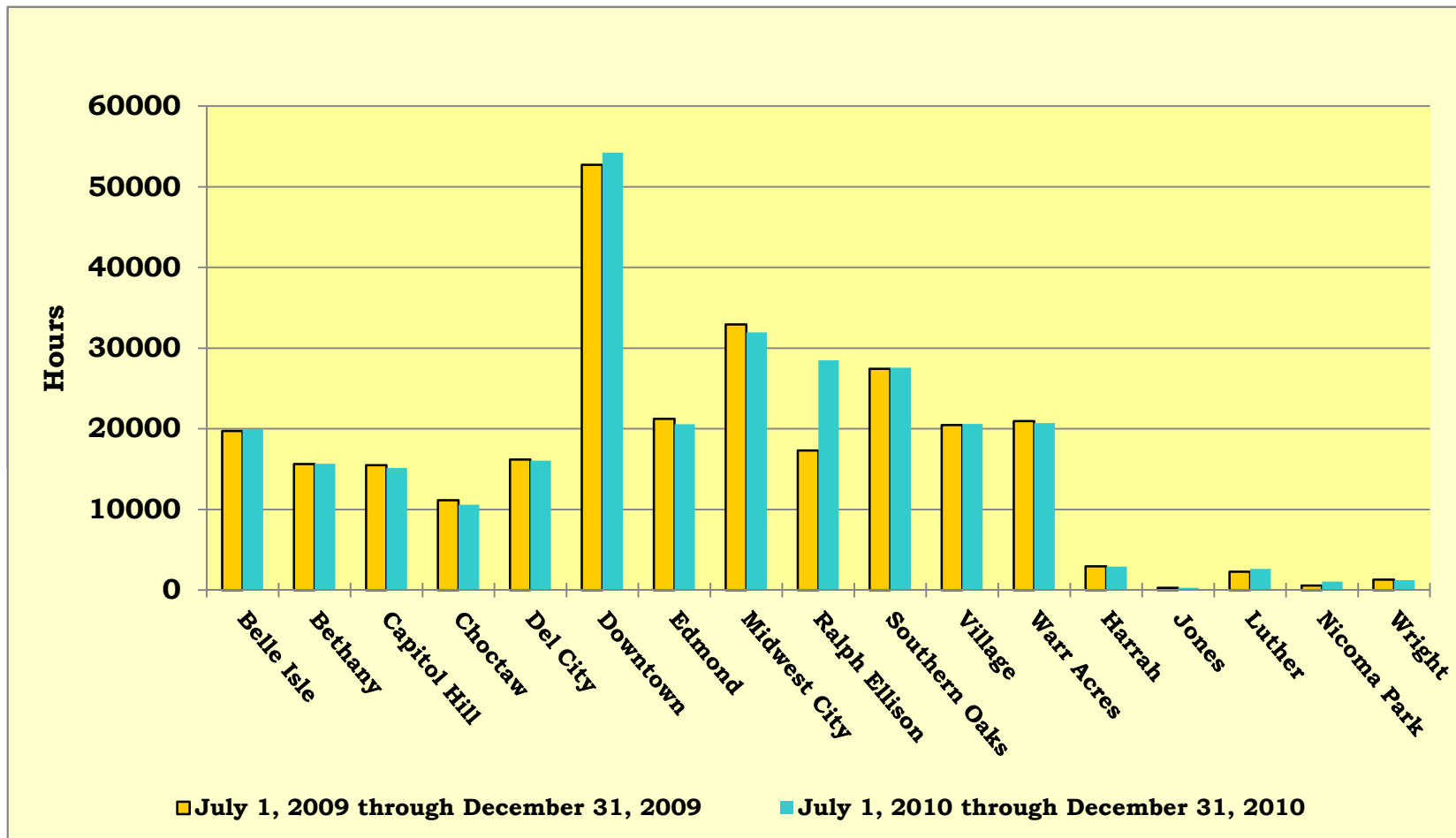
Circulation Gains and Losses

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

DECEMBER 31, 2010		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
Harrah	10	3587	21941	1602	10516	5189	32457	
	11	3928	23849	1302	10315	5230	34164	
		341	1908	-300	-201	41	1707	5.3
Jones	10	665	4208	175	1353	840	5561	
	11	708	4934	364	2723	1072	7657	
		43	726	189	1370	232	2096	37.7
Luther	10	3114	20750	988	5878	4102	26628	
	11	2610	18140	715	6523	3325	24663	
		-504	-2610	-273	645	-777	-1965	-7.4
Nicoma Park	10	1571	12502	317	3318	1888	15820	
	11	1666	11746	366	3148	2032	14894	
		95	-756	49	-170	144	-926	-5.9
Wright	10	1090	5835	163	1504	1253	7339	
	11	1127	6238	347	2015	1474	8253	
		37	403	184	511	221	914	12.5
<u>OTHER:</u>								
Book Centers	10	10138	60564	6200	36914	16338	97478	
	11	10206	61244	6339	38086	16545	99330	
		68	680	139	1172	207	1852	1.9
Books-by-Mail	10	1807	10858	0	0	1807	10858	
	11	1931	11350	0	0	1931	11350	
		124	492	0	0	124	492	4.5
eMedia - Audio	10	3683	20013	0	0	3683	20013	
	11	5990	34792	0	0	5990	34792	
		2307	14779	0	0	2307	14779	73.8
eMedia - eBooks	10	673	2261	0	0	673	2261	
	11	4540	15599	0	0	4540	15599	
		3867	13338	0	0	3867	13338	589.9
TOTALS	10	319322	2096221	122048	947558	441370	3043779	
	11	320612	2114545	118836	941931	439448	3056476	
		1290	18324	-3212	-5627	-1922	12697	.4

Total Computer Hours Used by Library

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)



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Total Computer Usage

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	270		3,619		2,815.37		3,038		26,228		19,727.07	
	11	276		4,111		3,175.62		2,865		26,075		19,938.84	
		6	2.2	492	13.6	360.25	12.8	-173	-5.7	-153	-.6	211.77	1.1
BETHANY	10	199		3,038		2,448.41		2,385		20,255		15,634.24	
	11	219		3,020		2,537.98		2,270		20,180		15,665.38	
		20	10.1	-18	-.6	89.57	3.7	-115	-4.8	-75	-.4	31.14	.2
CAPITOL HILL	10	205		2,787		2,369.62		2,117		19,225		15,479.58	
	11	213		2,983		2,442.95		2,153		19,176		15,129.62	
		8	3.9	196	7.0	73.33	3.1	36	1.7	-49	-.3	-349.96	-2.3
CHOCTAW	10	84		1,731		1,637.73		1,166		11,788		11,154.32	
	11	75		1,662		1,732.69		1,228		11,205		10,574.51	
		-9	-10.7	-69	-4.0	94.96	5.8	62	5.3	-583	-4.9	-579.81	-5.2
DEL CITY	10	162		3,140		2,576.70		2,197		20,547		16,193.35	
	11	173		2,834		2,535.95		2,104		19,298		16,043.16	
		11	6.8	-306	-9.7	-40.75	-1.6	-93	-4.2	-1,249	-6.1	-150.19	-.9
DOWNTOWN	10	272		10,390		8,923.28		3,064		65,274		52,740.34	
	11	235		10,483		8,697.03		2,870		69,088		54,220.92	
		-37	-13.6	93	.9	-226.25	-2.5	-194	-6.3	3,814	5.8	1,480.58	2.8
EDMOND	10	267		4,129		3,399.01		3,111		26,200		21,240.84	
	11	250		3,713		3,224.55		2,937		24,684		20,576.31	
		-17	-6.4	-416	-10.1	-174.46	-5.1	-174	-5.6	-1,516	-5.8	-664.53	-3.1
MIDWEST CITY	10	356		6,265		5,162.57		4,369		41,318		32,922.63	
	11	388		5,940		5,055.32		4,203		38,340		31,953.49	
		32	9.0	-325	-5.2	-107.25	-2.1	-166	-3.8	-2,978	-7.2	-969.14	-2.9
RALPH ELLISON	10	118		2,053		1,889.51		2,143		21,551		17,294.42	
	11	225		6,002		4,679.07		2,763		35,961		28,493.15	
		107	90.7	3,949	192.4	2,789.56	147.6	620	28.9	14,410	66.9	11,198.73	64.8

Total Computer Usage

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	413		5,243		4,237.43		4,367		35,477		27,437.15	
	11	379		5,447		4,419.36		4,237		35,808		27,564.52	
		-34	-8.2	204	3.9	181.93	4.3	-130	-3.0	331	.9	127.37	.5
VILLAGE	10	280		3,867		3,201.68		3,258		26,209		20,446.14	
	11	291		4,078		3,298.04		3,181		26,328		20,607.19	
		11	3.9	211	5.5	96.36	3.0	-77	-2.4	119	.5	161.05	.8
WARR ACRES	10	233		4,179		3,248.41		2,712		27,659		20,942.55	
	11	247		4,244		3,266.35		2,669		26,922		20,695.15	
		14	6.0	65	1.6	17.94	.6	-43	-1.6	-737	-2.7	-247.40	-1.2
HARRAH	10	28		556		419.10		414		3,619		2,943.32	
	11	37		488		449.04		360		3,468		2,908.69	
		9	32.1	-68	-12.2	29.94	7.1	-54	-13.0	-151	-4.2	-34.63	-1.2
JONES	10	2		42		41.45		46		306		273.70	
	11	4		59		47.26		43		363		291.54	
		2	100.0	17	40.5	5.81	14.0	-3	-6.5	57	18.6	17.84	6.5
LUTHER	10	23		396		324.70		349		3,049		2,292.33	
	11	29		457		400.19		424		3,304		2,616.02	
		6	26.1	61	15.4	75.49	23.2	75	21.5	255	8.4	323.69	14.1
NICOMA PARK	10	3		125		98.26		126		761		546.63	
	11	6		181		183.28		135		1,159		1,054.95	
		3	100.0	56	44.8	85.02	86.5	9	7.1	398	52.3	508.32	93.0
WRIGHT	10	9		299		219.14		102		1,694		1,308.78	
	11	15		232		195.98		116		1,450		1,236.03	
		6	66.7	-67	-22.4	-23.16	-10.6	14	13.7	-244	-14.4	-72.75	-5.6
TOTAL	10	2,924		51,859		43,012.37		34,964		351,160		278,577.39	
	11	3,062		55,934		46,340.66		34,558		362,809		289,569.47	
		138	4.7	4,075	7.9	3,328.29	7.7	-406	-1.2	11,649	3.3	10,992.08	3.9

Computer Usage by Adult Customers

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	216		2,924		2,263.11		2,531		21,982		16,594.84	
	11	228		3,544		2,746.82		2,396		22,163		17,028.38	
		12	5.6	620	21.2	483.71	21.4	-135	-5.3	181	.8	433.54	2.6
BETHANY	10	164		2,440		1,976.04		1,881		15,592		12,014.30	
	11	177		2,445		2,053.68		1,802		16,269		12,641.64	
		13	7.9	5	.2	77.64	3.9	-79	-4.2	677	4.3	627.34	5.2
CAPITOL HILL	10	123		1,435		1,313.75		1,254		10,182		8,662.24	
	11	138		1,388		1,279.64		1,260		8,997		7,823.92	
		15	12.2	-47	-3.3	-34.11	-2.6	6	.5	-1,185	-11.6	-838.32	-9.7
CHOCTAW	10	58		1,098		1,021.09		834		7,598		7,120.74	
	11	53		1,012		932.09		884		7,472		6,826.52	
		-5	-8.6	-86	-7.8	-89.00	-8.7	50	6.0	-126	-1.7	-294.22	-4.1
DEL CITY	10	126		2,241		1,841.93		1,680		15,150		11,970.13	
	11	130		2,170		1,964.74		1,623		15,062		12,608.45	
		4	3.2	-71	-3.2	122.81	6.7	-57	-3.4	-88	-.6	638.32	5.3
DOWNTOWN	10	226		9,486		8,134.30		2,528		59,479		47,903.16	
	11	201		9,900		8,194.68		2,457		64,885		50,835.53	
		-25	-11.1	414	4.4	60.38	.7	-71	-2.8	5,406	9.1	2,932.37	6.1
EDMOND	10	223		3,559		2,922.81		2,588		22,247		18,064.90	
	11	208		3,218		2,774.21		2,430		20,850		17,327.90	
		-15	-6.7	-341	-9.6	-148.60	-5.1	-158	-6.1	-1,397	-6.3	-737.00	-4.1
MIDWEST CITY	10	299		4,665		3,912.50		3,469		30,421		24,612.81	
	11	308		4,092		3,545.83		3,284		28,214		23,924.51	
		9	3.0	-573	-12.3	-366.67	-9.4	-185	-5.3	-2,207	-7.3	-688.30	-2.8
RALPH ELLISON	10	92		1,179		1,079.50		1,616		13,107		10,423.02	
	11	169		3,497		2,950.63		2,062		21,324		18,054.03	
		77	83.7	2,318	196.6	1,871.13	173.3	446	27.6	8,217	62.7	7,631.01	73.2

Computer Usage by Adult Customers

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	336		3,545		2,871.99		3,229		23,877		18,742.02	
	11	288		3,798		3,114.53		3,106		23,768		18,794.87	
		-48	-14.3	253	7.1	242.54	8.4	-123	-3.8	-109	-.5	52.85	.3
VILLAGE	10	234		3,091		2,516.19		2,617		19,481		15,364.33	
	11	212		3,028		2,439.54		2,491		19,789		15,603.45	
		-22	-9.4	-63	-2.0	-76.65	-3.0	-126	-4.8	308	1.6	239.12	1.6
WARR ACRES	10	183		3,022		2,339.60		2,145		19,633		14,933.33	
	11	219		3,503		2,674.03		2,212		22,411		17,136.39	
		36	19.7	481	15.9	334.43	14.3	67	3.1	2,778	14.1	2,203.06	14.8
HARRAH	10	16		329		238.19		280		2,118		1,606.63	
	11	28		341		296.25		237		2,169		1,778.82	
		12	75.0	12	3.6	58.06	24.4	-43	-15.4	51	2.4	172.19	10.7
JONES	10	2		36		36.55		33		228		202.83	
	11	3		44		36.72		27		287		241.94	
		1	50.0	8	22.2	.17	.5	-6	-18.2	59	25.9	39.11	19.3
LUTHER	10	10		227		215.65		183		1,582		1,378.66	
	11	16		194		161.35		207		1,474		1,194.32	
		6	60.0	-33	-14.5	-54.30	-25.2	24	13.1	-108	-6.8	-184.34	-13.4
NICOMA PARK	10	2		104		82.50		97		631		459.62	
	11	3		150		158.98		95		956		910.42	
		1	50.0	46	44.2	76.48	92.7	-2	-2.1	325	51.5	450.80	98.1
WRIGHT	10	9		272		202.20		81		1,433		1,112.53	
	11	7		194		174.36		78		1,133		1,010.23	
		-2	-22.2	-78	-28.7	-27.84	-13.8	-3	-3.7	-300	-20.9	-102.30	-9.2
TOTAL	10	2,319		39,653		32,967.90		27,046		264,741		211,166.09	
	11	2,388		42,518		35,498.08		26,651		277,223		223,741.32	
		69	3.0	2,865	7.2	2,530.18	7.7	-395	-1.5	12,482	4.7	12,575.23	6.0

Computer Usage by Minor Customers

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	10	54		695		552.26		507		4,246		3,132.23	
	11	48		567		428.80		469		3,912		2,910.46	
		-6	-11.1	-128	-18.4	-123.46	-22.4	-38	-7.5	-334	-7.9	-221.77	-7.1
BETHANY	10	35		598		472.37		504		4,663		3,619.94	
	11	42		575		484.30		468		3,911		3,023.74	
		7	20.0	-23	-3.8	11.93	2.5	-36	-7.1	-752	-16.1	-596.20	-16.5
CAPITOL HILL	10	82		1,352		1,055.87		863		9,043		6,817.34	
	11	75		1,595		1,163.31		893		10,179		7,305.70	
		-7	-8.5	243	18.0	107.44	10.2	30	3.5	1,136	12.6	488.36	7.2
CHOCTAW	10	26		633		616.64		332		4,190		4,033.58	
	11	22		650		800.60		344		3,733		3,747.99	
		-4	-15.4	17	2.7	183.96	29.8	12	3.6	-457	-10.9	-285.59	-7.1
DEL CITY	10	36		899		734.77		517		5,397		4,223.22	
	11	43		664		571.21		481		4,236		3,434.71	
		7	19.4	-235	-26.1	-163.56	-22.3	-36	-7.0	-1,161	-21.5	-788.51	-18.7
DOWNTOWN	10	46		904		788.98		536		5,795		4,837.18	
	11	34		583		502.35		413		4,203		3,385.39	
		-12	-26.1	-321	-35.5	-286.63	-36.3	-123	-22.9	-1,592	-27.5	-1,451.79	-30.0
EDMOND	10	44		570		476.20		523		3,953		3,175.94	
	11	42		495		450.34		507		3,834		3,248.41	
		-2	-4.5	-75	-13.2	-25.86	-5.4	-16	-3.1	-119	-3.0	72.47	2.3
MIDWEST CITY	10	57		1,600		1,250.07		900		10,897		8,309.82	
	11	80		1,848		1,509.49		919		10,126		8,028.98	
		23	40.4	248	15.5	259.42	20.8	19	2.1	-771	-7.1	-280.84	-3.4
RALPH ELLISON	10	26		874		810.01		527		8,444		6,871.40	
	11	56		2,505		1,728.44		701		14,637		10,439.12	
		30	115.4	1,631	186.6	918.43	113.4	174	33.0	6,193	73.3	3,567.72	51.9

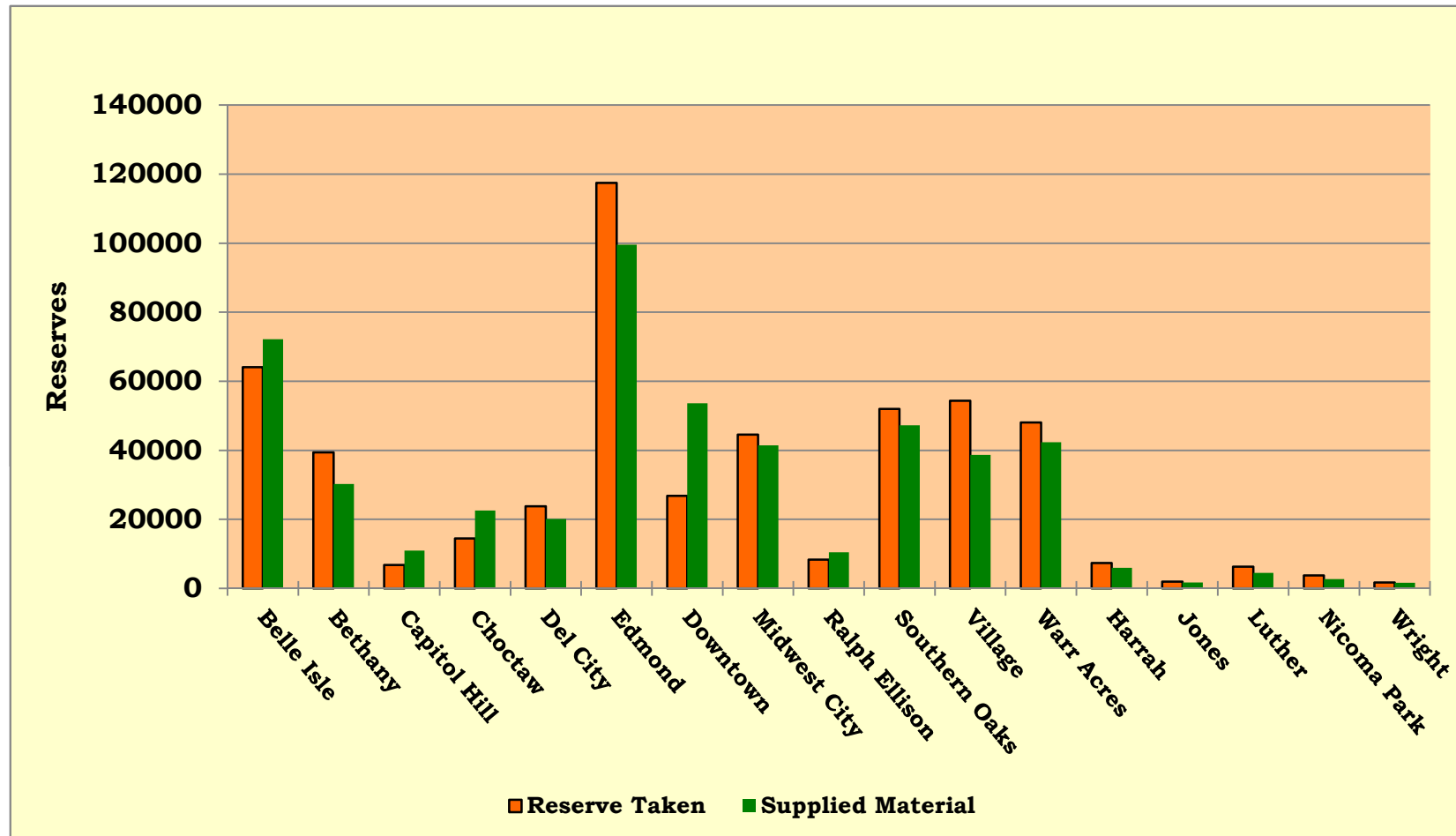
Computer Usage by Minor Customers

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	10	77		1,698		1,365.44		1,138		11,600		8,695.13	
	11	91		1,649		1,304.83		1,131		12,040		8,769.65	
		14	18.2	-49	-2.9	-60.61	-4.4	-7	-6	440	3.8	74.52	.9
VILLAGE	10	46		776		685.49		641		6,728		5,081.81	
	11	79		1,050		858.50		690		6,539		5,003.74	
		33	71.7	274	35.3	173.01	25.2	49	7.6	-189	-2.8	-78.07	-1.5
WARR ACRES	10	50		1,157		908.81		567		8,026		6,009.22	
	11	28		741		592.32		457		4,511		3,558.76	
		-22	-44.0	-416	-36.0	-316.49	-34.8	-110	-19.4	-3,515	-43.8	-2,450.46	-40.8
HARRAH	10	12		227		180.91		134		1,501		1,336.69	
	11	9		147		152.79		123		1,299		1,129.87	
		-3	-25.0	-80	-35.2	-28.12	-15.5	-11	-8.2	-202	-13.5	-206.82	-15.5
JONES	10			6		4.90		13		78		70.87	
	11	1		15		10.54		16		76		49.60	
		1		9	150.0	5.64	115.1	3	23.1	-2	-2.6	-21.27	-30.0
LUTHER	10	13		169		109.05		166		1,467		913.67	
	11	13		263		238.84		217		1,830		1,421.70	
			.0	94	55.6	129.79	119.0	51	30.7	363	24.7	508.03	55.6
NICOMA PARK	10	1		21		15.76		29		130		87.01	
	11	3		31		24.30		40		203		144.53	
		2	200.0	10	47.6	8.54	54.2	11	37.9	73	56.2	57.52	66.1
WRIGHT	10			27		16.94		21		261		196.25	
	11	8		38		21.62		38		317		225.80	
		8		11	40.7	4.68	27.6	17	81.0	56	21.5	29.55	15.1
TOTAL	10	605		12,206		10,044.47		7,918		86,419		67,411.30	
	11	674		13,416		10,842.58		7,907		85,586		65,828.15	
		69	11.4	1,210	9.9	798.11	7.9	-11	-1	-833	-1.0	-1,583.15	-2.3

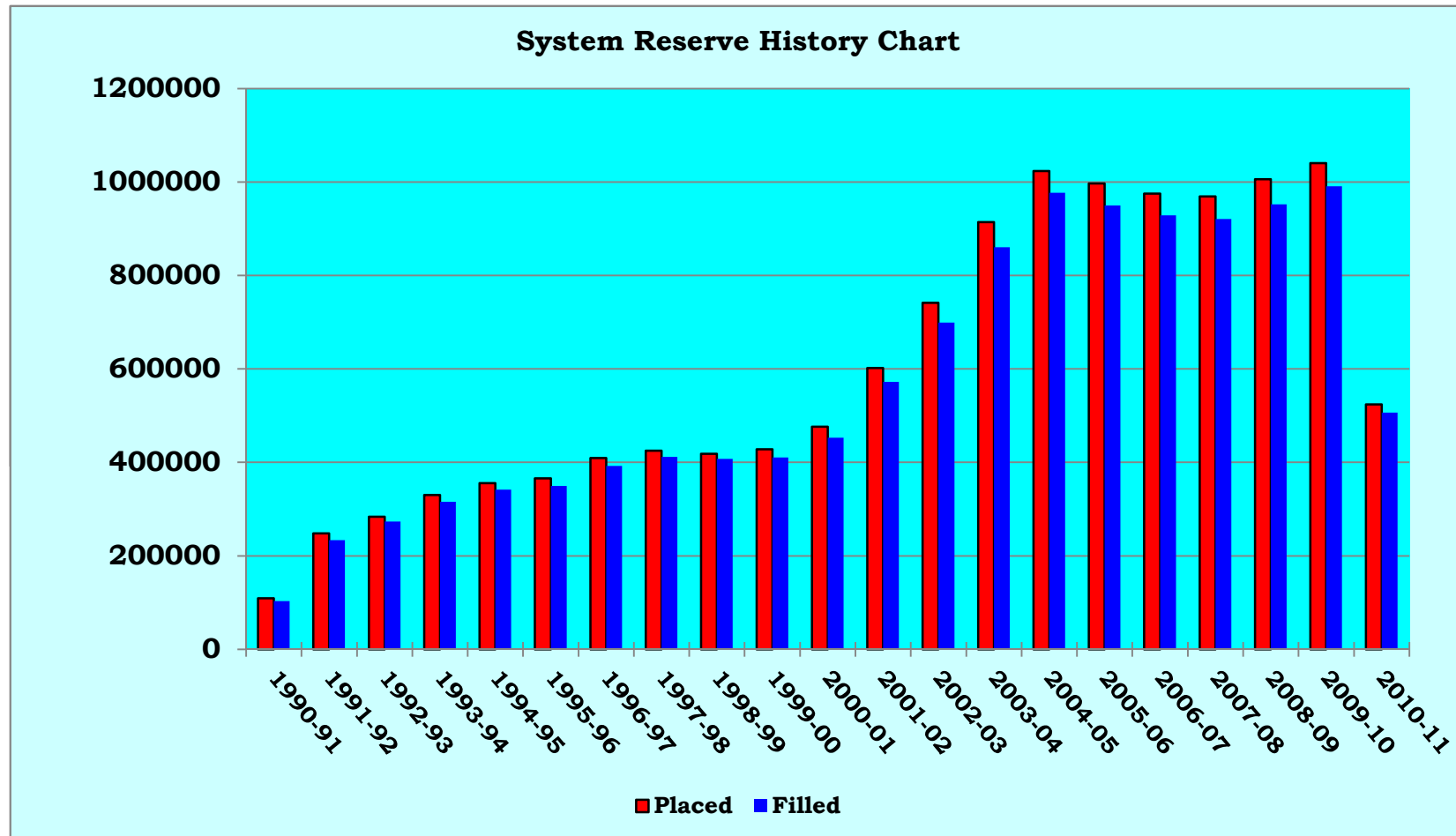
System Reserve Report

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)



System Reserve Report

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)



System Reserves Report

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	10	8,170	60,728		8,456	58,111	
	11	9,041	64,085		9,005	60,864	
		871	3,357	5.5	549	2,753	4.7
BETHANY	10	5,536	41,148		5,863	39,680	
	11	5,661	39,383		5,763	38,178	
		125	-1,765	-4.3	-100	-1,502	-3.8
CAPITOL HILL	10	1,038	8,385		1,083	7,777	
	11	1,045	6,770		1,026	6,497	
		7	-1,615	-19.3	-57	-1,280	-16.5
CHOCTAW	10	2,131	14,791		2,105	14,175	
	11	2,057	14,478		1,970	13,930	
		-74	-313	-2.1	-135	-245	-1.7
DEL CITY	10	3,354	24,356		3,384	23,103	
	11	3,268	23,768		3,311	22,741	
		-86	-588	-2.4	-73	-362	-1.6
EDMOND	10	15,826	117,449		16,278	113,842	
	11	16,008	117,503		16,013	113,775	
		182	54	.0	-265	-67	-.1
DOWNTOWN	10	3,911	28,584		4,039	27,357	
	11	3,444	26,817		3,509	25,599	
		-467	-1,767	-6.2	-530	-1,758	-6.4
MIDWEST CITY	10	5,978	43,836		6,412	42,662	
	11	6,385	44,555		6,357	42,762	
		407	719	1.6	-55	100	.2
RALPH ELLISON	10	779	6,755		1,117	6,502	
	11	1,187	8,355		1,230	8,102	
		408	1,600	23.7	113	1,600	24.6
SOUTHERN OAKS	10	7,170	52,489		7,490	50,733	
	11	7,477	51,992		7,541	49,781	
		307	-497	-.9	51	-952	-1.9
VILLAGE	10	6,829	49,536		7,134	47,890	
	11	8,060	54,396		7,937	52,346	
		1,231	4,860	9.8	803	4,456	9.3
WARR ACRES	10	6,613	48,172		6,743	46,736	
	11	6,269	48,064		6,620	46,721	
		-344	-108	-.2	-123	-15	.0

System Reserves Report

July 1, 2010 through December 31, 2010 (50.00% of the 10-11 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	10	947	6,661		980	6,394	
	11	1,102	7,394		1,129	7,160	
		155	733	11.0	149	766	12.0
JONES	10	273	1,899		273	1,826	
	11	283	1,970		312	1,948	
		10	71	3.7	39	122	6.7
LUTHER	10	785	5,987		774	5,899	
	11	754	6,318		788	6,019	
		-31	331	5.5	14	120	2.0
NICOMA PARK	10	393	3,755		472	3,593	
	11	595	3,777		563	3,603	
		202	22	.6	91	10	.3
WRIGHT	10	251	1,335		254	1,282	
	11	295	1,715		297	1,662	
		44	380	28.5	43	380	29.6
BOOKS-BY-MAIL	10	373	2,739		402	2,605	
	11	780	5,121		767	4,915	
		407	2,382	87.0	365	2,310	88.7
TOTAL	10	70,357	518,605		73,259	500,167	
	11	73,711	526,461		74,138	506,603	
		3,354	7,856	1.5	879	6,436	1.3

EXECUTIVE DIRECTOR'S REPORT

JANUARY 2011

Welcome to new Commission members: Helene Harpman, Vanna Shaw and Willa Johnson

I am pleased to report that Mayor Mick Cornett and the Oklahoma City Council have approved the appointment of Helene Harpman to the Metropolitan Library Commission. Helene is a graduate of Bryn Mawr College in Pennsylvania, and worked at the University of Oklahoma and Oklahoma City University where she taught Jewish studies and Classical Hebrew. She is an active member of the Temple B'Nai Israel. She has two children and 3 grandchildren. Her husband was a long time member of the Oklahoma City Golf Commission and passed away in 2010. Helene will attend her first meeting in February as she will be out of town for the January meeting.

Vanna Shaw has been appointed by the Town of Luther to serve the remainder of Margaret Graham's unexpired term. She is a dental assistant in Edmond and along with her husband, mother, and sister owns the hardware store in Luther.

Willa Johnson has been elected Chair of the Oklahoma County Commissioners and will serve as a voting member of the Library commission by virtue of her office. Willa served 14 years as a city councilwoman representing Ward 7 and has served on the Oklahoma County Commission since 2007.

Welcome Helene, Vanna and Willa!

We will miss Ray Vaughn, outgoing chair of the board of Oklahoma County Commissioners who has been the chair for the last two years and attended Library Commission meetings regularly.

Robert Brady, Library Endowment Trust President, passes away

Current president of the Library Endowment Trust, Robert Brady, passed away on Friday, December 31, 2010 after a brief illness. Robert had served on the trust for several years after his retirement from Travelers Insurance. He had been very active on Literary Voices and served the featured author's host each year. He was a great member of the trust and will be missed very much.

Landscaping Projects

Work continues on our landscaping projects in conjunction with the Oklahoma City Community Foundation. Most of the planting has been completed at Ralph Ellison and about ½ of the planting at Village is finished. We plan to install bike pads for future installation of bike racks at both locations and also some additional rocks and plantings. Both locations are starting to look much better and we are grateful for the support of the Community Foundation and the work of Brian Dougherty in coordinating the projects with Diane Sarantakos of the Development office.

Staff and Commissioners attend ALA Midwinter Conference

Several staff members and Commission member Cindy Friedemann will be attending the annual Midwinter conference of the American Library Association in San Diego from January 7 through the 12th. Cindy is on several ALTAFF (trustees and friends) committees and all staff members are also serving on committees that meet during this event. Only staff who are on committees attend.

Martin Luther King Holiday

All MLS libraries will be closed for the Martin Luther King holiday on Monday January 17th.

DIRECTOR OUTREACH ACTIVITIES

- ☐ Attended Rotary 29 Club Meetings
- ☐ OLA Legislative Meeting
- ☐ Public Arts Committee Meeting
- ☐ ALA Midwinter Conference
- ☐ Rotary Salvation Army Bell Ringing

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Winter Readfest 2011

Tuesday, February 1, 2011

Location: All MLS Libraries

55 plus

Join Winter Readfest and read for pleasure and profit! Read two books, fill out a slip, drop it in the box and wait for your name to be drawn. One entry for every two books you read. Prizes include gift cards, tickets to the Baron's Hockey games, Lyric season tickets, Oklahoma City Museum of Art and Oklahoma History Center family memberships and more. Program begins Feb. 1st. and ends February 28th. Drawings will be held on March 1st. Call 606-3835 for information. Cosponsor: Friends of the Library and Library Endowment Trust."

PUPPET-PA-LOOZA

Saturday, February 5, 2011

Time: 2:00pm-3:00pm

Location: Southern Oaks, 6900 S. Walker Ave. OKC 73139

Ages: 2-5

That's right - all kinds of puppets! Cute ones, ugly ones, monsters and familiar characters will be on hand (literally) to entertain kids of all ages. The show will be written and performed by teen and young adult library volunteers. Oh yeah - it'll be fun! And free!

Rhythmically Speaking presents Absolutely Soulfully Oklahoma:

Saturday, February 5, 2011

"Bedpans, Blackball and Bankrobbery"

Time: 2:30pm-3:30pm

Location: Warr Acres

All ages

Right here in Oklahoma we have soulful stories to tell of strong black towns and communities with life changing history. Powerful stories of Okmulgee's colored hospital; "Bullet" Joe Rogan's no wind up baseball pitches and the

foiled bank robbery of Pretty Boy Floyd's boys. History from Oklahoma's Black Town's and Communities...Absolutely Soulfully Oklahoma! Join Rhythmically Speaking to celebrate Black History month. All performances are free and are for all ages. Seating is limited so plan to arrive early. Cosponsor: Oklahoma Arts Council, Arts Council of Oklahoma City, Friends of the Metropolitan Library System, National Endowment.

Michael Fresonke Valentine's Day Concert

Sunday, February 6, 2011

Time: 2:00pm-3:00pm

Location: Belle Isle

All Ages

Join Michael Fresonke and his jazz group for jazzy love songs in time for Valentine's Day in this upbeat concert for all ages.

A Visit with Oklahoma Authors

Thursday, February 10, 2011

Time: 6:30pm-8:00pm

Location: Downtown

Adults

Contemporary Oklahoma authors, Rilla Askew, Tim Tingle, and Marcia Preston will participate in a panel discussion about their craft. This event is free to the public, and is in conjunction with the course "Contemporary Oklahoma Writers" offered by Oklahoma City Community College through the OKC Downtown College. Writers, readers, students, and anyone interested in the written word are invited to learn from these writers who are successful in their field. RSVP at 405.232.3382. Co-Sponsor: Oklahoma City Downtown College.

Ellen Sheffield-Charles Musical Memories of Deep Deuce

Thursday, February 17, 2011

Time: 6:30pm-8:00pm

Location: Ralph Ellison

All Ages

Growing up in a musical family Ellen Sheffield-Charles has stories to tell about the musicians her father played with and her personal experiences. She grew up to be an accomplished musician and shares her journey.

Reduxion Theatre presents "A Midsummer Night's Dream on Tour"

Saturday, February 26, 2011

Time: 2:00pm-4:00pm

Location: Edmond

Ages 6 to Adult

Midsummer Night's Dream is lively and colorful. Reduxion Theatre's fresh take on this classic comedy featuring diaphanous costumes, transformative set design and an original score designed to explore the music, dance and fantasy of Shakespeare's most beloved romantic comedy set in the world of classical Greece. Fairies and lovers, nobles and working class, none are exempt from the folly of love. Cosponsor: Reduxion Theatre, Oklahoma Arts Council, National Endowment for the Arts.

Dr. Seuss Birthday Bash

Monday, February 28, 2011

Time: 3:30pm-5:00pm

Location: Capitol Hill

All ages

Come celebrate the birthday of favorite children's author. Read your favorite Dr. Seuss book, play games, make hats and enjoy birthday cake! Kids younger than age 8 must be accompanied by an adult. Please call 634-6308 for more information.