

**METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

Thursday, May 20, 2010, 3:30 p.m.
Village Library
10307 N. Penn
Oklahoma City, OK 73120
(Telephone: 755-0710)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Fran Cory, Vice-Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #83 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 3:55 pm CONSENT DOCKET (#84 - #88)

- Document #84 – Approval of Minutes of April 15, 2010 Meeting
- Document #85 – Acceptance of Review of Expenditures for April 2010
- Document #86 – Contract Awards & Purchases
 - Item A: Plastic, Rackable Pallets
 - Item B: Uniformed Security Services
 - Item C: Elevator Maintenance
- Document #87 – Request to Declare Furniture & Equipment Surplus
- Document #88 – Request for Transfer of Funds

3:55 – 4:10 pm COMMITTEE REPORTS (#89 - #90)

- Document #89 – Minutes of A & P Committee Grievance Hearing April 22, 2010
- Document #90 – Minutes of A & P Committee Grievance Hearing May 12, 2010

4:10 – 4:30 pm SPECIAL PRESENTATIONS

- *Volunteer Appreciation* – Heidi Port, Volunteer Coordinator

4:30 – 4:35 pm INFORMATION REPORTS

- Document #91 – MLS April 2010 Circulation Report
- Document #92 – MLS April 2010 Computer Usage Report
- Document #93 – MLS April 2010 System Reserve Report

4:35 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

June 17, 2010
Downtown Library, 300 Park Avenue, Oklahoma City, OK 73102

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in May 2010:

<u>Employees</u>	<u>Years of Service</u>
Regina Wolfinger, Circulation Clerk, Belle Isle Library	20
Lisa E. Myers, Circulation Clerk, Village Library	10
Rena M. Gibson, Circulation Clerk, Ralph Ellison Library	5
Dana Phillips, Planning Services Specialist, Planning	5

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: April 15, 2010

TIME: 3:30 pm

MEETING PLACE: Belle Isle Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 20, 2009. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Belle Isle Library and the Downtown Library, 300 Park Avenue, Oklahoma City, on April 12, 2010, in conformity with the Oklahoma Open Meeting Act §311.

Members

PRESENT:

Nancy Anthony
Ralph Bullard
Glenda Choate
Fran Cory, Vice-Chair
Cynthia Friedemann
Margaret Graham
Jose Jimenez
Tracy McDaniel
Tracy McGehee
Lori Nelson
Brenda Palmer
Hugh Rice
Jim Shonts
Judy Smith
Alyne Strube
Beth Toland
Ray Vaughn
Greg Womack
Carolyn Willis, Chair
Donna Morris, Executive Director

Secretary

EXCUSED:

Bose'Akadiri
Mick Cornett, Mayor of Oklahoma City
David Greenwell, Disbursing Agent
Deanna Hannah
Penny McCaleb
Kim Patterson

Estimate of general public and staff attending: 19

- I.** The meeting was called to order at 3:33 p.m. by Mrs. Carolyn Willis, Chair.
- II.** Roll was called to establish a quorum. Present: Bullard, Choate, Cory, Friedemann, Graham, Jimenez, McGehee, Palmer, Rice, Smith, Strube, Toland, Vaughn, Willis. (Arrived: Anthony, 3:34; Womack, 3:36; Shonts, 3:38; McDaniel, 3:40; Nelson, 3:42).
- III.** Mrs. Willis introduced Mrs. Barbara Beasley, Manager of the Warr Acres Library. Mrs. Beasley welcomed the commission and provided information on the current events at the Warr Acres Library.
- IV.** Mrs. Willis called for comments from the general public. There were none.
- V.** Mrs. Willis congratulated Commission member Ray Vaughn who has been inducted into the Edmond Hall of Fame.
- Mrs. Willis announced the passing of Commission member Lee Alan Leslie. There will be a memorial service for Mr. Leslie on Friday, April at the First Baptist Church of Midwest City. The Commission has been named honorary pallbearers and the Midwest City Library will be one of the recipients of any memorial funds.
- VI.** Mrs. Willis presented the Consent Docket: Document #78 – Approval of Minutes of March 18, 2010 Meeting; Document #79 – Acceptance of Review of Expenditures for April 2010.

Mrs. Willis called for a motion.

Mrs. Beth Toland moved to accept the consent docket. Mr. Ray Vaughn seconded. No further discussion; motion passed unanimously.

- VII.** Mrs. Willis referred to Special Presentations.

Mrs. Willis called on Mrs. Anita Roesler, Senior Services Coordinator, Outreach to give an update on *Winter ReadFest*.

Mrs. Roesler stated there was an 18% increase in participation this year compared to last year's increase of 7%. There were a total of 4,163 people who signed up. This year's grand prize was a Dell laptop computer and was won by Choctaw library customer, Ms. Elvonda Presley.

Mrs. Willis called on Mr. Lloyd Lovely, Deputy Executive Director/Finance & Support.

Mr. Lovely provided an in-depth review of how the library is funded. He explained the budget process and how taxes work for the library system compared to other entities. Questions and discussion followed.

- VIII.** Mrs. Willis called on Mrs. Donna Morris to present the Information Reports.

- ◆ Document #80 – MLS March 2010 Circulation Report.
- ◆ Document #81 – MLS March 2010 Computer Usage Report
- ◆ Document #82 – MLS March 2010 System Reserve Report

Questions and discussion followed.

- IX.** Mrs. Willis called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris stated as previously approved by the commission in September, the downtown library will be closing at 6 p.m. on Tuesday, April 20 to host the joint conference of the Oklahoma Library Association and Mountain Plains Library Association. Attached to the Director's report is the ABLE license and information on the caterer for the event.

Todd Olberding and Donna Morris will be going to Jones in May to talk to the City Council about a possible new library facility.

X. Mrs. Willis called for comments from Commissioners.

XI. The next Commission meeting will be held at the Village Library on May 20, 2010.

There being no further business, the meeting was adjourned at 4:40 pm.



Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

April 30, 2010

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of April 2010.

For comparison, 83.33% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of April 2010.

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Metropolitan Library System
Statement of Encumbrances
Month of April 2010

FY-10

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	872,178.61	9,162,042.67	80.50	11,381,463.00	2,219,420.33
102	Wages - Part-time	119,333.94	1,328,618.45	75.14	1,768,262.00	439,643.55
103	Payroll Taxes	72,989.99	785,582.06	83.35	942,537.00	156,954.94
109	Workers Comp. Insurance	12,628.00	117,072.00	104.21	112,340.00	-4,732.00
112	Group Insurance	155,442.40	1,519,163.13	78.82	1,927,470.00	408,306.87
113	Employees' Retirement	50,537.51	1,515,856.65	89.01	1,702,992.00	187,135.35
114	Unemployment Compen.	644.00	23,128.45	51.40	45,000.00	21,871.55
Total Personal Services		1,283,754.45	14,451,463.41	80.82	17,880,064.00	3,428,600.59

Maintenance & Operations - Contractual Services

201	Bldg, Property & Auto Insu.	614.00	147,692.00	98.11	150,544.00	2,852.00
202	Liability/Bonding Insurance	.00	10,337.00	78.46	13,175.00	2,838.00
205	Rent of Library Buildings	400.00	26,586.65	59.35	44,800.00	18,213.35
206	Rent of Equipment	270.00	810.00	13.06	6,200.00	5,390.00
207	Janitorial Services	25,919.00	369,024.00	88.09	418,925.00	49,901.00
208	Maintenance of Facilities	25,510.20	196,708.36	45.97	427,910.00	231,201.64
211	Parking & Transportation	11,060.23	118,600.39	70.71	167,720.00	49,119.61
212	Travel Expenses	2,179.24	50,469.30	59.65	84,605.00	34,135.70
213	Professional Services	10,812.60	147,967.16	53.49	276,611.00	128,643.84
214	Security Services	32,492.57	319,730.68	75.21	425,123.00	105,392.32
216	Telephone Services	2,615.11	90,613.80	32.98	274,763.00	184,149.20
217	Electrical Services	31,479.22	363,759.81	68.00	534,949.00	171,189.19
218	Gas Services	1,717.49	67,048.58	107.54	62,347.00	-4,701.58
219	Water & Garbage Services	3,128.21	39,281.47	75.08	52,320.00	13,038.53
220	Trigen Energy Services	13,765.12	160,468.14	84.46	189,998.00	29,529.86
226	Memberships	1,239.00	16,191.50	83.27	19,445.00	3,253.50
230	Other Library-Related Serv.	16,976.83	306,189.48	68.43	447,439.00	141,249.52
231	Automation Contractual	13,148.67	209,365.72	75.63	276,841.00	67,475.28
236	Network Catalog Services	.00	43,862.74	94.63	46,350.00	2,487.26
Total Contractual Services		193,327.49	2,684,706.78	68.49	3,920,065.00	1,235,358.22

Metropolitan Library System
Statement of Encumbrances
Month of April 2010

FY-10

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	23,622.88	122,271.12	66.06	185,100.00	62,828.88
302	Postage	25,280.82	206,764.19	73.41	281,650.00	74,885.81
303	Supplies	26,253.70	318,588.39	71.27	447,027.00	128,438.61
310	Maintenance Supplies	3,041.34	35,427.72	49.90	71,000.00	35,572.28
312	Safety Supplies & Equip.	-115.72	3,892.57	36.90	10,550.00	6,657.43
321	Gasoline & Oil	3,359.16	21,998.70	51.16	43,000.00	21,001.30
322	Vehicle Parts & Repairs	948.76	8,114.71	32.46	25,000.00	16,885.29
330	Programming Activities	10,265.76	136,902.84	60.66	225,705.00	88,802.16
331	Other Commodities	2,290.47	14,730.70	44.77	32,904.00	18,173.30
Total Commodities		94,947.17	868,690.94	65.71	1,321,936.00	453,245.06
		=====	=====		=====	=====

Capital Outlays

401	Books & Materials	449,195.24	3,118,264.59	77.96	4,000,000.00	881,735.41
404	Government Documents	.00	2,000.00	40.00	5,000.00	3,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	6,274.16	150,931.48	95.24	158,480.00	7,548.52
408	Furniture, Fixture, & Equip.	2,897.39	67,152.68	8.19	820,211.00	753,058.32
409	Motor Vehicles	30.00	44,488.26	88.98	50,000.00	5,511.74
410	Automation System & Equip.	318.42	271,575.07	57.85	469,468.00	197,892.93
450	Capital Projects	395,533.15	622,420.92	15.79	3,942,448.00	3,320,027.08
490	Capital Reserves - Current	.00	.00	.00	2,639,224.17	2,639,224.17
499	Reserve Carryover - Prior	.00	.00	.00	16,631,096.14	16,631,096.14
Total Capital Outlays		854,248.36	4,276,833.00	14.89	28,718,127.31	24,441,294.31
		=====	=====		=====	=====
Total Budget		2,426,277.47	22,281,694.13	42.98	51,840,192.31	29,558,498.18
		=====	=====		=====	=====

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

April 30, 2010

ASSETS

CASH - Overnight Investment Account	\$10,419,119.05
INVESTMENTS (Schedule attached)	24,323,787.32
PREPAID ACCOUNTS	30,000.00
Total Assets	<u>\$34,772,906.37</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2008-09 Reserve for Appropriations	\$1,657,401.49	
2009-10 Purchase Orders Outstanding	329,399.52	
2008-09 Purchase Orders Outstanding	99,309.50	
2009-10 Checks Outstanding	574,390.11	
2008-09 Checks Outstanding	10,471.08	
Total Liabilities		2,670,971.70

FUND BALANCE:

Beginning of the Year		\$25,077,529.31	
Add: Revenues			
Budgeted	27,675,867.65		
Other	<u>1,630,231.84</u>	29,306,099.49	
Less: Expenditures		<u>(22,281,694.13)</u>	
Total Fund Balance			<u>32,101,934.67</u>
Total Liabilities, Deferred Revenue and Fund Balance			<u>\$34,772,906.37</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of April 30, 2010

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/21/2009	7/21/2012	3.056%	\$ 95,006.20
CD - Municipal Emp. Credit Union	6/22/2009	5/22/2010	2.015%	240,000.00
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	100,000.00
CD - UMB Bank	3/18/2010	2/18/2013	2.000%	97,864.05
CD - Stillwater National Bank	12/23/2009	5/23/2010	1.800%	240,000.00
CD - National Bank of Commerce.	12/19/2009	12/19/2010	1.850%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	10/14/2009	6/14/2010	1.800%	95,647.77
CD - BancFirst	7/28/2009	7/27/2012	2.240%	240,000.00
CD - Rose Rock/Union Bank	10/8/2009	11/5/2010	1.650%	98,130.88
CD - Fidelity Bank	10/19/2009	4/19/2011	1.490%	100,000.00
CD - Quail Creek Bank	6/7/2009	6/7/2011	2.260%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	100,000.00
CD - Valliance Bank	3/5/2010	3/5/2011	2.000%	97,138.42
CD - Ironstone	9/23/2009	3/23/2011	2.000%	240,000.00
Fed Natl Mtg Assoc 10-14	11/17/2009	11/17/2014	3.250%	3,000,000.00
Fed Home LN BKS 10-12	7/30/2008	1/30/2012	4.020%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
FED HOME LN MTG CORP 10-13	12/30/2009	12/30/2013	2.250%	1,005,000.00
FED NATL MTG ASSOC 10-13	12/24/2009	6/24/2013	2.125%	2,000,000.00
Fed Farm CR BKS 10-13	7/16/2009	7/16/2013	2.450%	1,000,000.00
FED HOME LN MTG CORP 10-13	7/30/2009	1/30/2013	2.350%	2,000,000.00
Fed Home LN BKS 10-13	1/25/2010	10/25/2013	2.350%	2,000,000.00
Fed Home LN BKS 11-13	1/25/2010	7/25/2013	2.250%	2,000,000.00
FED NATL MTG ASSC 10-13	1/26/2010	7/26/2013	2.500%	2,000,000.00
FED NATL MTG ASSC 10-14	1/27/2010	1/27/2014	2.450%	2,000,000.00
Fed Home LN BKS 10-12	1/27/2010	7/27/2012	1.700%	2,000,000.00
Total Investments				<u>\$ 24,323,787.32</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

April 1, 2010 to April 30, 2010

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2009 Ad Valorem Tax	\$25,957,697.00	\$ 3,329,201.35	\$26,867,640.65	103.51%
State Aid	318,966.00	141,434.00	318,227.00	99.77%
Fines	<u>486,000.00</u>	<u>54,000.00</u>	<u>490,000.00</u>	100.82%
Total Budgeted Revenue	<u>\$ 26,762,663.00</u>	<u>\$ 3,524,635.35</u>	<u>\$27,675,867.65</u>	103.41%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 28,459.16	\$ 810,184.02	
Gifts and Lost Books Fees		0.00	140,000.00	
Investment Income		20,553.46	519,646.75	
Flexible Benefits Account Balance		0.00	1,478.48	
Sale of Surplus Equipment		0.00	8,949.77	
Miscellaneous		<u>16,171.69</u>	<u>149,972.82</u>	
Total Miscellaneous Revenue		<u>\$ 65,184.31</u>	<u>\$ 1,630,231.84</u>	
Total Revenue	<u>\$ 26,762,663.00</u>	<u>\$ 3,589,819.66</u>	<u>\$29,306,099.49</u>	109.50%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

April 30, 2010

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 85,225.95	\$ 5,133.72	\$ 824.08	\$ 89,535.59
810 Prepaid Fees	(5,794.06)	0.00	93.44	(5,887.50)
815 Fines	54,479.90	50,224.17	55,213.76	49,490.31
820 Copy	36,320.48	9,205.63	1,356.80	44,169.31
900 Special Event Fund	906.77	0.00	350.00	556.77
Total Revolving Funds	\$ 171,139.04	\$ 64,563.52	\$ 57,838.08	\$ 177,864.48

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
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Special Grants

852 10/OAC/Agent 23 Skidoo	\$3,705.00	\$0.00	\$3,705.00	(3,705.00)
853 10/OAC/Black History Month	\$2,778.75	\$2,251.00	\$2,251.00	0.00
856 10/LET/Ralph Ellison Statuary	25,000.00	25,000.00	0.00	25,000.00
857 DN/LC Donations	92,529.29	92,529.29	89,785.96	2,743.33
858 10/LET/Summer Reading	20,000.00	20,000.00	6,000.00	14,000.00
859 10/LET/Winter Readfest	5,000.00	5,000.00	4,652.94	347.06
860 10/LET/Special Grant	14,840.00	14,840.00	0.00	14,840.00
861 10/MWC/Florence Hughes Memorial	1,600.00	1,491.00	0.00	1,491.00
862 10/OCCF/Village	250.00	250.00	0.00	250.00
863 10/OCCF/Temple B'nai Israel	3,500.00	3,500.00	1,707.42	1,792.58
876 08/Guild/Choctaw Books	10,000.00	10,000.00	9,235.90	764.10
890 08/ALA/Lets Talk About It	2,500.00	2,500.00	2,500.00	0.00
933 09/Rose State/Big Read	3,043.86	3,043.86	1,627.00	1,416.86
935 09/Guild/Creative Teen Arts	300.00	300.00	234.10	65.90
936 09/Guild/Scottish Heritage	500.00	500.00	496.21	3.79
937 09/Guild/Spanish Classes	350.00	350.00	250.00	100.00
940 09/Sams/Programming MWC	1,000.00	1,000.00	1,000.00	0.00
944 09/LET/Gift Materials	33,563.00	33,563.00	0.00	33,563.00
945 09/LET/Piano performances	3,000.00	3,000.00	2,850.00	150.00
948 09/Walmart/MWC Teen Events	1,000.00	1,000.00	610.15	389.85
949 09/WalMart/ Del City	1,000.00	1,000.00	914.64	85.36
963 RE Friends/Programming Grant	5,000.00	4,957.32	3,163.12	1,794.20
981 Downtown Club/Children's	300.00	300.00	133.09	166.91

Grants - Friends of MLS, Previous Years

875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
902 09 Staff Recognition	\$6,845.00	6,924.35	6,924.35	0.00
904 09 Summer at the Library	\$5,000.00	5,000.00	4,989.99	10.01
906 09 YA Author Visit	\$13,100.00	13,100.00	13,100.00	0.00

GRANTS:	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
908 09 System-wide senior programmin	\$6,000.00	6,000.00	6,000.00	0.00
913 09 Teen Café Tables	\$1,420.00	1,420.00	1,420.00	0.00
914 09 Children's Furniture	\$10,000.00	10,000.00	7,048.89	2,951.11
915 09 Big Cozy Books Furniture	\$8,000.00	8,000.00	7,598.00	402.00
918 09 Harlem Renaissance Arts Projec	\$360.00	360.00	360.00	0.00

Grants - Friends of MLS, Current Fiscal Year

831 10 Volunteer Recognition	\$2,000.00	2,000.00	2,000.00	0.00
832 10 Staff Recognition	\$9,051.00	9,175.29	9,033.04	142.25
833 10 Summer at the Library	\$10,000.00	10,000.00	0.00	10,000.00
835 10 L.I.F.E.	\$7,500.00	7,500.00	4,677.03	2,822.97
836 10 ICBIST Teen Film Festival	\$950.00	950.00	537.07	412.93
837 10 Children's Author Visit	\$11,600.00	11,600.00	8,310.09	3,289.91
838 10 Winter Readfest	\$7,000.00	7,000.00	6,975.00	25.00
839 10 Our World/Systemwide Prog	\$26,000.00	26,000.00	26,000.00	0.00
840 10 Celebration of Black History	\$1,550.00	0.00	1,189.84	(1,189.84)
841 10 Native American Celebration	\$1,300.00	1,300.00	1,288.96	11.04
842 10 Multicultural Festivals	\$3,000.00	3,000.00	2,989.34	10.66
843 10 Noon Tunes	\$19,900.00	19,900.00	7,615.21	12,284.79
844 10 Forklift & Pallet Jack	\$35,000.00	35,000.00	29,690.00	5,310.00
845 10 Service Center Furniture	\$25,000.00	0.00	0.00	0.00
847 10 Public Art for New Construction	\$25,000.00	25,000.00	0.00	25,000.00
848 10 Lee B. Brawner Scholarships	\$15,000.00	15,000.00	10,750.00	4,250.00
849 10 MLS TV Ads	\$20,000.00	20,000.00	0.00	20,000.00
850 10 Bethany Centennial Mural	\$5,300.00	5,300.00	5,296.05	3.95
864 10 Service Center Building	225,000.00	225,000.00	0.00	225,000.00

Total Grants \$408,995.72

Total Special Funds \$ 586,860.20

Monthly Journal Entries -- April 2010

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
182	1001	Cash	\$ 364.86	
	3602	Interest Income Interest on Stillwater CD		\$ 364.86
183	1001	Cash	\$ 126.54	
	3602	Interest Income Interest on Fidelity CD		\$ 126.54
184	1001	Cash	\$ 11,750.00	
	3602	Interest Income Interest on FED HOME LN BKS 10-13 at BOK		\$ 11,750.00
185	1001	Cash	\$ 1,006,250.00	
	1101	Investments		\$ 1,000,000.00
	3602	Interest Income Called FED NATL MTG ASSC 10-13		\$ 6,250.00
<u>Tax revenues</u>				
186	1001	Cash	\$ 1,605,609.10	
	1201	Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 3/22 to 3/31		\$ 1,605,609.10
187	1001	Cash	\$ 28,497.47	
	1201	Ad Valorem Tax - Current year		\$ 40.47
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 3/16 to 3/31		\$ 28,457.00
188	1001	Cash	\$ 1,723,553.94	
	1201	Ad Valorem Tax - Current year		\$ 1,723,551.78
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 4/01 to 4/15		\$ 2.16
189	1001	Cash	\$ 141,434.00	
	3401	State Aid State Aid, second payment		\$ 141,434.00
<u>Miscellaneous revenue</u>				
190	1001	Cash	\$ 16,186.94	
	3605	Mic. Reimbursements		\$ 16,186.94
		U S Conf of Mayors \$ 460.47 LET reimb \$ 193.60		
		D Morrow reimb 30.34 LET reimb 6,856.79		
		D Browers parking 10.00 Abitibi 15.44		
		Café rent 500.00 Friends reimb 7,715.50		
		R Rubio telephone 391.80 Name Badges 13.00		

Total \$ 16,186.94

Fines

191	1001	Cash	\$	54,000.00	
	3403	Projected Mic. Revenue - Fines			\$ 54,000.00
		Fines transferred from Special fund in April			

Payable entries

192	3001	Current Year Reserv. for Appropriations.	\$	2,423,512.43	
	3011	Current Year P.O. Outstanding			\$ 2,423,512.43
	3002	Prior Year Reserv. for Appropriations.	\$	25.29	
	3012	Prior Year P.O. Outstanding			\$ 25.29
		Purchase orders issued or cancelled in April			
193	3011	Current Year P.O. Outstanding	\$	2,456,179.41	
	3021	Current Year Warrants Outstanding			\$ 2,456,179.41
	3012	Prior Year P.O. Outstanding	\$	11,094.36	
	3022	Prior Year Warrants Outstanding			\$ 11,094.36
		Checks issued in April			
194	3021	Current Year Warrants Outstanding	\$	2,114,358.90	
	1001	Cash			\$ 2,114,358.90
	3022	Prior Year Warrants Outstanding	\$	19,056.28	
	1001	Cash			\$ 19,056.28
		Checks cleared Bank in April			

Bank interest and fees

195	1001	Cash	\$	2,062.06	
	3602	Bank fees	\$	219.45	
	3602	Interest Income			\$ 2,281.51
		Interest from GF Checking Acct less fees			
196	8000	Special Fund Cash			\$ 60.75
	8815	Bank fees	\$	203.33	
	8815	Interest income			\$ 142.58
		Interest from SF Checking Acct less fees			

Special funds

197	8000	Special Fund Cash	\$	65,716.97	
	8815	Fines			\$ 32,241.11
	8820	Copy			\$ 9,205.63
	8805	Gift/Lost Books			\$ 5,133.72
	8810	Prepaid Fees	\$	93.44	
	8832				\$ 5.00
	8832	other			\$ 10.00
	8853				\$ 2,251.00
	8815		\$	876.53	
	8815	credit card receipts			\$ 17,840.48
		Revenues of special funds received in April			

198	8000			\$	64,166.90
	8815	Fines		\$	54,133.90
	8820	Copy		\$	1,356.80
	8805			\$	824.08
	8900			\$	350.00
	8904			\$	2,939.99
	8914			\$	1,423.54
	8837			\$	34.18
	8840			\$	97.50
	8863			\$	1,225.09
	8843			\$	448.00
	8948			\$	280.00
	8908			\$	400.00
	8850			\$	296.05
	8859			\$	357.77

Expenditures of special funds in April

Corrections, adjustments, and miscellaneous

199	3605	Miscellaneous revenue		\$	15.25
	3021	Warrants outstanding		\$	15.25
		To correct outstanding check balance			
200	3021	Current Year Warrants Outstanding		\$	2,765.04
	3011	Current Year P.O. Outstanding		\$	2,765.04
	3022	Prior Year Warrants Outstanding		\$	70.09
	3012	Prior Year P.O. Outstanding		\$	70.09
		to correct checks written amounts with the voided checks			

Grand Total

\$ 11,748,188.58 \$11,748,188.58

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee	Purpose	Amount
G-03972	Metropolitan Library System	Professional Services	19.00
		Postage	40.45
		Supplies	138.51
		Supplies	41.19
		Programming Activities	127.67
		Programming Activities	52.08
		Other Commodities	87.84
			506.74
G-03973	City of Midwest City, Inc.	Water & Garbage Services	349.00
G-03974	Federal Corporation	Maintenance of Facilities	31.62
		Maintenance of Facilities	44.45
			76.07
G-03975	O G & E	Electrical Services	2,230.71
G-03976	Triangle/A & E	Capital Projects	5.00
		Capital Projects	7.00
			12.00
G-03977	Brodart, Inc.	Supplies	336.00
G-03978	Southwestern Stationers, Inc.	Supplies	15.75
		Supplies	1,140.48
		Supplies	20.88
			1,177.11
G-03979	Emsco Electric Supply	Maintenance of Facilities	24.96
G-03980	Demco	Supplies	3,050.00
		Supplies	1,001.68
		Supplies	265.04
			4,316.72
G-03981	Eales Electronics Corp.	Maintenance of Facilities	50.00
G-03982	EBSCO Subscription Services	Subscriptions	14.41
			14.41
G-03983	Gaylord Bros.	Furniture, Fixtures&Equip	2,358.33
G-03984	Gale Research	Materials	7,400.46
G-03985	Journey House Travel, Inc.	Travel Expenses	384.30
G-03986	UNUM Life Insurance	Grp L-T Disab Ins Prm-APR	5,503.49
G-03987	Oklahoma Library Association	Professional Services	135.00
		Professional Services	110.00
			245.00
G-03988	Baker & Taylor Books	Materials	674.34
G-03989	Donna Morris	Travel Expenses	411.76
		Travel Expenses	416.85
		Other Commodities	139.00
			967.61
G-03990	Karen Marriott	Travel Expenses	411.76
		Travel Expenses	426.00
			837.76
G-03991	Siobhan Morava	Mileage	201.37
G-03992	Spence & Associates, Inc	Library-Related Services	200.00
G-03993	Bill Warren Office Products	Supplies	118.50
G-03994	Charles S. Isaacs	Mileage	14.25
			14.25
G-03995	CompSource Oklahoma	Workers Comp. Insurance	11,628.00
G-03996	United Refrigeration, Inc.	Maintenance of Facilities	16.75
			16.75
G-03997	Recorded Books, LLC	Materials	2,366.54
G-03998	U.S. Postmaster	Postage	50.10
G-03999	Scott Rice Co.	Furniture	3,174.67
		Fixtures	286.28
			3,460.95
G-04000	Instructional Video, Inc.	Materials	1,663.50
G-04001	Gale Group	Materials	260.36
			260.36
G-04002	Reliance Label Solutions, Inc	Supplies	4,755.41
G-04003	OK-Special Libraries Assoc.	Professional Services	550.00
G-04004	Mutual Assurance	Grp Life/AD&D Ins Prm-APR	32,386.09
G-04005	Anne G. Fischer	Mileage	127.00
G-04006	Copelin's Office Center	Supplies	283.20
			283.20

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
G-04007	Walter Wayne McEvilly	Programming Activities	300.00	300.00
G-04008	Library Video Co.	Materials	815.55	815.55
G-04009	INTEGRIS Corporate Assistance	Group Insurance	902.00	902.00
G-04010	Conney Safety Products	Supplies	49.59	49.59
G-04011	Downtown College Consortium	Professional Servies	80.00	80.00
G-04012	Jonathan Willis	Mileage	24.00	24.00
G-04013	Zig and Tuff, LLC	Materials	2,677.00	2,677.00
G-04014	Diane Sarantakos	Mileage	86.50	86.50
G-04015	Impressions Printing	Printing	154.90	154.90
G-04016	Blackstone Audio Books	Materials	1,495.00	1,495.00
G-04017	Random House, Inc	Materials	2,736.80	2,736.80
G-04018	Scott's Printing & Copying	Printing	141.00	141.00
G-04019	Brilliance Corporation	Materials	2,699.40	2,699.40
G-04020	IDville	Equipment	5,018.95	5,018.95
G-04021	ALA Advance Registration	Professional Services	215.00	215.00
G-04022	Ingram Library Service	Materials	668.55	
		Materials	1,960.03	2,628.58
G-04023	Raymond B. Roush	Programmmg Activities	50.00	50.00
G-04024	Audio Editions	Materials	371.73	371.73
G-04025	OSCPA	Professional Services	243.00	
		Professional Services	214.00	457.00
G-04026	Neopost, Inc.	Maintenance of Facilities	260.00	260.00
G-04027	Lynda G. Bahr	Mileage	131.15	131.15
G-04028	Metro Parking Garage	Parking & Transportation	1,620.00	
		Parking & Transportation	630.00	2,250.00
G-04029	Oklahoma Center for the Book	Library-Related Services	120.00	120.00
G-04030	Full Cast Audio	Materials	382.20	382.20
G-04031	AV Cafe Inc	Materials	78.70	78.70
G-04032	Matthew Cotter	Mileage	32.50	32.50
G-04033	Stone Computer & Copier	Supplies	65.00	65.00
G-04034	Ingram Library Service	Materials	315.27	315.27
G-04035	Town of Luther	Water & Garbage Services	47.75	47.75
G-04036	Jana Hausburg	Mileage	8.25	8.25
G-04037	Landon Holman	Mileage	30.00	30.00
G-04038	Anita Roesler	Mileage	115.55	115.55
G-04039	Evans Hardware	Maintenance of Facilities	9.35	9.35
G-04040	Jeffrey J. Crawford	Security Services	325.00	325.00
G-04041	Debbie Robertus	Mileage	44.00	44.00
G-04042	Miguel A. Campos	Security Services	325.00	325.00
G-04043	Jurden Brown, Jr.	Security Services	487.50	487.50
G-04044	John Paull	Security Services	325.00	325.00
G-04045	Presort First Class	Postage	67.87	67.87
G-04046	Southwest Paper - OKC	Maintenance Supplies	491.64	491.64
G-04047	Battery Mart	Supplies	71.79	71.79
G-04048	ProQuest	Materials	13,940.00	13,940.00
G-04049	Ruby Soutiere	Mileage	19.92	19.92
G-04050	Aaron Killough	Mileage	4.00	4.00
G-04051	Benjamin Mount	Mileage	21.20	21.20
G-04052	Sally Gray	Mileage	11.50	11.50
G-04053	ULINE	Supplies	495.00	
		Supplies	212.73	
		Supplies	53.00	760.73

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
G-04054	City of Harrah	Water & Garbage Services	47.75	47.75
G-04055	Amazon/GE Money Bank	Supplies	129.95	
		Supplies	41.19	
		Supplies	42.19	213.33
G-04056	C. L. Frates & Co.	Insurance	1,946.00	1,946.00
G-04057	Beautiful Feet Books	Materials	47.24	47.24
G-04058	Todd Olberding	Travel Expenses	461.12	
		Telephone Services	45.83	506.95
G-04059	Kaplan Early Learning Company	Programming Supplies	264.32	264.32
G-04060	Baker & Taylor Entertainment	Materials	1,234.91	
		Materials	3,282.29	4,517.20
G-04061	Metropolitan Library System	Grp Hlth/Dtl Ins Prm-APR	111,093.31	111,093.31
G-04062	Manpower, Inc.	Salaries	246.40	246.40
G-04063	Dr. Max Price	Programming Activities	160.00	
		Programming Activities	80.00	240.00
G-04064	John L. Hilbert	Programming Activities	242.88	242.88
G-04065	University of Oklahoma Press	Materials	138.13	138.13
G-04066	Pamela Buchanan	Mileage	66.75	66.75
G-04067	Fred Pryor Seminars/	Professional Services	149.00	149.00
G-04068	Star Lighting	Maintenance of Facilities	234.00	234.00
G-04069	John Utley	Mileage	72.00	
		Telephone Services	35.00	107.00
G-04070	Cintas Corp.	Maintenance of Facilities	485.05	485.05
G-04071	Kelley Hoffman	Mileage	10.62	10.62
G-04072	Oklahoma City Police Dept.	Maintenance of Facilities	130.00	130.00
G-04073	Eric Highley	Programming Activities	300.00	300.00
G-04074	Target Bank	Other Commodities	18.99	18.99
G-04075	Baker & Taylor Books	Materials	1,945.05	
		Materials	1,563.42	
		Materials	3,088.00	
		Materials	3,303.30	
		Materials	8,951.57	
		Materials	7,773.01	
		Materials	4,981.84	31,606.19
G-04076	Baker & Taylor Books	Materials	1,250.56	
		Materials	7,345.65	
		Materials	5,484.60	
		Materials	5,267.96	19,348.77
G-04077	Baker & Taylor Books	Materials	4,764.50	4,764.50
G-04078	Cheryl Coleman	Programming Activities	70.29	70.29
G-04079	Stacy Schrank	Travel Expenses	396.50	
		Travel Expenses	492.76	
		Travel Expenses	739.14	1,628.40
G-04080	Dan Holman	Telephone Services	30.82	
		Mileage	65.00	95.82
G-04081	Baker & Taylor Entertainment	Materials	2,111.82	2,111.82
G-04082	Mackin	Materials	1,245.72	1,245.72
G-04083	R. Justin Herwig	Mileage	38.00	38.00
G-04084	Alexandra Brodt	Programming Activities	150.00	150.00
G-04085	JobDig	Library-Related Services	200.00	200.00
G-04086	Vernon L. Kriethe	Security Services	112.50	112.50
G-04087	Chris Kennedy	Travel Expenses	616.52	

** Continued **

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-04087	Chris Kennedy	Travel Expenses	337.00	953.52
G-04088	Jason K. Saxon	Security Services	162.50	162.50
G-04089	Karla Richards	Programming Activities	150.00	150.00
G-04090	Shoplet	Supplies	46.39	
		Supplies	121.66	
		Maintenance Supplies	124.98	293.03
G-04091	Bank of Oklahoma	Payroll Transmittal-Chks	40,167.83	
		Payroll Transmittal-Chks	16,756.47	
		Payroll Transmittal-Chks	165.00	57,089.30
G-04092	Bank of Oklahoma	Federal Withholding Tax	41,414.60	
		Federal Withholding Tax	2,144.00	43,558.60
G-04093	Oklahoma Tax Commission	State Withholding Tax	14,073.00	
		State Withholding Tax	797.50	14,870.50
G-04094	Mun. Employees Credit Union	Employee Cr Union Deducts	11,543.13	
		Employee Cr Union Deducts	87.50	11,630.63
G-04095	United Way of Central Oklahoma	Employee Deductions	447.24	
		Employee Deductions	21.39	468.63
G-04096	Morgan & Associates, P.C.	Employee Deductions	218.82	
		Employee Deductions	35.01	253.83
G-04097	Works & Lentz, Inc.	Employee Deductions	221.23	221.23
G-04098	Bank of America	Payroll Transmittal-DDep	240,674.29	
		Payroll Transmittal-DDep	36,591.07	
		Payroll Transmittal-DDep	1,100.00	278,365.36
G-04099	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-04100	Nationwide Retirement Solution	Employee Deductions	7,151.98	7,151.98
G-04101	Transamerica Worksite Mrktg.	Employee Deductions	464.64	464.64
G-04102	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,930.96	4,930.96
G-04103	Bank of Oklahoma	Employee Flexplan Deposit	24,577.09	24,577.09
G-04104	Bank of Oklahoma	Employee Soc/Sec Deposits	25,540.34	
		Employee Soc/Sec Deposits	3,788.60	
		Employee Medicare Deposit	5,973.30	
		Employee Medicare Deposit	885.98	
		Employer Soc/Sec Deposits	29,329.29	
		Employer Medicare Deposit	6,859.18	72,376.69
G-04105	MassMutual Financial Group	Employee Contrib -- DC PI	13,846.58	
		Employer Contrib -- DC PI	25,269.19	39,115.77
G-04106	Love, Beal & Nixon, P.C.	Employee Deductions	413.48	413.48
G-04107	Vision Service Plan of	Grp Vision Insurance-APR	2,407.51	2,407.51
G-04108	ODHS Oklahoma Centralized	Employee Deductions	338.02	338.02
G-04109	Randall S. Fudge	Employee Deductions	92.29	92.29
G-04110	Administrative Services	Employee Deductions	1,251.71	1,251.71
G-04111	UNUM Life Insurance	Employee Deductions	1,333.40	
		Employee Deductions	34.00	
		Grp LTC Insurance - APR.	1,625.00	2,992.40
G-04112	O G & E	Electrical Services	915.98	915.98
G-04113	Oklahoma Natural Gas Co.	Gas Services	557.68	
		Gas Services	1,611.03	2,168.71
G-04114	City of Oklahoma City	Water & Garbage	228.32	
		Water & Garbage	201.49	
		Water & Garbage	300.19	
		Water & Garbage Services	160.83	890.83

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
G-04115	City of the Village	Water & Garbage	82.97	82.97
G-04116	Southwestern Stationers, Inc.	Printing	738.00	
		Printing	4,965.00	5,703.00
G-04117	Locke Supply Co.	Maintenance of Facilities	271.81	
		Maintenance of Facilities	28.02	299.83
G-04118	EBSCO Subscription Services	Materials	8,000.00	8,000.00
G-04119	Hewlett-Packard Co.	Automation Contractual	7,231.30	7,231.30
G-04120	City of Edmond	Electrical Services	3,546.61	3,546.61
G-04121	Alma L. Brown	Programming Activities	59.35	
		Mileage	11.00	70.35
G-04122	Oklahoma Historical Society	Subscriptions	40.00	40.00
G-04123	Angela Thornton	Mileage	90.00	90.00
G-04124	Oklahoma Library Association	Professional Services	300.00	
		Professional Services	110.00	
		Professional Services	110.00	520.00
G-04125	Weston Woods Accts Receivable	Materials	1,159.88	1,159.88
G-04126	Baker & Taylor Books	Materials	4,836.06	4,836.06
G-04127	Susie Beasley	Programming Activities	75.20	75.20
G-04128	U.S. Postal Service	Postage	15,000.00	15,000.00
G-04129	Spence & Associates, Inc	Library-Related Services	1,900.00	1,900.00
G-04130	Charles S. Isaacs	Telephone Services	35.00	35.00
G-04131	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-04132	Barbara Beasley	Travel Expenses	68.69	
		Professional Services	195.00	
		Travel Expenses	432.90	
		Travel Expenses	391.50	1,088.09
G-04133	Upstart	Programming Supplies	24.20	24.20
G-04134	Keystone Tape & Label, Inc.	Printing	783.73	783.73
G-04135	United Refrigeration, Inc.	Maintenance of Facilities	109.85	109.85
G-04136	Recorded Books, LLC	Materials	4,449.52	4,449.52
G-04137	Johnstone Supply	Maintenance of Facilities	82.90	82.90
G-04138	Sylvia Lawson	Mileage	86.00	86.00
G-04139	Instructional Video, Inc.	Materials	1,590.50	1,590.50
G-04140	Denyveta Davis	Travel Expenses	322.00	
		Mileage	167.90	489.90
G-04141	Gale Group	Materials	5,804.86	5,804.86
G-04142	Live Oak Media	Materials	113.13	113.13
G-04143	Staples Business Advantage	Computer Equipment	144.97	144.97
G-04144	JoNita Normore	Mileage	6.00	6.00
G-04145	Michael Owens	Other Commodities	50.55	50.55
G-04146	Anne G. Fischer	Telephone Services	50.00	50.00
G-04147	Friday	Library Related Services	1,460.00	1,460.00
G-04148	Hal Leonard Corporation	Materials	390.41	390.41
G-04149	California Newsreel	Materials	208.00	208.00
G-04150	Walter Wayne McEvilly	Programming Activities	275.00	
		Programming Activities	275.00	550.00
G-04151	Educator's Leadership Academy	Professional Services	200.00	200.00
G-04152	Library Video Co.	Materials	259.35	259.35
G-04153	Full Circle Bookstore	Materials	47.76	47.76
G-04154	Janet Brooks	Mileage	33.19	33.19
G-04155	International Foundation	Memberships	220.00	220.00
G-04156	Joan Kendall	Postage	53.80	53.80

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April 2010

Number	Vendor/Payee	Purpose		Amount
G-04157	Shawver & Son	Maintenance of Facilities	186.28	186.28
G-04158	Random House, Inc	Materials	2,684.00	2,684.00
G-04159	5th Street Garage	Parking	32.29	32.29
G-04160	A T & T Mobility	Telephone Services	87.36	87.36
G-04161	Scott's Printing & Copying	Printing	528.62	
		Printing	187.06	
		Printing	276.50	
		Printing	1,172.22	2,164.40
G-04162	Brilliance Corporation	Materials	1,786.75	1,786.75
G-04163	A. Rifkin Co.	Supplies	948.71	948.71
G-04164	Ingram Library Service	Materials	2,486.49	2,486.49
G-04165	Audio Editions	Materials	1,230.67	1,230.67
G-04166	OverDrive, Inc fka	Materials	5,839.83	5,839.83
G-04167	ACCU Weather, Inc.	Materials	9,728.00	9,728.00
G-04168	Fuelman	Gasoline	3,309.16	
		Vehicle Parts & Repairs	235.95	3,545.11
G-04169	MTM Recognition Corporation		5.00	5.00
G-04170	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-04171	Specialty Roll Products	Supplies	739.20	739.20
G-04172	Ingram Library Service	Materials	529.37	529.37
G-04173	Oklahoma Secretary of State	Memberships	20.00	20.00
G-04174	Frances V. Harbert	Mileage	74.25	74.25
G-04175	Vernon Library Supply	Programming Supplies	14.50	14.50
G-04176	Kay L. Bauman	Travel Expenses	365.80	365.80
G-04177	Jimmy Welch	Telephone Services	50.00	50.00
G-04178	Evans Hardware	Maintenance of Facilities	14.76	
		Maintenance of Facilities	4.00	18.76
G-04179	Southwest Paper - OKC	Supplies	180.71	180.71
G-04180	Heidi Johnson	Mileage	4.25	4.25
G-04181	Medco Supply Company	Safety Supplies	48.80	
		Safety Supplies	75.20	124.00
G-04182	Disney Educational Products	Materials	157.45	157.45
G-04183	Hewlett-Packard Co.	Computer Equipment	3,688.00	
		Computer Equipment	4,610.00	8,298.00
G-04184	Kelley Riha	Mileage	122.65	122.65
G-04185	City of Edmond	Water & Garbage Services	286.95	286.95
G-04186	Kevin Colwell	Mileage	18.00	18.00
G-04187	Hard Edge Design, Inc.	Other Commodities	1,672.00	1,672.00
G-04188	Lisa M. Wood	Travel Expenses	371.80	371.80
G-04189	Oklahoma Press Service	Library-Related Services	128.77	128.77
G-04190	City of Choctaw	Water & Garbage Services	82.57	82.57
G-04191	C. L. Frates & Co.	Library-Related Services	30.00	30.00
G-04192	Office Depot Credit Plan	Supplies	86.01	
		Automation Contractual	454.75	
		Supplies	185.99	
		Supplies	53.45	
		Supplies	50.80	831.00
G-04193	Producers Playhouse	Library-Related Services	114.00	114.00
G-04194	Alice Murphy	Supplies	39.00	39.00
G-04195	Cox Communications, Inc.	Telephone Services	148.37	
		Telephone Services	100.51	248.88
G-04196	Baker & Taylor Entertainment	Materials	3,455.81	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount	
G-04196	Baker & Taylor Entertainment	Materials	5,653.22	
		Materials	446.25	9,555.28
G-04197	Manpower, Inc.	Salaries	462.00	
		Salaries	462.00	
		Programming Activities	900.00	1,824.00
G-04198	AccuZip, Inc.	Postage	995.00	995.00
G-04199	Walmart Community	Programming Activities	273.25	
		Supplies	37.54	
		Supplies	36.68	347.47
G-04200	LaWana D. Morgan	Mileage	4.11	4.11
G-04201	The Meadows	Professional Services	72.24	72.24
G-04202	Kimberly A Terry	Travel Expenses	422.95	
		Library-Related Services	50.00	472.95
G-04203	Reef Shop Warehouse	Maintenance of Facilities	100.94	100.94
G-04204	Allied Waste Services #060	Water & Garbage Services	905.74	905.74
G-04205	Pamela Buchanan	Telephone Services	35.00	35.00
G-04206	Thomas P. Gallagher	Transportation	20.00	20.00
G-04207	SLRS, Inc.	Programming Activities	245.00	245.00
G-04208	Melissa Weathers	Mileage	17.92	17.92
G-04209	2M Soutions, Inc	Equipment	5,000.00	5,000.00
G-04210	York International Corp.	Maintenance of Facilities	47.00	47.00
G-04211	Lesli Jones	Library-Related Services	140.00	
		Library-Related Services	75.00	215.00
G-04212	Faith Centered Resources	Materials	549.90	549.90
G-04213	Oklahoma City Police Dept.	Maintenance of Facilities	65.00	65.00
G-04214	Cox Communications, Inc.	Telephone Service	592.55	592.55
G-04215	Securitas Security USA, Inc.	Security Services	6,751.96	
		Security Services	6,263.15	
		Security Services	6,383.67	19,398.78
G-04216	Discount School Supply	Programming Activities	24.99	24.99
G-04217	Baker & Taylor Books	Materials	1,670.32	
		Materials	1,952.58	
		Materials	2,699.91	
		Materials	5,426.74	
		Materials	3,351.98	
		Materials	6,795.36	
		Materials	5,126.83	27,023.72
G-04218	Baker & Taylor Books	Materials	2,666.06	
		Materials	2,381.20	
		Materials	4,364.07	
		Materials	5,885.54	
		Materials	17.70	15,314.57
G-04219	Baker & Taylor Books	Materials	2,382.88	2,382.88
G-04220	Beatriz Meyer	Programming Activities	418.00	418.00
G-04221	Emily Williams	Travel Expenses	336.50	
		Mileage	26.05	362.55
G-04222	Trigen-OKC Energy Corporation	Energy Services	16,565.12	16,565.12
G-04223	Sharon Maine	Mileage	12.12	12.12
G-04224	Cox Systems Technology, Inc.	Maintenance of Facilities	90.00	90.00
G-04225	McBride Clinic, Inc.	Professional Services	100.00	100.00
G-04226	ALA Subscription Dept	Materials	35.00	35.00

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Number	Vendor/Payee	Purpose		Amount
G-04227	Postal Customer Council USPS	Other Commodities	18.50	18.50
G-04228	Baker & Taylor Entertainment	Materials	1,295.36	1,295.36
G-04229	Mackin	Materials	427.13	427.13
G-04230	Tyler Outdoor Advertising, LLC	Library-Related Services	3,200.00	3,200.00
G-04231	Occucare Corporation	Professional Services	150.00	150.00
G-04232	Eide Bailly LLP	Annual Audit	5,000.00	5,000.00
G-04233	Linda Cooper	Maintenance of Facilities	175.00	175.00
G-04234	Lindsay Jones Egle	Programming Activities	61.03	61.03
G-04235	O G & E	Electrical Services	7,955.10	7,955.10
G-04236	Oklahoma Natural Gas Co.	Gas Services	688.97	688.97
G-04237	City of Bethany	Water & Garbage	119.30	119.30
G-04238	Brodart, Inc.	Programming Activities	12.79	
		Supplies	59.80	72.59
G-04239	Southwestern Stationers, Inc.	Supplies	11.96	11.96
G-04240	Locke Supply Co.	Maintenance of Facilities	70.06	70.06
G-04241	Demco	Supplies	1,925.00	
		Supplies	152.90	2,077.90
G-04242	EBSCO Subscription Services	Materials	30,608.00	30,608.00
G-04243	Gaylord Bros.	Supplies	80.02	80.02
G-04244	Gale Research	Materials	7,661.64	7,661.64
G-04245	Highsmith Co., Inc.	Supplies	121.53	121.53
G-04246	AT&T	Telephone Services	263.86	
		Telephone Services	261.76	
		Telephone Services	86.31	611.93
G-04247	Frank Ray	Parking	108.38	108.38
G-04248	Standard Printing Co., Inc.	Supplies	200.00	200.00
G-04249	Spence & Associates, Inc	Library-Related Services	500.00	500.00
G-04250	American Library Assoc.	Programming Supplies	75.00	75.00
G-04251	ALA Membership CSC	Memberships	230.00	230.00
G-04252	Arrow Wrecker Service, Inc.	Maintenance of Facilities	206.01	206.01
G-04253	Barbara Beasley	Mileage	9.70	9.70
G-04254	Recorded Books, LLC	Materials	1,534.87	1,534.87
G-04255	Pure Service Corp.	Janitorial Services	16,170.00	
		Janitorial Services	8,005.00	
		Janitorial Services	848.00	
		Janitorial Services	715.00	
		Janitorial Services	181.00	25,919.00
G-04256	Oklahoma Employment	Unemployment Compen.	644.00	644.00
G-04257	Instructional Video, Inc.	Materials	2,231.92	2,231.92
G-04258	Southwest Trailers & Equipment	Maintenance of Facilities	243.40	243.40
G-04259	Gale Group	Materials	332.28	332.28
G-04260	Jean Hill	Programming Activities	150.00	150.00
G-04261	Patrick Morgan	Security Services	162.50	162.50
G-04262	Shawver & Son	Maintenance of Facilities	341.61	
		Maintenance of Facilities	243.33	
		Maintenance of Facilities	2,202.55	
		Maintenance of Facilities	741.98	3,529.47
G-04263	Jonathan Willis	Telephone Services	35.00	35.00
G-04264	Metrocall Wireless	Telephone Services	80.79	80.79
G-04265	Brilliance Corporation	Materials	1,858.45	1,858.45
G-04266	Gateway Films/Vision Video	Materials	164.86	164.86
G-04267	Francie Pendleton	Mileage	31.40	31.40

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Number	Vendor/Payee	Purpose		Amount
G-04268	Filtration Services Group, LLC	Maintenance of Facilities	56.76	56.76
G-04269	Ingram Library Service	Materials	1,416.08	1,416.08
G-04270	Phyllis Davidson	Mileage	22.87	22.87
G-04271	Dana Morrow	Mileage	51.46	51.46
G-04272	Summit Mailing Systems, Inc.	Postage	113.25	
		Maintenance of Facilities	473.75	
		Rent of Equipment	270.00	857.00
G-04273	Walker Companies	Supplies	5.00	5.00
G-04274	Audio Editions	Materials	2,068.73	2,068.73
G-04275	OverDrive, Inc fka	Materials	6,457.69	6,457.69
G-04276	Victoria Dixon	Parking	108.38	108.38
G-04277	Rotary Club of Oklahoma City	Memberships	135.00	
		Other Commodities	125.00	260.00
G-04278	Ginger Waldrup	Programming Activities	100.00	100.00
G-04279	Ingram Library Service	Materials	988.29	988.29
G-04280	Peter Krauss	Supplies	50.00	50.00
G-04281	Dana Phillips	Parking	108.38	108.38
G-04282	Kay L. Bauman	Parking	108.38	108.38
G-04283	Mae Dean Erb	Programming Activities	231.00	231.00
G-04284	Evans Hardware	Maintenance of Facilities	6.67	
		Maintenance of Facilities	9.92	
		Maintenance of Facilities	5.80	
		Maintenance of Facilities	126.22	148.61
G-04285	Jeffrey J. Crawford	Security Services	325.00	325.00
G-04286	John Mark Dawson	Security Service	300.00	300.00
G-04287	Miguel A. Campos	Security Services	212.50	212.50
G-04288	Jurden Brown, Jr.	Security Services	325.00	325.00
G-04289	John Paull	Security Services	325.00	325.00
G-04290	Stanley Campbell	Security Service	200.00	200.00
G-04291	Bank of America	Library-Related Services	196.27	196.27
G-04292	Contractors Supply Co.	Maintenance of Facilities	38.09	38.09
G-04293	Hudiburg Chevrolet, Inc.	Maintenance of Facilities	255.49	255.49
G-04294	Mailing Services -134730000	Printing	46.36	46.36
G-04295	Pirates Alley	Library-Related Services	677.17	677.17
G-04296	Oklahoma State Treasurer	Programming Activity	395.00	395.00
G-04297	BBC Audiobooks America	Materials	400.45	400.45
G-04298	Joy E. Cavett	Programming Activities	80.00	80.00
G-04299	Novalco, Inc	Maintenance of Facilities	201.00	201.00
G-04300	OHC of Oklahoma, L.L.C.	Professional Services	71.50	71.50
G-04301	Crowe & Dunlevy	Professional Services	671.00	671.00
G-04302	John Wood	Telephone Services	50.00	50.00
G-04303	Baker & Taylor Books	Materials	6,528.86	6,528.86
G-04304	Cheryl Pernell	Parking	108.38	108.38
G-04305	Baker & Taylor Entertainment	Materials	1,918.15	
		Materials	5,356.20	
		Materials	75.53	7,349.88
G-04306	Walmart Community	Safety Supplies	94.46	94.46
G-04307	Kimberly A Terry	Professional Services	40.00	
		Telephone Services	200.00	
		Mileage	89.85	329.85
G-04308	Preston Bell	Transportation	40.00	40.00
G-04309	City Treasurer's Office	Professional Services	55.00	55.00

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Number	Vendor/Payee	Purpose		Amount
G-04310	Donna Morris	Parking & Transportation	450.00	450.00
G-04311	Star Lighting	Maintenance of Facilities	89.40	
		Maintenance of Facilities	107.00	
		Maintenance of Facilities	11.98	
		Maintenance of Facilities	20.99	229.37
G-04312	Susan H. Wood	Programming Activities	250.00	
		Programming Activities	150.00	400.00
G-04313	Lesli Jones	Library-Related Services	60.00	60.00
G-04314	Myers Landscape Management,	Maintenance of Facilities	1,715.00	
		Maintenance of Facilities	755.00	2,470.00
G-04315	Securitas Security USA, Inc.	Security Services	6,525.23	6,525.23
G-04316	Baker & Taylor Books	Materials	2,722.37	
		Materials	5,008.68	
		Materials	11,865.73	
		Materials	5,332.65	
		Materials	13,108.06	
		Materials	2,795.29	40,832.78
G-04317	Baker & Taylor Books	Materials	1,152.89	
		Materials	7,909.62	
		Materials	4,044.09	13,106.60
G-04318	Baker & Taylor Books	Materials	2,263.06	2,263.06
G-04319	Chase Card Services	Books & Materials	1,185.41	
		Books & Materials	354.33	
		Books & Materials	690.87	
		Books & Materials	1,773.44	4,004.05
G-04320	Maria Watkins	Mileage	18.68	18.68
G-04321	Kone Inc	Maintenance of Facilities	975.00	975.00
G-04322	Cooper Bros., Inc.	Maintenance of Facilities	135.00	135.00
G-04323	Lisa Bradley	Parking	108.38	108.38
G-04324	Erika Sterling	Maintenance of Facilities	220.00	220.00
G-04325	Cheryl Coleman	Mileage	12.00	12.00
G-04326	H I S Paints	Maintenance of Facilities	40.58	40.58
G-04327	Baker & Taylor Entertainment	Materials	1,743.88	1,743.88
G-04328	Mackin	Materials	364.75	364.75
G-04329	Alexandra Brodt	Programming Activities	100.00	100.00
G-04330	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-04331	Vernon L. Kriethe	Security Services	112.50	112.50
G-04332	Jason K. Saxon	Security Services	275.00	275.00
G-04333	Shoplet	Supplies	43.82	
		Supplies	103.08	146.90
G-04334	Bank of Oklahoma	Payroll Transmittal-Chks	39,682.62	
		Payroll Transmittal-Chks	15,247.30	54,929.92
G-04335	Bank of Oklahoma	Federal Withholding Tax	42,924.60	
		Federal Withholding Tax	1,865.00	44,789.60
G-04336	Oklahoma Tax Commission	State Withholding Tax	14,633.00	
		State Withholding Tax	703.50	15,336.50
G-04337	Mun. Employees Credit Union	Employee Cr Union Deducts	11,543.13	
		Employee Cr Union Deducts	87.50	11,630.63
G-04338	United Way of Central Oklahoma	Employee Deductions	447.24	
		Employee Deductions	11.39	458.63
G-04339	Morgan & Associates, P.C.	Employee Deductions	218.82	218.82
G-04340	Works & Lentz, Inc.	Employee Deductions	219.06	219.06

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Number	Vendor/Payee	Purpose		Amount
G-04341	United States Treasury	Employee Deductions	185.74	185.74
G-04342	Bank of America	Payroll Transmittal-DDep	251,740.69	
		Payroll Transmittal-DDep	35,857.37	287,598.06
G-04343	John Hardeman, Trustee	Employee Deductions	546.92	546.92
G-04344	Nationwide Retirement Solution	Employee Deductions	7,251.98	7,251.98
G-04345	Transamerica Worksite Mrktg.	Employee Deductions	464.64	464.64
G-04346	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,850.71	4,850.71
G-04347	Bank of Oklahoma	Employee Flexplan Deposit	11,522.07	11,522.07
G-04348	Bank of Oklahoma	Employee Soc/Sec Deposits	26,216.03	
		Employee Soc/Sec Deposits	3,610.05	
		Employee Medicare Deposit	6,131.17	
		Employee Medicare Deposit	844.31	
		Employer Soc/Sec Deposits	29,826.09	
		Employer Medicare Deposit	6,975.43	73,603.08
G-04349	MassMutual Financial Group	Employee Contrib -- DC PI	13,847.02	
		Employer Contrib -- DC PI	25,268.32	39,115.34
G-04350	Love, Beal & Nixon, P.C.	Employee Deductions	223.01	223.01
G-04351	Chase Card Services	Travel Expenses	616.52	
		Maintenance of Equipment	210.38	
		Supplies	180.54	
		Safety Supplies	595.77	
		Supplies	19.19	
		Promotional Gifts	67.97	
		Supplies	63.50	
		Maintenance Supplies	66.32	
		Maintenance Supplies	78.40	
		Postage	115.40	
		Supplies	23.09	
		Programming Supplies	151.99	
		Supplies	63.50	
		Supplies	52.69	
		Library-Related Services	75.00	
		Automation Contractual	415.56	
		Maintenance of Facilities	141.38	
		Professional Services	32.00	2,969.20
G-04352	ODHS Oklahoma Centralized	Employee Deductions	338.02	338.02
G-04353	Randall S. Fudge	Employee Deductions	98.38	98.38
G-04354	Administrative Services	Employee Deductions	1,251.71	1,251.71
G-04355	Metropolitan Library System	Parking	12.00	
		Professional Services	40.50	
		Postage	62.30	
		Supplies	51.07	
		Gasoline	50.00	
		Programming Activities	89.99	
		Programming Activities	113.14	
		Other Commodities	20.75	
		Motor Vehicles	30.00	469.75
G-04356	City of Del City	Rent of Library Buildings	400.00	400.00
G-04357	Grainger	Maintenance of Facilities	82.86	82.86
G-04358	O G & E	Electrical Services	14,115.80	
		Electrical Services	2,926.02	17,041.82
G-04359	Oklahoma Natural Gas Co.	Gas Services	91.97	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount
G-04359	Oklahoma Natural Gas Co.	Gas Services	1,290.66
		Gas Services	301.65
		Gas Services	179.79
		Gas Services	587.92
		Gas Services	295.06
		Gas Services	966.76
G-04360	City of Oklahoma City	Water & Garbage	472.90
		Water & Garbage	128.54
		Water & Garbage	45.46
G-04361	Brodart, Inc.	Programming Activities	17.66
		Supplies	1,008.00
G-04362	Southwestern Stationers, Inc.	Supplies	26.10
		Supplies	163.10
G-04363	Tech-Lock	Maintenance of Facilities	25.49
G-04364	Emsco Electric Supply	Maintenance of Facilities	298.32
G-04365	Demco	Supplies	134.35
		Supplies	77.39
		Supplies	49.91
G-04366	EBSCO Subscription Services	Subscriptions	555.89
G-04367	Highsmith Co., Inc.	Programming Activities	38.95
G-04368	Journey House Travel, Inc.	Travel Expenses	548.80
G-04369	City of Warr Acres	Water & Garbage Services	54.45
G-04370	AT&T	Telephone Services	143.86
G-04371	Angela Thornton	Travel Expense	811.89
G-04372	Baker & Taylor Books	Materials	2,788.75
G-04373	Central Oklahoma Winnelson	Maintenance of Facilities	278.59
G-04374	Spence & Associates, Inc	Library-Related Services	1,900.00
		Library-Related Services	1,900.00
G-04375	Speechworks, Inc.	Programming Activities	180.00
G-04376	TDS Telecom	Telephone Services	99.41
G-04377	ALA Order Fulfillment	Programming Activities	245.40
G-04378	West Group Payment Center	Materials	346.50
G-04379	Best of Books	Materials	355.60
G-04380	Facts On File, Inc.	Materials	9,362.48
G-04381	Recorded Books, LLC	Materials	97.87
G-04382	Instructional Video, Inc.	Materials	109.80
G-04383	Gale Group	Materials	584.05
G-04384	Fast Signs	Maintenance of Facilities	97.00
G-04385	Spaces, Inc.	Furniture	829.20
		Furniture, Fixture & Equip	342.66
G-04386	Copelin's Office Center	Supplies	12.99
G-04387	Library Video Co.	Materials	7,060.62
G-04388	Conney Safety Products	Supplies	46.16
G-04389	Shawver & Son	Maintenance of Facilities	281.04
G-04390	Oklahoma Gazette	Library-Related Services	836.00
G-04391	Random House, Inc	Materials	8,116.80
G-04392	Brilliance Corporation	Materials	690.38
G-04393	ALA Advance Registration	Professional Services	210.00
G-04394	RSPT LLC	Materials	2,802.10
G-04395	Filtration Services Group, LLC	Maintenance of Facilities	38.88
G-04396	Ingram Library Service	Materials	1,423.09

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Number	Vendor/Payee	Purpose		Amount
G-04397	Julia Ballou	Supplies	77.66	77.66
G-04398	XPEDX	Supplies	1,338.68	1,338.68
G-04399	Mergent Co., Inc.	Materials	4,654.00	4,654.00
G-04400	High-Tech-Tronics, Inc.	Maintenance of Facilities	344.25	344.25
G-04401	Audio Editions	Materials	1,364.75	1,364.75
G-04402	Larry G. Johnson	Parking	325.14	325.14
G-04403	OverDrive, Inc fka	Materials	493.50	493.50
G-04404	Positive Promotions	Programming Supplies	175.73	175.73
G-04405	AV Cafe Inc	Materials	55.95	55.95
G-04406	Ingram Library Service	Materials	1,245.27	1,245.27
G-04407	Love Envelopes Inc	Programming Supplies	3,085.26	3,085.26
G-04408	Voss Lighting	Maintenance Supplies	785.40	785.40
G-04409	Barnes & Noble, Inc.	Materials	786.49	786.49
G-04410	Center Point Large Print	Materials	521.82	521.82
G-04411	Evans Hardware	Maintenance of Facilities	7.54	
		Maintenance of Facilities	29.80	37.34
G-04412	Kevin Connywerdy	Programming Activities	150.00	150.00
G-04413	Displays 2 Go	Supplies	176.51	176.51
G-04414	Steve's Wholesale Distributors	Maintenance of Facilities	77.20	77.20
G-04415	OPUBCO Communications Group	Library-Related Services	196.65	196.65
G-04416	Jerry's Contracting	Maintenance of Facilities	3,195.00	3,195.00
G-04417	Hewlett-Packard Co.	Supplies	740.00	740.00
G-04418	Steve Crawford	Programming Activities	225.00	225.00
G-04419	Dowell Parking Center	Parking & Transportation	323.00	323.00
G-04420	Leslie Deer	Programming Activities	150.00	150.00
G-04421	Film Ideas, Inc.	Materials	89.90	89.90
G-04422	Steve Littleman	Programming Activities	150.00	150.00
G-04423	Zack T. Morris	Programming Activities	150.00	150.00
G-04424	World Book School & Library	Materials	109.00	109.00
G-04425	C. L. Frates & Co.	Insurance	614.00	614.00
G-04426	Todd Olberding	Telephone Services	43.51	43.51
G-04427	Producers Playhouse	Library-Related Services	64.00	64.00
G-04428	Ann Meeks	Memberships	35.00	35.00
G-04429	Alice Murphy	Supplies	36.00	36.00
G-04430	Baker & Taylor Books	Materials	540.95	540.95
G-04431	Baker & Taylor Entertainment	Materials	1,274.16	
		Materials	8,361.20	
		Materials	2,753.24	12,388.60
G-04432	Manpower, Inc.	Salaries	462.00	
		Salaries	1,432.20	1,894.20
G-04433	Walmart Community	Other Commodities	95.68	
		Programming Activities	135.48	231.16
G-04434	Barnum Plumbing, Inc.	Maintenance of Facilities	452.00	452.00
G-04435	Numara Software	Automation Contractual	2,325.00	2,325.00
G-04436	Imagination Promotional Group	Library-Related Services	469.22	469.22
G-04437	Teaching Company	Materials	269.85	269.85
G-04438	City Treasurer's Office	Capital Projects	389,000.00	389,000.00
G-04439	Star Lighting	Maintenance of Facilities	77.50	77.50
G-04440	Lesli Jones	Library-Related Services	315.00	315.00
G-04441	AT&T	Telephone Services	62.17	62.17
G-04442	Securitas Security USA, Inc.	Security Services	6,878.77	6,878.77
G-04443	Baker & Taylor Books	Materials	2,581.15	

** Continued **

General Fund F.Y. 09-10

Warrant Register

April 2010

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-04443	Baker & Taylor Books	Materials	2,050.69
		Materials	1,451.87
		Materials	2,565.43
		Materials	4,418.65
		Materials	5,166.27
		Materials	9,980.18
		Materials	1,605.23
			29,819.47
G-04444	Baker & Taylor Books	Materials	1,681.42
		Materials	5,048.30
		Materials	5,334.05
		Materials	1,439.88
			13,503.65
G-04445	Baker & Taylor Books	Materials	3,051.11
			3,051.11
G-04446	Toby Tobin	Programming Activities	400.00
			400.00
G-04447	Cooper Bros., Inc.	Capital Projects	1,953.00
		Capital Projects	2,060.00
		Capital Projects	2,485.00
			6,498.00
G-04448	Sabre Technologies	Supplies	6,455.00
			6,455.00
G-04449	COTPA	Parking	400.00
			400.00
G-04450	Mallory Weigl	Programming Activities	62.10
			62.10
G-04451	Baker & Taylor Entertainment	Materials	1,477.95
			1,477.95
G-04452	Mackin	Materials	444.05
			444.05
G-04453	SenSource, Inc.	Automation System & Equip	6,851.00
		Automation System & Equip	3,726.00
		Automation System & Equip	4,082.38
		Automation System & Equip	3,726.00
		Automation System & Equip	3,726.00
		Automation System & Equip	2,961.00
		Automation System & Equip	4,491.00
		Automation System & Equip	2,961.00
			32,524.38
G-04454	Short Vowel Phonics LLC	Materials	552.90
			552.90
G-04455	Metro Parking Garage	Parking	53.00
			53.00
Total of FY 09-10 Warrants Issued			\$ 2,456,179.41

General Fund F.Y. 08-09

Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
G-05852	Amazon/GE Money Bank	Equipment	19.28	
		Equipment	128.00	147.28
G-05854	Karen L. Bays	Other Commodities	70.09	70.09
G-05855	Chase Card Services	Furniture	476.00	476.00
G-05856	ARS	Capital Projects	9,330.00	9,330.00
G-05857	AudioLink	Equipment	1,070.99	1,070.99
Total of FY 08-09 Warrants Issued				\$ 11,094.36

Special Funds

Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
S-15515	Walter Wayne McEvilly	Programming	350.00	350.00
S-15516	Amazon/GE Money Bank	Promotional Gifts	600.89	
		Promotional Gifts	2,339.10	2,939.99
S-15517	Gayle J. Davis	Lost & Paid Book Returned	28.50	28.50
S-15518	Lorren M. Moore	Lost & Paid Book Returned	3.00	3.00
S-15519	Eric Lee Walton	Lost & Paid Book Returned	9.95	9.95
S-15520	Shyniccia M. Clack	Lost & Paid Book Returned	3.00	3.00
S-15521	Helene H. Harpman	Lost & Paid Book Returned	8.00	8.00
S-15522	James M. Murphy	Lost & Paid Book Returned	23.40	23.40
S-15523	Sasha C. Smith	Lost & Paid Book Returned	3.00	3.00
S-15524	Haley T. Summers	Lost & Paid Book Returned	3.00	3.00
S-15525	Tulsa City/County Library	Lost ILL Replacement	76.90	76.90
S-15526	Eva M. Cromer	Lost & Paid Book Returned	22.75	22.75
S-15527	Cheryl J.H. Prebula	Lost & Paid Book Returned	3.00	3.00
S-15528	Demco	Fixtures	1,423.54	1,423.54
S-15529	Standley Systems	Copier Usage	256.99	
		Copier Usage	341.55	598.54
S-15530	Metropolitan Library System	10/Friends/Children Auth.	34.18	34.18
S-15531	Linda Temple	Mileage Afr Am Celebr	42.50	42.50
S-15532	Chris Kennedy	Mileage Afr Am Heritage	55.00	55.00
S-15533	Library Video Co.	Materials	26.95	26.95
S-15534	Ingram Library Service	Materials	53.33	53.33
S-15535	Baker & Taylor Entertainment	Materials	21.52	21.52
S-15536	Oklahoma Tax Commission	Sales Tax - Surplus Sale	87.45	87.45
S-15537	Jimmy D. Davidson	Lost & Paid Book Returned	3.00	3.00
S-15538	Abby K. Hodges	Lost & Paid Book Returned	25.00	25.00
S-15539	June J. Mitcham	Lost & Paid Book Returned	34.15	34.15
S-15540	Shannon R. Caldwell	Lost & Paid Book Returned	31.35	31.35
S-15541	Helen F. Gill	Lost & Paid Book Returned	3.00	3.00
S-15542	Kristen N. Plotner	Lost & Paid Book Returned	13.60	13.60
S-15543	Laura Cramer	Lost & Paid Book Returned	15.95	15.95
S-15544	Nancy L. Tucker	Lost & Paid Book Returned	16.95	16.95
S-15545	Amy M. Anderson	Lost & Paid Book Returned	14.25	14.25
S-15546	Metropolitan Library System	Transfer of Fines & Fees	54,000.00	54,000.00
S-15547	Susan Pierce	Noon Tunes Administrative	448.00	448.00
S-15548	Hannelore A. Chan	Programming	105.00	105.00
S-15549	Ingram Library Service	Materials	109.55	109.55
S-15550	Baker & Taylor Entertainment	Materials	132.94	132.94
S-15551	Baker & Taylor Books	Materials	82.19	82.19
S-15552	Wanda L. Strotter	Lost & Paid Book Returned	3.00	3.00
S-15553	Latricia A. Morgan	Lost & Paid Book Returned	10.65	10.65
S-15554	Kathryn E. Hasse	Lost & Paid Book Returned	25.95	25.95
S-15555	Emanuel Phillips	Lost & Paid Book Returned	3.95	3.95
S-15556	Glenna R. Schafer	Lost & Paid Book Returned	22.95	22.95
S-15557	Carla M. Mohler	Lost & Paid Book Returned	3.00	3.00
S-15558	Angela H. Stuart	Lost & Paid Book Returned	15.65	15.65
S-15559	Emily A. Derrico	Lost & Paid Book Returned	3.00	3.00
S-15560	Maranatha K. Perez	Lost & Paid Book Returned	7.05	7.05
S-15561	Oklahoma Tax Commission	State Sales Tax-Mar, 2010	60.63	60.63
S-15562	Hasna Afzal	Lost & Paid Book Returned	17.95	17.95
S-15563	David G. Zimmerman	Lost & Paid Book Returned	35.00	35.00
S-15564	Full Circle Bookstore	Readfest Book Giveaway	69.03	69.03

Special Funds


Warrant Register

April 2010

Number	Vendor/Payee	Purpose		Amount
S-15565	Barnes & Noble, Inc.	Readfest Book Giveaway	330.97	330.97
S-15566	Chase Card Services	Fines Account	133.90	133.90
S-15567	Oklahoma Tax Commission	State Sales Tax-Mar. 2010	758.26	758.26
S-15568	Kathy C. Brown	Programming	175.00	175.00
S-15569	Daniel Fields	Bethany Centennial Progr.	296.05	296.05
S-15570	Oklahoma Historical Society	Readfest Books	291.02	291.02
S-15571	Full Circle Bookstore	Readfest Giveaway Books	66.75	66.75
S-15572	Baker & Taylor Entertainment	Materials	17.99	17.99
S-15573	Baker & Taylor Books	Materials	463.88	463.88
S-15574	Chase Card Services	Books & Materials	237.43	237.43
S-15575	Carlos E. Garcia	Lost & Paid Book Returned	15.95	15.95
S-15576	Candice Holyoak	Lost & Paid Book Returned	29.90	29.90
S-15577	Grace Castleberry	Lost & Paid Book Returned	3.00	3.00
S-15578	Carolyn D. Wall	Lost & Paid Book Returned	17.95	17.95
S-15579	Auzure D. Washington	Lost & Paid Book Returned	12.95	12.95
S-15580	Dorian L. Zodrow-Thompson	Lost & Paid Book Returned	17.95	17.95
S-15581	Jeanie Allen	Lost & Paid Book Returned	13.95	13.95
S-15582	Doan T. Lam	Lost & Paid Book Returned	3.00	3.00
S-15583	William B. Winkle	Lost & Paid Book Returned	3.00	3.00
S-15584	Donamol D. Pulicken	Lost & Paid Book Returned	6.95	6.95
S-15585	Jennifer M. Driver	Lost & Paid Book Returned	98.40	98.40
S-15586	Deborah L. Cox	Lost & Paid Book Returned	3.00	3.00
S-15587	Ruthie I. Phillips	Lost & Paid Book Returned	6.00	6.00
S-15588	Sirisone Nguyen	Lost & Paid Book Returned	16.95	16.95
S-15589	Raven D. Bruner	Lost & Paid Book Returned	3.00	3.00
S-15590	Instructional Video, Inc.	Materials	36.70	36.70
S-15591	Baker & Taylor Entertainment	Materials	10.79	10.79
S-15592	Baker & Taylor Books	Materials	31.82	31.82
Total of Special Funds Warrants Issued				\$ 64,232.75

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

5-13-10
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

MAY 13, 2010
Date

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: PLASTIC, RACKABLE PALLETS

Additional funds have been made available in the Fiscal Year 2009-10 budget for furniture and fixtures needed for the new Maintenance/Service Center. Plastic, rackable, flame retardant, pallets are needed for the storage of boxed books and other items on the new storage racks.

Specifications were prepared and bids let for seventeen (17) days and were advertised for two days (Tuesday April 13, 2010 and Thursday, April 15, 2010) in ***The Oklahoman***. Bid packets were also sent to eight prospective vendors.

A pre-bid conference was scheduled on Tuesday, April 20, 2010. No vendors attended.

A bid opening was held on Thursday, April 29, 2010. Two bids were received and were publicly opened. A tabulation and evaluation of the two bids received is provided.

Vendors	Unit Cost	Freight Cost	Cost for 100 Pallets	Cost for 125 Pallets
ARS	\$128.85	\$1,110.00	\$13,995.00	\$17,216.25
Xpedx	\$146.13	Included	\$14,613.00	\$18,266.25

Both vendors are located in Oklahoma City and meet specifications.

The Library purchased a limited quantity of plastic pallets from ARS prior to this bid letting. ARS raised the price of pallets and the freight charges after the order had been placed. Delivery time for the pallets was extremely long with no reason given as to why the extended time was needed. For these reasons, ARS is not considered the best and lowest bidder.

Xpedx is considered the best and lowest bidder meeting specifications. The Library wishes to purchase 100 plastic, rackable, flame retardant pallets under this contract.

RECOMMENDATION:

That the Commission award the contract for 100 Plastic, Rackable, Flame Retardant Pallets to Xpedx in the amount of \$14,613.00. Funding for this purchase is provided for in the FY 2009-10 budget, account 450.

CONTRACT AWARDS AND PURCHASES
(Cont'd)

ITEM B: UNIFORMED SECURITY SERVICES

Provided for in the annual budget are the requests for uniformed security officers at eight library locations. These locations are: Capitol Hill Library; Downtown Library; Midwest City Library; Ralph Ellison Library, Southern Oaks Library; Village Library; Warr Acres Library, and Wright Library. Bid specifications call for both armed and unarmed uniformed security officers.

Specifications were prepared and bids were let for 18 days and were advertised for two days (April 13 and 15, 2010) in ***The Oklahoman***. Bids were also sent to seven prospective vendors.

A pre-bid conference was held at the Downtown Library on April 20, 2010. Four vendors attended.

Bids were received and publicly opened on Thursday, April 29, 2010. Six vendors responded.

Vendors	Armed Officers	Unarmed Officers
BPS Security	\$17.00	\$16.00
Special OPS	\$15.50	\$14.50
Securitas Security	\$15.71	\$11.51
Security Logics	\$17.00	\$14.00
Superior Security	\$15.74	\$14.00
Wackenhut Security	\$15.63	\$12.93

Superior Security is located in Shawnee, Oklahoma; all other vendors are located in Oklahoma County.

Armed uniformed security officers are the most used at the eight library locations.

Special OPS is the best and lowest bidder. All references have been screened and have provided excellent reports.

RECOMMENDATION:

That the Commission award the contract to Special OPS for annual uniformed security service for the Library in the amount of \$15.50 for armed officers and \$14.50 for unarmed officers. Funding for this service will be provided for the in FY2010-11 budget, account 214.

CONTRACT AWARDS AND PURCHASES
(Cont'd)

ITEM C: ELEVATOR MAINTENANCE

Provided for the annual budget is are the annual requests for elevator maintenance for the six elevators at three library locations: Four elevators are located at the Downtown Library, one elevator is located at Belle Isle Library and one elevator is located at Capitol Hill Library.

Specifications were prepared and bids were let for 16 days and were advertised for two days (April 22 and 27, 2010) in ***The Oklahoman***. Bid packets were sent to six prospective vendors.

A pre-bid conference was held on Tuesday, April 27, 2010. Two vendors attended.

Bids were received and publicly open on Thursday, May 6, 2010. Four vendors responded.

Elevators	Monthly Rate			
	Kone	American	Thyssen Krupp	Otis
Downtown Kone #1	\$215.00	\$215.00	\$485.00	\$250.00
Downtown Kone #2	\$215.00	\$215.00	\$485.00	\$250.00
Downtown Kone #3	\$215.00	\$215.00	\$485.00	\$250.00
Downtown Kone #4	\$110.00	\$215.00	\$150.00	\$125.00
Belle Isle Esco	\$110.00	\$143.00	\$200.00	\$125.00
Capitol Hill Rotary	\$110.00	\$143.00	\$200.00	\$125.00
Total Monthly Rate	\$975.00	\$1,146.00	\$2,005.00	\$1,125.00

All vendors are located in Oklahoma County and meet specifications.

Kone is the best and lowest bidder for annual elevator maintenance.

RECOMMENDATION:

That the Commission award the contract for annual elevator maintenance to Kone Elevators in the annual amount of \$11,700.00. Funding for this annual service will be provided for in the FY 2010-11 budget, account 208.

REQUEST TO DECLARE FURNITURE AND EQUIPMENT SURPLUS

Throughout the year various pieces of furniture and equipment have become surplus to the Library's needs. Some are now obsolete and others are no longer required due to new purchases. Commission's approval is required to declare furniture and equipment to be surplus so they can be disposed of in accordance with Commission policy.

A summarized listing of the furniture and equipment that have become surplus to the Library is provided below. A detailed list is available for inspection in the Business Office.

The furniture and equipment, which have become excessive and surplus to an agency, have been made available to the Library System's other agencies. Any items transferred to the agencies before the retail sale will be put back into the inventory list at a later date.

The sale of the surplus furniture and equipment will be by retail sale. Notice of the retail sale will be published in the local paper and posted for public information at all library locations. Money received from the retail sale will be placed in the general fund.

Those items that are not sold at the retail sale will be disposed of in the best interest of the Library System.

Qty	Description
2	Bookcases
2	Cases, Carrying
4	Chairs, Swivel, with Arms
76	Computer, Micro, Base Units
79	Computer, Micro, Monitors
2	Conveyors, Portable
1	Desk, Executive
5	Desks, L-Shape
1	Desk, Secretarial
1	Displayer, Cassette
1	Magazine Rack/Storage Unit

Qty	Description
1	Projector, Overhead
1	Projector, Slide
1	Show Case
1	Surveillance Equipment
1	Table, Study
1	Telephone(Norstar)
1	Typewriter, Electronic
1	Video Cassette Displayer
2	Work Stations
**	Miscellaneous Furniture and Equipment
**	Miscellaneous Shelving

**Each individual item valued under \$500

RECOMMENDATION:

The Commission declares the furniture and equipment listed to be surplus to the Library's needs and authorize the sale of the surplus in accordance with Commission policy by public retail sale.

**METROPOLITAN LIBRARY SYSTEM
TRANSFER OF FUNDS**

From time to time, the administration has to request transfer of funds between accounts to reconcile budget fluctuations during a fiscal year.

Additional Appropriations

		<u>Additional Needed</u>	<u>Account's New Total</u>
Account 218	Gas Services	\$10,000.00	\$72,347.00
Account 109	Workers Comp Insurance	\$30,000.00	\$142,340.00

Canceled Appropriations

		<u>Amount Canceled</u>	<u>Account's New Total</u>
Account 216	Telephone Services	\$10,000.00	\$264,763.00
Account 113	Employees' Retirement	\$30,000.00	\$1,672,992.00

These budget transfers will cover the Library's higher use of Natural Gas for heating, which increased with the additional Service Center Building and the Ralph Ellison expansion; and will cover a twenty-seven percent increase in the Workers Compensation modifier rate.

With another year of E-rate approval for the telephone services, we can afford to move the budget dollars from that account. The Employees' Retirement account should still have \$50,000 remaining in its budget at yearend.

Commission Action

That the Library Commission approve the transfer of funds as requested above.

METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY

ADMINISTRATIVE & PERSONNEL COMMITTEE

MINUTES

DATE: Thursday, April 22, 2010 TIME: 10:00 AM
MEETING PLACE: Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(405) 606-3726

Written public notice of the time, date and place of this meeting was given to the County Clerk of Oklahoma County, April 8, 2010. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on April 20, 2010, in conformity with the Oklahoma Open Meeting Act

COMMITTEE MEMBERS PRESENT:

Ralph Bullard
Cynthia Friedemann
Mukesh Patel
Hugh Rice
Judy Smith

COMMITTEE MEMBERS EXCUSED:

Bose' Akadiri
Margaret Graham

COMMISSION MEMBERS PRESENT:

ESTIMATE OF OTHERS PRESENT: 7

- I. The meeting was called to order at 10:10 a.m., by Mr. Hugh Rice.
- II. Roll was called to establish a quorum. Present: Bullard, Friedemann, Patel, Rice, Smith.
- III. Discussion, Consideration, and Possible Action: Selection of Committee Chair.

Mr. Ralph Bullard moved to nominate Mr. Hugh Rice as Chair to the Administrative & Personnel Committee. Mr. Mukesh Patel seconded. No further discussion; motion passed unanimously.

IV. Mr. Rice acknowledged Ms. Joan Porter and her attorney Ms. Jennifer Boyle. He stated it was not known prior to today's meeting that Ms. Joan Porter would have legal counsel to represent her during the hearing. It is the Administration's desire that the meeting be reconvened to a later date in order to allow for the library system's legal counsel to be present. Mr. Rice asked if there were any objections. No objections were made.

Dates and times were discussed between all parties for a continued hearing. The first preference is Wednesday, May 12 at 9:00 a.m. The second preference is Wednesday, May 25 at 1:30 p.m. Administration will check with the library system's legal counsel and will send out notice to all parties regarding the confirmed hearing date and time.

Mr. Rice called for a motion to adjourn.

Mrs. Cynthia Friedemann moved to accept the motion to adjourn. Mrs. Judy Smith seconded. No further discussion motion passed unanimously.

- V. Mr. Rice adjourned the meeting at 10:23 a.m.

Donna Morris, Executive Director
(Secretary)

**METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

ADMINISTRATIVE & PERSONNEL COMMITTEE

MINUTES

DATE: Wednesday, May 12, 2010 TIME: 9:00 AM
MEETING PLACE: Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(405) 231-8650

Written public notice of the time, date and place of this meeting was given to the County Clerk of Oklahoma County, April 26, 2010. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on May 10, 2010, in conformity with the Oklahoma Open Meeting Act

COMMITTEE MEMBERS PRESENT:

Ralph Bullard
Margaret Graham
Mukesh Patel
Judy Smith
Hugh Rice, Chair

COMMITTEE MEMBERS EXCUSED:

Bose' Akadiri
Cynthia Friedemann

OTHERS PRESENT:

Joan Porter, Grievant
Jennifer Boyle, Attorney for Joan Porter
Adam Childers, Attorney for Metropolitan Library System
Daniel Johnson, Attorney for Metropolitan Library System

ESTIMATE OF OTHERS PRESENT: 5

I. The meeting was called to order at 9:00 a.m. by Mr. Hugh Rice, Chair.

Roll was called to establish a quorum. Present: Bullard, Graham, Patel, Smith, Rice.

The grievant, Ms. Joan Porter was present and represented by Attorney Jennifer Boyle.

Attorneys Adam Childers and Daniel Johnson were present and represent the library system.

II. Mr. Rice explained the purpose and conduct for today's hearing. He asked if there were any objections. There were none.

III. Mr. Rice called for the witnesses to be excused from the room, with the exception of the grievant, Ms. Joan Porter.

Ms. Boyle called for testimony from her client Ms. Porter. Mr. Adam Childers, cross-examined Ms. Porter.

Testimony was taken from each witness individually. Witnesses for the library system include; Mr. Michael Owens, Manager of Library Operations for Ralph Ellison; Mr. Ric Rea, Director of Human Resources; and Mrs. Donna Morris, Executive Director. Each witness above was also cross-examined by Ms. Jennifer Boyle.

Committee members present were given the opportunity to ask questions of all the witnesses.

Closing statements were made.

IV. Mr. Rice called for a motion to move into Executive Session to review the grievance of Joan Porter, Associate Librarian, in accordance with the Grievance Procedure of the Metropolitan Library System and render the final decision, regarding employment of said employee, to be implemented by the Executive Director, pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(1)

Mr. Ralph Bullard moved to go into Executive Session. Mr. Mukesh Patel seconded. No further discussion. Motion passed unanimously.

Mr. Rice asked for everyone except the Committee to leave the room.

The Committee went into Executive Session at 12:28 p.m.

In Open Meeting, Mr. Patel moved to reconvene. Mrs. Judy Smith seconded. No further discussion. Motion passed unanimously.

The Committee reconvened at 12:39 p.m.

V. Mr. Rice stated the motion from the committee.

The Administrative and Personnel Committee upholds the termination of Ms. Joan Porter. No further discussion. Motion passed unanimously.

VI. Mr. Rice called for a motion to adjourn the hearing.

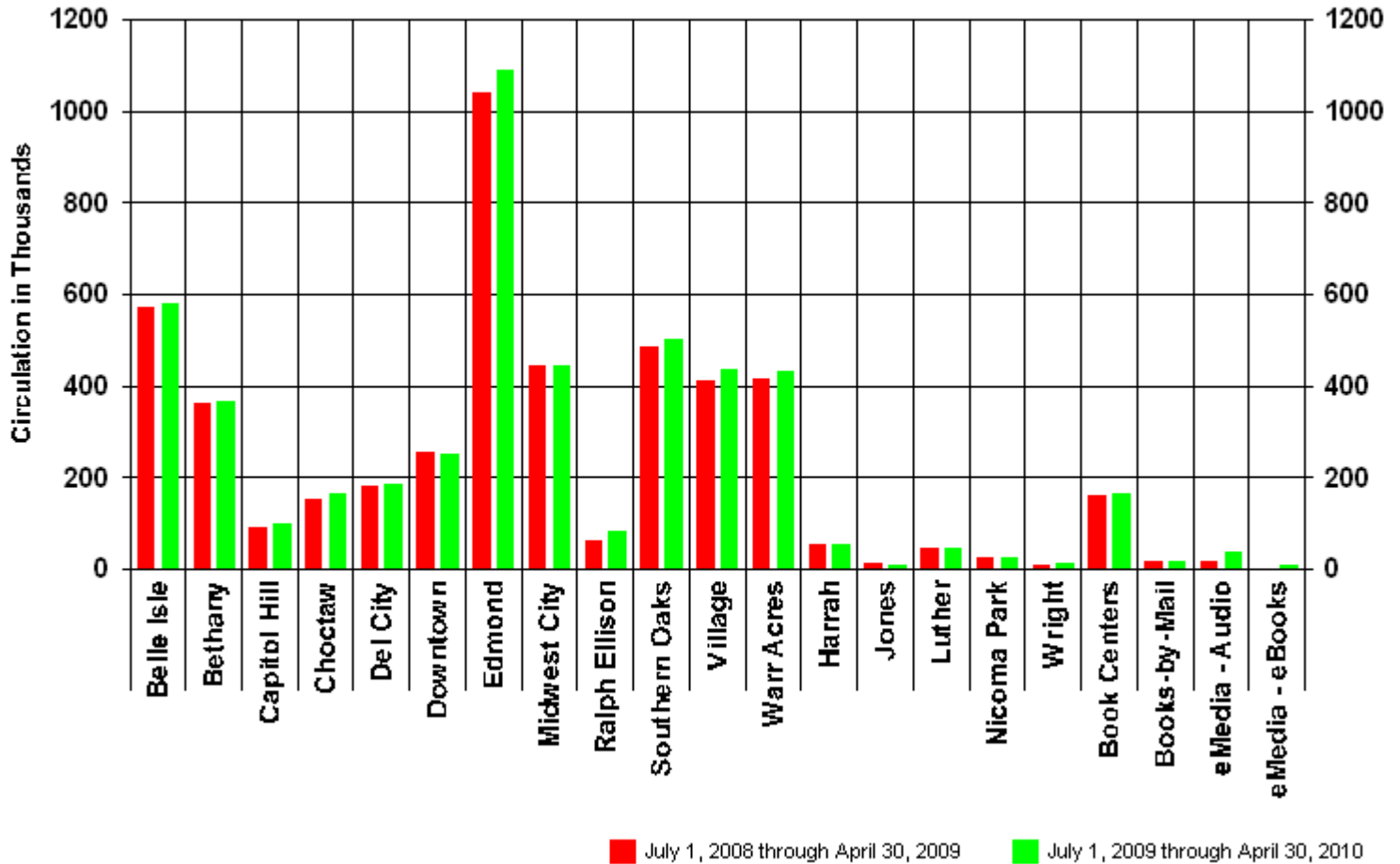
Mr. Patel moved to adjourn. Mrs. Smith seconded. No further discussion. Motion passed unanimously.

The meeting was adjourned at 12:40 p.m.

Donna Morris,
Executive Director
(Secretary)

Circulation Gains and Losses

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)



Circulation Gains and Losses

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

APRIL 30, 2010		ADULT MONTH	ADULT YEAR	JUVENILE MONTH	JUVENILE YEAR	TOTAL MONTH	TOTAL YEAR	%
Belle Isle	09	44441	435180	12481	136439	56922	571619	
	10	41298	443767	11205	134766	52503	578533	
		-3143	8587	-1276	-1673	-4419	6914	1.2
Bethany	09	26739	252237	11131	109879	37870	362116	
	10	24561	257461	10147	109384	34708	366845	
		-2178	5224	-984	-495	-3162	4729	1.3
Capitol Hill	09	7421	64831	3174	24864	10595	89695	
	10	6128	67752	2490	29442	8618	97194	
		-1293	2921	-684	4578	-1977	7499	8.4
Choctaw	09	9037	94324	5821	57293	14858	151617	
	10	10833	104773	5314	57992	16147	162765	
		1796	10449	-507	699	1289	11148	7.4
Del City	09	13809	126805	5300	54457	19109	181262	
	10	12972	133000	4572	54009	17544	187009	
		-837	6195	-728	-448	-1565	5747	3.2
Downtown	09	19989	198733	4878	55037	24867	253770	
	10	18140	190286	5434	60381	23574	250667	
		-1849	-8447	556	5344	-1293	-3103	-1.2
Edmond	09	65121	608862	44107	429315	109228	1038177	
	10	60676	639907	40964	451037	101640	1090944	
		-4445	31045	-3143	21722	-7588	52767	5.1
Midwest City	09	31529	316083	11907	127219	43436	443302	
	10	31721	322580	10911	122268	42632	444848	
		192	6497	-996	-4951	-804	1546	.3
Ralph Ellison	09	5633	45874	1903	14647	7536	60521	
	10	7339	63818	2150	19756	9489	83574	
		1706	17944	247	5109	1953	23053	38.1
Southern Oaks	09	35987	360003	12553	126568	48540	486571	
	10	36387	369328	11845	132085	48232	501413	
		400	9325	-708	5517	-308	14842	3.1
Village	09	30258	285036	13207	127245	43465	412281	
	10	28985	307185	12086	126758	41071	433943	
		-1273	22149	-1121	-487	-2394	21662	5.3
Warr Acres	09	30501	287061	11637	129076	42138	416137	
	10	30143	306010	10967	124542	41110	430552	
		-358	18949	-670	-4534	-1028	14415	3.5

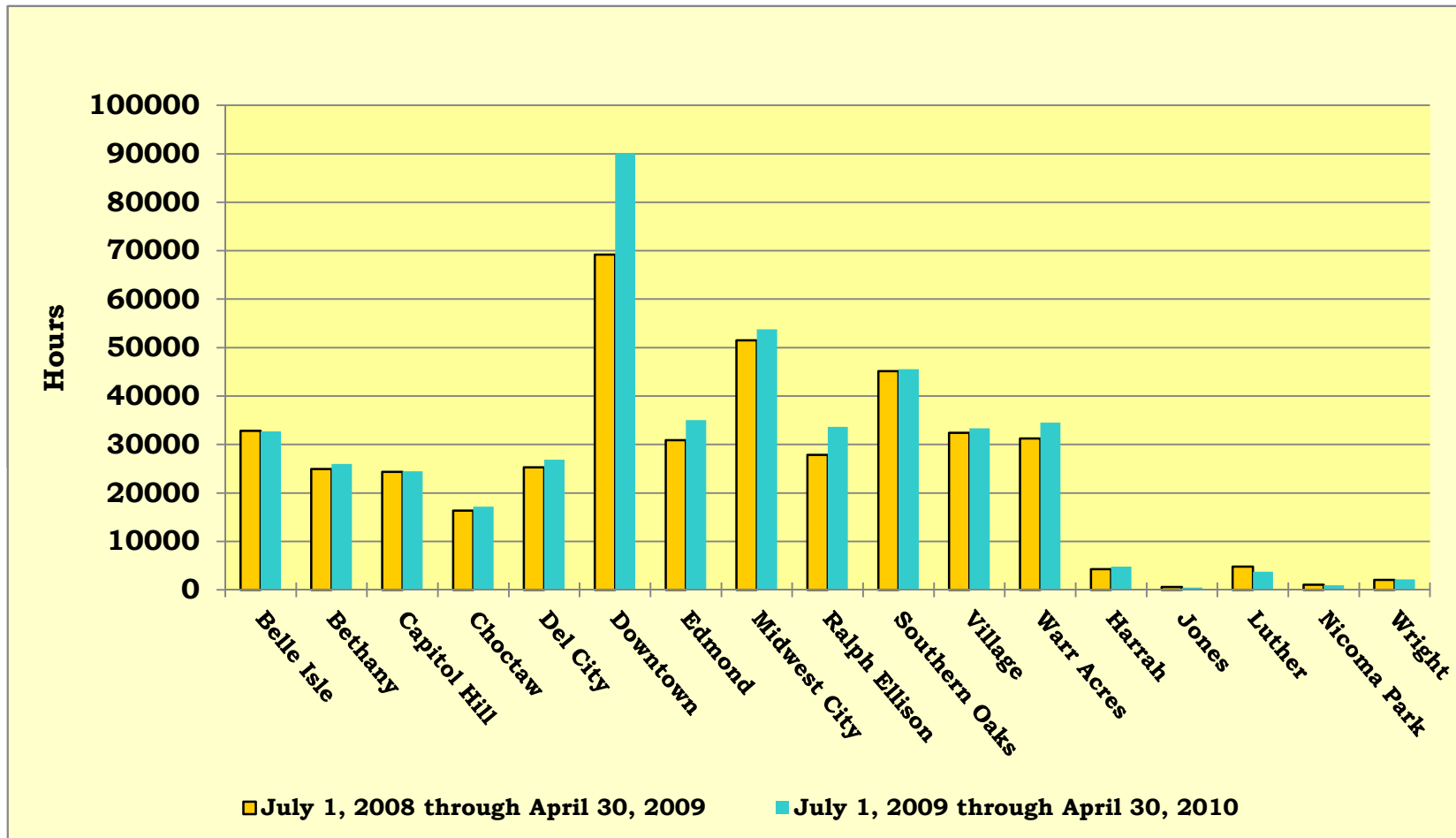
Circulation Gains and Losses

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

APRIL 30, 2010		<u>ADULT</u> <u>MONTH</u>	<u>ADULT</u> <u>YEAR</u>	<u>JUVENILE</u> <u>MONTH</u>	<u>JUVENILE</u> <u>YEAR</u>	<u>TOTAL</u> <u>MONTH</u>	<u>TOTAL</u> <u>YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
Harrah	09	3421	37117	1808	16508	5229	53625	
	10	3702	37849	1583	16974	5285	54823	
		281	732	-225	466	56	1198	2.2
Jones	09	923	8546	213	2650	1136	11196	
	10	795	7414	589	2997	1384	10411	
		-128	-1132	376	347	248	-785	-7.0
Luther	09	3680	36614	1197	10616	4877	47230	
	10	3838	35325	1063	9791	4901	45116	
		158	-1289	-134	-825	24	-2114	-4.5
Nicoma Park	09	2205	18084	660	5991	2865	24075	
	10	2148	20688	588	5259	2736	25947	
		-57	2604	-72	-732	-129	1872	7.8
Wright	09	968	8165	108	1414	1076	9579	
	10	977	9684	345	2458	1322	12142	
		9	1519	237	1044	246	2563	26.8
<u>OTHER:</u>								
Book Centers	09	10053	99664	6049	61632	16102	161296	
	10	10282	101404	6110	61597	16392	163001	
		229	1740	61	-35	290	1705	1.1
Books-by-Mail	09	1829	16825	0	0	1829	16825	
	10	2090	18096	0	0	2090	18096	
		261	1271	0	0	261	1271	7.6
eMedia - Audio	09	2086	18253	0	0	2086	18253	
	10	4902	38686	0	0	4902	38686	
		2816	20433	0	0	2816	20433	111.9
eMedia - eBooks	09	0	0	0	0	0	0	
	10	1166	6630	0	0	1166	6630	
		1166	6630	0	0	1166	6630	100.0
TOTALS	09	345630	3318297	148134	1490850	493764	4809147	
	10	339083	3481643	138363	1521496	477446	5003139	
		-6547	163346	-9771	30646	-16318	193992	4.0

Total Computer Hours Used by Library

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)



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Total Computer Usage

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	241		4,344		3,350.12		3,998		43,459		32,799.13	
	10	239		4,393		3,368.08		4,040		43,501		32,718.21	
		-2	-8	49	1.1	17.96	.5	42	1.1	42	.1	-80.92	-.2
BETHANY	09	198		3,467		2,655.53		3,119		32,306		24,939.36	
	10	183		3,550		2,710.35		3,192		33,778		25,983.35	
		-15	-7.6	83	2.4	54.82	2.1	73	2.3	1,472	4.6	1,043.99	4.2
CAPITOL HILL	09	178		3,024		2,537.76		2,673		28,560		24,345.68	
	10	153		2,789		2,446.46		2,811		29,983		24,454.97	
		-25	-14.0	-235	-7.8	-91.30	-3.6	138	5.2	1,423	5.0	109.29	.4
CHOCTAW	09	89		1,972		1,737.10		1,571		18,108		16,347.45	
	10	101		1,569		1,408.12		1,587		18,420		17,142.23	
		12	13.5	-403	-20.4	-328.98	-18.9	16	1.0	312	1.7	794.78	4.9
DEL CITY	09	190		3,344		2,741.70		2,909		31,048		25,273.90	
	10	129		3,454		2,886.50		2,891		33,613		26,848.87	
		-61	-32.1	110	3.3	144.80	5.3	-18	-.6	2,565	8.3	1,574.97	6.2
DOWNTOWN	09	222		9,727		7,013.81		3,821		93,130		69,178.41	
	10	222		10,970		9,530.95		4,028		110,000		90,081.97	
			.0	1,243	12.8	2,517.14	35.9	207	5.4	16,870	18.1	20,903.56	30.2
EDMOND	09	226		3,945		3,236.32		4,003		38,667		30,885.39	
	10	231		4,183		3,535.26		4,094		42,568		35,027.96	
		5	2.2	238	6.0	298.94	9.2	91	2.3	3,901	10.1	4,142.57	13.4
MIDWEST CITY	09	320		6,266		5,121.15		5,739		64,351		51,491.50	
	10	292		6,082		5,318.26		5,826		65,829		53,759.89	
		-28	-8.8	-184	-2.9	197.11	3.8	87	1.5	1,478	2.3	2,268.39	4.4
RALPH ELLISON	09	155		3,517		2,942.48		2,488		34,886		27,857.97	
	10	193		5,000		4,533.08		3,052		40,382		33,665.48	
		38	24.5	1,483	42.2	1,590.60	54.1	564	22.7	5,496	15.8	5,807.51	20.8

Total Computer Usage

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	370		6,025		4,688.33		5,531		60,019		45,135.11	
	10	328		6,016		4,677.67		5,864		58,475		45,533.82	
		-42	-11.4	-9	-1.1	-10.66	-1.2	333	6.0	-1,544	-2.6	398.71	.9
VILLAGE	09	249		4,494		3,583.44		4,093		41,337		32,394.37	
	10	273		4,270		3,399.00		4,348		42,207		33,349.62	
		24	9.6	-224	-5.0	-184.44	-5.1	255	6.2	870	2.1	955.25	2.9
WARR ACRES	09	228		4,623		3,532.22		3,481		40,271		31,221.59	
	10	208		4,973		3,641.53		3,671		45,591		34,485.94	
		-20	-8.8	350	7.6	109.31	3.1	190	5.5	5,320	13.2	3,264.35	10.5
HARRAH	09	26		559		427.81		550		5,612		4,262.81	
	10	29		639		502.32		532		6,002		4,793.57	
		3	11.5	80	14.3	74.51	17.4	-18	-3.3	390	6.9	530.76	12.5
JONES	09	4		50		40.26		59		631		594.83	
	10	3		47		48.31		61		506		488.89	
		-1	-25.0	-3	-6.0	8.05	20.0	2	3.4	-125	-19.8	-105.94	-17.8
LUTHER	09	14		565		437.04		347		5,874		4,799.90	
	10	24		495		402.89		452		4,920		3,719.48	
		10	71.4	-70	-12.4	-34.15	-7.8	105	30.3	-954	-16.2	-1,080.42	-22.5
NICOMA PARK	09	4		161		99.84		137		1,373		1,041.81	
	10	10		138		96.12		162		1,309		928.00	
		6	150.0	-23	-14.3	-3.72	-3.7	25	18.2	-64	-4.7	-113.81	-10.9
WRIGHT	09	14		285		219.91		163		2,631		2,055.66	
	10	11		277		224.37		146		2,793		2,176.31	
		-3	-21.4	-8	-2.8	4.46	2.0	-17	-10.4	162	6.2	120.65	5.9
TOTAL	09	2,728		56,368		44,364.82		44,682		542,263		424,624.87	
	10	2,629		58,845		48,729.27		46,757		579,877		465,158.56	
		-99	-3.6	2,477	4.4	4,364.45	9.8	2,075	4.6	37,614	6.9	40,533.69	9.5

Computer Usage by Adult Customers

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	212		3,601		2,794.53		3,349		34,468		26,037.70	
	10	200		3,908		3,022.77		3,363		36,496		27,535.19	
		-12	-5.7	307	8.5	228.24	8.2	14	.4	2,028	5.9	1,497.49	5.8
BETHANY	09	164		2,820		2,160.03		2,487		24,596		18,909.79	
	10	141		2,905		2,210.22		2,546		26,723		20,490.41	
		-23	-14.0	85	3.0	50.19	2.3	59	2.4	2,127	8.6	1,580.62	8.4
CAPITOL HILL	09	106		1,725		1,554.63		1,517		15,027		13,739.32	
	10	118		1,493		1,430.91		1,698		15,615		13,586.93	
		12	11.3	-232	-13.4	-123.72	-8.0	181	11.9	588	3.9	-152.39	-1.1
CHOCTAW	09	66		1,331		1,178.96		1,110		12,006		11,029.22	
	10	75		1,170		1,051.22		1,148		12,463		11,493.70	
		9	13.6	-161	-12.1	-127.74	-10.8	38	3.4	457	3.8	464.48	4.2
DEL CITY	09	153		2,538		2,097.44		2,249		22,137		18,114.66	
	10	113		2,697		2,315.56		2,214		24,793		20,034.17	
		-40	-26.1	159	6.3	218.12	10.4	-35	-1.6	2,656	12.0	1,919.51	10.6
DOWNTOWN	09	181		9,092		6,496.26		3,191		83,347		61,499.19	
	10	207		10,449		9,048.59		3,387		101,794		83,088.03	
		26	14.4	1,357	14.9	2,552.33	39.3	196	6.1	18,447	22.1	21,588.84	35.1
EDMOND	09	198		3,466		2,872.11		3,325		32,367		25,864.04	
	10	195		3,522		2,957.81		3,417		36,420		29,950.19	
		-3	-1.5	56	1.6	85.70	3.0	92	2.8	4,053	12.5	4,086.15	15.8
MIDWEST CITY	09	276		4,634		3,815.69		4,562		44,842		37,014.61	
	10	237		4,749		4,215.50		4,638		49,087		40,780.50	
		-39	-14.1	115	2.5	399.81	10.5	76	1.7	4,245	9.5	3,765.89	10.2
RALPH ELLISON	09	119		2,247		1,859.34		1,790		19,770		16,153.63	
	10	153		3,312		3,156.06		2,271		24,856		21,164.43	
		34	28.6	1,065	47.4	1,296.72	69.7	481	26.9	5,086	25.7	5,010.80	31.0

Computer Usage by Adult Customers

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	295		3,773		3,030.62		4,084		37,420		29,239.60	
	10	257		4,454		3,456.45		4,399		40,466		31,746.49	
		-38	-12.9	681	18.0	425.83	14.1	315	7.7	3,046	8.1	2,506.89	8.6
VILLAGE	09	214		3,533		2,834.38		3,269		31,398		24,650.87	
	10	232		3,530		2,819.87		3,519		32,326		25,711.18	
		18	8.4	-3	-1	-14.51	-5	250	7.6	928	3.0	1,060.31	4.3
WARR ACRES	09	191		3,341		2,595.24		2,831		29,063		22,701.96	
	10	187		3,892		2,851.53		2,937		33,765		25,646.47	
		-4	-2.1	551	16.5	256.29	9.9	106	3.7	4,702	16.2	2,944.51	13.0
HARRAH	09	17		346		254.97		340		3,522		2,645.85	
	10	22		329		261.51		350		3,380		2,594.55	
		5	29.4	-17	-4.9	6.54	2.6	10	2.9	-142	-4.0	-51.30	-1.9
JONES	09	3		40		30.46		36		396		352.12	
	10	3		36		32.99		43		394		377.85	
			.0	-4	-10.0	2.53	8.3	7	19.4	-2	-5	25.73	7.3
LUTHER	09	7		219		161.01		180		2,450		1,919.05	
	10	12		276		263.37		237		2,598		2,248.04	
		5	71.4	57	26.0	102.36	63.6	57	31.7	148	6.0	328.99	17.1
NICOMA PARK	09	2		146		86.44		107		1,057		758.30	
	10	9		125		88.61		130		1,101		794.79	
		7	350.0	-21	-14.4	2.17	2.5	23	21.5	44	4.2	36.49	4.8
WRIGHT	09	13		243		194.05		125		2,168		1,724.55	
	10	8		257		211.74		114		2,434		1,914.87	
		-5	-38.5	14	5.8	17.69	9.1	-11	-8.8	266	12.3	190.32	11.0
TOTAL	09	2,217		43,095		34,016.16		34,552		396,034		312,354.46	
	10	2,169		47,104		39,394.71		36,411		444,711		359,157.79	
		-48	-2.2	4,009	9.3	5,378.55	15.8	1,859	5.4	48,677	12.3	46,803.33	15.0

Computer Usage by Minor Customers

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	29		743		555.59		649		8,991		6,761.43	
	10	39		485		345.31		677		7,005		5,183.02	
		10	34.5	-258	-34.7	-210.28	-37.8	28	4.3	-1,986	-22.1	-1,578.41	-23.3
BETHANY	09	34		647		495.50		632		7,710		6,029.57	
	10	42		645		500.13		646		7,055		5,492.94	
		8	23.5	-2	-.3	4.63	.9	14	2.2	-655	-8.5	-536.63	-8.9
CAPITOL HILL	09	72		1,299		983.13		1,156		13,533		10,606.36	
	10	35		1,296		1,015.55		1,113		14,368		10,868.04	
		-37	-51.4	-3	-.2	32.42	3.3	-43	-3.7	835	6.2	261.68	2.5
CHOCTAW	09	23		641		558.14		461		6,102		5,318.23	
	10	26		399		356.90		439		5,957		5,648.53	
		3	13.0	-242	-37.8	-201.24	-36.1	-22	-4.8	-145	-2.4	330.30	6.2
DEL CITY	09	37		806		644.26		660		8,911		7,159.24	
	10	16		757		570.94		677		8,820		6,814.70	
		-21	-56.8	-49	-6.1	-73.32	-11.4	17	2.6	-91	-1.0	-344.54	-4.8
DOWNTOWN	09	41		635		517.55		630		9,783		7,679.22	
	10	15		521		482.36		641		8,206		6,993.94	
		-26	-63.4	-114	-18.0	-35.19	-6.8	11	1.7	-1,577	-16.1	-685.28	-8.9
EDMOND	09	28		479		364.21		678		6,300		5,021.35	
	10	36		661		577.45		677		6,148		5,077.77	
		8	28.6	182	38.0	213.24	58.5	-1	-.1	-152	-2.4	56.42	1.1
MIDWEST CITY	09	44		1,632		1,305.46		1,177		19,509		14,476.89	
	10	55		1,333		1,102.76		1,188		16,742		12,979.39	
		11	25.0	-299	-18.3	-202.70	-15.5	11	.9	-2,767	-14.2	-1,497.50	-10.3
RALPH ELLISON	09	36		1,270		1,083.14		698		15,116		11,704.34	
	10	40		1,688		1,377.02		781		15,526		12,501.05	
		4	11.1	418	32.9	293.88	27.1	83	11.9	410	2.7	796.71	6.8

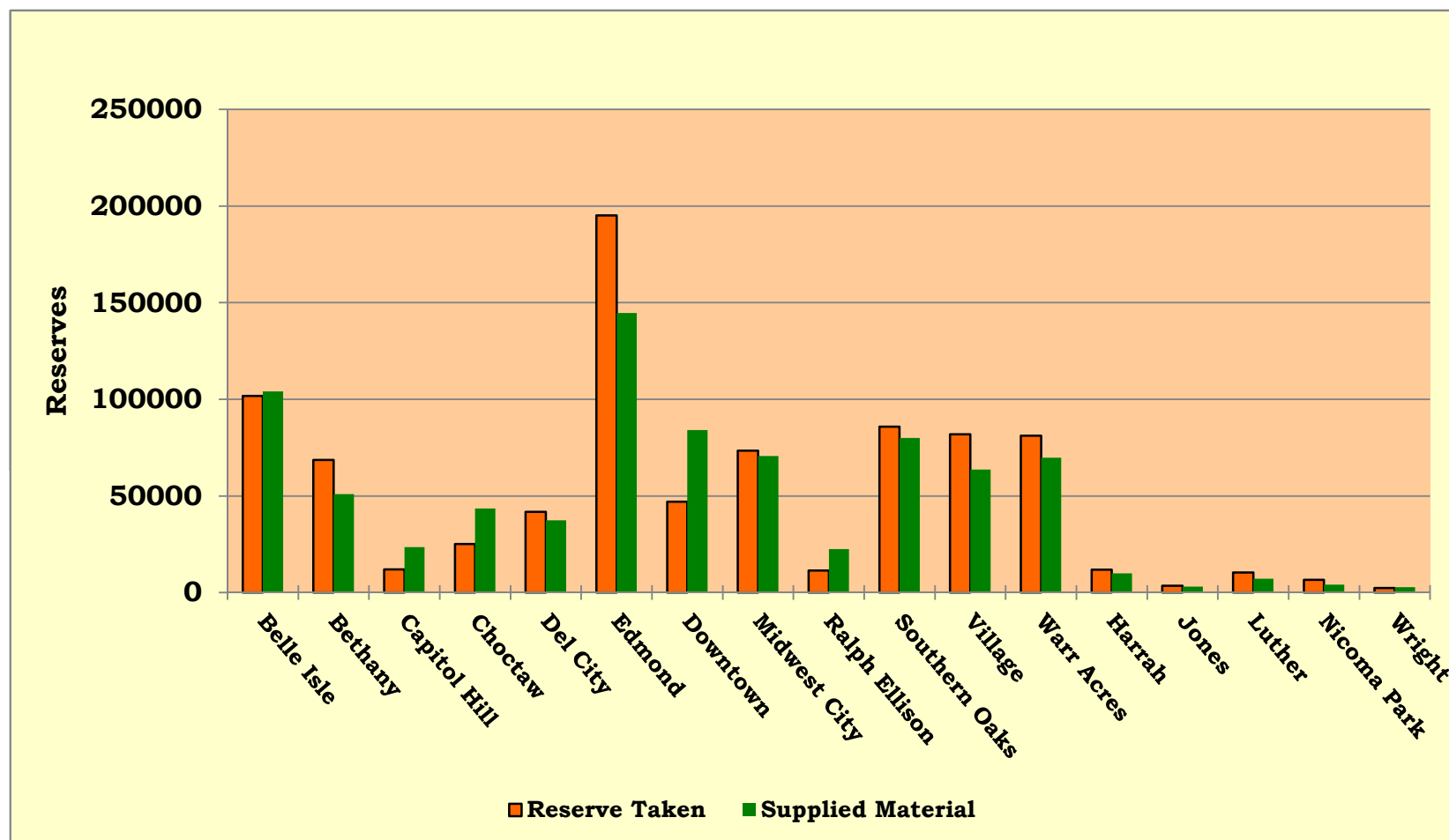
Computer Usage by Minor Customers

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	75		2,252		1,657.71		1,447		22,599		15,895.51	
	10	71		1,562		1,221.22		1,465		18,009		13,787.33	
		-4	-5.3	-690	-30.6	-436.49	-26.3	18	1.2	-4,590	-20.3	-2,108.18	-13.3
VILLAGE	09	35		961		749.06		824		9,939		7,743.50	
	10	41		740		579.13		829		9,881		7,638.44	
		6	17.1	-221	-23.0	-169.93	-22.7	5	.6	-58	-.6	-105.06	-1.4
WARR ACRES	09	37		1,282		936.98		650		11,208		8,519.63	
	10	21		1,081		790.00		734		11,826		8,839.47	
		-16	-43.2	-201	-15.7	-146.98	-15.7	84	12.9	618	5.5	319.84	3.8
HARRAH	09	9		213		172.84		210		2,090		1,616.96	
	10	7		310		240.81		182		2,622		2,199.02	
		-2	-22.2	97	45.5	67.97	39.3	-28	-13.3	532	25.5	582.06	36.0
JONES	09	1		10		9.80		23		235		242.71	
	10			11		15.32		18		112		111.04	
		-1	-100.0	1	10.0	5.52	56.3	-5	-21.7	-123	-52.3	-131.67	-54.2
LUTHER	09	7		346		276.03		167		3,424		2,880.85	
	10	12		219		139.52		215		2,322		1,471.44	
		5	71.4	-127	-36.7	-136.51	-49.5	48	28.7	-1,102	-32.2	-1,409.41	-48.9
NICOMA PARK	09	2		15		13.40		30		316		283.51	
	10	1		13		7.51		32		208		133.21	
		-1	-50.0	-2	-13.3	-5.89	-44.0	2	6.7	-108	-34.2	-150.30	-53.0
WRIGHT	09	1		42		25.86		38		463		331.11	
	10	3		20		12.63		32		359		261.44	
		2	200.0	-22	-52.4	-13.23	-51.2	-6	-15.8	-104	-22.5	-69.67	-21.0
TOTAL	09	511		13,273		10,348.66		10,130		146,229		112,270.41	
	10	460		11,741		9,334.56		10,346		135,166		106,000.77	
		-51	-10.0	-1,532	-11.5	-1,014.10	-9.8	216	2.1	-11,063	-7.6	-6,269.64	-5.6

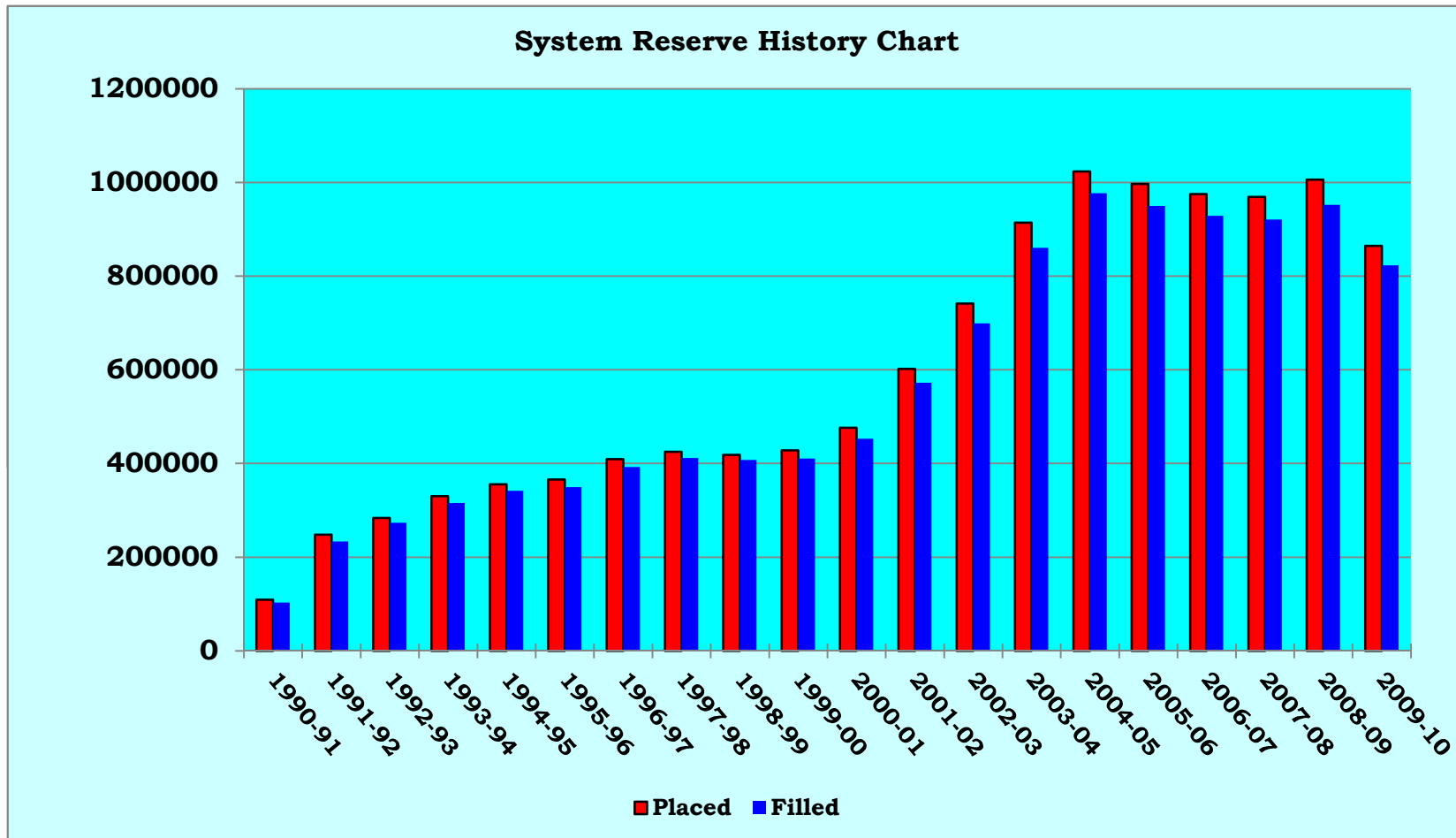
System Reserve Report

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)



System Reserve Report

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)



System Reserves Report

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	09	10,921	99,244		10,125	93,351	
	10	10,309	101,795		9,516	95,721	
		-612	2,551	2.6	-609	2,370	2.5
BETHANY	09	6,851	62,928		6,470	59,601	
	10	6,851	68,587		6,334	65,282	
			5,659	9.0	-136	5,681	9.5
CAPITOL HILL	09	1,471	11,411		1,287	10,262	
	10	914	12,033		835	11,181	
		-557	622	5.5	-452	919	9.0
CHOCTAW	09	2,355	23,759		2,341	22,527	
	10	2,637	25,166		2,503	23,850	
		282	1,407	5.9	162	1,323	5.9
DEL CITY	09	4,107	38,109		3,820	36,274	
	10	4,336	41,807		4,118	39,167	
		229	3,698	9.7	298	2,893	8.0
EDMOND	09	18,797	181,652		18,065	173,071	
	10	18,350	195,190		17,347	186,977	
		-447	13,538	7.5	-718	13,906	8.0
DOWNTOWN	09	5,012	46,346		4,637	43,611	
	10	4,765	47,049		4,367	44,371	
		-247	703	1.5	-270	760	1.7
MIDWEST CITY	09	8,207	74,915		7,444	70,939	
	10	7,390	73,417		6,881	70,465	
		-817	-1,498	-2.0	-563	-474	-.7
RALPH ELLISON	09	959	9,262		885	8,721	
	10	1,132	11,334		1,099	10,865	
		173	2,072	22.4	214	2,144	24.6
SOUTHERN OAKS	09	8,848	84,112		8,352	79,592	
	10	8,734	85,802		8,305	81,764	
		-114	1,690	2.0	-47	2,172	2.7
VILLAGE	09	8,475	77,279		7,882	72,614	
	10	8,187	81,934		7,790	77,599	
		-288	4,655	6.0	-92	4,985	6.9
WARR ACRES	09	8,592	78,784		7,983	75,094	
	10	8,205	81,168		7,758	77,548	
		-387	2,384	3.0	-225	2,454	3.3

System Reserves Report

July 1, 2009 through April 30, 2010 (83.33% of the 09-10 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	09	1,191	11,529		1,121	10,762	
	10	1,273	11,811		1,219	11,212	
		82	282	2.4	98	450	4.2
JONES	09	571	4,365		507	4,115	
	10	453	3,494		380	3,367	
		-118	-871	-20.0	-127	-748	-18.2
LUTHER	09	1,035	10,612		1,006	10,079	
	10	979	10,352		1,045	9,952	
		-56	-260	-2.5	39	-127	-1.3
NICOMA PARK	09	784	6,375		721	5,992	
	10	765	6,572		619	6,109	
		-19	197	3.1	-102	117	2.0
WRIGHT	09	221	2,200		196	2,121	
	10	300	2,402		273	2,256	
		79	202	9.2	77	135	6.4
BOOKS-BY-MAIL	09	539	5,066		516	4,818	
	10	880	5,521		776	5,098	
		341	455	9.0	260	280	5.8
TOTAL	09	88,936	827,954		83,358	783,549	
	10	86,460	865,434		81,165	822,784	
		-2,476	37,480	4.5	-2,193	39,235	5.0

EXECUTIVE DIRECTOR'S REPORT

MAY 2010

CAROLYN LESLIE NEW COMMISSIONER FROM MIDWEST CITY

I am pleased to announce that Carolyn Leslie (Lee Alan's widow) has agreed to serve the remainder of Lee Alan's term as commission member for Midwest City. Carolyn's appointment was approved by the Midwest City Council on April 27th, 2010. Carolyn has attended several library functions with Lee Alan, so many of you have met her. We are very much looking forward to working with her.

STATE AID RECEIVED

Earlier this month we received one-half of our annual state aid in the amount of \$141,434. This money is part of a formula for qualifying public libraries in Oklahoma and provides assistance to the majority of public libraries in the state.

FLEX AUDIT REPORT

Our auditing firm, Eide Bailly, has completed the audit of our Flexible Benefit Plan of the Metropolitan Library System as of June 30, 2009. This Plan represents contributions from MLS and funds withheld from employees to be used to pay benefits under the Plan, primarily medical reimbursements. The audit report indicated no problems with the fund or suggestions for changes. The Library is sending a copy of the report to the Finance Committee chair. If you would like a copy, please contact Lloyd Lovely, who will have copies available in his office.

YOUNG LAWYERS GROUP VOLUNTEERS AT BELLE ISLE

This year in conjunction with Law Day, the Young Lawyers Division of the Oklahoma Bar Association selected libraries across the state as the focus of their community service project. Belle Isle Library was the grateful recipient of a landscaping facelift by five energetic attorneys including the Assistant District Attorney. The volunteers worked with Patrick Williams and Lanny Myers of the Library's Maintenance Department to remove overgrown shrubs and plant flowers and bushes. In addition to labor, the volunteers donated the plants, a gift card for the purchase of future items and four books on legal topics for placement at the Belle Isle Library. At the end of the day, customers were already noticing and commenting on the new look, much to the delight of the volunteers and Belle Isle Staff. Special thanks go to Heidi Port for working with the volunteers to make the day happen. Also thanks to Priscilla for allowing us to "spruce up her flowerbed" and to Lanny and Patrick for their assistance.

We appreciate very much their volunteer efforts to make the library more inviting and appealing.

CAPITAL PROJECTS UPDATE

The Long Range Planning Committee reviewed the library system's current and upcoming projects in their meeting on May 12. The MLS Capital Projects Update and Review is attached to this report.

DIRECTOR OUTREACH ACTIVITIES

- Attended Rotary 29 Club Meetings
- Attended OLA/Mountain Plains Library Association
- Attended memorial service for Lee Alan Leslie
- Attended Jones City Council Meeting
- Long-Range Planning Meeting
- Attended Friends Meeting

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Basic Japanese Class

Tuesday, June 1, 2010

Time: 6:00pm-7:15pm

Location: Midwest City

All Ages

Learn how to speak, write and understand basic Japanese with Jun Orikasa. This class and all materials are free. To attend, please register at 405-732-4828 or contact the Information Desk.

Yoga for Your Health

Saturday, June 5, 2010

Time: 9:00am-10:00am

Location: Bethany

Adults

Free yoga classes will be held at the Bethany Library every Saturday in June. Bring your own mat. Tammie Burlison will be the instructor. Pre-registration is required. 789-8363 ext.3.

Creating Your Style with Vintage Clothes

Saturday, June 5, 2010

Time: 2:00pm-3:00pm

Location: Edmond

Adults, Teens

Designer Andia Johnson will show you how to find vintage clothing that will show off your style. Don't miss this opportunity to highlight your uniqueness by learning how to select your own version of this fun and inexpensive fashion trend. Register by calling the Edmond Library at 341-9282.

Savannah and Under the Sea Paintings!

Tuesday, June 8, 2010

Time: 2:00pm-2:45pm

Location: Jones Library, held at Jones Community Center, 120 W. Atlanta

Families

Join local artist Savannah Mitchell for Under the Sea Paintings! In this program, children will learn about the Mexican folk art of Alebrijes, colorful and intricately patterned wood animals.

Participants can choose from dolphins, whales, starfish, seahorses, crabs, and clams and compose ornate 3-dimensional paintings. All supplies provided. Just bring your imagination! Little itty bitties will need to bring a grown up.

Author Visit with Jenna Blum

Friday, June 11, 2010

Time: 4:00pm-5:00pm

Location: Del City

All Ages

Join author Jenna Blum for a reading and book signing of her New York Times bestseller "The Stormchasers". "The Stormchasers" is a novel she researched by chasing tornadoes for five years with the storm chase company Tempest Tours. For more information, please call 672-1377.

Open Mic Poetry

Saturday, June 12, 2010

Time: 12:00pm-1:00pm

Location: Capitol Hill

All Ages

Let your voice be heard! Poets are invited to read their original poetry along with members of the Society of Urban Poets. All ages are welcome. Co-sponsor: Society of Urban Poets.

How Healing Your Mind Helps Heal Your Body

Tuesday, June 15, 2010

Time: 6:00pm-7:00pm

Location: Choctaw

Adults

Good health is viewed by many medical professionals and the public at large as being more than simply eating sensibly and exercising. There is increased awareness that our mental and emotional states have great influences on our physical bodies. People are connecting with this notion and want to know more. Resource materials will be available. Co-sponsor: School of Metaphysics.

Wind Energy

Wednesday, June 16, 2010

Time: 1:00pm-2:00pm

Location: Midwest City

Teens

The 4-H Youth Development Program promotes learning by doing and focuses on developing skills for a lifetime. This project is designed to teach youth about the wind and its uses while introducing them to engineering and engaging them in the engineering design process. This program is free. To attend, please register at the Information Desk or call 405-732-4828. Co-sponsor: OSU-OKC Extension.

The American Black Experience

Saturday, June 19, 2010

Time: 10:00am-5:00pm

Location: Ralph Ellison

All Ages

Celebration including food vendors, music, lectures and family fun from 10:00am until 5:00pm. Co-sponsor: Community Partners.