

**METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

Thursday, March 18, 2010, 3:30 p.m.
Southern Oaks Library
6900 S. Walker
Oklahoma City, OK 73139
(Telephone: 631-4468)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Carolyn Willis, Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #69 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 3:50 pm CONSENT DOCKET (#70 - #72)

- Document #70 – Approval of Minutes of February 18, 2010 Meeting
- Document #71 – Acceptance of Review of Expenditures for February 2010
- Document #72 – Request for Transfer of Funds

3:50 – 4:10 pm NEW BUSINESS

- Document #73 – Report and Recommendation from Administration: Discussion, Consideration, and Possible Action ~ Southern Oaks Library Amended and Restated Project Agreement

4:10 – 4:20 pm SPECIAL PRESENTATIONS

- *2010 Friends Booksale update* – Siobhan Morava, Friends Coordinator
- *2010 Literary Voices* – Lana Lopez, co-chair

4:20 – 4:30 pm INFORMATION REPORTS

- Document #74 – MLS February 2010 Circulation Report
- Document #75 – MLS February 2010 Computer Usage Report
- Document #76 – MLS February 2010 System Reserve Report

4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

April 15, 2010
Belle Isle Library, 5501 N. Villa, Oklahoma City, OK 73112

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in March 2010:

<u>Employees</u>	<u>Years of Service</u>
Juliet M. Alavicheh, Page, Edmond Library	5
Jessica L. Minter, Circulation Clerk, Warr Acres Library	5
Margaret J. Collins, Page, Edmond Library	10

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: February 18, 2010 TIME: 3:30 pm

MEETING PLACE: Service Center

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 20, 2009. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Service Center and the Downtown Library, 300 Park Avenue, Oklahoma City, on February 16, 2010, in conformity with the Oklahoma Open Meeting Act §311.

Members

PRESENT:

Bose' Akadiri
Nancy Anthony
Ralph Bullard
Fran Cory
Cynthia Friedemann
Margaret Graham
David Greenwell
Lee Alan Leslie
Penny McCaleb
Lori Nelson
Mukesh Patel
Hugh Rice
Jim Shonts
Judy Smith
Beth Toland
Ray Vaughn
Greg Womack
Carolyn Willis, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Glenda Choate
Mick Cornett, Mayor of Oklahoma City
Deanna Hannah
Jose Jimenez
Tracy McDaniel
Tracy McGehee
Brenda Palmer
Kim Patterson
Alyne Strube

Estimate of general public and staff attending: 35

The meeting was called to order at 3:31 p.m. by Mrs. Carolyn Willis, Chair.

I. Roll was called to establish a quorum. Present: Akadiri, Anthony, Bullard, Cory, Friedemann, Graham, Leslie, McCaleb, Patel, Rice, Smith, Toland, Vaughn, Willis. (Arrived: Shonts, 3:32; Womack, 3:32; Greenwell, 3:34; Nelson, 3:38).

II. Mrs. Willis introduced Mrs. Rosemary Czarski, Manager of Library Operations for the Choctaw Library; Ms. Heidi Johnson, Manager of Technical Processing and Mrs. Pauline Rodriguez-Atkins, Manager of Cataloging.

Mrs. Willis introduced the contractors and architects involved with the Service Center project. In attendance were Mr. Bill Patterson from Atlas General Contractors; and Mr. Jim Hasenbeck and Mr. Josh Hill from Studio Architecture.

III. Mrs. Willis called for Presentation of Service Certificates for February 2010: James B. Gordon, Tech Assistant, Choctaw Library ~ 5 years of service; Linda Jameson, Circulation Clerk, Del City Library ~ 20 years of service.

IV. Mrs. Willis called for comments from the general public. (One *Citizens Request to Speak* form is attached).

V. Mrs. Willis presented the Consent Docket: Document #62 – Approval of Minutes of January 21, 2010 Meeting; and Document #63 – Acceptance of Review of Expenditures for January 2010; Document #64 – Contract Awards and Purchases January 2010.

Mrs. Willis called for a motion.

Mrs. Nancy Anthony moved to accept the consent docket. Mrs. Judy Smith seconded. No discussion; Motion passed unanimously.

VI. Mrs. Willis presented Document #65 – Discussion, Consideration, and Possible Action: Resolution of Appreciation ~ Mr. Hugh Rice.

Mr. Ray Vaughn moved to approve the Resolution of Appreciation for Mr. Hugh Rice. Mrs. Beth Toland seconded. Motion passed unanimously.

Mrs. Willis presented Mr. Rice with a framed resolution of appreciation and thanked him for his distinguished service as former commission chair. Mr. Rice thanked the commission.

VII. Mrs. Willis referred to Special Presentations ~ *Friends Annual Booksale* – Mrs. Carol McReynolds, Friends President.

Mrs. Carol McReynolds, Friends President, provided information regarding the upcoming annual *Friends Booksale*. Tickets to the Friday night sale were handed out to Commission members. This year will be the booksale and the Friends have given back over two million dollars to the library system. Questions and discussion followed.

Mrs. Willis called on Anita Roesler, Senior Services Coordinator, Outreach Services for the *Winter ReadFest* presentation. Mrs. Roesler stated this is the year for *Winter ReadFest*. Last year there were a total of 3,541 people who enrolled. Two weeks into the eight week program this year, there are already 2,902 enrolled. Mrs. Roesler handed out information on *Winter ReadFest* and enrollment cards for anyone who is 55 or older.

Mrs. Willis called on Ms. Matilda Clements, Junior League of OKC, and Ms. Lisa Wood, Children's Services Coordinator, Outreach Services for the *Trip around the World* presentation. Ms. Wood provided a history of the library's partnership with the Junior League. This is the second year for the partnership and Trip around the World program.

The Junior League has agreed to continue the partnership until 2014. Ms. Wood passed around photos from the programs as they have taken place in the libraries across the system. The program consists of a visit to three different continents; Latin America, Africa, and Asia. Ms. Clements explained the details of the program.

VIII. Mrs. Willis called on Mrs. Morris to present the Information Reports.

- ◆ Document #66 – MLS January 2010 Circulation Reports
- ◆ Document #67 – MLS January 2010 Computer Usage Report
- ◆ Document #68 – MLS January 2010 System Reserve Report

Questions and discussion followed.

IX. Mrs. Willis called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris reported bids for the Northwest Library project came in under the estimate. Atlas Construction was the lowest bidder and awarded the contract.

Mrs. Morris recognized the library's Marketing and Communications department, which was recently notified they won four awards from the Oklahoma City Advertising Club. The awards presentation will take place on February 27 at the Skirvin Hotel.

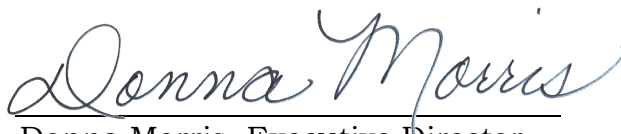
Mrs. Morris highlighted the Service Center Change Orders. As directed by the commission, change orders for the service center project less than \$25,000 should be reported to the commission individually and cumulatively.

X. Mrs. Willis referenced appointments to Standing Committees for February 2010-February 2011. She called for any questions or comments to the appointments made. A chair has not been appointed to the A & P Committee. It is Mrs. Willis' preference to have the committee appoint a chair at its next meeting.

XI. Mrs. Willis called for comments from Commission members. Discussion followed.

XII. The next Commission meeting will be held at the Southern Oaks Library on March 18, 2010.

There being no further business, the meeting was adjourned at 4:22 pm.


Donna Morris, Executive Director
(Secretary)

CITIZENS REQUEST TO SPEAK
THE METROPOLITAN LIBRARY COMMISSION/COMMITTEE MEETING*

FORM MUST BE COMPLETED AND GIVEN TO SECRETARY **PRIOR**
TO START OF MEETING

DATE: 2/18/2016

Please complete this form if you are interested in addressing the Library Commission

KAREN HACKETT

PRINT NAME
1716 WHISPERING CREEK CT

RESIDENCE: ADDRESS/ZIP
OKLA

COUNTY OF RESIDENCE

Karen Hackett

SIGNATURE: NO OTHER PERSON MAY SIGN FOR YOU

ADDITIONAL CONTACT INFORMATION:

359-2930 590-6279 mkhackett@hotmail.com
TELEPHONE E-MAIL

WHO YOU ARE REPRESENTING:

ORGANIZATION: OKC Mayor's Committee on Disability Concerns

SELF: _____

I ask to speak on the following Agenda Item(s) _____

I ask to speak on the topic or issue(s) of _____

*Citizens Request to speak forms are provided at all meetings. Persons must list their residential address, county of residence and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue. Preference will be given residents of Oklahoma County. Speakers shall refrain from personal attacks, aspersions, and accusations against members of the Library Commission, the Executive Director, or employees of the Metropolitan Library System while addressing the Library Commission. Library Commission members are strongly encouraged to exhibit respect for the opinions expressed in public comments and likewise refrain from personal attacks, aspersions, and accusations against members of the public who address the Commission. The Commission Chair retains the right to waive the time limits and this procedure at meetings where circumstances warrant.

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

February 28, 2010

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of February 2010.

For comparison, 66.67% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of February 2010.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

February 28, 2010

ASSETS

CASH - Overnight Investment Account		\$ 8,421,207.81
INVESTMENTS (Schedule attached)		25,318,784.85
PREPAID ACCOUNTS		30,000.00
TAXES RECEIVABLE: 2009-10 Ad Valorem Tax	28,553,467.00	
Less: Reserve for Delinquent Tax	(2,595,770.00)	
Budgeted Tax Revenue	25,957,697.00	
Less: Tax Received	(21,702,312.26)	
		4,255,384.74
Total Assets		<u>\$38,025,377.40</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2008-09 Reserve for Appropriations	\$1,668,230.92	
2009-10 Purchase Orders Outstanding	485,330.29	
2008-09 Purchase Orders Outstanding	216,042.04	
2009-10 Checks Outstanding	146,747.29	
2008-09 Checks Outstanding	210,334.68	
Total Liabilities		2,726,685.22

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	4,255,384.74
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FUND BALANCE:

Beginning of the Year	\$25,077,529.31	
Add: Revenues		
Budgeted	22,268,105.26	
Other	<u>1,529,556.71</u>	23,797,661.97
Less: Expenditures		<u>(17,831,883.84)</u>
Total Fund Balance		<u>31,043,307.44</u>
Total Liabilities, Deferred Revenue and Fund Balance		<u>\$38,025,377.40</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of February 28, 2010

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/21/2009	7/21/2012	3.056%	\$ 95,006.20
CD - Municipal Emp. Credit Union	6/22/2009	5/22/2010	2.015%	240,000.00
CD - Weokie Credit Union	1/17/2010	1/18/2015	2.000%	100,000.00
CD - UMB Bank	2/18/2009	3/18/2010	2.800%	95,000.00
CD - Stillwater National Bank	12/23/2009	5/23/2010	1.800%	240,000.00
CD - National Bank of Commerce.	12/19/2009	12/19/2010	1.850%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	10/14/2009	6/14/2010	1.800%	95,647.77
CD - BancFirst	7/28/2009	7/27/2012	2.240%	240,000.00
CD - Rose Rock/Union Bank	10/8/2009	4/8/2010	1.500%	98,130.88
CD - Fidelity Bank	10/19/2009	4/19/2011	1.490%	100,000.00
CD - Quail Creek Bank	6/7/2009	6/7/2011	2.260%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	100,000.00
CD - Valliance Bank	3/5/2009	3/5/2010	2.250%	95,000.00
CD - Ironstone	9/23/2009	3/23/2011	2.000%	240,000.00
Fed Natl Mtg Assoc 10-14	11/17/2009	11/17/2014	3.250%	3,000,000.00
Fed Home LN BKS 10-12	7/30/2008	1/30/2012	4.020%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
FED HOME LN MTG CORP 10-13	12/30/2009	12/30/2013	2.250%	1,005,000.00
FED NATL MTG ASSOC 10-13	12/24/2009	6/24/2013	2.125%	2,000,000.00
Fed Farm CR BKS 10-13	7/16/2009	7/16/2013	2.450%	1,000,000.00
FED HOME LN MTG CORP 10-13	7/30/2009	1/30/2013	2.350%	2,000,000.00
FED NATL MTG ASSC 10-13	7/22/2009	7/22/2013	2.500%	1,000,000.00
Fed Home LN BKS 10-13	1/25/2010	10/25/2013	2.350%	2,000,000.00
Fed Home LN BKS 11-13	1/25/2010	7/25/2013	2.250%	2,000,000.00
FED NATL MTG ASSC 10-13	1/26/2010	7/26/2013	2.500%	2,000,000.00
FED NATL MTG ASSC 10-14	1/27/2010	1/27/2014	2.450%	2,000,000.00
Fed Home LN BKS 10-12	1/27/2010	7/27/2012	1.700%	2,000,000.00
Total Investments				<u>\$ 25,318,784.85</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

February 1, 2010 to February 28, 2010

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2009 Ad Valorem Tax	\$25,957,697.00	\$ 325,948.04	\$21,702,312.26	83.61%
State Aid	318,966.00	176,793.00	176,793.00	55.43%
Fines	<u>486,000.00</u>	<u>49,000.00</u>	<u>389,000.00</u>	80.04%
Total Budgeted Revenue	<u><u>\$ 26,762,663.00</u></u>	<u><u>\$ 551,741.04</u></u>	<u><u>\$22,268,105.26</u></u>	83.21%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 42,686.64	\$ 754,528.06	
Gifts and Lost Books Fees		0.00	140,000.00	
Investment Income		105,774.92	492,155.94	
Flexible Benefits Account Balance		0.00	1,478.48	
Sale of Surplus Equipment		(620.00)	8,949.77	
Miscellaneous		<u>18,702.43</u>	<u>132,444.46</u>	
Total Miscellaneous Revenue		<u><u>\$ 166,543.99</u></u>	<u><u>\$ 1,529,556.71</u></u>	
Total Revenue	<u><u>\$ 26,762,663.00</u></u>	<u><u>\$ 718,285.03</u></u>	<u><u>\$23,797,661.97</u></u>	88.92%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

February 28, 2010

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 78,033.71	\$ 4,479.70	\$ 837.74	\$ 81,675.67
810 Prepaid Fees	(5,506.26)	0.00	397.24	(5,903.50)
815 Fines	49,272.81	48,553.92	49,988.07	47,838.66
820 Copy	22,498.71	8,510.81	1,839.14	29,170.38
900 Special Event Fund	1,956.77	0.00	700.00	1,256.77
Total Revolving Funds	\$ 146,255.74	\$ 61,544.43	\$ 53,762.19	\$ 154,037.98

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
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Special Grants

853 10/OAC/Black History Month	\$2,778.75	\$0.00	\$2,251.00	(2,251.00)
856 10/LET/Ralph Ellison Statuary	25,000.00	25,000.00	0.00	25,000.00
857 DN/LC Donations	92,529.29	92,529.29	89,785.96	2,743.33
858 10/LET/Summer Reading	20,000.00	20,000.00	0.00	20,000.00
859 10/LET/Winter Readfest	5,000.00	5,000.00	3,504.64	1,495.36
860 10/LET/Special Grant	14,840.00	14,840.00	0.00	14,840.00
861 10/MWC/Florence Hughes Memoriz	1,600.00	1,491.00	0.00	1,491.00
862 10/OCCF/Village	250.00	250.00	0.00	250.00
863 10/OCCF/Temple B'nai Israel	3,500.00	3,500.00	0.00	3,500.00
876 08/Guild/Choctaw Books	10,000.00	10,000.00	9,235.90	764.10
890 08/ALA/Lets Talk About It	2,500.00	2,500.00	2,490.95	9.05
933 09/Rose State/Big Read	3,043.86	3,043.86	1,627.00	1,416.86
935 09/Guild/Creative Teen Arts	300.00	300.00	234.10	65.90
936 09/Guild/Scottish Heritage	500.00	500.00	496.21	3.79
937 09/Guild/Spanish Classes	350.00	350.00	175.00	175.00
940 09/Sams/Programming MWC	1,000.00	1,000.00	950.15	49.85
944 09/LET/Gift Materials	33,563.00	33,563.00	0.00	33,563.00
945 09/LET/Piano performances	3,000.00	3,000.00	2,850.00	150.00
948 09/Walmart/MWC Teen Events	1,000.00	1,000.00	140.00	860.00
949 09/WalMart/ Del City	1,000.00	1,000.00	914.64	85.36
963 RE Friends/Programming Grant	5,000.00	4,957.32	3,163.12	1,794.20
981 Downtown Club/Children's	300.00	300.00	133.09	166.91
991 06/Inasmuch	60,000.00	60,000.00	60,000.00	0.00

Grants - Friends of MLS, Previous Years

875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
902 09 Staff Recognition	\$6,845.00	6,924.35	6,896.42	27.93
904 09 Summer at the Library	\$5,000.00	5,000.00	2,050.00	2,950.00
906 09 YA Author Visit	\$13,100.00	13,100.00	9,927.90	3,172.10

GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
908	09 System-wide senior programmin	\$6,000.00	6,000.00	5,600.00	400.00
913	09 Teen Café Tables	\$1,420.00	1,420.00	1,412.45	7.55
914	09 Children's Furniture	\$10,000.00	10,000.00	5,625.35	4,374.65
915	09 Big Cozy Books Furniture	\$8,000.00	8,000.00	7,598.00	402.00
918	09 Harlem Renaissance Arts Projec	\$360.00	360.00	345.72	14.28

Grants - Friends of MLS, Current Fiscal Year

831	10 Volunteer Recognition	\$2,000.00	2,000.00	1,000.00	1,000.00
832	10 Staff Recognition	\$9,051.00	9,132.36	9,033.04	99.32
833	10 Summer at the Library	\$10,000.00	10,000.00	0.00	10,000.00
835	10 L.I.F.E.	\$7,500.00	7,500.00	4,570.90	2,929.10
836	10 ICBIST Teen Film Festival	\$950.00	950.00	537.07	412.93
837	10 Children's Author Visit	\$11,600.00	11,600.00	0.00	11,600.00
838	10 Winter Readfest	\$7,000.00	7,000.00	6,975.00	25.00
839	10 Our World/Systemwide Prog	\$26,000.00	26,000.00	19,550.00	6,450.00
840	10 Celebration of Black History	\$1,550.00	0.00	615.28	(615.28)
841	10 Native American Celebration	\$1,300.00	1,300.00	1,113.96	186.04
842	10 Multicultural Festivals	\$3,000.00	3,000.00	2,925.54	74.46
843	10 Noon Tunes	\$19,900.00	19,900.00	4,739.21	15,160.79
844	10 Forklift & Pallet Jack	\$35,000.00	35,000.00	29,690.00	5,310.00
845	10 Service Center Furniture	\$25,000.00	0.00	0.00	0.00
847	10 Public Art for New Construction	\$25,000.00	25,000.00	0.00	25,000.00
848	10 Lee B. Brawner Scholarships	\$15,000.00	15,000.00	10,300.00	4,700.00
849	10 MLS TV Ads	\$20,000.00	20,000.00	0.00	20,000.00
850	10 Bethany Centennial Mural	\$5,300.00	5,300.00	5,000.00	300.00
864	10 Service Center Building	225,000.00	225,000.00	0.00	225,000.00

Total Grants \$448,153.58

Total Special Funds \$ 602,191.56

Metropolitan Library System
Statement of Encumbrances
Month of February 2010

FY-10

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	871,903.83	7,422,920.85	65.22	11,381,463.00	3,958,542.15
102	Wages - Part-time	119,007.21	1,087,239.76	60.63	1,793,262.00	706,022.24
103	Payroll Taxes	72,653.62	639,609.08	67.86	942,537.00	302,927.92
109	Workers Comp. Insurance	12,708.00	92,849.00	82.65	112,340.00	19,491.00
112	Group Insurance	159,129.23	1,207,813.57	62.66	1,927,470.00	719,656.43
113	Employees' Retirement	50,396.46	1,414,788.12	83.08	1,702,992.00	288,203.88
114	Unemployment Compen.	.00	22,484.45	112.42	20,000.00	-2,484.45
Total Personal Services		1,285,798.35	11,887,704.83	66.49	17,880,064.00	5,992,359.17
		=====	=====		=====	=====

Maintenance & Operations - Contractual Services

201	Bldg, Property & Auto Insu.	.00	145,132.00	99.72	145,544.00	412.00
202	Liability/Bonding Insurance	.00	6,312.00	47.91	13,175.00	6,863.00
205	Rent of Library Buildings	400.00	25,786.65	51.78	49,800.00	24,013.35
206	Rent of Equipment	.00	540.00	8.71	6,200.00	5,660.00
207	Janitorial Services	49,946.00	308,401.00	73.62	418,925.00	110,524.00
208	Maintenance of Facilities	20,090.64	155,422.41	36.32	427,910.00	272,487.59
211	Parking & Transportation	6,969.17	96,888.33	57.77	167,720.00	70,831.67
212	Travel Expenses	9,709.74	42,648.96	50.41	84,605.00	41,956.04
213	Professional Services	2,175.00	118,720.87	42.92	276,611.00	157,890.13
214	Security Services	38,873.73	249,642.89	58.72	425,123.00	175,480.11
216	Telephone Services	7,146.01	80,627.32	29.34	274,763.00	194,135.68
217	Electrical Services	27,240.81	305,242.70	57.06	534,949.00	229,706.30
218	Gas Services	11,625.38	52,832.93	84.74	62,347.00	9,514.07
219	Water & Garbage Services	3,256.97	32,846.97	62.78	52,320.00	19,473.03
220	Trigen Energy Services	14,676.98	135,704.94	71.42	189,998.00	54,293.06
226	Memberships	1,138.50	14,952.50	76.90	19,445.00	4,492.50
230	Other Library-Related Serv.	22,884.24	263,886.06	58.98	447,439.00	183,552.94
231	Automation Contractual	22,689.30	175,661.21	63.45	276,841.00	101,179.79
236	Network Catalog Services	.00	43,862.74	94.63	46,350.00	2,487.26
Total Contractual Services		238,822.47	2,255,112.48	57.53	3,920,065.00	1,664,952.52
		=====	=====		=====	=====

Metropolitan Library System
Statement of Encumbrances
Month of February 2010

FY-10

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	15,488.50	86,152.07	46.54	185,100.00	98,947.93
302	Postage	27,421.73	166,133.96	58.99	281,650.00	115,516.04
303	Supplies	26,321.37	257,273.14	57.55	447,027.00	189,753.86
310	Maintenance Supplies	631.12	34,320.06	48.34	71,000.00	36,679.94
312	Safety Supplies & Equip.	39.85	3,078.34	29.18	10,550.00	7,471.66
321	Gasoline & Oil	2,468.77	15,796.22	36.74	43,000.00	27,203.78
322	Vehicle Parts & Repairs	113.87	7,094.23	28.38	25,000.00	17,905.77
330	Programming Activities	25,432.06	120,974.57	53.60	225,705.00	104,730.43
331	Other Commodities	906.18	7,851.32	23.86	32,904.00	25,052.68
Total Commodities		98,823.45	698,673.91	52.85	1,321,936.00	623,262.09
		=====	=====		=====	=====

Capital Outlays

401	Books & Materials	229,134.93	2,291,597.07	57.29	4,000,000.00	1,708,402.93
404	Government Documents	.00	2,000.00	40.00	5,000.00	3,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	724.06	144,268.08	91.03	158,480.00	14,211.92
408	Furniture, Fixture, & Equip.	-13,224.87	60,015.64	7.32	820,211.00	760,195.36
409	Motor Vehicles	9.00	44,458.26	88.92	50,000.00	5,541.74
410	Automation System & Equip.	995.75	232,935.77	49.62	469,468.00	236,532.23
450	Capital Projects	9,456.27	215,117.80	5.46	3,942,448.00	3,727,330.20
490	Capital Reserves - Current	.00	.00	.00	2,639,224.17	2,639,224.17
499	Reserve Carryover - Prior	.00	.00	.00	16,631,096.14	16,631,096.14
Total Capital Outlays		227,095.14	2,990,392.62	10.41	28,718,127.31	25,727,734.69
		=====	=====		=====	=====
Total Budget		1,850,539.41	17,831,883.84	34.40	51,840,192.31	34,008,308.47
		=====	=====		=====	=====

Monthly Journal Entries -- February 2010

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
140	1001	Cash	\$ 364.87	
	3602	Interest Income		\$ 364.87
		Interest from Stillwater CD		
141	1001	Cash	\$ 126.54	
	3602	Interest Income		\$ 126.54
		Interest from Fidelity CD		
142	1001	Cash	\$ 364.86	
	3602	Interest Income		\$ 364.86
		Interest from Stillwater CD		
143	1001	Cash	\$ 40,200.00	
	3602	Interest Income		\$ 40,200.00
		Fed Home LN BKS 10-12, semi-annual interest		
144	1001	Cash	\$ 23,500.00	
	3602	Interest Income		\$ 23,500.00
		Fed Home LN MTG Corp 10-13, semi-annual interest		
145	1001	Cash	\$ 2,040,200.00	
	1101	Investments		\$ 2,000,000.00
	3602	Interest Income		\$ 40,200.00
		Fed Home LN BKS 10-12, semi-annual interest		
<u>Tax revenues</u>				
146	1001	Cash	\$ 54,818.08	
	1201	Ad Valorem Tax - Current year		\$ 54,818.08
		Ad Valorem Tax apportioned by County for 1/25 to 1/28		
147	1001	Cash	\$ 42,782.71	
	3601	Prior year Tax		\$ 42,642.85
	1201	Ad Valorem Tax - Current year		\$ 139.86
		Ad Valorem Tax apportioned by County for 1/16 to 1/30		
148	1001	Cash	\$ 271,033.89	
	1201	Ad Valorem Tax - Current year		\$ 270,990.10
	3601	Prior year Tax		\$ 43.79
		Ad Valorem Tax apportioned by County for 2/1 to 2/13		
149	1001	Cash	\$ 176,793.00	
	3401	State Aid		\$ 176,793.00
		State Aid, 1st payment		

Miscellaneous revenue

150	1001	Cash		\$	18,797.11	
	3605	Mic. Reimbursements				\$ 18,797.11
		OCCC rent	8,510.00	Friends reimb	3,091.00	
		OCCC - security	600.00	Friends reimb	218.59	
		Abitibi	20.38	Parking card	10.00	
		ASI refund	13.94	LET reimb	6,223.20	
		rtnd chks	110.00	Total	\$ 18,797.11	

Fines

151	1001	Cash		\$	49,000.00	
	3403	Projected Mic. Revenue - Fines				\$ 49,000.00
		Fines transferred to General Fund in February				

Payable entries

152	3001	Current Year Reserv. for Appropriations.		\$	1,850,481.86	
	3011	Current Year P.O. Outstanding				\$ 1,850,481.86
	3002	Prior Year Reserv. for Appropriations.		\$	103,894.14	
	3012	Prior Year P.O. Outstanding				\$ 103,894.14
		Purchase orders issued in February				
153	3011	Current Year P.O. Outstanding		\$	1,909,755.17	
	3021	Current Year Warrants Outstanding				\$ 1,909,755.17
	3012	Prior Year P.O. Outstanding		\$	255,705.54	
	3022	Prior Year Warrants Outstanding				\$ 255,705.54
		Checks issued in February				
154	3021	Current Year Warrants Outstanding		\$	2,155,904.23	
	1001	Cash				\$ 2,155,904.23
	3022	Prior Year Warrants Outstanding		\$	46,402.22	
	1001	Cash				\$ 46,402.22
		Checks cleared Bank in February				

Bank interest and fees

155	1001	Cash		\$	1,018.65	
	3602	Interest income				\$ 1,194.60
	3602	Interest expense		\$	175.95	
		Interest from GF Checking Acct less fees				
156	8000	Special Fund Cash				\$ 71.83
	8815	Interest income				\$ 81.62
	8815	Interest expense		\$	153.45	
		Interest from SF Checking Acct less fees				

Special funds

157	8000	Special Fund Cash	\$	342,765.57	
	8815	Fines			\$ 33,645.24
	8820	Copy			\$ 8,510.81
	8805	Gift/Lost Books			\$ 4,479.70
	8810	Prepaid Fees	\$	397.24	
	8837	other			\$ 11,600.00
	8847				\$ 25,000.00
	8849				\$ 20,000.00
	8864				\$ 225,000.00
	8963				\$ 100.00
	8815				\$ 14,827.06
		Revenues of special funds received in February			
158	8000				\$ 73,172.43
	8815	Fines	\$	49,119.90	
	8820	Copy	\$	1,839.14	
	8805	Gift/Lost Books	\$	837.74	
	8842		\$	1,523.17	
	8848		\$	1,800.00	
	8963		\$	550.00	
	8876		\$	23.06	
	8900		\$	700.00	
	8840		\$	615.28	
	8841		\$	175.00	
	8843		\$	448.00	
	8949		\$	213.96	
	8913		\$	219.95	
	8839		\$	7,000.00	
	8948		\$	70.00	
	8850		\$	5,000.00	
	8853		\$	2,251.00	
	8991		\$	71.51	
	8815		\$	714.72	
		Expenditures of special funds in February			

Corrections, adjustments, and miscellaneous

159	1001		\$	3,579.45	
	3022		\$	88.81	
	3021				\$ 4,382.94
	3606		\$	620.00	
	3605		\$	94.68	
		Bank reconciliation entry - includes checks double-cleared and surplus sale returned check			
		Grand Total	\$	9,462,190.45	\$ 9,462,190.45
				\$	-

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose	Amount
G-02961	Metropolitan Library System	Parking	3.00
		Professional Services	65.97
		Postage	30.60
		Supplies	104.51
		Supplies	88.14
		Programming Activities	129.11
		Programming Activities	39.41
		Other Commodities	42.98
G-02962	Grainger	Maintenance of Facilities	362.52
		Maintenance of Facilities	175.93
G-02963	O G & E	Electrical Services	14,818.52
G-02964	Oklahoma Natural Gas Co.	Gas Services	2,385.33
		Gas Services	1,149.63
		Gas Services	676.89
G-02965	City of Oklahoma City	Water & Garbage	167.04
G-02966	Brodart, Inc.	Supplies	2,832.00
G-02967	Southwestern Stationers, Inc.	Safety Supplies	2,330.00
		Supplies	616.80
G-02968	Locke Supply Co.	Maintenance of Facilities	409.26
G-02969	Demco	Supplies	146.54
G-02970	Eales Electronics Corp.	Maintenance of Facilities	50.00
G-02971	Gaylord Bros.	Supplies	378.00
G-02972	Gale Research	Materials	3,402.50
G-02973	United Mechanical	Maintenance of Facilities	6,275.16
G-02974	Bradley M. Dunn	Security Services	112.50
G-02975	Oklahoma Library Association	Memberships	109.00
G-02976	Baker & Taylor Books	Materials	4,086.17
G-02977	TDS Telecom	Telephone Services	37.02
G-02978	West Group Payment Center	Subscriptions	399.48
		Materials	1,189.00
G-02979	ALA Membership CSC	Memberships	230.00
G-02980	Keystone Tape & Label, Inc.	Printing	613.43
G-02981	FedEx	Postage	7.27
G-02982	Chester 'Jack' Kinzie, Jr.	Mileage	2.75
G-02983	Recorded Books, LLC	Materials	673.18
G-02984	Instructional Video, Inc.	Materials	53.35
G-02985	Denyveta Davis	Travel Expenses	203.50
G-02986	Gale Group	Materials	166.08
G-02987	The Edmond Evening Sun	Subscriptions	194.80
G-02988	The Norman Transcript	Subscriptions	216.00
G-02989	Light Bulb Supply Co., Inc.	Maintenance of Facilities	65.97
G-02990	Spaces, Inc.	Furniture	1,344.00
G-02991	Choctaw Times	Subscriptions	14.98
G-02992	Ergoguys.com	Computer Equipment	594.15
G-02993	Nancy Lytle	Mileage	8.21
G-02994	Worldwide Directories	Materials	142.80
G-02995	INTEGRIS Corporate Assistance	Group Insurance	902.00
G-02996	Shawver & Son	Maintenance of Facilities	279.34
G-02997	Random House, Inc	Materials	353.60
G-02998	Scott's Printing & Copying	Printing	1,215.93
		Printing	61.65
		Printing	880.26
			2,157.84

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
G-02999	Brilliance Corporation	Materials	3,462.75	3,462.75
G-03000	HAJOCA Corporation	Maintenance of Facilities	371.49	371.49
G-03001	Ingram Library Service	Materials	3,618.24	
		Materials	1,053.33	4,671.57
G-03002	OKC BIZ	Subscriptions	27.00	27.00
G-03003	Audio Editions	Materials	1,527.15	1,527.15
G-03004	OverDrive, Inc fka	Materials	3,214.10	3,214.10
G-03005	Metro Parking Garage	Parking & Transportation	1,980.00	
		Parking & Transportation	270.00	2,250.00
G-03006	Positive Promotions	Promotional Supplies	64.07	64.07
G-03007	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	138.50	138.50
G-03008	Specialty Roll Products	supplies	739.20	739.20
G-03009	Ingram Library Service	Materials	770.92	770.92
G-03010	Voss Lighting	Maintenance of Facilities	605.40	605.40
G-03011	Center Point Large Print	Materials	521.82	521.82
G-03012	Evans Hardware	Maintenance of Facilities	11.99	
		Maintenance of Facilities	78.98	90.97
G-03013	Jeffrey J. Crawford	Security Services	162.50	162.50
G-03014	Miguel A. Campos	Security Services	137.50	137.50
G-03015	Jurden Brown, Jr.	Security Services	325.00	325.00
G-03016	John Paull	Security Services	162.50	162.50
G-03017	Stanley Campbell	Security Services	137.50	137.50
G-03018	Southwest Paper - OKC	Supplies	12,948.08	12,948.08
G-03019	Video Aided Instruction	Materials	1,497.13	1,497.13
G-03020	Hudiburg Chevrolet, Inc.	Maintenance of Facilities	883.79	883.79
G-03021	BBC Audiobooks America	Materials	460.56	460.56
G-03022	Kim Ventrella	Other Commodities	47.75	
		Supplies	5.00	52.75
G-03023	C.H. Guernsey & Company	Capitol Projects	1,182.72	1,182.72
G-03024	City of Harrah	Water & Garbage Services	47.45	47.45
G-03025	Amazon/GE Money Bank	Supplies	50.38	
		Supplies	220.17	270.55
G-03027	City of Choctaw	Water & Garbage Services	82.12	82.12
G-03028	Office Depot Credit Plan	Supplies	101.40	101.40
G-03029	Alice Murphy	Supplies	63.00	63.00
G-03030	Baker & Taylor Books	Materials	1,614.46	1,614.46
G-03031	Baker & Taylor Entertainment	Materials	3,107.07	3,107.07
G-03032	Walmart Community	Other Commodities	10.88	10.88
G-03033	The Meadows	Document Destruction	154.14	154.14
G-03034	Kimberly A Terry	Travel Expenses	800.00	800.00
G-03035	Reef Shop Warehouse	Maintenance of Facilities	57.96	57.96
G-03036	Giac Quang Temple	Programming Activities	300.00	300.00
G-03037	Teaching Company	Materials	69.95	69.95
G-03038	Panera Bread	Programming Activities	180.22	180.22
G-03039	Kelley Hoffman	Mileage	27.55	27.55
G-03040	Jeffrey L. Rooks	Security Services	162.50	162.50
G-03041	Securitas Security USA, Inc.	Security Services	6,190.99	
		Security Services	7,027.76	13,218.75
G-03042	Oklahoma Business Forms	Supplies	7,531.20	7,531.20
G-03043	Baker & Taylor Books	Materials	830.49	
		Materials	2,970.51	
		Materials	5,834.71	

** Continued **

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-03043	Baker & Taylor Books	Materials	6,276.54	
		Materials	2,040.03	17,952.28
G-03044	Baker & Taylor Books	Materials	5,830.02	
		Materials	3,293.96	
		Materials	1,788.06	10,912.04
G-03045	Baker & Taylor Books	Materials	1,366.80	1,366.80
G-03046	Daily Ardmoreite	Subscriptions	127.00	127.00
G-03047	Cooper Bros., Inc.	Capital Projects	926.00	926.00
G-03048	Smart Technologies	Automation Contractual	270.00	270.00
G-03049	COTPA	Parking & Transportation	553.28	
		Parking & Transportation	262.08	
		Parking & Transportation	873.42	1,688.78
G-03050	Midwest Single Source, Inc.	Supplies	47.35	47.35
G-03051	Stacy Schrank	Travel Expenses	727.88	
		Travel Expenses	478.25	1,206.13
G-03052	Baker & Taylor Entertainment	Materials	397.24	397.24
G-03053	R. Justin Herwig	Mileage	36.00	36.00
G-03054	Wayne Stein	Programming Activities	100.00	100.00
G-03055	Mobile Mini, Inc.	Capital Projects	246.00	246.00
G-03056	Lindsay Jones Egle	Mileage	13.91	13.91
G-03057	Jason K. Saxon	Security Services	162.50	162.50
G-03058	Jamar Rahming	Mileage	40.15	40.15
G-03059	Shopleet	Furniture	327.27	
		Equipment	1,700.92	
		Supplies	176.91	
		Supplies	3.35	2,208.45
G-03060	UNUM Life Insurance	Grp L-T Disab Ins Prm-FEB	5,731.22	5,731.22
G-03061	CompSource Oklahoma	Workers Comp. Insurance	16,708.00	16,708.00
G-03062	Mutual Assurance	Grp Life/AD&D Ins Prm-Feb	33,017.47	33,017.47
G-03063	Metropolitan Library System	Grp Hlth/Dtl Ins Prm-FEB	114,209.78	114,209.78
G-03064	City of Midwest City, Inc.	Water & Garbage Services	284.46	284.46
G-03065	Oklahoma Natural Gas Co.	Gas Services	2,715.98	
		Gas Services	944.27	3,660.25
G-03066	City of Oklahoma City	Water & Garbage	440.81	440.81
G-03067	City of the Village	Water & Garbage	82.97	82.97
G-03068	Triangle/A & E	Capital Projects	7.20	7.20
G-03069	Southwestern Stationers, Inc.	Supplies	21.64	
		Supplies	63.81	
		Printing	5,236.00	5,321.45
G-03070	Locke Supply Co.	Maintenance of Facilities	42.22	42.22
G-03071	Tech-Lock	Furniture	1,460.00	1,460.00
G-03072	Demco	Supplies	1,895.00	1,895.00
G-03073	EBSCO Subscription Services	Subscriptions	75.04	75.04
G-03074	Gaylord Bros.	Furniture	3,413.57	3,413.57
G-03075	Gale Research	Materials	7,482.20	7,482.20
G-03076	University Printing Services	Printing	49.97	49.97
G-03077	Irwin Business Machines	Supplies	177.50	177.50
G-03078	Frank Ray	Mileage	20.38	20.38
G-03079	Baker & Taylor Books	Materials	851.00	851.00
G-03080	Donna Morris	Telephone Services	50.00	50.00
G-03081	Central Oklahoma Winnelson	Maintenance of Facilities	81.33	81.33

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
G-03082	U.S. Postal Service	Postage	15,000.00	15,000.00
G-03083	Spence & Associates, Inc	Library-Related Services	1,900.00	1,900.00
G-03084	Bill Warren Office Products	Supplies	954.00	954.00
G-03085	Lauren Pelon	Programming Activities	4,000.00	4,000.00
G-03086	Charles S. Isaacs	Mileage	6.00	6.00
G-03087	ALA Membership CSC	Memberships	159.00	
		Memberships	150.00	309.00
G-03088	United Refrigeration, Inc.	Maintenance of Facilities	51.80	51.80
G-03089	FedEx	Postage	33.27	33.27
G-03090	Recorded Books, LLC	Materials	1,366.86	1,366.86
G-03091	Denyveta Davis	Mileage	93.64	93.64
G-03092	Gale Group	Materials	857.22	857.22
G-03093	Ann Aliotta	Mileage	20.00	20.00
G-03094	Live Oak Media	Materials	215.78	215.78
G-03095	JoNita Normore	Mileage	10.00	10.00
G-03096	Anne G. Fischer	Mileage	77.75	
		Telephone Services	50.00	127.75
G-03097	Oklahoma City Comm. College	Library-Related Services	100.00	100.00
G-03098	Library Video Co.	Materials	911.59	911.59
G-03099	Janet Brooks	Mileage	10.37	10.37
G-03100	Commercial Concepts, Inc.	Automation Contractual	384.00	384.00
G-03101	Diane Sarantakos	Supplies	47.55	
		Other Commodities	40.00	
		Mileage	76.50	164.05
G-03102	Blackstone Audio Books	Materials	595.00	595.00
G-03103	Random House, Inc	Materials	1,280.00	1,280.00
G-03104	5th Street Garage	Parking	32.29	32.29
G-03105	A T & T Mobility	Telephone Services	89.16	89.16
G-03106	Scott's Printing & Copying	Printing	623.02	623.02
G-03107	Brilliance Corporation	Materials	2,042.52	2,042.52
G-03108	Roy Thurston	Programming Activities	100.00	100.00
G-03109	Tanaz Derakshan	Mileage	17.50	17.50
G-03110	XPEDX	Supplies	700.99	
		Supplies	2,736.70	
		Supplies	36.63	3,474.32
G-03111	Walker Companies	Supplies	41.50	41.50
G-03112	Audio Editions	Materials	2,290.00	2,290.00
G-03113	OverDrive, Inc fka	Materials	3,802.20	3,802.20
G-03114	Lynda G. Bahr	Mileage	66.65	66.65
G-03115	JoNita White	Mileage	14.50	14.50
G-03116	Matthew Cotter	Mileage	14.50	14.50
G-03117	Ingram Library Service	Materials	298.24	298.24
G-03118	Voss Lighting	Maintenance of Facilities	625.00	625.00
G-03119	Town of Luther	Water & Garbage Services	44.25	44.25
G-03120	Cherokee Building Materials	Maintenance of Facilities	96.00	96.00
G-03121	Center Point Large Print	Materials	2,013.51	2,013.51
G-03122	Made By Me Publications, Inc.	Programming Activities	100.00	100.00
G-03123	Christopher T. Slater	Programming Activities	70.00	70.00
G-03124	Landon Holman	Mileage	50.50	50.50
G-03125	Evans Hardware	Maintenance of Facilities	45.83	45.83
G-03126	Debbie Robertus	Mileage	19.80	19.80
G-03127	Southwest Paper - OKC	Maintenance of Facilities	840.32	840.32

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
G-03128	Heidi Johnson	Mileage	36.03	
		Mileage	28.00	64.03
G-03129	Hewlett-Packard Co.	Computer Equipment	1,452.00	1,452.00
G-03130	Ruby Soutiere	Mileage	6.61	6.61
G-03131	Novalco, Inc	Maintenance of Facilities	105.00	
		Maintenance of Facilities	405.00	510.00
G-03132	Metro Builders Supply	Equipment	519.00	519.00
G-03133	Kevin Colwell	Mileage	18.50	18.50
G-03134	Amazon/GE Money Bank	Supplies	1,149.54	
		Supplies	28.95	
		Equipment	328.55	
		Supplies	37.92	
		Supplies	28.75	
		Supplies	130.00	
		Supplies	50.99	
		Supplies	49.99	1,804.69
G-03135	SignTec	Maintenance of Facilities	325.00	325.00
G-03136	Oklahoma Press Service	Library-Related Services	187.23	187.23
G-03137	John Wood	Mileage	7.50	7.50
G-03138	Abolghasem Siavashi	Mileage	3.50	3.50
G-03139	Office Depot Credit Plan	Supplies	50.97	
		Supplies	50.53	101.50
G-03140	Todd Olberding	Telephone Services	48.64	48.64
G-03141	Alice Murphy	Library-Related Services	24.75	24.75
G-03142	Baker & Taylor Entertainment	Materials	4,519.39	4,519.39
G-03143	Walmart Community	Other Commodities	88.08	
		Programming Activities	46.16	
		Programming Activities	59.76	194.00
G-03144	MetroFamily Magazine	Libray-Related Services	1,749.00	1,749.00
G-03145	Reef Shop Warehouse	Maintenance of Facilities	31.97	31.97
G-03146	Pamela Buchanan	Mileage	25.50	25.50
G-03147	Phillip M. Mitchell	Programming Activities	600.00	600.00
G-03148	Star Lighting	Maintenance of Facilities	220.60	
		Maintenance of Facilities	83.88	304.48
G-03149	Terrye Robins	Programming Activities	75.00	75.00
G-03150	John Utley	Telephone Services	35.00	35.00
G-03151	Melissa Weathers	Mileage	8.04	8.04
G-03152	Cintas Corp.	Maintenance of Facilities	482.33	482.33
G-03153	Baker & Taylor Books	Materials	808.03	
		Materials	1,762.20	
		Materials	3,876.96	
		Materials	3,662.17	
		Materials	6,753.72	16,863.08
G-03154	Baker & Taylor Books	Materials	1,159.64	
		Materials	4,999.04	
		Materials	3,543.75	9,702.43
G-03155	Baker & Taylor Books	Materials	2,841.13	2,841.13
G-03156	Mickey Sherman	Programming Activities	100.00	100.00
G-03157	Cooper Bros., Inc.	Capital Projects	2,435.00	2,435.00
G-03158	GPN Educational Products	Materials	4,284.15	4,284.15
G-03159	Sharon Maine	Mileage	12.12	12.12
G-03160	Midwest Single Source, Inc.	Supplies	173.04	173.04

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Number	Vendor/Payee	Purpose	Amount
G-03161	Stacy Schrank	Travel Expenses	356.25
		Travel Expenses	356.26
		Travel Expenses	356.25
		Travel Expenses	356.26
		Travel Expenses	356.25
		Travel Expenses	356.26
		Travel Expense	2,850.07
G-03162	Postal Customer Council USPS	Other Commodities	18.50
G-03163	Dan Holman	Telephone Services	51.20
		Mileage	48.00
G-03164	James E. Powell	Capital Projects	1,000.00
G-03165	Micki J. Van Deventer	Library-Related Services	669.17
G-03166	Tyler Outdoor Advertising, LLC	Library-Related Services	3,200.00
G-03167	Alexandra Brodt	Programming Activities	150.00
G-03168	Darin R. Smith	Transportation	40.00
G-03169	Jennifer I. Jones	Mileage	46.71
G-03170	IAWP-Job Fair	Library-Related Services	175.00
G-03171	Shopleet	Equipment	253.52
		Supplies	62.94
		Supplies	188.10
G-03172	Bank of Oklahoma	Payroll Transmittal-Chks	41,943.08
		Payroll Transmittal-Chks	16,974.26
		Payroll Transmittal-Chks	165.00
G-03173	Bank of Oklahoma	Federal Withholding Tax	40,275.60
		Federal Withholding Tax	2,030.00
G-03174	Oklahoma Tax Commission	State Withholding Tax	13,786.00
		State Withholding Tax	757.50
G-03175	Mun. Employees Credit Union	Employee Cr Union Deducts	11,645.13
		Employee Cr Union Deducts	87.50
G-03176	United Way of Central Oklahoma	Employee Deductions	448.24
		Employee Deductions	21.39
G-03177	Morgan & Associates, P.C.	Employee Deductions	133.01
G-03178	Works & Lentz, Inc.	Employee Deductions	221.23
G-03179	Bank of America	Payroll Transmittal-DDep	237,743.76
		Payroll Transmittal-DDep	34,513.64
		Payroll Transmittal-DDep	1,045.00
G-03180	Nationwide Retirement Solution	Employee Deductions	7,006.98
G-03181	Transamerica Worksite Mrktg.	Employee Deductions	464.64
G-03182	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,787.26
G-03183	Bank of Oklahoma	Employee Flexplan Deposit	24,628.36
G-03184	Bank of Oklahoma	Employee Soc/Sec Deposits	25,288.94
		Employee Soc/Sec Deposits	3,660.06
		Employee Medicare Deposit	5,914.48
		Employee Medicare Deposit	855.91
		Employer Soc/Sec Deposits	28,949.12
		Employer Medicare Deposit	6,770.30
G-03185	MassMutual Financial Group	Employee Contrib -- DC PI	13,801.11
		Employer Contrib -- DC PI	25,104.00
G-03186	Love, Beal & Nixon, P.C.	Employee Deductions	413.48
G-03187	ODHS Oklahoma Centralized	Employee Deductions	338.02
G-03188	Randall S. Fudge	Employee Deductions	92.29
G-03189	Administrative Systems, Inc.	Employee Deductions	1,139.45

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Number	Vendor/Payee	Purpose		Amount
G-03190	UNUM Life Insurance	Employee Deductions	1,333.40	
		Employee Deductions	34.00	1,367.40
G-03191	Vision Service Plan of	Grp Vision Insurance-FEB	2,418.92	2,418.92
G-03192	Target Bank	Programming Supplies	32.55	32.55
G-03193	UNUM Life Insurance	Grp LTC Insurance - FEB.	1,625.90	1,625.90
G-03194	Metropolitan Library System	Maintenance of Facilities	16.72	
		Postage	114.99	
		Supplies	85.91	
		Programming Activities	169.39	
		Programming Activities	68.69	
		Other Commodities	27.26	
		Motor Vehicles	9.00	491.96
G-03195	Grainger	Maintenance of Facilities	47.25	
		Maintenance of Facilities	907.73	
		Maintenance of Facilities	851.60	
		Supplies	128.03	
		Maintenance of Facilities	56.40	1,991.01
G-03196	O G & E	Electrical Services	872.89	872.89
G-03197	City of Oklahoma City	Water & Garbage	286.79	286.79
G-03198	Triangle/A & E	Capital Projects	21.00	21.00
G-03199	Brodart, Inc.	Supplies	672.00	672.00
G-03200	Southwestern Stationers, Inc.	Supplies	198.00	
		Supplies	21.56	219.56
G-03201	Tech-Lock	Maintenance of Facilities	8.50	
		Maintenance of Facilities	19.50	28.00
G-03202	Eales Electronics Corp.	Maintenance of Facilities	3,430.00	
		Maintenance of Facilities	80.00	3,510.00
G-03203	Gale Research	Materials	4,954.90	4,954.90
G-03204	Highsmith Co., Inc.	Programming Supplies	142.73	142.73
G-03205	Journey House Travel, Inc.	Travel Expenses	515.30	
		Travel Expenses	515.30	1,030.60
G-03206	Hewlett-Packard Co.	Automation Contractual	7,231.30	7,231.30
G-03207	AT&T	Telephone Services	86.75	
		Telephone Services	94.13	
		Telephone Services	31.03	211.91
G-03208	City of Edmond	Electrical Services	3,246.46	3,246.46
G-03209	Richard Rea	Mileage	26.75	26.75
G-03210	Frank Ray	Parking	108.38	108.38
G-03211	Standard Printing Co., Inc.	Supplies	2,425.50	
		Supplies	404.25	2,829.75
G-03212	Baker & Taylor Books	Materials	2,019.07	2,019.07
G-03213	Susie Beasley	Group Insurance	13.94	13.94
G-03214	Spence & Associates, Inc	Library-Related Services	1,900.00	1,900.00
G-03215	Charles S. Isaacs	Telephone Services	35.00	35.00
G-03216	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-03217	Barbara Beasley	Mileage	8.50	8.50
G-03218	United Refrigeration, Inc.	Maintenance of Facilities	114.00	114.00
G-03219	FedEx	Postage	14.14	14.14
G-03220	Recorded Books, LLC	Materials	1,241.09	1,241.09
G-03221	Austin Roth	Programming Activities	300.00	300.00
G-03222	ConocoPhillips Fleet	Gasoline	64.80	64.80
G-03223	Arphax Publishing Co	Materials	1,614.68	1,614.68

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Number	Vendor/Payee	Purpose		Amount
G-03224	Gale Group	Materials	4,633.24	4,633.24
G-03225	BayScan Technologies	Supplies	58,718.00	58,718.00
G-03226	Light Bulb Supply Co., Inc.	Maintenance of Facilities	47.39	47.39
G-03227	Full Circle Bookstore	Programming Activities	71.06	
		Materials	99.75	170.81
G-03228	Crosslands A&A Rental-All	Maintenance of Facilities	253.00	
		Maintenance of Facilities	117.40	370.40
G-03229	Camille's Sidewalk Cafe	Other Commodities	234.31	234.31
G-03230	BMI Systems	Supplies	944.00	
		Maintenance of Facilities	150.00	1,094.00
G-03231	DPS Printing	Supplies	105.00	105.00
G-03232	Random House, Inc	Materials	2,016.80	2,016.80
G-03233	Karen L.Litteral	Mileage	13.50	13.50
G-03234	Filtration Services Group, LLC	Maintenance of Facilities	94.46	
		Maintenance of Facilities	145.92	240.38
G-03235	Ingram Library Service	Materials	942.56	942.56
G-03236	Phyllis Davidson	Mileage	13.37	13.37
G-03237	Julia Ballou	Supplies	12.72	12.72
G-03238	Dana Morrow	Mileage	52.40	52.40
G-03239	High-Tech-Tronics, Inc.	Maintenance of Facilities	344.25	344.25
G-03240	Audio Editions	Materials	1,007.39	1,007.39
G-03241	OverDrive, Inc fka	Materials	4,995.35	4,995.35
G-03242	United States Postal Service	Postage	9,000.00	9,000.00
G-03243	Victoria Dixon	Parking	108.38	108.38
G-03244	Fuelman	Gasoline	2,403.97	
		Vehicle Parts & Repairs	46.49	2,450.46
G-03245	DWe Williams	Programming Activities	500.00	500.00
G-03246	Rotary Club of Oklahoma City	Memberships	135.00	
		Other Commodities	125.00	260.00
G-03247	AV Cafe Inc	Materials	64.30	64.30
G-03248	Ingram Library Service	Materials	736.64	736.64
G-03249	General Lighting & Sign Serv.	Maintenance of Facilities	602.85	602.85
G-03250	Frances V. Harbert	Programming Activities	77.66	77.66
G-03251	Barnes & Noble, Inc.	Library-Related Services	50.00	
		Materials	143.90	193.90
G-03252	Vernon Library Supply	Programming Supplies	36.19	36.19
G-03253	Dana Phillips	Parking	108.38	108.38
G-03254	Kay L. Bauman	Parking	108.38	108.38
G-03255	Anita Roesler	Mileage	31.55	31.55
G-03256	Jimmy Welch	Telephone Services	50.00	
		Mileage	51.00	101.00
G-03257	Evans Hardware	Maintenance of Facilities	67.69	67.69
G-03258	Jeffrey J. Crawford	Security Services	325.00	325.00
G-03259	Miguel A. Campos	Security Services	212.50	212.50
G-03260	Jurden Brown, Jr.	Security Services	487.50	487.50
G-03261	John Paull	Security Services	325.00	325.00
G-03262	Stanley Campbell	Security Services	150.00	150.00
G-03263	American Benefit Systems, Inc.	Professional Services	1,200.00	1,200.00
G-03264	Bank of America	Library-Related Services	193.32	193.32
G-03265	Aaron Killough	Mileage	3.50	3.50
G-03266	Talor Smith	Programming Activities	50.00	50.00
G-03267	City of Edmond	Water & Garbage Services	220.45	220.45

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Number	Vendor/Payee	Purpose		Amount
G-03268	Amazon/GE Money Bank	Fixtures	208.38	208.38
G-03269	Ford Audio-Video	Automation Contractual	260.00	
		Supplies	488.05	748.05
G-03270	Office Depot Credit Plan	Supplies	31.84	
		Supplies	329.98	
		Supplies	36.71	398.53
G-03271	Producers Playhouse	Library-Related Services	98.00	98.00
G-03272	Ceridian HR Compliance	Subscriptions	495.00	495.00
G-03273	Baker & Taylor Books	Materials	1,891.63	1,891.63
G-03274	Cox Communications, Inc.	Telephone Services	3,671.94	
		Telephone Services	2,288.01	5,959.95
G-03275	Cheryl Pernell	Parking	108.38	108.38
G-03276	Upstate Networks, Inc.	Computer Equipment	822.30	822.30
G-03277	Commercial Card Solutions	Travel Expenses	727.88	
		Supplies	89.00	
		Supplies	1,197.84	
		Library-Related Services	540.00	
		Equipment	168.45	
		Security Supplies	23.89	
		Supplies	15.39	
		Programming Supplies	124.31	
		Library-Related Services	30.00	
		Supplies	29.90	
		Registration	30.00	
		Automation Contractual	60.00	
		Automation Contractual	60.00	
		Maintenance of Facilities	93.75	
		Professional Services	18.00	3,208.41
G-03278	Baker & Taylor Entertainment	Materials	5,922.04	
		Materials	520.42	6,442.46
G-03279	Manpower, Inc.	Salaries	400.40	400.40
G-03280	Walmart Community	Programming Activities	90.87	
		Supplies	52.07	
		Maintenance of Facilities	54.77	197.71
G-03281	Bob Hussey, Inc.	Maintenance of Facilities	792.40	792.40
G-03282	Preston Bell	Transportation	40.00	40.00
G-03283	Morris A. McCorvey	Programming Activities	500.00	500.00
G-03284	Danny Gordon Art, LLC	Programming Activities	100.00	100.00
G-03285	Allied Waste Services #060	Water & Garbage Services	961.82	961.82
G-03286	Pamela Buchanan	Telephone Services	35.00	35.00
G-03287	Thomas P. Gallagher	Transportation	20.00	20.00
G-03288	Donna Morris	Parking & Transportation	450.00	450.00
G-03289	Star Lighting	Maintenance of Facilities	53.96	53.96
G-03290	Lesli Jones	Library-Related Services	245.00	245.00
G-03291	Firetrol Protection Systems	Maintenance of Facilities	281.58	281.58
G-03292	Worth Hydrochem of Oklahoma	Maintenance of Facilities	227.00	227.00
G-03293	Eric Highley	Programming Activities	240.00	240.00
G-03294	Cox Communications, Inc.	Telephone Service	1,198.91	1,198.91
G-03295	Securitas Security USA, Inc.	Security Services	5,875.62	
		Security Services	5,986.62	
		Security Services	7,723.57	19,585.81
G-03296	Baker & Taylor Books	Materials	925.06	
	** Continued **			

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Number	Vendor/Payee ** Continued **	Purpose		Amount
G-03296	Baker & Taylor Books	Materials	2,610.74	
		Materials	2,671.92	
		Materials	3,360.72	
		Materials	5,026.09	
		Materials	2,759.51	17,354.04
G-03297	Baker & Taylor Books	Materials	2,997.44	
		Materials	6,547.58	
		Materials	4,734.90	
		Materials	521.38	14,801.30
G-03298	Baker & Taylor Books	Materials	1,670.73	1,670.73
G-03299	Emily Williams	Mileage	15.20	15.20
G-03300	Kone Inc	Maintenance of Facilities	975.00	975.00
G-03301	Sabre Technologies	Computer Equipment	8,310.00	
		Software	1,520.00	9,830.00
G-03302	Lisa Bradley	Parking	108.38	108.38
G-03303	Trigen-OKC Energy Corporation	Energy Services	14,676.98	14,676.98
G-03304	Global Industrial Equipment	Supplies	243.64	243.64
G-03305	Continental Research Corp.	Maintenance of Facilities	893.69	
		Maintenance of Facilities	665.00	1,558.69
G-03306	Stacy Schrank	Parking	108.38	108.38
G-03307	Baker & Taylor Entertainment	Materials	558.02	558.02
G-03308	Alexandra Brodt	Programming Activities	100.00	100.00
G-03309	Ryan Lee Robertson	Security Services	150.00	150.00
G-03310	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-03311	Suzette V. Felton	Memberships	10.50	10.50
G-03312	Vernon L. Kriethe	Security Services	112.50	112.50
G-03313	Jason K. Saxon	Security Services	112.50	112.50
G-03314	Short Vowel Phonics LLC	Materials	552.90	552.90
G-03315	Carco Rentals	Capital Projects	898.50	898.50
G-03316	City of Del City	Rent of Library Buildings	400.00	400.00
G-03317	O G & E	Electrical Services	3,594.50	
		Electrical Services	6,683.44	
		Electrical Services	1,950.23	12,228.17
G-03318	Oklahoma Natural Gas Co.	Gas Services	379.55	
		Gas Services	151.81	
		Gas Services	1,655.30	
		Gas Services	1,083.21	
		Gas Services	856.15	
		Gas Services	852.26	4,978.28
G-03319	City of Bethany	Water & Garbage	109.50	109.50
G-03320	City of Oklahoma City	Water & Garbage	431.90	
		Water & Garbage	45.46	477.36
G-03321	Southwestern Stationers, Inc.	Supplies	22.78	
		Supplies	4.42	27.20
G-03322	Locke Supply Co.	Maintenance of Facilities	96.78	
		Maintenance of Facilities	17.84	114.62
G-03323	Demco	Supplies	2,875.00	2,875.00
G-03324	Highsmith Co., Inc.	Supplies	108.34	
		Supplies	159.92	268.26
G-03325	Journey House Travel, Inc.	Trave Expenses	437.30	437.30
G-03326	City of Warr Acres	Water & Garbage Services	51.95	51.95

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Number	Vendor/Payee	Purpose		Amount
G-03327	Alma L. Brown	Programming Activities	52.98	52.98
G-03328	Kathryn Kirt	Materials	20.00	20.00
G-03329	Weston Woods Accts Receivable	Materials	323.73	323.73
G-03330	Spence & Associates, Inc	Library-Related Services	2,550.00	2,550.00
G-03331	TDS Telecom	Telephone Services	98.15	98.15
G-03332	United Refrigeration, Inc.	Maintenance of Facilities	28.29	28.29
G-03333	Chester 'Jack' Kinzie, Jr.	Mileage	6.50	6.50
G-03334	Instructional Video, Inc.	Materials	261.75	261.75
G-03335	Greater Oklahoma City	Memberships	30.00	30.00
G-03336	Films for the Humanities	Materials	641.79	641.79
G-03337	Gale Group	Materials	977.15	977.15
G-03338	Staples Business Advantage	Supplies	101.42	101.42
G-03339	Spaces, Inc.	Furniture	4,949.00	4,949.00
G-03340	New Atlas dot Com, Inc.	Materials	809.73	809.73
G-03341	Angie Paeltz	Mileage	24.00	24.00
G-03342	Rosemary Czarski	Mileage	20.00	20.00
G-03343	Genealogical Publishing Co, Inc	Materials	102.50	102.50
G-03344	Municipal Code Corporation	Materials	110.24	110.24
G-03345	Jonathan Willis	Telephone Services	35.00	35.00
G-03346	Metrocall Wireless	Telephone Services	90.07	90.07
G-03347	Random House, Inc	Materials	547.80	547.80
G-03348	Gateway Films/Vision Video	Materials	218.85	218.85
G-03349	Filtration Services Group, LLC	Maintenance of Facilities	44.76	44.76
G-03350	Ingram Library Service	Materials	73.43	73.43
G-03351	Information Today, Inc.	Professional Services	489.00	
		Professional Services	244.00	733.00
G-03352	James E. Garling	Programming Activities	250.00	250.00
G-03353	Walker Companies	Supplies	46.40	46.40
G-03354	DWe Williams	Programming Activities	2,749.00	2,749.00
G-03355	Full Cast Audio	Materials	511.45	511.45
G-03356	Alliance Packaging System	Supplies	2,893.17	2,893.17
G-03357	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-03358	Ingram Library Service	Materials	227.59	227.59
G-03359	Voss Lighting	Maintenance of Facilities	1,185.40	1,185.40
G-03360	Center Point Large Print	Materials	2,069.88	2,069.88
G-03361	Cox Media Oklahoma City	Library-Related Services	4,940.00	4,940.00
G-03362	Jeffrey J. Crawford	Security Services	487.50	487.50
G-03363	John Mark Dawson	Security Services	300.00	300.00
G-03364	Miguel A. Campos	Security Services	212.50	212.50
G-03365	Jurden Brown, Jr.	Security Services	162.50	162.50
G-03366	John Paull	Security Services	325.00	325.00
G-03367	Stanley Campbell	Security Services	150.00	150.00
G-03368	Steve's Wholesale Distributors	Maintenance of Facilities	11.28	11.28
G-03369	Medco Supply Company	Safety Supplies	39.85	39.85
G-03370	Bob Bovee	Programming Activities	400.00	400.00
G-03371	Clearfield Company	Materials	170.30	170.30
G-03372	Postmaster	Postage	3,000.00	3,000.00
G-03373	Dowell Parking Center	Parking & Transportation	387.00	387.00
G-03374	Timothy W. Brewer, Jr.	Security Services	162.50	162.50
G-03375	Oklahoma Literacy Coalition	Memberships	40.00	40.00
G-03376	John Wood	Telephone Services	50.00	50.00
G-03377	Crystal Suppes	Mileage	15.50	15.50

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Number	Vendor/Payee	Purpose		Amount
G-03378	Teresa Goggins	Parking	108.38	108.38
G-03379	Office Depot Credit Plan	Supplies	82.38	82.38
G-03380	Public Library Association	Professional Services	305.00	
		Professional Services	195.00	500.00
G-03381	Baker & Taylor Entertainment	Materials	2,091.56	
		Materials	266.06	2,357.62
G-03382	Manpower, Inc.	Salaries	2,464.00	
		Salaries	1,940.40	
		Salaries	585.20	4,989.60
G-03383	Walmart Community	Programming Activities	156.13	156.13
G-03384	LaWana D. Morgan	Mileage	33.74	33.74
G-03385	Barnum's Sewer, Drain &	Maintenance of Facilities	360.00	360.00
G-03386	Commercial Card Solutions	Books & Materials	1,043.56	
		Books & Materials	170.58	
		Books & Materials	881.06	
		Books & Materials	1,356.03	3,451.23
G-03387	Imagination Promotional Group	Programming Activities	2,292.39	2,292.39
G-03388	O'Reilly Automotive, Inc.	Maintenance of Facilities	67.38	67.38
G-03389	Barry Buckley	Programming Activities	100.00	100.00
G-03390	Star Lighting	Maintenance of Facilities	164.70	
		Maintenance of Facilities	13.98	
		Maintenance of Facilities	88.09	
		Maintenance of Facilities	89.77	
		Maintenance of Facilities	111.30	
		Maintenance of Facilities	71.20	
		Maintenance of Facilities	21.56	560.60
G-03391	Susan H. Wood	Programming Activities	250.00	250.00
G-03392	Lesli Jones	Library-Related Services	120.00	120.00
G-03393	Myers Landscape Management,	Maintenance of Facilities	1,715.00	
		Maintenance of Facilities	755.00	2,470.00
G-03394	Baker & Taylor Books	Materials	1,513.15	
		Materials	2,153.81	
		Materials	2,696.16	
		Materials	5,791.89	
		Materials	92.97	12,247.98
G-03395	Baker & Taylor Books	Materials	1,356.96	
		Materials	2,167.29	
		Materials	6,368.88	9,893.13
G-03396	Baker & Taylor Books	Materials	2,044.01	2,044.01
G-03397	Cooper Bros., Inc.	Capital Projects	675.00	
		Capital Projects	2,454.00	3,129.00
G-03398	Sabre Technologies	Supplies	2,060.00	2,060.00
G-03399	Erika Sterling	Maintenance of Facilities	120.00	120.00
G-03400	Diane Sharp	Mileage	10.50	10.50
G-03401	Midwest Single Source, Inc.	Supplies	132.89	132.89
G-03402	Baker & Taylor Entertainment	Materials	161.85	161.85
G-03403	Provantage	Supplies	937.50	937.50
G-03404	Mackin	Materials	343.35	343.35
G-03405	Cynthia Selinger	Programming Activities	65.26	65.26
G-03406	Crisis Prevention Institute,	Professional Services	100.00	100.00
G-03407	Vernon L. Kriethe	Security Services	112.50	112.50
G-03408	Chris Kennedy	Programming Activities	112.45	112.45

General Fund F.Y. 09-10

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
G-03409	Oklahoma Department of Labor	Maintenance of Facilities	25.00	25.00
G-03410	Jason K. Saxon	Security Services	275.00	275.00
G-03411	Jamar Rahming	Mileage	11.50	11.50
G-03412	Shopleet	Supplies	117.45	
		Supplies	90.32	207.77
G-03413	Bank of Oklahoma	Payroll Transmittal-Chks	43,235.08	
		Payroll Transmittal-Chks	17,052.99	60,288.07
G-03414	Bank of Oklahoma	Federal Withholding Tax	43,162.60	
		Federal Withholding Tax	1,963.00	45,125.60
G-03415	Oklahoma Tax Commission	State Withholding Tax	14,622.00	
		State Withholding Tax	767.50	15,389.50
G-03416	Mun. Employees Credit Union	Employee Cr Union Deducts	11,228.13	
		Employee Cr Union Deducts	87.50	11,315.63
G-03417	United Way of Central Oklahoma	Employee Deductions	448.24	
		Employee Deductions	21.39	469.63
G-03418	Morgan & Associates, P.C.	Employee Deductions	133.01	133.01
G-03419	Works & Lentz, Inc.	Employee Deductions	219.06	219.06
G-03420	Bank of America	Payroll Transmittal-DDep	249,423.84	
		Payroll Transmittal-DDep	35,360.57	284,784.41
G-03421	Nationwide Retirement Solution	Employee Deductions	6,981.98	6,981.98
G-03422	Transamerica Worksite Mrktg.	Employee Deductions	464.64	464.64
G-03423	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,821.34	4,821.34
G-03424	Bank of Oklahoma	Employee Flexplan Deposit	11,445.64	11,445.64
G-03425	Bank of Oklahoma	Employee Soc/Sec Deposits	26,215.04	
		Employee Soc/Sec Deposits	3,718.40	
		Employee Medicare Deposit	6,130.95	
		Employee Medicare Deposit	869.58	
		Employer Soc/Sec Deposits	29,933.57	
		Employer Medicare Deposit	7,000.63	73,868.17
G-03426	MassMutual Financial Group	Employee Contrib -- DC PI	13,891.93	
		Employer Contrib -- DC PI	25,292.46	39,184.39
G-03427	Love, Beal & Nixon, P.C.	Employee Deductions	408.75	408.75
G-03428	ODHS Oklahoma Centralized	Employee Deductions	338.02	338.02
G-03429	Randall S. Fudge	Employee Deductions	92.29	92.29
G-03430	Administrative Systems, Inc.	Employee Deductions	1,139.45	1,139.45
Total of FY 09-10 Warrants Issued				\$ 1,909,755.17

General Fund F.Y. 08-09

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
G-05823	Spaces, Inc.	Furniture	714.00	714.00
G-05824	Firetrol Protection Systems	Capital Projects	8,135.00	8,135.00
G-05825	Demco	Programming Supplies	653.85	
		Programming Supplies	78.47	732.32
G-05826	Walker Companies	Supplies	82.30	82.30
G-05827	Environments, Inc.	Programming Supplies	267.12	267.12
G-05828	Demco	Supplies	48.60	48.60
G-05829	Scott Rice Co.	Furniture	2,566.47	
		Furniture	5,033.83	
		Furniture	2,892.74	
		Furniture	1,143.32	
		Furniture	1,176.45	
		Furniture	1,275.04	
		Furniture	1,569.56	
		Furniture	784.78	
		Furniture	642.57	
		Furniture	669.12	
		Furniture	837.89	18,591.77
G-05830	Commercial Card Solutions	Professional Services	250.00	250.00
G-05831	Atlas General Contractors, LLC	Capital Projects	773.00	
		Capital Project	714.00	
		Capital Projects	795.00	
		Capital Projects	935.00	
		Capital Projects	114,045.00	
		Capital Projects	212.00	
		Capital Projects	20,174.00	137,648.00
G-05832	Demco	Fixtures	315.00	
		Equipment	498.03	813.03
G-05833	Scott Rice Co.	Furniture	300.64	
		Furniture	178.74	
		Furniture	3,076.80	
		Furniture	4,703.66	
		Furniture	4,573.28	
		Furniture	2,075.54	
		Furniture	428.38	
		Furniture	446.08	
		Furniture	836.72	16,619.84
G-05834	Scott's Printing & Copying	Printing	303.56	303.56
G-05835	Studio Architecture PC	Capital Projects	71,500.00	71,500.00
Total of FY 08-09 Warrants Issued				\$ 255,705.54

Special Funds

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
S-15317	Isaac W. Ward	Lost & Paid Book Returned	29.95	29.95
S-15318	Manuel Torres	Lost & Paid Book Returned	13.95	13.95
S-15319	Beth M. Houtz	Lost & Paid Book Returned	27.95	27.95
S-15320	Jeanne V. O'Brien	Lost & Paid Book Returned	16.00	16.00
S-15321	Anita C. Ervin	Lost & Paid Book Returned	14.95	14.95
S-15322	Gracy G. Isaac	Lost & Paid Book Returned	3.00	3.00
S-15323	Sandra Lea Dean	Lost & Paid Book Returned	3.00	3.00
S-15324	William D. Lamb	Lost & Paid Book Returned	3.00	3.00
S-15325	Pamela G. Henry	Lost & Paid Book Returned	6.10	6.10
S-15326	Dacia G. Carter	Overpayment of Fees	10.00	10.00
S-15327	Karen Sholar	Lost & Paid Book Returned	12.95	12.95
S-15328	Staci R Prutsman	Lost & Paid Book Returned	3.00	3.00
S-15329	V. Michelle Green	Lost & Paid Book Returned	11.80	11.80
S-15330	Margaret Gaeddert	Lost & Paid Book Returned	3.00	3.00
S-15331	Tina Clark	Programming	135.00	135.00
S-15332	Clarissa Sharp	Programming	120.00	120.00
S-15333	Cheryll Jones	Lee Brawner Scholarship	1,200.00	1,200.00
S-15334	Dana Phillips	Lee Brawner Scholarship	600.00	600.00
S-15335	Albert Bostick	Black Voices Performance	550.00	550.00
S-15336	Weston Woods Accts Receivable	Materials	23.06	23.06
S-15337	Brian Zbovnik	Programming	225.00	225.00
S-15338	Walter Wayne McEvilly	Programming	350.00	350.00
S-15339	Jay C. Garrett	Lost & Paid Book Returned	3.00	3.00
S-15340	Ann Kennett	Overpayment of Fines	111.23	111.23
S-15341	Erma A. Chisholm	Lost & Paid Book Returned	3.00	3.00
S-15342	Heather S. Tarrant	Lost & Paid Book Returned	8.95	8.95
S-15343	Lee Williams	Lost & Paid Book Returned	3.00	3.00
S-15344	Pamela G. Hillian	Lost & Paid Book Returned	3.00	3.00
S-15345	Ricky L. Nubine	Lost & Paid Book Returned	13.95	13.95
S-15346	BMI Systems Corp.	Copier Maintenance	78.50	
		Copier Maintenance	31.62	
		Copier Maintenance	36.00	
		Copier Maintenance	216.32	
		Copier Maintenance	77.81	
		Copier Maintenance	66.38	
		Copier Maintenance	120.17	
		Copier Maintenance	78.50	
		Copier Maintenance	55.00	760.30
S-15347	Standley Systems	Copier Usage	251.40	
		Copier Usage	244.66	496.06
S-15348	Oklahoma History Center	Travelling Exhibit	250.00	250.00
S-15349	Chris Kennedy	Mileage	44.00	44.00
S-15350	Kathy C. Brown	Programming	175.00	175.00
S-15351	Harry Hoang	Asian Festival Programmin	500.00	500.00
S-15352	Susan Pierce	Admin Services Noon Tunes	448.00	448.00
S-15353	Walmart Community	09/Walmart/DC	213.96	213.96
S-15354	Walter Wayne McEvilly	Programming	350.00	350.00
S-15355	Christopher S. Moser	Lost & Paid Book Returned	3.00	3.00
S-15356	Leland B. Runnels	Lost & Paid Book Returned	13.95	13.95
S-15357	Lianna E. Giachino	Lost & Paid Book Returned	6.00	6.00
S-15358	Melanie H. Lawrence	Lost & Paid Book Returned	3.00	3.00
S-15359	Linda F. Wangler	Lost & Paid Book Returned	3.00	3.00

Special Funds

Warrant Register

February 2010

Number	Vendor/Payee	Purpose		Amount
S-15360	Susan K. Jones	Lost & Paid Book Returned	9.95	9.95
S-15361	Julie A. Ayers	Lost & Paid Book Returned	5.95	5.95
S-15362	Fort Worth Library	Lost ILL Book Pymt	34.98	34.98
S-15363	Timothy J. Wolf	Lost & Paid Book Returned	23.75	23.75
S-15364	Oklahoma Tax Commission	State Sales Tax-Jan, 2010	48.58	48.58
S-15365	Wichita State University	Lost ILL Book Payment	51.00	51.00
S-15366	Candelaria Nunez	Lost & Paid Book Returned	80.85	80.85
S-15367	Joan E. Hill	Lost & Paid Book Returned	5.95	5.95
S-15368	Central Arkansas Library Sys	Lost ILL Book Payment	70.00	70.00
S-15369	Mindy M. Fuzzell	Lost & Paid Book Returned	11.95	11.95
S-15370	Commercial Card Solutions	Equipment	219.95	219.95
S-15371	Metropolitan Library System	Transer of Fines & Fees	49,000.00	49,000.00
S-15372	Commercial Card Solutions	Fines Account	119.90	119.90
S-15373	Oklahoma Tax Commission	State Sales Tax-Jan. 2010	582.78	582.78
S-15374	DWe Williams	Black History Performance	4,749.00	
		Black History Performance	2,251.00	7,000.00
S-15375	Linda Temple	Mileage for Black History	71.28	71.28
S-15376	Metropolitan Library System	10/Friends/Multicultural	99.55	99.55
S-15377	Julia Ballou	Asian Festival Programmin	87.16	87.16
S-15378	Kristie Ming Hwei Tan	Asian Festival Programmin	100.00	100.00
S-15379	Linh Thai	Programming	25.00	25.00
S-15380	Kim Pham	Asian Festival Programmin	25.00	25.00
S-15381	Wendy J. Gabrielson	Asian Festival Programmin	56.46	56.46
S-15382	Savannah Mitchell	Asian Festival Programmin	150.00	150.00
S-15383	Hannelore A. Chan	Programmimg	70.00	70.00
S-15384	Danny Gordon Art, LLC	Programming	300.00	300.00
S-15385	DWe Williams	Black History Performance	2,251.00	2,251.00
S-15386	Elizabeth M. Emmons	Lost & Paid Book Returned	11.00	11.00
S-15387	Sharon K. West	Lost & Paid Book Returned	3.00	3.00
S-15388	Sandra R. Ramirez	Lost & Paid Book Returned	3.00	3.00
S-15389	Madeline C. Fankhouser	Lost & Paid Book Returned	12.00	12.00
S-15390	Patricia M. Tkel	Lost & Paid Book Returned	22.00	22.00
S-15391	Shenea Harris	Lost & Paid Book Returned	9.95	9.95
S-15392	Caren E. Parsons	Lost & Paid Book Returned	3.00	3.00
S-15393	Holden S. Keenze	Lost & Paid Book Returned	8.95	8.95
S-15394	Tanya J. Cromer	Lost & Paid Book Returned	3.00	3.00
S-15395	Brandon C. Johnson	Lost & Paid Book Returned	33.95	33.95
S-15396	Rosemary R. Lackey	Lost & Paid Book Returned	13.45	13.45
S-15397	Alisa L. Blevins	Lost & Paid Book Returned	3.00	3.00
S-15398	Sharon A. Nolan	Lost & Paid Book Returned	46.90	46.90
S-15399	Reed J. Hurt	Lost & Paid Book Returned	5.45	5.45
S-15400	Gomathi Mookapillai	Lost & Paid Book Returned	8.55	8.55
S-15401	Breanna J. Cannon	Lost & Paid Book Returned	84.60	84.60
S-15402	Donna J. McMahan	Lost & Paid Book Returned	3.00	3.00
S-15403	Town of Boley	Exhibit Rental	50.00	50.00
S-15404	Albert Bostick	Programming	200.00	200.00
S-15405	Danny Gordon Art, LLC	Funiture Fixtures & Equip	4,700.00	4,700.00
S-15406	Commercial Card Solutions	06/Inasmuch	71.51	71.51

Total of Special Funds Warrants Issued \$ 72,571.46

I, Donna Morris, certify that:

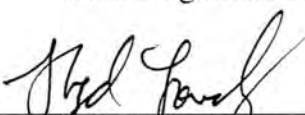
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

3-10-10
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

3-9-10
Date

**METROPOLITAN LIBRARY SYSTEM
TRANSFER OF FUNDS**

From time to time, the administration has to request transfer of funds between accounts to reconcile budget fluctuations during a fiscal year.

Additional Appropriations

		Additional Budget Needed	Budget's New Total
Account 114	Unemployment Compensation	\$25,000.00	\$45,000.00
Account 201	Bldg, Property, & Auto Insurance	\$5,000.00	\$150,544.00

Canceled Appropriations

		Amount Canceled	Budget's New Total
Account 102	Wages - Part-time	\$25,000.00	\$1,768,262.00
Account 205	Rent of Library Buildings	\$5,000.00	\$44,800.00

This budget transfer will cover the Library's unusually high incidence of unemployment claims and higher than expected building insurance premiums during the current fiscal year.

Commission Action

That the Library Commission approve the transfer of funds as requested above.

REPORT AND RECOMMENDATIONS FROM ADMINISTRATION

Southern Oaks Library Amended and Restated Project Agreement

The Metropolitan Library Commission approved on October 16, 2008 a Project Agreement between Oklahoma City and MLS regarding the renovation project of the Southern Oaks Library. This work was part of the Oklahoma City General Obligation Bond Package of 2000.

The original agreement provided funds not to exceed \$423,000 for architectural design fees and construction. The agreement also allowed for changes to be made upon request by either party.

On May 28, 2009; the commission approved an additional \$750,000 for the Southern Oaks project in the FY 09-10 budget.

The amended agreement reflects this amount of \$750,000.

ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:

Approve the Southern Oaks Amended and Restated Project Agreement between the City of Oklahoma City and the Metropolitan Library Commission of Oklahoma County.

**SOUTHERN OAKS LIBRARY PROJECT AMENDED AND RESTATED
AGREEMENT**

**Participation Agreement for the Southern Oaks Library, Oklahoma City,
Oklahoma
6900 South Walker Avenue, Oklahoma City, Oklahoma 73139**

This Agreement amends and restates the Southern Oaks Library Project Agreement dated April 21, 2009 is made and entered into on ____ day of _____, 20108, by and between The City of Oklahoma City, a municipal corporation (hereinafter referred to as “City”) and the Metropolitan Library Commission of Oklahoma County a.k.a. Metropolitan Library System, a public agency and body corporate created and existing under the laws of the state of Oklahoma (hereinafter referred to as “MLS”),

WITNESSED:

WHEREAS, the 2000 General Obligation Bond Issue, as passed by the registered voters of the City, contained a \$13,600,000 Proposition No. 9 for constructing, expanding, renovating, remodeling, repairing, improving, equipping and/or furnishing libraries; and

WHEREAS, Project 4 of Proposition No. 9 of the 2000 General Obligation Bond Issue, as approved by the registered voters of the City, allows for the, “Expansion, renovation and remodeling of Southern Oaks Library in the vicinity of 6900 S. Walker Ave., which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing” (the “Southern Oaks Library Project” or “Project”), in the amount of \$1,840,000; and

WHEREAS, it is the desire of the MLS to participate with the City in Architectural/Engineering (A&E) Services for the Southern Oaks Library Project; and

WHEREAS, in order to begin said project, it is necessary to obtain architectural and engineering services (A&E); and

WHEREAS, the Southern Oaks Library Project is not yet fully funded; and

WHEREAS, MLS has elected to expend funds for the purpose of the design of the Southern Oaks Library Project; and

WHEREAS, the A&E will be selected in accordance with the "Resolution Adopting Standards and Prescribing Procedures for the Selection of Architects and Engineers and Planners for all Public Improvement Work" as approved by the City in 1974 and amended in 1978, 1980 & 1986; and

WHEREAS, the design and construction of the Project can affect the operations which will be funded and performed by MLS; and

WHEREAS, the City and MLS intend to work together to achieve a successful outcome to the Project; and

WHEREAS, the MLS is willing to purchase certain Furniture, Fixtures and Equipment (FF& E) for said Project; and

WHEREAS, it is the desire of MLS to participate in the funding of work created under this agreement including the north driveway, if funding is not available within the bond funds designated for this project; and

WHEREAS, the cost of the north driveway will be identified on the City bid form; and

NOW, THEREFORE, in consideration of the various covenants and promises set forth hereinafter and as further outlined above, the parties agree as follows:

I. OBLIGATIONS OF MLS.

A. MLS shall provide to the City funding, up to but not exceeding, \$967,500

~~423,000.00~~ (an increase of \$544,500) as described below:

a. \$275,500 ~~186,000.00~~ (an increase of \$89,500) for Architectural, Engineering, and Consulting design services required for the Southern Oaks Library Project including site survey, civil engineering, printing, consultants, site visitations and testing costs.

b. \$56,000 ~~37,000.00~~ (an increase of \$19,000) for design services associated with FF&E to be purchased directly by MLS for the Southern Oaks Library Project.

c. An additional amount not to exceed \$552,000 ~~200,000.00~~ (an increase of \$352,000) for construction.

d. \$84,000 (an increase of \$84,000) for improvements to the Southern Oaks north driveway, if Bond Funds designated for this project are not adequate.

~~e.e.~~ The funding described in items c & d. above shall be provided to the City after receipt of the bids and review by MLS.

~~d.f.~~ The funding described above shall be provided to the City before the respective Architectural, Engineering, and Consulting or Construction contracts are approved by City Council.

~~e.g.~~ Should the above amounts need to be increased, the City and MLS, by mutual agreement, shall determine the amount of any additional funds for

Architectural, Engineering & Consulting Services and / or Construction, to
be provide by MLS

B. It is MLS's intention to completely vacate Southern Oaks Library during
construction.

C. MLS shall provide copies, to the extent available, of all existing
documentation related to this project including, but not limited to, drawings,
specifications and correspondence.

D. MLS shall communicate with the Architect/Engineer and/or the Project
Contractor only through the City, unless otherwise directed by the City.

E. MLS shall provide certain FF&E, to be placed in the Southern Oaks Library.
MLS will retain ownership of all FF&E or movable property purchased with
MLS funds; provided, if the City provides funding for any movable property
for the Southern Oaks Library Project from City Bond funds and/or other City
and/or City Trust revenues, all such property will remain the exclusive
property of the City or City Trust, as applicable. All FF&E purchased solely
with MLS funds will be procured by MLS.

F. MLS shall provide recommendations to the City for the scope of the proposed
project, various components, phases and timetables.

| G. The parties understand and agree the Southern Oaks Library and all "fixtures,"
(as defined in 60 Okla. Stat. § 7), to the library itself and/or to the land upon
| which the library sits, shall be owned exclusively by the City.

II. OBLIGATIONS OF CITY.

- A. The City shall select and the City shall contract with the A&E, in accordance with the “Resolution for the Selection of Architects, Engineers and Planners” and with this agreement. The City shall coordinate with MLS and the City’s A&E for design of the project and the City will assume the role of Project Manager for the Southern Oaks Library Project. MLS shall be the Department as such term is defined in the Resolution of Architects, Engineers and Planners and shall perform such duties.
- B. After completion of the project, the City shall return to MLS any unused funding provided by MLS as stated in Section I. A. above.
- C. Should any of the bond funds sold for Project 4 of Proposition No. 9 of the 2000 General Obligation Bond Issue remain unused after all construction (including all change orders, site acquisition, drainage, utilities, parking, landscaping, fencing, roadways, and infrastructure) on the Project is complete, upon approval of the Bond Advisory Committee and City Council, said unused bond funds shall be declared surplus. All such surplus bond funds shall be used by the City for the same general purpose as listed in Proposition 9 of the 2000 General Obligation Bond Issue official authorization.
- D. Quarterly, the City shall provide MLS, in a form acceptable to MLS, an accounting of all funds expended on this project.
- E. All MLS funds shall be placed in an interest bearing account and all interest earned on MLS funds shall be compounded, accrued, and added to the fund

account monthly at the same interest rate received on the City's Operating Pool.

- | F. The City shall make, at no cost to MLS, a good faith effort to copy MLS in a format mutually acceptable to all, on all Project correspondence and Project documentation between; 1) the City and the A&E; 2) the City and the Contractor; and the 3) A&E and the Contractor ~~at no cost to MLS~~.
- | G. The City shall cause MLS to be named as additional insured in all A&E and Contractor Insurance Certificates on all lines of coverage except Worker's Compensation.
- H. The City shall make a good faith effort to invite MLS to all project and site meetings.
- I. The City and MLS shall review each phase of the Project.
- J. MLS shall have the right to reproduce the Project documents.
- K. The City shall provide MLS access to the Project, as reasonably requested.

III. WHOLE AGREEMENT.

This written agreement between the City and MLS constitutes the entire understanding between the parties and no other documents or oral discussions modify this written document. Should it be the desire of both parties to amend this agreement, such amendment shall be in writing and must be signed by both parties in order to have legal effect.

IV. VENUE AND APPLICABLE LAW.

The City and MLS hereby agree that any dispute which may arise between or among them out of or in connection with this Agreement shall be adjudicated before a court located in Oklahoma City, Oklahoma, in accordance with the laws of Oklahoma. The City and MLS hereby submit to the exclusive personal jurisdiction of the courts of the State of Oklahoma located in Oklahoma City, Oklahoma, with respect to any action or legal proceeding commenced by any party to this Agreement.

The City and MLS further consent to the service of process in any such action of legal proceeding by means of registered or certified mail, return receipt requested, in care the Executive Director of MLS at 300 Park Avenue, Oklahoma City, Oklahoma, 73102 and with the City at City Clerk, City of Oklahoma City, 200 N. Walker, 2nd floor, Oklahoma City, Oklahoma, 73102.

Southern Oaks Library
Oklahoma City, Oklahoma

| City OKC & MLS Amended and Restated Project Agreement

IN WITNESS WHEREOF, the Metropolitan Library System adopts and
| approves this Agreement this _____ day of _____, 2010~~8~~.

Metropolitan Library Commission

Chair

ATTEST:

MLC Secretary

IN WITNESS WHEREOF, this Agreement was executed and approved by the
| City Engineer this _____ day of _____, 2010~~8~~.

The City of Oklahoma City

Mayor

ATTEST:

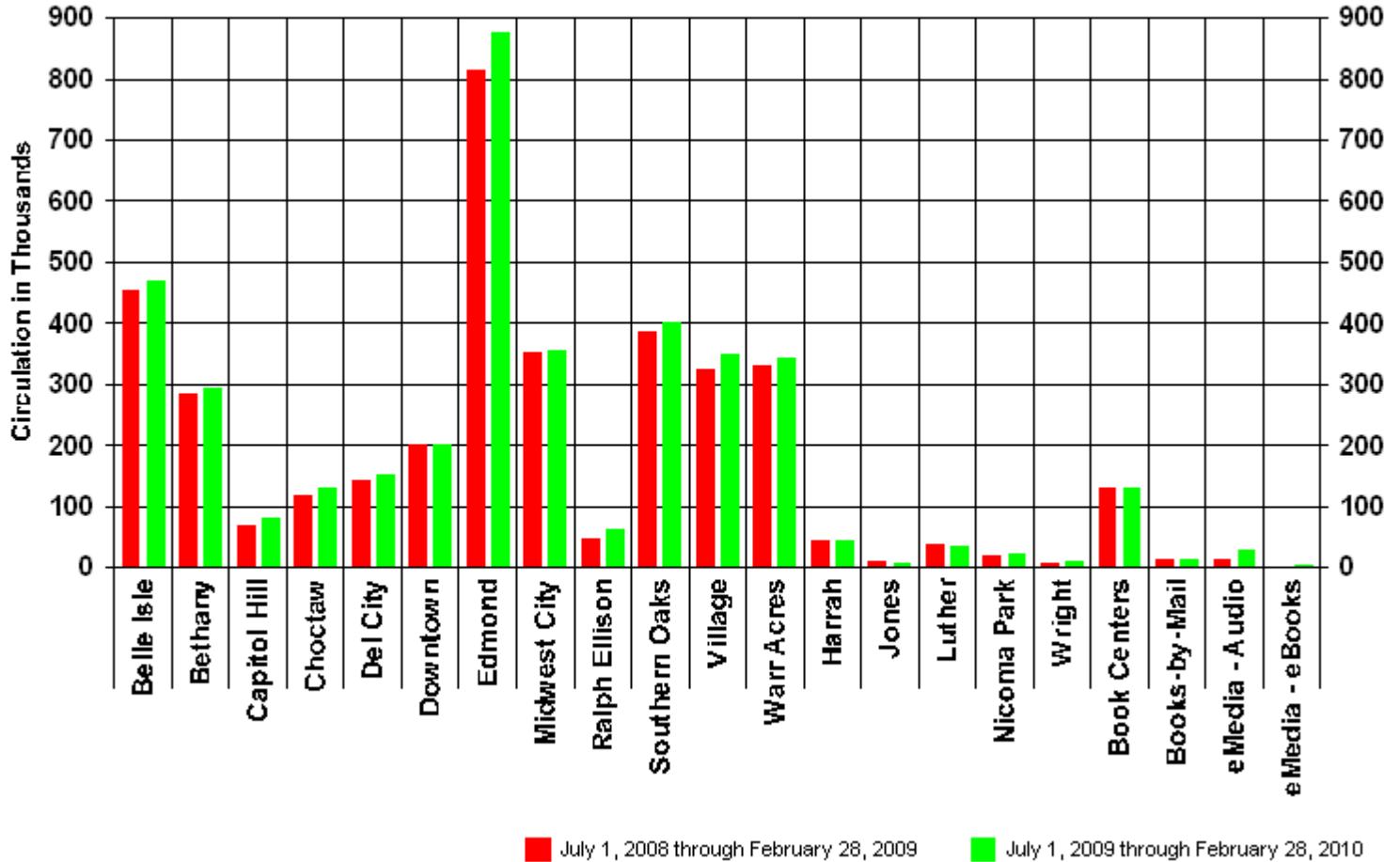
City Clerk

| Reviewed as to form and legality. This _____ day of 2008.

Assistant Municipal Counselor

Circulation Gains and Losses

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)



Circulation Gains and Losses

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

FEBRUARY 28, 2010		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
Belle Isle	09	41340	343673	13142	109614	54482	453287	
	10	43303	357008	13597	110579	56900	467587	
		1963	13335	455	965	2418	14300	3.2
Bethany	09	24383	197218	10198	87608	34581	284826	
	10	25595	205149	10813	87364	36408	292513	
		1212	7931	615	-244	1827	7687	2.7
Capitol Hill	09	6801	49291	2657	18633	9458	67924	
	10	6536	56413	3455	24474	9991	80887	
		-265	7122	798	5841	533	12963	19.1
Choctaw	09	8932	74154	5206	44549	14138	118703	
	10	10349	81772	5616	46458	15965	128230	
		1417	7618	410	1909	1827	9527	8.0
Del City	09	11430	99695	4810	43743	16240	143438	
	10	13502	106116	5261	44154	18763	150270	
		2072	6421	451	411	2523	6832	4.8
Downtown	09	18333	157532	4833	44459	23166	201991	
	10	18240	152660	5387	48642	23627	201302	
		-93	-4872	554	4183	461	-689	-.3
Edmond	09	59305	475674	40558	337699	99863	813373	
	10	62664	510655	44209	364143	106873	874798	
		3359	34981	3651	26444	7010	61425	7.6
Midwest City	09	29983	250168	11837	101712	41820	351880	
	10	31021	256557	11206	99044	42227	355601	
		1038	6389	-631	-2668	407	3721	1.1
Ralph Ellison	09	4497	34690	1211	11140	5708	45830	
	10	7186	47470	2065	14802	9251	62272	
		2689	12780	854	3662	3543	16442	35.9
Southern Oaks	09	34480	285074	11478	100339	45958	385413	
	10	36122	293136	11659	106299	47781	399435	
		1642	8062	181	5960	1823	14022	3.6
Village	09	26893	224853	12444	100110	39337	324963	
	10	28642	246879	11946	101514	40588	348393	
		1749	22026	-498	1404	1251	23430	7.2
Warr Acres	09	28152	225820	11050	104646	39202	330466	
	10	29676	242696	11420	101131	41096	343827	
		1524	16876	370	-3515	1894	13361	4.0

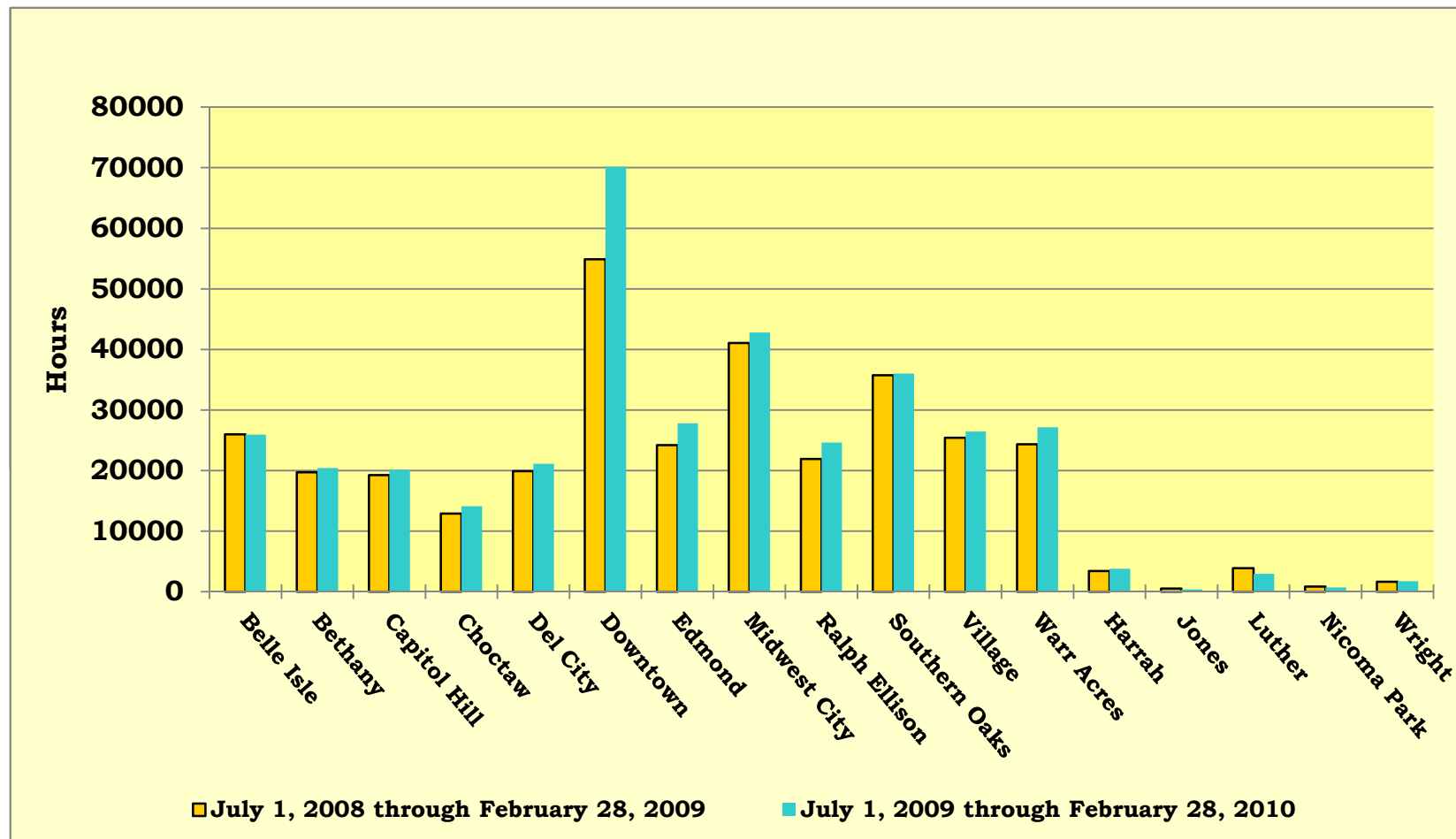
Circulation Gains and Losses

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

FEBRUARY 28, 2010		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
Harrah	09	3877	29663	1587	12512	5464	42175	
	10	4358	29802	1751	13854	6109	43656	
		481	139	164	1342	645	1481	3.5
Jones	09	914	6686	176	2122	1090	8808	
	10	827	5774	418	1985	1245	7759	
		-87	-912	242	-137	155	-1049	-11.9
Luther	09	3414	29027	701	8249	4115	37276	
	10	3585	27735	909	7539	4494	35274	
		171	-1292	208	-710	379	-2002	-5.4
Nicoma Park	09	1928	13862	1048	4489	2976	18351	
	10	2039	16268	462	4138	2501	20406	
		111	2406	-586	-351	-475	2055	11.2
Wright	09	958	6281	96	1198	1054	7479	
	10	914	7627	142	1797	1056	9424	
		-44	1346	46	599	2	1945	26.0
<u>OTHER:</u>								
Book Centers	09	10058	79554	6206	49543	16264	129097	
	10	10175	80927	6191	49287	16366	130214	
		117	1373	-15	-256	102	1117	.9
Books-by-Mail	09	1716	13198	0	0	1716	13198	
	10	1780	14011	0	0	1780	14011	
		64	813	0	0	64	813	6.2
eMedia - Audio	09	1970	13829	0	0	1970	13829	
	10	4302	28582	0	0	4302	28582	
		2332	14753	0	0	2332	14753	106.7
eMedia - eBooks	09	0	0	0	0	0	0	
	10	1029	4281	0	0	1029	4281	
		1029	4281	0	0	1029	4281	100.0
TOTALS	09	319364	2609942	139238	1182365	458602	3792307	
	10	341845	2771518	146507	1227204	488352	3998722	
		22481	161576	7269	44839	29750	206415	5.4

Total Computer Hours Used by Library

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)



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Total Computer Usage

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	273		4,064		3,133.97		3,506		34,671		25,994.68	
	10	228		4,257		3,197.07		3,564		34,573		25,921.28	
		-45	-16.5	193	4.7	63.10	2.0	58	1.7	-98	-.3	-73.40	-.3
BETHANY	09	232		3,078		2,372.69		2,722		25,626		19,725.62	
	10	195		3,286		2,536.66		2,791		26,426		20,436.69	
		-37	-15.9	208	6.8	163.97	6.9	69	2.5	800	3.1	711.07	3.6
CAPITOL HILL	09	177		2,640		2,250.71		2,309		22,635		19,258.33	
	10	201		3,064		2,462.42		2,526		24,934		20,120.56	
		24	13.6	424	16.1	211.71	9.4	217	9.4	2,299	10.2	862.23	4.5
CHOCTAW	09	85		1,774		1,455.30		1,378		14,166		12,892.70	
	10	103		1,684		1,468.42		1,394		15,093		14,086.71	
		18	21.2	-90	-5.1	13.12	.9	16	1.2	927	6.5	1,194.01	9.3
DEL CITY	09	178		2,909		2,422.28		2,509		24,535		19,908.85	
	10	190		3,165		2,617.95		2,571		26,657		21,103.51	
		12	6.7	256	8.8	195.67	8.1	62	2.5	2,122	8.6	1,194.66	6.0
DOWNTOWN	09	227		8,926		6,689.81		3,368		73,445		54,893.35	
	10	240		11,216		9,279.59		3,603		86,223		70,185.04	
		13	5.7	2,290	25.7	2,589.78	38.7	235	7.0	12,778	17.4	15,291.69	27.9
EDMOND	09	288		3,689		3,043.33		3,543		30,655		24,186.54	
	10	248		3,972		3,377.55		3,621		33,994		27,783.64	
		-40	-13.9	283	7.7	334.22	11.0	78	2.2	3,339	10.9	3,597.10	14.9
MIDWEST CITY	09	416		6,078		4,914.09		5,037		51,542		41,047.60	
	10	367		5,912		5,097.70		5,126		53,067		42,800.56	
		-49	-11.8	-166	-2.7	183.61	3.7	89	1.8	1,525	3.0	1,752.96	4.3
RALPH ELLISON	09	169		3,495		2,834.20		2,163		27,691		21,913.94	
	10	227		4,485		3,860.47		2,616		30,049		24,629.19	
		58	34.3	990	28.3	1,026.27	36.2	453	20.9	2,358	8.5	2,715.25	12.4

Total Computer Usage

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	423		5,818		4,344.55		4,730		47,888		35,722.67	
	10	336		5,499		4,441.72		5,117		46,363		35,996.62	
		-87	-20.6	-319	-5.5	97.17	2.2	387	8.2	-1,525	-3.2	273.95	.8
VILLAGE	09	266		3,982		3,187.84		3,584		32,601		25,419.59	
	10	273		3,757		3,127.34		3,827		33,650		26,437.98	
		7	2.6	-225	-5.7	-60.50	-1.9	243	6.8	1,049	3.2	1,018.39	4.0
WARR ACRES	09	251		3,601		2,965.40		3,007		31,496		24,349.47	
	10	256		4,171		3,273.13		3,215		35,613		27,155.27	
		5	2.0	570	15.8	307.73	10.4	208	6.9	4,117	13.1	2,805.80	11.5
HARRAH	09	35		578		410.84		483		4,461		3,398.89	
	10	27		606		458.84		468		4,739		3,798.91	
		-8	-22.9	28	4.8	48.00	11.7	-15	-3.1	278	6.2	400.02	11.8
JONES	09	2		80		69.97		52		521		506.40	
	10	4		59		57.50		54		411		377.34	
		2	100.0	-21	-26.3	-12.47	-17.8	2	3.8	-110	-21.1	-129.06	-25.5
LUTHER	09	19		503		390.56		319		4,730		3,881.03	
	10	25		505		363.09		399		3,936		2,962.21	
		6	31.6	2	.4	-27.47	-7.0	80	25.1	-794	-16.8	-918.82	-23.7
NICOMA PARK	09	9		146		85.08		123		1,076		851.91	
	10	7		126		99.11		140		999		724.25	
		-2	-22.2	-20	-13.7	14.03	16.5	17	13.8	-77	-7.2	-127.66	-15.0
WRIGHT	09	10		292		211.19		139		2,063		1,617.20	
	10	11		281		214.87		128		2,223		1,723.96	
		1	10.0	-11	-3.8	3.68	1.7	-11	-7.9	160	7.8	106.76	6.6
TOTAL	09	3,060		51,653		40,781.81		38,972		429,802		335,568.77	
	10	2,938		56,045		45,933.43		41,160		458,950		366,243.72	
		-122	-4.0	4,392	8.5	5,151.62	12.6	2,188	5.6	29,148	6.8	30,674.95	9.1

Computer Usage by Adult Customers

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	242		3,393		2,626.54		2,914		28,428		21,323.59	
	10	192		3,737		2,830.22		2,957		30,250		22,783.74	
		-50	-20.7	344	10.1	203.68	7.8	43	1.5	1,822	6.4	1,460.15	6.8
BETHANY	09	184		2,417		1,869.73		2,152		19,233		14,706.35	
	10	162		2,763		2,126.96		2,218		20,724		15,974.37	
		-22	-12.0	346	14.3	257.23	13.8	66	3.1	1,491	7.8	1,268.02	8.6
CAPITOL HILL	09	105		1,412		1,297.31		1,287		11,698		10,649.76	
	10	133		1,580		1,377.75		1,495		12,959		11,109.05	
		28	26.7	168	11.9	80.44	6.2	208	16.2	1,261	10.8	459.29	4.3
CHOCTAW	09	63		1,293		1,093.53		969		9,113		8,417.82	
	10	85		1,273		1,109.21		1,003		9,966		9,210.04	
		22	34.9	-20	-1.5	15.68	1.4	34	3.5	853	9.4	792.22	9.4
DEL CITY	09	148		2,141		1,807.77		1,936		17,176		13,974.83	
	10	145		2,333		1,994.02		1,950		19,596		15,622.72	
		-3	-2.0	192	9.0	186.25	10.3	14	.7	2,420	14.1	1,647.89	11.8
DOWNTOWN	09	193		8,164		6,073.57		2,806		65,186		48,419.12	
	10	209		10,585		8,689.61		2,994		79,392		64,390.74	
		16	8.3	2,421	29.7	2,616.04	43.1	188	6.7	14,206	21.8	15,971.62	33.0
EDMOND	09	253		3,177		2,605.53		2,929		25,497		20,116.07	
	10	219		3,482		2,961.85		3,022		29,205		23,907.32	
		-34	-13.4	305	9.6	356.32	13.7	93	3.2	3,708	14.5	3,791.25	18.8
MIDWEST CITY	09	332		4,257		3,544.98		3,976		35,574		29,336.22	
	10	292		4,459		3,920.83		4,063		39,166		32,124.25	
		-40	-12.0	202	4.7	375.85	10.6	87	2.2	3,592	10.1	2,788.03	9.5
RALPH ELLISON	09	132		2,262		1,816.49		1,525		15,204		12,417.43	
	10	150		2,735		2,537.77		1,932		18,164		15,089.54	
		18	13.6	473	20.9	721.28	39.7	407	26.7	2,960	19.5	2,672.11	21.5

Computer Usage by Adult Customers

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	319		3,846		2,971.54		3,462		29,707		23,052.83	
	10	266		3,861		3,117.96		3,823		31,498		24,687.60	
		-53	-16.6	15	.4	146.42	4.9	361	10.4	1,791	6.0	1,634.77	7.1
VILLAGE	09	216		3,039		2,435.33		2,841		24,599		19,232.24	
	10	236		3,100		2,539.53		3,088		25,385		20,083.58	
		20	9.3	61	2.0	104.20	4.3	247	8.7	786	3.2	851.34	4.4
WARR ACRES	09	208		2,686		2,188.60		2,430		22,602		17,592.88	
	10	207		3,224		2,562.06		2,555		26,012		19,934.49	
		-1	-.5	538	20.0	373.46	17.1	125	5.1	3,410	15.1	2,341.61	13.3
HARRAH	09	17		366		249.97		299		2,834		2,149.49	
	10	17		339		259.18		307		2,659		2,029.38	
			.0	-27	-7.4	9.21	3.7	8	2.7	-175	-6.2	-120.11	-5.6
JONES	09	2		61		49.62		30		318		292.73	
	10	3		47		45.41		39		320		293.20	
		1	50.0	-14	-23.0	-4.21	-8.5	9	30.0	2	.6	.47	.2
LUTHER	09	12		211		163.40		163		2,027		1,608.03	
	10	9		286		214.35		210		2,084		1,800.84	
		-3	-25.0	75	35.5	50.95	31.2	47	28.8	57	2.8	192.81	12.0
NICOMA PARK	09	6		113		56.06		99		803		603.62	
	10	6		98		79.86		108		823		607.45	
			.0	-15	-13.3	23.80	42.5	9	9.1	20	2.5	3.83	.6
WRIGHT	09	10		267		196.39		106		1,676		1,331.47	
	10	7		251		195.83		99		1,903		1,487.53	
		-3	-30.0	-16	-6.0	-.56	-.3	-7	-6.6	227	13.5	156.06	11.7
TOTAL	09	2,442		39,105		31,046.36		29,924		311,675		245,224.48	
	10	2,338		44,153		36,562.40		31,863		350,106		281,135.84	
		-104	-4.3	5,048	12.9	5,516.04	17.8	1,939	6.5	38,431	12.3	35,911.36	14.6

Computer Usage by Minor Customers

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	31		671		507.43		592		6,243		4,671.09	
	10	36		520		366.85		607		4,323		3,137.54	
		5	16.1	-151	-22.5	-140.58	-27.7	15	2.5	-1,920	-30.8	-1,533.55	-32.8
BETHANY	09	48		661		502.96		570		6,393		5,019.27	
	10	33		523		409.70		573		5,702		4,462.32	
		-15	-31.3	-138	-20.9	-93.26	-18.5	3	.5	-691	-10.8	-556.95	-11.1
CAPITOL HILL	09	72		1,228		953.40		1,022		10,937		8,608.57	
	10	68		1,484		1,084.67		1,031		11,975		9,011.51	
		-4	-5.6	256	20.8	131.27	13.8	9	.9	1,038	9.5	402.94	4.7
CHOCTAW	09	22		481		361.77		409		5,053		4,474.88	
	10	18		411		359.21		391		5,127		4,876.67	
		-4	-18.2	-70	-14.6	-2.56	-.7	-18	-4.4	74	1.5	401.79	9.0
DEL CITY	09	30		768		614.51		573		7,359		5,934.02	
	10	45		832		623.93		621		7,061		5,480.79	
		15	50.0	64	8.3	9.42	1.5	48	8.4	-298	-4.0	-453.23	-7.6
DOWNTOWN	09	34		762		616.24		562		8,259		6,474.23	
	10	31		631		589.98		609		6,831		5,794.30	
		-3	-8.8	-131	-17.2	-26.26	-4.3	47	8.4	-1,428	-17.3	-679.93	-10.5
EDMOND	09	35		512		437.80		614		5,158		4,070.47	
	10	29		490		415.70		599		4,789		3,876.32	
		-6	-17.1	-22	-4.3	-22.10	-5.0	-15	-2.4	-369	-7.2	-194.15	-4.8
MIDWEST CITY	09	84		1,821		1,369.11		1,061		15,968		11,711.38	
	10	75		1,453		1,176.87		1,063		13,901		10,676.31	
		-9	-10.7	-368	-20.2	-192.24	-14.0	2	.2	-2,067	-12.9	-1,035.07	-8.8
RALPH ELLISON	09	37		1,233		1,017.71		638		12,487		9,496.51	
	10	77		1,750		1,322.70		684		11,885		9,539.65	
		40	108.1	517	41.9	304.99	30.0	46	7.2	-602	-4.8	43.14	.5

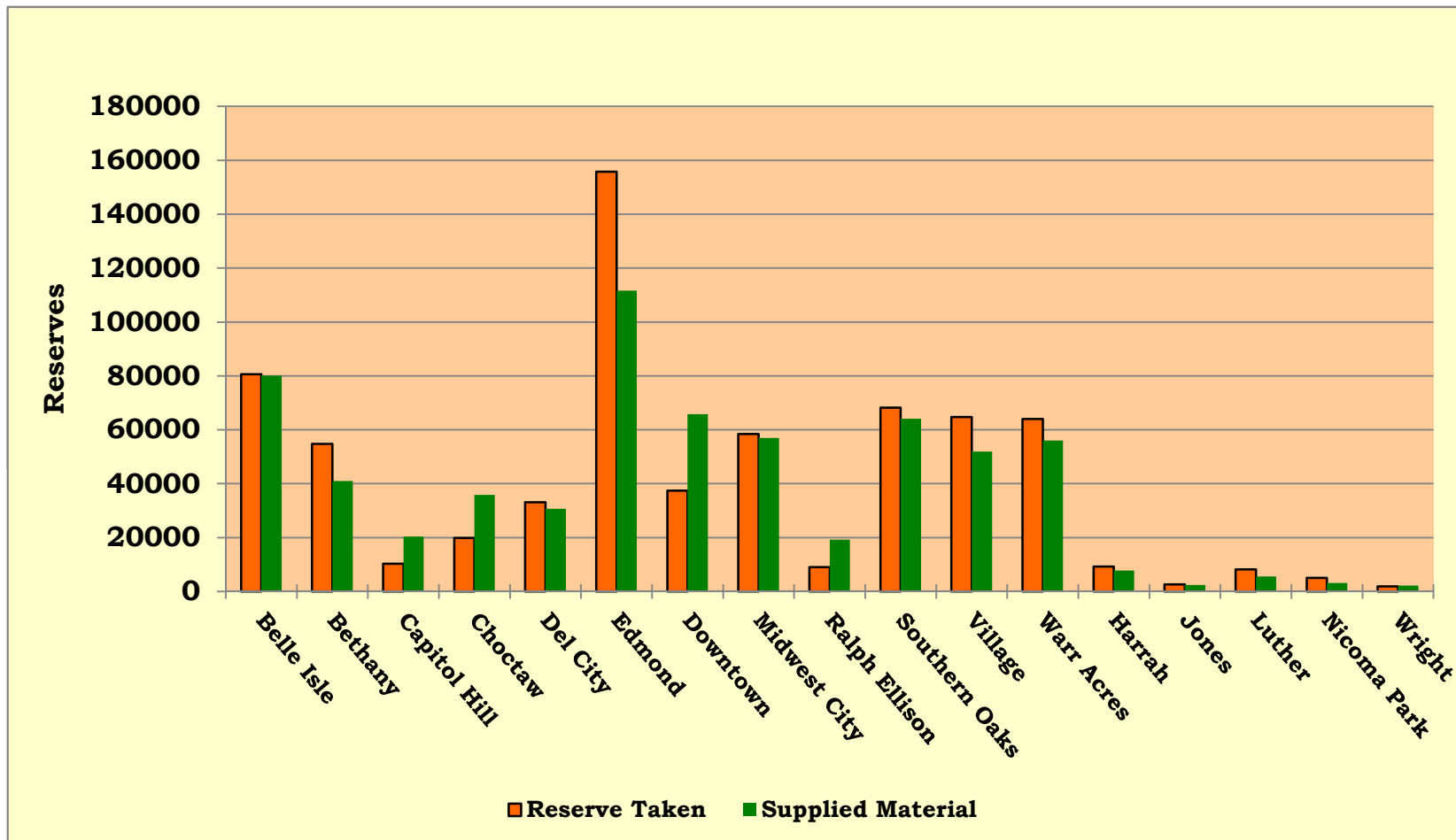
Computer Usage by Minor Customers

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	104		1,972		1,373.01		1,268		18,181		12,669.84	
	10	70		1,638		1,323.76		1,294		14,865		11,309.02	
		-34	-32.7	-334	-16.9	-49.25	-3.6	26	2.1	-3,316	-18.2	-1,360.82	-10.7
VILLAGE	09	50		943		752.51		743		8,002		6,187.35	
	10	37		657		587.81		739		8,265		6,354.40	
		-13	-26.0	-286	-30.3	-164.70	-21.9	-4	-.5	263	3.3	167.05	2.7
WARR ACRES	09	43		915		776.80		577		8,894		6,756.59	
	10	49		947		711.07		660		9,601		7,220.78	
		6	14.0	32	3.5	-65.73	-8.5	83	14.4	707	7.9	464.19	6.9
HARRAH	09	18		212		160.87		184		1,627		1,249.40	
	10	10		267		199.66		161		2,080		1,769.53	
		-8	-44.4	55	25.9	38.79	24.1	-23	-12.5	453	27.8	520.13	41.6
JONES	09			19		20.35		22		203		213.67	
	10	1		12		12.09		15		91		84.14	
		1		-7	-36.8	-8.26	-40.6	-7	-31.8	-112	-55.2	-129.53	-60.6
LUTHER	09	7		292		227.16		156		2,703		2,273.00	
	10	16		219		148.74		189		1,852		1,161.37	
		9	128.6	-73	-25.0	-78.42	-34.5	33	21.2	-851	-31.5	-1,111.63	-48.9
NICOMA PARK	09	3		33		29.02		24		273		248.29	
	10	1		28		19.25		32		176		116.80	
		-2	-66.7	-5	-15.2	-9.77	-33.7	8	33.3	-97	-35.5	-131.49	-53.0
WRIGHT	09			25		14.80		33		387		285.73	
	10	4		30		19.04		29		320		236.43	
		4		5	20.0	4.24	28.6	-4	-12.1	-67	-17.3	-49.30	-17.3
TOTAL	09	618		12,548		9,735.45		9,048		118,127		90,344.29	
	10	600		11,892		9,371.03		9,297		108,844		85,107.88	
		-18	-2.9	-656	-5.2	-364.42	-3.7	249	2.8	-9,283	-7.9	-5,236.41	-5.8

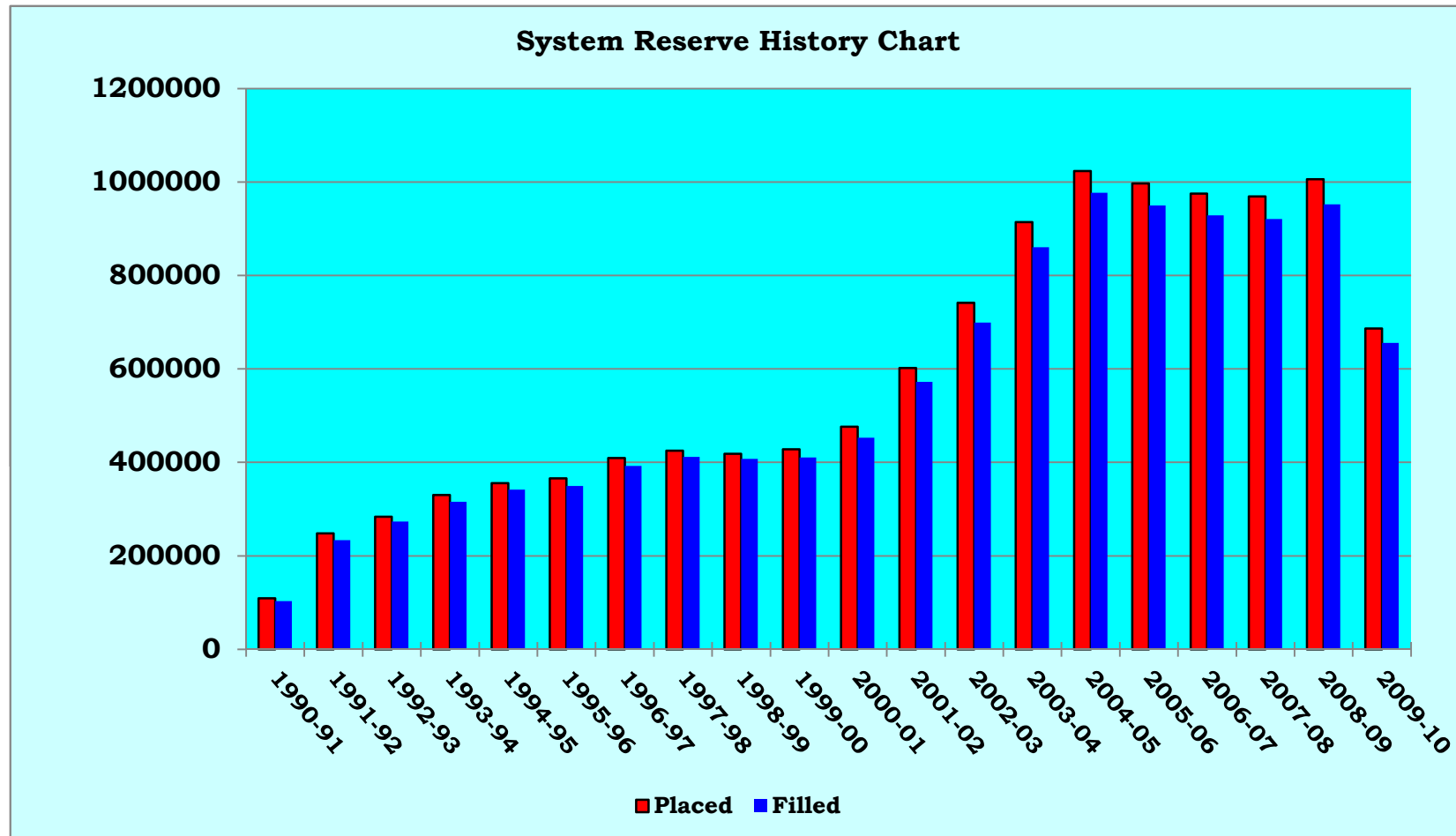
System Reserve Report

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)



System Reserve Report

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)



System Reserves Report

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	09	9,158	77,661		8,573	73,425	
	10	9,832	80,610		9,249	76,189	
		674	2,949	3.8	676	2,764	3.8
BETHANY	09	6,314	49,106		5,860	46,713	
	10	6,729	54,759		6,516	52,288	
		415	5,653	11.5	656	5,575	11.9
CAPITOL HILL	09	1,209	8,736		1,026	7,824	
	10	975	10,305		948	9,628	
		-234	1,569	18.0	-78	1,804	23.1
CHOCTAW	09	2,219	18,734		2,162	17,736	
	10	2,561	19,835		2,397	18,871	
		342	1,101	5.9	235	1,135	6.4
DEL CITY	09	3,622	29,907		3,390	28,565	
	10	4,399	33,106		4,187	31,103	
		777	3,199	10.7	797	2,538	8.9
EDMOND	09	18,023	142,494		16,881	135,639	
	10	18,820	155,793		18,282	149,428	
		797	13,299	9.3	1,401	13,789	10.2
DOWNTOWN	09	4,158	36,467		3,914	34,618	
	10	4,370	37,395		4,150	35,529	
		212	928	2.5	236	911	2.6
MIDWEST CITY	09	7,026	58,658		6,675	55,926	
	10	7,195	58,433		6,864	56,224	
		169	-225	-.4	189	298	.5
RALPH ELLISON	09	834	7,289		810	6,905	
	10	1,103	9,005		1,037	8,601	
		269	1,716	23.5	227	1,696	24.6
SOUTHERN OAKS	09	7,895	66,018		7,559	62,721	
	10	8,060	68,227		7,668	65,231	
		165	2,209	3.3	109	2,510	4.0
VILLAGE	09	7,465	60,522		6,797	57,230	
	10	7,458	64,790		7,197	62,141	
		-7	4,268	7.1	400	4,911	8.6
WARR ACRES	09	7,834	61,628		7,385	58,993	
	10	7,786	64,023		7,390	61,309	
		-48	2,395	3.9	5	2,316	3.9

System Reserves Report

July 1, 2009 through February 28, 2010 (66.67% of the 09-10 Fiscal Year)

		Month	Year		Month	Year	
		Placed	Placed	%	Filled	Filled	%
HARRAH	09	1,094	9,129		1,079	8,504	
	10	1,376	9,272		1,278	8,762	
		282	143	1.6	199	258	3.0
JONES	09	569	3,302		427	3,070	
	10	385	2,633		398	2,593	
		-184	-669	-20.3	-29	-477	-15.5
LUTHER	09	864	8,436		868	8,104	
	10	1,093	8,215		966	7,859	
		229	-221	-2.6	98	-245	-3.0
NICOMA PARK	09	592	4,843		543	4,592	
	10	663	5,087		666	4,821	
		71	244	5.0	123	229	5.0
WRIGHT	09	248	1,793		231	1,724	
	10	275	1,861		259	1,762	
		27	68	3.8	28	38	2.2
BOOKS-BY-MAIL	09	514	3,981		458	3,806	
	10	645	3,679		586	3,492	
		131	-302	-7.6	128	-314	-8.3
TOTAL	09	79,638	648,708		74,638	616,099	
	10	83,725	687,028		80,038	655,831	
		4,087	38,320	5.9	5,400	39,732	6.4

EXECUTIVE DIRECTOR'S REPORT

MARCH 2010

Thank you to Commissioners

I wanted to thank all of you for such great attendance at last month's meeting at the new service center. As only the 2nd building that the commission owns; I thought it was important that we meet there at least once so that you could see what the dollars were spent for and how we expect it to improve our operations. Several of you were able to tour the facility and for those who were unable to take the tour, just give me a call or email and I can meet you there and give you a tour anytime.

Update on Addy Awards

Metropolitan Library System 63 A "info" magazine, October 2009 - *Silver Medal*

Metropolitan Library System 62 B Annual Report FY08 - *Silver Medal*

Metropolitan Library System 62 E Downtown Wizard Rock Concert poster - *Bronze Medal*

Metropolitan Library System 62 E Netting Your Ancestors - *Bronze Medal*

ADA (American's with Disability) renovations underway

Oklahoma City has begun the process of bringing their buildings up to compliance with the latest requirements of the ADA act. This does include several of our OKC libraries. Renovations will be made to Capitol Hill, Wright and Belle Isle. The work has started at Capitol Hill and we will have to close that library for certain repairs inside the ceiling and behind the walls. **Therefore, Capitol Hill will be closed for one week from March 22nd through March 27th and will re-open for business on March 29th.** Other work at Capitol Hill involves accessible entrances and books drops and the construction of a new ADA compliant restroom. Similar improvements will be made to the restrooms at Wright and Belle Isle and the entrances and sidewalks.

Booksale Update

I am pleased to report that the Friends of the Library had another wildly successful booksale with net proceeds of \$242,000. Congratulations to the Friends and all of their great volunteers!

Capital Projects Update

- We have begun final work on developing the furniture specifications for the Northwest Library. We are having weekly conference calls with the interior designer from Phoenix regarding fabrics, finishes and final details related to the project
- We continue to work with ADG on the Southern Oaks project.

- Commisioner Glenda Choate has contacted me regarding the possible donation of a parcel of land for a new library in Jones. Todd Olberding and I plan to meet with the mayor of Jones in the next week to review the site and its potential for library use.

DIRECTOR OUTREACH ACTIVITIES

- Attended Rotary 29 Club Meetings
- OLA Legislative Meetings
- Public Arts Meeting for Ralph Ellison Library
- OU Library School Alumni Board Meeting
- Okla. City Chapter of the National Association of Purchasing Management

Future Library Events of Special Note

National Poetry Month Poetry Contest

Thursday, April 1, 2010

Time: 9:00am-8:00pm

Location: Ralph Ellison

All Ages

Let your hidden poet shine in our month-long poetry contest. Drop off your typed entries any time during the month of April at the Information Desk. One top prize will be awarded in each of the following three categories: children ages 0-13, teens ages 14-18, adults ages 19 and older.

Are You Prepared? For the Next Ice Storm, Fire, Tornado?

Tuesday, April 6, 2010

Time: 6:30pm-7:30pm

Location: Belle Isle

All Ages

When disaster happens, it's too late to make a list of what you need to have or to do. Be prepared! Join us as a representative from the American Red Cross of Central Oklahoma discusses what you need to do to be ready for a disaster. Co-sponsor: American Red Cross of Central Oklahoma.

This program is scheduled at several libraries in April – please see www.metrolibrary.org for all the listings.

Belly Dancing

Monday, April 12, 2010

Time: 6:00pm-7:30pm

Location: Midwest City

All Ages

Learn the art of Belly Dancing at the Midwest City Library. Instructor Katia Visser will instruct participants in dance techniques and skill development while also providing a different form of exercise. This program is free. To attend, please register at the Information Desk or call 405-732-4828

Piano Masterworks for Everyone

Tuesday, April 13, 2010

Time: 1:00pm-2:00pm

Location: Southern Oaks

MLC – March 18, 2010

MLS – Executive Director's Report

Prepared by: Executive Director
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All Ages

Pianist Wayne McEvilly provides an up close and personal experience of the music and lives of Mozart, Bach, Chopin, Beethoven and a history of the piano. During his performance he encourages everyone to recognize their own ability to be natural musicians by listening. He emphasizes how listening to the music of Mozart or Bach can improve concentration for reading, studying and creative work. Music includes some old favorites. Recommended for all ages.

Advanced Basic Computers for Senior

Saturday, April 17, 2010

Time: 2:00pm-3:00pm

Location: Edmond

Adults

We will begin with a discussion and demonstration of the Internet. We will also discuss email topics to include: How to send emails, automatic filing of mail in desired folders, and attaching pictures or files to email. Attention will also be given to digital pictures, connecting the camera to the computer, uploading pictures, and using a flash drive.

Spoken Word Performance

Saturday, April 17, 2010

Time: 3:00pm-4:30pm

Location: Ralph Ellison

All Ages

Come to the library and get down with some awesome spoken word artists. Got something to say?? Step up to the mic and let your voice be heard!!

Irish Dancing from the Hill Irish Dance School

Saturday, April 24, 2010

Time: 2:00pm-3:00pm

Location: Belle Isle

All Ages

Enjoy the irresistible music, colorful costumes, and fast-moving feet of the students of Hill Irish Dance School as they present the traditional music and dances of the Emerald Isle. A program for the whole family.

Health & Wellness Seminar

Tuesday, April 27, 2010

Time: 6:00pm-7:00pm

Location: Choctaw

Adults

A clinician with the Choctaw Family Medical & Aesthetics Center will present an informative workshop on ADHD. Resource materials will be provided.

Co-sponsor: Choctaw Family Medical & Aesthetics Center

UCanGo2!!

Wednesday, April 28, 2010

Time: 6:30pm-7:30pm

Location: Midwest City

Everyone

Need money for college? Come see the FAFSA in action! Learn about the financial aid process including applying for grants and scholarships, understanding financial aid lingo and filling out the FAFSA online. Ask questions and get answers from the experts at the Oklahoma Guaranteed Student Loan Program (OGSLP), the state-designated student loan guarantor. Program is free; food provided. To attend please register at the Information Desk or call 405-732-4828. Co-sponsor: Oklahoma State Regents for Higher Education.