

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, October 15, 2009, 3:30 p.m.

Del City Library
4509 SE 15th
Del City, OK 73115
(Telephone: 672-1377)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Hugh Rice, Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #26 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 3:50 pm CONSENT DOCKET (#27 - #30)

- Document #27 – Approval of Minutes of September 17, 2009 Meeting
- Document #28 – Acceptance of Review of Expenditures for September 2009
- Document #29 – Contract Awards and Purchases
 - Item A: Construction of Bethany's East Parking Lot
 - Item B: Painting of the Exterior of the Warr Acres Library
 - Item C: Cisco Call Manager/VoiceMail System Upgrades
- Document #30 – Request to Declare Equipment Surplus

3:50 – 4:20 pm NEW BUSINESS

- Document #31 – Discussion, Consideration and Possible Action: Acceptance of Annual Audit – Eide Bailly LLP
- Document #32 – Discussion, Consideration and Possible Action: Approval of Metropolitan Library Commission Meeting Dates 2010
- Document #33 – Discussion, Consideration and Possible Action: Approval of MLS 2010 Library Holiday and Closing Schedule
- Document #34 – Discussion, Consideration and Possible Action: Approval of Resolution of Appreciation for Friends of the Metropolitan Library System

4:20 – 4:30 pm SPECIAL PRESENTATIONS

- *Staff Recognition Dinner 2009 ~ Candace McDaniel, Chair, Staff Recognition Committee*

4:30 – 4:45 pm INFORMATION REPORTS

- Document #35 - MLS Strategic Plan Year 2 Highlights – Kay Bauman, Deputy Executive Director, Library Operations
- Document #36 – MLS September 2009 Circulation Report
- Document #37 – MLS September 2009 Computer Usage Report
- Document #38 – MLS September 2009 System Reserve Report

4:45 – 4:50 pm EXECUTIVE DIRECTOR'S REPORT

4:50 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

A tour of this library will be available for Commission members at the conclusion of the meeting.

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, November 19, 2009
Edmond Library, Edmond, OK., 73003