

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, September 17, 2009, 3:30 p.m.
Midwest City Library
8143 E. Reno
Midwest City, OK 73110
(Telephone: 732-4828)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Carolyn Cornelius, Vice-Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #18 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 3:50 pm CONSENT DOCKET (#19 - #20)

- Document #19 – Approval of Minutes of August 27, 2009 Meeting
- Document #20 – Acceptance of Review of Expenditures for August 2009

3:50 – 4:10 pm NEW BUSINESS

- Document #21 – Discussion, Consideration, and Possible Action: Report and Recommendation from Administration ~ Ralph Ellison Project Amended and Restated Agreement
- Document #22 – Discussion, Consideration and Possible Action: Recommendation from Administration – Request for Use of Downtown Public Space

4:10 – 4:15 pm SPECIAL PRESENTATIONS

- *Tune In: FOCUS 2009* – Stacy Schrank, Employee Development Coordinator, Planning

4:15 – 4:30 pm INFORMATION REPORTS

- Document #23 – MLS August 2009 Computer Usage Report
- Document #24 – MLS August 2009 System Reserve Report
- Document #25 – MLS August 2009 Circulation Report

4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

A tour of this library will be available for Commission members at the conclusion of the meeting.

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, October 15, 2009
Del City Library, 4509 SE 15th, Del City, OK 73115

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in September 2009:

<u>Employees</u>	<u>Years of Service</u>
Faye Horn, Circulation Clerk, Library Operations	30
Ruth M. Butler, Extension Specialist, Library Operations	25
Susan E. Ryan, Materials Selector, Materials Selections	20
Jack Kinzie, Assistant Manager of Library Operations, Southern Oaks Library	15
Mary E. Taylor, Library Page, Edmond Library	10
Mary Ann Johnson, Associate Librarian, Edmond Library	5
Corey Niebank, Library Page, Warr Acres Library	5
Ajax S. C. Delvecki, Associate Librarian, Downtown Library	5

MINUTES OF THE REGULAR MONTHLY MEETING OF THE METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

DATE: August 27, 2009

TIME: 3:30 pm

MEETING PLACE: Belle Isle Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 31, 2008. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Southern Oaks Library and Downtown Library, 300 Park Avenue, Oklahoma City, on August 25, 2009, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Bose' Akadiri
Ralph Bullard
Glenda Choate
Fran Cory
Margaret Graham
Deanna Hannah
Jose Jimenez
Penny McCaleb
Tracy McDaniel
Tracy McGehee
Cynthia Mitas
Lori Nelson
Brenda Palmer
Kim Patterson
Jim Shonts
Judy Smith
Alyne Strube
Beth Toland
Ray Vaughn
Greg Womack
Hugh Rice, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Nancy Anthony
Carolyn Cornelius, Vice-Chair
Mick Cornett, Mayor of Oklahoma City
David Greenwell, Disbursing Agent
Lee Alan Leslie
Mukesh Patel

Estimate of general public and staff attending: 17

I. The meeting was called to order at 3:30 p.m. by Mr. Hugh Rice, Chair.

Roll was called to establish a quorum. Present: Akadiri, Choate, Graham, Jimenez, McDaniel, McGehee, Mitas, Palmer, Patterson, Shonts, Smith, Strube, Toland, Vaughn, Womack, Rice, (Arrived: Nelson, 3:31; McCaleb, 3:32; Bullard, 3:35; Cory, 3:35; Hannah, 3:41).

II. Mr. Rice introduced new commission member, Bose` Akadiri. Ms. Akadiri was appointed by the Mayor of Oklahoma City to replace Ms. Alexandra Vera.

III. Mr. Rice introduced Ms. Priscilla Doss, Manager of the Belle Isle Library.

IV. Mr. Rice called for Presentations of Service Certificates for August 2009: Kevin D. Colwell, Receiving Technician, Technical Processing ~ 5 years of service.

V. Mr. Rice called for comments from the general public. There were none.

VI. Mr. Rice presented the Consent Docket: Document #10 – Approval of Minutes for July 16, 2009 Meeting; Document #11 – Acceptance of Review of Expenditures for July 2009; Document #12 – Approval of Contract Awards and Purchases.

Mr. Rice called for a motion.

Mr. Ray Vaughn moved to accept the consent docket. Mrs. Beth Toland seconded.

Mrs. Judy Smith inquired about the exclusions under the General Liability portion of the Property and Casualty Insurance renewal proposal. She expressed her concern regarding the exclusion of coverage for Sexual Abuse or Molestation. Mr. Steve Payne, C.L. Frates and Company, explained the exclusion and stated that type of coverage is typically provided to Health Care Providers and Day Care Centers. Questions and Discussion followed. At the request of the commission, Mr. Payne stated he would get some quotes for adding the coverage of Sexual Abuse or Molestation to Mr. Lloyd Lovely, Deputy Executive Director/Finance & Support.

Mr. Rice referred back to the motion. There was no further discussion. Motion passed unanimously.

VII. Mr. Rice referred to Document #13 – Approval of Finance Committee meeting ~ August 11, 2009; Document #14 – Approval Metropolitan Library System Fiscal Year 2009-2010 Final Budget.

Mr. Rice called on Mr. Greg Womack, in the absence of Mr. David Greenwell, to summarize the actions of the Finance Committee. Questions and Discussion followed.

The motion coming from committee is to approve the Metropolitan Library System Proposed Final Budget for FY 2009-10 totaling \$51,840,192. A motion coming from committee requires no second. Motion passed unanimously.

VIII. Mr. Rice referred to the Special Presentations.

ALA Conference - Ms. Mitas provided a PowerPoint slideshow highlighting her recent attendance at the annual ALA conference in Chicago. Ms. Mitas attended several excellent programs, visited the exhibits, and signed up at several booths at the conference and was recently notified she was the grand prize winner of a Nintendo Wii, which she is donating to the library system. Ms. Mitas thanked the commission for allowing her to attend the conference.

Library Commercials - Ms. Kim Terry, Marketing and Communications Director, showed a series of three library commercials. The commercials are airing interchangeably on channel 9 this month. In September they will air on channel 5 and in October on channel 4. Ms. Terry thanked the Friends of the Library, who provided a grant for the commercials. Three more commercials will be produced in the spring. Questions and discussion followed.

IX. Mr. Rice referred to the Information Reports.

- ◆Document #15 – MLS July 2009 Circulation Report
- ◆Document #16 – MLS July 2009 Computer Usage Report
- ◆Document #17 – MLS July 2009 System Reserve Report

Questions and discussion followed.

X. Mr. Rice called on Mrs. Donna Morris to present the Executive Director's Report.

Focus, the annual staff development day, will be October 12. Stacy Schrank, will be in attendance at next month's commission meeting to provide more information on the event. The commission is always welcome to attend.

We have renewed our agreement with the Downtown College Consortium. The library is pleased to continue its partnership with the consortium staff. The Consortium Director, Gus Pekara, is doing an excellent job and the number of participants in classes has grown under his leadership.

Kim Patterson, commission member from Harrah, has been selected by MLS Chair Hugh Rice to serve on the recently formed (TIF) Tax Increment District Review Committee for the City of Harrah.

There has been a change in management at the First Edition Café. The Catering Company, which has owned the café since its inception, has declared bankruptcy. The café was closed for about two weeks. The former manager of the café was able to obtain the licensing and financing to open again. A letter was sent to the former operators terminating their lease and a new lease will be coming to the commission in the upcoming months.

XI. Mr. Rice called for comments from Commission members.

XII. The next Commission meeting will be held at the Midwest City Library on September 17, 2009.

There being no further business, the meeting was adjourned at 4:18 p.m.



Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

August 31, 2009

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of August 2009.

For comparison, 16.67% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of August 2009.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

August 31, 2009

ASSETS

CASH - Overnight Investment Account		\$ 3,389,907.61
INVESTMENTS (Schedule attached)		22,165,006.20
PREPAID ACCOUNTS		30,000.00
TAXES RECEIVABLE: 2009-10 Ad Valorem Tax	28,553,467.00	
Less: Reserve for Delinquent Tax	<u>(2,595,770.00)</u>	
Budgeted Tax Revenue	25,957,697.00	
Less: Tax Received	<u>0.00</u>	
		25,957,697.00
Total Assets		<u><u>\$51,542,610.81</u></u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2008-09 Reserve for Appropriations	\$1,957,250.42	
2009-10 Purchase Orders Outstanding	234,967.80	
2008-09 Purchase Orders Outstanding	1,864,667.87	
2009-10 Checks Outstanding	115,764.01	
2008-09 Checks Outstanding	8,802.89	
Total Liabilities		4,181,452.99

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	25,957,697.00
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FUND BALANCE:

Beginning of the Year		\$25,077,529.31
Add: Revenues		
Budgeted	71,000.00	
Other	<u>463,785.78</u>	534,785.78
Less: Expenditures		<u>(4,208,854.27)</u>
Total Fund Balance		<u>21,403,460.82</u>
Total Liabilities, Deferred Revenue and Fund Balance		<u><u>\$51,542,610.81</u></u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of August 31, 2009

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/21/2009	7/21/2012	3.056%	\$ 95,006.20
CD - Municipal Emp. Credit Union	6/22/2009	5/22/2010	2.015%	240,000.00
CD - Weokie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/18/2009	3/18/2010	2.800%	95,000.00
CD - Stillwater National Bank	5/23/2009	12/23/2009	2.100%	240,000.00
CD - National Bank of Commerce.	12/19/2008	12/19/2009	3.000%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	6/15/2009	10/15/2009	2.050%	95,000.00
CD - BancFirst	7/28/2009	7/27/2012	2.240%	240,000.00
CD - Rose Rock/Union Bank	9/5/2008	10/5/2009	3.040%	95,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	6/7/2009	6/7/2011	2.260%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	100,000.00
CD - Valliance Bank	3/5/2009	3/5/2010	2.250%	95,000.00
CD - First Citizens Bank	9/23/2008	9/23/2009	4.070%	95,000.00
Fed Home LN BKS 10-12	8/28/2008	8/24/2012	4.020%	2,000,000.00
Fed Home LN BKS 09-12	10/30/2008	10/30/2012	4.125%	1,000,000.00
Fed Home LN BKS 10-12	7/30/2008	1/30/2012	4.020%	2,000,000.00
Fed NATL MTG ASSN 09/12	12/18/2008	12/18/2012	3.150%	2,000,000.00
Fed Home LN BKS 09-12	10/30/2008	10/30/2012	4.150%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
CD - Bank of Oklahoma	1/8/2009	10/5/2009	1.070%	2,000,000.00
FNMA 09-13	9/25/2008	9/25/2013	4.125%	2,000,000.00
Fed Home LN BKS 09-11	12/30/2008	12/30/2011	2.100%	2,000,000.00
Fed Farm CR BKS 10-13	7/16/2009	7/16/2013	2.450%	1,000,000.00
FED HOME LN MTG CORP 10-13	7/30/2009	1/30/2013	2.350%	2,000,000.00
FED NATL MTG ASSC 10-13	7/22/2009	7/22/2013	2.500%	1,000,000.00
Total Investments				<u>\$ 22,165,006.20</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

August 1, 2009 to August 31, 2009

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2008 Ad Valorem Tax	\$25,030,214.00	\$ -	\$ -	0.00%
State Aid	318,966.00	-	-	0.00%
Fines	<u>486,000.00</u>	<u>-</u>	<u>71,000.00</u>	14.61%
Total Budgeted Revenue	<u><u>\$ 25,835,180.00</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 71,000.00</u></u>	0.27%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 182,235.56	\$ 271,870.73	
Gifts and Lost Books Fees		0.00	0.00	
Investment Income		41,679.12	146,992.20	
Flexible Benefits Account Balance		0.00	0.00	
Sale of Surplus Equipment		0.00	0.00	
Miscellaneous		<u>21,164.03</u>	<u>44,922.85</u>	
Total Miscellaneous Revenue		<u><u>\$ 245,078.71</u></u>	<u><u>\$ 463,785.78</u></u>	
Total Revenue	<u><u>\$ 25,835,180.00</u></u>	<u><u>\$ 245,078.71</u></u>	<u><u>\$ 534,785.78</u></u>	2.07%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

August 31, 2009

	<u>BEGINNING OF MONTH</u>	<u>RECEIPTS</u>	<u>EXPEND.</u>	<u>ENDING BALANCE</u>
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 54,792.03	\$ 4,993.96	\$ 1,244.75	\$ 58,541.24
810 Prepaid Fees	(310.09)	0.00	625.67	(935.76)
815 Fines	54,194.37	50,391.56	1,142.09	103,443.84
820 Copy	150,934.31	8,196.80	1,348.37	157,782.74
900 Special Event Fund	3,215.12	0.00	0.00	3,215.12
Total Revolving Funds	<u>\$ 262,825.74</u>	<u>\$ 63,582.32</u>	<u>\$ 4,360.88</u>	<u>\$ 322,047.18</u>

	<u>GRANT AMOUNT</u>	<u>RECEIPTS TO DATE</u>	<u>EXPEND. TO DATE</u>	<u>ENDING BALANCE</u>
GRANTS:				
<u>Special Grants</u>				
851 10/OAC/Children's Music Festival	\$3,750.00	\$0.00	\$3,750.00	(\$3,750.00)
856 10/LET/Ralph Ellison Statuary	25,000.00	25,000.00	0.00	25,000.00
857 DN/LC Donations	92,529.29	92,529.29	89,785.96	2,743.33
858 10/LET/Summer Reading	20,000.00	20,000.00	0.00	20,000.00
859 10/LET/Winter Readfest	5,000.00	5,000.00	0.00	5,000.00
860 10/LET/Special Grant	14,840.00	14,840.00	0.00	14,840.00
876 08/Guild/Choctaw Books	10,000.00	10,000.00	6,109.77	3,890.23
890 08/ALA/Lets Talk About It	2,500.00	2,500.00	2,423.87	76.13
921 09 Walmart Del City	2,000.00	2,000.00	1,663.75	336.25
933 09/Rose State/Big Read	3,043.86	3,043.86	1,627.00	1,416.86
934 09/Guild/Tai Chi	1,400.00	1,400.00	1,190.00	210.00
935 09/Guild/Creative Teen Arts	300.00	300.00	234.10	65.90
936 09/Guild/Scottish Heritage	500.00	500.00	496.21	3.79
937 09/Guild/Spanish Classes	350.00	350.00	0.00	350.00
940 09/Sams/Programming MWC	1,000.00	1,000.00	0.00	1,000.00
944 09/LET/Gift Materials	33,563.00	33,563.00	0.00	33,563.00
945 09/LET/Piano performances	3,000.00	3,000.00	1,100.00	1,900.00
946 09/Guild/5th Anniversary - Progr	1,500.00	1,500.00	210.07	1,289.93
948 09/Walmart/MWC Teen Events	1,000.00	1,000.00	0.00	1,000.00
949 09/WalMart/ Del City	1,000.00	1,000.00	0.00	1,000.00
963 RE Friends/Programming Grant	5,000.00	4,857.32	2,613.12	2,244.20
981 Downtown Club/Children's	300.00	300.00	113.29	186.71
991 06 Inasmuch	60,000.00	60,000.00	59,928.49	71.51

Grants - Friends of MLS, Previous Years

875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
902 09/Staff Recognition	\$6,845.00	6,924.35	6,877.53	46.82
904 09 Summer at the Library	\$5,000.00	5,000.00	2,050.00	2,950.00
905 09 L.I.F.E.	\$7,500.00	7,500.00	7,500.00	0.00

GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
906	09 YA Author Visit	\$13,100.00	13,100.00	9,927.90	3,172.10
908	09 System-wide senior programmin	\$6,000.00	6,000.00	5,600.00	400.00
909	09 Noon Tunes	\$19,000.00	19,000.00	19,003.07	(3.07)
913	09 Teen Café Tables	\$1,420.00	1,420.00	1,192.50	227.50
914	09 Children's Furniture	\$10,000.00	10,000.00	0.00	10,000.00
915	09 Big Cozy Books Furniture	\$8,000.00	8,000.00	7,598.00	402.00
918	09 Harlem Renaissance Arts Projec	\$360.00	360.00	345.72	14.28
920	09 MLS TV Ad Production	\$15,000.00	15,000.00	15,000.00	0.00

Grants - Friends of MLS, Current Fiscal Year

834	10 Children's Music Festival	\$8,000.00	0.00	8,000.00	(8,000.00)
835	10 L.I.F.E.	\$7,500.00	0.00	2,297.21	(2,297.21)
843	10 Noon Tunes	\$19,900.00	0.00	358.14	(358.14)
848	10 Lee B. Brawner Scholarships	\$15,000.00	0.00	1,600.00	(1,600.00)

Total Grants

\$120,392.12

Total Special Funds

\$ 442,439.30

Metropolitan Library System
Statement of Encumbrances
Month of August 2009

FY-10

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	808,423.43	2,011,763.00	17.68	11,381,463.00	9,369,700.00
102	Wages - Part-time	121,062.88	319,770.06	17.83	1,793,262.00	1,473,491.94
103	Payroll Taxes	68,061.02	172,738.59	18.33	942,537.00	769,798.41
109	Workers Comp. Insurance	9,800.00	19,600.00	17.45	112,340.00	92,740.00
112	Group Insurance	147,192.16	301,344.79	15.63	1,927,470.00	1,626,125.21
113	Employees' Retirement	45,906.96	114,037.24	4.66	2,448,574.00	2,334,536.76
114	Unemployment Compen.	.00	664.19	3.32	20,000.00	19,335.81
Total Personal Services		1,200,446.45	2,939,917.87	15.78	18,625,646.00	15,685,728.13

Maintenance & Operations - Contractual Services

201	Bldg, Property & Auto Insu.	.00	.00	.00	145,544.00	145,544.00
202	Liability/Bonding Insurance	.00	.00	.00	13,175.00	13,175.00
205	Rent of Library Buildings	4,837.33	10,074.66	20.23	49,800.00	39,725.34
206	Rent of Equipment	.00	.00	.00	6,200.00	6,200.00
207	Janitorial Services	51,379.00	90,872.00	21.69	418,925.00	328,053.00
208	Maintenance of Facilities	18,671.45	30,609.55	7.18	426,410.00	395,800.45
211	Parking & Transportation	12,562.36	32,925.23	19.63	167,720.00	134,794.77
212	Travel Expenses	117.43	3,635.29	4.39	82,755.00	79,119.71
213	Professional Services	28,702.38	51,532.45	20.26	254,345.00	202,812.55
214	Security Services	31,696.40	55,828.82	13.13	425,123.00	369,294.18
216	Telephone Services	22,133.99	41,789.95	15.21	274,763.00	232,973.05
217	Electrical Services	51,000.43	105,652.09	19.75	534,949.00	429,296.91
218	Gas Services	1,071.00	2,257.00	3.62	62,347.00	60,090.00
219	Water & Garbage Services	5,323.14	9,851.87	18.83	52,320.00	42,468.13
220	Trigen Energy Services	20,437.65	39,937.65	21.02	189,998.00	150,060.35
226	Memberships	572.00	6,853.00	38.62	17,745.00	10,892.00
230	Other Library-Related Serv.	17,157.12	21,344.59	4.77	447,439.00	426,094.41
231	Automation Contractual	6,996.65	17,317.89	6.28	275,901.00	258,583.11
236	Network Catalog Services	.00	35,063.00	77.32	45,350.00	10,287.00
Total Contractual Services		272,658.33	555,545.04	14.28	3,890,809.00	3,335,263.96

Metropolitan Library System
Statement of Encumbrances
Month of August 2009

FY-10

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	3,781.25	21,126.00	12.03	175,600.00	154,474.00
302	Postage	16,067.11	55,172.66	19.59	281,650.00	226,477.34
303	Supplies	10,789.61	29,469.52	6.59	447,027.00	417,557.48
310	Maintenance Supplies	5,193.29	12,260.82	17.27	71,000.00	58,739.18
312	Safety Supplies & Equip.	.00	259.00	2.45	10,550.00	10,291.00
321	Gasoline & Oil	2,157.53	2,157.53	5.02	43,000.00	40,842.47
322	Vehicle Parts & Repairs	63.73	990.60	3.96	25,000.00	24,009.40
330	Programming Activities	6,155.72	24,936.32	11.05	225,610.00	200,673.68
331	Other Commodities	1,981.62	2,481.96	7.54	32,904.00	30,422.04
	Total Commodities	46,189.86	148,854.41	11.34	1,312,341.00	1,163,486.59
		=====	=====		=====	=====

Capital Outlays

401	Books & Materials	310,193.89	504,922.10	12.62	4,000,000.00	3,495,077.90
404	Government Documents	.00	.00	.00	5,000.00	5,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	10,539.36	23,184.98	14.63	158,480.00	135,295.02
408	Furniture, Fixture, & Equip.	610.24	4,426.18	.88	505,783.00	501,356.82
409	Motor Vehicles	.00	.00	.00	50,000.00	50,000.00
410	Automation System & Equip.	.00	15,787.50	3.47	454,468.00	438,680.50
450	Capital Projects	9,113.01	16,216.19	.52	3,112,308.00	3,096,091.81
490	Capital Reserves - Current	.00	.00	.00	699,526.20	699,526.20
499	Reserve Carryover - Prior	.00	.00	.00	16,631,096.14	16,631,096.14
	Total Capital Outlays	330,456.50	564,536.95	2.20	25,618,861.34	25,054,324.39
		=====	=====		=====	=====
	Total Budget	1,849,751.14	4,208,854.27	8.51	49,447,657.34	45,238,803.07
		=====	=====		=====	=====

Monthly Journal Entries -- August 2009

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
27	1201	2009 Ad Valorem Tax	\$ 1,020,232.00	
	1251	Reserve for Delinquent Tax		\$ 92,749.00
	3001	2009-10 Reserve for Appropriation		\$ 927,483.00
		To adjust appropriation amount according to the final budget approved by the Commission 8/27/09		

Investments

28	1001	Cash	\$ 40,200.00	
	3602	Interest Income		\$ 40,200.00
		interest income from 3133xs4c9		
29	1001	Cash	\$ 423.98	
	3602	Interest income		\$ 423.98
		CD interest from Stillwater Bank		

Tax revenues

30	1001	Cash	\$ 110,194.05	
	3601	Prior year Tax		\$ 110,194.05
		Ad Valorem Tax apportioned by County for 7/16 to 7/31		
31	1001	Cash	\$ 72,041.51	
	3601	Prior year Tax		\$ 72,041.51
		Ad Valorem Tax apportioned by County for 8/1 to 8/14		

Miscellaneous revenues

32	1001	Cash	\$ 21,164.03	
	3605	Mic. Reimbursements		\$ 21,164.03
		insurance 5,848.48 Admin Sys refund \$ 10.68		
		Right mgmt refund 14,681.25 Friends reimb. 623.62		
		total	21,164.03	

Payable entries

33	3001	Current Year Reserv. for Appropriations.	\$ 1,849,751.14	
	3011	Current Year P.O. Outstanding		\$ 1,849,751.14
	3002	Prior Year Reserv. for Appropriations.	\$ 31,464.71	
	3012	Prior Year P.O. Outstanding		\$ 31,464.71
		Purchase orders issued in August		

34	3011	Current Year P.O. Outstanding	\$	1,841,434.79	
	3021	Current Year Warrants Outstanding			\$ 1,841,434.79
	3012	Prior Year P.O. Outstanding	\$	386,385.00	
	3022	Prior Year Warrants Outstanding			\$ 386,385.00
		Checks issued in August			
35	3021	Current Year Warrants Outstanding	\$	1,907,938.53	
	1001	Cash			\$ 1,907,938.53
	3022	Prior Year Warrants Outstanding	\$	410,892.31	
	1001	Cash			\$ 410,892.31
		Checks cleared Bank in August			

Bank interest and fees

36	1001	Cash	\$	1,055.14	
	3602	Interest Income			\$ 1,313.99
	3602	Analysis fee	\$	258.85	
		Interest and fees from GF Checking Acct			
37	8000	Special Fund Cash			\$ 42.67
	8815	Interest			\$ 119.91
	8815	Analysis fee	\$	162.58	
		Interest and fees from SF Checking Acct			

Special funds

38	8000	Special Fund Cash	\$	64,977.13	
	8815	Fines			\$ 38,313.15
	8820	Copy			\$ 8,196.80
	8805	Gift/Lost Books			\$ 4,993.96
	8810	Prepaid Fees	\$	625.67	
	8876	other			\$ 3,000.00
	8815	card revenues			\$ 11,958.50
	8815	card fees	\$	859.61	
		Revenues of special funds received in August			
39	8000				\$ 27,341.09
	8815	Fines	\$	119.90	
	8820	Copy	\$	1,348.37	
	8805	Gift/Lost Books	\$	1,244.75	
	8905		\$	1,286.66	
	8909		\$	2,785.86	
	8920		\$	15,000.00	
	8890		\$	300.20	
	8834		\$	1,000.00	
	8835		\$	2,297.21	
	8848		\$	1,600.00	
	8843		\$	358.14	

Expenditures of special funds in August

Grand Total

\$ 7,787,402.12 \$ 7,787,402.12

General Fund F.Y. 09-10

Warrant Register

August 2009

Number	Vendor/Payee	Purpose		Amount
G-00272	O G & E	Electrical Services	8,448.13	
		Electrical Services	20,526.54	28,974.67
G-00273	Oklahoma Natural Gas Co.	Gas Services	40.36	
		Gas Services	84.32	
		Gas Services	219.34	
		Gas Services	21.85	365.87
G-00274	City of Oklahoma City	Water & Garbage	1,267.93	
		Water & Garbage	428.05	1,695.98
G-00275	Triangle/A & E	Printing	20.40	20.40
G-00276	Southwestern Stationers, Inc.	Supplies	259.00	
		Supplies	15.19	
		Printing	268.16	
		Printing	5,315.00	5,857.35
G-00277	Locke Supply Co.	Maintenance of Facilities	2.45	
		Maintenance of Facilities	9.58	
		Maintenance of Facilities	82.33	
		Maintenance of Facilities	82.33	
		Maintenance of Facilities	29.46	
		Maintenance of Facilities	10.83	
		Maintenance of Facilities	7.50	
		Maintenance of Facilities	50.86	275.34
G-00278	Tech-Lock	Maintenance of Facilities	2.00	2.00
G-00279	Demco	Supplies	62.89	
		Supplies	33.83	96.72
G-00280	Eales Electronics Corp.	Maintenance of Facilities	45.00	45.00
G-00281	Gaylord Bros.	Supplies	38.73	38.73
G-00282	Gale Research	Materials	8,353.15	
		Materials	3,737.85	12,091.00
G-00283	Standard Printing Co., Inc.	Printing	4,400.00	4,400.00
G-00284	Baker & Taylor Books	Materials	1,488.62	1,488.62
G-00285	U.S. Postal Service	Postage	15,000.00	15,000.00
G-00286	Universal Map	Materials	929.00	929.00
G-00287	Chester 'Jack' Kinzie, Jr.	Mileage	6.05	6.05
G-00288	Recorded Books, LLC	Materials	832.27	832.27
G-00289	Johnstone Supply	Maintenance of Facilities	45.45	
		Maintenance of Facilities	67.84	
		Maintenance of Facilities	130.95	244.24
G-00290	The Penworthy Co.	Materials	3,153.06	3,153.06
G-00291	Encyclopedia Britannica, Inc.	Materials	3,723.00	3,723.00
G-00292	Eureka Water Co.	Restroom Renovations	32.25	
		Ralph Ellison Relocation	78.30	110.55
G-00293	Gale Group	Materials	2,263.17	2,263.17
G-00294	Hal Leonard Publishing	Materials	77.80	77.80
G-00295	Walter Wayne McEvilly	Programming Activities	200.00	200.00
G-00296	Full Circle Bookstore	Programming Activities	256.00	
		Materials	79.84	335.84
G-00297	Crosslands A&A Rental-All	WA Restroom Renovations	555.00	555.00
G-00298	Mel Bay	Materials	199.02	199.02
G-00299	Oklahoma Air Filter	Maintenance of Facilities	177.60	177.60
G-00300	Blackstone Audio Books	Materials	975.00	975.00
G-00301	Random House, Inc	Materials	8,289.90	8,289.90
G-00302	Brilliance Corporation	Materials	5,755.60	5,755.60

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Number	Vendor/Payee	Purpose		Amount
G-00303	Francie Pendleton	Mileage	16.50	16.50
G-00304	Ingram Library Service	Materials	1,185.87	1,185.87
G-00305	Audio Editions	Materials	2,801.23	2,801.23
G-00306	OverDrive, Inc fka	Network Catalog Services	63.00	63.00
G-00307	Scovil & Sides Hardware Co.	Maintenance of Facilities	346.20	346.20
G-00308	Chickasaw Telecom, Inc.	Software	1,672.00	1,672.00
G-00309	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-00310	Ingram Library Service	Materials	2,631.92	2,631.92
G-00311	Voss Lighting	Maintenance Supplies	38.80	38.80
G-00312	Town of Luther	Water & Garbage Services	65.25	65.25
G-00313	The Library Store, Inc.	Supplies	22.11	22.11
G-00314	Evans Hardware	Maintenance of Facilities	4.39	
		Maintenance of Facilities	18.37	
		Maintenance of Facilities	2.86	
		Maintenance of Facilities	50.93	76.55
G-00315	Jim Austin Sales	Maintenance of Facilities	15.00	15.00
G-00316	Southwest Paper - OKC	Maintenance Supplies	1,806.40	
		Maintenance Supplies	245.82	2,052.22
G-00317	Steve's Wholesale Distributors	Maintenance of Facilities	116.29	
		Maintenance of Facilities	39.88	156.17
G-00318	Contractors Supply Co.	Maintenance of Facilities	28.08	28.08
G-00319	Hudiburg Chevrolet, Inc.	Maintenance of Facilities	914.87	914.87
G-00320	Epperson Photo-Video	Programming Activities	52.25	52.25
G-00321	Steve Crawford	Programming Activities	350.00	350.00
G-00322	BBC Audiobooks America	Materials	899.69	899.69
G-00323	Novalco, Inc	Maintenance of Facilities	155.00	155.00
G-00324	City of Harrah	Water & Garbage Services	53.54	53.54
G-00325	Amazon/GE Money Bank	Materials	110.64	110.64
G-00326	Lisa M. Wood	Programming Activities	275.52	275.52
G-00327	Polk Directories	Materials	2,105.00	2,105.00
G-00328	Crowe & Dunlevy	Professional Services	3,036.78	3,036.78
G-00329	City of Choctaw	Water & Garbage Services	485.46	485.46
G-00330	Baker & Taylor Entertainment	Materials	2,531.04	2,531.04
G-00331	Walmart Community	Programming Activities	32.84	
		Supplies	17.34	50.18
G-00332	Reef Shop Warehouse	Maintenance of Facilities	78.95	78.95
G-00333	Allied Waste Services #060	Water & Garbage Services	765.99	765.99
G-00334	Papa John's Pizza	Other Commodities	111.96	111.96
G-00335	Star Lighting	Maintenance of Facilities	148.84	
		Maintenance of Facilities	155.00	303.84
G-00336	Cintas Corp.	Maintenance of Facilities	335.84	335.84
G-00337	York International Corp.	Maintenance of Facilities	56.00	
		Maintenance of Facilities	148.00	204.00
G-00338	Susan H. Wood	Programming Activities	250.00	250.00
G-00339	Lesli Jones	Library-Related Services	105.00	105.00
G-00340	Kelley Hoffman	Mileage	12.10	12.10
G-00341	Cox Communications, Inc.	Telephone Services	493.74	493.74
G-00342	Securitas Security USA, Inc.	Security Services	6,947.63	6,947.63
G-00343	Baker & Taylor Books	Materials	2,472.45	
		Materials	5,958.73	
		Materials	6,447.23	
		Materials	4,529.52	19,407.93

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Number	Vendor/Payee	Purpose		Amount
G-00344	Baker & Taylor Books	Materials	3,306.80	
		Materials	1,784.44	5,091.24
G-00345	Baker & Taylor Books	Materials	7,096.08	7,096.08
G-00346	Maria Watkins	Mileage	38.17	38.17
G-00347	Sabre Technologies	Supplies	10,941.00	10,941.00
G-00348	COTPA	Parking & Transportation	2,944.00	
		Parking & Transportation	2,116.00	
		Parking & Transportation	4,692.00	9,752.00
G-00349	The Tribune	Library-Related Services	18.47	18.47
G-00350	Baker & Taylor Entertainment	Materials	971.56	971.56
G-00351	Overdrive, Inc.	Materials	5,146.65	5,146.65
G-00352	JobDig	Library-Related Services	200.00	200.00
G-00353	Linda Cooper	Capital Projects	300.00	300.00
G-00354	Coastal Training Technologies	Professional Services	418.00	418.00
G-00355	Stanley Convergent Security	Maintenance of Facilities	287.04	287.04
G-00356	Eddie H. Watts	Mileage	16.50	16.50
G-00357	Martha Stallings	Programming Activities	125.00	125.00
G-00358	Shoplet	Maintenance Supplies	105.03	105.03
G-00359	Oklahoma City Indian Clinic	Professional Services	100.00	100.00
G-00360	Crystal Easley	Mileage	4.40	4.40
G-00361	Kaeli Dunn	Mileage	4.95	4.95
G-00362	City of Midwest City, Inc.	Water & Garbage Services	375.02	375.02
G-00363	Oklahoma Natural Gas Co.	Gas Services	253.40	253.40
G-00364	City of the Village	Water & Garbage	82.97	82.97
G-00365	Triangle/A & E	Capital Projects	112.00	
		Capital Projects	41.00	153.00
G-00366	Brodart, Inc.	Supplies	57.96	57.96
G-00367	Gale Research	Materials	14,900.15	14,900.15
G-00368	Highsmith Co., Inc.	Programming Activities	166.89	166.89
G-00369	Journey House Travel, Inc.	Travel Expenses	316.90	316.90
G-00370	UNUM Life Insurance	Grp Long-Term Disab Ins	5,171.51	5,171.51
G-00371	Alma L. Brown	Programming Activities	74.94	74.94
G-00372	Strictly Jobs	Library-Related Services	175.00	175.00
G-00373	Oklahoma Library Association	Memberships	100.00	100.00
G-00374	Baker & Taylor Books	Materials	9,645.29	9,645.29
G-00375	Charles S. Isaacs	Telephone Services	35.00	
		Mileage	81.68	116.68
G-00376	Barbara Beasley	Mileage	30.25	30.25
G-00377	A.M. Best Co.	Materials	5,359.75	5,359.75
G-00378	Johnstone Supply	Maintenance of Facilities	2.96	2.96
G-00379	ConocoPhillips Fleet	Gasoline	46.26	46.26
G-00380	Eureka Water Co.	Ralph Ellison Relocation	46.85	
		Ralph Ellison Relocation	60.70	107.55
G-00381	City Bites	Professional Services	30.00	30.00
G-00382	Mutual Assurance	Grp Med/Dtl Ins. Prem-Aug	29,166.74	29,166.74
G-00383	Anne G. Fischer	Telephone Services	50.00	50.00
G-00384	Kristin Hill	Mileage	2.75	2.75
G-00385	Library Video Co.	Materials	239.60	239.60
G-00386	Crosslands A&A Rental-All	Restroom Renovations	240.00	240.00
G-00387	Janet Brooks	Mileage	72.57	72.57
G-00388	INTEGRIS Corporate Assistance	Group Insurance	898.00	898.00
G-00389	Jonathan Willis	Mileage	40.43	40.43

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Number	Vendor/Payee	Purpose		Amount
G-00390	Diane Sarantakos	Mileage	59.13	59.13
G-00391	Lisa Heinrich	Mileage	4.95	4.95
G-00392	Jill Vessels	Mileage	4.95	4.95
G-00393	Oklahoma Gazette	Library-Related Services	675.00	675.00
G-00394	A T & T Mobility	Telephone Services	87.88	87.88
G-00395	Brilliance Corporation	Materials	3,979.00	3,979.00
G-00396	Ingram Library Service	Materials	188.70	188.70
G-00397	High-Tech-Tronics, Inc.	Maintenance of Facilities	344.25	344.25
G-00398	Audio Editions	Materials	241.93	241.93
G-00399	Lynda G. Bahr	Mileage	78.07	
		Mileage	30.53	108.60
G-00400	Stuart Williamson	Mileage	12.10	12.10
G-00401	Scovil & Sides Hardware Co.	Maintenance of Facilities	396.12	396.12
G-00402	Fuelman	Gasoline	2,111.27	
		Vehicle Parts & Repair	63.73	2,175.00
G-00403	Matthew Cotter	Mileage	77.00	77.00
G-00404	Ingram Library Service	Materials	125.45	125.45
G-00405	Jana Hausburg	Mileage	2.75	2.75
G-00406	Barnes & Noble, Inc.	Materials	159.02	159.02
G-00407	Vernon Library Supply	Supplies	39.28	39.28
G-00408	Center Point Large Print	Materials	671.04	671.04
G-00409	Schiffer Publishing	Materials	120.36	120.36
G-00410	Deli Partners of Little Rock	Professional Services	98.00	98.00
G-00411	Landon Holman	Mileage	54.45	54.45
G-00412	Evans Hardware	Maintenance of Facilities	8.07	8.07
G-00413	Jeffrey J. Crawford	Security Services	487.50	487.50
G-00414	John Mark Dawson	Security Services	300.00	300.00
G-00415	Miguel A. Campos	Security Services	212.50	212.50
G-00416	Jurden Brown, Jr.	Security Services	325.00	325.00
G-00417	Stanley Campbell	Security Services	212.50	212.50
G-00418	Southwest Paper - OKC	Maintenance Supplies	150.00	
		Maintenance Supplies	1,857.82	2,007.82
G-00419	Heidi Johnson	Mileage	13.48	13.48
G-00420	Contractors Supply Co.	Maintenance of Facilities	160.54	160.54
G-00421	Epperson Photo-Video	Programming Activities	22.75	22.75
G-00422	Party Galaxy M.G.	Capital Projects	40.00	40.00
G-00423	Aaron Killough	Mileage	26.68	26.68
G-00424	Carol L. Roberts	Mileage	17.60	17.60
G-00425	Kevin Colwell	Mileage	12.10	12.10
G-00426	OHC of Oklahoma, L.L.C.	Professional Services	71.50	71.50
G-00427	Amazon/GE Money Bank	Supplies	38.98	38.98
G-00428	OASLMS	Professional Services	25.00	25.00
G-00429	Crystal Suppes	Mileage	17.05	17.05
G-00430	Abolghasem Siavashi	Mileage	9.35	9.35
G-00431	Roy Ballou	Mileage	43.45	43.45
G-00432	Cox Communications, Inc.	Telephone Services	7,059.95	
		Telephone Services	6,588.00	13,647.95
G-00433	Cheryl Pernell	Mileage	7.34	7.34
G-00434	Loretta Frantz	Mileage	6.05	6.05
G-00435	Baker & Taylor Entertainment	Materials	1,712.63	1,712.63
G-00436	Metropolitan Library System	Grp Med/Dtl Ins Prems Aug	108,971.63	108,971.63
G-00437	Daniel Fields	Programming Activities	92.64	92.64

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Number	Vendor/Payee	Purpose		Amount
G-00438	Walmart Community	Other Commodities	183.30	
		Supplies	24.21	
		Programming Activities	87.19	294.70
G-00439	Kimberly A Terry	Group Insurance	10.68	10.68
G-00440	Pamela Buchanan	Mileage	49.78	49.78
G-00441	SLRS, Inc.	Programming Activities	95.00	95.00
G-00442	John Utley	Telephone Services	35.00	
		Mileage	98.45	133.45
G-00443	Melissa Weathers	Mileage	8.84	8.84
G-00444	Susan H. Wood	Programming Activities	125.00	
		Programming Activities	105.00	230.00
G-00445	Myers Landscape Management,	Maintenance of Facilities	1,540.00	
		Maintenance of Facilities	755.00	2,295.00
G-00446	Cox Communications, Inc.	Telephone Services	4,414.04	4,414.04
G-00447	Securitas Security USA, Inc.	Security Services	7,160.81	
		Security Services	6,926.55	14,087.36
G-00448	Baker & Taylor Books	Materials	7,146.73	
		Materials	4,341.11	
		Materials	6,905.42	18,393.26
G-00449	Baker & Taylor Books	Materials	5,113.82	
		Materials	5,240.31	10,354.13
G-00450	Laser Quest	Other Commodities	1,157.09	1,157.09
G-00451	Baker & Taylor Books	Materials	3,547.42	3,547.42
G-00452	Emily Williams	Mileage	66.72	66.72
G-00453	Trigen-OKC Energy Corporation	Energy Services	20,437.65	20,437.65
G-00454	Kim E. Macarty	Mileage	7.15	7.15
G-00455	Dan Holman	Telephone Services	39.24	
		Mileage	52.80	92.04
G-00456	Veronica Bernal	Mileage	4.40	4.40
G-00457	Joshua Pershica	Security Services	325.00	325.00
G-00458	Baker & Taylor Entertainment	Materials	551.24	551.24
G-00459	R. Justin Herwig	Mileage	100.10	100.10
G-00460	Thomas B. Horne	Rent of Facility	4,437.33	4,437.33
G-00461	Overdrive, Inc.	Materials	4,249.39	4,249.39
G-00462	Lindsay Lui	Mileage	19.64	19.64
G-00463	Teri Wooley	Mileage	7.10	7.10
G-00464	Amy Upchurch	Mileage	30.80	30.80
G-00465	Suzette V. Felton	Mileage	32.45	32.45
G-00466	JobDig	Library-Related Services	200.00	200.00
G-00467	Linda Cooper	Maintenance of Facilities	250.00	250.00
G-00468	Vernon L. Kriethe	Security Services	112.50	112.50
G-00469	Chris Kennedy	Mileage	56.65	56.65
G-00470	Brittany Barber	Mileage	4.13	4.13
G-00471	Jason K. Saxon	Security Services	275.00	275.00
G-00472	Jamar Rahming	Mileage	46.20	46.20
G-00473	Strategic Government Resources	Professional Services	684.74	684.74
G-00474	Jacquelyn M. Dorsey	Programming Activities	50.00	50.00
G-00475	Comfort Inn @ Founders Towers	Summer Programming	360.00	360.00
G-00476	Bank of Oklahoma	Payroll Transmittal-Chks	40,799.02	
		Payroll Transmittal-Chks	20,063.50	
		Payroll Transmittal-Chks	165.00	61,027.52
G-00477	Bank of Oklahoma	Federal Withholding Tax	36,006.60	
	** Continued **			

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Warrant Register

August 2009

Number	Vendor/Payee	Purpose	Amount	Amount
	** Continued **			
G-00477	Bank of Oklahoma	Federal Withholding Tax	1,640.00	37,646.60
G-00478	Oklahoma Tax Commission	State Withholding Tax	13,318.00	
		State Withholding Tax	818.50	14,136.50
G-00479	Mun. Employees Credit Union	Employee Cr Union Deducts	11,054.13	
		Employee Cr Union Deducts	87.50	11,141.63
G-00480	United Way of Central Oklahoma	Employee Deductions	415.56	415.56
G-00481	Bank of America	Payroll Transmittal-DDep	220,378.80	
		Payroll Transmittal-DDep	32,963.70	
		Payroll Transmittal-DDep	1,155.00	254,497.50
G-00482	Nationwide Retirement Solution	Employee Deductions	7,125.98	7,125.98
G-00483	Transamerica Worksite Mrktg.	Employee Deductions	478.18	478.18
G-00484	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,870.59	4,870.59
G-00485	Bank of Oklahoma	Employee Flexplan Deposit	23,809.02	23,809.02
G-00486	Bank of Oklahoma	Employee Soc/Sec Deposits	23,560.33	
		Employee Soc/Sec Deposits	3,730.92	
		Employee Medicare Deposit	5,527.69	
		Employee Medicare Deposit	872.51	
		Employer Soc/Sec Deposits	27,291.17	
		Employer Medicare Deposit	6,400.22	67,382.84
G-00487	MassMutual Financial Group	Employee Contrib -- DC PI	12,698.83	
		Employer Contrib -- DC PI	23,076.51	35,775.34
G-00488	Love, Beal & Nixon, P.C.	Employee Deductions	399.89	399.89
G-00489	Robinson & Hoover	Employee Deductions	30.00	30.00
G-00490	ODHS Oklahoma Centralized	Employee Deductions	338.02	338.02
G-00491	Administrative Systems, Inc.	Employee Deductions	1,108.27	1,108.27
G-00492	UNUM Life Insurance	Employee Deductions	1,432.20	
		Employee Deductions	17.40	1,449.60
G-00493	NCO Financial Systems, INC	Employee Deductions	337.67	337.67
G-00494	UNUM Life Insurance	Grp LTC Insurance -August	1,653.60	1,653.60
G-00495	Metropolitan Library System	Professional Services	140.00	
		Postage	91.57	
		Supplies	200.85	
		Programming Activities	157.64	
		Programming Activities	65.61	
		Other Commodities	47.69	703.36
G-00496	O G & E	Electrical Services	17,590.79	17,590.79
G-00497	City of Oklahoma City	Water & Garbage	159.62	
		Water & Garbage	423.87	583.49
G-00498	Brodart, Inc.	Supplies	85.88	85.88
G-00499	Southwestern Stationers, Inc.	Supplies	20.42	
		Supplies	14.94	35.36
G-00500	Demco	Supplies	50.31	50.31
G-00501	Gaylord Bros.	Supplies	22.38	22.38
G-00502	AT&T	Telephone Services	928.87	
		Telephone Services	780.81	
		Telephone Services	337.36	2,047.04
G-00503	City of Edmond	Electrical Services	4,334.97	4,334.97
G-00504	Alma L. Brown	Programming Activities	59.11	59.11
G-00505	Spence & Associates, Inc	Library-Related Services	2,900.00	2,900.00
G-00506	Standard & Poor's	Materials	3,732.90	3,732.90
G-00507	Bill Warren Office Products	Supplies	1,348.80	
	** Continued **			

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Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-00507	Bill Warren Office Products	Supplies	25.49	1,374.29
G-00508	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-00509	Karen Strange	Mileage	7.70	7.70
G-00510	United Refrigeration, Inc.	Maintenance of Facilities	72.55	72.55
G-00511	David French	Mileage	11.00	11.00
G-00512	Recorded Books, LLC	Materials	2,337.07	2,337.07
G-00513	Pure Service Corp.	Janitorial Services	16,170.00	
		Janitorial Services	8,005.00	
		Janitorial Services	848.00	
		Janitorial Services	715.00	
		Janitorial Services	181.00	
		Janitorial Services	19,891.00	
		Janitorial Services	5,248.00	
		Janitorial Services	321.00	51,379.00
G-00514	Johnstone Supply	Maintenance of Facilities	43.50	43.50
G-00515	Eureka Water Co.	Ralph Ellison Relocation	7.00	
		Restroom Renovations	152.89	159.89
G-00516	Instructional Video, Inc.	Materials	898.02	898.02
G-00517	Gale Group	Materials	5,090.82	5,090.82
G-00518	Mutual Assurance	Professional Services	1,126.00	1,126.00
G-00519	BayScan Technologies	Supplies	984.73	984.73
G-00520	Light Bulb Supply Co., Inc.	Maintenance of Facilities	119.80	119.80
G-00521	Copelin's Office Center	Supplies	27.45	
		Supplies	360.00	387.45
G-00522	Oklahoma Air Filter	Maintenance of Facilities	94.46	
		Maintenance of Facilities	106.80	
		Maintenance of Facilities	35.28	236.54
G-00523	DPS Printing	Supplies	105.00	105.00
G-00524	Jonathan Willis	Telephone Services	35.00	35.00
G-00525	Melanie Levick	Mileage	11.00	11.00
G-00526	Random House, Inc	Materials	3,240.00	3,240.00
G-00527	Scott's Printing & Copying	Printing	277.00	
		Printing	417.56	
		Printing	217.00	911.56
G-00528	Ingram Library Service	Materials	2,238.01	
		Materials	7.89	2,245.90
G-00529	Phyllis Davidson	Mileage	14.71	
		Programming Activiites	58.64	73.35
G-00530	Candace McDaniel	Supplies	44.15	44.15
G-00531	Audio Editions	Materials	255.68	255.68
G-00532	OverDrive, Inc fka	Materials	2,398.95	2,398.95
G-00533	Lynda G. Bahr	Mileage	136.84	136.84
G-00534	Porch School Supply	Programming Activities	9.80	9.80
G-00535	Karen R. Bray	Mileage	4.95	4.95
G-00536	AV Cafe Inc	Materials	184.55	184.55
G-00537	Ingram Library Service	Materials	92.35	92.35
G-00538	Frances V. Harbert	Mileage	24.94	24.94
G-00539	Barnes & Noble, Inc.	Programming Activities	270.34	270.34
G-00540	Jimmy Welch	Telephone Services	50.00	50.00
G-00541	Evans Hardware	Maintenance of Facilities	23.97	
		Maintenance of Facilities	15.27	39.24

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Number	Vendor/Payee	Purpose		Amount
G-00542	Dell Marketing L.P.	Software	15,787.50	
		Automation Contractual	1,312.00	17,099.50
G-00543	American Benefit Systems, Inc.	Benefit Calculation	1,000.00	1,000.00
G-00544	KVSP FM	Library-Related Services	1,760.00	1,760.00
G-00545	Bank of America	Library-Related Services	191.37	191.37
G-00546	Sharon A. Nolan	Programming Activities	80.22	80.22
G-00547	Kelly Fuselier	Programming Activities	125.00	125.00
G-00548	Robin Hocker	Programming Activities	250.00	250.00
G-00549	Kelley Riha	Mileage	121.66	121.66
G-00550	Westquip, Inc	Maintenance of Facilities	786.46	786.46
G-00551	City of Edmond	Water & Garbage Services	955.25	955.25
G-00552	Oklahoma Press Service	Library-Related Services	260.70	260.70
G-00553	Fariba Williams	Mileage	10.45	10.45
G-00554	Office Depot Credit Plan	Supplies	112.61	112.61
G-00555	Producers Playhouse	Library-Related Services	498.00	498.00
G-00556	Baker & Taylor Books	Materials	1,137.58	1,137.58
G-00557	Commercial Card Solutions	Supplies	184.20	
		Supplies	55.16	
		Postage	89.00	
		Supplies	35.46	
		Supplies	64.40	
		Supplies	181.24	
		Programming Activities	53.90	
		Supplies	66.72	
		Memberships	200.00	
		Programming Supplies	240.00	
		Programming Activities	118.58	
		Equipment	168.64	
		Automation Contractual	126.00	
		Other Commodities	52.06	
		Professional Services	14.00	
		Travel Expense	83.03	1,732.39
G-00558	Baker & Taylor Entertainment	Materials	766.76	766.76
G-00559	Walmart Community	Programming Activities	114.76	
		Programming Activities	150.00	264.76
G-00560	Commercial Card Solutions	Books & Materials	134.30	
		Books & Materials	177.01	
		Books & Materials	160.22	
		Books & Materials	323.97	
		Books & Materials	290.73	
		Books & Materials	2,000.62	
		Books & Materials	1,125.13	4,211.98
G-00561	Pamela Buchanan	Telephone Services	35.00	35.00
G-00562	Donna Morris	Parking & Transportation	450.00	450.00
G-00563	Star Lighting	Maintenance of Facilities	151.20	151.20
G-00564	Lesli Jones	Library-Related Services	210.00	
		Library-Related Services	55.00	265.00
G-00565	Worth Hydrochem of Oklahoma	Maintenance of Facilities	227.00	227.00
G-00566	Cox Communications, Inc.	Telephone Services	12.15	12.15
G-00567	Baker & Taylor Books	Materials	5,824.38	
		Materials	8,245.94	
		Materials	3,907.94	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount	
G-00567	Baker & Taylor Books	Materials	5,297.87	
		Materials	9,574.02	
		Materials	4,414.65	37,264.80
G-00568	Baker & Taylor Books	Materials	3,031.02	
		Materials	5,088.81	
		Materials	4,343.13	12,462.96
G-00569	Baker & Taylor Books	Materials	843.72	843.72
G-00570	Kone Inc	Maintenance of Facilities	975.00	975.00
G-00571	Smart Technologies	Equipment	552.00	552.00
G-00572	Stacy Schrank	Mileage	33.88	33.88
G-00573	Baker & Taylor Entertainment	Materials	75.12	75.12
G-00574	Forty-Sixth Star Press	Materials	165.88	165.88
G-00575	Tyler Outdoor Advertising, LLC	Library-Related Services	4,240.00	4,240.00
G-00576	KRMP AM/UOTV	Library-Related Services	900.00	900.00
G-00577	Mobile Mini, Inc.	Ralph Ellison Relocation	123.00	123.00
G-00578	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-00579	Linda Cooper	Capital Projects	2,980.00	2,980.00
G-00580	7 Hawks Publishing Company	Materials	74.75	74.75
G-00581	Dacia Alexander	Mileage	63.97	63.97
G-00582	Shoplet	Supplies	54.87	54.87
G-00583	Metropolitan Library System	Postage	28.64	
		Supplies	106.60	
		Programming Activities	114.08	
		Programming Activities	70.46	
		Other Commodities	36.48	356.26
G-00584	O G & E	Electrical Services	4,703.07	4,703.07
G-00585	Oklahoma Natural Gas Co.	Gas Services	348.83	
		Gas Services	52.90	401.73
G-00586	City of Bethany	Water & Garbage	148.70	148.70
G-00587	City of Oklahoma City	Water & Garbage	335.36	335.36
G-00588	Triangle/A & E	Capital Projects	16.38	
		Capital Projects	5.00	21.38
G-00589	Brodart, Inc.	Supplies	26.15	26.15
G-00590	Southwestern Stationers, Inc.	Supplies	9.02	9.02
G-00591	Locke Supply Co.	Maintenance of Facilities	47.85	47.85
G-00592	Gale Research	Materials	1,921.60	1,921.60
G-00593	Hewlett-Packard Co.	Automation Contractual	4,701.85	4,701.85
G-00594	Thuy Farrell	Materials	30.00	30.00
G-00595	Richard Rea	Mileage	13.75	13.75
G-00596	Standard Printing Co., Inc.	Supplies	808.50	808.50
G-00597	Oklahoma Library Association	Professional Services	60.00	60.00
G-00598	South OKC Chamber of Commerce	Programming Activities	300.00	300.00
G-00599	Weston Woods Accts Receivable	Materials	134.78	134.78
G-00600	Baker & Taylor Books	Materials	904.79	904.79
G-00601	TDS Telecom	Telephone Services	1,275.20	1,275.20
G-00602	ALA Membership CSC	Memberships	159.00	
		Memberships	208.00	367.00
G-00603	Blackbaud	Subscription	5,000.00	5,000.00
G-00604	United Refrigeration, Inc.	Maintenance of Facilities	376.46	376.46
G-00605	Recorded Books, LLC	Materials	1,010.70	1,010.70
G-00606	Johnstone Supply	Maintenance of Facilities	25.66	25.66

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Number	Vendor/Payee	Purpose		Amount
G-00607	Eureka Water Co.	Restroom Renovations	32.25	
		Ralph Ellison Relocation	38.60	70.85
G-00608	Gale Group	Materials	1,003.16	1,003.16
G-00609	Hunter's Battery Warehouse	Maintenance of Facilities	166.35	166.35
G-00610	Great American Glass & Tinting	Maintenance of Facilities	143.69	143.69
G-00611	Linda Hyams	Mileage	30.25	30.25
G-00612	Blackstone Audio Books	Materials	647.40	647.40
G-00613	Dana Bickford	Professional Services	600.00	600.00
G-00614	Random House, Inc	Materials	1,120.00	1,120.00
G-00615	Scott's Printing & Copying	Printing	550.30	
		Printing	103.72	
		Printing	230.50	
		Printing	683.15	1,567.67
G-00616	Brilliance Corporation	Materials	2,560.68	2,560.68
G-00617	Filtration Services Group, LLC	Maintenance of Facilities	29.88	29.88
G-00618	Ingram Library Service	Materials	786.90	786.90
G-00619	Julia Ballou	Mileage	14.85	14.85
G-00620	Audio Editions	Materials	3,037.56	3,037.56
G-00621	OverDrive, Inc fka	Materials	3,468.97	3,468.97
G-00622	Linda Temple	Memberships	35.00	35.00
G-00623	Chickasaw Telecom, Inc.	Automation Contractual	413.00	413.00
G-00624	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-00625	Ingram Library Service	Materials	1,633.69	1,633.69
G-00626	Voss Lighting	Maintenance Supplies	1,090.08	1,090.08
G-00627	Center Point Large Print	Materials	506.22	506.22
G-00628	L. E. Acker Co.	Maintenance of Facilities	66.72	66.72
G-00629	Deli Partners of Little Rock	Professional Services	200.52	200.52
G-00630	Evans Hardware	Maintenance of Facilities	14.66	
		Maintenance of Facilities	13.89	28.55
G-00631	Jeffrey J. Crawford	Security Services	325.00	325.00
G-00632	Debbie Robertus	Mileage	25.25	25.25
G-00633	Miguel A. Campos	Security Services	212.50	212.50
G-00634	Jurden Brown, Jr.	Security Services	487.50	487.50
G-00635	Stanley Campbell	Security Services	212.50	212.50
G-00636	Steve's Wholesale Distributors	Maintenance of Facilities	18.42	18.42
G-00637	Better Containers	Supplies	142.00	142.00
G-00638	Ruby Soutiere	Mileage	6.72	6.72
G-00639	BBC Audiobooks America	Materials	197.95	197.95
G-00640	Joe J. Poe	Mileage	16.50	16.50
G-00641	DLT Solutions	Subscription	327.76	327.76
G-00642	Novalco, Inc	Maintenance of Facilities	405.00	
		Maintenance of Facilities	630.00	1,035.00
G-00643	John Wood	Telephone Services	50.00	50.00
G-00644	DailyAccess Corporation	Professional Services	320.00	320.00
G-00645	Baker & Taylor Books	Materials	1,381.61	1,381.61
G-00646	Baker & Taylor Entertainment	Materials	5,585.29	5,585.29
G-00647	City of Edmond	Maintenance of Facilities	4,200.00	4,200.00
G-00648	Walmart Community	Books & Materials	403.92	
		Programming Activities	51.58	455.50
G-00649	LaWana D. Morgan	Mileage	19.33	19.33
G-00650	Preston Bell	Transportation	40.00	40.00
G-00651	USPS/BME	Postage	770.00	770.00

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Number	Vendor/Payee	Purpose		Amount
G-00652	Reef Shop Warehouse	Maintenance of Facilities	206.90	206.90
G-00653	Imagination Promotional Group	Library-Related Services	1,865.05	1,865.05
G-00654	Sharon G. Bish	Mileage	75.89	75.89
G-00655	Star Lighting	Maintenance of Facilities	43.74	
		Maintenance of Facilities	32.00	
		Maintenance of Facilities	155.00	230.74
G-00656	Warren Anderson	Mileage	16.50	16.50
G-00657	Lesli Jones	Library-Related Services	50.00	50.00
G-00658	Securitas Security USA, Inc.	Security Services	6,894.41	6,894.41
G-00659	Baker & Taylor Books	Materials	6,306.67	
		Materials	6,452.37	
		Materials	3,987.77	
		Materials	1,681.29	
		Materials	3,061.53	
		Materials	5,349.54	26,839.17
G-00660	Baker & Taylor Books	Materials	4,272.78	
		Materials	5,795.27	
		Materials	3,003.06	13,071.11
		Materials	2,004.23	2,004.23
G-00661	Baker & Taylor Books	Materials	2,004.23	2,004.23
G-00662	Sheet Metal Service	Maintenance of Facilities	115.96	115.96
G-00663	Erika Sterling	Maintenance of Facilities	120.00	120.00
G-00664	Joshua Pershica	Security Services	325.00	325.00
G-00665	Denise D. Ryan	Mileage	16.50	16.50
G-00666	H I S Paints	Maintenance of Facilities	69.90	69.90
G-00667	Baker & Taylor Entertainment	Materials	187.74	187.74
G-00668	MSC4222902	Programming Activities	70.50	70.50
G-00669	Alexandra Brodt	Programming Activities	150.00	150.00
G-00670	Greathall Productions, Inc.	Materials	113.14	113.14
G-00671	Darin R. Smith	Transportation	10.00	10.00
G-00672	Vernon L. Kriethe	Security Services	112.50	112.50
G-00673	Chris Kennedy	Memberships	35.00	35.00
G-00674	Lindsay Jones Egle	Mileage	7.15	7.15
G-00675	Jason K. Saxon	Security Services	275.00	275.00
G-00676	Kathy C. Brown	Programming Activities	175.00	175.00
G-00677	Bank of Oklahoma	Payroll Transmittal-Chks	42,592.21	
		Payroll Transmittal-Chks	20,446.98	63,039.19
G-00678	Bank of Oklahoma	Federal Withholding Tax	38,454.60	
		Federal Withholding Tax	1,611.00	40,065.60
G-00679	Oklahoma Tax Commission	State Withholding Tax	14,026.00	
		State Withholding Tax	819.50	14,845.50
G-00680	Mun. Employees Credit Union	Employee Cr Union Deducts	11,054.13	
		Employee Cr Union Deducts	87.50	11,141.63
G-00681	United Way of Central Oklahoma	Employee Deductions	415.56	415.56
G-00682	Bank of America	Payroll Transmittal-DDep	229,988.39	
		Payroll Transmittal-DDep	33,263.56	263,251.95
G-00683	Nationwide Retirement Solution	Employee Deductions	7,125.98	7,125.98
G-00684	Transamerica Worksite Mrktg.	Employee Deductions	478.18	478.18
G-00685	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,033.84	5,033.84
G-00686	Bank of Oklahoma	Employee Flexplan Deposit	11,080.82	11,080.82
G-00687	Bank of Oklahoma	Employee Soc/Sec Deposits	24,004.13	
		Employee Soc/Sec Deposits	3,774.89	
		Employee Medicare Deposit	5,707.80	

** Continued **

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-00687	Bank of Oklahoma	Employee Medicare Deposit	882.82
		Employer Soc/Sec Deposits	27,779.09
		Employer Medicare Deposit	6,590.54
			68,739.27
G-00688	MassMutual Financial Group	Employee Contrib -- DC PI	12,563.10
		Employer Contrib -- DC PI	22,830.45
			35,393.55
G-00689	Love, Beal & Nixon, P.C.	Employee Deductions	395.42
			395.42
G-00690	Robinson & Hoover	Employee Deductions	30.00
			30.00
G-00691	ODHS Oklahoma Centralized	Employee Deductions	338.02
			338.02
G-00692	Administrative Systems, Inc.	Employee Deductions	1,097.59
			1,097.59
G-00693	NCO Financial Systems, INC	Employee Deductions	331.48
			331.48
Total of FY 09-10 Warrants Issued			\$ 1,841,434.79

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Number	Vendor/Payee	Purpose		Amount
G-05642	Commercial Concepts	Furniture	1,173.83	1,173.83
G-05643	Ingram Library Service	Materials	92.07	92.07
G-05644	Chickasaw Telecom, Inc.	Software	2,173.50	2,173.50
G-05645	BBC Audiobooks America	Materials	52.33	52.33
G-05646	Amazon/GE Money Bank	Supplies	402.12	
		Supplies	37.31	439.43
G-05647	Crowe & Dunlevy	Professional Services	4,523.22	4,523.22
G-05648	Office Depot Credit Plan	Supplies	99.99	99.99
G-05649	Todd Olberding	Travel Expenses	386.70	
		Travel Expenses	1,067.45	
		Travel Expenses	472.50	
		Telephone Services	38.10	1,964.75
G-05650	Cox Communications, Inc.	Telephone Services	2,037.11	
		Telephone Services	1,860.84	3,897.95
G-05651	Baker & Taylor Entertainment	Materials	901.46	901.46
G-05652	Oklahoma City Police Dept.	Maintenance of Facilities	65.00	65.00
G-05653	Baker & Taylor Books	Materials	710.77	
		Materials	2,676.77	
		Materials	4,218.23	
		Materials	692.27	8,298.04
G-05654	Baker & Taylor Books	Materials	1,893.34	
		Materials	1,131.55	3,024.89
G-05655	Mackin	Materials	38.37	38.37
G-05656	Environments, Inc.	Programming Supplies	187.85	
		Programming Supplies	124.00	311.85
G-05657	K W T V Channel 9	Library-Related Services	4,560.00	4,560.00
G-05658	Special Friends of the Village	Programming Activities	250.00	250.00
G-05659	Demco	Supplies	6,100.00	6,100.00
G-05660	Gaylord Bros.	Furniture	463.25	463.25
G-05661	Journey House Travel, Inc.	Travel Expense	349.70	349.70
G-05662	CompSource Oklahoma	Workers Comp Insurance	8,073.00	8,073.00
G-05663	KTUZ TV	Library-Related Services	1,865.00	1,865.00
G-05664	Recorded Books, LLC	Materials	404.77	404.77
G-05665	Friday	Library-Related Services	752.00	752.00
G-05666	KTUZ Radio	Library-Related Services	730.00	730.00
G-05667	Little River Zoo	Programming Activities	100.00	100.00
G-05668	Summit Mailing Systems, Inc.	Rent of Equipment	270.00	
		Maintenance of Facilities	473.75	743.75
G-05669	Lynda G. Bahr	Mileage	71.48	71.48
G-05670	Baker & Taylor Entertainment	Materials	380.18	380.18
G-05671	Kimberly A Terry	Telephone Services	140.00	140.00
G-05672	Imagenation Promotional Group	Professional Services	939.36	939.36
G-05673	Oklahoma City Police Dept.	Maintenance of Facilities	65.00	65.00
G-05674	Baker & Taylor Books	Materials	1,426.32	
		Materials	629.33	2,055.65
G-05675	Baker & Taylor Books	Materials	159.04	159.04
G-05676	Scholastic Book Fairs	Programming Activities	5,287.55	5,287.55
G-05677	Video Resources Software	Materials	1,960.00	1,960.00
G-05678	Donna Morris	Telephone Services	100.00	100.00
G-05679	Ingram Library Service	Materials	31.60	31.60
G-05680	Studio Architecture PC	Capital Projects	2,239.19	2,239.19
G-05681	Office Depot Credit Plan	Supplies	16.99	16.99

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Number	Vendor/Payee	Purpose		Amount
G-05682	Producers Playhouse	Library-Related Services	158.00	158.00
G-05683	Commercial Card Solutions	Travel Expenses	975.15	
		Travel Expenses	889.55	1,864.70
G-05684	Baker & Taylor Entertainment	Materials	307.84	307.84
G-05685	LaVetta Kinsey Dent	Travel Expenses	172.00	
		Travel Expenses	436.22	608.22
G-05686	Imagination Promotional Group	Other Commodities	202.00	202.00
G-05687	KOMA @ BC-4	Library-Related Services	1,210.00	1,210.00
G-05688	Baker & Taylor Books	Materials	837.73	
		Materials	856.16	1,693.89
G-05689	Baker & Taylor Books	Materials	448.20	448.20
G-05690	Midwest Single Source, Inc.	Supplies	43.20	43.20
G-05691	Atlas General Contractors, LLC	Capital Projects	2,615.00	
		Capital Projects	245,721.00	248,336.00
G-05692	Coastal Training Technologies	Professional Services	922.20	922.20
G-05693	Environments, Inc.	Programming Supplies	159.20	159.20
G-05694	Ford Audio-Video	Automation Equipment	5,206.36	5,206.36
G-05695	Baker & Taylor Entertainment	Materials	163.71	163.71
G-05696	University of Oklahoma Press	Materials	89.76	89.76
G-05697	Baker & Taylor Books	Materials	564.52	
		Materials	628.50	1,193.02
G-05698	Baker & Taylor Books	Materials	82.26	82.26
G-05699	Rush Truck Center	Vehicles	32,967.00	
		Vehicles	8,153.00	41,120.00
G-05700	Scholastic Book Fairs	Programming Activities	339.84	339.84
G-05701	Homco Construction Company	Construction	14,298.00	
		Construction	2,730.00	17,028.00
G-05702	Cynthia Mitas	Travel Expenses	314.41	314.41
Total of FY 08-09 Warrants Issued				\$ 386,385.00

Special Funds

Warrant Register

August 2009

Number	Vendor/Payee	Purpose		Amount
S-14832	Genealogical Publishing Co, Inc	Materials	54.95	54.95
S-14833	Barbara J. Almgren	Lost & Paid Book Returned	4.95	4.95
S-14834	Barnes & Noble, Inc.	LIFE Give Away Books	662.50	662.50
S-14835	Eudoxia M. Jason	Lost & Paid Book Returned	3.00	3.00
S-14836	Patricia A. Donley	Lost & Paid Book Returned	12.95	12.95
S-14837	Moshe Levy	Lost & Paid Book Returned	3.00	3.00
S-14838	Candace R. Jones	Lost & Paid Book Returned	9.95	9.95
S-14839	Dorcha L. Martin	Lost & Paid Book Returned	19.50	19.50
S-14840	Jeannie M. Bath	Lost & Paid Book Returned	3.00	3.00
S-14841	leasha N. Howell	Lost & Paid Book Returned	10.15	10.15
S-14842	Teana K. Riska	Lost & Paid Book Returned	7.95	7.95
S-14843	Libby A. McCarty	Lost & Paid Book Returned	6.65	6.65
S-14844	Amber R. Ford	Lost & Paid Book Returned	3.00	3.00
S-14845	Maria A. Veres Homic	Lost & Paid Book Returned	3.00	3.00
S-14846	Nimmy A. Varghese	Lost & Paid Book Returned	3.00	3.00
S-14847	Susan Pierce	Noon Tunes Programming	546.00	546.00
S-14848	Skyline Media Group, Inc	Advertising	15,000.00	15,000.00
S-14849	Ingram Library Service	Materials	26.14	26.14
S-14850	Emma C. Sitton	Lost & Paid Book Returned	24.95	24.95
S-14851	Kimberly A. Collins	Lost & Paid Book Returned	15.95	15.95
S-14852	Gabrielle H. Young	Lost & Paid Book Returned	10.95	10.95
S-14853	Jordan L. Simmons	Lost & Paid Book Returned	11.95	11.95
S-14854	Leslie A. Kyle	Lost & Paid Book Returned	7.40	7.40
S-14855	Thuc D. Tran	Lost & Paid Book Returned	3.00	3.00
S-14856	Esther C. Kim	Lost & Paid Book Returned	3.00	3.00
S-14857	Oleta B. Byrd	Lost & Paid Book Returned	39.95	39.95
S-14858	Jasmyn B. Abdul-Raheem	Lost & Paid Book Returned	19.95	19.95
S-14859	Clarence J. Powell	Lost & Paid Book Returned	3.00	3.00
S-14860	Kera B. Bell	Lost & Paid Book Returned	9.95	9.95
S-14861	Shelley D. Hunter	Lost & Paid Book Returned	3.00	3.00
S-14862	Sharon K. West	Lost & Paid Book Returned	3.00	3.00
S-14863	Princess J. Bennett	Lost & Paid Book Returned	13.95	13.95
S-14864	Brandon C. Johnson	Lost & Paid Book Returned	18.30	18.30
S-14865	Stacy C. Ford	Lost & Paid Book Returned	12.95	12.95
S-14866	Cara N. Combs	Lost & Paid Book Returned	6.00	6.00
S-14867	Barnes & Noble, Inc.	Summer Book GiveAway	624.16	624.16
S-14868	Kimberly A Terry	Lost & Paid Book Returned	53.80	53.80
S-14869	Teaching Company	Materials	329.90	329.90
S-14870	Ginger K. Sutterfield	Lost & Paid Book Returned	4.95	4.95
S-14871	Baker & Taylor Books	Materials	19.41	19.41
S-14872	Kristi A. Hazelrigg	Lost & Paid Book Returned	3.00	3.00
S-14873	BMI Systems Corp.	Copier Maintenance	78.50	
		Copier Maintenance	31.62	
		Copier Maintenance	36.00	
		Copier Maintenance	170.55	
		Copier Maintenance	135.69	
		Copier Maintenance	54.27	
		Copier Maintenance	120.17	
		Copier Maintenance	78.50	
		Copier Maintenance	49.33	754.63
S-14874	Standley Systems	Copier Usage	259.96	
		Copier Usage	324.79	

** Continued **

Special Funds

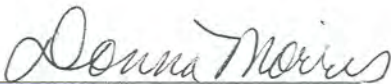
Warrant Register

August 2009

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
S-14874	Standley Systems	Copier Usage	8.99	593.74
S-14875	Comfort Inn @ Founders Towers	Summer Programming	1,000.00	1,000.00
S-14876	Barnes & Noble, Inc.	Summer Book GiveAway	2,143.31	2,143.31
S-14877	Ingram Library Service	Materials	34.31	34.31
S-14878	Baker & Taylor Entertainment	Materials	22.10	22.10
S-14879	Baker & Taylor Books	Materials	149.99	149.99
S-14880	Sherry L. Hamilton	Lost & Paid Book Returned	31.05	31.05
S-14881	Luke M. Merriam	Lost & Paid Book Returned	3.00	3.00
S-14882	Bryce A. Hopkins	Lost & Paid Book Returned	9.95	9.95
S-14883	Barbara J. Butkiewicz	Lost & Paid Book Returned	3.00	3.00
S-14884	Thomas E. Langdon	Lost & Paid Book Returned	10.95	10.95
S-14885	Danielle M. Dupont	Lost & Paid Book Returned	5.50	5.50
S-14886	Elizabeth M. Emmons	Lost & Paid Book Returned	13.95	13.95
S-14887	James L. Whisenhunt	Lost & Paid Book Returned	3.00	3.00
S-14888	Laurann M. Donahue	Lost & Paid Book Returned	10.95	10.95
S-14889	Oklahoma Dept. of Libraries	ILL Book Replacement	78.45	78.45
S-14890	Austin Public Library ILL	ILL Book Replacement	36.25	36.25
S-14891	Mandi S. Risner	Lost & Paid Book Returned	14.95	14.95
S-14892	Karen L. Bays	Lost & Paid Book Returned	8.04	8.04
S-14893	Tulsa City/County Library	ILL Replacement Fee	21.00	21.00
S-14894	Commercial Card Solutions	Gift Fund	112.45	112.45
S-14895	Commercial Card Solutions	Fines Account	119.90	119.90
S-14896	Barnes & Noble, Inc.	GiveAway Books	97.90	
		GiveAway Books	56.00	153.90
S-14897	Dana Phillips	Lee Brawner Scholarship	600.00	600.00
S-14898	Ingram Library Service	Materials	23.63	23.63
S-14899	Baker & Taylor Books	Materials	29.30	29.30
S-14900	James W. Sharp	Lost & Paid Book Returned	25.95	25.95
S-14901	Lucinda K. Stillinger	Lost & Paid Book Returned	13.95	13.95
S-14902	Angelita Fernandez	Lost & Paid Book Returned	14.95	14.95
S-14903	Lynne A. Davis	Lost & Paid Book Returned	3.00	3.00
S-14904	Marsha L. Allison	Lost & Paid Book Returned	3.00	3.00
S-14905	Danielle D. Bizal	Lost & Paid Book Returned	7.55	7.55
S-14906	Rhonda J. Turley	Lost & Paid Book Returned	12.95	12.95
S-14907	Kerri L. Bazzell	Lost & Paid Book Returned	21.20	21.20
S-14908	Paula K. Vinson	Lost & Paid Book Returned	11.95	11.95
S-14909	Linda J. Langley	Lost & Paid Book Returned	4.40	4.40
S-14910	Susan Pierce	Noon Tunes Programming	2,150.00	
		Noon Tunes Programming	89.86	2,239.86
S-14911	Susan Pierce	Noon Tunes Programming	358.14	358.14
S-14912	Kristin Williamson	Lee Brawner Scholarship	600.00	600.00
S-14913	Chris Kennedy	Lee Brawner Scholarship	400.00	400.00
S-14914	Baker & Taylor Entertainment	Materials	14.73	14.73
Total of Special Funds Warrants Issued				\$ 27,341.09

I, Donna Morris, certify that:

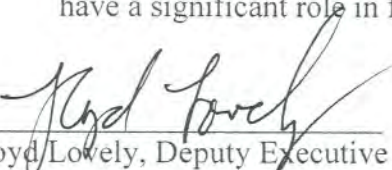
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

9-10-09
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

9-9-09
Date

RALPH ELLISON PROJECT AMENDED AND RESTATED AGREEMENT
NUMBER 2

Participation Agreement For Expansion, Renovation & Remodeling of the Ralph Ellison Library Located at 2000 N.E. 23rd, Oklahoma City, Oklahoma.

This Agreement amends and restates the Ralph Ellison Project Agreement dated June 6, 2006 and Amendment number 1 thereto dated September 26, 2006; is made and entered into on _____ day of _____, 2009, by and between The City of Oklahoma City, a municipal corporation (hereinafter referred to as “City”) and the Metropolitan Library Commission of Oklahoma County a/k/a Metropolitan Library System, a public agency and body corporate created and existing under the laws of the state of Oklahoma (hereinafter referred to as “MLS”).

WITNESSED:

WHEREAS, the 2000 General Obligation Bond Issue, as passed by the registered voters of the City, contained a \$13,600,000 proposition (#9) for constructing, expanding, renovating, remodeling, repairing, improving, equipping and/or furnishing libraries;

WHEREAS, Project 3 of Proposition 9 of the 2000 General Obligation Bond Issue, as approved by the registered voters of the City, allows for the, “Expansion, renovation and remodeling of Ralph Ellison Library in the vicinity of N.E. 23rd St. and Martin Luther King Ave., which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing” (the “Ralph Ellison Project” or “Project”);

WHEREAS, it is the desire of the MLS to participate with the City in Architectural/Engineering (A&E) Services for the Ralph Ellison Project; and

WHEREAS, in order to begin said project, it is necessary to obtain architectural and engineering services (A&E); and

WHEREAS, in order to purchase A&E services for a particular general obligation bond project with bond funds, it is legally necessary to first fully fund the particular bond project for which the A&E services are to be purchased; and

WHEREAS, the Ralph Ellison Project was not yet fully funded at the time of the original agreement; and

WHEREAS, in order to begin immediate work on the Ralph Ellison Project, MLS has elected to expend funds for the purpose of supporting the expansion, renovation & remodeling of the Ralph Ellison Project; and

WHEREAS, the A&E will be selected in accordance with the “Resolution Adopting Standards and Prescribing Procedures for the Selection of Architects and Engineers and Planners for all Public Improvement Work” as approved by the City in 1974 and amended in 1978, 1980 & 1986; and

WHEREAS, the design and construction of the library can affect the operations which will be funded and performed by MLS; and

WHEREAS, the City and MLS intend to work together to achieve a successful outcome to the project; and

WHEREAS, the MLS is willing to purchase certain Furniture, Fixtures and Equipment (FF& E) or moveable property for said Project; and

WHEREAS, additional funding for the Project has become available due to the sale of the old downtown library; and

WHEREAS, it is the desire of MLS to expand the scope of the work covered under this Agreement; and

WHEREAS, MLS, as approved by the Metropolitan Library Commission, has set aside funding for this additional work; and

WHEREAS, additional work is necessary due to unforeseen conditions requiring a change order to the Construction Contract; and

WHEREAS, the MLS has available funds for this work; and

WHEREAS the agreement must be amended and restated for the above work and associated funding

NOW, THEREFORE, in consideration of the various covenants and promises set forth hereinafter and as further outlined above, the parties agree as follows:

I. OBLIGATIONS OF MLS.

A. MLS shall provide to the City funding, up to but not exceeding, the following amounts:

- a. \$127,937.00, an increase of \$1,937 for Architectural, Engineering, and Consulting services required for the Ralph Ellison Project including site survey, civil engineering, printing, consultants, site visitations and testing costs.

- b. \$18,912.00, an increase of \$5,912 for design work associated with the FF&E to be purchased directly by MLS for the Ralph Ellison Project.
 - c. And an amount not to exceed \$620,182, an increase of \$63,182 for construction.
 - d. Funds to be transferred to the City before the respective Architectural, Engineering, and Consulting or Construction contract is Approved by Council.
 - e. Should the above amounts need to be increased, the City and MLS, by mutual agreement, shall determine the amount of any additional funds, to be provided by MLS.
- B. MLS shall provide access to the site during regular working hours. It is MLS's intention to completely vacate Ralph Ellison Library during construction.
- C. MLS shall provide copies, to the extent available, of all existing documentation related to this project including, but not limited to, drawings, specifications and correspondence.
- D. MLS shall communicate with the Architect/Engineer and/or Contractor only through the City, unless otherwise directed by the City.
- E. MLS shall provide certain FF&E, or movable property to be placed in the Ralph Ellison Library. MLS will retain ownership of all FF&E or movable property purchased with MLS funds; provided, if the City provides funding for any movable property for the Ralph Ellison Project from City bond funds

and/or other City and/or City trust revenues, all such property will remain the exclusive property of the City or City trust, as applicable. All FF&E purchased solely with MLS funds will be procured by MLS.

- F. MLS shall provide recommendations to the City for the scope of the proposed project, various components, phases and timetables.
- G. The parties understand and agree the Ralph Ellison Library and all “fixtures,” (as defined in 60 Okla. Stat. § 7), to the library itself and/or to the land upon which the library sits shall be owned exclusively by the City.

II. OBLIGATIONS OF CITY.

- A. The City shall select the Contractor in accordance with applicable law and with this Agreement.
- B. The City will consider MLS as a Department as related to the section of the Contractor.
- C. The City shall expend all available OKC 2000 Bond funds prior to requiring MLS to expend its funds under the terms of this agreement.
- D. Quarterly, the City shall provide MLS, in a form acceptable to MLS, an accounting of MLS deposited funds.
- E. . All MLS funds shall be placed in an interest bearing account and all interest earned on MLS funds shall be compounded, accrued, and added to the fund account monthly at the same interest rate received on the City’s Operating Pool.
- F. The City shall make a good faith effort to copy MLS in a format mutually acceptable to all, on all Project correspondence and Project documentation

between; the City and the A&E; the City and the Contractor; and the A&E and the Contractor at no cost to MLS.

G. The City shall assure MLS is listed as additional insured in all A&E and Contractor Insurance Certificates on all lines of coverage except Worker's Compensation.

H. The City shall invite MLS to all project and site meeting

I. The City and MLS shall Review each phase of the Project.

J. MLS shall have the right to reproduce the project documents

K. The City shall provide MLS access to the Project, as reasonably requested.

III. WHOLE AGREEMENT.

This written agreement between the City and MLS constitutes the entire understanding between the parties and no other documents or oral discussions modify this written document. Should it be the desire of both parties to amend this agreement, such amendment shall be in writing and must be signed by both parties in order to have legal effect.

IV. VENUE AND APPLICABLE LAW.

The City and MLS hereby agree that any dispute which may arise between or among them out of or in connection with this Agreement shall be adjudicated before a court located in Oklahoma City, Oklahoma, in accordance with the laws of Oklahoma. The City and MLS hereby submit to the exclusive personal jurisdiction of the courts of the State of Oklahoma located in Oklahoma City, Oklahoma, with respect to any action or legal proceeding commenced by any party to this Agreement.

The City and MLS further consent to the service of process in any such action of legal proceeding by means of registered or certified mail, return receipt requested, in care the Executive Director of MLS at 300 Park Avenue, Oklahoma City, Oklahoma, 73102 and with the City at City Clerk, City of Oklahoma City, 200 N. Walker, 2nd floor, Oklahoma City, Oklahoma, 73102.

IN WITNESS WHEREOF, the Metropolitan Library System adopts and
approves this Agreement this _____ day of _____, 2009.

Metropolitan Library Commission

Chair

ATTEST:

MLC Secretary

IN WITNESS WHEREOF, The City of Oklahoma City adopts and approves this
Agreement this _____ day of _____, 2009.

The City of Oklahoma City

Mayor

ATTEST:

City Clerk

Reviewed for form and legality this ____ day of _____, 2009.

Assistant Municipal Counselor

REQUEST FOR USE OF DOWNTOWN PUBLIC SPACE

The Oklahoma Library Association will be holding its annual conference in downtown Oklahoma City from April 19 through April 21. This conference will be a joint conference with the Mountain Plains Library Association, a group that represents many of the states in the western portion of the United States. They co-sponsor the conference with the states in the association and will be joining OLA for this conference. They would like to hold their all conference reception on Tuesday, April 20, in the downtown library from 6 -9pm.

Over 600 librarians from Oklahoma and the Mountain states are expected to attend the conference and this would be an excellent way for MLS to showcase this library and our library system.

I asked our researcher, Stuart, to analyze the usage activities at Downtown during a normal Tuesday evening. On a typical Tuesday evening around 200 items are checked out by around 30 customers. This evening accounts for about 2% - 5% of the downtown library's weekly circulation activity.

Computer usage on Tuesday evenings averages around 60 customers with a range of as few as 27 to as many as 98 customers during this 3 hour period. Meeting room usage also varies but there are generally several customers using study rooms, classes ongoing presented by the Downtown College consortium, and sometimes one or two non-library related meetings. However, since these activities must be scheduled well in advance, library staff could rearrange these schedules with customers.

In conclusion, we estimate from the data collected and past experience that between one-hundred and two-hundred customers would normally visit the Downtown Library on a Tuesday evening in April. It seems that the opportunity to host 600 librarians from across the state and other states would be an excellent chance to promote the MLS and be ambassadors for our community.

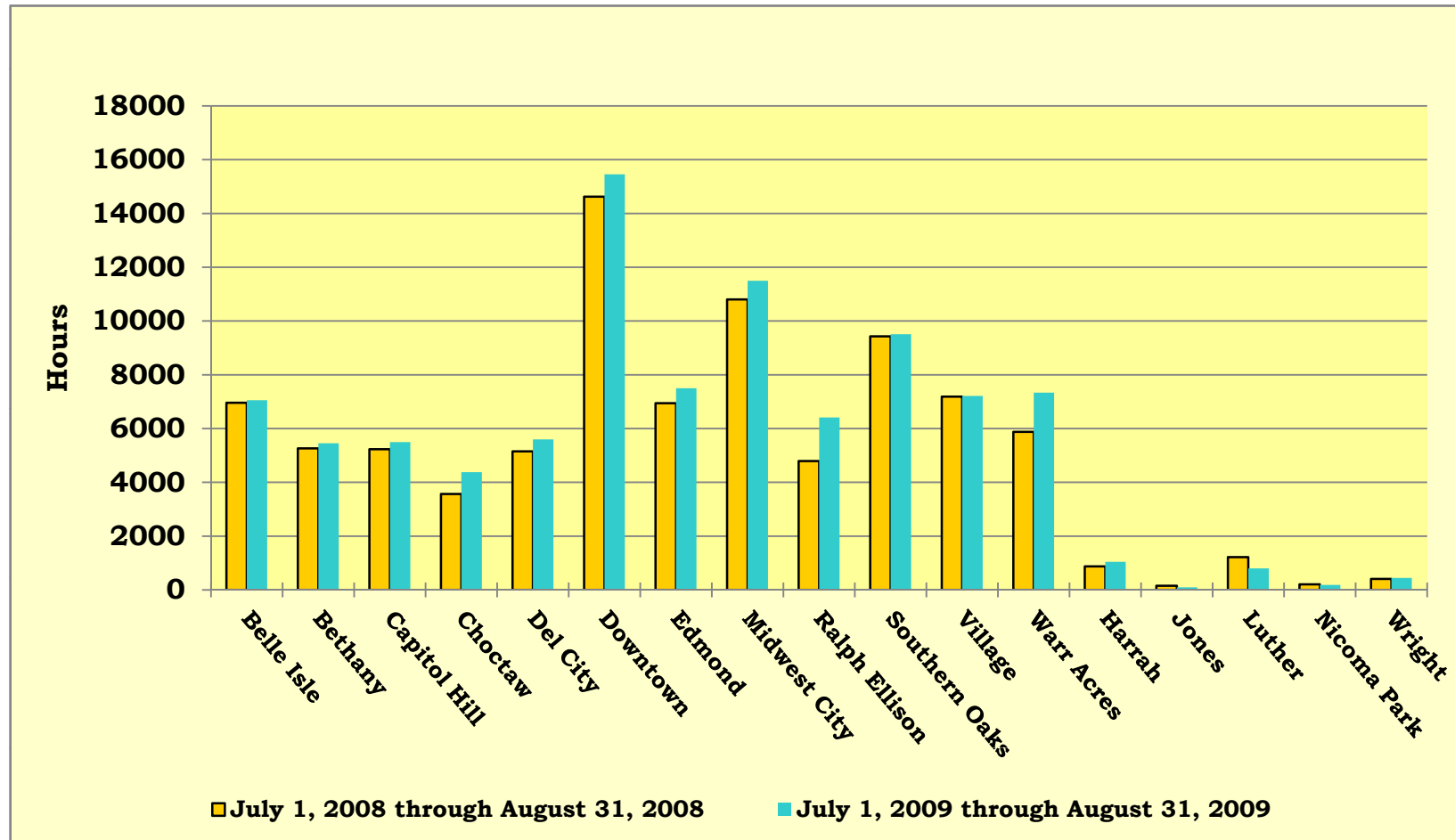
In addition, the Oklahoma Library Association would like to serve beer/wine at the reception which also requires commission approval. Documents identifying the caterer with appropriate ABLE license data will be identified later if the commission approves the event.

COMMISSION ACTION: TO ACCEPT/APPROVE THE FOLLOWING RECOMMENDATIONS

To approve the recommendation closing the Downtown Library on Tuesday April 20, 2010 in order to host a reception for the OLA/MPLA conference and have wine/beer served by an Oklahoma ABLE licensed caterer.

Total Computer Hours Used by Library

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)



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Total Computer Usage

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	510		4,615		3,383.43		1,640		9,476		6,959.99	
	10	548		4,923		3,597.96		1,727		9,504		7,054.43	
		38	7.5	308	6.7	214.53	6.3	87	5.3	28	.3	94.44	1.4
BETHANY	09	422		3,429		2,578.47		1,306		6,921		5,265.21	
	10	477		3,647		2,738.96		1,384		7,260		5,455.12	
		55	13.0	218	6.4	160.49	6.2	78	6.0	339	4.9	189.91	3.6
CAPITOL HILL	09	332		2,965		2,496.17		1,045		6,283		5,229.78	
	10	345		3,596		2,765.71		1,127		7,138		5,493.51	
		13	3.9	631	21.3	269.54	10.8	82	7.8	855	13.6	263.73	5.0
CHOCTAW	09	218		1,868		1,716.01		687		3,766		3,566.53	
	10	213		2,209		2,089.15		707		4,526		4,378.38	
		-5	-2.3	341	18.3	373.14	21.7	20	2.9	760	20.2	811.85	22.8
DEL CITY	09	374		3,228		2,669.30		1,164		6,419		5,154.05	
	10	402		3,490		2,793.12		1,276		7,062		5,597.51	
		28	7.5	262	8.1	123.82	4.6	112	9.6	643	10.0	443.46	8.6
DOWNTOWN	09	460		9,937		7,233.58		1,700		19,714		14,624.24	
	10	520		10,264		8,015.88		1,742		20,714		15,456.71	
		60	13.0	327	3.3	782.30	10.8	42	2.5	1,000	5.1	832.47	5.7
EDMOND	09	608		4,438		3,391.03		1,766		9,157		6,943.20	
	10	596		4,827		3,808.82		1,762		9,463		7,497.95	
		-12	-2.0	389	8.8	417.79	12.3	-4	-.2	306	3.3	554.75	8.0
MIDWEST CITY	09	742		6,680		5,335.88		2,336		14,163		10,804.26	
	10	836		7,438		5,824.41		2,482		14,979		11,499.25	
		94	12.7	758	11.3	488.53	9.2	146	6.3	816	5.8	694.99	6.4
RALPH ELLISON	09	157		1,605		1,390.57		977		6,551		4,794.43	
	10	396		4,139		3,225.23		1,240		8,355		6,413.78	
		239	152.2	2,534	157.9	1,834.66	131.9	263	26.9	1,804	27.5	1,619.35	33.8

Total Computer Usage

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	708		6,347		4,588.57		2,062		13,184		9,431.21	
	10	814		6,255		4,757.94		2,394		12,805		9,510.98	
		106	15.0	-92	-1.4	169.37	3.7	332	16.1	-379	-2.9	79.77	.8
VILLAGE	09	551		4,644		3,525.70		1,711		9,579		7,186.76	
	10	664		4,839		3,631.71		1,794		9,850		7,215.79	
		113	20.5	195	4.2	106.01	3.0	83	4.9	271	2.8	29.03	.4
WARR ACRES	09	472		4,047		2,885.13		1,367		8,237		5,878.73	
	10	518		5,083		3,722.34		1,565		9,928		7,337.45	
		46	9.7	1,036	25.6	837.21	29.0	198	14.5	1,691	20.5	1,458.72	24.8
HARRAH	09	83		584		463.55		232		1,121		876.43	
	10	78		569		507.61		233		1,175		1,041.98	
		-5	-6.0	-15	-2.6	44.06	9.5	1	.4	54	4.8	165.55	18.9
JONES	09	9		93		75.48		32		171		154.72	
	10	5		53		38.08		26		123		97.03	
		-4	-44.4	-40	-43.0	-37.40	-49.5	-6	-18.8	-48	-28.1	-57.69	-37.3
LUTHER	09	46		601		545.96		179		1,359		1,216.53	
	10	68		543		424.59		211		1,038		803.05	
		22	47.8	-58	-9.7	-121.37	-22.2	32	17.9	-321	-23.6	-413.48	-34.0
NICOMA PARK	09	24		116		100.93		56		250		204.87	
	10	20		128		80.96		78		262		186.92	
		-4	-16.7	12	10.3	-19.97	-19.8	22	39.3	12	4.8	-17.95	-8.8
WRIGHT	09	12		256		206.85		61		518		410.00	
	10	10		238		193.37		52		546		447.17	
		-2	-16.7	-18	-7.0	-13.48	-6.5	-9	-14.8	28	5.4	37.17	9.1
TOTAL	09	5,728		55,453		42,586.61		18,321		116,869		88,700.94	
	10	6,510		62,241		48,215.84		19,800		124,728		95,487.01	
		782	13.7	6,788	12.2	5,629.23	13.2	1,479	8.1	7,859	6.7	6,786.07	7.7

Computer Usage by Adult Customers

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	433		3,792		2,752.13		1,365		7,701		5,626.36	
	10	463		4,375		3,199.34		1,463		8,429		6,256.96	
		30	6.9	583	15.4	447.21	16.2	98	7.2	728	9.5	630.60	11.2
BETHANY	09	338		2,603		1,934.98		1,019		5,206		3,909.84	
	10	378		2,732		2,036.25		1,043		5,352		3,994.36	
		40	11.8	129	5.0	101.27	5.2	24	2.4	146	2.8	84.52	2.2
CAPITOL HILL	09	168		1,503		1,341.54		535		2,954		2,546.25	
	10	206		1,683		1,397.49		606		3,244		2,603.57	
		38	22.6	180	12.0	55.95	4.2	71	13.3	290	9.8	57.32	2.3
CHOCTAW	09	148		1,134		1,020.64		465		2,225		1,952.95	
	10	160		1,421		1,322.29		481		2,679		2,489.18	
		12	8.1	287	25.3	301.65	29.6	16	3.4	454	20.4	536.23	27.5
DEL CITY	09	290		2,262		1,864.21		864		4,169		3,341.12	
	10	308		2,601		2,089.36		935		5,044		4,012.96	
		18	6.2	339	15.0	225.15	12.1	71	8.2	875	21.0	671.84	20.1
DOWNTOWN	09	375		8,607		6,246.28		1,401		16,751		12,389.50	
	10	425		9,412		7,315.86		1,400		18,639		13,836.69	
		50	13.3	805	9.4	1,069.58	17.1	-1	-.1	1,888	11.3	1,447.19	11.7
EDMOND	09	497		3,474		2,658.78		1,434		7,293		5,521.74	
	10	489		4,115		3,246.11		1,435		8,006		6,313.85	
		-8	-1.6	641	18.5	587.33	22.1	1	.1	713	9.8	792.11	14.3
MIDWEST CITY	09	602		4,559		3,749.17		1,790		9,242		7,249.38	
	10	648		5,308		4,219.18		1,886		10,768		8,370.24	
		46	7.6	749	16.4	470.01	12.5	96	5.4	1,526	16.5	1,120.86	15.5
RALPH ELLISON	09	128		827		735.70		617		2,788		2,153.87	
	10	300		2,428		1,842.60		893		4,688		3,539.42	
		172	134.4	1,601	193.6	1,106.90	150.5	276	44.7	1,900	68.1	1,385.55	64.3

Computer Usage by Adult Customers

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	507		3,437		2,666.67		1,437		6,805		5,225.62	
	10	601		4,004		3,109.31		1,677		7,785		5,920.18	
		94	18.5	567	16.5	442.64	16.6	240	16.7	980	14.4	694.56	13.3
VILLAGE	09	447		3,337		2,514.62		1,326		6,735		5,038.43	
	10	555		3,447		2,601.28		1,417		6,678		4,960.09	
		108	24.2	110	3.3	86.66	3.4	91	6.9	-57	-0.8	-78.34	-1.6
WARR ACRES	09	387		2,867		2,052.16		1,076		5,561		3,985.90	
	10	412		3,587		2,640.76		1,209		6,865		5,139.76	
		25	6.5	720	25.1	588.60	28.7	133	12.4	1,304	23.4	1,153.86	28.9
HARRAH	09	48		368		303.86		142		756		592.66	
	10	60		301		229.26		153		576		436.49	
		12	25.0	-67	-18.2	-74.60	-24.6	11	7.7	-180	-23.8	-156.17	-26.4
JONES	09	4		34		22.69		14		59		39.23	
	10	5		36		23.41		16		76		53.92	
		1	25.0	2	5.9	.72	3.2	2	14.3	17	28.8	14.69	37.4
LUTHER	09	24		275		218.92		85		566		477.84	
	10	37		265		254.62		104		481		448.43	
		13	54.2	-10	-3.6	35.70	16.3	19	22.4	-85	-15.0	-29.41	-6.2
NICOMA PARK	09	17		79		62.27		41		185		140.81	
	10	15		110		67.73		59		223		160.12	
		-2	-11.8	31	39.2	5.46	8.8	18	43.9	38	20.5	19.31	13.7
WRIGHT	09	8		186		148.18		41		330		252.36	
	10	9		183		145.88		41		416		343.76	
		1	12.5	-3	-1.6	-2.30	-1.6		.0	86	26.1	91.40	36.2
TOTAL	09	4,421		39,344		30,292.80		13,652		79,326		60,443.86	
	10	5,071		46,008		35,740.73		14,818		89,949		68,879.98	
		650	14.7	6,664	16.9	5,447.93	18.0	1,166	8.5	10,623	13.4	8,436.12	14.0

Computer Usage by Minor Customers

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	09	77		823		631.30		275		1,775		1,333.63	
	10	85		548		398.62		264		1,075		797.47	
		8	10.4	-275	-33.4	-232.68	-36.9	-11	-4.0	-700	-39.4	-536.16	-40.2
BETHANY	09	84		826		643.49		287		1,715		1,355.37	
	10	99		915		702.71		341		1,908		1,460.76	
		15	17.9	89	10.8	59.22	9.2	54	18.8	193	11.3	105.39	7.8
CAPITOL HILL	09	164		1,462		1,154.63		510		3,329		2,683.53	
	10	139		1,913		1,368.22		521		3,894		2,889.94	
		-25	-15.2	451	30.8	213.59	18.5	11	2.2	565	17.0	206.41	7.7
CHOCTAW	09	70		734		695.37		222		1,541		1,613.58	
	10	53		788		766.86		226		1,847		1,889.20	
		-17	-24.3	54	7.4	71.49	10.3	4	1.8	306	19.9	275.62	17.1
DEL CITY	09	84		966		805.09		300		2,250		1,812.93	
	10	94		889		703.76		341		2,018		1,584.55	
		10	11.9	-77	-8.0	-101.33	-12.6	41	13.7	-232	-10.3	-228.38	-12.6
DOWNTOWN	09	85		1,330		987.30		299		2,963		2,234.74	
	10	95		852		700.02		342		2,075		1,620.02	
		10	11.8	-478	-35.9	-287.28	-29.1	43	14.4	-888	-30.0	-614.72	-27.5
EDMOND	09	111		964		732.25		332		1,864		1,421.46	
	10	107		712		562.71		327		1,457		1,184.10	
		-4	-3.6	-252	-26.1	-169.54	-23.2	-5	-1.5	-407	-21.8	-237.36	-16.7
MIDWEST CITY	09	140		2,121		1,586.71		546		4,921		3,554.88	
	10	188		2,130		1,605.23		596		4,211		3,129.01	
		48	34.3	9	.4	18.52	1.2	50	9.2	-710	-14.4	-425.87	-12.0
RALPH ELLISON	09	29		778		654.87		360		3,763		2,640.56	
	10	96		1,711		1,382.63		347		3,667		2,874.36	
		67	231.0	933	119.9	727.76	111.1	-13	-3.6	-96	-2.6	233.80	8.9

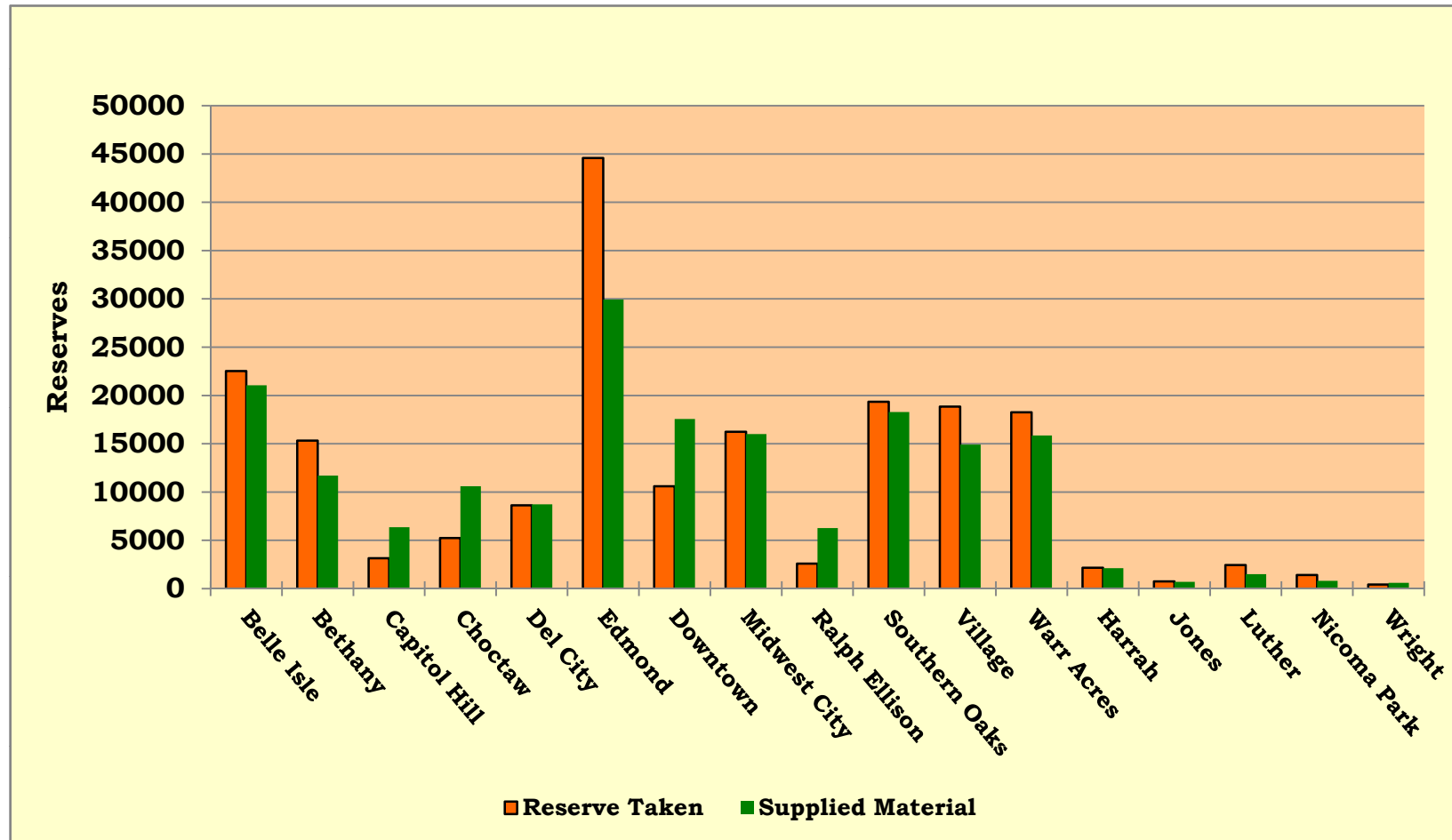
Computer Usage by Minor Customers

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	09	201		2,910		1,921.90		625		6,379		4,205.59	
	10	213		2,251		1,648.63		717		5,020		3,590.80	
		12	6.0	-659	-22.6	-273.27	-14.2	92	14.7	-1,359	-21.3	-614.79	-14.6
VILLAGE	09	104		1,307		1,011.08		385		2,844		2,148.33	
	10	109		1,392		1,030.43		377		3,172		2,255.70	
		5	4.8	85	6.5	19.35	1.9	-8	-2.1	328	11.5	107.37	5.0
WARR ACRES	09	85		1,180		832.97		291		2,676		1,892.83	
	10	106		1,496		1,081.58		356		3,063		2,197.69	
		21	24.7	316	26.8	248.61	29.8	65	22.3	387	14.5	304.86	16.1
HARRAH	09	35		216		159.69		90		365		283.77	
	10	18		268		278.35		80		599		605.49	
		-17	-48.6	52	24.1	118.66	74.3	-10	-11.1	234	64.1	321.72	113.4
JONES	09	5		59		52.79		18		112		115.49	
	10			17		14.67		10		47		43.11	
		-5	-100.0	-42	-71.2	-38.12	-72.2	-8	-44.4	-65	-58.0	-72.38	-62.7
LUTHER	09	22		326		327.04		94		793		738.69	
	10	31		278		169.97		107		557		354.62	
		9	40.9	-48	-14.7	-157.07	-48.0	13	13.8	-236	-29.8	-384.07	-52.0
NICOMA PARK	09	7		37		38.66		15		65		64.06	
	10	5		18		13.23		19		39		26.80	
		-2	-28.6	-19	-51.4	-25.43	-65.8	4	26.7	-26	-40.0	-37.26	-58.2
WRIGHT	09	4		70		58.67		20		188		157.64	
	10	1		55		47.49		11		130		103.41	
		-3	-75.0	-15	-21.4	-11.18	-19.1	-9	-45.0	-58	-30.9	-54.23	-34.4
TOTAL	09	1,307		16,109		12,293.81		4,669		37,543		28,257.08	
	10	1,439		16,233		12,475.11		4,982		34,779		26,607.03	
		132	10.1	124	.8	181.30	1.5	313	6.7	-2,764	-7.4	-1,650.05	-5.8

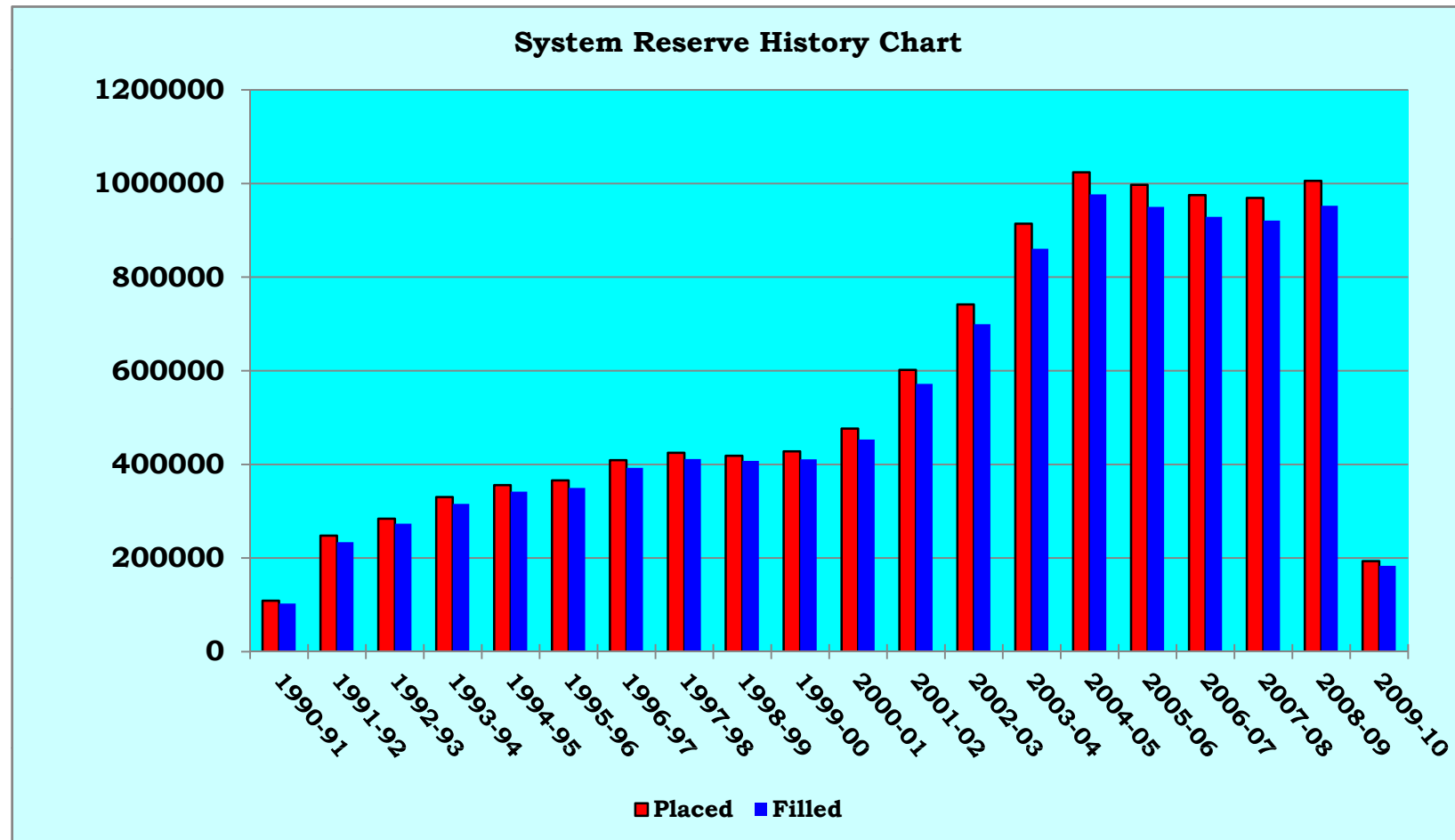
System Reserve Report

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)



System Reserve Report

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)



System Reserves Report

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	09	9,960	21,331		9,647	20,352	
	10	10,969	22,527		10,508	21,141	
		1,009	1,196	5.6	861	789	3.9
BETHANY	09	6,264	12,901		5,822	12,245	
	10	7,566	15,331		7,163	14,513	
		1,302	2,430	18.8	1,341	2,268	18.5
CAPITOL HILL	09	935	2,029		849	1,813	
	10	1,582	3,150		1,477	2,868	
		647	1,121	55.2	628	1,055	58.2
CHOCTAW	09	2,458	4,849		2,301	4,540	
	10	2,599	5,242		2,357	4,882	
		141	393	8.1	56	342	7.5
DEL CITY	09	3,708	7,830		3,448	7,506	
	10	4,231	8,627		4,007	8,082	
		523	797	10.2	559	576	7.7
EDMOND	09	19,003	39,556		18,010	37,896	
	10	22,484	44,585		21,463	42,397	
		3,481	5,029	12.7	3,453	4,501	11.9
DOWNTOWN	09	4,982	10,220		4,664	9,683	
	10	5,226	10,606		5,035	9,906	
		244	386	3.8	371	223	2.3
MIDWEST CITY	09	7,641	15,993		7,331	15,284	
	10	8,073	16,246		7,620	15,504	
		432	253	1.6	289	220	1.4
RALPH ELLISON	09	494	1,585		726	1,486	
	10	1,250	2,593		1,196	2,423	
		756	1,008	63.6	470	937	63.1
SOUTHERN OAKS	09	8,366	17,214		7,805	16,358	
	10	9,441	19,341		9,221	18,528	
		1,075	2,127	12.4	1,416	2,170	13.3
VILLAGE	09	8,373	17,728		8,055	16,815	
	10	9,003	18,851		8,655	17,929	
		630	1,123	6.3	600	1,114	6.6
WARR ACRES	09	7,786	16,332		7,443	15,725	
	10	8,951	18,261		8,794	17,600	
		1,165	1,929	11.8	1,351	1,875	11.9

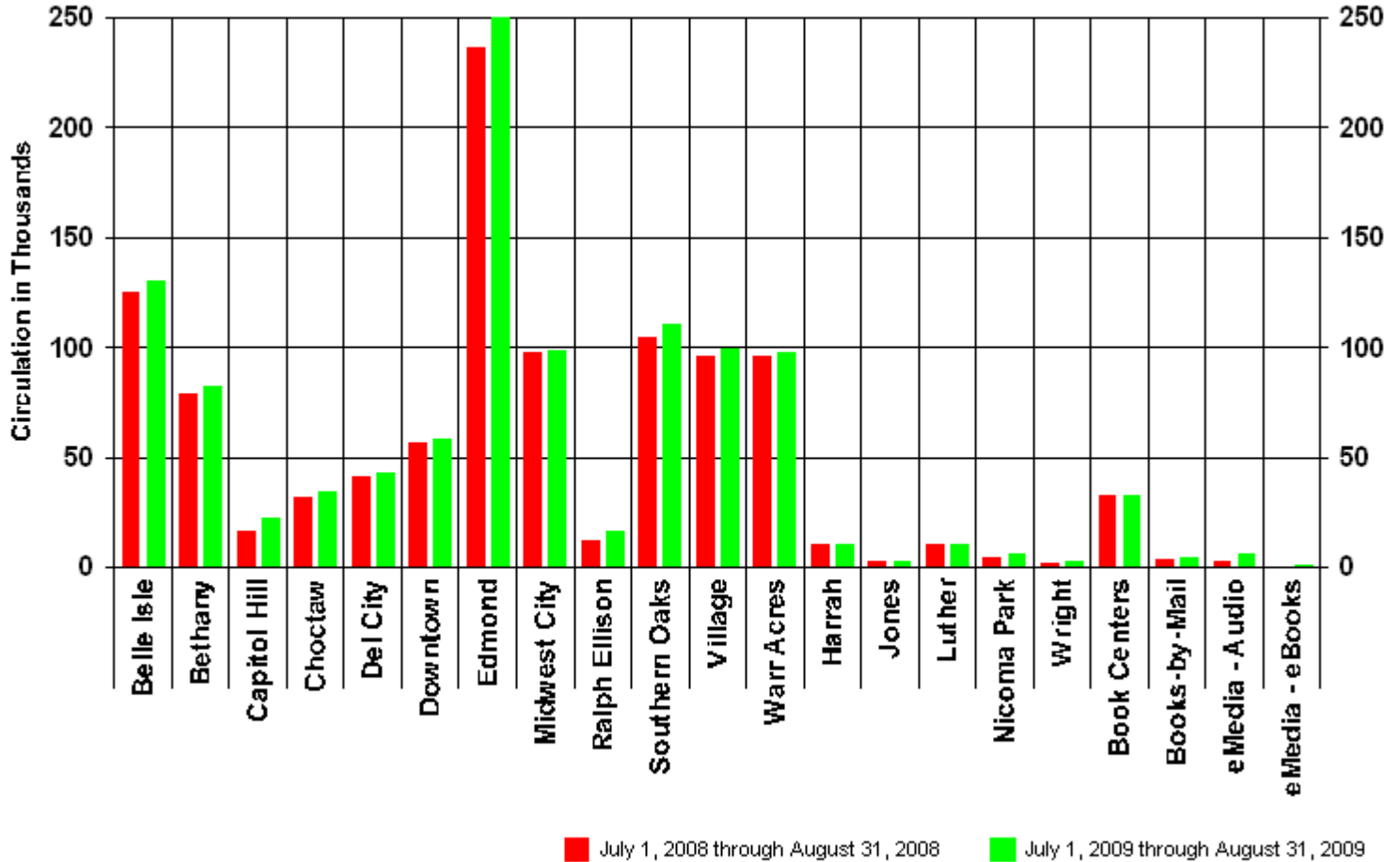
System Reserves Report

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	09	1,078	2,135		1,047	2,009	
	10	1,002	2,168		930	2,058	
		-76	33	1.5	-117	49	2.4
JONES	09	382	844		385	802	
	10	411	749		326	685	
		29	-95	-11.3	-59	-117	-14.6
LUTHER	09	994	1,936		909	1,889	
	10	1,320	2,439		1,074	2,213	
		326	503	26.0	165	324	17.2
NICOMA PARK	09	791	1,407		740	1,338	
	10	751	1,410		611	1,207	
		-40	3	.2	-129	-131	-9.8
WRIGHT	09	188	332		172	333	
	10	270	423		237	392	
		82	91	27.4	65	59	17.7
BOOKS-BY-MAIL	09	481	1,109		500	1,102	
	10	481	996		456	906	
			-113	-10.2	-44	-196	-17.8
TOTAL	09	83,884	175,331		79,854	167,176	
	10	95,610	193,545		91,130	183,234	
		11,726	18,214	10.4	11,276	16,058	9.6

Circulation Gains and Losses

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)



Circulation Gains and Losses

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

AUGUST 31, 2009		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
Belle Isle	09	44714	93700	13475	31115	58189	124815	
	10	49285	99689	13931	30770	63216	130459	
		4571	5989	456	-345	5027	5644	4.5
Bethany	09	25712	53289	10781	25708	36493	78997	
	10	26120	55825	11408	26672	37528	82497	
		408	2536	627	964	1035	3500	4.4
Capitol Hill	09	5469	11447	1726	4595	7195	16042	
	10	7859	16035	2352	6231	10211	22266	
		2390	4588	626	1636	3016	6224	38.8
Choctaw	09	9374	19528	5081	12282	14455	31810	
	10	10070	21488	5416	13028	15486	34516	
		696	1960	335	746	1031	2706	8.5
Del City	09	12712	26991	5502	14492	18214	41483	
	10	14010	28956	5543	13662	19553	42618	
		1298	1965	41	-830	1339	1135	2.7
Downtown	09	20858	42825	5565	13619	26423	56444	
	10	21563	43061	6203	15418	27766	58479	
		705	236	638	1799	1343	2035	3.6
Edmond	09	62734	133431	43481	102928	106215	236359	
	10	67602	139869	47951	109834	115553	249703	
		4868	6438	4470	6906	9338	13344	5.6
Midwest City	09	32591	67994	12287	29506	44878	97500	
	10	34006	69097	12793	29577	46799	98674	
		1415	1103	506	71	1921	1174	1.2
Ralph Ellison	09	2461	8472	735	3324	3196	11796	
	10	6066	12303	1645	4364	7711	16667	
		3605	3831	910	1040	4515	4871	41.3
Southern Oaks	09	36001	75791	11598	28484	47599	104275	
	10	39425	81042	13067	29809	52492	110851	
		3424	5251	1469	1325	4893	6576	6.3
Village	09	30958	65402	12841	30175	43799	95577	
	10	32711	68467	12976	31123	45687	99590	
		1753	3065	135	948	1888	4013	4.2
Warr Acres	09	30087	64042	13182	32031	43269	96073	
	10	32907	66791	12857	31009	45764	97800	
		2820	2749	-325	-1022	2495	1727	1.8

Circulation Gains and Losses

July 1, 2009 through August 31, 2009 (16.67% of the 09-10 Fiscal Year)

AUGUST 31, 2009		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
Harrah	09	3539	7458	1294	2997	4833	10455	
	10	3577	7125	1287	3460	4864	10585	
		38	-333	-7	463	31	130	1.2
Jones	09	891	1825	325	889	1216	2714	
	10	869	1605	174	602	1043	2207	
		-22	-220	-151	-287	-173	-507	-18.7
Luther	09	3350	7295	1060	2822	4410	10117	
	10	3441	7900	779	2074	4220	9974	
		91	605	-281	-748	-190	-143	-1.4
Nicoma Park	09	1850	3578	373	1078	2223	4656	
	10	2241	4499	486	1448	2727	5947	
		391	921	113	370	504	1291	27.7
Wright	09	631	1263	175	464	806	1727	
	10	868	1758	325	699	1193	2457	
		237	495	150	235	387	730	42.3
<u>OTHER:</u>								
Book Centers	09	9875	19730	6272	12525	16147	32255	
	10	10078	20118	6161	12337	16239	32455	
		203	388	-111	-188	92	200	.6
Books-by-Mail	09	1806	3818	0	0	1806	3818	
	10	1923	4004	0	0	1923	4004	
		117	186	0	0	117	186	4.9
eMedia - Audio	09	1392	2754	0	0	1392	2754	
	10	3012	6125	0	0	3012	6125	
		1620	3371	0	0	1620	3371	122.4
eMedia - eBooks	09	0	0	0	0	0	0	
	10	324	561	0	0	324	561	
		324	561	0	0	324	561	561
TOTALS	09	337005	710633	145753	349034	482758	1059667	
	10	367957	756318	155354	362117	523311	1118435	
		30952	45685	9601	13083	40553	58768	5.5

EXECUTIVE DIRECTOR'S REPORT

SEPTEMBER 2009

SAVE THE DATE

The annual staff recognition event will be held on November 14, 2009 at the Clarion Conference Center. The annual event recognizes MLS staff for their years of service, retirees and the winners of our outstanding service awards. Thanks to The Friends of the Library for generously sponsoring this event as they have from the beginning. You will be receiving an invitation later and we will have more details at the October meeting.

UNITED WAY CAMPAIGN

A very hard working committee, chaired by Heidi Port, has been working on the library system's annual United Way campaign for several months and we look forward to the fun activities they have planned culminating with a Bake sale and auction at the annual Staff Focus event. MLS has been one of the leaders in the non-profit division of the UW campaign for the last couple of years and it is largely due to Heidi and her group of volunteers that work so hard to make it a success.

CAPITAL PROJECTS UPDATE

Ralph Ellison Library

While a firm date has not been decided regarding the opening of Ralph Ellison Library we now expect to begin the delivery & installation of the shelving and furniture on Oct 12th. It will take approximately 3-4 weeks from that date to install new furniture and then move the materials from the temporary location to the library. As I said last month, we will email you immediately as soon as we select a date. Due to the time crunch we may opt for email invitations rather than the traditional mailed ones.

Service Center

The contractor remains on schedule and we expect the building will be turned over to the library on October 26th. This will trigger the start of the delivery & installation of the furniture and allow the IT department to begin testing & training on BIG BIN. (Tech Processing's new vertical lift) As on Oct 12th.

Northwest Library

Northwest construction documents are almost complete and the project should be out for bid shortly. A ground breaking will be held in early fall.

Southern Oaks Library



Southern Oaks design development continues as we have chosen the conceptual layout of the interior of the public side of the library and the front entry. While yet to be refined, the current front entry concept is shown here. The schematic design package is due to OKC on September 17th and an updated cost estimate the following week. Our goal remains to start construction late next spring or early summer.

DIRECTOR OUTREACH ACTIVITIES

- Attended Rotary 29 Club Meetings
- OLA Legislative Committee Meeting
- Greater Chamber Chairman's Luncheon
- Southern Oaks Backroom Design Review Meeting
- OLA Nominating Committee Meeting
- Endowment Trust Meeting

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Scavenger Hunt: Maltese Falcon

October 1st-October 31st

Location: www.metrolibrary.org

All ages

Follow our online photo scavenger hunt to correctly identify where the falcon is in the OKC Metro area and enter to win prizes!

Made in Oklahoma

October 1st-October 31st

Location: Southern Oaks

All Ages

Made in Oklahoma... Good for you. Good for Oklahoma! Did you know that Made in Oklahoma food products represent \$2 billion in annual sales and generate 19,000 jobs for Oklahomans? Visit the Southern Oaks library anytime during the month of October and register for a chance to win a beautiful "Made in Oklahoma" basket, filled with Oklahoma products.

Reptiles and Amphibians!

Thursday, October 1, 2009

Time: 7.30pm-8.45pm

Location: Midwest City

All Ages

Come join the Oklahoma City Herpetological Society on the first Thursday of each month at the Midwest City Library! If you are interested in reptiles and amphibians, these meetings are for you. The OCHS promotes the scientific study and conservation of herps, emphasizing regional herpetology. This is your chance to learn about herps, and even show off your own. Any properly caged, non-venomous reptiles or amphibians are welcome. For more information, call Larry Daniel at 737-8331, or send him an e-mail at jostoy1@aol.com. Co-Sponsor: Oklahoma City Herpetological Society.

Native American Festival

Sunday, October 4, 2009

Time: 1.00pm-5.00pm

Location: Downtown

All Ages

Join us for a celebration of American Indian culture and heritage through music, dancing, crafts, art, food and more at this year's Downtown Library Native American Festival. Featured will be the Oklahoma Fancy Dancers, Oklahoma City Indian Princesses, artists Bruce Caesar, Ben Harjo, Anita Fields, and Randy Frazier, traditional singing and drums from Brent Greenwood, contemporary country music from local favorite Jeremy Johnson, and much more. Events will be held on the 1st and 4th floors of the Downtown Library located at 300 Park Ave. Please call 231-8650 with questions.

ADHD Perspectives

Tuesday, October 6, 2009

Time: 6.30pm-7.30pm

Location: Del City

Parents and children of all ages

Get informed about ADHD and how to manage the challenges presented with the diagnosis. This will be the second monthly meeting for parents and children with ADHD in a support group setting. Child Therapist, Amy Huffer, LCSW, from Northcare will speak on the different aspects of ADHD and will be available to answer your questions. Children will have the chance to participate in a peer group setting and learn behavior management skills. Please call 672-1377 to pre-register or for more information.

Ghostlahoma

Tuesday, October 13, 2009

Time: 7.00pm-8.00pm

Location: Warr Acres

Adults

Join Tonya Hacker & Tammy Wilson, Oklahoma's very own Ghost Divas as they talk about their book Ghostlahoma. They will discuss conducting a paranormal investigation and the importance of documenting the history and stories of people and places.

Halloween Party: Movie, Costume Contest, and More

Thursday, October 15, 2009

Time: 6.30pm-7.45pm

Location: Southern Oaks

Children of all ages

Come watch a family-friendly Halloween special, have some yummy treats, and join us for our annual Halloween Costume Contest! Costumes are optional, but kids are encouraged to dress up so they can participate in the contest.

An Evening With Rene Gutteridge: Oklahoma Author

Tuesday, October 20, 2009

Time: 6.30pm-7.30pm

Location: Choctaw

Adults

Oklahoma author Rene Gutteridge will discuss her books. Books will be available for purchase and author signing. Light refreshments will be served.

Mystery Night

Friday, October 23, 2009
Time: 5.30pm-10.00pm
Location: Village
Ages 8-12

Please join us for our annual Mystery Night. Eat pizza, hear scary stories, and enjoy other fun activities. Pre-register at the Information Desk or call 755-0710.

From Band-Aids to Twisters: Enhancing Community & Personal Preparedness

Saturday, October 24, 2009
Time: 10.00am-4.00pm
Location: Midwest City
All Ages

Come and learn everything you need to know about preparing for disaster events and have fun while doing it. There will be fire trucks to look at, music to listen to, and many things to learn about "being prepared". Free food while it lasts. Co-sponsor: Robert M. Bird Health Sciences Library, National Network of Libraries of Medicine.

Quilt Show & Talk by Judy Howard

Saturday, October 24, 2009
Time: 2.00pm-3.00pm
Location: Bethany
Adults

Judy and her marvelous quilts will be here for everyone to enjoy. Judy will share the histories and stories behind her treasures. Refreshments will be served after the event.