

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, January 15, 2009, 3:30 p.m.
Belle Isle Library
5501 N. Villa
Oklahoma City, OK 73112
(Telephone: 843-9601)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Hugh Rice, Chair

3:30 – 3:40 pm INTRODUCTIONS

- Document #59 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:40 – 3:50 pm CONSENT DOCKET (#60 - #62)

- Document #60 – Approval of Minutes of December 10, 2008 Meeting
- Document #61 – Acceptance of Review of Expenditures for December 2008
- Document #62 – Contract Awards and Purchases
Item A: ½ Ton Pickup Truck

3:50 – 4:00 pm SPECIAL PRESENTATIONS

- *MLS 2008 Annual Report* – Presented by: Kim Terry, Manager, Marketing and Communications

4:00 – 4:15 pm INFORMATION REPORTS

- Document #63 – MLS 2008 Annual Report
- Document #64 – MLS December 2008 Circulation Report
- Document #65 – MLS December 2008 Computer Usage Report
- Document #66 – MLS December 2008 System Reserve Report

4:15 – 4:20 pm EXECUTIVE DIRECTOR'S REPORT

4:50 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

- Request by Commission Chair for 2009 MLC Standing Committee assignments

A tour of this library will be available for Commission members at the conclusion of the meeting.

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, February 19, 2009
Village Library, 10307 N. Penn, The Village, OK 73120

*JANUARY'S REFRESHMENTS HOSTED BY WARR ACRES LIBRARY
BARBARA BEASLEY, MANAGER*

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in January 2009:

<u>Employees</u>	<u>Years of Service</u>
Sylvia A. Lawson, Senior Accounting Technician, Business Office	20
Marie Nichols, Extension Specialist, Wright Library	15
Christine R. Bassett, Librarian, Belle Isle Library	10
Patrick D. Williams, Director of Facilities Maintenance, Maintenance	5
Lloyd Lovely, Deputy Executive Director of Finance and Support, Business Office	5

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: December 11, 2008 TIME: 3:30 pm

MEETING PLACE: Downtown Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 19, 2007. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library and the Downtown Library, 300 Park Avenue, Oklahoma City, on December 9, 2008, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Nancy Anthony
Fran Cory
Margaret Graham
Deanna Hannah
Jose Jimenez
Lee Alan Leslie
Penny McCaleb
Tracy McGehee
Cynthia Mitas
Lori Nelson
Kim Patterson
Jim Shonts
Judy Smith
Alyne Strube
Beth Toland
Ray Vaughn
Greg Womack
Hugh Rice, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Ralph Bullard
Glenda Choate
Carolyn Cornelius
Mick Cornett, Mayor of Oklahoma City
David Greenwell
Tracy McDaniel
Brenda Palmer
Mukesh Patel
Alexandra Vera

Estimate of general public and staff attending: 29

I. The meeting was called to order at 3:34 p.m. by, Mr. Hugh Rice, Chair.

Roll was called to establish a quorum. Present: Anthony, Cory, Graham, Hannah, Jimenez, Leslie, McCaleb, McGehee, Mitas, Patterson, Shonts, Smith, Strube, Toland, Vaughn, Rice (Arrived: Nelson, 3:35; Womack, 3:36).

II. Mr. Rice introduced Mr. Phil Tolbert, Manager of the Capitol Hill Library.

Mr. Tolbert welcomed the commission and reported on the holiday activities at Capitol Hill.

Mr. Rice called for Presentation of Service Certificates for December 2008. There were none.

III. Mr. Rice called for comments from the general public. There were none.

IV. Mr. Rice presented the Consent Docket; Document #50 – Approval of Minutes for November 2008; Document #51 – Acceptance of Review of Expenditures for December 2008; Document #52 – Approval of Contract Awards and Purchases for December 2008.

Mrs. Beth Toland moved to accept the consent docket. Mr. Jim Shonts seconded. Mr. Rice called for Questions.

Mrs. Toland referred to the minutes of the November 20 commission meeting. She stated the motion pertaining to the Family Talk section is incorrect as presented. The motion should read as:

“Mr. Bullard recommends the materials be housed on shelf[ves] of units no less than 60” high”.

Questions and discussion followed. Motion passed unanimously.

The minutes of November 20, 2008 will be corrected as reflected above.

V. Mr. Rice referred to Document #53 – Report and Minutes from the A & P Committee meeting, November 20, 2008.

Mr. Rice stated no action is required from the commission. The minutes are attached for information purposes only.

VI. Mr. Rice referred to Document #54 – Discussion, Consideration, and Possible Action: Approval of MLS 2009 Library Holiday Schedule and Closing Schedule.

Mrs. Morris stated at the Commission’s request, Administration has provided two alternates to the MLS 2009 Library Holiday and Closing Schedule. She reviewed both possible options and stated the Administration’s preference would be that the commission Approve “Alternate 1”. Questions and Discussion followed.

Mr. Lee Alan Leslie moved to approve Alternate 1 as the MLS 2009 Library Holiday and Closing Schedule. Mrs. Judy Smith seconded. No further discussion. Motion passed unanimously.

VII. Mr. Rice referred to Special Presentations ~ *NW Library Architectural Concepts* – Mr. Craig Foster, LWPB Architects.

Mr. Foster and Mr. Jason Hukill provided a PowerPoint presentation of the Northwest Library project. Questions and Discussion followed.

VIII. Mr. Rice referred to the Information Reports.

- ◆ Document #55 – MLS Annual Statistical Report
- ◆ Document #56 – MLS November 2008 Circulation Report
- ◆ Document #57 – MLS November 2008 Computer Usage Report

◆ Document #58 – MLS November 2008 System Reserve Report

IX. Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris provided updates to the Capitol projects. She highlighted and explained four change orders for the Service Center project.

Mrs. Morris provided information on a new system for checking out interlibrary loans (ILL) to customers. The new system allows customers to receive notice, via email or postal mail that ILL materials are ready to be picked up. It also allows customers to check out ILL materials using their library cards. The new system helps to streamline the ILL Department's processes so the ILL materials are made available to customers as quickly as possible, and helps staff to cope with the continuing increase in ILL requests.

The Downtown Library will be a venue for Opening Night again. There will be two bands performing: *Visions* and *Studio B*.

Mrs. Morris stated an executive summary of the compensation study, which was conducted by James Associates in 2008, is attached to the Executive Director's Report.

X. Mr. Rice called for comments from Commission members.

XI. The next Commission meeting will be held at Belle Isle Library on January 15, 2009. There being no further business, the meeting was adjourned at 4:33 pm.



Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

December 31, 2008

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of December 2008.

For comparison, 50% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of December 2008.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

December 31, 2008

ASSETS

CASH - Overnight Investment Account		\$ 2,865,201.46
INVESTMENTS (Schedule attached)		20,240,000.00
PREPAID ACCOUNTS		30,000.00
TAXES RECEIVABLE: 2008-09 Ad Valorem Tax	26,993,368.00	
Less: Reserve for Delinquent Tax	(2,453,943.00)	
Budgeted Tax Revenue	24,539,425.00	
Less: Tax Received	(6,163,090.62)	
		18,376,334.38
Total Assets		<u>\$41,511,535.84</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2007-08 Reserve for Appropriations	\$117,192.45	
2008-09 Purchase Orders Outstanding	4,159,520.13	
2007-08 Purchase Orders Outstanding	46,363.43	
2008-09 Checks Outstanding	236,780.72	
2007-08 Checks Outstanding	314.78	
Total Liabilities		4,560,171.51

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	18,376,334.38
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FUND BALANCE:

Beginning of the Year	\$28,059,672.84	
Add: Revenues		
Budgeted	6,441,090.62	
Other	1,606,881.87	8,047,972.49
Less: Expenditures	(17,532,615.38)	
Total Fund Balance		<u>18,575,029.95</u>
Total Liabilities, Deferred Revenue and Fund Balance		<u>\$41,511,535.84</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of December 31, 2008

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	11/16/2007	11/16/2014	5.686%	\$ 95,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
CD - Weokie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/18/2008	2/18/2009	3.850%	95,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	12/19/2008	12/19/2009	3.000%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2008	12/12/2011	3.030%	95,000.00
CD - Coppermark Bank	9/15/2008	6/15/2009	3.350%	95,000.00
CD - BancFirst	7/28/2004	7/28/2009	3.830%	100,000.00
CD - Rose Rock/Union Bank	9/5/2008	10/5/2009	3.040%	95,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	12/7/2008	6/7/2009	3.300%	240,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
CD - Intrust Bank	7/7/2008	7/7/2009	2.500%	95,000.00
CD - Valliance Bank	3/6/2008	3/6/2009	3.500%	95,000.00
CD - IronStone Bank	9/23/2008	9/23/2009	4.070%	95,000.00
Fed Home LN BKS 10-12	8/28/2008	8/24/2012	4.020%	2,000,000.00
Fed Home LN MTG CORP 08-10	10/1/2007	4/1/2010	5.000%	2,400,000.00
Fed Home LN BKS 09-12	10/30/2008	10/30/2012	4.125%	1,000,000.00
Fed Home LN BKS 10-12	7/30/2008	1/30/2012	4.020%	2,000,000.00
Fed NATL MTG ASSN 09/12	12/18/2008	12/18/2012	3.150%	2,000,000.00
Fed Home LN BKS 09-12	10/30/2008	10/30/2012	4.150%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
Fed Home LN BKS 09-13	1/15/2008	1/23/2013	4.000%	2,000,000.00
FNMA 09-13	9/25/2008	9/25/2013	4.125%	2,000,000.00
Fed Home LN BKS 09-11	12/30/2008	12/30/2011	2.100%	2,000,000.00
Total Investments				<u>\$ 20,240,000.00</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

December 1, 2008 to December 31, 2008

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2007 Ad Valorem Tax	\$24,539,425.00	\$ 5,644,784.64	\$ 6,163,090.62	25.12%
State Aid	317,714.00	-	-	0.00%
Fines	<u>482,400.00</u>	<u>48,000.00</u>	<u>278,000.00</u>	57.63%
Total Budgeted Revenue	<u><u>\$ 25,339,539.00</u></u>	<u><u>\$ 5,692,784.64</u></u>	<u><u>\$ 6,441,090.62</u></u>	25.42%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 118,534.79	\$ 890,351.32	
Gifts and Lost Books Fees		0.00	75,000.00	
Investment Income		50,971.41	555,978.01	
Flexible Benefits Account Balance		2,088.20	2,088.20	
Sale of Surplus Equipment		0.00	5,795.72	
Miscellaneous		<u>1,551.83</u>	<u>77,668.62</u>	
Total Miscellaneous Revenue		<u><u>\$ 173,146.23</u></u>	<u><u>\$ 1,606,881.87</u></u>	
Total Revenue	<u><u>\$ 25,339,539.00</u></u>	<u><u>\$ 5,865,930.87</u></u>	<u><u>\$ 8,047,972.49</u></u>	31.76%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2008

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 21,533.64	\$ 4,662.70	\$ 625.50	\$ 25,570.84
810 Prepaid Fees	1,248.72	382.57	1,395.00	236.29
815 Fines	48,863.00	93,549.53	96,059.95	46,352.58
820 Copy	140,565.20	7,002.45	1,812.72	145,754.93
900 Special Event Fund	1,915.12	0.00	0.00	1,915.12
Total Revolving Funds	\$ 214,125.68	\$ 105,597.25	\$ 99,893.17	\$ 219,829.76

GRANTS:	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
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Special Grants

857 DN/LC Donations	92,029.29	92,529.29	89,785.96	2,743.33
859 OCCF/Invisible Man	26,721.81	26,721.81	26,721.81	0.00
876 08/Guild/Choctaw Books	10,000.00	7,000.00	6,098.81	901.19
890 08/ALA/Lets Talk About It	2,500.00	2,500.00	2,123.67	376.33
892 08/ALA/Great Stories Club	100.00	100.00	99.41	0.59
894 08/Kirkpatrick/Come Read w/ Me	5,000.00	5,000.00	0.00	5,000.00
921 09 Walmart Del City	1,000.00	1,000.00	256.87	743.13
922 09/OAC/Aboriginal Stories and Son	3,500.00	3,500.00	3,500.00	0.00
923 09/OAC/Huun-Huur-Tu Tuvan	4,500.00	0.00	4,500.00	(4,500.00)
928 07/LET/Summer Reading	12,000.00	12,000.00	11,948.62	51.38
931 09/OHC/Mysterious Oklahoma	100.00	100.00	100.00	0.00
932 09/Village/Shelving	10,031.00	10,031.00	0.00	10,031.00
933 09/Rose State/Big Read	3,043.86	3,043.86	1,627.00	1,416.86
934 09/Guild/Tai Chi	1,400.00	1,400.00	0.00	1,400.00
935 09/Guild/Creative Teen Arts	300.00	300.00	0.00	300.00
936 09/Guild/Scottish Heritage	500.00	500.00	0.00	500.00
937 09/Guild/Spanish Classes	350.00	350.00	0.00	350.00
940 09/Sams/Programming MWC	1,000.00	1,000.00	0.00	1,000.00
952 Human Rights Video Project	750.00	750.00	660.56	89.44
963 RE Friends/Programming Grant	5,000.00	4,857.32	2,613.12	2,244.20
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
991 06 Inasmuch	60,000.00	60,000.00	59,324.49	675.51
994 06 WalMart/Village	2,000.00	2,000.00	1,967.62	32.38
995 06 WalMart/Midwest City	1,977.41	1,977.41	1,969.96	7.45

Grants - Friends of MLS, Previous Years

877 06 Las Clases Espanolas	8,000.00	8,000.00	7,800.00	200.00
860 08 Volunteer Recognition	2,000.00	2,000.00	1,829.23	170.77
861 08 Staff Recognition	6,845.00	7,004.45	7,004.45	0.00

GRANTS:	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
864 08 LIFE	7,500.00	7,500.00	6,538.79	961.21
865 08 Author Visit	10,000.00	10,000.00	9,826.18	173.82
868 08 Author Visit - Bob Burke	3,266.00	3,266.00	3,439.82	(173.82)
869 08 Our World - System Prgrmmng	14,400.00	14,400.00	14,078.00	322.00
872 08 Big Cozy Book Furniture	10,000.00	10,000.00	0.00	10,000.00
873 08 Teen & Children's Furnishings	1,713.00	1,713.00	1,639.35	73.65
875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00

Grants - Friends of MLS, Current Fiscal Year

901 09 Volunteer Recognition	\$2,000.00	2,000.00	0.00	2,000.00
902 09/Staff Recognition	\$6,845.00	79.35	7,027.53	(6,948.18)
903 09 Brawner scholarships	\$7,000.00	7,000.00	3,150.00	3,850.00
904 09 Summer at the Library	\$5,000.00	0.00	0.00	0.00
905 09 L.I.F.E.	\$7,500.00	7,500.00	0.00	7,500.00
906 09 YA Author Visit	\$13,100.00	0.00	0.00	0.00
907 09 System-wide adult programming	\$2,500.00	0.00	0.00	0.00
908 09 System-wide senior programmin	\$6,000.00	0.00	0.00	0.00
909 09 Noon Tunes	\$19,000.00	19,000.00	4,974.00	14,026.00
910 09 Our World - System Programmin	\$18,000.00	0.00	10,000.00	(10,000.00)
911 09 Celebration of Black History & C	\$1,000.00	0.00	0.00	0.00
912 09 Piano	\$5,000.00	7,500.00	7,480.00	20.00
913 09 Teen Café Tables	\$1,420.00	0.00	1,192.50	(1,192.50)
914 09 Children's Furniture	\$10,000.00	0.00	0.00	0.00
915 09 Big Cozy Books Furniture	\$8,000.00	0.00	7,598.00	(7,598.00)
916 09 Inviting Storytime Rug	\$580.69	580.69	484.77	95.92
917 09 Public Art in Libraries	\$3,000.00	0.00	0.00	0.00
918 09 Harlem Renaissance Arts Projec	\$360.00	0.00	345.72	(345.72)
919 09 Library Endowment Trust	\$1,000.00	0.00	0.00	0.00
920 09 MLS TV Ad Production	\$15,000.00	15,000.00	0.00	15,000.00

Total Grants

\$55,103.49

Total Special Funds

\$ 274,933.25

Metropolitan Library System
Statement of Encumbrances
Month of December 2008

FY-09

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,151,662.53	5,304,387.92	49.64	10,685,220.00	5,380,832.08
102	Wages - Part-time	158,903.31	771,298.17	46.35	1,664,141.00	892,842.83
103	Payroll Taxes	97,105.79	447,328.37	46.74	957,089.00	509,760.63
109	Workers Comp Insurance	7,381.00	54,668.00	43.66	125,211.00	70,543.00
112	Group Insurance	139,720.29	829,744.65	45.71	1,815,292.00	985,547.35
113	Employees' Retirement	777,063.23	1,007,331.76	75.30	1,337,774.00	330,442.24
114	Unemployment Compensation	.00	6,908.15	34.54	20,000.00	13,091.85
Total Personal Services		2,331,836.15	8,421,667.02	50.72	16,604,727.00	8,183,059.98

Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insur.	.00	130,857.00	93.43	140,066.00	9,209.00
202	Liability/Bonding Insurance	.00	7,886.00	57.56	13,700.00	5,814.00
205	Rent of Library Buildings	4,837.33	29,423.98	50.04	58,800.00	29,376.02
206	Rent of Equipment	.00	270.00	3.75	7,200.00	6,930.00
207	Janitorial Services	29,722.52	195,323.86	47.34	412,625.00	217,301.14
208	Maintenance of Facilities	19,659.49	117,791.91	35.87	328,354.00	210,562.09
211	Parking & Transportation	12,969.88	80,217.65	47.41	169,216.00	88,998.35
212	Travel Expenses	-28.13	8,179.19	15.41	53,088.00	44,908.81
213	Professional Services	9,674.72	85,242.55	29.84	285,656.00	200,413.45
214	Security Services	43,719.71	183,921.13	46.46	395,843.00	211,921.87
216	Telephone Services	-1,277.19	69,246.94	25.82	268,231.00	198,984.06
217	Electrical Services	34,622.54	290,444.03	57.98	500,950.00	210,505.97
218	Gas Services	7,977.74	16,184.34	25.48	63,516.00	47,331.66
219	Water & Garbage Services	3,815.80	29,979.85	62.18	48,213.00	18,233.15
220	Trigen Energy Services	8,263.93	88,861.69	47.02	189,000.00	100,138.31
226	Memberships	482.00	10,785.00	34.72	31,060.00	20,275.00
230	Other Library-related Services	11,397.63	60,946.68	15.27	399,051.00	338,104.32
231	Automation Contractual	21,982.26	146,495.78	40.86	358,570.00	212,074.22
236	Network Catalog Services	.00	46,740.94	78.52	59,525.00	12,784.06
Total Contractual Services		207,820.23	1,598,798.52	42.27	3,782,664.00	2,183,865.48

Metropolitan Library System
Statement of Encumbrances
Month of December 2008

FY-09

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	12,305.37	60,958.39	37.61	162,100.00	101,141.61
302	Postage	4,070.38	113,178.75	40.54	279,175.00	165,996.25
303	Supplies	79,762.09	204,489.34	48.88	418,318.00	213,828.66
310	Maintenance Supplies	3,658.36	29,529.15	41.59	71,000.00	41,470.85
312	Safety Supplies & Equipment	4.75	3,488.87	34.20	10,200.00	6,711.13
321	Gasoline & Oil	1,347.73	14,967.97	31.18	48,000.00	33,032.03
322	Vehicle Parts & Repairs	722.00	9,260.30	46.30	20,000.00	10,739.70
330	Programming Activities	8,800.27	68,907.18	33.88	203,395.00	134,487.82
331	Other Commodities	518.29	4,522.55	12.96	34,900.00	30,377.45
Total Commodities		111,189.24	509,302.50	40.84	1,247,088.00	737,785.50

Capital Outlays

401	Books & Materials	270,406.98	1,557,890.19	44.48	3,502,400.00	1,944,509.81
404	Government Documents	.00	.00	.00	5,000.00	5,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,200.00	2,200.00
407	Periodicals & Subscriptions	565.48	130,803.77	84.93	154,020.00	23,216.23
408	Furniture, Fixture, & Equipmnt	11,157.31	42,761.69	6.81	628,227.00	585,465.31
409	Motor Vehicles	.00	.00	.00	75,000.00	75,000.00
410	Automation System & Equipment	169,918.39	292,335.49	59.00	495,463.00	203,127.51
450	Capital Projects	25,204.87	4,979,056.20	48.48	10,271,327.00	5,292,270.80
490	Capital Reserves - Current	.00	.00	.00	-1,618,109.96	-1,618,109.96
499	Reserve Carryover - Prior	.00	.00	.00	18,249,206.10	18,249,206.10
Total Capital Outlays		477,253.03	7,002,847.34	22.05	31,764,733.14	24,761,885.80
Total Budget		3,128,098.65	17,532,615.38	32.83	53,399,212.14	35,866,596.76

Monthly Journal Entries -- December 2008

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
104	1001	Cash	\$ 2,186.17	
	1101	Investments		\$ 1,608.11
	3602	Interest Income CD with Kirkpatrick		\$ 578.06
105	1001	Cash		\$ 143,536.24
	1101	Investments	\$ 145,000.00	
	3602	Interest Income CD with Quail Creek Bank		\$ 1,463.76
106	1001	Cash	\$ 980.86	
	3602	Interest Income CD with Fidelity Bank		\$ 980.86
107	1001	Cash		\$ 141,027.23
	1101	Investments	\$ 145,000.00	
	3602	Interest Income Maturity of NBC CD		\$ 3,972.77
108	1101	Investments	\$ 2,000,000.00	
	1001	Cash Investment 3136f9z30 purchased from BOK on 12/18/08		\$ 2,000,000.00
109	1101	Investments	\$ 2,000,000.00	
	1001	Cash Investment 3128x8cl4 purchased from BOK on 12/30/08		\$ 2,000,000.00
110	1001	Cash	\$ 2,043,000.00	
	1101	Investments		\$ 2,000,000.00
	3602	Interest Income Called investment - 3133xnra9		\$ 43,000.00
<u>Tax revenues</u>				
111	1001	Cash	\$ 1,403,333.85	
	1201	Ad Valorem Tax - Current year		\$ 1,284,869.95
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 11/16 to 11/26		\$ 118,463.90
112	1001	Cash	\$ 1,057,902.87	
	1201	Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 12/1 to 12/05		\$ 1,057,902.87
113	1001	Cash	\$ 1,140,188.69	
	1201	Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 12/8 to 12/12		\$ 1,140,188.69

114	1001	Cash	\$	173.13	
	1201	Ad Valorem Tax - Current year			\$ 102.24
	3601	Prior year Tax			\$ 70.89
		Ad Valorem tax apportioned by County for 12/1 to 12/14			
115	1001	Cash	\$	2,161,720.89	
	1201	Ad Valorem Tax - Current year			\$ 2,161,720.89
		Ad Valorem Tax apportioned by County for 12/17 to 12/21			

Miscellaneous revenue

116	1001	Cash	\$	3,640.03	
	3605	Mic. Reimbursements			\$ 1,551.83
	3611	Flex Benefits Balance			\$ 2,088.20
		Dec Café rent	500.00	McClatchy reimb	\$ 66.98
		C L Frates	634.00	Morningstar reimb	10.00
		Admin Sys refunds	28.65	OCCC	16.10
		CH Distrib refund	296.10		
		Total		\$ 1,551.83	

Fines

117	1001	Cash	\$	48,000.00	
	3403	Projected Mic. Revenue - Fines			\$ 48,000.00
		Fines transferred to General Fund in Dec.			

Payable entries

118	3001	Current Year Reserv. for Appropriations.	\$	3,309,801.38	
	3011	Current Year P.O. Outstanding			\$ 3,309,801.38
	3002	Prior Year Reserv. for Appropriations.			\$ 553.67
	3012	Prior Year P.O. Outstanding	\$	553.67	
		Purchase orders issued in December			
119	3011	Current Year P.O. Outstanding	\$	3,080,218.53	
	3021	Current Year Warrants Outstanding			\$ 3,080,218.53
	3012	Prior Year P.O. Outstanding	\$	906.03	
	3022	Prior Year Warrants Outstanding			\$ 906.03
		Checks issued in December			
120	3021	Current Year Warrants Outstanding	\$	3,405,428.20	
	1001	Cash			\$ 3,405,428.20
	3022	Prior Year Warrants Outstanding	\$	992.42	
	1001	Cash			\$ 992.42
		Checks cleared Bank in December			

Bank interest and fees

121	1001	Cash	\$	975.96	
	3602	Interest Income			\$ 975.96
		Interest Income from GF Checking Acct less fees			

122	8000	Special Fund Cash		\$	10.82
	8815	Fines Account	\$	10.82	
		Interest from Special Fund Checking Acct less fees			

Special funds

123	8000	Special Fund Cash	\$	115,702.89	
	8815	Fines	\$		87,258.39
	8820	Copy	\$		7,002.45
	8805	Gift & Lost Books	\$		4,662.70
	8810	Prepaid Acct	\$		382.57
	8859		\$	155.89	
	8902		\$		56.85
	8922		\$		3,500.00
	8931		\$		100.00
	8933		\$		3,043.86
	8934		\$		1,400.00
	8935		\$		300.00
	8936		\$		500.00
	8937		\$		350.00
	8940		\$		1,000.00
	8815	Credit card receipts, net	\$		6,301.96
		Revenues of special funds			

124	8000	Special Fund Cash		\$	113,441.00
	8815	Fines	\$	96,059.95	
	8820	Copy	\$	1,812.72	
	8805	Gift & Lost Books	\$	625.50	
	8810		\$	1,395.00	
	8876		\$	320.56	
	8902		\$	394.38	
	8909		\$	350.00	
	8913		\$	1,192.50	
	8915		\$	7,598.00	
	8860		\$	51.70	
	8861		\$	106.62	
	8868		\$	648.80	
	8892		\$	99.41	
	8933		\$	1,627.00	
	8995		\$	258.86	
	8903		\$	900.00	
		Expenditures of special funds			

Corrections, adjustments, and miscellaneous

125	3011		\$	181,582.85	
	3001				\$ 181,582.85
	3011		\$	229,243.91	
	3021				\$ 229,243.91
		Corrections to checks issued and payables encumbered			

\$ 22,590,140.04	\$ 22,590,140.04
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General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02104	Gale Research	Materials	261.75	261.75
G-02105	Bank of Oklahoma	Payroll Transmittal-Chks	39,818.02	
		Payroll Transmittal-Chks	17,631.25	
		Payroll Transmittal-Chks	165.00	57,614.27
G-02106	Bank of Oklahoma	Federal Withholding Tax	38,441.60	
		Federal Withholding Tax	2,451.00	40,892.60
G-02107	Oklahoma Tax Commission	State Withholding Tax	13,409.00	
		State Withholding Tax	747.50	14,156.50
G-02108	Mun. Employees Credit Union	Employee Cr Union Deducts	11,746.13	
		Employee Cr Union Deducts	87.50	11,833.63
G-02109	United Way of Central Oklahoma	Employee Deductions	409.72	409.72
G-02110	Instructional Video, Inc.	Materials	996.29	996.29
G-02111	Gale Group	Materials	4,702.29	4,702.29
G-02112	Full Circle Bookstore	Materials	1,459.37	1,459.37
G-02113	Morningstar	Materials	155.00	155.00
G-02114	Bank of America	Payroll Transmittal-DDep	203,281.24	
		Payroll Transmittal-DDep	25,922.34	
		Payroll Transmittal-DDep	1,210.00	230,413.58
G-02115	Ingram Library Service	Materials	74.26	74.26
G-02116	Center Point Large Print	Materials	506.22	506.22
G-02117	Nationwide Retirement Solution	Employee Deductions	7,734.92	7,734.92
G-02118	Transamerica Worksite Mrktg.	Employee Deductions	510.19	510.19
G-02119	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,880.91	4,880.91
G-02120	Bank of Oklahoma	Employee Flexplan Deposit	22,152.67	22,152.67
G-02121	Bank of Oklahoma	Employee Soc/Sec Deposits	22,220.18	
		Employee Soc/Sec Deposits	3,144.57	
		Employee Medicare Deposit	5,283.49	
		Employee Medicare Deposit	735.42	
		Employer Soc/Sec Deposits	25,364.95	
		Employer Medicare Deposit	6,018.80	62,767.41
G-02122	MassMutual Financial Group	Employee Contrib -- DC PI	11,786.89	
		Employer Contrib -- DC PI	21,518.01	33,304.90
G-02123	Books in Motion	Materials	152.10	152.10
G-02124	Love, Beal & Nixon, P.C.	Employee Deductions	373.89	373.89
G-02125	Baker & Taylor Entertainment	Materials	982.49	982.49
G-02126	ODHS Oklahoma Centralized	Employee Deductions	353.05	353.05
G-02127	Oklahoma Heritage Association	Materials	146.71	146.71
G-02128	Baker & Taylor Books	Materials	1,036.62	
		Materials	1,014.14	
		Materials	1,019.47	
		Materials	2,342.07	
		Materials	1,256.01	
		Materials	3,710.92	
		Materials	3,949.75	
		Materials	3,591.82	
		Materials	5,298.56	23,219.36
G-02129	Baker & Taylor Books	Materials	1,283.38	
		Materials	3,617.25	
		Materials	1,199.43	6,100.06
G-02130	Baker & Taylor Books	Materials	1,869.22	1,869.22
G-02131	Administrative Systems, Inc.	Employee Deductions	1,115.46	1,115.46
G-02132	Mackin	Materials	589.00	589.00

General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02133	Overdrive, Inc.	Materials	3,750.00	3,750.00
G-02134	UNUM Life Insurance	Employee Deductions	1,634.30	1,634.30
G-02135	Bradford Industrial Suppl Corp	Maintenance of Facilities	62.75	62.75
G-02136	Grainger	Maintenance of Facilities	147.96	147.96
G-02137	O G & E	Electrical Services	15,556.87	15,556.87
G-02138	Oklahoma Natural Gas Co.	Gas Services	2,090.75	2,090.75
G-02139	Triangle/A & E	Capital Projects	92.70	
		Capital Projects	5.00	
		Capital Projects	5.75	103.45
G-02140	Southwestern Stationery and	Supplies	15.83	15.83
G-02141	Locke Supply Co.	Maintenance of Facilities	112.50	
		Maintenance of Facilities	48.65	
		Maintenance of Facilities	27.38	
		Maintenance of Facilities	12.18	200.71
G-02142	Demco	Equipment	886.46	886.46
G-02143	MASSCO Maintenance Supply Co.	Maintenance Supplies	858.84	858.84
G-02144	Gaylord Bros.	Furniture	677.27	
		Supplies	161.20	838.47
G-02145	Highsmith Co., Inc.	Supplies	269.00	
		Programming Supplies	27.93	296.93
G-02146	UNUM Life Insurance	Grp L-T Disab Ins.-DEC	4,910.63	4,910.63
G-02147	City of Warr Acres	Water & Garbage	57.10	57.10
G-02148	Harvey Janitorial Sales	Maintenance Supplies	304.00	304.00
G-02149	AT&T	Telephone Services	140.18	140.18
G-02150	Ernestine Clark	Mileage	31.49	31.49
G-02151	U.S. Postal Service	Postage	15,000.00	15,000.00
G-02152	The Newspress	Subscriptions	142.80	142.80
G-02153	TDS Telecom	Telephone Services	117.13	117.13
G-02154	CompSource Oklahoma	Workers Comp Insurance	7,381.00	7,381.00
G-02155	ALA Membership CSC	Memberships	230.00	230.00
G-02156	United Refrigeration, Inc.	Maintenance of Facilities	153.22	153.22
G-02157	Johnstone Supply	Maintenance of Facilities	44.76	44.76
G-02158	Eureka Water Co.	Ralph Ellison Relocation	44.20	44.20
G-02159	Denyvetta Davis	Mileage	117.59	117.59
G-02160	Angie Paeltz	Mileage	64.35	64.35
G-02161	Dana Bickford	Professional Services	600.00	600.00
G-02162	Scott's Printing & Copying	Printing	748.26	748.26
G-02163	Little River Zoo	Programming Activities	105.00	105.00
G-02164	Flower City	Holiday Decorations	499.88	499.88
G-02165	Dana Morrow	Programming Activities	513.88	513.88
G-02166	Lakeshore Learning Materials	Programming Supplies	11.94	
		Programming Activities	76.48	88.42
G-02167	MTM Midwest Trophy	OSA Winners	86.25	86.25
G-02168	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50	88.50
G-02169	Town of Luther	Water & Garbage	44.25	44.25
G-02170	Landon Holman	Mileage	61.43	61.43
G-02171	Dept. 78073	Equipment	755.00	755.00
G-02172	Evans Hardware	Maintenance of Facilities	8.58	
		Maintenance of Facilities	99.36	107.94
G-02173	Jeffrey J. Crawford	Security Services	487.50	487.50
G-02174	Jurden Brown, Jr.	Security Services	325.00	325.00
G-02175	Stanley Campbell	Security Services	212.50	212.50

General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02176	Steve's Wholesale Distributors	Maintenance of Facilities	12.18	12.18
G-02177	Advantage Laser Products, Inc.	Supplies	378.75	378.75
G-02178	Medco Supply Company	Supplies	37.75	37.75
G-02179	Hudiburg Chevrolet, Inc.	Vehicle Part & Repairs	325.75	325.75
G-02180	Carol Moody	Mileage	7.61	7.61
G-02181	Ruby Soutiere	Memberships	35.00	35.00
G-02182	Kyle Dillingham	Programming Activities	500.00	500.00
G-02183	City of Harrah	Water & Garbage Services	60.26	60.26
G-02184	Kimberly Rickey	Staff Recognition	54.19	54.19
G-02185	Vision Service Plan of	Grp Vision Ins Prem-DEC.	2,311.67	2,311.67
G-02186	Daniel Fields	Programming Activities	24.69	24.69
G-02187	Garcia Tire Service, Inc.	Maintenance of Facilities	1,015.24	
		Maintenance of Facilities	585.64	1,600.88
G-02188	The Tribune	Library-Related Services	18.97	18.97
G-02189	O'Reilly Automotive, Inc.	Maintenance of Facilities	44.28	44.28
G-02190	Darrie Breathwit	Other Commodities	107.76	107.76
G-02191	Robyn Poston	Programming Activities	85.00	85.00
G-02192	John Utley	Telephone Services	35.00	
		Mileage	21.06	56.06
G-02193	Charleen Miller	Mileage	16.15	16.15
G-02194	AT&T	Telephone Services	58.22	58.22
G-02195	Securitas Security USA, Inc.	Security Services	6,653.89	6,653.89
G-02196	Beatriz Meyer	Programming Activities	494.00	494.00
G-02197	Emily Williams	Travel Expense	162.00	162.00
G-02198	Christine Bassett	Mileage	14.98	14.98
G-02199	Sabre Technologies	Supplies	2,240.00	2,240.00
G-02200	COTPA	Parking & Transportation	3,100.40	
		Parking & Transportation	2,116.00	
		Parking & Transportation	4,480.40	9,696.80
G-02201	Midwest Single Source, Inc.	Supplies	48.93	
		Supplies	21.12	
		Furniture	260.18	330.23
G-02202	Dennis D. Delano	Mileage	35.69	35.69
G-02203	Joshua Pershica	Security Services	600.00	600.00
G-02204	Gary A. Boyer D.O.	Professional Services	67.00	67.00
G-02205	Vernon L. Kriethe	Security Services	112.50	112.50
G-02206	Redlands Community College	Professional Expense	596.00	596.00
G-02207	Spiritful Voices Community	Programming Activities	200.00	200.00
G-02208	Christina Chapman Heffernan	Programming Activities	100.00	100.00
G-02209	Archie E. Poindexter	Security Services	212.50	212.50
G-02210	Casey Samuel Friedman	Programming Activities	700.00	700.00
G-02211	Grant Yokley	Mileage	35.69	35.69
G-02212	City of Midwest City, Inc.	Water & Garbage Services	293.27	293.27
G-02213	O G & E	Electrical Services	4,403.13	4,403.13
G-02214	Oklahoma Natural Gas Co.	Gas Services	1,412.80	1,412.80
G-02215	City of Oklahoma City	Water & Garbage	742.45	742.45
G-02216	City of the Village	Water & Garbage	82.97	82.97
G-02217	Forest Building Materials	Maintenance of Facilities	9.69	9.69
G-02218	Demco	Furniture	1,981.80	
		Supplies	123.76	2,105.56
G-02219	Eales Electronics Corp.	Maintenance of Facilities	25.00	
		Maintenance of Facilities	20.00	45.00

General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02220	Gaylord Bros.	Furniture	2,029.88	2,029.88
G-02221	Hewlett-Packard Co.	Automation Contractual	16,124.90	16,124.90
G-02222	Standard Printing Co., Inc.	Supplies	146.00	
		Printing	3,860.00	4,006.00
G-02223	Baker & Taylor Books	Materials	2,182.48	2,182.48
G-02224	Spence & Associates, Inc	Library-Related Services	2,875.00	2,875.00
G-02225	Mid-west Landscape, LLC	Maintenance of Facilities	1,956.10	
		Maintenance of Facilities	1,863.92	3,820.02
G-02226	Bill Warren Office Products	Supplies	360.00	360.00
G-02227	Charles S. Isaacs	Mileage	15.50	15.50
G-02228	West Group Payment Center	Subscriptions	399.48	
		Materials	1,469.50	1,868.98
G-02229	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-02230	The Penworthy Co.	Materials	3,174.31	3,174.31
G-02231	Eureka Water Co.	Ralph Ellison Relocation	39.25	39.25
G-02232	Mutual Assurance	Grp Med/Dtl Ins Prem-DEC	31,788.22	31,788.22
G-02233	Anne G. Fischer	Mileage	17.55	17.55
G-02234	Light Bulb Supply Co., Inc.	Maintenance of Facilities	119.80	
		Maintenance of Facilities	122.94	242.74
G-02235	Friday	Library-Related Services	752.00	752.00
G-02236	Hal Leonard Publishing	Materials	176.00	176.00
G-02237	Midwest City	Memberships	196.00	196.00
G-02238	Copelin's Office Center	Supplies	95.04	95.04
G-02239	Full Circle Bookstore	Materials	108.48	108.48
G-02240	Great American Glass & Tinting	Maintenance of Facilities	200.00	200.00
G-02241	INTEGRIS Corporate Assistance	Professional Services	856.00	856.00
G-02242	National Seminars Group	Supplies	275.00	275.00
G-02243	IPMA-HR	Memberships	145.00	145.00
G-02244	Linda Hyams	Mileage	39.41	
		Telephone Service	16.92	56.33
G-02245	AT&T	Telephone Services	893.75	893.75
G-02246	Random House, Inc	Materials	424.00	424.00
G-02247	A T & T Mobility	Telephone Services	85.34	85.34
G-02248	Scott's Printing & Copying	Printing	157.21	
		Printing	1,834.91	1,992.12
G-02249	MPLC	Programming Activities	164.00	164.00
G-02250	Hobby Lobby	Programming Activities	58.82	58.82
G-02251	Ingram Library Service	Materials	595.30	595.30
G-02252	Phyllis Davidson	Mileage	3.97	3.97
G-02253	Candace McDaniel	Furniture, Fixture, & Equip	393.00	
		Furniture, Fixture & Equip	182.61	575.61
G-02254	James E. Nimmo	Transportation	120.00	120.00
G-02255	JoNita White	Mileage	52.65	52.65
G-02256	Fuelman	Fuel	1,250.75	
		Oil Changes	85.04	1,335.79
G-02257	Chickasaw Telecom, Inc.	Software	5,733.00	5,733.00
G-02258	Crystal Roper	Mileage	10.06	10.06
G-02259	Elizabeth L. Wilson	Mileage	11.70	11.70
G-02260	Day-Timers, Inc.	Supplies	13.74	13.74
G-02261	Ingram Library Service	Materials	809.84	809.84
G-02262	Voss Lighting	Maintenance of Facilities	230.50	230.50
G-02263	City of Edmond	Maintenance of Facilities	244.00	244.00

General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02264	Jimmy Welch	Mileage	16.09	16.09
G-02265	Evans Hardware	Maintenance of Facilities	34.98	
		Maintenance of Facilities	28.62	63.60
G-02266	Franklin Covey Co.	Supplies	43.92	43.92
G-02267	Southwest Paper - OKC	Maintenance Supplies	983.28	
		Maintenance Supplies	573.58	
		Maintenance Supplies	1,806.40	3,363.26
G-02268	American Benefit Systems, Inc.	Professional Services	427.50	427.50
G-02269	Mary Daugherity	Mileage	31.01	31.01
G-02270	Ruby Soutiere	Mileage	34.77	34.77
G-02271	Joan Porter	Mileage	12.87	12.87
G-02272	Metro Library Sys Pension Trst	Retirement Contribution	712,700.00	712,700.00
G-02273	OPHRA	Professional Services	65.00	65.00
G-02274	Kelley Riha	Mileage	157.25	157.25
G-02275	Postmaster	Postage	3,000.00	3,000.00
G-02276	Garcia S Tarver Jr	Programming Activities	400.00	400.00
G-02277	Novalco, Inc	Maintenance of Facilities	1,170.00	
		Maintenance of Facilities	154.68	1,324.68
G-02278	K-Log Inc.	Furniture	616.50	616.50
G-02279	Right Management	Professional Services	3,476.80	3,476.80
G-02280	Kevin Colwell	Mileage	5.85	5.85
G-02281	U.S. Postmaster	Postage	54.00	54.00
G-02282	OHC of Oklahoma, L.L.C.	Professional Services	71.50	
		Professional Services	71.50	143.00
G-02283	Amazon/GE Money Bank	Supplies	79.00	
		Supplies	85.00	
		Printer Supplies	584.07	
		Supplies	90.83	838.90
G-02284	Donna Rynda	Professional Services	150.00	150.00
G-02285	City of Choctaw	Water & Garbage Services	115.13	115.13
G-02286	Abolghasem Siavashi	Mileage	2.93	2.93
G-02287	Baker & Taylor Books	Materials	1,211.86	1,211.86
G-02288	Baker & Taylor Entertainment	Materials	6,428.87	
		Materials	1,083.86	7,512.73
G-02289	Metropolitan Library System	Grp Med/Dtl Ins Prms-DEC	98,306.12	98,306.12
G-02290	Love and Logic Institute	Materials	41.78	41.78
G-02291	Walmart Community	Other Commodities	25.90	
		Programming Activities	57.24	
		Programming Activities	7.23	90.37
G-02292	LaWana D. Morgan	Mileage	22.82	22.82
G-02293	Evelyn Carol Gilbert	Mileage	46.80	46.80
G-02294	Allied Waste Services #060	Water & Garbage Services	750.22	750.22
G-02295	Pamela Buchanan	Mileage	115.25	115.25
G-02296	Bryan Dahlvang	Programming Activities	150.00	150.00
G-02297	Barbara A. Johnson	Mileage	26.27	26.27
G-02298	Star Lighting	Maintenance of Facilities	154.20	
		Maintenance of Facilities	545.46	
		Maintenance of Facilities	39.00	
		Maintenance of Facilities	636.86	
		Maintenance of Facilities	117.70	1,493.22
G-02299	Oklahoma City Ad Club	Memberships	250.00	250.00
G-02300	Cintas Corp.	Maintenance of Facilities	302.72	302.72

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Number	Vendor/Payee	Purpose		Amount
G-02301	Susan H. Wood	Programming Activities	125.00	125.00
G-02302	Oklahoma Insurance Dept.	Books & Materials	480.00	480.00
G-02303	Kelley Hoffman	Mileage	5.85	5.85
G-02304	Securitas Security USA, Inc.	Security Services	6,636.92	
		Security Services	6,666.54	13,303.46
G-02305	Baker & Taylor Books	Materials	1,043.66	
		Materials	1,192.57	
		Materials	1,941.65	
		Materials	976.58	
		Materials	3,565.43	
		Materials	3,987.21	
		Materials	5,000.53	
		Materials	6,658.26	
		Materials	2,593.48	26,959.37
G-02306	Baker & Taylor Books	Materials	931.45	
		Materials	1,442.05	2,373.50
G-02307	Baker & Taylor Books	Materials	346.89	346.89
G-02308	Emily Williams	Mileage	42.00	42.00
G-02309	Kone Inc	Maintenance of Facilities	822.00	822.00
G-02310	Angela Wall	Programming Activities	60.00	60.00
G-02311	Cheryl Coleman	Mileage	49.73	49.73
G-02312	COTPA	Parking Coupons	500.00	500.00
G-02313	Midwest Single Source, Inc.	Supplies	1,416.60	
		Supplies	122.32	1,538.92
G-02314	Stacy Schrank	Mileage	108.81	108.81
G-02315	Dan Holman	Telephone Services	38.77	
		Mileage	39.78	78.55
G-02316	Baker & Taylor Entertainment	Materials	372.39	372.39
G-02317	Thomas B. Horne	Rent of Facility	4,437.33	4,437.33
G-02318	Alexandra Brodt	Programming Activities	150.00	150.00
G-02319	Mobile Mini, Inc.	Ralph Ellison Relocation	123.00	123.00
G-02320	Ameriworks Occupational	Professional Services	225.00	225.00
G-02321	Atlas General Contractors, LLC	Capital Projects	113,829.00	113,829.00
G-02322	Suzette V. Felton	Mileage	43.29	43.29
G-02323	Hector Barillas	Programming Activities	450.00	450.00
G-02324	Chris Kennedy	Mileage	57.33	57.33
G-02325	MA+ Architecture	Capital Projects	2,080.00	
		Capital Projects	1,527.50	3,607.50
G-02326	Kathy Dagg	Programming Activities	300.00	300.00
G-02327	Glenn Shepard Seminars	Supplies	299.00	299.00
G-02328	Metropolitan Library System	Maintenance of Facilities	7.59	
		Professional Services	110.39	
		Postage	38.25	
		Supplies	103.11	
		Supplies	49.72	
		Programming Activities	137.60	
		Programming Activities	214.54	
		Programming Activities	147.43	
		Other Commodities	104.54	913.17
G-02329	Bradford Industrial Suppl Corp	Maintenance of Facilities	125.50	125.50
G-02330	Oklahoma Natural Gas Co.	Gas Services	1,327.67	1,327.67
G-02331	City of Oklahoma City	Water & Garbage	242.89	

** Continued **

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Number	Vendor/Payee	Purpose	Amount	Amount
	** Continued **			
G-02331	City of Oklahoma City	Water & Garbage	675.79	918.68
G-02332	Brodart, Inc.	Supplies	2,700.00	
		Supplies	10.83	
		Supplies	907.92	3,618.75
G-02333	Southwestern Stationery and	Printing	622.00	
		Supplies	1,327.56	
		Printing	3,921.00	5,870.56
G-02334	Locke Supply Co.	Maintenance of Facilities	25.92	
		Maintenance of Facilities	9.59	
		Maintenance of Facilities	167.63	203.14
G-02335	Tech-Lock	Maintenance of Facilities	8.00	8.00
G-02336	Demco	Supplies	30.39	
		Supplies	183.30	
		Supplies	787.71	
		Supplies	189.45	
		Supplies	388.47	
		Supplies	129.67	1,708.99
G-02337	MASSCO Maintenance Supply Co.	Safety Supplies	558.80	558.80
G-02338	Eales Electronics Corp.	Maintenance of Facilities	370.00	
		Maintenance of Facilities	205.00	
		Maintenance of Facilities	205.00	780.00
G-02339	Gaylord Bros.	Supplies	13.06	13.06
G-02340	Gale Research	Materials	2,000.15	2,000.15
G-02341	Highsmith Co., Inc.	Supplies	50.85	50.85
G-02342	AT&T	Telephone Services	915.73	
		Telephone Services	761.01	
		Telephone Services	327.16	2,003.90
G-02343	City of Edmond	Electrical Services	3,580.85	3,580.85
G-02344	Baker & Taylor Books	Materials	1,919.52	1,919.52
G-02345	Central Oklahoma Winnelson	Maintenance of Facilities	62.13	62.13
G-02346	Spence & Associates, Inc	Library-Related Services	150.00	150.00
G-02347	Charles S. Isaacs	Telephone Services	35.00	35.00
G-02348	United Refrigeration, Inc.	Maintenance of Facilities	64.81	64.81
G-02349	CCH Incorporated	Materials	89.65	89.65
G-02350	Recorded Books, LLC	Materials	111.37	111.37
G-02351	Johnstone Supply	Maintenance of Facilities	22.52	22.52
G-02352	ConocoPhillips Fleet	Gasoline	96.98	96.98
G-02353	Instructional Video, Inc.	Materials	1,532.73	1,532.73
G-02354	Gale Group	Materials	1,354.72	1,354.72
G-02355	Anne G. Fischer	Telephone Services	50.00	50.00
G-02356	BayScan Technologies	Supplies	1,222.00	1,222.00
G-02357	Hal Leonard Publishing	Materials	268.30	268.30
G-02358	Full Circle Bookstore	Materials	74.96	74.96
G-02359	Janet Brooks	Mileage	29.91	29.91
G-02360	Taylor & Francis/Routledge	Materials	904.49	904.49
G-02361	Oklahoma Air Filter	Maintenance of Facilities	206.76	206.76
G-02362	Random House, Inc	Materials	8,453.60	8,453.60
G-02363	Scott's Printing & Copying	Printing	292.49	
		Printing	631.27	
		Printing	327.27	
		Printing	652.83	1,903.86

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Number	Vendor/Payee	Purpose		Amount
G-02364	Brilliance Corporation	Materials	1,378.62	1,378.62
G-02365	Ingram Library Service	Materials	925.22	925.22
G-02366	Candace McDaniel	Programming Activities	208.54	208.54
G-02367	XPEDX	Supplies	238.71	238.71
G-02368	Audio Editions	Materials	3,104.91	3,104.91
G-02369	Hannelore A. Chan	Programming Activities	100.00	100.00
G-02370	AV Cafe Inc	Materials	350.20	350.20
G-02371	Elizabeth L. Wilson	Waiver of Premium Refund	12.19	12.19
G-02372	Ingram Library Service	Materials	1,052.03	1,052.03
G-02373	Frances V. Harbert	Travel Expenses	76.75	76.75
G-02374	Barnes & Noble, Inc.	Programming Activities	79.84	
		Materials	2,464.74	2,544.58
G-02375	Center Point Large Print	Materials	733.32	733.32
G-02376	Susan Pierce	Programming Activities	250.00	250.00
G-02377	Jimmy Welch	Telephone Services	50.00	50.00
G-02378	Jeffrey J. Crawford	Security Services	487.50	487.50
G-02379	John Mark Dawson	Security Service	300.00	300.00
G-02380	First Edition Cafe	Supplies	105.00	105.00
G-02381	Miguel A. Campos	Security Services	212.50	212.50
G-02382	Jurden Brown, Jr.	Security Service	162.50	162.50
G-02383	Stanley Campbell	Security Service	200.00	200.00
G-02384	Southwest Paper - OKC	Supplies	2,538.36	2,538.36
G-02385	Bank of America	Direct Deposit Fees	176.22	176.22
G-02386	Hudiburg Chevrolet, Inc.	Vehicle Parts & Repairs	583.22	583.22
G-02387	Sharon A. Nolan	Programming Activities	174.97	174.97
G-02388	Epperson Photo-Video	Programming Activities	5.94	5.94
G-02389	Oklahoma Center for Nonprofits	Professional Services	40.00	40.00
G-02390	Joan Porter	Mileage	8.19	8.19
G-02391	Kim Ventrella	Travel Expenses	70.20	70.20
G-02392	City of Edmond	Water & Garbage Services	234.35	234.35
G-02393	Priscilla A. Russell	Programming Activities	200.00	200.00
G-02394	Office Depot Credit Plan	Supplies	55.39	55.39
G-02395	Baker & Taylor Books	Materials	700.23	700.23
G-02396	Cox Communications, Inc.	Telephone Services	4,046.91	
		Telephone Services	3,808.79	7,855.70
G-02397	Baker & Taylor Entertainment	Materials	1,820.84	
		Materials	2,775.42	4,596.26
G-02398	Walmart Community	Supplies	71.87	
		Supplies	167.12	238.99
G-02399	MetroFamily Magazine	Library-Related Services	1,449.00	1,449.00
G-02400	USPS/BME	Postage	180.00	180.00
G-02401	Reef Shop Warehouse	Maintenance of Facilities	40.98	40.98
G-02402	Garcia Tire Service, Inc.	Maintenance of Facilities	12.00	
		Maintenance of Facilities	12.00	24.00
G-02403	Teaching Company	Materials	589.60	589.60
G-02404	Donna Morris	Parking & Transportation	450.00	450.00
G-02405	Darrie Breathwit	Mileage	40.48	40.48
G-02406	Oklahoma Heritage Association	Materials	316.93	316.93
G-02407	Upstart Books	Materials	89.75	89.75
G-02408	Lesli Jones	Library-Related Services	55.00	55.00
G-02409	Cox Communications, Inc.	Telephone Service	2,147.87	2,147.87
G-02410	Corporate Express, Inc.	Supplies	11.65	11.65

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Number	Vendor/Payee	Purpose		Amount
G-02411	Securitas Security USA, Inc.	Security Services	5,130.70	5,130.70
G-02412	Baker & Taylor Books	Materials	700.33	
		Materials	1,347.81	
		Materials	1,767.66	
		Materials	8,814.02	
		Materials	5,382.87	
		Materials	3,067.75	
		Materials	3,816.30	24,896.74
G-02413	Baker & Taylor Books	Materials	1,384.92	
		Materials	2,222.58	3,607.50
G-02414	Baker & Taylor Books	Materials	767.71	767.71
G-02415	SimplexGrinnell	Maintenance of Facilities	1,891.40	
		Maintenance of Facilities	1,901.20	3,792.60
G-02416	Maria Watkins	Wavier of Premium Refund	16.46	16.46
G-02417	Mario Medrano	Programming Activities	300.00	300.00
G-02418	Kelly Dalrymple	Programming Activities	87.32	87.32
G-02419	Kone Inc	Maintenance of Facilities	975.00	975.00
G-02420	Sabre Technologies	Supplies	3,425.00	3,425.00
G-02421	Erika Sterling	Maintenance of Facilities	120.00	120.00
G-02422	Trigen-OKC Energy Corporation	Engery Services	8,263.93	8,263.93
G-02423	McBride Clinic, Inc.	Professional Services	30.00	30.00
G-02424	James E. Powell	Construction	250.00	250.00
G-02425	Joshua Pershica	Security Services	437.50	437.50
G-02426	Baker & Taylor Entertainment	Materials	309.67	309.67
G-02427	Mackin	Materials	181.26	181.26
G-02428	Overdrive, Inc.	Materials	7,533.74	7,533.74
G-02429	Pacific Telemanagement Service	Telephone Services	78.00	78.00
G-02430	SenSource, Inc.	Computer Equipment	1,667.39	1,667.39
G-02431	Darin R. Smith	Transportation	40.00	40.00
G-02432	Vernon L. Kriethe	Security Services	112.50	112.50
G-02433	Glenn Shepard Seminars	Professional Services	5.95	5.95
G-02434	On the Ball Publishing	Materials	68.36	68.36
G-02435	Saints Occupational Health	Professional Services	180.00	180.00
G-02436	Harry E. Coates Company, Inc.	Capital Projects	500.00	500.00
G-02437	Industrial Signs & Neon, Inc.	Capital Projects	1,995.00	1,995.00
G-02438	Bank of Oklahoma	Payroll Transmittal-Chks	41,228.01	
		Payroll Transmittal-Chks	19,573.98	60,801.99
G-02439	Bank of Oklahoma	Federal Withholding Tax	39,961.60	
		Federal Withholding Tax	2,776.00	42,737.60
G-02440	Oklahoma Tax Commission	State Withholding Tax	13,919.00	
		State Withholding Tax	896.50	14,815.50
G-02441	Mun. Employees Credit Union	Employee Cr Union Deducts	11,356.33	
		Employee Cr Union Deducts	87.50	11,443.83
G-02442	United Way of Central Oklahoma	Employee Deductions	409.72	
		Employee Deductions	5.00	414.72
G-02443	Bank of America	Payroll Transmittal-DDep	210,521.08	
		Payroll Transmittal-DDep	28,433.87	238,954.95
G-02444	Nationwide Retirement Solution	Employee Deductions	7,734.92	7,734.92
G-02445	Transamerica Worksite Mrktg.	Employee Deductions	482.19	482.19
G-02446	Metro Library Sys Pension Trst	Employee Contrib -- DB Pl	4,890.54	4,890.54
G-02447	Bank of Oklahoma	Employee Flexplan Deposit	10,371.23	10,371.23
G-02448	Bank of Oklahoma	Employee Soc/Sec Deposits	23,354.02	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount
G-02448	Bank of Oklahoma	Employee Soc/Sec Deposits	3,475.81
		Employee Medicare Deposit	5,573.47
		Employee Medicare Deposit	812.91
		Employer Soc/Sec Deposits	26,829.87
		Employer Medicare Deposit	6,386.34
G-02449	MassMutual Financial Group	Employee Contrib -- DC PI	11,725.61
		Employer Contrib -- DC PI	21,405.03
			33,130.64
G-02450	Love, Beal & Nixon, P.C.	Employee Deductions	306.05
G-02451	ODHS Oklahoma Centralized	Employee Deductions	355.81
G-02452	Administrative Systems, Inc.	Employee Deductions	1,115.46
G-02453	Metropolitan Library System	Professional Services	85.00
		Postage	97.60
		Supplies	118.65
		Supplies	33.27
		Programming Activities	224.42
		Programming Activities	21.94
		Other Commodities	92.00
G-02454	City of Del City	Rent of Library Buildings	400.00
G-02455	Oklahoma Natural Gas Co.	Gas Services	561.52
G-02456	City of Bethany	Water & Garbage	135.73
G-02457	City of Oklahoma City	Water & Garbage	424.29
G-02458	Triangle/A & E	Capital Projects	8.64
G-02459	Locke Supply Co.	Maintenance of Facilities	15.22
G-02460	Demco	Furniture	1,046.30
G-02461	Oriental Trading Company	Programming Activities	54.38
G-02462	Alma L. Brown	Programming Activities	120.38
G-02463	Oklahoma Library Association	Memberships	32.00
G-02464	Baker & Taylor Books	Materials	5,806.26
G-02465	Donna Morris	Telephone Services	50.00
G-02466	ALA Membership CSC	Memberships	65.00
G-02467	Facts On File, Inc.	Materials	12,775.30
G-02468	Recorded Books, LLC	Materials	111.37
G-02469	Pure Service Corp.	Janitorial Services	13,645.00
		JANITORIAL SERVICES	6,760.00
		Janitorial Services	753.00
		Janitorial Services	690.00
		Janitorial Services	176.00
		Janitorial Services	513.52
		Janitorial Services	4,955.00
		Janitorial Services	2,035.00
		Janitorial Services	195.00
G-02470	Eureka Water Co.	Ralph Ellison Relocation	50.65
		Ralph Ellison Relocation	37.75
			88.40
G-02471	Instructional Video, Inc.	Materials	1,364.02
G-02472	Gale Group	Materials	5,253.12
G-02473	Friday	Subscriptions	25.00
G-02474	Full Circle Bookstore	Materials	59.88
G-02475	Jonathan Willis	Telephone Services	35.00
G-02476	Metrocall Wireless	Telephone Services	75.58
G-02477	Random House, Inc	Materials	722.40
G-02478	Ingram Library Service	Materials	2,280.22

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Number	Vendor/Payee	Purpose		Amount
G-02479	Candace McDaniel	Programming Activities	140.72	140.72
G-02480	XPEDX	Supplies	1,346.88	
		Supplies	2,685.56	4,032.44
G-02481	Audio Editions	Materials	1,287.32	1,287.32
G-02482	Employment Technologies Corp	Professional Services	460.00	460.00
G-02483	Debra O. Spindle	Programming Activities	50.00	50.00
G-02484	Scovil & Sides Hardware Co.	Maintenance of Facilities	694.46	694.46
G-02485	AV Cafe Inc	Materials	133.82	133.82
G-02486	Ingram Library Service	Materials	1,320.78	1,320.78
G-02487	General Lighting & Sign Serv.	Maintenance of Facilities	208.17	208.17
G-02488	Center Point Large Print	Materials	1,353.39	1,353.39
G-02489	Studio Architecture PC	Capital Projects	2,749.88	2,749.88
G-02490	Atlas Business Solutions, Inc.	Automation Contractual	600.00	600.00
G-02491	First Edition Cafe	Other Commodities	240.58	240.58
G-02492	Heidi A. Port	Mileage	64.23	64.23
G-02493	Walter Wayne McEvilly	Materials	550.00	550.00
G-02494	Joan Porter	Mileage	21.06	21.06
G-02495	Insight, LLC	Supplies	325.12	325.12
G-02496	U.S. Postmaster	Post Office Box	54.00	54.00
G-02497	Bank of Oklahoma	Employer Contribution	1,000.00	1,000.00
G-02498	City of Midwest City	Maintenance of Facilities	5,000.00	5,000.00
G-02499	Kim Ventrella	Mileage	83.07	83.07
G-02500	OHC of Oklahoma, L.L.C.	Professional Services	71.50	71.50
G-02501	Sauder	Furniture	7,159.33	7,159.33
G-02502	John Wood	Telephone Services	50.00	50.00
G-02503	Fariba Williams	Mileage	5.56	5.56
G-02504	Kim Cobb	Mileage	9.34	9.34
G-02505	Office Depot Credit Plan	Supplies	104.99	104.99
G-02506	Baker & Taylor Books	Materials	1,041.71	1,041.71
G-02507	Commercial Card Solutions	Supplies	491.00	
		Supplies	76.92	
		Furniture	228.00	
		Furniture	425.99	
		Supplies	525.66	
		Equipment	797.81	
		Telephone Services	104.61	
		Supplies	104.39	
		Supplies	328.46	
		Equipment	349.43	
		Supplies	250.50	
		Automation Contractual	424.95	
		Supplies	50.58	
		Registration	150.00	
		Maintenance of Facility	74.40	
		Professional Services	14.00	
		Programming Gifts	47.97	4,444.67
G-02508	Baker & Taylor Entertainment	Materials	4,120.00	4,120.00
G-02509	Daniel Fields	Programming Activities	80.08	
		Programming Activities	30.80	110.88
G-02510	Walmart Community	Programming Activities	51.84	51.84
G-02511	Commercial Card Solutions	Books & Materials	284.69	
		Books & Materials	171.70	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount	
G-02511	Commercial Card Solutions	Books & Materials	144.93	
		Books & Materials	208.45	
		Books & Materials	150.05	
		Books & Materials	110.94	1,070.76
G-02512	John L. Hilbert	Programming Activities	109.53	
		Programming Activities	21.46	130.99
G-02513	Preston Bell	Transportation	40.00	40.00
G-02514	Pamela Buchanan	Telephone Services	35.00	35.00
G-02515	ESS	Automation Contractual	488.00	488.00
G-02516	Lesli Jones	Library-Related Services	160.00	160.00
G-02517	Faith Centered Resources	Materials	106.79	106.79
G-02518	Securitas Security USA, Inc.	Security Services	5,758.29	5,758.29
G-02519	Baker & Taylor Books	Materials	497.58	
		Materials	1,361.44	
		Materials	2,159.40	
		Materials	4,521.31	8,539.73
G-02520	Baker & Taylor Books	Materials	2,155.89	
		Materials	5,184.19	7,340.08
G-02521	Baker & Taylor Books	Materials	2,087.15	2,087.15
G-02522	Maria Watkins	Mileage	17.55	17.55
G-02523	McAlester News Capital	Subscriptions	141.00	141.00
G-02524	COTPA	Parking	200.00	200.00
G-02525	Midwest Single Source, Inc.	Supplies	33.22	
		Supplies	1,010.45	
		Supplies	80.14	1,123.81
G-02526	Christopher Carroll	Mileage	9.04	9.04
G-02527	Baker & Taylor Entertainment	Materials	1,919.43	1,919.43
G-02528	Atlas General Contractors, LLC	Capital Projects	250,508.00	250,508.00
G-02529	JobDig	Library-Related Services	253.00	253.00
G-02531	Lindsay Jones Egle	Mileage	4.68	
		Programming Activities	47.84	
		Programming Activities	50.73	103.25
G-02532	Changing Winds Cultural	Programming Activities	75.00	75.00
G-02533	Commercial Card Solutions	Supplies	1,718.38	1,718.38
G-02534	Gale Research	Materials	2,208.45	2,208.45
G-02535	Weston Woods Accts Receivable	Materials	32.96	32.96
G-02536	Baker & Taylor Books	Materials	3,721.20	3,721.20
G-02537	Recorded Books, LLC	Materials	3,050.76	3,050.76
G-02538	Instructional Video, Inc.	Materials	101.75	101.75
G-02539	Gale Group	Materials	3,016.18	3,016.18
G-02540	Library Video Co.	Materials	59.85	59.85
G-02541	The Oil & Gas Directory	Materials	270.00	270.00
G-02542	TheStreet.com	Materials	448.95	448.95
G-02543	Random House, Inc	Materials	9,645.01	9,645.01
G-02544	Ingram Library Service	Materials	2,418.77	2,418.77
G-02545	Ingram Library Service	Materials	327.81	327.81
G-02546	BBC Audiobooks America	Materials	137.84	137.84
G-02547	Baker & Taylor Books	Materials	726.75	726.75
G-02548	Baker & Taylor Entertainment	Materials	492.78	492.78
G-02549	Accuity	Materials	282.00	282.00
G-02550	Faith Centered Resources	Materials	1,240.74	1,240.74

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Number	Vendor/Payee	Purpose	Amount
G-02551	Baker & Taylor Books	Materials	736.35
		Materials	773.01
		Materials	1,255.25
		Materials	1,477.86
		Materials	4,662.11
		Materials	2,494.30
G-02552	Baker & Taylor Books	Materials	2,471.83
		Materials	3,428.42
G-02553	Baker & Taylor Books	Materials	2,103.69
G-02554	Bank of Oklahoma	Payroll Transmittal-Chks	40,862.10
		Payroll Transmittal-Chks	18,270.61
G-02555	Bank of Oklahoma	Federal Withholding Tax	41,942.60
		Federal Withholding Tax	2,637.00
G-02556	Oklahoma Tax Commission	State Withholding Tax	14,438.00
		State Withholding Tax	855.50
G-02557	Mun. Employees Credit Union	Employee Cr Union Deducts	11,356.33
		Employee Cr Union Deducts	87.50
G-02558	Bank of America	Payroll Transmittal-DDep	221,050.61
		Payroll Transmittal-DDep	26,284.16
G-02559	Nationwide Retirement Solution	Employee Deductions	7,674.92
G-02560	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,893.62
G-02562	MassMutual Financial Group	Employee Contrib -- DC PI	11,748.01
		Employer Contrib -- DC PI	21,440.19
G-02563	Love, Beal & Nixon, P.C.	Employee Deductions	366.82
G-02564	ODHS Oklahoma Centralized	Employee Deductions	355.81
G-02565	Metropolitan Library System	Parking	40.00
		Professional Services	61.73
		Postage	46.11
		Supplies	32.32
		Programming Activities	146.40
G-02566	O G & E	Electrical Services	11,081.69
G-02567	Brodart, Inc.	Supplies	43.40
G-02568	Dagwell Dixie Inc	Maintenance of Facilities	19.96
G-02569	Emsco Electric Supply	Maintenance of Facilities	549.53
G-02570	Forest Building Materials	Maintenance of Facilities	13.68
G-02571	Demco	Supplies	635.95
G-02572	Gaylord Bros.	Supplies	12.62
G-02573	Highsmith Co., Inc.	Supplies	32.16
G-02574	City of Warr Acres	Water & Garbage	57.10
G-02575	AT&T	Telephone Services	140.18
G-02576	United Refrigeration, Inc.	Maintenance of Facilities	273.62
G-02577	Denyvetta Davis	Mileage	115.25
G-02578	Angie Paeltz	Programming Activities	17.50
		Postage	25.20
		Supplies	19.62
G-02579	Kristin Williamson	Programming Supplies	53.86
G-02580	Scott's Printing & Copying	Supplies	216.28
		Printing	828.50
G-02581	High-Tech-Tronics, Inc.	Maintenance of Facilities	748.80
		Maintenance of Facilities	164.70
G-02582	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	88.50
G-02583	Voss Lighting	Supplies	1,123.00

General Fund F.Y. 08-09

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-02584	Cisco-Eagle, Inc.	Maintenance Supplies	4,915.00	4,915.00
G-02585	Cox Media Oklahoma City	Library-Related Services	3,250.00	
		Library-Related Services	1,250.00	4,500.00
G-02586	Evans Hardware	Maintenance of Facilities	8.37	
		Maintenance of Facilities	7.17	
		Maintenance of Facilities	17.58	
		Maintenance of Facilities	11.78	
		Maintenance of Facilities	11.87	56.77
G-02587	Dowell Parking Center	Parking & Transportation	50.00	50.00
G-02588	Sam's Club	Membership	70.00	70.00
G-02589	Todd Olberding	Telephone	37.33	37.33
G-02590	Walmart Community	Other Commodities	34.27	
		Programming Activities	903.04	
		Programming Supplies	89.50	1,026.81
G-02591	Star Lighting	Maintenance of Facilities	13.98	
		Maintenance of Facilities	106.70	
		Maintenance of Facilities	214.52	
		Maintenance of Facilities	49.75	384.95
G-02592	Melissa Weathers	Mileage	43.00	43.00
G-02593	Kelley Hoffman	Mileage	15.21	15.21
G-02594	AT&T	Telephone Services	58.22	58.22
G-02595	Securitas Security USA, Inc.	Security Services	6,659.51	6,659.51
G-02596	SimplexGrinnell	Maintenance of Facilities	663.00	663.00
G-02597	Lena C. Loper	Mileage	7.02	7.02
G-02598	Carol Cook	Mileage	7.61	7.61
G-02599	Jupiterimages	Library-Related Services	234.00	234.00
G-02600	Susan G. Brown	Programming Activities	50.00	50.00
G-02601	Oklahoma Department of Labor	Maintenance of Facilities	25.00	25.00
G-02602	Bank of Oklahoma	Employee Soc/Sec Deposits	22,960.49	
		Employee Soc/Sec Deposits	3,231.58	
		Employee Medicare Deposit	5,556.52	
		Employee Medicare Deposit	755.81	
		Employer Soc/Sec Deposits	26,193.35	
		Employer Medicare Deposit	6,312.48	65,010.23
Total of FY 08-09 Warrants Issued				\$ 3,309,801.38

General Fund F.Y. 07-08

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
G-05475	Baker & Taylor Books	Materials	31.20	31.20
G-05476	Baker & Taylor Books	Materials	90.13	90.13
G-05477	Neopost, Inc.	Maintenance of Facilities	500.00	500.00
G-05478	Meyer, Scherer & Rockcastle, Lt	Professional Services	284.00	
		Professional Services	.70	284.70
		Total of FY 07-08 Warrants Issued		\$ 906.03

Special Funds

Warrant Register

December 2008

Number	Vendor/Payee	Purpose		Amount
S-14251	Baker & Taylor Books	Materials	236.25	236.25
S-14252	Candace McDaniel	Staff Recognition	73.50	73.50
S-14253	Sherman L. White	Staff Recognition Event	150.00	150.00
S-14254	Linda R. Harrison	Lost & Paid Book Returned	3.00	3.00
S-14255	Michelle R. Brooks	Lost & Paid Book Returned	3.00	3.00
S-14256	Ashley R. Julian	Lost & Paid Book Returned	12.95	12.95
S-14257	Brent W. Calkin	Lost & Paid Book Returned	12.95	12.95
S-14258	Zellika S. Slagle	Lost & Paid Book Returned	3.00	3.00
S-14259	Jorja K. Yowell	Lost & Paid Book Returned	3.00	3.00
S-14260	Heather A. Crane	Lost & Paid Book Returned	14.95	14.95
S-14261	Cheryl S. Lange	Lost & Paid Book Returned	14.95	14.95
S-14262	Patricia E. Hatter	Lost & Paid Book Returned	22.95	22.95
S-14263	Courtenay E. Sobral	Lost & Paid Book Returned	18.00	18.00
S-14264	Sarah F. Mossman	Lost & Paid Book Returned	3.00	3.00
S-14265	Laura A. Oak	Lost & Paid Book Returned	3.00	3.00
S-14266	Jeanette R. Walkup	Lost & Paid Book Returned	6.00	6.00
S-14267	Eileen Whitson	Lost & Paid Book Returned	45.90	45.90
S-14268	The Centre	Staff Recognition Event	170.88	170.88
S-14269	Linda R. Harrison	Lost & Paid Book Return	3.00	3.00
S-14270	Kanani M. Summers	Lost & Paid Book Return	3.00	3.00
S-14271	Emma G. Hentges	Lost & Paid Book Return	12.95	12.95
S-14272	Kyle K. Gray	Lost & Paid Book Return	3.00	3.00
S-14273	Hemphill County Library	Lost Interlibrary Loan BK	26.95	26.95
S-14274	Rebecca L. Sutter	Lost & Paid Book Return	6.50	6.50
S-14275	Eden L. Anderson	Lost & Paid Book Return	17.75	17.75
S-14276	Maria M. Torres	Lost & Paid Book Return	8.95	8.95
S-14277	Heather L. Tisserand	Lost & Paid Book Return	32.90	32.90
S-14278	Helene E. Verdicchio	Lost & Paid Book Return	7.00	7.00
S-14279	Susan Pierce	Noon Tunes Events	350.00	350.00
S-14280	K-Log Inc.	Furniture	441.00	441.00
S-14281	Metropolitan Library System	Transfer of Fines & Fees	48,000.00	48,000.00
S-14282	Vance Hunt & Associates, Inc.	Furniture	7,598.00	7,598.00
S-14283	Standley Systems	Copier Usage	276.25	
		Copier Usage	244.05	520.30
S-14284	Target Bank	Volunteer Recognition	51.70	51.70
S-14285	The Centre	Staff Recognition Event	106.62	106.62
S-14286	Baker & Taylor Books	Materials	84.31	84.31
S-14287	Jim R. Hill	Lost & Paid Book Returned	3.00	3.00
S-14288	Karen L. Bays	Lost & Paid Book Returned	3.00	3.00
S-14289	Patricia L. Oglesby	Lost & Paid Book Returned	11.00	11.00
S-14290	Barbara Higgins	Lost & Paid Book Returned	15.95	15.95
S-14291	Linda Hocker	Lost & Paid Book Returned	4.95	4.95
S-14292	Wanda L. Turner	Lost & Paid Book Returned	12.00	12.00
S-14293	Rebecca L Pittman	Lost & Paid Book Returned	19.95	19.95
S-14294	William Scott Holt	Lost & Paid Book Returned	3.00	3.00
S-14295	Austin F King	Lost & Paid Book Returned	20.95	20.95
S-14296	Elizabeth S. Vernon	Lost & Paid Book Returned	19.70	19.70
S-14297	Camille D. Pack	Lost & Paid Book Returned	54.95	54.95
S-14298	Brown to Earth Bag Co.	Book Bags	1,395.00	1,395.00
S-14299	BMI Systems Corp.	Copier Maintenance	78.50	
		Copier Maintenance	31.62	
		Copier Maintenance	36.00	

** Continued **

Special Funds


Warrant Register

December 2008

Number	Vendor/Payee ** Continued **	Purpose		Amount
S-14299	BMI Systems Corp.	Copier Maintenance	148.72	
		Copier Maintenance	152.14	
		Copier Maintenance	59.65	
		Copier Maintenance	120.17	
		Copier Maintenance	78.50	
		Copier Maintenance	49.33	754.63
S-14300	Friends of the Metro. Library	Grant Balance Refund	173.82	173.82
S-14301	Friends of the Metro. Library	Grant Balance Refund	474.98	474.98
S-14302	Walmart Community	Programming Supplies	99.41	99.41
S-14303	Oklahoma Tax Commission	State Sales Tax-Nov. 2008	40.97	40.97
S-14304	Betty J. Johnson	Lost & Paid Book Returned	3.00	3.00
S-14305	Loree J. Schones	Lost & Paid Book Returned	3.00	3.00
S-14306	Christin Tri Handayani	Lost & Paid Book Returned	56.35	56.35
S-14307	Barbara J. Culbertson	Lost & Paid Book Returned	21.95	21.95
S-14308	Steven C. Renfro	Lost & Paid Book Returned	19.95	19.95
S-14309	Jacquelynn P. Potter	Lost & Paid Book Returned	3.00	3.00
S-14310	Alex C. Midyett	Lost & Paid Book Returned	3.00	3.00
S-14311	Demco	Furniture	751.50	751.50
S-14312	Metropolitan Library System	Transfer of Fines & Fees	48,000.00	48,000.00
S-14313	Commercial Card Solutions	Transaction Fees	59.95	59.95
S-14314	Oklahoma Tax Commission	State Sales Tax-Nov. 2008	537.79	537.79
S-14315	Cox Media Oklahoma City	Advertising	1,627.00	1,627.00
S-14316	Walmart Community	Programming Activities	258.86	258.86
S-14317	Baker & Taylor Books	Materials	13.70	13.70
S-14318	Elizabeth Kessler	Brawner Scholarship	900.00	900.00
S-14319	Lisa J. Schoeffler	Lost & Paid Book Returned	8.95	8.95
S-14320	Town of Stoughton	Lost Book	7.98	7.98
S-14321	Alfredo Toscano	Lost & Paid Book Returned	13.65	13.65
S-14322	Shirley J. Schnell	Lost & Paid Book Returned	13.95	13.95
S-14323	Alexandra L. Phelps	Lost & Paid Book Returned	8.95	8.95
S-14324	Freda M. Perkins	Lost & Paid Book Returned	3.00	3.00
S-14325	Kristy E. Milner	Lost & Paid Book Returned	15.00	15.00
Total of Special Funds Warrants Issued				\$ 113,509.00

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

1-8-09
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

1-7-09
Date

CONTRACT AWARDS AND PURCHASES

The following recommendation for the Commission's approval is made in accordance with the Library System's purchasing policy. For additional information regarding this recommendation, please contact the Purchasing Officer at 606-3794.

ITEM A: ½ TON PICKUP TRUCK

Provided for in the FY 2008-09 budget is the request for a new ½ ton pickup truck for the Maintenance Center. The new pickup will replace a 2000 pickup truck. The Library schedules the replacement of fleet vehicles every seven years.

The Maintenance Center wishes to obtain a Ford F150 pickup truck. Ford trucks are listed on the Oklahoma State Contract, Vehicles SW0035. The Library's purchasing policy allows the Library to purchase equipment from state contracts.

Bob Howard Downtown Ford, located in Oklahoma City, is the contracted dealer for the Ford ½-ton F150 pickup truck.

Quantity	Model or Code	Description	Contract Price
1	F150	Ford ½ Ton Pickup Truck	\$15,354.00
1	842	Daytime Running Lights	44.00
1	86D	Deluxe Exterior Package	174.00
1	85A	Power Door Locks, Windows & Mirrors	754.00
1	KEB	Keyless Entry	174.00
1	168	Carpet Flooring	140.00
1	DH BLR	Tinted Windows	94.00
Total			\$16,734.00

RECOMMENDATION:

That the Commission award the contract for one Ford F150 pickup truck to Bob Howard Downtown Ford in the amount of \$16,734.00. Adequate funding for this purchase is provided for the FY2008-09 budget, account 409.

The MLS Team

We Shoot... We Score!

annual report 2008

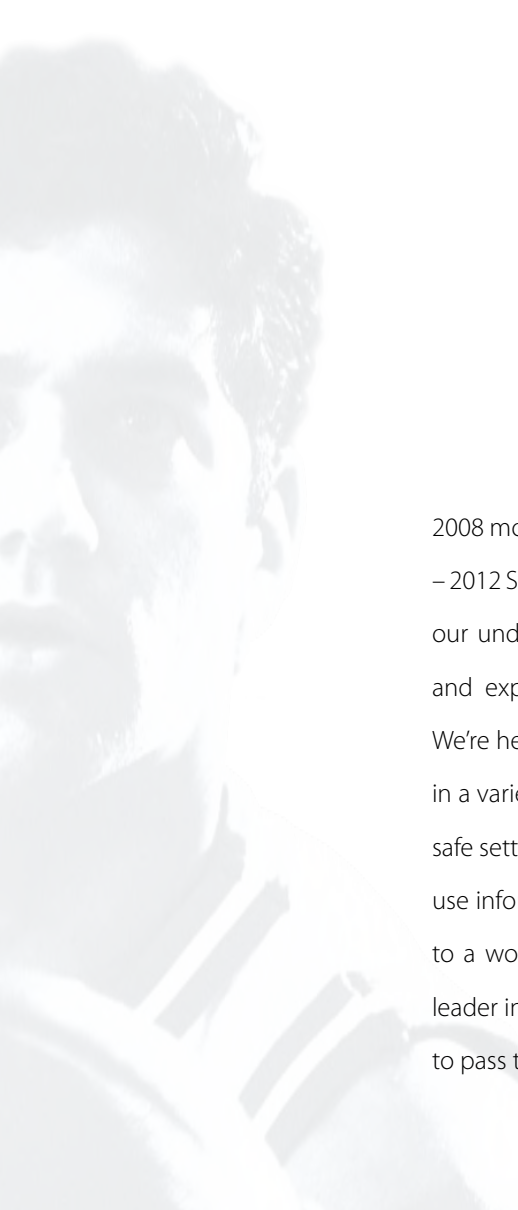


Metropolitan
LIBRARY SYSTEM



MLS annual report 2008

*In 2008, Oklahoma County
welcomed our new National
Basketball Association franchise
and we joined the big league—
but when it comes to library service,
we've been a Big League City for
over 40 years. Let's borrow some
basketball terms from our new
Oklahoma City Thunder to let you
know how well your Metropolitan
Library System plays the game.*



Court Vision:

A player's ability to see everything on the court during play, which enables him to make better choices; the best players possess this trait.

2008 moved us well into the development of our 2007 – 2012 Strategic Plan, a means by which we can express our understanding of what Oklahoma County needs and expects from the Metropolitan Library System. We're here to help our customers satisfy their curiosity in a variety of formats while working in a comfortable, safe setting. Our staff knows how to find, evaluate and use information to link the people who depend on us to a world of online information. We're a long term leader in public library innovation and we're not ready to pass the ball yet.





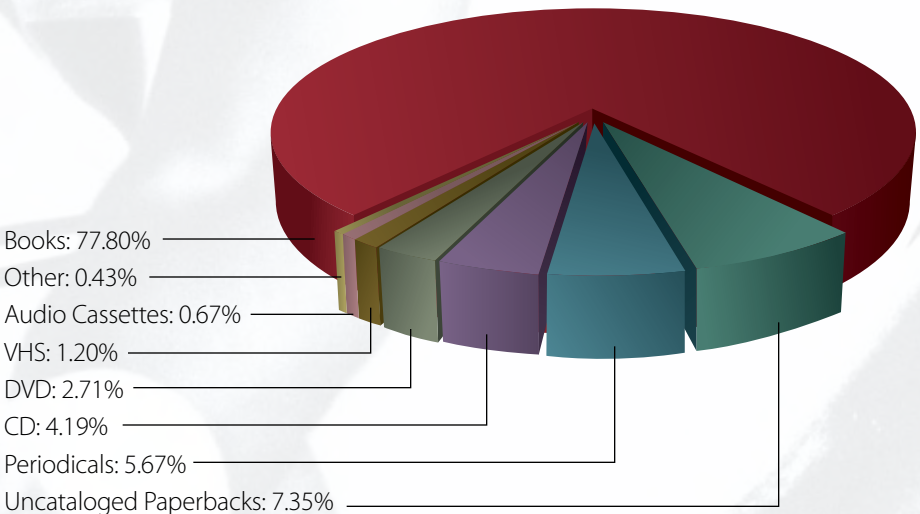
Triple Threat:

Triple threat is an offensive position when the player stands with knees flexed, feet slightly wider than shoulder width, and both hands on the basketball. From this position, the offensive player can either shoot, dribble, or pass to a teammate.

Our triple threat is our ability to address cultural, civic, and community interests through a variety of ways—books, newspapers, magazines, DVDs, CDs, audiobooks, online information, programs & events.

Sometimes it may seem the MLS is more than a “triple threat”—from the incredible Wizard Rock Concerts at the Southern Oaks & Edmond Libraries to the fun GameFest tournaments and “Children Reading to Dogs” programs—MLS controls the board.

Collection by Format



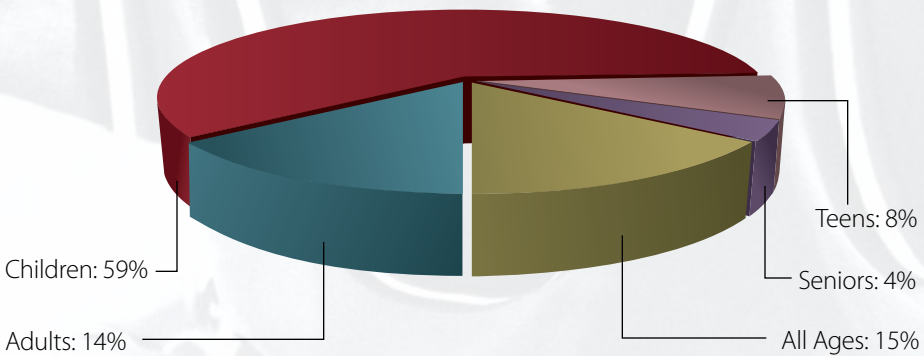


Free Throw:

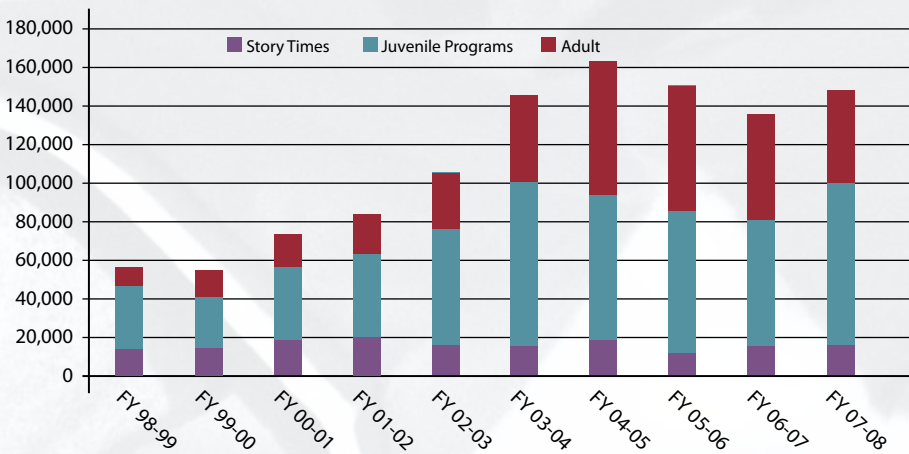
An unguarded shot taken from behind the free throw line after a foul.

Just as a basketball player making a free throw cannot be rushed, attacked, or threatened by an opposing player, our libraries are safe, comfortable places in which you can take care of business or just kick back and relax.

Program Attendance by Intended Audience



Program Attendance History





Established Position:

When a player has both feet firmly planted on the floor before an opposing player's head and shoulder get past him.

Your Metropolitan Library System is firmly planted in place in the community. The Friends of the Library's annual booksale raised \$239,000 to help fund special library projects. With over a million books and thousands of people, the MLS Friends booksale is one of the nations largest. The Library Endowment Trust's annual LiteraryVoices™ author dinner was a slam dunk with author Scott Turow. This year's dinner scored more sponsors than ever before. It looks like LiteraryVoices™ is becoming an MLS MVP.





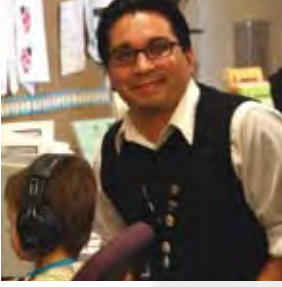
Perimeter:

The area beyond the foul circle away from the basket, including the 3-point line.

The Metropolitan Library System seems to have an ever expanding perimeter. Not only do we have a strong web presence and 17 physical libraries, but we are quickly adding up 3-point shots. In 2008, the design of the new Service Center got under way and a construction contract was awarded. The Service Center will offer much needed space to process new material and a centralized location for many behind-the-scenes functions.

The game clock for the Ralph Ellison Library renovation also began counting down when the design by Frankfurt-Short-Bruza Associates was completed and the construction contract was awarded to Nashert Construction. The “new” library is scheduled to be completed in the summer of 2009.

Our rookie, the new Northwest Library, will soon be added to our starting roster. Land was purchased at the 5600 block of NW 122nd Street and designs by LWPB Architecture of Oklahoma City and consultant Richärd+Bauer of Phoenix are significantly underway.

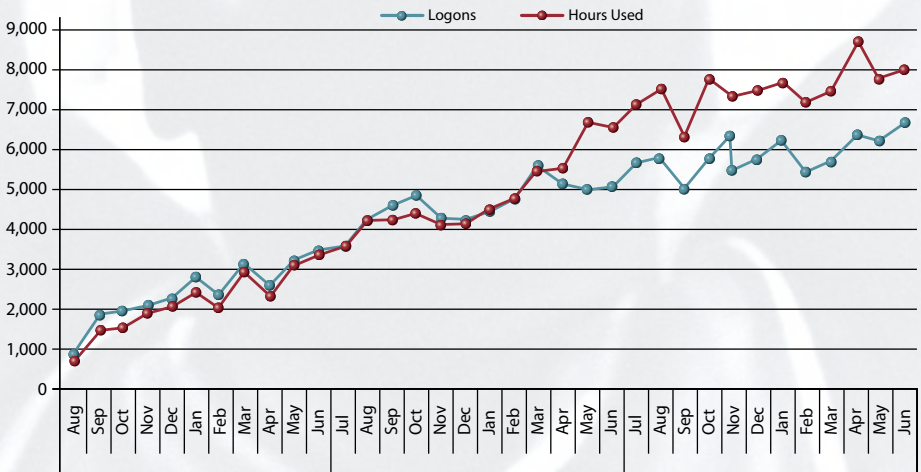


Fastbreak:

A strategy in which a team attempts to move the ball downcourt and into scoring position as quickly as possible.

“Library” means books to a lot of people, but at MLS we’ve learned that in the fast-paced world of information delivery, we have to think outside the books. That’s why we subscribe to over 60 local and national databases that provide information on subjects ranging from medicine to small engine repair to financial data, at the click of a mouse. Whether you’re at home, on the road using wireless access, or taking advantage of one of the free Internet access computers in any of our 17 library locations, let us help the Web work for you.

Wireless Sessions by Month



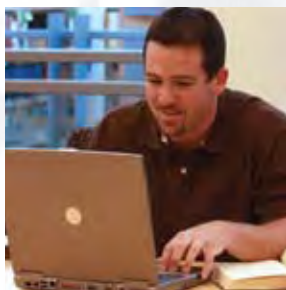


Photo by Brett Deering; courtesy of the Edmond Sun

Slam Dunk:

When a player close to the basket jumps and strongly slams the ball down into it.

We've also perfected the art of the slam dunk with advancements in technology that brings the crowd to its feet.

In 2008, we embarked on one of our largest and most time-consuming technological advances: RFID—Radio-Frequency Identification. By attaching RFID tags to our items, several books, CDs, DVDs and/or magazines can be checked out at the same time, thereby eliminating the slower process of checking out material one piece at a time. This project, which was originally estimated to take about 12 months to complete, was finished in half the time, thanks to all the aggressive, offensive players we have at MLS.

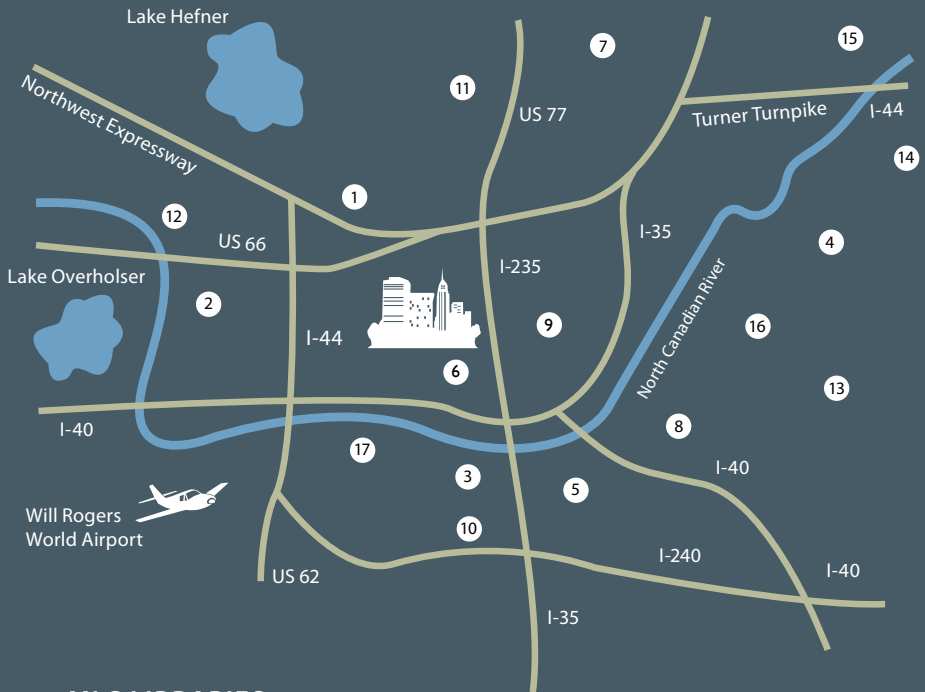
This year, many new online and catalog features were added. We simplified our online catalog searching and added information to the catalog listings. Customers can now see images of book covers, the table of contents, profiles of characters, and/or plot summaries for many books. Paying fines also got easier when our Information Technology department introduced customers to the ability to pay fines online with a credit card. We also launched a Shopping Cart feature similar to the ones for online retailers. Browsers can place up to 500 items in the shopping cart to use as a “reading list”, a bibliography or even to email to someone.

Financial Statement

Revenues	FY2007-08	FY2006-07
Property Taxes	\$ 26,164,445.17	\$ 23, 584,537.42
Fines, Fees, & Gifts, etc.	611,000.00	623,000.00
State Aid	353,015.00	314,374.00
Investment Income	1,195,403.36	886,950.89
Miscellaneous Revenues	173,909.11	155,503.90
Total Revenues	\$ 28,497,772.64	\$ 25,564,366.21
Beginning Fund Balance Forward	\$ 10,663,181.74	\$ 7,080,294.58
Reserves for future capital and other projects	\$ 13,160,027.00	\$ 12,624,653.00
Total Revenues & Balance Forward	\$ 52,320,981.38	\$ 45,269,313.79
Expenditures		
Personnel	\$ 14,593,382.13	\$ 13,606,292.35
Maintenance & Operations	\$ 4,369,879.36	3,585,046.19
Books & Materials	3,416,563.31	3,326,202.78
Capital Outlays	157,044.43	107,955.63
Capital Improvements	1,724,439.01	820,608.10
Total Expenditures	\$ 24,261,308.24	\$ 21,446,105.05
Ending Fund Balance	9,810,467.14	10,663,181.74
Reserves for future capital and other projects	\$ 18,249,206.00	\$ 13,160,027.00
Total Expenditures and Ending Balance	\$ 52,320,981.38	\$ 45,269,313.79

Metropolitan Library Commission

Hugh Rice, Chairman - OKC	Tracy McDaniel - OKC
David Greenwell, Disbursing Agent - OKC	Traci McGehee - OKC
Nancy Anthony - OKC	Donna Morris, Secretary (non-voting)
Ralph Bullard - Midwest City	Lori Nelson - OKC
Glenda Choate - Jones	Mukesh Patel - Del City
Carolyn Cornelius - OKC	Kim Patterson - Harrah
Mayor Mick Cornett - OKC (ex-officio member)	Jim Shonts - Nicoma Park
Fran Cory - OKC	Judy Smith - The Village
Margaret Graham - Luther	Alyne Strube - Choctaw
Deanna Hannah - Bethany	Beth Toland - Warr Acres
Jose Jimenez - OKC	Ray Vaughn - Board of Oklahoma County Commissioners (ex-officio member)
Lee Alan Leslie - Midwest City	Alexandra Vera - OKC
Penny McCaleb - OKC	Greg Womack - Edmond



MLS LIBRARIES

1	Belle Isle	5501 N. Villa, Oklahoma City	843-9601
2	Bethany	3510 N. Mueller, Bethany	789-8363
3	Capitol Hill	334 S.W. 26th, Oklahoma City	634-6308
4	Choctaw	2525 Muzzy Street, Choctaw	390-8418
5	Del City	4509 S.E. 15th, Del City	672-1377
6	Downtown	300 Park Ave., Oklahoma City	231-8650
7	Edmond	10 S. Boulevard, Edmond	341-9282
8	Midwest City	8143 E. Reno, Midwest City	732-4828
9	Ralph Ellison	2000 N.E. 23rd, Oklahoma City	424-1437
10	Southern Oaks	6900 S. Walker, Oklahoma City	631-4468
11	The Village	10307 N. Pennsylvania Ave., The Village	755-0710
12	Warr Acres	5901 N.W. 63rd, Warr Acres	721-2616

MLS EXTENSION LIBRARIES

13	Harrah	1930 N. Church Ave., Harrah	454-2001
14	Jones	111 E. Main, Jones	399-5471
15	Luther	310 N.E. 3rd, Luther	277-9967
16	Nicoma Park	2240 Overholser, Nicoma Park	769-9452
17	Wright	2101 Exchange, Oklahoma City	235-5035

MLS
annual report
2008



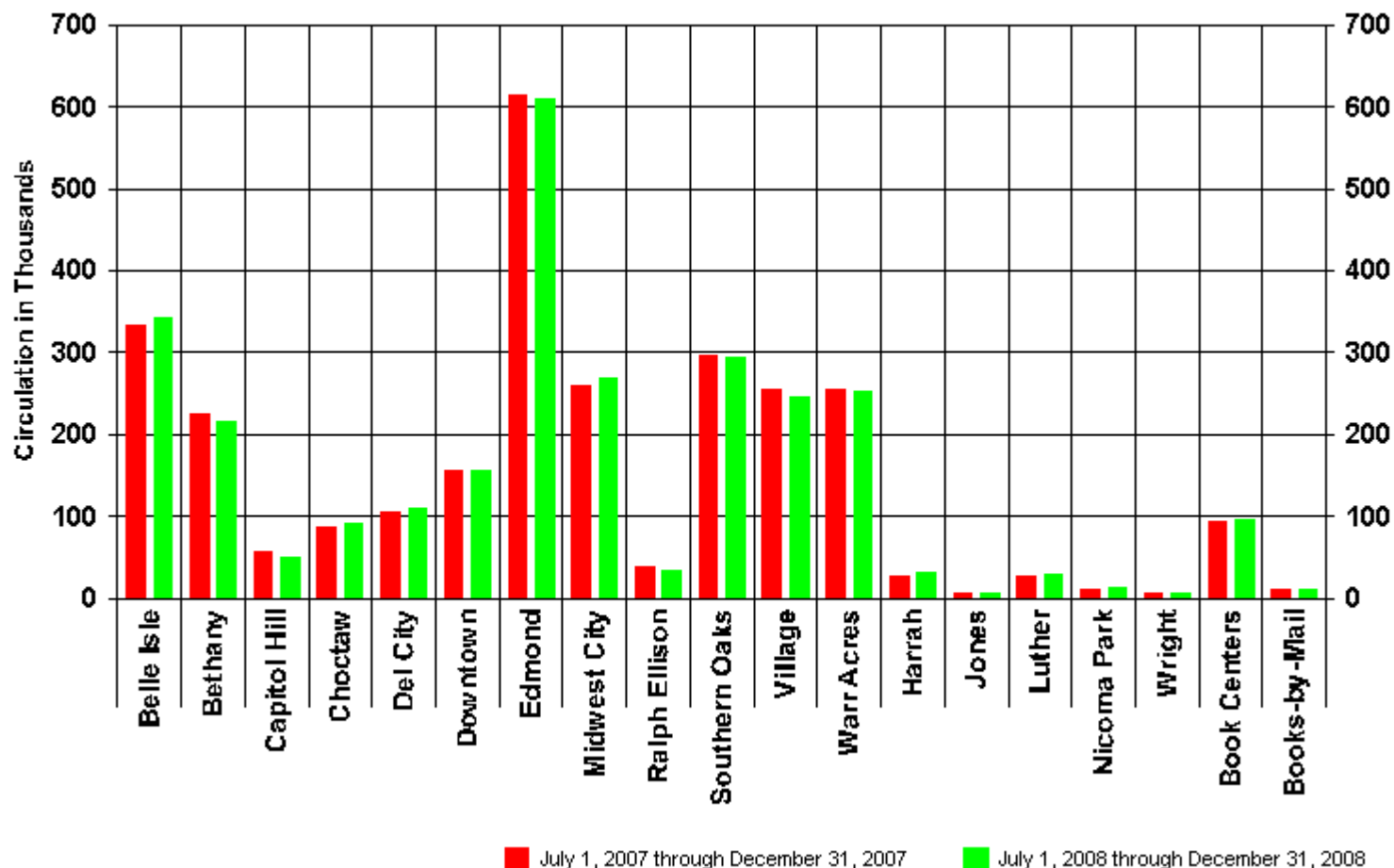
300 Park Avenue
Oklahoma City, OK 73102

405.231.8650
www.metrolibrary.org



Circulation Gains and Losses

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)



Circulation Gains and Losses

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

DECEMBER 31, 2008		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
BELLE ISLE	08	37182	252918	10125	80125	47307	333043	
	09	39819	259344	10091	83895	49910	343239	
		2637	6426	-34	3770	2603	10196	3.1
BETHANY	08	22126	154523	8073	71333	30199	225856	
	09	22805	148570	8453	68037	31258	216607	
		679	-5953	380	-3296	1059	-9249	-4.1
CAPITOL HILL	08	5008	38601	1899	17218	6907	55819	
	09	6535	35837	1826	13695	8361	49532	
		1527	-2764	-73	-3523	1454	-6287	-11.3
CHOCTAW	08	6486	52924	3694	34573	10180	87497	
	09	9094	56342	4762	34037	13856	90379	
		2608	3418	1068	-536	3676	2882	3.3
DEL CITY	08	10816	73988	3959	30701	14775	104689	
	09	11971	75841	4371	34336	16342	110177	
		1155	1853	412	3635	1567	5488	5.2
DOWNTOWN	08	16180	119759	4401	36458	20581	156217	
	09	18231	120460	4088	34854	22319	155314	
		2051	701	-313	-1604	1738	-903	-.6
EDMOND	08	51685	358159	29499	257056	81184	615215	
	09	59026	354581	33609	256602	92635	611183	
		7341	-3578	4110	-454	11451	-4032	-.7
MIDWEST CITY	08	25801	183563	9403	75681	35204	259244	
	09	29791	189451	10403	78989	40194	268440	
		3990	5888	1000	3308	4990	9196	3.5
RALPH ELLISON	08	3523	28449	1161	9715	4684	38164	
	09	4722	25769	1394	8656	6116	34425	
		1199	-2680	233	-1059	1432	-3739	-9.8
SOUTHERN OAKS	08	31728	218717	9508	78593	41236	297310	
	09	33598	215400	9985	78299	43583	293699	
		1870	-3317	477	-294	2347	-3611	-1.2
VILLAGE	08	25412	176376	10550	79172	35962	255548	
	09	26335	170100	10596	75787	36931	245887	
		923	-6276	46	-3385	969	-9661	-3.8
WARR ACRES	08	24663	172892	10328	83131	34991	256023	
	09	25585	169739	10761	82680	36346	252419	
		922	-3153	433	-451	1355	-3604	-1.4

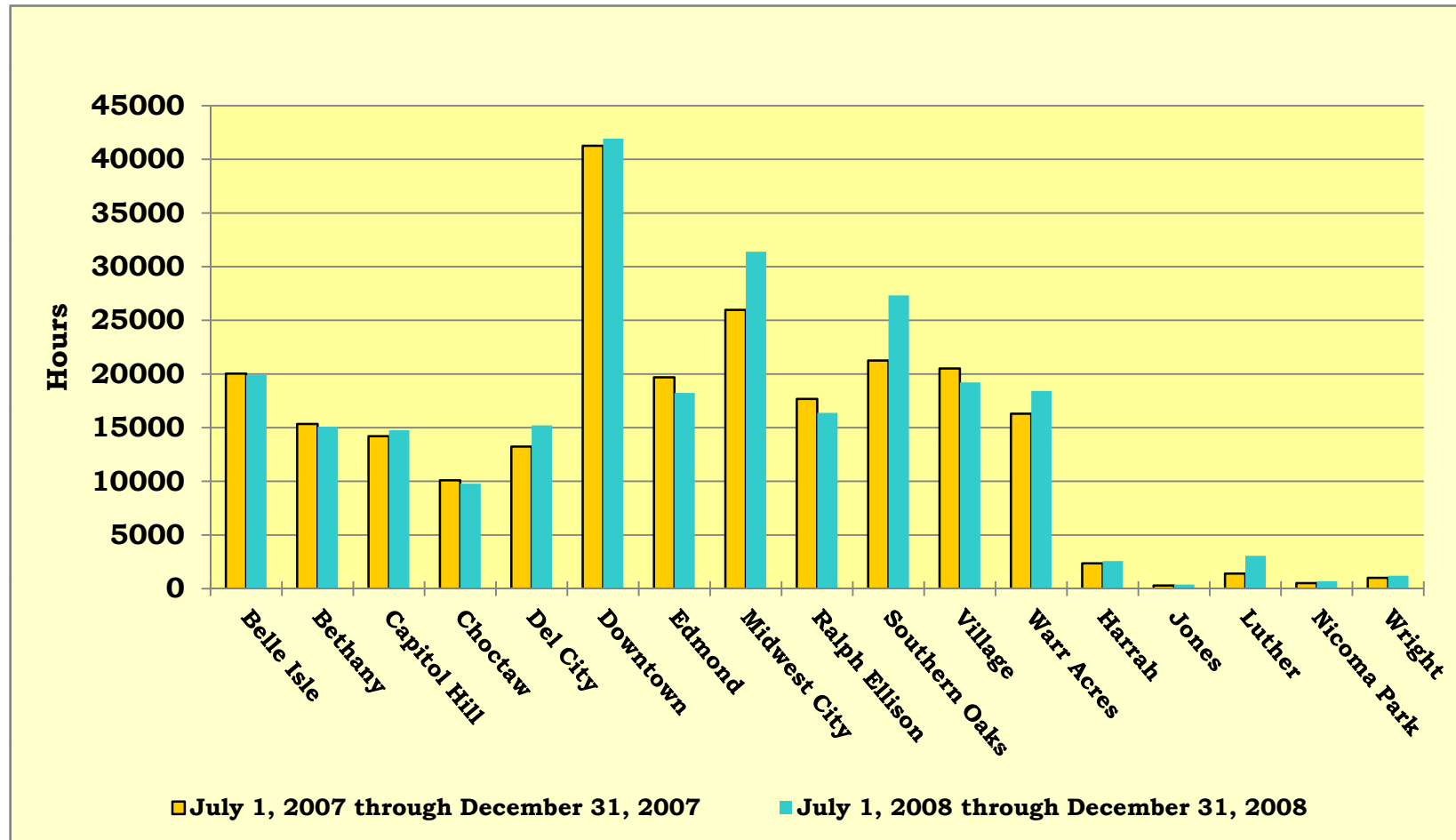
Circulation Gains and Losses

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

DECEMBER 31, 2008		<u>ADULT</u> <u>MONTH</u>	<u>ADULT</u> <u>YEAR</u>	<u>JUVENILE</u> <u>MONTH</u>	<u>JUVENILE</u> <u>YEAR</u>	<u>TOTAL</u> <u>MONTH</u>	<u>TOTAL</u> <u>YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
HARRAH	08	2619	18507	873	7755	3492	26262	
	09	3550	22274	1201	9520	4751	31794	
		931	3767	328	1765	1259	5532	21.1
JONES	08	612	4788	139	1498	751	6286	
	09	788	4697	224	1728	1012	6425	
		176	-91	85	230	261	139	2.2
LUTHER	08	1855	19856	440	5656	2295	25512	
	09	4186	22000	1003	6900	5189	28900	
		2331	2144	563	1244	2894	3388	13.3
NICOMA PARK	08	1509	8719	199	1605	1708	10324	
	09	1624	10298	489	2741	2113	13039	
		115	1579	290	1136	405	2715	26.3
WRIGHT	08	635	4010	191	1249	826	5259	
	09	852	4456	154	1000	1006	5456	
		217	446	-37	-249	180	197	3.7
<u>OTHER:</u>								
BOOK CENTERS	08	9673	57500	6090	36452	15763	93952	
	09	10015	59461	6174	37156	16189	96617	
		342	1961	84	704	426	2665	2.8
BOOKS-BY-MAIL	08	1293	10125	0	0	1293	10125	
	09	1432	9879	0	0	1432	9879	
		139	-246	0	0	139	-246	-2.4
TOTALS	08	278806	1954374	110532	907971	389338	2862345	
	09	309959	1954499	119584	908912	429543	2863411	
		31153	125	9052	941	40205	1066	.0

Total Computer Hours Used by Library

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)



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Total Computer Usage

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	08	345		4,015		2,866.68		2,919		28,150		20,038.48	
	09	274		3,916		3,106.76		3,046		26,616		19,885.90	
		-71	-20.6	-99	-2.5	240.08	8.4	127	4.4	-1,534	-5.4	-152.58	-.8
BETHANY	08	222		2,830		2,203.46		2,297		20,610		15,342.37	
	09	183		2,997		2,372.85		2,285		19,577		15,078.68	
		-39	-17.6	167	5.9	169.39	7.7	-12	-.5	-1,033	-5.0	-263.69	-1.7
CAPITOL HILL	08	154		2,616		2,180.24		1,953		18,098		14,208.99	
	09	175		2,745		2,411.12		1,979		17,394		14,755.12	
		21	13.6	129	4.9	230.88	10.6	26	1.3	-704	-3.9	546.13	3.8
CHOCTAW	08	80		1,373		1,142.63		1,202		12,364		10,100.71	
	09	82		1,605		1,532.47		1,196		10,689		9,781.56	
		2	2.5	232	16.9	389.84	34.1	-6	-.5	-1,675	-13.5	-319.15	-3.2
DEL CITY	08	248		2,541		1,898.29		2,062		17,552		13,240.01	
	09	192		3,037		2,477.17		2,148		18,804		15,214.11	
		-56	-22.6	496	19.5	578.88	30.5	86	4.2	1,252	7.1	1,974.10	14.9
DOWNTOWN	08	268		7,575		5,827.21		2,943		56,924		41,266.39	
	09	219		8,264		6,413.51		2,946		56,034		41,923.54	
		-49	-18.3	689	9.1	586.30	10.1	3	.1	-890	-1.6	657.15	1.6
EDMOND	08	323		3,429		2,643.68		3,277		26,541		19,688.55	
	09	276		3,553		2,950.30		3,009		23,258		18,231.90	
		-47	-14.6	124	3.6	306.62	11.6	-268	-8.2	-3,283	-12.4	-1,456.65	-7.4
MIDWEST CITY	08	411		4,643		3,450.56		4,213		35,727		25,967.18	
	09	351		6,208		4,891.18		4,239		39,456		31,391.24	
		-60	-14.6	1,565	33.7	1,440.62	41.8	26	.6	3,729	10.4	5,424.06	20.9
RALPH ELLISON	08	135		2,397		2,046.91		1,979		23,583		17,677.76	
	09	211		3,484		2,921.17		1,853		20,829		16,374.73	
		76	56.3	1,087	45.3	874.26	42.7	-126	-6.4	-2,754	-11.7	-1,303.03	-7.4

Total Computer Usage

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	08	376		4,128		3,050.86		3,754		29,196		21,257.31	
	09	391		5,503		4,274.45		3,979		36,862		27,319.76	
		15	4.0	1,375	33.3	1,223.59	40.1	225	6.0	7,666	26.3	6,062.45	28.5
VILLAGE	08	266		3,736		2,959.70		3,038		28,449		20,519.28	
	09	308		4,034		3,288.20		3,075		24,730		19,220.24	
		42	15.8	298	8.0	328.50	11.1	37	1.2	-3,719	-13.1	-1,299.04	-6.3
WARR ACRES	08	235		3,154		2,266.78		2,449		23,515		16,299.01	
	09	223		3,779		3,186.79		2,547		24,129		18,415.57	
		-12	-5.1	625	19.8	920.01	40.6	98	4.0	614	2.6	2,116.56	13.0
HARRAH	08	26		384		303.63		368		3,099		2,357.08	
	09	29		487		390.25		415		3,346		2,573.94	
		3	11.5	103	26.8	86.62	28.5	47	12.8	247	8.0	216.86	9.2
JONES	08	2		23		20.66		52		362		290.63	
	09	2		38		54.56		48		378		377.83	
			.0	15	65.2	33.90	164.1	-4	-7.7	16	4.4	87.20	30.0
LUTHER	08	10		199		156.37		228		1,737		1,401.05	
	09	19		539		456.87		278		3,701		3,058.71	
		9	90.0	340	170.9	300.50	192.2	50	21.9	1,964	113.1	1,657.66	118.3
NICOMA PARK	08	16		111		70.32		101		746		518.66	
	09	9		101		84.47		106		821		685.96	
		-7	-43.8	-10	-9.0	14.15	20.1	5	5.0	75	10.1	167.30	32.3
WRIGHT	08	18		211		161.06		123		1,364		1,007.23	
	09	12		250		196.00		120		1,534		1,204.88	
		-6	-33.3	39	18.5	34.94	21.7	-3	-2.4	170	12.5	197.65	19.6
TOTAL	08	3,135		43,365		33,249.04		32,958		328,017		241,180.69	
	09	2,956		50,540		41,008.12		33,269		328,158		255,493.67	
		-179	-5.7	7,175	16.5	7,759.08	23.3	311	.9	141	.0	14,312.98	5.9

Computer Usage by Adult Customers

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	08	300		3,302		2,354.83		2,463		24,289		17,244.58	
	09	224		3,171		2,529.13		2,497		21,695		16,196.65	
		-76	-25.3	-131	-4.0	174.30	7.4	34	1.4	-2,594	-10.7	-1,047.93	-6.1
BETHANY	08	186		2,055		1,552.88		1,791		14,502		10,694.01	
	09	139		2,175		1,707.80		1,774		14,733		11,286.23	
		-47	-25.3	120	5.8	154.92	10.0	-17	-.9	231	1.6	592.22	5.5
CAPITOL HILL	08	88		1,238		1,137.57		1,041		8,492		7,202.37	
	09	103		1,436		1,356.67		1,071		8,568		7,745.59	
		15	17.0	198	16.0	219.10	19.3	30	2.9	76	.9	543.22	7.5
CHOCTAW	08	64		871		682.01		855		7,605		5,984.32	
	09	62		970		902.87		815		6,402		5,699.00	
		-2	-3.1	99	11.4	220.86	32.4	-40	-4.7	-1,203	-15.8	-285.32	-4.8
DEL CITY	08	177		1,628		1,198.12		1,565		11,605		8,723.44	
	09	148		2,045		1,681.54		1,625		12,874		10,432.21	
		-29	-16.4	417	25.6	483.42	40.3	60	3.8	1,269	10.9	1,708.77	19.6
DOWNTOWN	08	221		6,960		5,333.53		2,444		51,245		36,941.18	
	09	180		7,468		5,728.97		2,423		49,188		36,549.21	
		-41	-18.6	508	7.3	395.44	7.4	-21	-.9	-2,057	-4.0	-391.97	-1.1
EDMOND	08	249		2,906		2,234.47		2,572		20,963		15,500.43	
	09	220		2,986		2,466.69		2,438		19,099		14,953.91	
		-29	-11.6	80	2.8	232.22	10.4	-134	-5.2	-1,864	-8.9	-546.52	-3.5
MIDWEST CITY	08	337		3,251		2,427.83		3,259		25,399		18,712.24	
	09	280		3,955		3,268.99		3,286		26,157		21,547.55	
		-57	-16.9	704	21.7	841.16	34.6	27	.8	758	3.0	2,835.31	15.2
RALPH ELLISON	08	114		1,538		1,323.21		1,442		12,868		9,843.59	
	09	164		2,005		1,740.27		1,269		10,889		8,920.01	
		50	43.9	467	30.4	417.06	31.5	-173	-12.0	-1,979	-15.4	-923.58	-9.4

Computer Usage by Adult Customers

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	08	289		2,755		2,072.29		2,748		19,469		14,450.46	
	09	290		3,518		2,835.32		2,848		22,245		17,209.32	
		1	.3	763	27.7	763.03	36.8	100	3.6	2,776	14.3	2,758.86	19.1
VILLAGE	08	220		2,734		2,167.58		2,378		19,504		14,294.36	
	09	246		3,040		2,463.72		2,393		18,310		14,147.46	
		26	11.8	306	11.2	296.14	13.7	15	.6	-1,194	-6.1	-146.90	-1.0
WARR ACRES	08	190		2,143		1,537.85		1,986		16,414		11,476.37	
	09	188		2,784		2,374.55		2,028		16,974		13,102.81	
		-2	-1.1	641	29.9	836.70	54.4	42	2.1	560	3.4	1,626.44	14.2
HARRAH	08	12		234		184.62		237		2,079		1,533.08	
	09	20		293		229.24		257		2,093		1,611.89	
		8	66.7	59	25.2	44.62	24.2	20	8.4	14	.7	78.81	5.1
JONES	08	2		15		15.95		32		205		172.79	
	09	2		27		42.74		26		184		175.85	
			.0	12	80.0	26.79	168.0	-6	-18.8	-21	-10.2	3.06	1.8
LUTHER	08	4		71		51.51		109		825		683.52	
	09	12		214		165.27		135		1,560		1,268.81	
		8	200.0	143	201.4	113.76	220.9	26	23.9	735	89.1	585.29	85.6
NICOMA PARK	08	13		81		48.76		72		518		320.54	
	09	9		80		70.06		85		618		501.19	
		-4	-30.8	-1	-1.2	21.30	43.7	13	18.1	100	19.3	180.65	56.4
WRIGHT	08	13		122		84.19		84		860		619.96	
	09	10		220		176.11		87		1,189		947.22	
		-3	-23.1	98	80.3	91.92	109.2	3	3.6	329	38.3	327.26	52.8
TOTAL	08	2,479		31,904		24,407.20		25,078		236,842		174,397.24	
	09	2,297		36,387		29,739.94		25,057		232,778		182,294.91	
		-182	-7.3	4,483	14.1	5,332.74	21.8	-21	-.1	-4,064	-1.7	7,897.67	4.5

Computer Usage by Minor Customers

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	08	45		713		511.85		456		3,861		2,793.90	
	09	50		745		577.63		549		4,921		3,689.25	
		5	11.1	32	4.5	65.78	12.9	93	20.4	1,060	27.5	895.35	32.0
BETHANY	08	36		775		650.58		506		6,108		4,648.36	
	09	44		822		665.05		511		4,844		3,792.45	
		8	22.2	47	6.1	14.47	2.2	5	1.0	-1,264	-20.7	-855.91	-18.4
CAPITOL HILL	08	66		1,378		1,042.67		912		9,606		7,006.62	
	09	72		1,309		1,054.45		908		8,826		7,009.53	
		6	9.1	-69	-5.0	11.78	1.1	-4	-.4	-780	-8.1	2.91	.0
CHOCTAW	08	16		502		460.62		347		4,759		4,116.39	
	09	20		635		629.60		381		4,287		4,082.56	
		4	25.0	133	26.5	168.98	36.7	34	9.8	-472	-9.9	-33.83	-.8
DEL CITY	08	71		913		700.17		497		5,947		4,516.57	
	09	44		992		795.63		523		5,930		4,781.90	
		-27	-38.0	79	8.7	95.46	13.6	26	5.2	-17	-.3	265.33	5.9
DOWNTOWN	08	47		615		493.68		499		5,679		4,325.21	
	09	39		796		684.54		523		6,846		5,374.33	
		-8	-17.0	181	29.4	190.86	38.7	24	4.8	1,167	20.5	1,049.12	24.3
EDMOND	08	74		523		409.21		705		5,578		4,188.12	
	09	56		567		483.61		571		4,159		3,277.99	
		-18	-24.3	44	8.4	74.40	18.2	-134	-19.0	-1,419	-25.4	-910.13	-21.7
MIDWEST CITY	08	74		1,392		1,022.73		954		10,328		7,254.94	
	09	71		2,253		1,622.19		953		13,299		9,843.69	
		-3	-4.1	861	61.9	599.46	58.6	-1	-.1	2,971	28.8	2,588.75	35.7
RALPH ELLISON	08	21		859		723.70		537		10,715		7,834.17	
	09	47		1,479		1,180.90		584		9,940		7,454.72	
		26	123.8	620	72.2	457.20	63.2	47	8.8	-775	-7.2	-379.45	-4.8

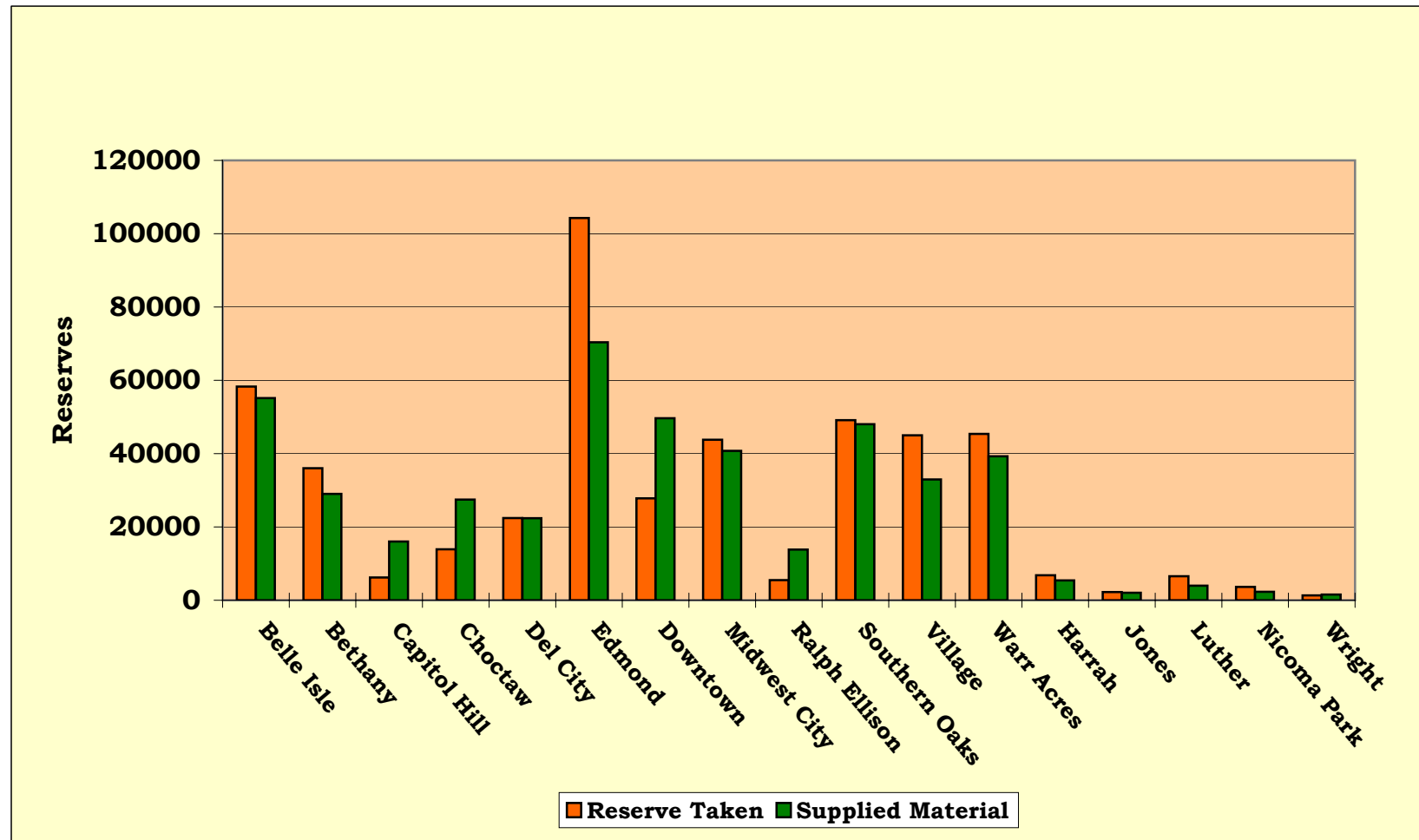
Computer Usage by Minor Customers

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	08	87		1,373		978.57		1,006		9,727		6,806.85	
	09	101		1,985		1,439.13		1,131		14,617		10,110.44	
		14	16.1	612	44.6	460.56	47.1	125	12.4	4,890	50.3	3,303.59	48.5
VILLAGE	08	46		1,002		792.12		660		8,945		6,224.92	
	09	62		994		824.48		682		6,420		5,072.78	
		16	34.8	-8	-.8	32.36	4.1	22	3.3	-2,525	-28.2	-1,152.14	-18.5
WARR ACRES	08	45		1,011		728.93		463		7,101		4,822.64	
	09	35		995		812.24		519		7,155		5,312.76	
		-10	-22.2	-16	-1.6	83.31	11.4	56	12.1	54	.8	490.12	10.2
HARRAH	08	14		150		119.01		131		1,020		824.00	
	09	9		194		161.01		158		1,253		962.05	
		-5	-35.7	44	29.3	42.00	35.3	27	20.6	233	22.8	138.05	16.8
JONES	08			8		4.71		20		157		117.84	
	09			11		11.82		22		194		201.98	
				3	37.5	7.11	151.0	2	10.0	37	23.6	84.14	71.4
LUTHER	08	6		128		104.86		119		912		717.53	
	09	7		325		291.60		143		2,141		1,789.90	
		1	16.7	197	153.9	186.74	178.1	24	20.2	1,229	134.8	1,072.37	149.5
NICOMA PARK	08	3		30		21.56		29		228		198.12	
	09			21		14.41		21		203		184.77	
		-3	-100.0	-9	-30.0	-7.15	-33.2	-8	-27.6	-25	-11.0	-13.35	-6.7
WRIGHT	08	5		89		76.87		39		504		387.27	
	09	2		30		19.89		33		345		257.66	
		-3	-60.0	-59	-66.3	-56.98	-74.1	-6	-15.4	-159	-31.5	-129.61	-33.5
TOTAL	08	656		11,461		8,841.84		7,880		91,175		66,783.45	
	09	659		14,153		11,268.18		8,212		95,380		73,198.76	
		3	.5	2,692	23.5	2,426.34	27.4	332	4.2	4,205	4.6	6,415.31	9.6

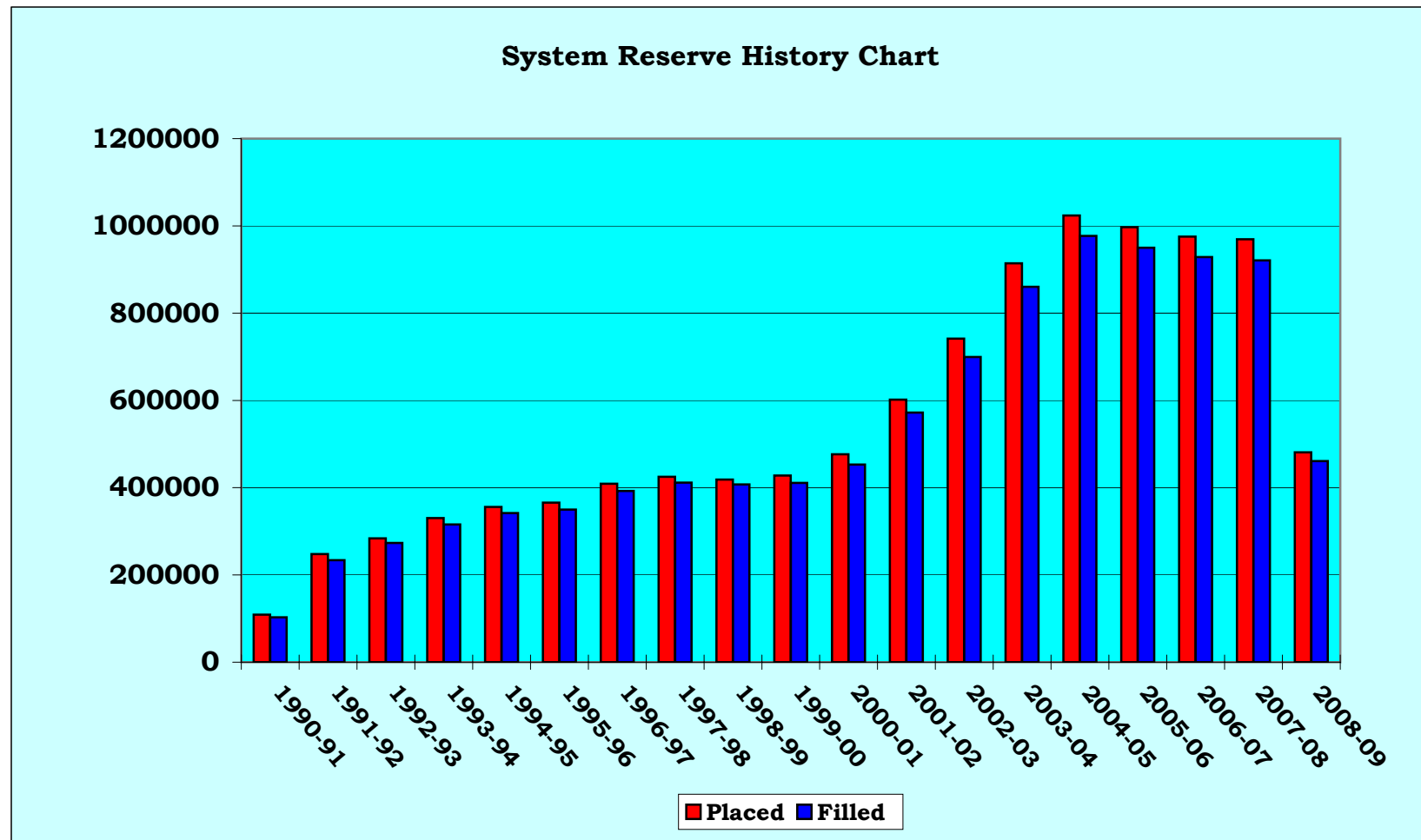
System Reserve Report

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)



System Reserve Report

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)



System Reserves Report

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

		Month	Year		Month	Year	
		Placed	Placed	%	Filled	Filled	%
BELLE ISLE	08	7,402	55,276		7,148	53,094	
	09	8,465	58,284		8,750	55,635	
		1,063	3,008	5.4	1,602	2,541	4.8
BETHANY	08	4,740	38,220		4,678	36,708	
	09	4,879	36,038		5,017	34,633	
		139	-2,182	-5.7	339	-2,075	-5.7
CAPITOL HILL	08	771	7,039		744	6,471	
	09	1,151	6,230		1,067	5,626	
		380	-809	-11.5	323	-845	-13.1
CHOCTAW	08	1,348	13,285		1,406	12,706	
	09	2,022	13,906		2,146	13,290	
		674	621	4.7	740	584	4.6
DEL CITY	08	2,888	21,219		2,838	20,317	
	09	3,500	22,410		3,528	21,535	
		612	1,191	5.6	690	1,218	6.0
EDMOND	08	13,556	102,141		13,010	98,205	
	09	16,376	104,292		16,410	100,124	
		2,820	2,151	2.1	3,400	1,919	2.0
DOWNTOWN	08	3,143	25,382		3,123	24,272	
	09	3,936	27,786		3,907	26,555	
		793	2,404	9.5	784	2,283	9.4
MIDWEST CITY	08	5,081	43,139		5,107	41,441	
	09	6,603	43,801		6,752	42,029	
		1,522	662	1.5	1,645	588	1.4
RALPH ELLISON	08	657	6,253		686	6,008	
	09	956	5,495		963	5,193	
		299	-758	-12.1	277	-815	-13.6
SOUTHERN OAKS	08	6,542	50,787		6,346	48,309	
	09	7,284	49,138		7,445	46,884	
		742	-1,649	-3.2	1,099	-1,425	-2.9
VILLAGE	08	6,306	47,804		6,026	45,722	
	09	6,828	45,007		6,748	43,151	
		522	-2,797	-5.9	722	-2,571	-5.6
WARR ACRES	08	5,609	45,900		5,533	44,258	
	09	6,374	45,360		6,592	43,920	
		765	-540	-1.2	1,059	-338	-.8

System Reserves Report

July 1, 2008 through December 31, 2008 (50.00% of the 08-09 Fiscal Year)

		Month	Year		Month	Year	
		Placed	Placed	%	Filled	Filled	%
HARRAH	08	659	5,439		678	5,063	
	09	980	6,807		973	6,347	
		321	1,368	25.2	295	1,284	25.4
JONES	08	305	2,685		338	2,629	
	09	295	2,244		361	2,215	
		-10	-441	-16.4	23	-414	-15.7
LUTHER	08	441	4,801		458	4,619	
	09	1,321	6,559		1,365	6,215	
		880	1,758	36.6	907	1,596	34.6
NICOMA PARK	08	349	2,928		335	2,839	
	09	541	3,651		552	3,532	
		192	723	24.7	217	693	24.4
WRIGHT	08	168	1,481		176	1,415	
	09	269	1,310		284	1,273	
		101	-171	-11.5	108	-142	-10.0
BOOKS-BY-MAIL	08	340	2,740		357	2,691	
	09	461	2,952		461	2,850	
		121	212	7.7	104	159	5.9
TOTAL	08	60,305	476,522		58,987	456,770	
	09	72,241	481,270		73,321	461,007	
		11,936	4,748	1.0	14,334	4,237	.9

EXECUTIVE DIRECTOR'S REPORT

DECEMBER 2008

AMERICAN LIBRARY ASSOCIATION MIDWINTER CONFERENCE

The midwinter conference of the American Library Association will be held in Denver on January 23rd through January 28th. As this is primarily a business meeting of the association, the bulk of the conference involves committee and divisional meetings with very few programs and events. Library staff members must be on a committee to attend. Consequently, only 3 MLS staffers will be attending: Donna Morris, Denyveta Davis and Stacy Schrank. We appreciate the opportunity the commission provides in allowing MLS staff to be involved in professional activities.

LIBRARY HOLIDAY CLOSING

All libraries of the Metropolitan Library System will close on Monday, January 19th for the Martin Luther King Holiday.

CAPITAL PROJECTS UPDATE

Capital Projects continue to move along smoothly. Interviews for an architect for the Southern Oaks project should take place by the end of the month. Ralph Ellison and the Service Center furniture bid packages are being finalized and will be sent out soon. The Northwest Library is on schedule for construction bids in the late spring. There was a very nice article about the NW library in a recent Oklahoman – [copies are attached.](#)

Library staff met with City of Edmond officials this week for continuing discussion on the possibility of a second library for Edmond. The city wants to hear from citizens regarding their thoughts on a second library, so a community forum is being planned for the spring. More details on this public meeting will be sent to the commission as soon as they are available.

Library staff has had discussion with officials from Harrah and Jones regarding new or upgraded library facilities in their communities during the past month.

DIRECTOR OUTREACH ACTIVITIES

- Attended Rotary 29 Club Meetings
- Participated in meeting related to Northwest Library Project
- Leadership OKC Luncheon
- ODL Legislative Meeting
- Distribute Rotary Dictionaries to 3rd graders at Columbus School

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Lifetime Reader's Society Winter Readfest

Location: All MLS Libraries

Seniors

Feb. 1-March 31, Library Hours

If you are lucky enough to be 55 years or older, go to your favorite library and join this fun reading program. Receive a free special book bag at sign-up, read books and earn a chance to win prizes that include \$25 Visa gift cards, beautiful coffee table books, insulated travel mugs, and tickets to an Oklahoma City Thunder basketball game and more! Program begins February 1st. and ends March 31st. Don't delay!

Co-sponsor: Friends of the Library, OKC Thunder Basketball Team.

Exhibit: Memories of Slavery

Exhibit: Feb. 1-28, Library Hours

Location: Midwest City

All Ages

A collection of slave paperwork, sketches, and artifacts will be on display at the Midwest City Library throughout the month of February. "Memories of Slavery" is the result of extensive research done by Ms. Ida Thompson. The exhibit is free and open to the public during all library hours.

Asian Festival 2009

Sunday, February 1, 2009

Time: 1:30pm-4:30pm

Location: Downtown

All Ages

Come join the Downtown library for the 2009 Asia Festival celebration on Feb. 1. Come watch and experience the local Asian cultures and talents from around the state. The event will consist of Asian influenced artworks from Oklahoman artists, information booths and performances from the Asian communities of Oklahoma. Information booths will be located on the 4th floor in the Friends Event room and open to the public from 1-5pm. Performances begin at 2:00 p.m. and will take place in the 46th Star Auditorium. Free Admission. For more information please call 606-3876.

Carolyn Hart Discusses "Ghost at Work"

Sunday, February 1, 2009

Time: 2:00pm-3:00pm

Location: Edmond

All Ages

Local and internationally-known author Carolyn Hart discusses her new series featuring Bailey Ruth Raeburn, an emissary from Heaven's Department of Good Intentions to help someone who needs it in Oklahoma, Bailey Ruth's home before Heaven. She doesn't meddle-she helps out, and the rules—well they sometimes need to be adjusted.

Also appearing at: Bethany Library, Feb. 2, 2-3p.m.; Del City Library, Feb. 3, 3-4 p.m.

Choctaw Library, Feb. 7, 10-11 a.m. Co-sponsor: Friends of the Library.

Rhythmically Speaking Presents...The Under Water Bridge

Saturday, February 7, 2009

Time: 2:00pm-3:00pm

Location: Bethany

All Ages

Rhythmically Speaking presents an adaptation of Tim Tingle's award-winning book "Crossing Bok Chitto." The power of the friendship between a Choctaw girl and a slave boy proves to be stronger than the forces of slavery. Seating is limited. Doors open 15 minutes before each

presentation. Co-sponsor: Sponsored by the Friends of the Metropolitan Library System and the Oklahoma Arts Council.

Rhythmically Speaking will perform at 12 libraries during February.

Harlem Renaissance Art Exhibit

Sunday, February 8, 2009

Location: Downtown

All Ages

Exhibit: Feb 8 - Apr 18

Art prints from the Harlem Renaissance period will be exhibited from February 8th through April 18th in Downtown Library's Philomatheia Hall. Co-sponsor: Oklahoma City Museum of Art.

Introduction to Creative Writing

Saturday, February 14, 2009

Time: 2:00pm-3:00pm

Location: Edmond

Adults

Join author Joan Fedje and develop your skills in creative writing for short stories, novels, memoirs, or family histories. Bring your ideas, your hopes, any writing experience or publication, a notebook and pen or pencil. This week's session will focus on setting and description.

Celebration of Black History & Culture

Sunday, February 15, 2009

Time: 1:00pm-5:00pm

Location: Midwest City

All Ages

Join us for a celebration of Black History through music, stories, local authors, food, and displays that demonstrate the richness of the African American culture. Festivities will begin when the library opens at one. Visit the Information Desk for a schedule of activities, or call 732-4828.

Co-sponsor: Oklahoma City County Health Department.

Friends of the Library Booksale

Saturday, February 21, 2009

Time: 9:00am-5:30pm

All Ages

Join us Feb 21 and Feb 22 at the Fairgrounds for the 30th annual Friends of the Library booksale! Oklahoma Expo Hall, Oklahoma State Fairgrounds. Sponsored by the Friends of the Metropolitan Library System.