

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, May 15, 2008, 3:30 p.m.
Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(Telephone: 231-8650)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Hugh Rice, Chair

3:30 – 3:45 pm INTRODUCTIONS

- Document #91 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:45 – 4:00 pm CONSENT DOCKET (#92 - #94)

- Document #92 – Approval of Minutes of April 17, 2008 Meeting
- Document #93 – Acceptance of Review of Expenditures for April 2008
- Document #94 - Approval of Contract Awards and Purchases
 - Item A: Coin-operated Copiers
 - Item B: First Office Zag Chairs
 - Item C: Children's Reading Room Construction at The Village Library

4:00 – 4:10 pm COMMITTEE REPORTS

- Document #95 – Discussion, Consideration, and Possible Action: Report and Minutes - Administrative & Personnel Committee meeting April 16, 2008
- Document #96 – Discussion, Consideration, and Possible Action: Report and Minutes – Long-Range Planning Committee meeting April 30, 2008 ~ Penny McCaleb, Chair

4:00 – 4:10 pm NEW BUSINESS

- Document #97 – Discussion, Consideration, and Possible Action: Report and Recommendation from Administration ~ Northwest Library Project Amended and Restated Agreement
- Document #98 – Discussion, Consideration, and Possible Action: Report and Recommendation from Administration ~ Ralph Ellison Project Amended and Restated Agreement
- Document #99 – Discussion Consideration, and Possible Action: Report and Recommendation from Administration ~ Authorization to negotiate lease for temporary Ralph Ellison Library

4:10 – 4:20 pm SPECIAL PRESENTATIONS

- *MLS Summer Reading Programs* – Emily Williams, Young Adult Services Coordinator and Lisa Wood, Children's Services Coordinator

4:20 – 4:30 pm INFORMATION REPORTS

- Document #100 – MLS April 2008 Circulation Report
- Document #101 – MLS April 2008 Computer Usage Report
- Document #102 – MLS April 2008 System Reserve Report

4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

A tour of this library will be available for Commission members at the conclusion of the meeting.

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, June 19, 2008
Southern Oaks, 6900 S. Walker, Oklahoma City, OK 73139

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in May 2008:

<u>Employees</u>	<u>Years of Service</u>
Gene E. Chappell, Page, Village Library	10
Mary Ann Huggins, Project Specialist, Outreach	5
Mary J. Sholly, Circulation Clerk, Downtown Library	5

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: April 17, 2008

TIME: 3:30 pm

MEETING PLACE: Ralph Ellison Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 19, 2007. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Ralph Ellison and Downtown Library, 300 Park Avenue, Oklahoma City, on April 15, 2008 in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Nancy Anthony
Ralph Bullard
Dr. Ann Caine, Vice-Chair
Carolyn Cornelius
Fran Cory
Margaret Graham
David Greenwell, Disbursing Agent
Deanna Hannah
Jose Jimenez
Lee Alan Leslie
Penny McCaleb
Tracy McGehee
Lori Nelson
Mukesh Patel
Kim Patterson
Jim Shonts
Judy Smith
Alyne Strube
Beth Toland
Ray Vaughn, Chair of County Commissioners
Alexandra Vera
Greg Womack
Hugh Rice, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Glenda Choate
Mick Cornett, Mayor of Oklahoma City
Tracy McDaniel
Marguerite Ross

Estimate of general public and staff attending: 27

I. The meeting was called to order at 3:32 p.m. by, Mr. Hugh Rice, Chair.

Roll was called to establish a quorum. Present: Bullard, Caine, Cornelius, Cory, Graham, Greenwell, Hannah, Jimenez, Leslie, McGehee, Patel, Shonts, Smith, Strube, Toland, Vera, Womack, Rice (Arrived: Patterson, 3:32 p.m.; Anthony, 3:33 p.m.; McCaleb, 3:33 p.m.; Nelson, 3:39 p.m.; Vaughn, 3:39p.m.).

II. Mr. Rice introduced Ms. Joanie Porter, Provisional Manager of the Ralph Ellison Library. Ms. Porter welcomed the Commission. She invited the Commission members to join her at the conclusion of the meeting for a tour of the Ralph Ellison Library.

III. Mr. Rice introduced Ms. Heidi Port, Volunteer Coordinator for the Metropolitan Library System.

Ms. Port stated in conjunction with National Volunteer Week, she would like to recognize the Retired and Senior Volunteer Program which links volunteers age 55 and older with essential community needs. Ms. Port introduced Ms. Evelyn Harms, Assistant Director of RSVP. RSVP is a United Way partner agency and its volunteers have assisted the Library System with various projects since 2003. Ms. Port presented Ms. Harms and her group of volunteers with a "Certificate of Appreciation" and thanked each one for all they do for the community.

Continuing the recognition of volunteers for National Volunteer Week, Ms. Port presented each commission member with a volunteer appreciation packet. Ms. Port thanked the Commission for their dedication to the library system.

IV. Mr. Rice called for comments from the general public. There were none.

V. Mr. Rice presented the Consent Docket; Document #84 – Approval of Minutes for March 20, 2008 Meeting; Document #85 – Acceptance of Review of Expenditures for March 2008; Document #86 – Approval of Contract Awards and Purchases.

Mr. Rice called for a motion.

Mrs. Alyne Strube moved to accept the consent docket. Mr. Lee Alan Leslie seconded. No further discussion. Motion passed unanimously.

VI. Mr. Rice referred to Document # 87 – Resolution of Appreciation: Dr. Ann Caine.

Mrs. Nancy Anthony moved to accept the Resolution of Appreciation for Dr. Ann Caine. Mrs. Carolyn Cornelius seconded. Discussion followed. Motion passed 22 yes; 1 abstain (no).

Mr. Rice presented Dr. Caine with the Resolution of Appreciation and thanked her for her dedicated service to the Commission.

Dr. Caine expressed her gratitude to the Commission.

VII. Mr. Rice referred to the Information Reports.

- ◆ Document #88 – MLS March 2008 Circulation Report
- ◆ Document #89 – MLS March 2008 Computer Usage Report
- ◆ Document #90 – MLS March 2008 System Reserve Report

Discussion followed.

VIII. Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris provided updates on the RFID project and updates on the Capital Projects including the Service Center, Ralph Ellison Library and the Northwest Library Project. Mrs. Morris also provided an update on the annual budget process.

IX. Mr. Rice called for comments from Commission members.


Mrs. Judy Smith invited everyone to the Village Fair sponsored by the Special Friends of the Village Library. The fair will be held at The Casady Square Shopping Center on May 10, 2008.

Commissioner Ray Vaughn encouraged everyone to vote in the upcoming county election to be held May 13, 2008. There will be 5 propositions on the ballot.

Mr. Rice referred to an anonymous letter which he had received after the Commission packets were sent out. Mrs. Morris handed out copies of the letter to each commission member. The letter alleges discrimination problems towards African-American employees at the Metropolitan Library System. Mr. Rice recommends the issue to be referred to the Administrative and Personnel Committee for review with the library's attorney and to discuss and decide what action should be taken. Discussion followed.

X. The next Commission meeting will be held at the Downtown Library on May 15, 2008.

There being no further business, the meeting was adjourned at 4:13 pm.


Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

April 30, 2008

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of April 2008.

For comparison, 83.33% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of April 2008.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

April 30, 2008

ASSETS

CASH - Overnight Investment Account	\$ 5,869,102.83
INVESTMENTS (Schedule attached)	26,373,198.83
PREPAID ACCOUNTS	30,000.00
Total Assets	<u>\$32,272,301.66</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2006-07 Reserve for Appropriations	\$221,993.95	
2007-08 Purchase Orders Outstanding	1,076,360.22	
2006-07 Purchase Orders Outstanding	1,185.00	
2007-08 Checks Outstanding	186,832.23	
2006-07 Checks Outstanding	0.00	
Total Liabilities		1,486,371.40

DEFERRED TAX REVENUE:

FUND BALANCE:

Beginning of the Year		\$23,823,209.10	
Add: Revenues			
Budgeted	24,476,068.88		
Other	<u>3,123,373.03</u>	27,599,441.91	
Less: Expenditures		<u>(20,636,720.75)</u>	
Total Fund Balance			<u>30,785,930.26</u>
Total Liabilities, Deferred Revenue and Fund Balance			<u>\$32,272,301.66</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of April 30, 2008

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	11/16/2007	11/16/2014	5.686%	\$ 95,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
CD - Weokie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/18/2008	2/18/2009	3.850%	95,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	12/20/2007	12/20/2008	4.180%	95,000.00
CD - Kirkpatrick Bank, Edmond	3/17/2008	9/12/2008	3.440%	95,000.00
CD - Coppermark Bank	3/18/2008	9/18/2008	3.200%	95,000.00
CD - BancFirst	7/28/2004	7/28/2009	5.050%	100,000.00
CD - Rose Rock Bank	10/15/2003	9/5/2008	5.010%	95,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	12/7/2007	6/7/2008	4.500%	95,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
CD - Intrust Bank	7/9/2007	7/7/2008	5.050%	100,000.00
FHLB notes	2/25/2005	8/27/2008	4.000%	1,000,025.00
CD - Valliance Bank	3/6/2008	3/6/2009	3.500%	95,000.00
FNMA 06-08	8/3/2005	6/30/2008	4.300%	1,072,211.33
Fed Home LN MC '08 DISC NTS	1/2/2008	6/30/2008	4.030%	1,470,375.00
Fed Home LN 08-09	7/16/2007	7/16/2009	5.250%	1,500,000.00
Fed Home LN BKS 08-10	10/29/2007	10/29/2010	5.000%	1,000,000.00
Fed Home LN MTG CORP 08-10	10/1/2007	4/1/2010	5.000%	2,400,000.00
Fed Home LN BKS 08-09	10/23/2007	10/23/2009	4.800%	1,000,000.00
Fed Home LN BKS 08-09	10/30/2007	10/30/2009	4.580%	2,000,000.00
Fed Home LN BKS 08-10	12/3/2007	9/3/2010	4.350%	1,000,000.00
Fed Home LN BKS 08-10	12/17/2007	12/17/2010	4.300%	2,000,000.00
FNMA '08 DISC NTS	1/3/2008	7/2/2008	4.044%	1,470,587.50
Fed Home LN BKS 08-11	1/14/2008	7/14/2011	4.000%	2,000,000.00
Fed Home LN BKS 08-13	1/22/2008	1/22/2013	4.000%	1,000,000.00
Fed Home LN BKS 09-13	1/15/2008	1/23/2013	4.000%	2,000,000.00
Fed Home LN BKS 08-11	1/28/2008	1/28/2011	4.200%	2,000,000.00
Fed Home LN BKS 08-10	1/29/2008	7/29/2010	4.000%	2,000,000.00
Total Investments				<u>\$ 26,373,198.83</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

April 1, 2008 to April 30, 2008

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2007 Ad Valorem Tax	\$23,228,906.00	\$ 2,870,409.12	\$23,841,561.38	102.64%
State Aid	282,936.00	-	176,507.50	62.38%
Fines	<u>513,000.00</u>	<u>45,000.00</u>	<u>458,000.00</u>	89.28%
Total Budgeted Revenue	<u><u>\$ 24,024,842.00</u></u>	<u><u>\$ 2,915,409.12</u></u>	<u><u>\$24,476,068.88</u></u>	101.88%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ (6,464.04)	\$ 1,840,758.19	
Gifts and Lost Books Fees		0.00	75,000.00	
Investment Income		161,222.45	1,063,048.15	
Flexible Benefits Account Balance		0.00	4,725.31	
Sale of Surplus Equipment		0.00	4,794.88	
Miscellaneous		<u>1,486.77</u>	<u>135,046.50</u>	
Total Miscellaneous Revenue		<u><u>\$ 156,245.18</u></u>	<u><u>\$ 3,123,373.03</u></u>	
Total Revenue	<u><u>\$ 24,024,842.00</u></u>	<u><u>\$ 3,071,654.30</u></u>	<u><u>\$27,599,441.91</u></u>	114.88%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

April 30, 2008

	<u>BEGINNING OF MONTH</u>	<u>RECEIPTS April</u>	<u>EXPEND. April</u>	<u>ENDING BALANCE</u>
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 59,562.11	\$ 6,627.82	\$ 555.14	\$ 65,634.79
810 Prepaid Fees	(1,790.76)	184.59	76.76	(1,682.93)
815 Fines	45,305.53	43,365.01	45,449.00	43,221.54
820 Copy	114,132.65	8,467.90	2,109.20	120,491.35
900 Special Event Fund	1,915.12	0.00	0.00	1,915.12
Total Revolving Funds	<u>\$ 219,124.65</u>	<u>\$ 58,645.32</u>	<u>\$ 48,190.10</u>	<u>\$ 229,579.87</u>

	<u>GRANT AMOUNT</u>	<u>RECEIPTS TO DATE</u>	<u>EXPEND. TO DATE</u>	<u>ENDING BALANCE</u>
GRANTS:				
<u>Special Grants</u>				
857 DN/LC Donations	92,029.29	92,029.29	89,785.96	2,243.33
859 OCCF/Invisible Man	26,721.81	26,721.81	26,565.92	155.89
876 08/Guild/Choctaw Books	3,500.00	3,500.00	3,242.96	257.04
879 08/Krisman/Books by Mail	1,000.00	1,000.00	668.94	331.06
885 08/OAC/Af-Am History	4,500.00	4,500.00	4,500.00	0.00
886 08/OAC/Asian Treasure Bag	4,500.00	0.00	4,500.00	(4,500.00)
887 08/WalMart/MWC	300.00	300.00	0.00	300.00
888 08/Guild/Choctaw Spanish	450.00	450.00	400.00	50.00
889 08/Guild Choctaw Tai Chi	700.00	700.00	0.00	700.00
890 08/ALA/Lets Talk About It	2,500.00	2,500.00	1,527.80	972.20
892 08/ALA/Great Stories Club	100.00	100.00	0.00	100.00
928 07/LET/Summer Reading	12,000.00	12,000.00	3,853.79	8,146.21
947 Endowment/ Choctaw Childrens	4,500.00	4,500.00	4,467.79	32.21
952 Human Rights Video Project	750.00	750.00	0.00	750.00
963 RE Friends/Programming Grant	5,000.00	4,857.32	2,613.12	2,244.20
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
981 Downtown Club/Children's	1,900.00	1,900.00	1,817.23	82.77
991 06 Inasmuch	60,000.00	60,000.00	59,324.49	675.51
994 06 WalMart/Village	2,000.00	2,000.00	1,967.62	32.38
995 06 WalMart/Midwest City	1,977.41	1,977.41	1,711.10	266.31

Grants - Friends of MLS, Previous Years

938 03 VI - Library Sign	5,000.00	5,000.00	5,000.00	0.00
877 06 Las Clases Espanolas	8,000.00	8,000.00	7,370.00	630.00

GRANTS:

	<u>GRANT AMOUNT</u>	<u>RECEIPTS TO DATE</u>	<u>EXPEND. TO DATE</u>	<u>ENDING BALANCE</u>
<u>Grants - Friends of MLS, Current Fiscal Year</u>				
860 08 Volunteer Recognition	2,000.00	2,000.00	1,777.53	222.47
861 08 Staff Recognition	6,845.00	7,004.45	6,631.70	372.75
862 08 Summer at the Library	5,000.00	5,000.00	0.00	5,000.00
864 08 LIFE	7,500.00	7,500.00	1,669.05	5,830.95
865 08 Author Visit	10,000.00	10,000.00	6,400.00	3,600.00
866 08 System-wide Adult Programs	5,000.00	5,000.00	5,000.00	0.00
867 08 System-wide Senior Programs	5,000.00	5,000.00	5,000.00	0.00
868 08 Author Visit - Bob Burke	3,266.00	3,266.00	2,791.02	474.98
869 08 Our World - System Prgmmng	14,400.00	14,400.00	14,078.00	322.00
872 08 Big Cozy Book Furniture	10,000.00	10,000.00	0.00	10,000.00
873 08 Teen & Children's Furnishings	1,713.00	1,713.00	1,356.50	356.50
874 08 "In Memory Of" Donation	1,000.00	1,000.00	0.00	1,000.00
875 08 Public Art	3,000.00	3,000.00	0.00	3,000.00
Total Grants				<u><u>\$44,254.31</u></u>
Total Special Funds				<u><u>\$ 273,834.18</u></u>

Metropolitan Library System
Statement of Encumbrances
Month of April 2008

FY-08

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	759,697.45	8,010,025.58	80.59	9,939,418.00	1,929,392.42
102	Wages - Part-time	102,634.98	1,154,814.10	67.03	1,722,782.00	567,967.90
103	Payroll Taxes	63,900.69	677,955.55	83.99	807,177.00	129,221.45
109	Workers Comp Insurance	-2,008.00	80,752.00	67.65	119,370.00	38,618.00
112	Group Insurance	124,403.87	1,218,960.94	75.50	1,614,468.00	395,507.06
113	Employees' retirement	41,838.87	1,237,947.11	94.29	1,312,852.00	74,904.89
114	Unemployment Compen.	.00	12,650.00	63.25	20,000.00	7,350.00
Total Personal Services		1,090,467.86	12,393,105.28	79.77	15,536,067.00	3,142,961.72

Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insur.	.00	129,683.00	77.72	166,865.00	37,182.00
202	Liability/Bonding Insurance	.00	4,025.00	73.18	5,500.00	1,475.00
205	Rent of Library Buildings	400.00	4,400.00	91.67	4,800.00	400.00
206	Rent of Equipment	270.00	1,263.00	18.85	6,700.00	5,437.00
207	Janitorial Services	27,219.00	267,460.38	75.09	356,180.00	88,719.62
208	Maintenance of Facilities	22,084.63	207,193.65	74.03	279,875.00	72,681.35
211	Parking & Transportation	12,290.18	121,049.23	69.46	174,265.00	53,215.77
212	Travel Expenses	536.07	46,879.52	56.68	82,708.00	35,828.48
213	Professional Services	11,885.39	252,740.51	65.98	383,045.00	130,304.49
214	Security Services	31,161.24	290,208.26	73.90	392,693.00	102,484.74
216	Telephone Services	7,274.74	97,456.16	34.44	282,960.00	185,503.84
217	Electrical Services	27,337.53	356,442.33	69.14	515,530.00	159,087.67
218	Gas Services	2,948.65	58,570.94	86.66	67,585.00	9,014.06
219	Water & Garbage Services	2,637.62	37,540.04	79.02	47,510.00	9,969.96
220	Trigen Energy Services	11,755.31	122,412.98	66.89	183,000.00	60,587.02
226	Memberships	631.50	21,088.50	77.37	27,255.00	6,166.50
230	Other Library-Related Services	10,192.96	228,179.59	69.13	330,087.00	101,907.41
231	Automation Contractual	18,599.76	230,874.66	70.30	328,417.00	97,542.34
236	Network Catalog Services	121.50	56,481.65	89.97	62,775.00	6,293.35
Total Contractual Services		187,346.08	2,533,949.40	68.53	3,697,750.00	1,163,800.60

Metropolitan Library System
Statement of Encumbrances
Month of April 2008

FY-08

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	12,854.57	112,125.05	54.85	204,420.00	92,294.95
302	Postage	18,754.44	200,386.62	72.40	276,765.00	76,378.38
303	Supplies	44,155.26	628,651.63	94.66	664,100.00	35,448.37
310	Maintenance Supplies	670.10	33,070.57	46.58	71,000.00	37,929.43
312	Safety Supplies & Equipment	2,728.60	5,666.02	43.92	12,900.00	7,233.98
321	Gasoline & Oil	2,811.94	23,347.07	51.88	45,000.00	21,652.93
322	Vehicle Parts & Repairs	3,341.64	9,338.32	51.88	18,000.00	8,661.68
330	Programming Activities	21,461.58	117,184.04	57.86	202,525.00	85,340.96
331	Other Commodities	6,222.43	16,778.44	54.10	31,015.00	14,236.56
Total Commodities		113,000.56	1,146,547.76	75.15	1,525,725.00	379,177.24

Capital Outlays

401	Books & Materials	343,931.93	2,553,122.40	77.95	3,275,170.00	722,047.60
404	Government Documents	2,000.00	3,552.50	71.05	5,000.00	1,447.50
405	Book Repairs & Bindings	.00	177.99	8.09	2,200.00	2,022.01
407	Periodicals & Subscriptions	.00	137,354.38	88.71	154,830.00	17,475.62
408	Furniture, Fixture, & Equipmnt	21,556.79	92,219.06	56.04	164,569.00	72,349.94
409	Motor Vehicles	.00	45,450.00	90.90	50,000.00	4,550.00
410	Automation System & Equipment	-9,739.81	373,353.48	77.83	479,719.00	106,365.52
450	Capital Projects	1,289,750.00	1,357,888.50	28.84	4,707,815.00	3,349,926.50
490	Capital Reserves - Current	.00	.00	.00	5,089,179.10	5,089,179.10
499	Reserve Carryover - Prior	.00	.00	.00	13,160,027.00	13,160,027.00
Total Capital Outlays		1,647,498.91	4,563,118.31	16.85	27,088,509.10	22,525,390.79
Total Budget		3,038,313.41	20,636,720.75	43.13	47,848,051.10	27,211,330.35

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Number	Vendor/Payee	Purpose		Amount
G-03665	Metropolitan Library System	Parking	20.00	
		Professional Services	10.13	
		Automation Contractual	46.10	
		Postage	16.40	
		Supplies	35.97	
		Programming Supplies	141.53	
		Programming Activities	37.76	
		Other Commodities	30.13	
		Motor Vehicles	30.00	368.02
G-03666	Bradford Industrial Suppl Corp	Maintenance of Facilities	67.75	67.75
G-03667	O G & E	Electrical Services	12,524.75	12,524.75
G-03668	Oklahoma Natural Gas Co.	Gas Services	1,339.36	1,339.36
G-03669	City of Oklahoma City	Water & Garbage Services	630.57	630.57
G-03670	Southwestern Stationery and	Printing	1,467.50	1,467.50
G-03671	Eales Electronics Corp.	Maintenance of Facilities	67.13	67.13
G-03672	Gaylord Bros.	Supplies	60.42	
		Supplies	114.48	174.90
G-03673	UNUM Life Insurance	Grp L-T Disab. Ins.-April	6,912.40	6,912.40
G-03674	City of Warr Acres	Water & Garbage Services	53.50	53.50
G-03675	AT&T	Telephone Services	141.10	141.10
G-03676	Ernestine Clark	Other Commodities	88.49	
		Mileage	44.15	132.64
G-03677	Frank Ray	Mileage	100.24	100.24
G-03678	Oklahoma Library Association	Professional Services	125.00	
		Professional Services	185.00	
		Professional Services	60.00	
		Professional Services	100.00	
		Professional Services	100.00	
		Professional Services	100.00	
		Professional Services	100.00	
		Professional Services	125.00	
		Professional Services	125.00	920.00
G-03679	Donna Morris	Travel Expense	449.78	
		Travel Expense	387.50	
		Travel Expense	364.21	
		Other Commodities	90.00	1,291.49
G-03680	Regina Wolfinger	Mileage	2.02	2.02
G-03681	Mid-west Landscape, LLC	Maintenance of Facilities	850.00	850.00
G-03682	TDS Telecom	Telephone Services	115.78	115.78
G-03683	CompSource Oklahoma	Workers Comp Insurance	7,792.00	7,792.00
G-03684	Barron's Educational Series	Books & Materials	11.95	11.95
G-03685	ALA Membership CSC	Memberships	154.00	154.00
G-03686	Johnstone Supply	Maintenance of Facilities	144.46	144.46
G-03687	Jacquelyn J. Taylor	Waiver of Premium Refund	23.05	23.05
G-03688	Denyveta Davis	Mileage	130.29	130.29
G-03689	Staples Business Advantage	Supplies	96.79	96.79
G-03690	Mutual Assurance	Grp Life/AD&D Ins Prm-APR	30,652.66	30,652.66
G-03691	Jean Hill	Programming Activities	150.00	150.00
G-03692	Priscilla Doss	Mileage	4.04	4.04
G-03693	S & S Worldwide	Programming Supplies	78.14	78.14
G-03694	Rosemary Stafford	Mileage	13.13	13.13
G-03695	Kristin Williamson	Mileage	68.68	68.68
G-03696	OSCPA	Professional Services	195.00	195.00

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Number	Vendor/Payee	Purpose		Amount
G-03697	United States Postal Service	Postage	9,000.00	9,000.00
G-03698	Positive Promotions	Supplies	165.45	165.45
G-03699	Minuteman Press	Printing	544.14	544.14
G-03700	Town of Luther	Water & Garbage	44.25	44.25
G-03701	Kay L. Bauman	Travel Expenses	316.00	
		Travel Expense	215.98	531.98
G-03702	Randy Knutson	Waiver of Premium Refund	18.92	18.92
G-03703	Debbie Robertus	Waiver of Premium Refund	65.39	65.39
G-03704	Jim Austin Sales	Maintenance of Facilities	2,443.15	2,443.15
G-03705	Displays 2 Go	Programming Supplies	376.74	376.74
G-03706	Quill Corporation	Supplies	628.09	628.09
G-03707	OPUBCO Communications Group	Library-Related Services	73.35	73.35
G-03708	Sharon A. Nolan	Programming Activities	75.00	75.00
G-03709	Audra Blankenship	Programming Activities	150.00	150.00
G-03710	Ruby Soutiere	Memberships	35.00	35.00
G-03711	MCC Centers of Oklahoma	Vehicle Parts & Repairs	41.29	41.29
G-03712	Walterine Alfredia Pickett	Programming Activities	140.00	140.00
G-03713	City of Harrah	Water & Garbage	57.48	57.48
G-03714	Rhodes, Hieronymus, Jones	Legal Fees	915.30	915.30
G-03715	Crystal Suppes	Mileage	21.46	21.46
G-03716	Fariba Williams	Mileage	52.52	52.52
G-03717	Metropolitan Library System	Grp Med/Dtl Ins Prem-APR	83,138.62	83,138.62
G-03718	Manpower, Inc.	Wages-Part Time	1,246.08	1,246.08
G-03719	Kimberly A Terry	Mileage	104.59	
		Telephone Services	105.00	209.59
G-03720	Allied Waste Services #060	Water & Garbage	565.48	565.48
G-03721	John Utley	Telephone Services	35.00	35.00
G-03722	AT&T	Telephone Services	58.45	58.45
G-03723	Securitas Security USA, Inc.	Security Services	6,354.59	6,354.59
G-03724	Commercial Furniture	Furniture	1,581.00	1,581.00
G-03725	COTPA	Staff Parking	2,852.00	
		Staff Parking	2,116.00	
		Staff Parking	4,140.00	9,108.00
G-03726	Joe H Shelton	Mileage	8.84	8.84
G-03727	Direct Mats	Fixtures	370.00	370.00
G-03728	Candela Corporation	Maintenance of Facilities	30.88	30.88
G-03729	Tulsa City-County Library	Registration	19.00	19.00
G-03730	Denise D. Ryan	Mileage	10.10	10.10
G-03731	Gale Research	Materials	4,172.05	
		Materials	17,707.24	21,879.29
G-03732	Baker & Taylor Books	Materials	1,997.04	1,997.04
G-03733	Mitchell Repair Information Co	Materials	13,491.00	13,491.00
G-03734	West Group Payment Center	Materials	236.00	236.00
G-03735	Recorded Books, LLC	Materials	3,608.02	3,608.02
G-03736	The Penworthy Co.	Materials	2,326.56	2,326.56
G-03737	Instructional Video, Inc.	Materials	742.70	742.70
G-03738	Gale Group	Materials	3,725.04	3,725.04
G-03739	Library Video Co.	Materials	633.65	633.65
G-03740	Full Circle Bookstore	Materials	1,050.15	1,050.15
G-03741	Genealogical Publishing Co, Inc	Materials	115.70	115.70
G-03742	Blackstone Audio Books	Materials	350.25	350.25
G-03743	Random House, Inc	Materials	2,293.19	2,293.19

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Number	Vendor/Payee	Purpose		Amount
G-03744	Brilliance Corporation	Materials	3,876.70	3,876.70
G-03745	Ingram Library Service	Materials	4,110.63	4,110.63
G-03746	Audio Editions	Materials	990.03	990.03
G-03747	Digital Library Reserve, Inc	Materials	5,250.00	5,250.00
G-03748	Ingram Library Service	Materials	1,105.84	1,105.84
G-03749	Center Point Large Print	Materials	689.55	689.55
G-03750	Video Aided Instruction	Materials	1,647.49	1,647.49
G-03751	BBC Audiobooks America	Materials	2,615.58	2,615.58
G-03752	Baker & Taylor Books	Materials	1,482.00	1,482.00
G-03753	Baker & Taylor Entertainment	Materials	3,792.38	
		Materials	10,741.53	14,533.91
G-03754	Financial Information, Inc.	Materials	1,095.00	1,095.00
G-03755	Clean-Pro Industries, Inc.	Materials	111.90	111.90
G-03756	Employee Benefits	Materials	394.84	394.84
G-03757	Baker & Taylor Books	Materials	536.12	
		Materials	1,636.36	
		Materials	4,080.33	
		Materials	2,711.38	
		Materials	3,121.47	
		Materials	8,281.13	
		Materials	7,263.27	
		Materials	4,244.33	
		Materials	9,673.19	41,547.58
G-03758	Baker & Taylor Books	Materials	928.36	
		Materials	2,890.44	
		Materials	5,345.33	
		Materials	6,963.85	
		Materials	6,380.45	22,508.43
G-03759	Baker & Taylor Books	Materials	2,438.05	2,438.05
G-03760	Bank of Oklahoma	Payroll Transmittal-Chks	38,656.87	
		Payroll Transmittal-Chks	19,033.20	
		Payroll Transmittal-Chks	165.00	57,855.07
G-03761	Bank of Oklahoma	Federal Withholding Tax	38,794.60	
		Federal Withholding Tax	2,702.00	41,496.60
G-03762	Oklahoma Tax Commission	State Withholding Tax	13,557.00	
		State Withholding Tax	888.50	14,445.50
G-03763	Mun. Employees Credit Union	Employee Cr Union Deducts	12,049.13	
		Employee Cr Union Deducts	167.50	12,216.63
G-03764	United Way of Central Oklahoma	Employee Deductions	415.80	
		Employee Deductions	5.00	420.80
G-03765	Rausch, Sturm, Israel & Hornik	Employee Deductions	149.25	149.25
G-03766	Bank of America	Payroll Transmittal-DDep	202,352.69	
		Payroll Transmittal-DDep	24,510.18	
		Payroll Transmittal-DDep	1,155.00	228,017.87
G-03767	Nationwide Retirement Solution	Employee Deductions	7,842.92	7,842.92
G-03768	Transamerica Worksite Mrktg.	Employee Deductions	535.50	535.50
G-03769	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,088.81	5,088.81
G-03770	Bank of Oklahoma	Employee Flexplan Deposit	19,266.64	19,266.64
G-03771	Bank of Oklahoma	Employee Soc/Sec Deposits	22,416.42	
		Employee Soc/Sec Deposits	3,175.94	
		Employee Medicare Deposit	5,242.47	
		Employee Medicare Deposit	742.79	

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Number	Vendor/Payee	Purpose	Amount	Amount
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G-03771	Bank of Oklahoma	Employer Soc/Sec Deposits	25,592.43	
		Employer Medicare Deposit	5,985.38	63,155.43
G-03772	MassMutual Financial Group	Employee Contrib -- DC PI	11,311.69	
		Employer Contrib -- DC PI	20,780.26	32,091.95
G-03773	Love, Beal & Nixon, P.C.	Employee Deductions	405.42	405.42
G-03774	ODHS Oklahoma Centralized	Employee Deductions	217.73	217.73
G-03775	Administrative Systems, Inc.	Employee Deductions	1,199.13	1,199.13
G-03776	Bradford Industrial Suppl Corp	Maintenance of Facilities	6.46	6.46
G-03777	O G & E	Electrical Services	4,566.54	4,566.54
G-03778	Triangle/A & E	Capital Projects	26.64	26.64
G-03779	Brodart, Inc.	Supplies	667.27	
		Supplies	630.00	
		Supplies	55.78	
		Supplies	984.96	
		Supplies	1,344.00	3,682.01
G-03780	Demco	Supplies	21.90	
		Supplies	26.50	48.40
G-03781	Eales Electronics Corp.	Maintenance of Facilities	25.00	25.00
G-03782	Hewlett-Packard Co.	Automation Contractual	12,834.00	12,834.00
G-03783	Mary Patton	Supplies	53.61	53.61
G-03784	Standard Printing Co., Inc.	Supplies	468.00	468.00
G-03785	Oklahoma Library Association	Memberships	32.00	
		Professional Services	210.00	
		Professional Services	100.00	342.00
G-03786	Donna Morris	Telephone Services	50.00	50.00
G-03787	Karen Marriott	Travel Expenses	449.78	
		Travel Expenses	404.50	854.28
G-03788	Mid-west Landscape, LLC	Maintenance of Facilities	1,575.00	
		Maintenance of Facilities	735.00	2,310.00
G-03789	Charles S. Isaacs	Mileage	7.07	7.07
G-03790	ALA Membership CSC	Memberships	150.00	150.00
G-03791	ConocoPhillips Fleet	Gasoline	84.42	84.42
G-03792	Randy Wayland	Travel Expense	284.00	284.00
G-03793	Anne G. Fischer	Mileage	61.11	61.11
G-03794	Janet Brooks	Other Commodities	110.00	110.00
G-03795	INTEGRIS Corporate Assistance	Professional Services	818.00	818.00
G-03796	Jonathan Willis	Mileage	5.05	5.05
G-03797	Jill Vessels	Mileage	5.56	5.56
G-03798	Oklahoma Gazette	Library-Related Services	607.50	607.50
G-03800	Julia Ballou	Mileage	13.64	13.64
G-03801	Matthew Cotter	Mileage	12.63	12.63
G-03802	Frances V. Harbert	Mileage	4.04	4.04
G-03803	Jana Hausburg	Mileage	5.05	5.05
G-03804	Dana Phillips	Mileage	11.11	11.11
G-03805	Landon Holman	Mileage	13.13	13.13
G-03806	Anita Roesler	Mileage	81.31	81.31
G-03807	Evans Hardware	Maintenance of Facilities	7.07	
		Maintenance of Facilities	6.98	
		Maintenance of Facilities	29.96	44.01
G-03808	Jeffrey J. Crawford	Security Services	437.50	437.50
G-03809	Miguel A. Campos	Security Services	212.50	212.50

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Number	Vendor/Payee	Purpose		Amount
G-03810	Jurden Brown, Jr.	Security Services	650.00	650.00
G-03811	Franklin Covey Co.	Supplies	79.48	79.48
G-03812	John Paull	Security Service	162.50	162.50
G-03813	Stanley Campbell	Security Service	212.50	212.50
G-03814	Kimberly Edwards	Programming Activities	161.57	161.57
G-03815	Lisa Walker	Mileage	15.91	15.91
G-03816	Harry Hoang	Programming Activities	111.56	
		Programming Activities	170.39	281.95
G-03817	Hudiburg Chevrolet, Inc.	Vehicle Parts & Repairs	1,294.95	1,294.95
G-03818	Aaron Killough	Mileage	18.69	18.69
G-03819	Pleasant Pools	Maintenance of Facilities	238.67	238.67
G-03820	MCC Centers of Oklahoma	Vehicle Parts & Repairs	25.78	25.78
G-03821	Kevin Colwell	Mileage	13.64	13.64
G-03822	Stockyards City Lions Club	Memberships	60.00	60.00
G-03823	SignTec	Fixtures	10,604.84	10,604.84
G-03824	Crowe & Dunlevy	Professional Services	3,773.97	3,773.97
G-03825	Linda Jameson	Mileage	4.04	4.04
G-03826	City of Choctaw	Water & Garbage Services	69.18	69.18
G-03827	Vision Service Plan of	Grp Vision Ins Prem-APR	2,222.85	2,222.85
G-03828	Abolghasem Siavashi	Mileage	6.06	6.06
G-03829	Office Depot Credit Plan	Supplies	73.95	73.95
G-03830	Roy Ballou	Mileage	42.42	42.42
G-03831	FBD Consulting, Inc.	Professional Services	310.00	310.00
G-03832	Dr. Max Price	Programming Activities	75.00	75.00
G-03833	John L. Hilbert	Programming Activities	23.67	23.67
G-03834	Betty Scott	Mileage	39.59	39.59
G-03835	Pamela Buchanan	Mileage	17.17	17.17
G-03836	Barbara A. Johnson	Mileage	2.02	2.02
G-03837	Melissa Weathers	Mileage	16.16	16.16
G-03838	Cintas Corp.	Maintenance of Facilities	331.00	331.00
G-03839	Lesli Jones	Library-Related Services	140.00	140.00
G-03840	Kelley Hoffman	Mileage	10.61	10.61
G-03841	Maria Watkins	Mileage	15.15	15.15
G-03842	Emily Williams	Mileage	73.93	73.93
G-03843	Sabre Technologies	Computer Equipment	7,450.00	
		Computer Equipment	1,107.00	8,557.00
G-03844	Sharon Maine	Mileage	4.04	4.04
G-03845	COTPA	Parking Coupons	500.00	500.00
G-03846	Stacy Schrank	Travel Expense	341.00	341.00
G-03847	Dan Holman	Telephone Services	40.00	
		Mileage	155.04	195.04
G-03848	Michelle Hindman	Mileage	14.14	14.14
G-03849	Veronica Escobar	Mileage	12.12	12.12
G-03850	Hughes Painting, Inc.	Maintenance of Facilities	584.00	584.00
G-03851	Joshua Pershica	Security Service	112.50	112.50
G-03852	Cheryl K. Pierson	Programming Activities	250.00	250.00
G-03853	Albert F. Serradell	Programming Activities	250.00	250.00
G-03854	ImageNet Office Systems,LTD	Supplies	132.00	132.00
G-03855	Micki J. Van Deventer	Library-Related Services	400.00	400.00
G-03856	Richard T. Steele	Security Service	162.50	162.50
G-03857	Metropolitan Library System	Professional Services	30.00	
		Postage	8.93	

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Number	Vendor/Payee ** Continued **	Purpose	Amount
G-03857	Metropolitan Library System	Supplies	129.37
		Supplies	45.41
		Programming Activities	133.08
		Other Commodities	37.92
		Motor Vehicles	30.00
			414.71
G-03858	City of Midwest City, Inc.	Water & Garbage Services	218.26
G-03859	O G & E	Electrical Services	7,477.39
G-03860	Oklahoma Natural Gas Co.	Gas Services	4,827.58
		Gas Services	222.13
			5,049.71
G-03861	City of Oklahoma City	Water & Garbage Services	528.61
G-03862	City of the Village	Water & Garbage Services	80.98
G-03863	Brodart, Inc.	Supplies	36.27
G-03864	Southwestern Stationery and	Printing	5,023.20
G-03865	Demco	Fixtures	765.00
		Supplies	273.54
		Supplies	1,262.00
		Supplies	1,806.57
		Fixtures	176.90
			4,284.01
G-03866	Gale Research	Materials	1,199.00
G-03867	Highsmith Co., Inc.	Supplies	57.40
G-03868	Journey House Travel, Inc.	Travel Expense	288.50
		Travel Expenses	486.50
		Travel Expense	288.50
			1,063.50
G-03869	City of Edmond	Electrical Services	2,768.85
G-03870	Ernestine Clark	Travel Expense	746.04
		Travel Expenses	334.00
			1,080.04
G-03871	Oklahoma Historical Society	Materials	163.22
G-03872	Baker & Taylor Books	Materials	561.79
G-03873	Maintenance Connection	Maintenance of Facilities	396.00
G-03874	Keystone Tape & Label, Inc.	Printing	146.46
		Printing	1,474.71
		Printing	57.50
			1,678.67
G-03875	Oasis Audio LLC	Materials	99.40
G-03876	WCA Waste Corporation	Maintenance of Facilities	38.81
G-03877	Facts On File, Inc.	Materials	1,271.16
G-03878	Recorded Books, LLC	Materials	2,721.57
G-03879	Greater Oklahoma City	Other Commodities	75.00
G-03880	Gale Group	Materials	1,798.33
G-03881	Anne G. Fischer	Telephone Services	50.00
G-03882	Walter Wayne McEvilly	Programming Activities	200.00
G-03883	Janet Brooks	Mileage	43.43
G-03884	Blackstone Audio Books	Materials	72.00
G-03885	Oklahoma Gazette	Library-Related Services	607.50
G-03886	Random House, Inc	Materials	424.75
G-03887	Culinary Concepts, LLC	Other Commodities	280.92
G-03888	Scott's Printing & Copying	Printing	190.25
		Printing Supplies	308.86
		Printing Supplies	361.01
			860.12
G-03889	Brilliance Corporation	Materials	977.77
G-03890	Gateway Films/Vision Video	Materials	168.95
G-03891	Hobby Lobby	Professional Services	57.75

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Number	Vendor/Payee	Purpose		Amount
G-03892	Ingram Library Service	Materials	540.52	540.52
G-03893	Cinco Punto Press	Materials	110.00	110.00
G-03894	Dana Morrow	Travel Expenses	296.00	296.00
G-03895	Mergent Co., Inc.	Materials	4,185.00	4,185.00
G-03896	Audio Editions	Materials	525.98	525.98
G-03897	Digital Library Reserve, Inc	Materials	1,002.40	1,002.40
G-03898	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	86.50	86.50
G-03899	Elizabeth L. Wilson	Mileage	7.83	7.83
G-03900	Regina Kirkham	Mileage	4.80	4.80
G-03901	Ingram Library Service	Materials	488.37	488.37
G-03902	Hope Health/ IHAC	Professional Services	1,206.84	1,206.84
G-03903	Mackin	Materials	74.29	74.29
G-03904	Jimmy Welch	Mileage	25.25	25.25
G-03905	Maverick Books	Materials	91.96	91.96
G-03906	Jim Austin Sales	Maintenance of Facilities	11.25	11.25
G-03907	Deborah Willis	Mileage	24.24	24.24
G-03908	David Farris	Programming Activities	50.00	50.00
G-03909	Southwest Paper - OKC	Maintenance Supplies	2,395.20	2,395.20
G-03910	Heidi Johnson	Mileage	13.38	13.38
G-03911	ProQuest	Materials	13,160.00	13,160.00
G-03912	Bank of America	Library-Related Services	168.59	168.59
G-03913	Cox Channel	Library-Related Services	230.00	230.00
G-03914	Postmaster	Postage	2,500.00	2,500.00
G-03915	City of Edmond	Water& Garbage Services	235.85	235.85
G-03916	Lisa M. Wood	Travel Expenses	335.00	335.00
G-03917	Crystal Suppes	Mileage	7.83	7.83
G-03918	Fariba Williams	Mileage	22.22	22.22
G-03919	Office Depot Credit Plan	Supplies	65.16	
		Supplies	137.34	
		Professional Services	52.93	
		Supplies	72.25	
		Supplies	59.16	386.84
G-03920	Producers Playhouse	Library-Related Services	122.00	122.00
G-03921	Baker & Taylor Books	Materials	1,650.80	1,650.80
G-03922	Cox Communications, Inc.	Telephone Services	2,037.11	
		Telephone Services	1,860.84	3,897.95
G-03923	Baker & Taylor Entertainment	Materials	2,061.73	2,061.73
G-03924	Walmart Community	Other Commodities	12.00	
		Other Commodities	122.20	134.20
G-03925	John L. Hilbert	Programming Activities	87.00	
		Programming Activities	142.98	229.98
G-03926	Preston Bell	Transportation	40.00	40.00
G-03927	Pamela Buchanan	Telephone Services	35.00	35.00
G-03928	SLRS, Inc.	Programming Activities	178.00	178.00
G-03929	Donna Morris	Parking & Transportation	450.00	450.00
G-03930	Robyn Poston	Programming Activities	85.00	
		Programming Activities	85.00	170.00
G-03931	Cox Communications, Inc.	Telephone Service - March	819.36	819.36
G-03932	Target Bank	Professional Services	63.55	63.55
G-03933	Christian Book Distributors	Books & Materials	82.25	82.25
G-03934	Securitas Security USA, Inc.	Security Services	6,349.29	
		Security Services	6,115.42	12,464.71

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Number	Vendor/Payee	Purpose	Amount
G-03935	Baker & Taylor Books	Materials	1,101.18
		Materials	1,896.16
		Materials	944.69
		Materials	1,936.55
		Materials	5,080.73
		Materials	5,005.37
		Materials	4,296.49
		Materials	6,208.47
		Materials	88.23
			26,557.87
G-03936	Baker & Taylor Books	Materials	765.89
		Materials	1,404.25
		Materials	3,237.84
		Materials	2,369.21
		Materials	193.16
			7,970.35
G-03937	Baker & Taylor Books	Materials	925.92
			925.92
G-03938	Emily Williams	Travel Expenses	271.00
			271.00
G-03939	Karen Zanfardino, M.S.	Programming Activities	85.00
			85.00
G-03940	Kone Inc	Maintenance of Facilities	975.00
			975.00
G-03941	Patrick Williams	Professional Services	80.00
			80.00
G-03942	Angela Wall	Programming Activities	60.00
			60.00
G-03943	Erika Sterling	Maintenance of Facilities	120.00
			120.00
G-03944	COTPA	Parking	500.00
			500.00
G-03945	Cox Systems Technology, Inc.	Maintenance of Facilities	90.00
			90.00
G-03946	Gabriel Sports Reunion	Materials	399.99
			399.99
G-03947	Kristyn Grewell	Programming Activities	100.00
			100.00
G-03948	OCCF f/b/o George & Donna Nigh	Library-Related Services	2,000.00
			2,000.00
G-03949	Michael Black	Programming Activities	500.00
			500.00
G-03950	S. Collette Hankins	Short Term Disab Prem Ref	49.98
			49.98
G-03951	City of Del City	Rent of Library Buildings	400.00
			400.00
G-03952	Del Technical Coatings, Inc.	Maintenance of Facilities	12.50
			12.50
G-03953	Grainger	Maintenance of Facilities	165.60
			165.60
G-03954	Oklahoma Natural Gas Co.	Gas Services	1,246.38
			1,246.38
G-03955	City of Bethany	Water & Garbage Services	136.46
			136.46
G-03956	MASSCO Maintenance Supply Co.	Maintenance Supplies	361.60
			361.60
G-03957	Gale Research	Materials	1,130.35
			1,130.35
G-03958	Highsmith Co., Inc.	Programming Supplies	19.90
		Programming Supplies	63.69
		Furniture	633.86
			717.45
G-03959	U.S. Govt. Printing Office	Government Documents	2,000.00
			2,000.00
G-03960	AT&T	Telephone Services	954.44
		Telephone Services	515.23
		Telephone Services	328.76
			1,798.43
G-03961	Weston Woods Accts Receivable	Materials	40.11
			40.11
G-03962	Baker & Taylor Books	Materials	3,870.78
			3,870.78
G-03963	Spence & Associates, Inc	Library-Related Services	1,900.00
			1,900.00
G-03964	Charles S. Isaacs	Telephone Services	35.00
			35.00
G-03965	Barbara Beasley	Travel Expenses	316.82
		Travel Expenses	161.61
			478.43
G-03966	Keystone Tape & Label, Inc.	Printing	461.83
			461.83
G-03967	United Refrigeration, Inc.	Maintenance Supplies	5,792.00
			5,792.00
G-03968	Recorded Books, LLC	Materials	517.92
			517.92
G-03969	Instructional Video, Inc.	Materials	272.15
			272.15

General Fund F.Y. 07-08

Warrant Register

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Number	Vendor/Payee	Purpose		Amount
G-03970	Gale Group	Materials	606.74	606.74
G-03971	Live Oak Media	Materials	108.82	108.82
G-03972	Angie Paeltz	Programming Activities	112.98	
		Supplies	7.53	120.51
G-03973	Elizabeth Kessler	Mileage	6.93	6.93
G-03974	Full Circle Bookstore	Materials	40.68	40.68
G-03975	Commercial Concepts	Automation Contractual	730.00	730.00
G-03976	Jonathan Willis	Telephone Services	35.00	35.00
G-03977	Metrocall Wireless	Maintenance of Facilities	24.44	24.44
G-03978	Random House, Inc	Materials	2,895.20	2,895.20
G-03979	Brilliance Corporation	Materials	1,357.68	1,357.68
G-03980	Ingram Library Service	Materials	1,398.57	1,398.57
G-03981	Audio Editions	Materials	99.90	99.90
G-03982	Fuelman	Gasoline	2,727.52	
		Vehicle Parts & Repairs	17.00	2,744.52
G-03983	Rotary Club of Oklahoma City	Memberships	54.50	
		Other Commodities	188.50	243.00
G-03984	Jerod Gerfen	Mileage	76.76	76.76
G-03985	Ingram Library Service	Materials	888.72	888.72
G-03986	OK Codes, Inc	Professional Services	80.00	80.00
G-03987	Center Point Large Print	Materials	506.22	506.22
G-03988	Studio Architecture PC	Capital Projects	2,750.00	2,750.00
G-03989	Jimmy Welch	Telephone Services	50.00	50.00
G-03990	Jeffrey J. Crawford	Security Services	437.50	437.50
G-03991	John Mark Dawson	Security Services	300.00	300.00
G-03992	Miguel A. Campos	Security Services	212.50	212.50
G-03993	Jurden Brown, Jr.	Security Services	325.00	325.00
G-03994	Deborah Willis	Travel Expenses	158.41	
		Travel Expenses	216.37	374.78
G-03995	David Farris	Programming Activities	100.00	100.00
G-03996	John Paull	Security Services	325.00	325.00
G-03997	Stanley Campbell	Security Services	212.50	212.50
G-03998	Ruby Soutiere	Mileage	26.26	26.26
G-03999	Katrina Prince	Other Commodities	69.55	69.55
G-04000	Belvia Louise Jones	Programming Activities	200.00	200.00
G-04001	Siemens Building Technologies	Maintenance of Facilities	497.50	497.50
G-04002	Dowell Parking Center	Parking & Transportation	50.00	50.00
G-04003	Novalco, Inc	Maintenance of Facilities	300.00	300.00
G-04004	Rhodes, Hieronymus, Jones	Professional Services	138.50	138.50
G-04005	Amazon/GE Money Bank	Supplies	125.31	
		Supplies	48.16	173.47
G-04006	SignTec	Fixtures	4,604.84	
		Fixtures	10,429.84	
		Fixtures	10,429.84	25,464.52
G-04007	Kimberly Rickey	Mileage	15.15	15.15
G-04008	Oklahoma Press Service	Library-Related Services	161.64	161.64
G-04009	John Wood	Telephone Services	50.00	50.00
G-04010	Baker & Taylor Books	Materials	3,534.51	3,534.51
G-04011	Bob Moore	Programming Activities	250.00	250.00
G-04012	Commercial Card Solutions	Travel Expenses	645.29	
		Registration	75.00	
		Professional Services	210.00	

** Continued **

General Fund F.Y. 07-08

Warrant Register

April 2008

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-04012	Commercial Card Solutions	Programming Supplies	89.40
		Programming Supplies	47.65
		Registration	450.00
		Postage	650.60
		Professional Services	80.00
		Supplies	69.66
		Postage	83.00
		Maintenance of Facility	19.38
		Automation Supplies	227.56
		Professional Services	20.00
			2,667.54
G-04013	Baker & Taylor Entertainment	Materials	1,610.72
		Materials	2,889.73
			4,500.45
G-04014	Walmart Community	Supplies	46.72
G-04015	MetroFamily Magazine	Library-Related Services	683.00
G-04016	Commercial Card Solutions	Books & Materials	182.19
		Books & Materials	99.62
		Bokks & Materials	212.58
		Books & Materials	247.75
		Books & Materials	165.40
			907.54
G-04017	Reef Shop Warehouse	Maintenance of Facilities	61.98
G-04018	Imagination Promotional Group	Other Commodities	1,955.08
G-04019	City Treasurer's Office	Capital Projects	557,000.00
G-04020	University of Central Oklahoma	Professional Services	200.00
G-04021	Robyn Poston	Programming Activities	85.00
G-04022	Star Lighting	Maintenance of Facilities	111.30
		Maintenance of Facilities	96.00
		Maintenance of Facilities	102.70
		Maintenance of Facilities	37.90
			347.90
G-04023	Oklahoma Heritage Association	Materials	210.28
G-04024	Susan H. Wood	Programming Activities	250.00
G-04025	Lesli Jones	Library-Related Services	330.00
G-04026	Worth Hydrochem of Oklahoma	Maintenance of Facilities	210.00
G-04027	The Training Network	Safety Supplies	885.80
		Safety Supplies	1,377.80
			2,263.60
G-04028	Securitas Security USA, Inc.	Security Services	6,363.20
G-04029	Employee Benefits	Materials	423.28
G-04030	Baker & Taylor Books	Materials	755.89
		Materials	1,175.68
		Materials	1,529.65
		Materials	3,799.56
		Materials	5,431.34
		Materials	4,325.99
			17,018.11
G-04031	Baker & Taylor Books	Materials	5,146.55
		Materials	5,313.94
		Materials	3,072.32
			13,532.81
G-04032	Baker & Taylor Books	Materials	4,468.24
G-04033	Karen Zanfordino, M.S.	Programming Activities	85.00
G-04034	Smart Technologies	Computer Equipment	2,449.00
G-04035	Trigen-OKC Energy Corporation	Engery Services	11,255.31
G-04036	Sarah Elizabeth Robinson	Programming Activities	150.00
G-04037	James E. Powell	Construction	2,495.00
			2,495.00

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Warrant Register

April 2008

Number	Vendor/Payee	Purpose		Amount
G-04038	Joshua Pershica	Security Services	325.00	325.00
G-04039	Jupiterimages	Library-Related Services	1,225.00	1,225.00
G-04040	Joanne Henrickson	Supplies	54.89	54.89
G-04041	Bank of Oklahoma	Payroll Transmittal-Chks	41,169.30	
		Payroll Transmittal-Chks	19,230.71	60,400.01
G-04042	Bank of Oklahoma	Federal Withholding Tax	40,287.60	
		Federal Withholding Tax	2,616.00	42,903.60
G-04043	Oklahoma Tax Commission	State Withholding Tax	14,082.00	
		State Withholding Tax	855.50	14,937.50
G-04044	Mun. Employees Credit Union	Employee Cr Union Deducts	11,883.13	
		Employee Cr Union Deducts	167.50	12,050.63
G-04045	United Way of Central Oklahoma	Employee Deductions	415.80	
		Employee Deductions	5.00	420.80
G-04046	Bank of America	Payroll Transmittal-DDep	208,239.01	
		Payroll Transmittal-DDep	24,602.35	232,841.36
G-04047	Nationwide Retirement Solution	Employee Deductions	7,842.92	7,842.92
G-04048	Transamerica Worksite Mrktg.	Employee Deductions	535.50	535.50
G-04049	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,939.33	4,939.33
G-04050	Bank of Oklahoma	Employee Flexplan Deposit	9,083.53	9,083.53
G-04051	Bank of Oklahoma	Employee Soc/Sec Deposits	23,009.00	
		Employee Soc/Sec Deposits	3,187.38	
		Employee Medicare Deposit	5,381.13	
		Employee Medicare Deposit	745.43	
		Employer Soc/Sec Deposits	26,196.31	
		Employer Medicare Deposit	6,126.57	64,645.82
G-04052	MassMutual Financial Group	Employee Contrib -- DC PI	11,473.66	
		Employee Contrib -- DC PI	21,058.61	32,532.27
G-04053	Love, Beal & Nixon, P.C.	Employee Deductions	394.73	394.73
G-04054	ODHS Oklahoma Centralized	Employee Deductions	217.73	217.73
G-04055	Administrative Systems, Inc.	Employee Deductions	1,241.01	1,241.01
G-04056	Metropolitan Library System	Parking	7.00	
		Professional Services	160.00	
		Postage	17.77	
		Supplies	77.55	
		Programming Activities	142.25	
		Programming Activities	111.85	
		Other Commodities	176.09	692.51
G-04057	Southwestern Stationery and	Supplies	47.86	
		Supplies	18.99	66.85
G-04058	Demco	Supplies	18.85	
		Supplies	3,050.00	
		Programming Supplies	44.54	
		Supplies	27.61	
		Supplies	1,064.00	4,205.00
G-04059	Gaylord Bros.	Supplies	31.07	31.07
G-04060	Gale Research	Materials	1,155.65	1,155.65
G-04061	Highsmith Co., Inc.	Supplies	44.50	
		Supplies	63.48	
		Supplies	223.20	331.18
G-04062	Doc Savage Supply Co.	Maintenance of Facilities	13.50	
		Maintenance of Facilities	209.26	222.76
G-04063	Synergy Datacom Supply, Inc.	Maintenance of Facilities	12.49	12.49

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Warrant Register

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Number	Vendor/Payee	Purpose		Amount
G-04064	Ernestine Clark	Other Commodities	54.00	54.00
G-04065	Baker & Taylor Books	Materials	1,620.90	1,620.90
G-04066	Central Oklahoma Winnelson	Maintenance of Facilities	24.50	24.50
G-04067	TDS Telecom	Telephone Services	116.10	116.10
G-04068	American Library Assoc.	Programming Supplies	372.38	372.38
G-04069	ALA Membership CSC	Memberships	235.00	235.00
G-04070	Recorded Books, LLC	Materials	473.85	473.85
G-04071	Pure Service Corp.	Janitorial Services	11,220.00	
		Janitorial Services	6,135.00	
		Janitorial Services	713.00	
		Janitorial Services	650.00	
		Janitorial Services	166.00	
		Janitorial Services	4,550.00	
		Janitorial Services	3,060.00	
		Janitorial Services	725.00	27,219.00
G-04072	Johnstone Supply	Maintenance of Facilities	756.75	756.75
G-04073	Instructional Video, Inc.	Materials	1,426.04	1,426.04
G-04074	Denyveta Davis	Travel Expenses	250.00	250.00
G-04075	Gale Group	Materials	1,909.15	1,909.15
G-04076	Hunter's Battery Warehouse	Maintenance of Facilities	69.50	
		Maintenance of Facilities	43.90	113.40
G-04077	Staples Business Advantage	Equipment	89.68	
		Supplies	79.95	
		Supplies	52.99	222.62
G-04078	LexisNexis Matthew Bender	Materials	1,047.30	1,047.30
G-04079	JoNita Normore	Mileage	2.53	2.53
G-04080	School of Metaphysics	Programming Activities	50.00	
		Programming Activities	50.00	100.00
G-04081	Random House, Inc	Materials	1,624.00	1,624.00
G-04082	Brilliance Corporation	Materials	923.04	923.04
G-04083	Ingram Library Service	Materials	898.42	898.42
G-04084	Phyllis Davidson	Programming Activities	53.99	53.99
G-04085	High-Tech-Tronics, Inc.	Maintenance of Facilities	344.25	344.25
G-04086	Audio Editions	Materials	862.64	862.64
G-04087	Sam Richards	Programming Activities	52.33	52.33
G-04088	Ingram Library Service	Materials	763.70	763.70
G-04089	Mackin	Materials	63.95	63.95
G-04090	Kay L. Bauman	Travel Expenses	124.16	
		Mileage	70.70	
		Memberships	100.00	294.86
G-04091	The Training Center @ Rose	Professional Services	180.20	180.20
G-04092	Evans Hardware	Maintenance of Facilities	32.54	
		Maintenance of Facilities	10.15	
		Maintenance of Facilities	13.99	56.68
G-04093	Quill Corporation	Supplies	86.39	
		Supplies	128.20	214.59
G-04094	Steve's Wholesale Distributors	Maintenance of Facilities	3.69	3.69
G-04095	Hudiburg Chevrolet, Inc.	Vehicle Repair	524.75	524.75
G-04096	Kelly Mitchell Osborne	Programming Activities	475.00	475.00
G-04097	Siemens Building Technologies	Maintenance of Facilities	48.50	48.50
G-04098	Kelley Riha	Mileage	216.39	216.39
G-04099	Walterine Alfredia Pickett	Programming Activities	175.00	175.00

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Warrant Register

April 2008

Number	Vendor/Payee	Purpose		Amount
G-04100	ULINE	Supplies	178.13	178.13
G-04101	Gregory Bennett	Mileage	13.64	13.64
G-04102	Lisa M. Wood	Programming Activities	71.53	71.53
G-04103	Darlene S. Browers	Programming Activities	133.39	133.39
G-04104	Office Depot Credit Plan	Supplies	12.53	
		Automation Contractual	194.90	207.43
G-04105	Roy Ballou	Travel Expense	224.22	224.22
G-04106	Baker & Taylor Books	Materials	685.00	685.00
G-04107	Baker & Taylor Entertainment	Materials	4,105.33	4,105.33
G-04108	Walmart Community	Other Commodities	36.96	
		Other Commodities	12.65	
		Programming Activities	25.00	74.61
G-04109	Dr. Max Price	Programming Activities	75.00	75.00
G-04110	Clean-Pro Industries, Inc.	Materials	111.90	111.90
G-04111	Carol Hunter	Mileage	15.15	15.15
G-04112	AT&T	Telephone Services	58.59	58.59
G-04113	Corporate Express, Inc.	Printing Supplies	332.28	332.28
G-04114	Securitas Security USA, Inc.	Security Services	6,282.38	6,282.38
G-04115	Baker & Taylor Books	Materials	477.50	
		Materials	2,505.52	
		Materials	2,359.33	
		Materials	4,124.17	
		Materials	5,677.34	
		Materials	2,042.98	
		Materials	5,830.44	23,017.28
G-04116	Baker & Taylor Books	Materials	989.72	
		Materials	2,639.30	
		Materials	13,052.26	
		Materials	2,044.95	18,726.23
G-04117	Baker & Taylor Books	Materials	167.00	167.00
G-04118	SimplexGrinnell	Maintenance of Facilities	491.00	491.00
G-04119	Karen Zanfardino, M.S.	Programming Activities	85.00	85.00
G-04120	Mascots, Etc.	Library-Related Services	160.00	160.00
G-04121	Heartland Payphone Service	Telephone Services	265.70	265.70
G-04122	Angela Wall	Programming Activities	120.00	120.00
G-04123	Midwest Single Source, Inc.	Equipment	159.79	159.79
G-04124	Image Supply	Supplies	404.90	404.90
G-04125	Mikeal V. Murray	Programming Activities	150.00	150.00
G-04126	H I S Paints	Maintenance of Facilities	151.68	151.68
G-04127	John Hernandez	Programming Activities	154.00	154.00
G-04128	Libra-Tech Corporation	Furniture	4,077.24	4,077.24
Total of FY 07-08 Warrants Issued				\$ 2,316,961.00

Special Funds

Warrant Register

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Number	Vendor/Payee	Purpose		Amount
S-13697	Rosemary Stafford	Lost & Paid Book Returned	25.95	25.95
S-13698	Yvonne E. Hawthorne	Lost & Paid Book Returned	4.99	4.99
S-13699	Mabel R. Gamino	Lost & Paid Book Returned	4.29	4.29
S-13700	Amber L. Hensley	Lost & Paid Book Returned	3.00	3.00
S-13701	Jeffrey P. Nguyen	Lost & Paid Book Returned	20.40	20.40
S-13702	Rheydene S. Ferguson	Lost & Paid Book Returned	24.29	24.29
S-13703	Elaine L. Wrenn	Lost & Paid Book Returned	3.00	3.00
S-13704	Jill E. Boyle	Lost & Paid Book Returned	3.00	3.00
S-13705	Lezlie B. Brown	Lost & Paid Book Returned	18.25	18.25
S-13706	Brittney N. Bierschenk	Lost & Paid Book Returned	4.99	4.99
S-13707	Arlen P. Perdasofpy Jr	Lost & Paid Book Returned	22.00	22.00
S-13708	Sharon E. Martin	Lost & Paid Book Returned	3.00	3.00
S-13709	Grace E. Ebaugh	Prepaid Balance Refund	76.76	76.76
S-13710	Maria Y. Bozarth	Programming	400.00	400.00
S-13711	Suzanne B. Govett	Lost & Paid Book Returned	5.40	5.40
S-13712	Steve R. Walther	Lost & Paid Book Returned	3.00	3.00
S-13713	Patrick E. Smith	Lost & Paid Book Returned	3.00	3.00
S-13714	Sharon K. West	Lost & Paid Book Returned	6.00	6.00
S-13715	Mike L. Roark	Lost & Paid Book Returned	13.00	13.00
S-13716	James L. Leger	Lost & Paid Book Returned	12.89	12.89
S-13717	Larita D. Robinson	Lost & Paid Book Returned	3.00	3.00
S-13718	Jacob D. Arnett	Lost & Paid Book Returned	3.00	3.00
S-13719	Thomas M. Glathar	Lost & Paid Book Returned	16.95	16.95
S-13720	Lisa A. Taylor	Lost & Paid Book Returned	15.95	15.95
S-13721	BMI Systems Corp.	Copy Fund	78.50	
		Copy Fund	31.62	
		Copy Fund	59.02	
		Copy Fund	298.28	
		Copy Fund	95.93	
		Copy Fund	86.47	
		Copy Fund	78.50	
		Copy Fund	49.33	777.65
S-13722	Standley Systems	Copier Usage	266.86	
		Copier Usage	374.33	641.19
S-13723	Claudia C. Marin	Programming Activities	120.00	120.00
S-13724	Full Circle Bookstore	Programming	57.60	57.60
S-13725	Oklahoma Tax Commission	State Sales Tax	45.38	45.38
S-13726	Jane E. Clark	Lost & Paid Book Returned	12.85	12.85
S-13727	Paul J. Pray	Lost & Paid Book Returned	15.99	15.99
S-13728	Kari M. Rosebrook	Lost & Paid Book Returned	3.00	3.00
S-13729	Betty K. Chase	Lost & Paid Book Returned	3.00	3.00
S-13730	Metropolitan Library System	Transfer Fines & Fees	45,000.00	45,000.00
S-13731	Latisha Moore	Meeting Room Refund	200.00	200.00
S-13732	Cinco Punto Press	Materials	6,400.00	6,400.00
S-13733	Michael Black	Programming	2,500.00	2,500.00
S-13734	Rilla Askew	Programming	2,500.00	2,500.00
S-13735	Mickey Sherman	Programming	70.00	70.00
S-13736	Darlene S. Browsers	Parking & Transportation	25.00	
		Travel Expense	328.50	
		Travel Expense	442.58	796.08
S-13737	Inasmuch Foundation	Reimburse Unused Funds	15,000.00	15,000.00
S-13738	Kyle E. Kendrick	Lost & Paid Book Returned	17.98	17.98

Special Funds

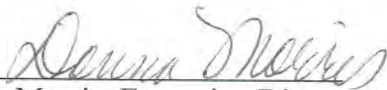
Warrant Register

April 2008

Number	Vendor/Payee	Purpose		Amount
S-13739	Oklahoma Tax Commission	State Sales Tax-Mar 2008	78.14	78.14
S-13740	Amber A. Shockey	Lost & Paid Book Returned	11.95	11.95
S-13741	Michele C. Siler	Lost & Paid Book Returned	10.95	10.95
S-13742	Amber K. Nemecek	Lost & Paid Book Returned	6.69	6.69
S-13743	Terry B. Turner	Lost & Paid Book Returned	3.00	3.00
S-13744	Carrie R. Harris	Lost & Paid Book Returned	3.95	3.95
S-13745	Marla M. Hibdon	Lost & Paid Book Returned	16.95	16.95
S-13746	Eli B. Bigler	Lost & Paid Book Returned	11.95	11.95
S-13747	Travis R. Turner	Lost & Paid Book Returned	3.00	3.00
S-13748	Commercial Card Solutions	PayPal Initial Setup Fees	249.00	249.00
S-13749	Oklahoma Tax Commission	State Sales Tax- Mar 2008	624.98	624.98
S-13750	SignTec	Fixtures	5,000.00	5,000.00
S-13751	Claudia C. Marin	Programming Activites	120.00	120.00
S-13752	Commercial Card Solutions	Materials	675.94	
		Materials	55.78	731.72
S-13753	Commercial Card Solutions	Materials	228.11	
		Materials	52.49	280.60
S-13754	Kim M. Cummings	Lost & Paid Book Returned	5.00	5.00
S-13755	Irving Public Library	Lost ILL Book Replacement	16.95	16.95
S-13756	Leica A. Jones	Lost & Paid Book Returned	3.00	3.00
S-13757	Valerie J. Reeves	Lost & Paid Book Returned	3.00	3.00
S-13758	John R. Hurt	Lost & Paid Book Returned	9.95	9.95
S-13759	Timothy Lyon	Lost & Paid Book Returned	3.00	3.00
S-13760	El Paso Community College	Lost ILL Book Replacement	22.95	22.95
S-13761	Aaron L. Steffens	Lost & Paid Book Returned	8.55	8.55
S-13762	Nathan J. Ryan	Lost & Paid Book Returned	13.95	13.95
S-13763	Deborah L. Loveland	Lost & Paid Book Returned	14.95	14.95
S-13764	Marie A. West	Lost & Paid Book Returned	3.00	3.00
S-13765	Beth F. Filson	Lost & Paid Book Returned	23.45	23.45
S-13766	Silas M. Pedro	Lost & Paid Book Returned	45.82	45.82
S-13767	Diane Williams	Lost & Paid Book Returned	5.69	5.69
S-13768	Mary C. Wood	Lost & Paid Book Returned	5.99	5.99
S-13769	Michigan State University	ILL Copy Fees	20.00	20.00
S-13770	Mickey Sherman	Programming	70.00	70.00
S-13771	Cherokee Painting	Construction	2,260.00	2,260.00
S-13772	Joshua Schell	Programming Supplies	103.97	103.97
Total of Special Funds Warrants Issued				\$ 84,648.93

I, Donna Morris, certify that:

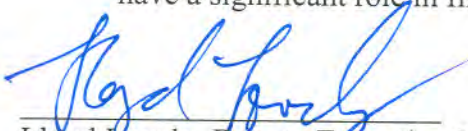
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

5-7-08
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

5-7-08
Date

CONTRACT AWARDS AND PURCHASES

The following recommendation for the Commission's approval is made in accordance with the Library System's purchasing policy. For additional information regarding this recommendation, please contact the Purchasing Officer at 606-3794.

Item A: Coin-Operated Copiers

The Library wishes to purchase three new Savin 8025 digital copiers. The new copiers would be coin-operated for the public use and would replace the 5-year old Savin 2522 coin-op copiers. The three Savin 2522 coin-op copiers to be replaced are located at Belle Isle, Edmond and Midwest City Libraries.

Standley Systems is the local Savin copier dealer in Oklahoma City. Savin 8025 copiers are included on the Oklahoma State Contract for Copiers SW0171.

The Savin 8025 copiers will include the following features: automatic document feeder, reduction and enlargement, automatic duplexing, finisher/stapler unit, large capacity paper tray and coin-operating feature. Standley Systems will also take the old Savin 2522 copiers as trade-in.

Savin 8025 Coin-Op Copier	3 each	\$5,700.00	\$17,100.00
Trade-In Savin 2522 Copiers	3 each	(150.00)	(450.00)
Net Amount			\$16,650.00

Recommendation:

That the Commission award the contract for the purchase of three Savin 8025 copiers to Standley Systems in the amount of \$16,650.00. Funding for this purchase is available in the special fund 820.

CONTRACT AWARDS AND PURCHASES
(cont'd)

Item B: First Office Zag Chairs

Provided for in the FY2007-08 budget is the request for reading chairs for the Midwest City Library. The Midwest City Library manager has selected First Office Zag chairs as the replacement chairs. The library wishes to purchase 54 of the Zag chairs.

Spaces is the local protected dealer for First Office Zag chairs in the Oklahoma City area. Spaces is offering the First Office Zag chairs at prices comparable to the GSA pricing. The GSA contract is #GS-29F-0304H.

Type of Chair	Product #	Quantity	Unit Cost	Extended Cost
Zag Sled Base Side Chair with Wood Seat & Upholstered Back	F36036 WSUB	22	\$402.67	\$ 8,858.74
Zag Sled Base Side Chair with Upholstered Seat and Back	F36036 USUB	32	\$453.67	\$14,517.44
Total Cost for 54 Zag Sled Base Side Chairs				\$23,376.18

Recommendation:

That the Commission award the contract for 54 First Office Zag chairs to Spaces in the amount of \$23,376.18. Adequate funding is available for this purchase in the FY 2007-08 budget, account 408.

CONTRACT AWARDS AND PURCHASES
(cont'd)

Item C: Children's Reading Room Construction at The Village Library

Provided for in the FY2007-08 budget is the request for the construction of a children's reading room at The Village Library. The east portion of the entry way hall will be used for this reading room.

Specifications were prepared by Glover-Smith-Bode, Inc., and bids were let for 25 days. Bids were published for three days in ***The Oklahoman***. Bids were also sent to three Construction plan rooms: Bid News Construction; F.W. Dodge Information Service Company and Southwest Construction News

A mandatory pre-bid conference was held at The Village Library on Tuesday, April 29, 2008. Three contractors attended.

A public bid opening was conducted Thursday, May 8, 2008. One contractor responded.

J.L. Walker Construction, Inc.	Construction of Children's Reading Room	\$15,100
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J.L. Walker Construction Inc. is located in Oklahoma County and meets specifications. J.L. Walker Construction, Inc. has performed other construction work for the Library in the past.

Recommendation:

That the Commission award the contract for the construction of the children's reading room at The Village Library to J.L. Walker Construction, Inc., in the amount of \$15,100.00. Adequate funding is available for this project in the FY 2007-08 budget, account 450.

REPORT AND MINUTES FROM A & P COMMITTEE

The A & P Committee met April 16, 2008:

To discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(1)

Review the grievance of Darlene Quinn, Library Assistant, in accordance with the Grievance Procedure of the Metropolitan Library System regarding:

- December Performance Evaluation

Affirm due process recommendation from Administration regarding employment of above named employee.

And render the final decisions concerning said employee, to be implemented by the Executive Director.

**METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

ADMINISTRATIVE & PERSONNEL COMMITTEE

MINUTES

DATE: Wednesday, April 16, 2008 TIME: 3:00 PM
MEETING PLACE: Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(405) 231-8650

Written public notice of the time, date and place of this meeting was given to the County Clerk of Oklahoma County, April 7, 2008. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on April 14, 2008, in conformity with the Oklahoma Open Meeting Act.

COMMITTEE MEMBERS PRESENT:

Dr. Ann Caine
Carolyn Cornelius
Alexandra Vera

COMMITTEE MEMBERS EXCUSED:

Margaret Graham
Marguerite Ross

OTHERS PRESENT:

Richard Rea
Darlene Quinn

ESTIMATE OF OTHERS PRESENT: 2

I. The meeting was called to order at 3:00 p.m. by Dr. Ann Caine, Chair.

Roll was called to establish a quorum. Present: Cornelius, Vera, Caine.

II. Dr. Caine called for a motion to move into Executive Session to review the grievance of Darlene Quinn, Library Assistant, pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(1)

Mrs. Carolyn Cornelius moved to go into Executive Session. Mrs. Alexandra Vera seconded. No further discussion. Motion passed unanimously.

The Committee went into Executive Session at 3:02 p.m.

Mrs. Cornelius moved to end Executive Session. Mrs. Vera seconded. No further discussion. Motion passed unanimously.

The Committee ended Executive Session at 4:17 p.m.

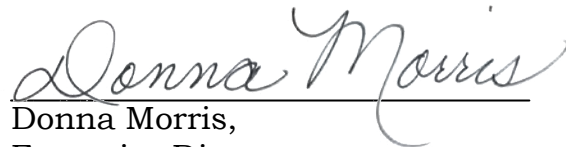
III. Dr. Caine called for a motion.

Mrs. Vera moved to uphold the December performance evaluation of said employee. Mrs. Cornelius seconded. No further discussion. Motion passed unanimously.

IV. Dr. Caine called for a motion regarding employment of said employee.

Mrs. Cornelius moved to uphold the recommendation of termination regarding said employee. Mrs. Vera seconded. Discussion followed. Motion passed unanimously.

V. Dr. Caine adjourned the meeting at 4:27 p.m.



Donna Morris,
Executive Director
(Secretary)

REPORT AND MINUTES **FROM LONG-RANGE PLANNING COMMITTEE**

The Long-Range Planning Committee met on April 30, for:

- I. Discussion, Consideration, and Possible Action: Update and Review of Capital Projects

CURRENT PROJECTS – See Attachment A

- Service Center Project
- Ralph Ellison Library
- Northwest Library
- Southern Oaks Library
- Capitol Hill Library – 2000 OKC Bond

FUTURE, Funded by OKC – See Attachment B

- Capitol Hill Library - 2007 OKC Bond
- Belle Isle Library

ANTICIPATED NEEDS – See Attachment C

- Edmond Library
- Del City Library
- Jones Library
- Bethany Library
- Village Library
- Warr Acres Library

COMMISSION ACTION:

No Commission Action needed

METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY

LONG-RANGE PLANNING COMMITTEE

MINUTES

DATE: Wednesday, April 30, 2008 TIME: 3:30 PM
MEETING PLACE: Belle Isle Library
5501 N. Villa
Oklahoma City, OK 73112
(405) 843 - 9601

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County, April 14, 2008. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Belle Isle Library and the Downtown Library, 300 Park Avenue, Oklahoma City, on April 28, 2008, in conformity with the Oklahoma Open Meeting Act.

COMMITTEE MEMBERS PRESENT:

Penny McCaleb, Chair
Glenda Choate
Deanna Hannah
Tracy McGehee
Alyne Strube

COMMITTEE MEMBERS EXCUSED:

Ralph Bullard
Beth Toland

COMMISSION MEMBERS PRESENT:

Donna Morris, Executive Director

ESTIMATE OF OTHERS PRESENT: 7

I. The meeting was called to order at 3:26 p.m. by Mrs. Penny McCaleb, Chair.

Roll was called to establish a quorum. Present: Choate, Hannah, McGehee, Strube, McCaleb.

II. Mrs. McCaleb referred to the Discussion, Consideration, and Possible Action: Update and Review of Capital Projects.

Mrs. McCaleb called on Mrs. Donna Morris, Executive Director to report on the status of the Current Capital Projects.

Mrs. Morris stated there will be no action required from the Committee today. Administrations primary goal is to provide an update on the already approved current and future projects.

SERVICE CENTER PROJECT

Mrs. Morris stated several code issues have caused the award of the construction contract to be delayed. The driveway was too close to the existing building and there was also a drainage issue. The issues have been resolved and the current schedule calls for the award of the construction contract at the June commission meeting. Mrs. Morris continued that the funding for the construction of the project has been carried over and is included in the FY '09 Preliminary Budget.

Mrs. Morris referred to the future needs of the Service Center Project. The construction of the Service Center will provide an opportunity to integrate new technology which will further support the relationships and consolidate the operations of the Tech Processing, Cataloging, and Maintenance Departments. The following equipment along with the costs associated to each will be included in the FY '09 Preliminary Budget.

- A Vertical Storage Unit
- High Bay Storage Racks
- An Automatic Storage Unit

Questions and Discussion followed.

RALPH ELLISON LIBRARY

Mrs. Morris stated staff is continuing to work with the city on the design work associated with the renovation and addition to the Ralph Ellison Library. The construction contract is scheduled to be awarded in July, with a date to vacate the building in August. A temporary location has been identified at the vacant Hollywood Video across the street from the Ralph Ellison Library. The funding for the construction of the project, as previously approved by the Commission, will be included in the FY '09 budget.

Since the funding was approved the estimated cost for the Ralph Ellison project has greatly exceeded the budget. This increase is due to inflation and escalating construction costs. The city has added \$274,277.00 from the sale of the old Downtown library building to the 2000 bond amount of \$840,000.00, which brings the city's contribution to \$1,114,277.00. The library system previously agreed to contribute \$139,000.00 for Architectural Engineer fees and \$557,000.00 for construction. With the increase the Architectural Engineering fees have increased \$7,849.00, per the project agreement between the city and the library;

the library system will provide the funding for the additional Architectural Engineering fees, which will be brought to the commission in May as part of an amendment to the Project Agreement.

Mrs. Morris stated the future needs for the Ralph Ellison Library include funding for the Furniture, Fixtures, and Equipment. These dollars will be included in the Preliminary FY '09 Budget.

NORTHWEST LIBRARY

Mr. Todd Olberding, Director of Construction Management, stated contract negotiations for the design work of the Northwest Library are underway and the award is expected in the next 30 to 45 days. The Northwest Library will be located at 5600 NW 122nd, just east of MacArthur.

Mrs. Morris stated an amendment to the Northwest Library Project Agreement will be brought to the May 15th commission meeting; with an increase in the scope comes an increase in the fees. Approval of approximately \$250,000.00 will be requested. Mrs. Morris noted the change was anticipated and funds are included in the FY '08 budget.

Referring to the packet materials, Mr. Olberding highlighted the possibility of some future needs for the Northwest Library Project. Mr. Olberding expanded on the *Green Design* and the *Library as Place* ideas. Questions and Discussion followed.

SOUTHERN OAKS LIBRARY

Mrs. Morris stated a project agreement between Oklahoma City and the Library System is the first step in the Southern Oaks Library Project. This step is expected to be completed by early summer. Southern Oaks is in need of additional space in the children's area and could also use a small multi-purpose room as well as a couple of smaller study rooms. Once the project agreement is completed the next step will be to develop a building program. The completion of these items will allow the Architect selection process to begin.

III. Mrs. McCaleb referred to the Update and Review of Future Projects – Attachment B

CAPITOL HILL LIBRARY

Mr. Olberding stated the 2000 Oklahoma City Bond provided some funding for the Capitol Hill Library. With the original funds, the roof has been replaced which brings the building up to code. The remaining funds can be used to address parking issues before final commitment of the new \$2,760,000.00 of the 2007 Bond funds.

The intention right now is to investigate the parking needs at Capitol Hill because parking is a continuing problem. This issue will be assessed first. The desire would be to stay at the current location. Discussion continued.

BELLE ISLE LIBRARY

The 2007 Oklahoma City Bond provides \$3,730,000.00 for additional parking, renovation and expansion of the Belle Isle Library. The current schedule calls for the construction work to begin in 2012. This means that the Architectural Engineering selection process should begin in the summer of 2011.

IV. Mrs. McCaleb referred to the Update and Review of Capital Projects Anticipated Needs – Attachment C.

Mrs. Morris stated the following projects have been talked about for several years. There is no dedicated funding from any of the communities at this time.

EDMOND LIBRARY #2

Library Commissioner Greg Womack has been working with the former mayor and current mayor on a future 2nd Library. Mr. Olberding spoke with the Edmond Mayor recently and they set a target date to have a site secured by July of next year for a second library.

DEL CITY LIBRARY

Mrs. Morris stated Del City has passed an increase in their sales tax to do some improvements to the community center which also contains the library. A City committee has been formed to discuss the project requirements.

JONES LIBRARY

The existing facility is in a portable building on rented property; a permanent site and building, owned by the Town of Jones is needed. Conversation will continue with representatives of Jones.

BETHANY LIBRARY

WARR ACRES LIBRARY


VILLAGE LIBRARY

Mrs. Morris stated Bethany, Warr Acres and Village have been on the anticipated needs list for some time. At this time there has not been any movement by Bethany or Warr Acres to do any improvements to those buildings.

The Friends of the Village Library have raised some money to do some improvements to the children's area and are going to contribute about \$10,000.00 to provide some additional shelving in the children's area. The library is expending dollars for these improvements as well.

Questions and Discussion followed.

V. No further business, Mrs. McCaleb adjourned the meeting at 4:31 pm.


Donna Morris, Executive Director
(Secretary)

**NORTHWEST LIBRARY PROJECT AMENDED AND RESTATED
AGREEMENT**

Participation Agreement for the Northwest Library, Oklahoma City, Oklahoma.

This Agreement amends and restates the Northwest Library Project Agreement dated February 13, 2003; and entered into on _____ day of _____, 2008, by and between The City of Oklahoma City, a municipal corporation (hereinafter referred to as "City") and the Metropolitan Library Commission of Oklahoma County a/k/a Metropolitan Library System, a public agency and body corporate created and existing under the laws of the state of Oklahoma (hereinafter referred to as "MLS").

WITNESSED:

WHEREAS, the 2000 General Obligation Bond Issue, as passed by the registered voters of the City, contained a \$13,600,000 proposition (#9) for constructing, expanding, renovating, remodeling, repairing, improving, equipping and/or furnishing libraries;

WHEREAS, Project 1 of Proposition 9 of the 2000 General Obligation Bond Issue, as approved by the registered voters of the City, allows for the, "Design and construct a new library building to be located in Northwest Oklahoma City, which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing" (the "Northwest Library Project" or "Project"), in the amount of \$6,600,000;

WHEREAS, it is the desire of the MLS to participate with the City in Architectural/Engineering (A&E) Services for the Northwest Library Project; and

WHEREAS, in order to begin said project, it is necessary to obtain the land and the architectural and engineering services (A&E); and

WHEREAS, prior to finalizing the contract with an Architect for the design of the Northwest Library the final site for construction must be selected and the site acquired; and

WHEREAS, the final construction cost of the project can be affected by the site acquisition costs, which requires the City to begin site acquisition simultaneously with the selection of the Architect; and

WHEREAS, the Northwest Library Project is not yet fully funded; and

WHEREAS, MLS has elected to expend funds for the purpose of the design of the Northwest Library Project; and

WHEREAS, the A&E will be selected in accordance with the "Resolution Adopting Standards and Prescribing Procedures for the Selection of Architects and Engineers and Planners for all Public Improvement Work" as approved by the City in 1974 and amended in 1978, 1980 & 1986; and

WHEREAS, the design and construction of the Project can affect the operations which will be funded and performed by MLS; and

WHEREAS, the City and MLS intend to work together to achieve a successful outcome to the Project; and

WHEREAS, the MLS is willing to purchase certain Furniture, Fixtures and Equipment (FF& E) for said Project and;

WHEREAS, Project 3 of Proposition 8 of the 2007 General Obligation Bond Issue, as approved by the registered voters of the City, allows the City an additional \$3,240,000 to: "Design and construct a new library building to be located in Northwest

Oklahoma City, which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing”; and

WHEREAS, it is the desire of the parties to use the additional bond funds to expand the scope of the Project; and

WHEREAS, MLS, as approved by the Metropolitan Library Commission, has set aside funding for this additional work.

NOW, THEREFORE, in consideration of the various covenants and promises set forth hereinafter and as further outlined above, the parties agree as follows:

I. OBLIGATIONS OF MLS.

A. MLS shall provide to the City funding, up to but not exceeding, \$983,384.00

(an increase of \$253,384) as described below:

- a. \$865,784 (an increase of \$200,784) for Architectural, Engineering, and Consulting design services required for the Northwest Library Project including site survey, civil engineering, printing, consultants, site visitations and testing costs.
- b. \$117,600.00 (an increase of \$52,600) for design services associated with FF&E to be purchased directly by MLS for the Northwest Library Project.
- c. The funding described in items a. and b. above shall be provided to the City 30 days prior to the execution of the contract for described design services.
- d. Should the above amounts need to be increased, the City and MLS, by mutual agreement, shall determine the amount of any additional funds to be provided by MLS.

- B. MLS shall communicate with the Architect/Engineer and/or the Project Contractor only through the City, unless otherwise directed in writing by the City.
- C. MLS shall provide certain FF&E, to be placed in the Northwest Library Library. MLS will retain ownership of all FF&E or movable property purchased with MLS funds; provided, if the City provides funding for any movable property for the Northwest Library Project from City bond funds and/or other City and/or City trust revenues, all such property will remain the exclusive property of the City or City trust, as applicable. All FF&E purchased solely with MLS funds will be procured by MLS.
- D. MLS shall provide recommendations to the City for the scope of the proposed project, various components, phases and timetables.
- E. The parties understand and agree the Northwest Library and all "fixtures," (as defined in 60 Okla. Stat. § 7), to the library itself and/or to the land upon which the library sits, shall be owned exclusively by the City.

II. OBLIGATIONS OF CITY.

- A. It is the City's desire to purchase a site for the future library that is mutually acceptable to the City and MLS. The City will consider recommendations from MLS regarding land sites, however, the City shall retain full discretion regarding the land acquisition site since the land will be purchased in whole with City funds.
- B. The City shall coordinate and keep MLS current in the land acquisition proceedings.

- C. The City shall select and the City shall contract with the A&E, in accordance with the "Resolution for the Selection of Architects, Engineers and Planners" and with this agreement. The City shall coordinate with MLS and the City's A&E for design of the project and the City will assume the role of Project Manager for the Northwest Library Project. MLS shall be the Department as such term is defined in the Resolution of Architects, Engineers and Planners and shall perform such duties.
- D. After completion of the project, the City shall return to MLS any unused funding provided by MLS as stated in Section I. A. above.
- E. Should any of the bond funds sold for Project 1 of Proposition 9 of the 2000 General Obligation Bond Issue remain unused after all construction (including all change orders, site acquisition, drainage, utilities, parking, landscaping, fencing, roadways, and infrastructure) on the Project is complete, upon approval of the Bond Advisory Committee and City Council, said unused bond funds shall be declared surplus. All such surplus bond funds shall be used by the City for the same general purpose as listed in Proposition 9 of the 2000 General Obligation Bond Issue official.
- F. Should any of the bond funds sold for Project 3 of Proposition 8 of the 2007 General Obligation Bond Issue remain unused after all construction (including change orders, site acquisition, drainage, utilities, parking, landscaping, fencing, roadways, and infrastructure) on the Project is complete, upon approval of the Bond Advisory Committee and City Council of the City, said unused bond funds shall be declared surplus. All such surplus bond funds

shall be used by the City for the same general purposes as listed in Proposition 8 of the 2007 General Obligation Bond issue.

- G. Quarterly, the City shall provide MLS, in a form acceptable to MLS, an accounting of MLS funds expended as per this agreement. The quarterly reports will consist of accounting of MLS funds.

The City shall make a good faith effort to copy MLS in a format mutually acceptable to all, on all Project correspondence and Project documentation between; the City and the A&E; the City and the Contractor; and the A&E and the Contractor at no cost to MLS.

- H. The City shall cause MLS to be named as additional insured in all A&E and Contractor Insurance Certificates on all lines of coverage except Worker's Compensation.

- I. The City shall make a good faith effort to invite MLS to all project and site meetings.

- J. The City shall secure the Review of MLS at each of but not limited to the following stages: a) the City's advertisement for A/E Services; b) the A/E Schematic Design(s); c) the A/E Preliminary Report(s); d) the A/E Construction Documents / Plans and Specifications / Bid Documents; f) the Construction documentation including Submittals and g) Contractor// Building Close-out.

- K. MLS shall have the right to reproduce the Project documents.

- L. The City shall provide MLS access to the Project, as reasonably requested.

M. All MLS funds shall be placed in an interest bearing account and all interest earned on MLS funds shall be compounded, accrued, and added to the fund account monthly at the same interest rate received on the City's Operating Pool.

III. WHOLE AGREEMENT.

This written agreement between the City and MLS constitutes the entire understanding between the parties and no other documents or oral discussions modify this written document. Should it be the desire of both parties to amend this agreement, such amendment shall be in writing and must be signed by both parties in order to have legal effect.

IV. VENUE AND APPLICABLE LAW.

The City and MLS hereby agree that any dispute which may arise between or among them out of or in connection with this Agreement shall be adjudicated before a court located in Oklahoma City, Oklahoma, in accordance with the laws of Oklahoma. The City and MLS hereby submit to the exclusive personal jurisdiction of the courts of the State of Oklahoma located in Oklahoma City, Oklahoma, with respect to any action or legal proceeding commenced by any party to this Agreement.

The City and MLS further consent to the service of process in any such action of legal proceeding by means of registered or certified mail, return receipt requested, in care the Executive Director of MLS at 300 Park Avenue, Oklahoma City, Oklahoma, 73102 and with the City at City Clerk, City of Oklahoma City, 200 N. Walker, 2nd floor, Oklahoma City, Oklahoma, 73102.

IN WITNESS WHEREOF, the Metropolitan Library System adopts and
approves this Agreement this _____ day of _____, 2008.

Metropolitan Library Commission

Chair

ATTEST:

MLC Secretary

IN WITNESS WHEREOF, The City of Oklahoma City adopts and approves this
Agreement this _____ day of _____, 2008.

The City of Oklahoma City

Mayor

ATTEST:

City Clerk

Reviewed for form and legality this ____ day of _____, 2008.

Assistant Municipal Counselor

RALPH ELLISON PROJECT AMENDED AND RESTATED AGREEMENT

Participation Agreement For Expansion, Renovation & Remodeling of the Ralph Ellison Library Located at 2000 N.E. 23rd, Oklahoma City, Oklahoma.

This Agreement amends and restates the Ralph Ellison Project Agreement dated June 6, 2006 and Amendment #1 thereto dated September 26, 2006; is made and entered into on _____ day of _____, 2008, by and between The City of Oklahoma City, a municipal corporation (hereinafter referred to as “City”) and the Metropolitan Library Commission of Oklahoma County a/k/a Metropolitan Library System, a public agency and body corporate created and existing under the laws of the state of Oklahoma (hereinafter referred to as “MLS”).

WITNESSED:

WHEREAS, the 2000 General Obligation Bond Issue, as passed by the registered voters of the City, contained a \$13,600,000 proposition (#9) for constructing, expanding, renovating, remodeling, repairing, improving, equipping and/or furnishing libraries;

WHEREAS, Project 3 of Proposition 9 of the 2000 General Obligation Bond Issue, as approved by the registered voters of the City, allows for the, “Expansion, renovation and remodeling of Ralph Ellison Library in the vicinity of N.E. 23rd St. and Martin Luther King Ave., which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing” (the “Ralph Ellison Project” or “Project”);

WHEREAS, it is the desire of the MLS to participate with the City in Architectural/Engineering (A&E) Services for the Ralph Ellison Project; and

WHEREAS, in order to begin said project, it is necessary to obtain architectural and engineering services (A&E); and

WHEREAS, in order to purchase A&E services for a particular general obligation bond project with bond funds, it is legally necessary to first fully fund the particular bond project for which the A&E services are to be purchased; and

WHEREAS, the Ralph Ellison Project was not yet fully funded at the time of the original agreement; and

WHEREAS, in order to begin immediate work on the Ralph Ellison Project, MLS has elected to expend funds for the purpose of supporting the expansion, renovation & remodeling of the Ralph Ellison Project; and

WHEREAS, the A&E will be selected in accordance with the “Resolution Adopting Standards and Prescribing Procedures for the Selection of Architects and Engineers and Planners for all Public Improvement Work” as approved by the City in 1974 and amended in 1978, 1980 & 1986; and

WHEREAS, the design and construction of the library can affect the operations which will be funded and performed by MLS; and

WHEREAS, the City and MLS intend to work together to achieve a successful outcome to the project; and

WHEREAS, the MLS is willing to purchase certain Furniture, Fixtures and Equipment (FF& E) or moveable property for said Project; and

WHEREAS, additional funding for the Project has become available due to the sale of the old downtown library; and

WHEREAS, it is the desire of MLS to expand the scope of the work covered under this Agreement; and

WHEREAS, MLS, as approved by the Metropolitan Library Commission, has set aside funding for this additional work.

NOW, THEREFORE, in consideration of the various covenants and promises set forth hereinafter and as further outlined above, the parties agree as follows:

I. OBLIGATIONS OF MLS.

A. MLS shall provide to the City funding, up to but not exceeding, the following amounts:

- a. \$127,937.00 (an increase of \$1,937.00) for Architectural, Engineering, and Consulting services required for the Ralph Ellison Project including site survey, civil engineering, printing, consultants, site visitations and testing costs.
- b. \$18,912.00 (an increase of \$5,912.00) for design work associated with the FF&E to be purchased directly by MLS for the Ralph Ellison Project.
- c. An additional amount not to exceed \$596,000 (an increase of \$39,000) for construction.
- d. Funds to be transferred to the City before the respective Architectural, Engineering, and Consulting or Construction contract is Approved by Council.

- e. Should the above amounts need to be increased, the City and MLS, by mutual agreement, shall determine the amount of any additional funds, to be provided by MLS.
- B. MLS shall provide access to the site during regular working hours. It is MLS's intention to completely vacate Ralph Ellison Library during construction.
- C. MLS shall provide copies, to the extent available, of all existing documentation related to this project including, but not limited to, drawings, specifications and correspondence.
- D. MLS shall communicate with the Architect/Engineer and/or Contractor only through the City, unless otherwise directed by the City.
- E. MLS shall provide certain FF&E, or movable property to be placed in the Ralph Ellison Library. MLS will retain ownership of all FF&E or movable property purchased with MLS funds; provided, if the City provides funding for any movable property for the Ralph Ellison Project from City bond funds and/or other City and/or City trust revenues, all such property will remain the exclusive property of the City or City trust, as applicable. All FF&E purchased solely with MLS funds will be procured by MLS.
- F. MLS shall provide recommendations to the City for the scope of the proposed project, various components, phases and timetables.
- G. The parties understand and agree the Ralph Ellison Library and all "fixtures," (as defined in 60 Okla. Stat. § 7), to the library itself and/or to the land upon which the library sits shall be owned exclusively by the City.

II. OBLIGATIONS OF CITY.

- A. The City shall select the Contractor in accordance with applicable law and with this Agreement.
- B. The City will consider MLS as a Department as related to the section of the Contractor.
- C. The City shall expend all available OKC 2000 Bond funds prior to requiring MLS to expend its funds under the terms of this agreement.
- D. Quarterly, the City shall provide MLS, in a form acceptable to MLS, an accounting of MLS deposited funds.
- E. . All MLS funds shall be placed in an interest bearing account and all interest earned on MLS funds shall be compounded, accrued, and added to the fund account monthly at the same interest rate received on the City's Operating Pool.
- F. The City shall make a good faith effort to copy MLS in a format mutually acceptable to all, on all Project correspondence and Project documentation between; the City and the A&E; the City and the Contractor; and the A&E and the Contractor at no cost to MLS.
- G. The City shall assure MLS is listed as additional insured in all A&E and Contractor Insurance Certificates on all lines of coverage except Worker's Compensation.
- H. The City shall invite MLS to all project and site meeting
- I. The City and MLS shall Review each phase of the Project.
- J. MLS shall have the right to reproduce the project documents

K. The City shall provide MLS access to the Project, as reasonably requested.

III. WHOLE AGREEMENT.

This written agreement between the City and MLS constitutes the entire understanding between the parties and no other documents or oral discussions modify this written document. Should it be the desire of both parties to amend this agreement, such amendment shall be in writing and must be signed by both parties in order to have legal effect.

IV. VENUE AND APPLICABLE LAW.

The City and MLS hereby agree that any dispute which may arise between or among them out of or in connection with this Agreement shall be adjudicated before a court located in Oklahoma City, Oklahoma, in accordance with the laws of Oklahoma. The City and MLS hereby submit to the exclusive personal jurisdiction of the courts of the State of Oklahoma located in Oklahoma City, Oklahoma, with respect to any action or legal proceeding commenced by any party to this Agreement.

The City and MLS further consent to the service of process in any such action of legal proceeding by means of registered or certified mail, return receipt requested, in care the Executive Director of MLS at 300 Park Avenue, Oklahoma City, Oklahoma, 73102 and with the City at City Clerk, City of Oklahoma City, 200 N. Walker, 2nd floor, Oklahoma City, Oklahoma, 73102.

IN WITNESS WHEREOF, the Metropolitan Library System adopts and
approves this Agreement this _____ day of _____, 2008.

Metropolitan Library Commission

Chair

ATTEST:

MLC Secretary

IN WITNESS WHEREOF, The City of Oklahoma City adopts and approves this
Agreement this _____ day of _____, 2008.

The City of Oklahoma City

Mayor

ATTEST:

City Clerk

Reviewed for form and legality this ____ day of _____, 2008.

Assistant Municipal Counselor

REPORT AND RECOMMENDATION FROM ADMINISTRATION

AUTHORIZATION TO NEGOTIATE LEASE FOR TEMPORARY RALPH ELLISON LIBRARY

The library system's administration requests authorization from the Library commission to negotiate a lease with Thomas B. Horne for temporary space for the Ralph Ellison Library during the estimated 12 month period that the facility will be closed for renovation and expansion.

As reported earlier, the library has located a site at NW 23rd and MLK, which was formerly a Hollywood Video Store that is suitable for a temporary location. The building is approximately 6, 656 sq feet, and will need minimal repair to make it usable as a library.

The lease will be at a base rent of \$4437.33 @ month with the yearly cost to be \$53,248.00. The owner will remove the exterior signage and the interior shelving. The library will paint the interior and make other minor modifications. There will be an option to renew for an additional 6 months if the renovations to the existing library are not complete.

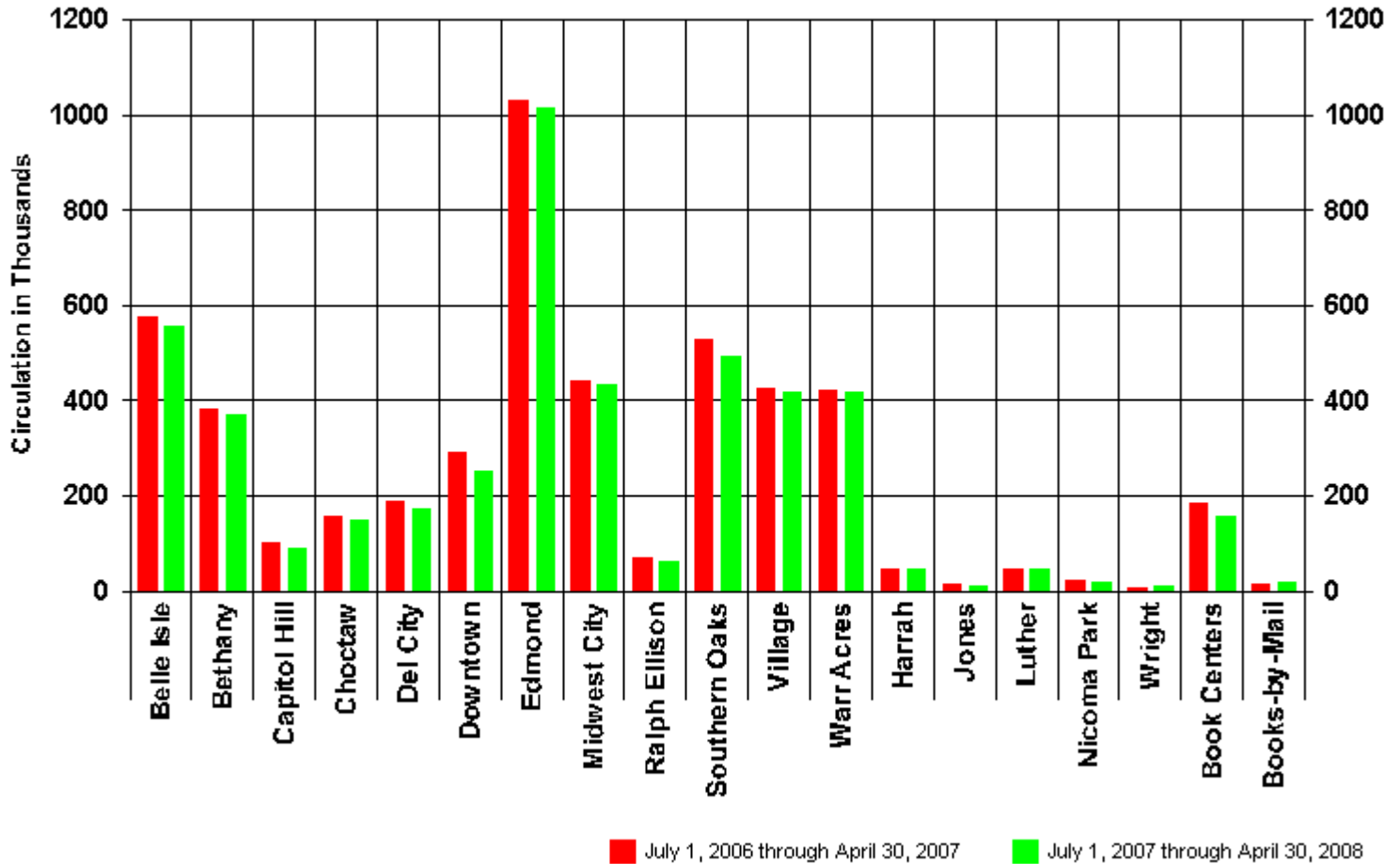
The lease is contingent upon obtaining the necessary permitting from the City of Oklahoma City.

ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:

That the Library Commission authorize the library administration to negotiate a lease with Thomas B. Horne for space for the temporary Ralph Ellison Library through June 30, 2009.

Circulation Gains and Losses

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)



Circulation Gains and Losses

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

APRIL 30, 2008		ADULT MONTH	ADULT YEAR	JUVENILE MONTH	JUVENILE YEAR	TOTAL MONTH	TOTAL YEAR	%
BELLE ISLE	07	42632	434072	12967	141542	55599	575614	
	08	41046	422933	14018	134145	55064	557078	
		-1586	-11139	1051	-7397	-535	-18536	-3.2
BETHANY	07	25779	260895	11168	119038	36947	379933	
	08	25519	256805	11130	114177	36649	370982	
		-260	-4090	-38	-4861	-298	-8951	-2.4
CAPITOL HILL	07	6555	67179	2834	33639	9389	100818	
	08	5523	62668	2646	28000	8169	90668	
		-1032	-4511	-188	-5639	-1220	-10150	-10.1
CHOCTAW	07	9678	100491	5513	57002	15191	157493	
	08	9567	90282	5598	56779	15165	147061	
		-111	-10209	85	-223	-26	-10432	-6.6
DEL CITY	07	12624	135522	4714	53339	17338	188861	
	08	12272	122134	4936	50343	17208	172477	
		-352	-13388	222	-2996	-130	-16384	-8.7
DOWNTOWN	07	21656	219200	5485	70652	27141	289852	
	08	17788	192973	4874	58788	22662	251761	
		-3868	-26227	-611	-11864	-4479	-38091	-13.1
EDMOND	07	59634	605863	42364	423212	101998	1029075	
	08	59809	598829	40690	417115	100499	1015944	
		175	-7034	-1674	-6097	-1499	-13131	-1.3
MIDWEST CITY	07	31898	318173	12062	123321	43960	441494	
	08	31613	306390	12135	125054	43748	431444	
		-285	-11783	73	1733	-212	-10050	-2.3
RALPH ELLISON	07	4930	52755	1361	16512	6291	69267	
	08	4339	47589	1448	15159	5787	62748	
		-591	-5166	87	-1353	-504	-6519	-9.4
SOUTHERN OAKS	07	38772	393060	13555	136080	52327	529140	
	08	36965	365365	12562	127556	49527	492921	
		-1807	-27695	-993	-8524	-2800	-36219	-6.8
VILLAGE	07	28200	292583	11851	134006	40051	426589	
	08	28591	291235	11946	126227	40537	417462	
		391	-1348	95	-7779	486	-9127	-2.1
WARR ACRES	07	28103	282875	13506	137310	41609	420185	
	08	28596	284705	12136	131028	40732	415733	
		493	1830	-1370	-6282	-877	-4452	-1.1

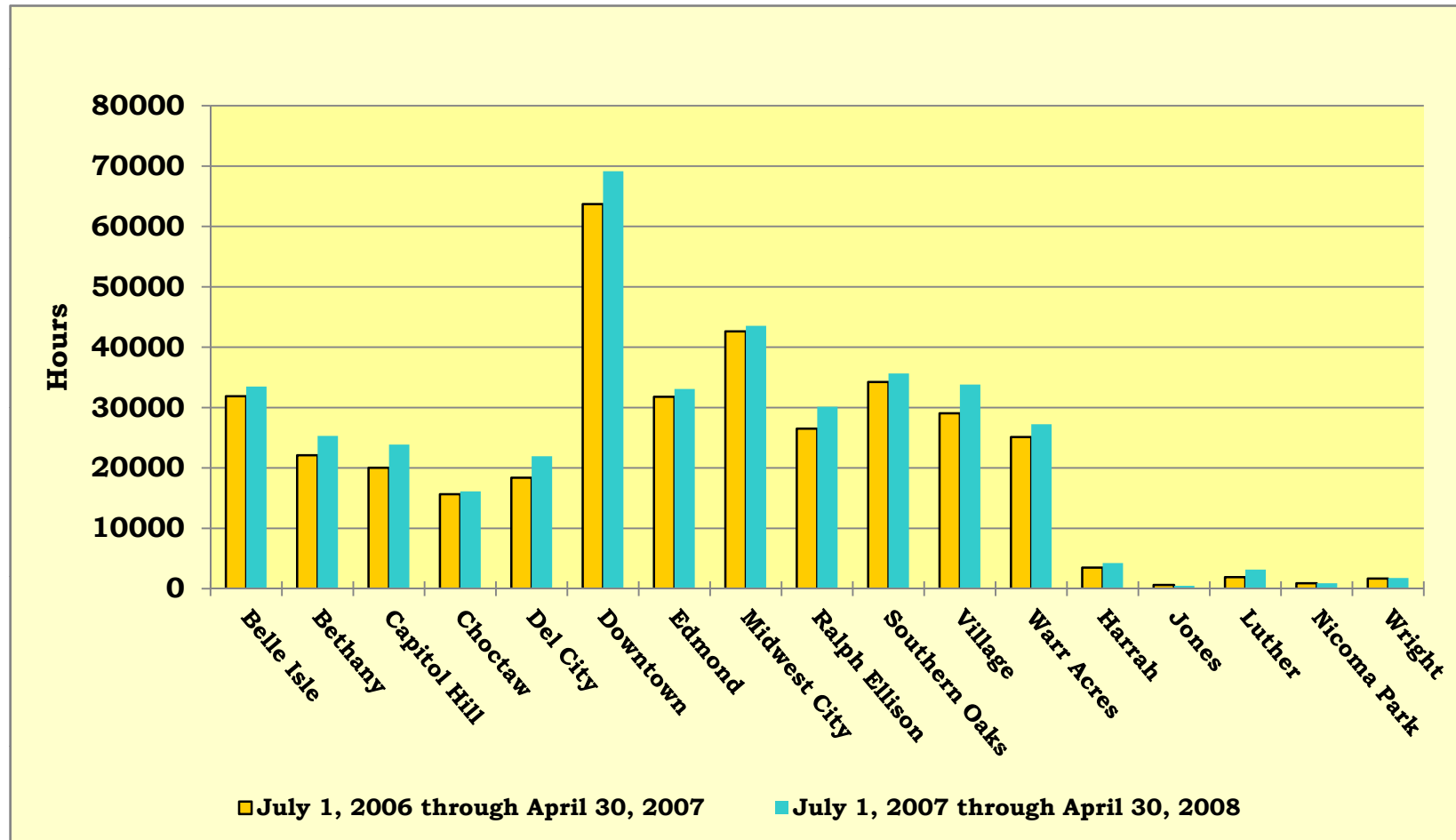
Circulation Gains and Losses

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

APRIL 30, 2008		<u>ADULT</u> <u>MONTH</u>	<u>ADULT</u> <u>YEAR</u>	<u>JUVENILE</u> <u>MONTH</u>	<u>JUVENILE</u> <u>YEAR</u>	<u>TOTAL</u> <u>MONTH</u>	<u>TOTAL</u> <u>YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
HARRAH	07	2983	32170	1217	13069	4200	45239	
	08	3592	32597	1433	13411	5025	46008	
		609	427	216	342	825	769	1.7
JONES	07	1030	11340	249	2595	1279	13935	
	08	664	7786	344	2799	1008	10585	
		-366	-3554	95	204	-271	-3350	-24.0
LUTHER	07	3758	35562	832	10340	4590	45902	
	08	4158	34979	919	9252	5077	44231	
		400	-583	87	-1088	487	-1671	-3.6
NICOMA PARK	07	1587	17581	282	3862	1869	21443	
	08	1759	16407	200	2876	1959	19283	
		172	-1174	-82	-986	90	-2160	-10.1
WRIGHT	07	636	6371	107	1334	743	7705	
	08	960	7313	281	2030	1241	9343	
		324	942	174	696	498	1638	21.3
<u>OTHER:</u>								
BOOK CENTERS	07	9480	94121	6052	89790	15532	183911	
	08	9737	96298	6106	60949	15843	157247	
		257	2177	54	-28841	311	-26664	-14.5
BOOKS-BY-MAIL	07	1608	15507	0	0	1608	15507	
	08	1766	16833	0	0	1766	16833	
		158	1326	0	0	158	1326	8.6
TOTALS	07	331543	3375320	146119	1566643	477662	4941963	
	08	324264	3254121	143402	1475688	467666	4729809	
		-7279	-121199	-2717	-90955	-9996	-212154	-4.3

Total Computer Hours Used by Library

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)



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Total Computer Usage

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	07	208		4,706		3,344.51		4,091		45,012		31,870.96	
	08	249		4,727		3,466.43		4,002		46,455		33,474.01	
		41	19.7	21	.4	121.92	3.6	-89	-2.2	1,443	3.2	1,603.05	5.0
BETHANY	07	188		3,497		2,545.35		2,722		30,161		22,093.27	
	08	163		3,307		2,606.21		3,137		33,428		25,309.61	
		-25	-13.3	-190	-5.4	60.86	2.4	415	15.2	3,267	10.8	3,216.34	14.6
CAPITOL HILL	07	121		2,792		2,137.34		2,510		26,096		20,030.97	
	08	159		2,955		2,489.04		2,673		29,813		23,860.62	
		38	31.4	163	5.8	351.70	16.5	163	6.5	3,717	14.2	3,829.65	19.1
CHOCTAW	07	107		1,891		1,648.73		1,559		17,731		15,635.30	
	08	105		1,882		1,463.59		1,596		19,548		16,103.54	
		-2	-1.9	-9	-.5	-185.14	-11.2	37	2.4	1,817	10.2	468.24	3.0
DEL CITY	07	161		2,825		2,157.18		2,461		24,501		18,365.09	
	08	149		2,987		2,301.21		2,808		28,640		21,941.99	
		-12	-7.5	162	5.7	144.03	6.7	347	14.1	4,139	16.9	3,576.90	19.5
DOWNTOWN	07	243		9,041		6,707.12		4,394		82,667		63,705.88	
	08	228		7,995		7,033.24		3,958		91,496		69,142.47	
		-15	-6.2	-1,046	-11.6	326.12	4.9	-436	-9.9	8,829	10.7	5,436.59	8.5
EDMOND	07	260		4,546		3,313.15		4,552		44,261		31,783.23	
	08	226		4,372		3,405.57		4,386		43,933		33,062.58	
		-34	-13.1	-174	-3.8	92.42	2.8	-166	-3.6	-328	-.7	1,279.35	4.0
MIDWEST CITY	07	327		6,198		4,410.37		5,685		58,841		42,617.11	
	08	311		5,690		4,513.22		5,625		58,927		43,524.08	
		-16	-4.9	-508	-8.2	102.85	2.3	-60	-1.1	86	.1	906.97	2.1
RALPH ELLISON	07	184		3,800		2,799.26		3,027		33,441		26,509.01	
	08	148		3,655		3,049.02		2,686		38,865		30,125.28	
		-36	-19.6	-145	-3.8	249.76	8.9	-341	-11.3	5,424	16.2	3,616.27	13.6

Total Computer Usage

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	07	294		4,781		3,493.41		5,248		48,317		34,239.65	
	08	314		5,086		3,722.68		5,169		48,681		35,651.67	
		20	6.8	305	6.4	229.27	6.6	-79	-1.5	364	.8	1,412.02	4.1
VILLAGE	07	266		4,613		3,347.53		4,018		40,745		29,053.64	
	08	256		4,157		3,336.96		4,149		45,563		33,803.06	
		-10	-3.8	-456	-9.9	-10.57	-3	131	3.3	4,818	11.8	4,749.42	16.3
WARR ACRES	07	176		4,008		2,817.93		3,261		35,168		25,102.20	
	08	238		3,759		2,780.29		3,363		38,500		27,235.82	
		62	35.2	-249	-6.2	-37.64	-1.3	102	3.1	3,332	9.5	2,133.62	8.5
HARRAH	07	22		552		411.79		435		4,733		3,484.11	
	08	41		693		508.62		538		5,518		4,234.50	
		19	86.4	141	25.5	96.83	23.5	103	23.7	785	16.6	750.39	21.5
JONES	07	3		73		60.28		76		831		621.62	
	08	4		50		42.39		70		579		462.67	
		1	33.3	-23	-31.5	-17.89	-29.7	-6	-7.9	-252	-30.3	-158.95	-25.6
LUTHER	07	22		295		230.49		298		2,498		1,916.93	
	08	16		416		392.31		320		3,569		3,148.98	
		-6	-27.3	121	41.0	161.82	70.2	22	7.4	1,071	42.9	1,232.05	64.3
NICOMA PARK	07	8		99		59.24		126		1,215		891.66	
	08	6		138		95.46		134		1,273		891.26	
		-2	-25.0	39	39.4	36.22	61.1	8	6.3	58	4.8	-.40	.0
WRIGHT	07	13		184		123.57		156		2,471		1,663.90	
	08	14		254		196.30		175		2,366		1,760.13	
		1	7.7	70	38.0	72.73	58.9	19	12.2	-105	-4.2	96.23	5.8
TOTAL	07	2,603		53,901		39,607.25		44,619		498,689		369,584.53	
	08	2,627		52,123		41,402.54		44,789		537,154		403,732.27	
		24	.9	-1,778	-3.3	1,795.29	4.5	170	.4	38,465	7.7	34,147.74	9.2

Computer Usage by Adult Customers

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	07	181		4,158		2,959.52		3,472		39,445		27,934.89	
	08	212		3,919		2,845.82		3,348		39,347		28,248.78	
		31	17.1	-239	-5.7	-113.70	-3.8	-124	-3.6	-98	-.2	313.89	1.1
BETHANY	07	140		2,637		1,921.77		2,168		23,437		17,303.55	
	08	137		2,661		2,069.13		2,491		24,608		18,445.47	
		-3	-2.1	24	.9	147.36	7.7	323	14.9	1,171	5.0	1,141.92	6.6
CAPITOL HILL	07	71		1,286		1,132.60		1,426		11,547		9,616.07	
	08	94		1,486		1,367.29		1,447		13,759		12,191.37	
		23	32.4	200	15.6	234.69	20.7	21	1.5	2,212	19.2	2,575.30	26.8
CHOCTAW	07	76		1,303		1,165.73		1,111		11,858		10,280.34	
	08	68		1,100		850.19		1,131		11,933		9,561.97	
		-8	-10.5	-203	-15.6	-315.54	-27.1	20	1.8	75	.6	-718.37	-7.0
DEL CITY	07	128		1,984		1,528.14		1,901		18,168		13,545.54	
	08	117		2,097		1,590.88		2,143		19,521		14,898.75	
		-11	-8.6	113	5.7	62.74	4.1	242	12.7	1,353	7.4	1,353.21	10.0
DOWNTOWN	07	211		8,240		6,065.30		3,691		74,584		57,577.72	
	08	198		7,087		6,203.29		3,274		81,927		61,522.25	
		-13	-6.2	-1,153	-14.0	137.99	2.3	-417	-11.3	7,343	9.8	3,944.53	6.9
EDMOND	07	211		3,593		2,609.72		3,684		35,924		25,894.51	
	08	194		3,583		2,789.83		3,471		35,278		26,563.35	
		-17	-8.1	-10	-.3	180.11	6.9	-213	-5.8	-646	-1.8	668.84	2.6
MIDWEST CITY	07	258		4,356		3,154.19		4,488		42,337		31,178.27	
	08	255		3,971		3,225.16		4,339		40,733		30,586.42	
		-3	-1.2	-385	-8.8	70.97	2.3	-149	-3.3	-1,604	-3.8	-591.85	-1.9
RALPH ELLISON	07	146		2,135		1,629.59		2,268		22,280		17,771.48	
	08	116		2,294		1,947.04		1,959		22,248		17,735.97	
		-30	-20.5	159	7.4	317.45	19.5	-309	-13.6	-32	-.1	-35.51	-.2

Computer Usage by Adult Customers

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	07	217		3,414		2,528.82		3,917		33,041		23,831.36	
	08	255		3,252		2,466.26		3,830		32,109		24,028.52	
		38	17.5	-162	-4.7	-62.56	-2.5	-87	-2.2	-932	-2.8	197.16	.8
VILLAGE	07	235		3,565		2,619.29		3,188		29,849		21,631.87	
	08	206		3,153		2,546.76		3,244		32,252		24,308.01	
		-29	-12.3	-412	-11.6	-72.53	-2.8	56	1.8	2,403	8.1	2,676.14	12.4
WARR ACRES	07	146		3,145		2,194.78		2,682		27,307		19,532.36	
	08	204		2,533		1,895.27		2,717		26,183		18,771.53	
		58	39.7	-612	-19.5	-299.51	-13.6	35	1.3	-1,124	-4.1	-760.83	-3.9
HARRAH	07	13		301		230.34		287		3,266		2,277.20	
	08	24		385		293.89		352		3,554		2,678.68	
		11	84.6	84	27.9	63.55	27.6	65	22.6	288	8.8	401.48	17.6
JONES	07	3		41		35.30		43		386		315.29	
	08	2		39		35.88		46		369		308.74	
		-1	-33.3	-2	-4.9	.58	1.6	3	7.0	-17	-4.4	-6.55	-2.1
LUTHER	07	11		158		125.78		157		1,313		1,051.61	
	08	12		173		147.66		164		1,593		1,429.87	
		1	9.1	15	9.5	21.88	17.4	7	4.5	280	21.3	378.26	36.0
NICOMA PARK	07	7		62		35.19		89		707		452.75	
	08	4		92		57.68		93		810		500.53	
		-3	-42.9	30	48.4	22.49	63.9	4	4.5	103	14.6	47.78	10.6
WRIGHT	07	12		142		97.14		109		1,854		1,280.83	
	08	12		190		150.62		123		1,555		1,161.27	
			.0	48	33.8	53.48	55.1	14	12.8	-299	-16.1	-119.56	-9.3
TOTAL	07	2,066		40,520		30,033.20		34,681		377,303		281,475.64	
	08	2,110		38,015		30,482.65		34,172		387,779		292,941.48	
		44	2.1	-2,505	-6.2	449.45	1.5	-509	-1.5	10,476	2.8	11,465.84	4.1

Computer Usage by Minor Customers

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	07	27		548		384.99		619		5,567		3,936.07	
	08	37		808		620.61		654		7,108		5,225.23	
		10	37.0	260	47.4	235.62	61.2	35	5.7	1,541	27.7	1,289.16	32.8
BETHANY	07	48		860		623.58		554		6,724		4,789.72	
	08	26		646		537.08		646		8,820		6,864.14	
		-22	-45.8	-214	-24.9	-86.50	-13.9	92	16.6	2,096	31.2	2,074.42	43.3
CAPITOL HILL	07	50		1,506		1,004.74		1,084		14,549		10,414.90	
	08	65		1,469		1,121.75		1,226		16,054		11,669.25	
		15	30.0	-37	-2.5	117.01	11.6	142	13.1	1,505	10.3	1,254.35	12.0
CHOCTAW	07	31		588		483.00		448		5,873		5,354.96	
	08	37		782		613.40		465		7,615		6,541.57	
		6	19.4	194	33.0	130.40	27.0	17	3.8	1,742	29.7	1,186.61	22.2
DEL CITY	07	33		841		629.04		560		6,333		4,819.55	
	08	32		890		710.33		665		9,119		7,043.24	
		-1	-3.0	49	5.8	81.29	12.9	105	18.8	2,786	44.0	2,223.69	46.1
DOWNTOWN	07	32		801		641.82		703		8,083		6,128.16	
	08	30		908		829.95		684		9,569		7,620.22	
		-2	-6.3	107	13.4	188.13	29.3	-19	-2.7	1,486	18.4	1,492.06	24.3
EDMOND	07	49		953		703.43		868		8,337		5,888.72	
	08	32		789		615.74		915		8,655		6,499.23	
		-17	-34.7	-164	-17.2	-87.69	-12.5	47	5.4	318	3.8	610.51	10.4
MIDWEST CITY	07	69		1,842		1,256.18		1,197		16,504		11,438.84	
	08	56		1,719		1,288.06		1,286		18,194		12,937.66	
		-13	-18.8	-123	-6.7	31.88	2.5	89	7.4	1,690	10.2	1,498.82	13.1
RALPH ELLISON	07	38		1,665		1,169.67		759		11,161		8,737.53	
	08	32		1,361		1,101.98		727		16,617		12,389.31	
		-6	-15.8	-304	-18.3	-67.69	-5.8	-32	-4.2	5,456	48.9	3,651.78	41.8

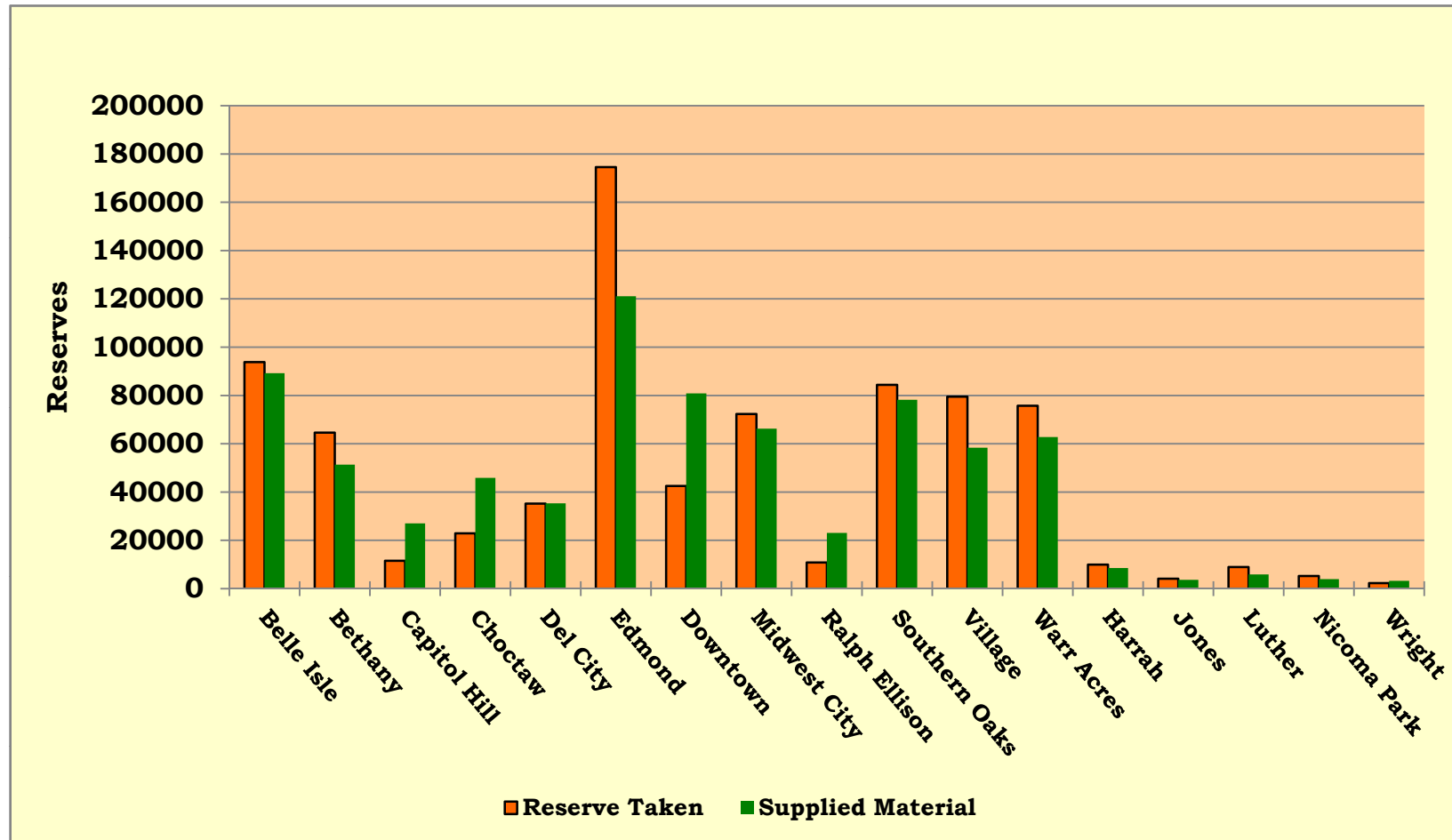
Computer Usage by Minor Customers

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	07	77		1,367		964.59		1,331		15,276		10,408.29	
	08	59		1,834		1,256.42		1,339		16,572		11,623.15	
		-18	-23.4	467	34.2	291.83	30.3	8	.6	1,296	8.5	1,214.86	11.7
VILLAGE	07	31		1,048		728.24		830		10,896		7,421.77	
	08	50		1,004		790.20		905		13,311		9,495.05	
		19	61.3	-44	-4.2	61.96	8.5	75	9.0	2,415	22.2	2,073.28	27.9
WARR ACRES	07	30		863		623.15		579		7,861		5,569.84	
	08	34		1,226		885.02		646		12,317		8,464.29	
		4	13.3	363	42.1	261.87	42.0	67	11.6	4,456	56.7	2,894.45	52.0
HARRAH	07	9		251		181.45		148		1,467		1,206.91	
	08	17		308		214.73		186		1,964		1,555.82	
		8	88.9	57	22.7	33.28	18.3	38	25.7	497	33.9	348.91	28.9
JONES	07			32		24.98		33		445		306.33	
	08	2		11		6.51		24		210		153.93	
		2		-21	-65.6	-18.47	-73.9	-9	-27.3	-235	-52.8	-152.40	-49.8
LUTHER	07	11		137		104.71		141		1,185		865.32	
	08	4		243		244.65		156		1,976		1,719.11	
		-7	-63.6	106	77.4	139.94	133.6	15	10.6	791	66.8	853.79	98.7
NICOMA PARK	07	1		37		24.05		37		508		438.91	
	08	2		46		37.78		41		463		390.73	
		1	100.0	9	24.3	13.73	57.1	4	10.8	-45	-8.9	-48.18	-11.0
WRIGHT	07	1		42		26.43		47		617		383.07	
	08	2		64		45.68		52		811		598.86	
		1	100.0	22	52.4	19.25	72.8	5	10.6	194	31.4	215.79	56.3
TOTAL	07	537		13,381		9,574.05		9,938		121,386		88,108.89	
	08	517		14,108		10,919.89		10,617		149,375		110,790.79	
		-20	-3.7	727	5.4	1,345.84	14.1	679	6.8	27,989	23.1	22,681.90	25.7

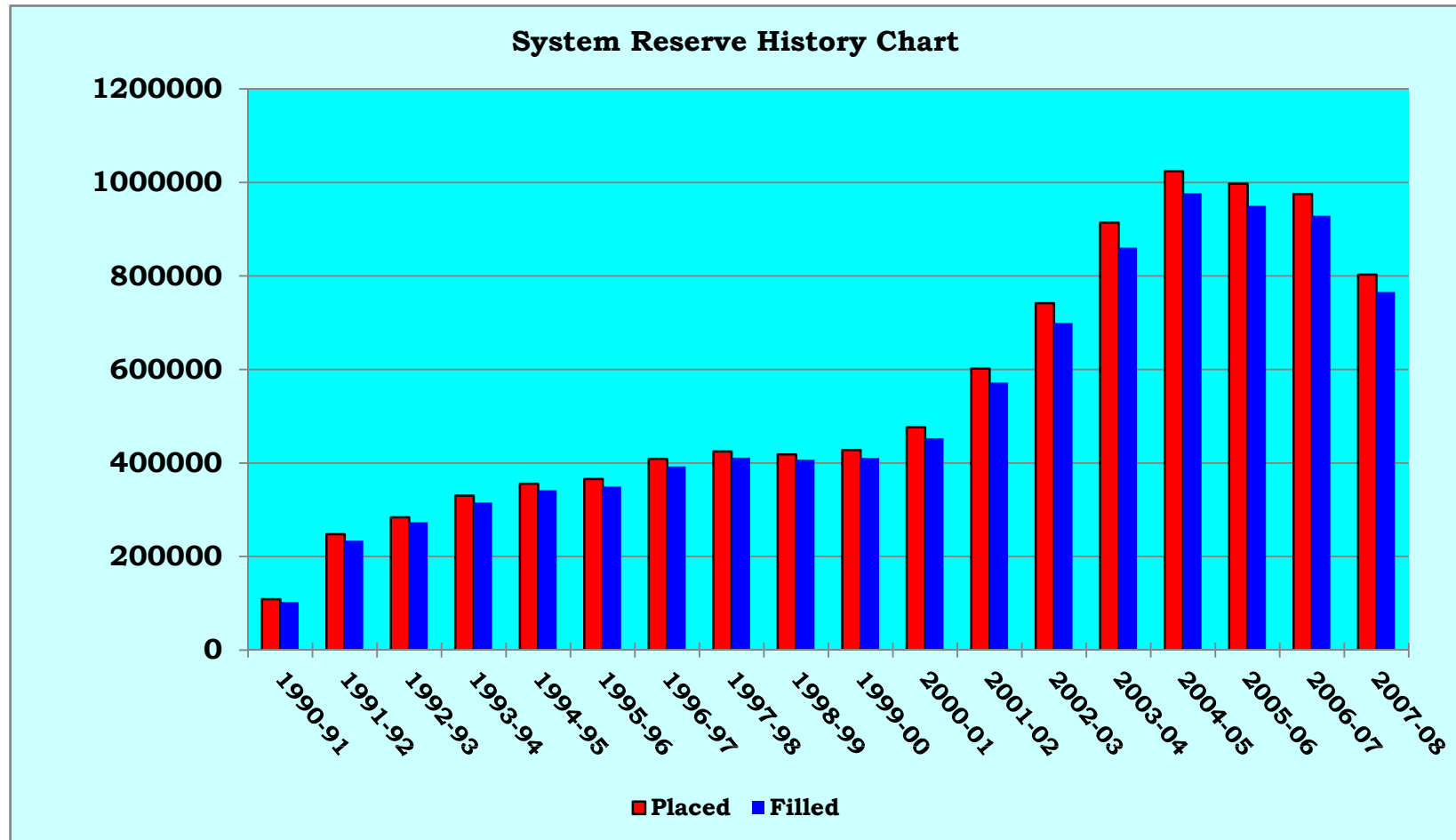
System Reserve Report

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)



System Reserve Report

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)



System Reserves Report

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	07	9,574	94,514		8,833	90,009	
	08	9,475	93,816		9,175	89,488	
		-99	-698	-7	342	-521	-.6
BETHANY	07	6,302	64,786		6,192	61,962	
	08	6,120	64,618		5,879	61,801	
		-182	-168	-.3	-313	-161	-.3
CAPITOL HILL	07	1,274	12,762		1,137	11,854	
	08	1,185	11,552		1,018	10,493	
		-89	-1,210	-9.5	-119	-1,361	-11.5
CHOCTAW	07	2,321	24,129		2,137	22,978	
	08	2,421	22,890		2,331	21,733	
		100	-1,239	-5.1	194	-1,245	-5.4
DEL CITY	07	3,714	37,981		3,427	36,162	
	08	3,677	35,191		3,536	33,452	
		-37	-2,790	-7.3	109	-2,710	-7.5
EDMOND	07	16,094	164,311		15,166	157,767	
	08	17,326	174,542		16,733	167,287	
		1,232	10,231	6.2	1,567	9,520	6.0
DOWNTOWN	07	4,496	46,358		4,170	44,070	
	08	4,217	42,546		4,022	40,299	
		-279	-3,812	-8.2	-148	-3,771	-8.6
MIDWEST CITY	07	7,643	72,875		7,052	69,496	
	08	7,053	72,344		6,872	69,150	
		-590	-531	-.7	-180	-346	-.5
RALPH ELLISON	07	1,054	11,678		1,050	11,256	
	08	1,006	10,856		979	10,261	
		-48	-822	-7.0	-71	-995	-8.8
SOUTHERN OAKS	07	7,925	86,227		7,452	81,754	
	08	8,228	84,409		7,840	80,059	
		303	-1,818	-2.1	388	-1,695	-2.1
VILLAGE	07	7,855	78,589		7,294	74,604	
	08	7,629	79,505		7,399	75,811	
		-226	916	1.2	105	1,207	1.6
WARR ACRES	07	7,715	76,586		7,368	73,433	
	08	7,277	75,745		6,944	72,608	
		-438	-841	-1.1	-424	-825	-1.1

System Reserves Report

July 1, 2007 through April 30, 2008 (83.33% of the 07-08 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	07	900	8,490		836	8,107	
	08	1,068	9,974		1,023	9,297	
		168	1,484	17.5	187	1,190	14.7
JONES	07	573	6,124		538	5,853	
	08	376	4,134		315	3,992	
		-197	-1,990	-32.5	-223	-1,861	-31.8
LUTHER	07	805	7,970		752	7,616	
	08	1,016	8,956		982	8,319	
		211	986	12.4	230	703	9.2
NICOMA PARK	07	480	5,702		468	5,305	
	08	570	5,225		460	4,956	
		90	-477	-8.4	-8	-349	-6.6
WRIGHT	07	186	2,232		207	2,172	
	08	245	2,294		230	2,198	
		59	62	2.8	23	26	1.2
BOOKS-BY-MAIL	07	546	5,533		532	5,379	
	08	516	4,711		503	4,543	
		-30	-822	-14.9	-29	-836	-15.5
TOTAL	07	79,457	806,859		74,611	769,786	
	08	79,405	803,311		76,241	765,750	
		-52	-3,548	-.4	1,630	-4,036	-.5

EXECUTIVE DIRECTOR'S REPORT

MAY 2008

Technology Update

RFID tagging is nearing completion. The last of the full service libraries, Ralph Ellison, will be completed this week and then IT staff will move to the extension libraries. We expect to complete the extension libraries in 2 weeks and hopefully be finished with the tagging before Memorial Day.

New Art glass pieces installed in Downtown Library

Architectural Glass Art, Inc. removed the four glass pieces that were installed in each elevator lobby at the Downtown Library and replaced them with 4 new pieces. The new sculptures are very unusual with some hints of color and form in a free flowing design. The OKC arts commission and Oklahoma City worked with the company to replace the old pieces which were exhibiting interior cracks and were very difficult to maintain and clean. Next time you are at the downtown library, take a look at the new art, it is quite lovely.

National Library Legislative Day

I will be attending National Library Legislative Day on May 13 and 14th in Washington DC. Each year a delegation of Oklahoma librarians visit the capitol to talk to the Oklahoma Congressional delegation about libraries and library services. This year we will have representatives from Altus, Muskogee, Tulsa and Oklahoma City.

Online Credit Card Service begins

The library system has introduced an online payment option for our customers. If you have overdue fines, damaged, or lost material you can now make those payments online with our secure payment system. We did a "soft" launch of the system on Monday, April 28th and to date have had over 80 customers make payments online via CyberMARS and have collected over \$800. This new service is something that customers have requested for some time and thanks to Jim Welch, we have been able to develop, test and implement the system for online customers. As part of next year's budget, we will be asking for dollars for equipment that will enable customers to use credit/debit cards at the express check out units.

E rate funding commitment received

We have received our e-rate funding commitment for this fiscal year (08-09) in the amount of \$216,938.34. For those new to the commission, this money is collected on consumer's telephone bills and then schools and libraries across the country apply for the funding to offset telecommunication costs. Without these dollars, many small libraries would not be able to afford the provision of internet access for their customers. The amount of money that we receive helps

MLS to offset our telecommunication costs and provide all 17 of our libraries with excellent online services.

Trees at Belle Isle Replaced

Thanks to Oklahoma City Councilman Sam Bowman, OKC Beautiful, and the Oklahoma Centennial Commission, we have 16 new trees planted on the north edge of the Belle Isle Library. These trees are replacements for the trees that were mysteriously cut down last year. OKC Beautiful director, Janie Deupree, and Councilman Bowman were able to secure a grant from the Centennial Commission for the new trees. The value of the donation is estimated at around \$15,000 and the new "Centennial Arbor" will be commemorated by a sign indicating the donation.

Capital Projects Update

The **Northwest** Library Architectural Contract with the City of OKC has been successfully negotiated and will be taken to the city council in the next few weeks. See earlier agenda items for amended project agreements for both the **Northwest** Library and the **Ralph Ellison** Library. We expect to be able to have the bid documents out for the **Ellison** project around June 10, 2008 with the construction bid to be awarded at the end of June or early July.

The **Service Center** construction documents should be issued by June 3rd with the contract to be awarded at the July 17th Commission meeting.

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Central Oklahoma Marine Aquarium Society

Sunday, June 1, 2008

Time: 9:00am-9:00pm

Location: Edmond

All Ages

The Central Oklahoma Marine Aquarium Society will host a month long display at Edmond of a 57 gallon saltwater reef aquarium. Species will be provided by Aquariums Fish and Supply. The live corals will be stocked by COSMAS members. COSMOS is an organization composed of marine enthusiasts dedicated to educating and helping reef and marine fish enthusiasts across the state. They have over 200 members with an incredible knowledge base for keeping salt water tanks. Their monthly meetings provide an informative talk or discussion. One need not be a member to attend. For additional information visit their website at www.mycomas.com.

Co-sponsor: COSMAS

Music from Horseshoe Road

Monday, June 2, 2008

Time: 7:00pm-8:30pm

Location: Downtown

All Ages

Oklahoma talent shows brightly from this duo known as Horseshoe Road. Kyle Dillingham and Brad Bengé combine their violin (or fiddle to some) and guitar (or geetar) to bring an eclectic high energy performance that never disappoints! Their music is lively and sure to make your toes tap and your

hands clap. Their repertoire includes lots of the old well-known country music songs, but you'll also hear gospel and contemporary originals. This talented duo loves their music and you'll love them and their music. Everyone is invited to the 46th Star Auditorium for this treat. Call 606-3879 for information.

Bob Wyatt Memorial Student Photo Exhibition 2008

Tuesday, June 3, 2008

Location: Midwest City

All Ages

June 3-30.

This show represents the best original photography created by students enrolled in photography classes at Rose State College during the 2007-2008 school year. Students range in experience from beginning--just learning camera techniques and darkroom skills--to more advanced--working with a variety of cameras, films, papers, and techniques. While some students do create color work, this exhibit contains only black-and-white images. The exhibit honors the memory of Bob Wyatt, photo instructor and lab technician at Rose State College until 1991.

Summer Activities to Boost Your Child's Brain Power!

Tuesday, June 3, 2008

Time: 2:30pm-4:00pm

Location: Warr Acres

Adults

This workshop will focus on fun activities that will not only enhance the relationship between you and your child, but will help 'boost their brain power'! Playing helps your children develop emotionally, physically, socially and cognitively. This workshop will focus on fun activities that will not only enhance the relationship between you and your child, but will help 'boost their brain power'! Playing helps your children develop emotionally, physically, socially and cognitively. We will discuss age appropriate activities and ideas to make your child's summer a both fun, and learning experience! Enroll by calling Oklahoma City-County Health Department 425-4412.

Open Studio

Wednesday, June 4, 2008

Time: 1:00pm-4:00pm

Location: Midwest City

All Ages

For the third summer, volunteer artist Patricia Pearson will facilitate an Open Studio on Wednesday afternoons this summer from 1:00-4:00 p.m. at the Midwest City Library. Held in the library lobby, the Open Studio provides an informal meeting place for artists and aspiring artists to learn more about working with watercolors, pencils, pastels, and other art media. Basic supplies are available for beginners. Artists may bring their own. The Open Studio is free and open to the public. All age groups and skill levels are welcome to participate.

Oklahoma Author: David A. Farris

Saturday, June 7, 2008

Time: 2:00pm-3:00pm

Location: Bethany

All Ages

Join us as we welcome Oklahoma author David A. Farris of Edmond Oklahoma. David is the author of "Mysterious Oklahoma", "More Mysterious Oklahoma" and "Oklahoma Outlaw Tales". Listen to his most fascinating stories from Oklahoma's past. Refreshments will be served after the event. 789-8363 ext. 3.

Let's Dance

Monday, June 9, 2008
Time: 6:00pm-7:30pm
Location: Midwest City
All Ages

This program will feature dance music from early Baroque, Classical, Romantic, and 20th Century music to Country/Western tunes and modern music. Music from Bach, Mozart, Scott Joplin, Gershwin, and the Beach Boys will demonstrate the changes in quartet dance music through the ages, as well as highlight each instrument in the quartet. Members include violinists June McCoy and Mary Joan Johnston, violist Joe Guevara, and cellist Dorothy Hayes. Co-sponsor: OKC Philharmonic.

Author Signings

Saturday, June 14, 2008
Time: 9:00am-3:00pm
Location: Ralph Ellison
All Ages

Come join us in the book signing of the African American Authors. There will be different authors to present their books. Open to the public

Living Longer, Feeling Younger, Looking Better

Monday, June 16, 2008
Time: 6:00pm-7:30pm
Location: Midwest City
Adults

Learn simple, clinically proven things you can do to extend life - and improve your quality of life. Also find out: how you can preserve a younger appearance, how wrinkle cream ages your skin, which fats slow brain aging, and more

Is My Child Ready For Preschool?

Tuesday, June 17, 2008
Time: 2:30pm-4:00pm
Location: Warr Acres
Adults

Discussion will include developmental, speech and language milestones for preschool aged children. We'll also discuss typical behavior and common challenges for this age group. Being part of a group of other preschoolers presents challenges as well, so let's talk about how to partner with teachers too. Enroll by calling 425-4412 Oklahoma City-County Health Department.

A Letter to My Father

Sunday, June 22, 2008
Time: 2:00pm-3:00pm
Location: Downtown
All Ages

Hear author Helen Madamba Mossman, award-winning journalist and storyteller will speak. Hear how she learned to rejoice in her biracial and multicultural heritage. Her story progresses from WWII war-torn jungles of the Philippines to Oklahoma and her struggles to be American. Her poignant story will resonate with anyone familiar with the struggle to reconcile past and present identities. 46th Star Auditorium. Call 606-3879 for information.

Concentration: The Art of Mastering Attention for Physical and Spiritual Success

Monday, June 23, 2008

Time: 6:00pm-7:00pm

Location: Midwest City

Adults

Learn how to improve your ability to concentrate. Concentration, as taught by the School of Metaphysics, is the ability to keep the door open to deeper parts of the mind where intuition can be utilized. For more information or to register, visit the Information Desk or call 732-4828. Co-sponsor: OK School of Metaphysics.

Pollinators not Pests

Monday, June 30, 2008

Time: 2:00pm-3:00pm

Location: Choctaw

All Ages

Uncover the truth behind many insects in the garden. Discover their helpful, not harmful effect on nature.

GameFest for GrownUps

Monday, June 30, 2008

Time: 6:00pm-7:30pm

Location: Midwest City

Adults and Seniors

Join us for an evening of video gaming fun on the Nintendo Wii. Registration is limited, so visit the Information Desk or call 732-4828 to sign up today.