

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, December 14, 2006, 3:30 p.m.

Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(Telephone: 231-8650)

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Hugh Rice, Chair

3:30 – 3:45 pm INTRODUCTIONS

- Document #49 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:45 – 4:00 pm CONSENT DOCKET (#50 - #51)

- Document #50 – Approval of Minutes of November 16, 2006 Meeting
- Document #51 – Acceptance of Review of Expenditures for November 2006

4:00 – 4:20 pm NEW BUSINESS

- Appointment of Nominating Committee for 2007 Officers – Hugh Rice, Chair
- Document #52 – Discussion, Consideration and Possible Action: Report and Recommendation from Administration ~ Letter of Intent for Café Operator

4:20 – 4:40 pm INFORMATION REPORTS

- Document #53 - MLS November 2006 Circulation Report
- Document #54 - MLS November 2006 Computer Usage Report
- Document #55 – MLS November 2006 System Reserve Report
- Document #56 – MLS Annual Statistical Report

4:40 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, January 18, 2007
Warr Acres Library, 5901 NW 63rd, Warr Acres, OK 73132

*DECEMBER'S REFRESMENTS HOSTED BY CAPITOL HILL LIBRARY
PHIL TOLBERT, MANAGER*

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in December 2006:

Employees

Years of Service

Rosemary G. Ryden, Page, Bethany Library

10

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: November 16, 2006 TIME: 3:30 pm

MEETING PLACE: Edmond Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County September 20, 2005. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on November 14, 2006, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Nancy Anthony
Ralph Bullard
Dr. Ann Caine, Vice-Chair
Scott Duncan
Millicent Gillogly
Deanna Hannah
Lee Alan Leslie
Penny McCaleb
Marguerite Ross
Cynthia Trent
Greg Womack
Hugh Rice, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Carolyn Cornelius
Mick Cornett, Mayor of Oklahoma
City
David Greenwell, Disbursing Agent
Jose Jimenez
Shirley Pritchett
Jim Roth, Chair, Board of County
Commissioners
Peggy Winters

Estimate of general public and staff attending: 12

I. The meeting was called to order at 3:38 p.m. by Mr. Hugh D. Rice, Chair.

Roll was called to establish a quorum. Present: Anthony, Bullard, Caine, Gillogly, Hannah, Leslie, Ross, Trent, Womack, Rice. (Arrived: McCaleb 3:40 pm; Duncan, 3:45 pm)

II. Mr. Rice introduced Ms. Karen Bays, Manager of the Edmond Library. Ms. Bays welcomed the Commission.

III. Mr. Rice presented the Metropolitan Library Commission of Oklahoma County Service Certificate recipients for September 2006: Steven Isaacs, Information Technology Tech, IT Department, 5 years of service.

IV. Mr. Rice called for comments from the general public. There were none.

V. Mr. Rice presented the Consent Docket Document #36 – Approval of minutes of September 21, Meeting; Document #37 – Acceptance of Review of Expenditures for September 2006; Document #38 – Acceptance of Review of Expenditures for October 2006; Document #39 – Approval of Contract Awards and Purchases (Item A: Cancellation of Contract and Award of New Contract for ¾ Ton Cab & Chassis Trucks)

Mr. Rice explained Document #39 Item A: Cancellation of Contract and Award of New Contract for ¾ Ton Cab & Chassis Truck has been pulled from the consent docket. The original contract was for City Chevrolet. It was first thought they would be unable to honor the agreement. After further review, City Chevrolet was able to fulfill the agreement as approved previously; therefore there is no need to re-issue the contract to another vendor.

Mr. Rice called for a motion.

Mrs. Cynthia Trent moved to accept the consent docket as presented. Mrs. Nancy Anthony seconded. Discussion followed. Motion passed unanimously.

VI. Mr. Rice referred to Document #40 – Discussion, Consideration, and Possible Action: Report and Minutes ~ A & P Committee grievance hearing September 26, 2006 – Dr. Ann Caine, Chair

Dr. Caine stated the Administrative and Personnel committee met on September 26th for the grievance hearing of Lisa Weissenbuehler.

Based on the information received and testimony heard at the hearing, the A & P Committee voted to uphold the recommendation of the administration to terminate Lisa Weissenbuehler. No action is required from the commission.

Dr. Caine thanked Mr. Rice for his help with the hearing and for chairing the meeting.

VII. Mr. Rice referred to Document #41 – Discussion, Consideration and Possible Action: Approval of MLS 2007 Library Holiday and Closing Schedule.

Mrs. Millicent Gillogly moved to accept the Metropolitan Library 2007 Holiday and Closing Schedule. Mrs. Cynthia Trent seconded. Questions and discussion followed. Motion passed unanimously.

Mr. Rice stated Document #42 – Discussion, Consideration and Possible Action: Report and Recommendation from Administration ~ Lease Agreement for Café Operator has been pulled from the agenda and will be presented at the December commission meeting.

VIII. Mr. Rice referred to the Special Presentation: *Library Endowment Trust Report* – Penny McCaleb.

Mrs. McCaleb is the liaison to the Library Endowment Trust. The President is Cheryl Jones; Vice-President is Rita Gunter; and the Treasurer is Travis Williams. Mrs. Morris serves as Secretary by virtue of office. Formed in 1986, the Endowment Trust has helped to fund several projects and

programs for the library system; including, Grants to the annual Summer Reading program; Grants for books, programs, and materials; Grants to the Downtown Library for public art; and a grant to purchase a new Maintenance vehicle. One of the largest fund raising endeavors is the annual *Literary Voices* Author Dinner. Mrs. McCaleb handed out information for the upcoming Author Dinner. The dinner is scheduled for Tuesday, April 17, at the OKC Golf & Country Club. Featured author will be mystery writer, Sue Grafton. The Lee B. Brawner award is presented annually at the dinner. This year's award recipient is the late Mr. John Rex.

IX. Mr. Rice referred to the Information Reports.

- ◆ Document #43 – MLS September 2006 Circulation Report
- ◆ Document #44 – MLS September 2006 Computer Usage Report
- ◆ Document #45 – MLS September 2006 System Reserve Report
- ◆ Document #46 – MLS October 2006 Circulation Report
- ◆ Document #46 – MLS October 2006 Computer Usage Report
- ◆ Document #47 – MLS October 2006 System Reserve Report

Discussion followed.

X. Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

A Holiday Open House is scheduled for Tuesday, December 12th at the Downtown Library, from 3:00-7:00. Candace McDaniel, Headquarters Manager is coordinating the event which will be featuring not only the Downtown Library, but also the other libraries within the system. Please mark your calendars and join the staff as we celebrate the season.

The annual staff recognition event was an outstanding success. Thanks to the Friends of the Library for their continuing financial support for this event. Donna extended her thanks to Mr. Lee Alan Leslie for presenting the staff service pins that evening.

Congratulations to David Greenwell, who was recently inducted into the Oklahoma City Community College Alumni Hall of Fame.

Mrs. Morris and Greg Womack recently met with the mayor of Edmond regarding a second library for Edmond.

Mr. Rice called for comments from Commission members.

XI. The next Commission meeting will be held at the Downtown Library, December 14, 2006

There being no further business, the meeting was adjourned at 4:10.



Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

November 30, 2006

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of November 2006.

For comparison, 41.67% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of November 2006.

[This page is intentionally left blank]

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

November 30, 2006

ASSETS

CASH - Overnight Investment Account		\$ 3,645,113.78
INVESTMENTS (Schedule attached)		11,154,733.04
TAXES RECEIVABLE: 2006-07 Ad Valorem Tax	24,219,770.00	
Less: Reserve for Delinquent Tax	(2,201,797.00)	
Budgeted Tax Revenue	22,017,973.00	
Less: Tax Received	(1,344,049.11)	
		20,673,923.89
Total Assets		<u>\$35,473,770.71</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2005-06 Reserve for Appropriations	\$ 150,414.71	
2006-07 Purchase Orders Outstanding	258,540.60	
2005-06 Purchase Orders Outstanding	25,880.66	
2006-07 Checks Outstanding	169,711.31	
2005-06 Checks Outstanding	14.12	
Total Liabilities		604,561.40

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	20,673,923.89
-----------------------------	---------------

FUND BALANCE:

Beginning of the Year	19,704,947.94	
Add: Revenues		
Budgeted	1,614,049.11	
Other	1,238,990.86	2,853,039.97
Less: Expenditures	(8,362,702.49)	
Total Fund Balance		14,195,285.42

Total Liabilities, Deferred Revenue and Fund Balance	<u>\$35,473,770.71</u>
---	-------------------------------

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of November 30, 2006

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	9/24/2002	3/24/2011	3.800%	\$ 100,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
CD - WeOKIE Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/12/2003	2/18/2008	3.500%	100,000.00
Money Market - Yukon Bank	2/27/2003		4.880%	100,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	6/21/2003	12/20/2006	4.300%	100,000.00
CD - Kirkpatrick Bank, Edmond	7/18/2004	3/18/2007	5.090%	100,000.00
CD - Coppermark Bank	7/18/2004	1/18/2007	4.750%	100,000.00
CD - BancFirst	7/28/2004	7/28/2009	3.900%	100,000.00
CD - Rose Rock Bank	10/15/2003	10/5/2007	5.130%	96,750.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	12/7/2004	12/7/2006	4.400%	100,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
FHLB notes	2/15/2005	2/15/2007	3.570%	1,000,025.00
FHLB notes	2/25/2005	8/27/2008	4.000%	1,000,025.00
CD - Valliance Bank	3/3/2005	9/5/2007	5.300%	100,000.00
FNMA 06-08	8/3/2005	6/30/2008	4.300%	1,072,211.33
FNMA 06-07	8/8/2005	8/8/2007	4.250%	1,180,000.00
FNMA 06/07	8/2/2005	7/13/2007	4.150%	1,002,190.28
Fed Home LN 06-08	8/1/2005	2/25/2008	4.400%	2,000,000.00
Fed Home LN 07-06	9/29/2005	9/26/2007	4.250%	1,414,086.15
Fed Home LN	1/12/2006	6/20/2007	4.550%	989,445.28
Total Investments				<u>\$ 11,154,733.04</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

November 1, 2006 to November 30, 2006

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2006 Ad Valorem Tax	\$22,017,973.00	\$ 1,344,049.11	\$ 1,344,049.11	6.10%
State Aid	287,762.00	-	-	0.00%
Fines	<u>410,400.00</u>	<u>45,000.00</u>	<u>270,000.00</u>	65.79%
Total Budgeted Revenue	<u>\$ 22,716,135.00</u>	<u>\$ 1,389,049.11</u>	<u>\$ 1,614,049.11</u>	7.11%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 212,995.11	\$ 640,645.46	
Gifts and Lost Books Fees		0.00	53,000.00	
Investment Income		14,681.37	456,007.76	
Flexible Benefits Account Balance		0.00	0.00	
Sale of Surplus Equipment		0.00	11,927.50	
Miscellaneous		<u>212.65</u>	<u>77,410.14</u>	
Total Miscellaneous Revenue		<u>\$ 227,889.13</u>	<u>\$ 1,238,990.86</u>	
Total Revenue	<u>\$ 22,716,135.00</u>	<u>\$ 1,616,938.24</u>	<u>\$ 2,853,039.97</u>	12.56%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

November 30, 2006

	BALANCE 11/1/2006	RECEIPTS November	EXPEND. November	BALANCE 11/30/2006
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 31,842.22	\$ 6,157.25	\$ 822.27	\$ 37,177.20
810 Prepaid Fees	(203.74)	0.00	465.32	(669.06)
815 Fines	45,633.62	38,374.27	45,000.00	39,007.89
820 Copy	94,121.80	3,489.32	826.33	96,784.79
900 Special Event Fund	2,606.34	0.00	305.42	2,300.92
Total Revolving Funds	\$ 174,000.24	\$ 48,020.84	\$ 47,419.34	\$ 174,601.74
GRANTS:				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 11/30/2006
<u>Special Grants</u>				
857 DN/LC Donations	92,000.00	91,379.29	89,704.75	1,674.54
858 Inasmuch/DN Building	130,000.00	130,000.00	128,192.86	1,807.14
859 OCCF/Invisible Man	26,721.81	26,721.81	25,014.44	1,707.37
897 06 Endowment/Vehicle	16,000.00	16,000.00	15,225.00	775.00
898 06 Endowment/Summer Reading	12,121.50	12,121.50	12,025.00	96.50
901 06/Endowment/Vehicle	18,000.00	18,000.00	0.00	18,000.00
902 06/Endowment/Summer Reading	12,000.00	12,000.00	0.00	12,000.00
903 07/Arts Alliance/Andes Manta	1,725.00	862.50	1,725.00	(862.50)
918 07/ODL/Wireless Grant	5,385.60	5,385.60	0.00	5,385.60
919 07/OAC/Hinkles Puppets	250.00	250.00	0.00	250.00
920 07/OAC/Andes Manta	3,000.00	0.00	3,000.00	(3,000.00)
939 YMCA/21st Century Grant	9,300.00	9,300.00	3,660.00	5,640.00
943 Junior League/MWC	750.00	750.00	692.97	57.03
947 Endowment/ Choctaw Childrens	4,500.00	4,500.00	3,858.43	641.57
948 Endowment/DN Micro Equip	24,700.00	24,700.00	24,699.80	0.20
952 Human Rights Video Project	750.00	750.00	0.00	750.00
963 RE Friends/Programming Grant	3,300.00	3,201.45	2,613.12	588.33
978 06/ALA/Let's Talk About It: Jewish L	1,500.00	1,500.00	1,395.85	104.15
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
981 05 Downtown Club/Children's	1,600.00	1,600.00	1,520.17	79.83
991 06 Inasmuch	60,000.00	60,000.00	21,245.82	38,754.18
993 06 WalMart/Edmond Library	2,000.00	2,000.00	1,664.48	335.52 x
994 06 WalMart/Village	2,000.00	2,000.00	971.49	1,028.51
995 06 WalMart/Midwest City	977.41	977.41	100.00	877.41
996 06 Endowment/Read to Me Pack	2,500.00	2,500.00	2,497.90	2.10
997 06 Eagle Scout/Village	630.00	630.00	0.00	630.00
998 06 Sonic/Ralph Ellison	500.00	500.00	0.00	500.00

GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 11/30/2006
<u>Grants - Friends of MLS</u>					
938	03 VI - Library Sign	5,000.00	5,000.00	0.00	5,000.00
960	05 OK Reads OK	0.00	0.00	481.62	(481.62)
966	05 Staff Recognition	5,341.72	5,470.28	5,454.84	15.44
975	05 Oklahoma Reads Poetry	379.00	379.00	0.00	379.00
877	06 Las Clases Espanolas	8,000.00	8,000.00	4,760.00	3,240.00
878	06 Navajo Code Talkers	2,300.00	2,300.00	0.00	2,300.00
879	06 Staff Recognition Dinner	5,604.30	5,604.30	5,593.95	10.35
881	06 Toys for the Library	750.00	750.00	0.00	750.00
882	06 Stories and Students	500.00	500.00	0.00	500.00
883	06 Local History Materials Binding	3,000.00	3,000.00	1,790.30	1,209.70
885	06 Person of Distinction	1,000.00	1,000.00	997.56	2.44
886	06 Lifetime Readers Society	2,500.00	2,500.00	2,000.00	500.00
887	06 Our World Series	19,200.00	19,200.00	18,200.00	1,000.00
888	06 Teen Job Fair (MWC)	425.00	425.00	195.28	229.72
892	06 Computer Paging System	2,500.00	2,500.00	0.00	2,500.00
893	06 Lee B Brawner Scholarship	8,300.00	8,300.00	4,112.47	4,187.53
895	06 Bill Gates Foundation	90,000.00	90,083.00	90,000.00	83.00
<u>Grants - Friends of MLS</u>					
904	07 Volunteer Recognition	2,000.00	2,000.00	109.20	1,890.80
905	07 Staff Recognition	6,100.00	6,170.64	5,681.17	489.47
906	07 Summer at the Library	5,000.00	0.00	0.00	0.00
907	07 Music with Susan - MWC	1,000.00	0.00	500.00	(500.00)
908	07 LIFE Come Read with Me	5,000.00	9,737.94	5,995.85	3,742.09
910	07 System-wide adult prgrmmng	6,300.00	6,700.00	2,900.00	3,800.00
911	07 Our World	14,150.00	14,150.00	6,775.00	7,375.00
912	07 Looking at Jazz - Downtown	925.00	0.00	0.00	0.00
913	07 Oklahoma Voices	11,175.00	11,175.00	850.00	10,325.00
914	07 System-wide prgrmmng eqpt	3,674.00	3,674.00	3,674.00	0.00
915	07 Library Enhancement - CH	1,108.00	1,108.00	0.00	1,108.00
Total Grants					\$138,083.95
Total Special Funds					\$ 312,685.69

Metropolitan Library System
Statement of Encumbrances
Month of November 2006

FY-07

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	673,171.38	3,681,534.90	39.21	9,389,112.00	5,707,577.10
102	Wages - Part-time	99,501.49	579,948.26	35.81	1,619,530.00	1,039,581.74
103	Payroll Taxes	56,769.39	314,847.20	37.84	832,015.00	517,167.80
109	Workers Comp Insurance	7,450.00	41,505.00	36.73	112,990.00	71,485.00
112	Group Insurance	112,407.44	559,688.13	39.80	1,406,415.00	846,726.87
113	Employees Retirement	35,072.18	184,322.36	16.76	1,100,000.00	915,677.64
114	Unemployment Compensation	.00	6,704.74	67.05	10,000.00	3,295.26
Total Personal Services		984,371.88	5,368,550.59	37.10	14,470,062.00	9,101,511.41

Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insur.	.00	152,988.00	88.83	172,216.00	19,228.00
202	Liability/Bonding Insurance	.00	.00	.00	22,600.00	22,600.00
205	Rent of Library Buildings	400.00	2,400.00	50.00	4,800.00	2,400.00
206	Rent of Equipment	.00	505.00	30.61	1,650.00	1,145.00
207	Janitorial Services	17,164.00	127,431.00	38.74	328,930.00	201,499.00
208	Maintenance of Facilities	17,414.31	86,432.10	32.67	264,563.00	178,130.90
211	Parking & Transportation	10,784.64	53,541.29	30.41	176,054.00	122,512.71
212	Travel Expenses	5,070.21	7,709.22	15.40	50,072.00	42,362.78
213	Professional Services	13,069.24	84,818.52	33.31	254,664.00	169,845.48
214	Security Services	18,193.88	81,490.14	27.28	298,743.00	217,252.86
216	Telephone services	8,011.54	55,509.11	20.04	277,030.00	221,520.89
217	Electrical Services	34,433.70	222,940.13	44.58	500,119.00	277,178.87
218	Gas Services	1,703.91	5,899.50	9.28	63,596.00	57,696.50
219	Water & Garbage Services	4,538.62	25,149.10	49.24	51,078.00	25,928.90
220	Trigen Energy Services	11,346.63	68,664.02	42.39	162,000.00	93,335.98
226	Memberships	819.60	6,218.50	21.02	29,589.00	23,370.50
230	Other Library-related Services	22,169.56	64,440.71	19.35	332,942.00	268,501.29
231	Automation Contractual	13,439.05	122,424.55	36.30	337,260.00	214,835.45
236	Network Catalog Services	.00	45,000.00	85.47	52,648.00	7,648.00
Total Contractual Services		178,558.89	1,213,560.89	35.90	3,380,554.00	2,166,993.11

Metropolitan Library System
Statement of Encumbrances
Month of November 2006

FY-07

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	3,642.09	24,679.43	12.29	200,820.00	176,140.57
302	Postage	25,289.58	94,493.91	32.85	287,650.00	193,156.09
303	Supplies	9,569.72	114,424.45	41.95	272,789.00	158,364.55
310	Maintenance Supplies	.00	9,588.59	13.51	71,000.00	61,411.41
312	Safety Supplies & Equipment	-7.59	1,817.63	29.32	6,200.00	4,382.37
321	Gasoline & Oil	1,937.61	13,130.11	32.83	40,000.00	26,869.89
322	Vehicle Parts & Repairs	.00	4,112.29	22.85	18,000.00	13,887.71
330	Programming Activities	7,395.05	50,806.87	24.00	211,735.00	160,928.13
331	Other Commodities	1,288.56	4,901.34	15.39	31,855.00	26,953.66
Total Commodities		49,115.02	317,954.62	27.89	1,140,049.00	822,094.38

Capital Outlays

401	Books & Materials	254,890.90	1,135,515.69	36.07	3,148,050.00	2,012,534.31
404	Government Documents	.00	.00	.00	5,000.00	5,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,700.00	2,700.00
407	Periodicals & Subscriptions	125,764.83	144,809.20	83.11	174,240.00	29,430.80
408	Furniture, Fixtures, & Equipmt	16,057.42	88,395.09	56.12	157,518.00	69,122.91
409	Motor Vehicles	.00	4,440.00	21.14	21,000.00	16,560.00
410	Automation Systems & Equipment	-.65	53,434.72	17.98	297,189.00	243,754.28
450	Capital Projects	14.97	36,041.69	.56	6,460,538.00	6,424,496.31
490	Capital Reserves - Current	.00	.00	.00	535,374.00	535,374.00
499	Reserve Carryover - Prior	.00	.00	.00	12,624,653.00	12,624,653.00
Total Capital Outlays		396,727.47	1,462,636.39	6.24	23,426,262.00	21,963,625.61
Total Budget		1,608,773.26	8,362,702.49	19.72	42,416,927.00	34,054,224.51

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01417	Metropolitan Library System	Maintenance of Facilities	13.05	
		Professional Services	74.39	
		Postage	50.55	
		Supplies	65.13	
		Programming	86.93	
		Programming	156.40	
		Programming	123.81	
		Programming	17.25	
		Other Commodities	130.39	
		Other Commodities	9.50	727.40
G-01418	City of Del City	Building Rental	400.00	400.00
G-01419	Bradford Industrial Suppl Corp	Maintenance of Facilities	54.50	54.50
G-01420	Grainger	Maintenance of Facilities	89.19	89.19
G-01421	O G & E	Electrical Services	16,445.19	16,445.19
G-01422	Oklahoma Natural Gas Co.	Gas Services	109.61	109.61
G-01423	Brodart, Inc.	Equipment	338.26	338.26
G-01424	Hunzicker Brothers, Inc.	Maintenance of Facilities	7.04	7.04
G-01425	Locke Supply Co.	Maintenance of Facilities	28.87	
		Maintenance of Facilities	98.91	
		Maintenance of Facilities	15.67	
		Maintenance of Facilities	24.93	
		Maintenance of Facilities	22.62	
		Maintenance of Facilities	17.01	208.01
G-01426	Emsco Electric Supply	Maintenance of Facilities	12.88	12.88
G-01427	Demco	Supplies	942.74	
		Fixtures	260.23	
		Supplies	2,560.00	
		Supplies	14.39	3,777.36
G-01428	Eales Electronics Corp.	Maintenance of Facilities	25.00	25.00
G-01429	Gaylord Bros.	Supplies	61.16	61.16
G-01430	Hewlett-Packard Co.	Automation Contractual	12,007.00	12,007.00
G-01431	City of Warr Acres	Water & Garbage Services	56.65	56.65
G-01432	City of Edmond	Electrical Services	3,868.43	3,868.43
G-01433	Richard Rea	Group Insurance	90.78	90.78
G-01434	Mid-west Landscape, LLC	Maintenance of Facilities	530.00	530.00
G-01435	TDS Telecom	Telephone Services	114.61	114.61
G-01436	Chester 'Jack' Kinzie, Jr.	Mileage	9.57	9.57
G-01437	Pure Service Corp.	Janitorial Services	17,400.00	
		Janitorial Services	7,126.00	
		Janitorial Services	190.00	24,716.00
G-01438	Denyvetta Davis	Other Commodities	73.33	73.33
G-01439	Hunter's Battery Warehouse	Maintenance of Facilities	89.90	89.90
G-01440	JoNita Normore	Mileage	31.33	31.33
G-01441	Harmony Business Supplies	Supplies	166.91	166.91
G-01442	Great American Glass & Tinting	Maintenance of Facilities	175.00	175.00
G-01443	Oklahoma Air Filter	Maintenance of Facilities	119.60	
		Maintenance of Facilities	61.68	
		Maintenance of Facilities	61.68	242.96
G-01444	Shawver & Son	Automation Contractual	1,118.70	1,118.70
G-01445	The Catering Company	Other Commodities	64.60	64.60
G-01446	Cingular Wireless	Telephone Services	87.25	87.25
G-01447	Ursula Ward	Group Insurance	13.87	13.87

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01448	Matthew Johnson	Postage	2.07	2.07
G-01449	True Colors	Professional Services	795.00	795.00
G-01450	aha! Process, Inc.	Books & Materials	81.00	81.00
G-01451	High-Tech-Tronics, Inc.	Maintenance of Facilities	400.00	
		Maintenance of Facilities	344.25	744.25
G-01452	Scovil & Sides Hardware Co.	Maintenance of Facilities	1,933.20	1,933.20
G-01453	Voss Lighting	Maintenance of Facilities	386.70	
		Maintenance of Facilities	607.23	
		Maintenance of Facilities	115.10	1,109.03
G-01454	A & D Supply Co.	Capital Projects	408.44	408.44
G-01455	Cherokee Building Materials	Maintenance of Facilities	31.42	31.42
G-01456	Jimmy Welch	Telephone Services	25.00	25.00
G-01457	Evans Hardware	Maintenance of Facilities	22.58	
		Maintenance of Facilities	13.47	36.05
G-01458	Michael Corley	Programming	119.00	
		Programming	119.00	238.00
G-01459	Southwest Paper - OKC	Maintenance Supplies	697.06	
		Maintenance Supplies	3,967.20	4,664.26
G-01460	Graybar	Computer Equipment	3,254.35	3,254.35
G-01461	Hudiburg Chevrolet, Inc.	Vehicle parts & repairs	5.14	5.14
G-01462	AT&T	Telephone Services	49.05	49.05
G-01463	Dowell Parking Center	Staff Parking	650.00	650.00
G-01464	Geri Price	Programming	75.00	75.00
G-01465	Juanita Davis	Programming	35.00	35.00
G-01466	American Bldg Specialties, Inc	Maintenance of Facilities	457.84	457.84
G-01467	City of Edmond	water & Garbage Services	658.15	658.15
G-01468	Darlene S. Browers	Programming	17.16	17.16
G-01469	AFP	Memberships	265.00	265.00
G-01470	Crowe & Dunlevy	Professional Services	3,546.50	
		Professional Services	5,962.50	9,509.00
G-01471	C.O.T.P.A.	Staff Parking	252.00	252.00
G-01472	Joshua Schell	Programming	103.76	103.76
G-01473	Todd Olberding	Telephone Services	45.31	45.31
G-01474	O'Reilly Auto Parts	Gasoline & Oil	7.27	7.27
G-01475	aha! Process, Inc.	Professional Services	122.82	122.82
G-01476	Maria Rodriguez	Programming	120.00	120.00
G-01477	Barbara A. Johnson	Mileage	6.23	6.23
G-01478	Susan H. Wood	Programming	85.00	
		Programming	85.00	170.00
G-01479	Oklahoma City Police Dept.	Maintenance of Facilities	50.00	50.00
G-01480	AT&T	Telephone Services	63.90	63.90
G-01481	Corporate Express, Inc.	Supplies	29.75	29.75
G-01482	SimplexGrinnell	Maintenance of Facilities	954.24	954.24
G-01483	Mickey Sherman	Programming	350.00	350.00
G-01484	Boy Scouts of America	Books & Materials	52.92	52.92
G-01485	Karen Zanfardino, M.S.	Programming	50.00	50.00
G-01486	Sabre Technologies	Supplies	3,480.00	3,480.00
G-01487	Maria Y. Bozarth	Programming	100.00	100.00
G-01488	Smart Technologies	Automation Contractual	1,824.80	
		Automation Contractual	1,261.80	3,086.60
G-01489	Eddie Lou Nachtrieb	Programming	50.00	50.00
G-01490	COTPA	Staff Parking	2,493.20	

** Continued **

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-01490	COTPA	Staff Parking	4,166.71	6,659.91
G-01491	Cox Systems Technology, Inc.	Maintenance of Facilities	315.00	
		Maintenance of Facilities	90.00	405.00
G-01492	Midwest Single Source, Inc.	Supplies	1,105.64	1,105.64
G-01493	John Sing's All Trade	Capital Projects	750.00	
		Capital Projects	430.00	
		Capital Projects	200.00	1,380.00
G-01494	Baker & Taylor Books	Materials	4,414.12	4,414.12
G-01495	Recorded Books, LLC	Materials	33.75	33.75
G-01496	Instructional Video, Inc.	Materials	426.05	426.05
G-01497	Gale Group	Materials	576.68	576.68
G-01498	Library Video Co.	Materials	560.06	560.06
G-01499	Full Circle Bookstore	Materials	375.33	375.33
G-01500	Random House, Inc	Materials	1,868.00	1,868.00
G-01501	Ingram Library Service	Materials	614.52	614.52
G-01502	Ingram Library Service	Materials	410.31	410.31
G-01503	Baker & Taylor Books	Materials	2,273.19	2,273.19
G-01504	Baker & Taylor Entertainment	Materials	694.76	694.76
G-01505	Baker & Taylor Books	Materials	1,704.97	
		Materials	1,059.95	
		Materials	995.04	
		Materials	2,346.83	
		Materials	4,982.13	
		Materials	8,826.53	
		Materials	5,942.30	25,857.75
G-01506	Baker & Taylor Books	Materials	920.84	
		Materials	5,699.38	
		Materials	1,399.66	8,019.88
G-01507	Baker & Taylor Books	Materials	3,588.23	3,588.23
G-01508	Bank of Oklahoma	Payroll Transmittal-Chks	41,605.24	
		Payroll Transmittal-Chks	18,862.51	60,467.75
G-01509	Bank of Oklahoma	Federal Withholding Tax	33,426.10	
		Federal Withholding Tax	2,540.00	35,966.10
G-01510	Oklahoma Tax Commission	State Withholding Tax	13,695.00	
		State Withholding Tax	1,170.00	14,865.00
G-01511	Mun. Employees Credit Union	Employee Cr Union Deducts	9,871.51	
		Employee Cr Union Deducts	140.00	10,011.51
G-01512	United Way of Central Oklahoma	Employee Deductions	266.25	
		Employee Deductions	5.00	271.25
G-01513	Ken Felker & Associates	Employee Deductions	12.31	12.31
G-01514	Bank of America	Payroll Transmittal-DDep	171,149.66	
		Payroll Transmittal-DDep	22,789.42	193,939.08
G-01515	Nationwide Retirement Solution	Employee Deductions	7,344.07	7,344.07
G-01516	Transamerica Worksite Mrktg.	Employee Deductions	630.59	630.59
G-01517	Metro Library Sys Pension Trst	Employee Contrib -- DB Pl	4,903.77	4,903.77
G-01518	Bank of Oklahoma	Employee Flexplan Deposit	17,389.16	
		Employer Flexplan Deposit	1,210.00	18,599.16
G-01519	Bank of Oklahoma	Employee Soc/Sec Deposits	19,357.34	
		Employee Soc/Sec Deposits	3,071.08	
		Employee Medicare Deposit	4,602.69	
		Employee Medicare Deposit	718.19	
	** Continued **			

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-01519	Bank of Oklahoma	Employer Soc/Sec Deposits	22,428.57
		Employer Medicare Deposit	5,321.02
G-01520	MassMutual Financial Group	Employee Contrib -- DC PI	9,337.23
		Employer Contrib -- DC PI	17,345.90
G-01521	Love, Beal & Nixon, P.C.	Employee Deductions	145.54
G-01522	Oklahoma Centralized Support	Employee Deductions	115.00
		Employee Deductions	237.48
G-01523	Administrative Systems, Inc.	Employee Deductions	965.93
G-01524	Metropolitan Library System	Professional Services	225.46
		Postage	44.83
		Supplies	144.66
		Supplies	10.03
		Programming	58.53
		Programming	115.46
		Programming	137.51
		Programming	46.51
		Other Commodities	36.38
G-01525	City of Midwest City	Water & Garbage Services	382.64
G-01526	O G & E	Electrical Services	7,307.51
G-01527	Oklahoma Natural Gas Co.	Gas Services	824.80
G-01528	City of Oklahoma City	Water & Garbage Services	1,202.04
G-01529	Brodart, Inc.	Supplies	37.12
		Supplies	811.20
G-01530	Southwestern Stationery and	Supplies	45.59
G-01531	The Dagwell Dixie Co.	Maintenance of Facilities	93.45
G-01532	Tech-Lock	Maintenance of Facilities	9.00
		Maintenance of Facilities	11.69
G-01533	Gaylord Bros.	Furniture	2,576.50
G-01534	Highsmith Co., Inc.	Supplies	8.53
		Supplies	22.76
		Supplies	165.75
		Supplies	25.04
		Supplies	31.56
		Supplies	25.41
G-01535	Ernestine Clark	Mileage	16.02
G-01536	Frank Ray	Mileage	9.79
G-01537	Oklahoma Historical Society	Subscriptions	93.00
G-01538	Central Parking System	Parking	90.00
G-01539	Oklahoma Library Association	Memberships	105.00
G-01540	Susie Beasley	Mileage	8.01
G-01541	Central Oklahoma Winnelson	Maintenance of Facilities	11.76
G-01542	Bill Warren Office Products	Supplies	11.80
G-01543	Charles S. Isaacs	Mileage	7.57
G-01544	CompSource Oklahoma	Workers Comp Insurance	7,450.00
G-01545	American Library Assoc.	Promotional Items	449.55
		Supplies	99.00
G-01546	Maintenance Connection	Maintenance of Facilities	396.00
G-01547	Barbara Beasley	Mileage	12.24
G-01548	Molly Lou Lemmons	Programming	30.00
G-01549	Phillip Tolbert	Registration	225.00
G-01550	Denyvretta Davis	Mileage	362.90

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01551	Traci Jinkens	Mileage	40.05	40.05
G-01552	Randy Wayland	Mileage	18.25	18.25
G-01553	Staples Business Advantage	Supplies	142.35	142.35
G-01554	Mutual Assurance	Grp Life/Ad&d Ins Prm-NOV	26,360.81	26,360.81
G-01555	Pacesetters Consulting Group	Professional Services	400.00	400.00
G-01556	Friday	Subscriptions	25.00	25.00
G-01557	Staples Credit Plan	Supplies	29.99	29.99
G-01558	Priscilla Doss	Mileage	12.46	12.46
G-01559	Sydna Yellowfish	Programming	150.00	150.00
G-01560	INTEGRIS Corporate Assistance	Employee Assistance	802.00	802.00
G-01561	Downtown College Consortium	Professional Services	140.00	140.00
G-01562	Jonathan Willis	Mileage	38.05	38.05
G-01563	Scott's Printing & Copying	Printing	1,923.70	1,923.70
G-01564	James Cooper	Programming	50.00	50.00
G-01565	Angela Hill	Programming	59.94	59.94
G-01566	Andes Manta	Books & Materials	231.00	231.00
G-01567	Karen L.Litteral	Mileage	9.79	9.79
G-01568	Steve Kardaleff	Programming	95.00	95.00
G-01569	George Franklin Baird, Jr.	Programming	30.00	30.00
G-01570	XPEDX	Supplies	2,039.20	
		Supplies	1,101.60	3,140.80
G-01571	Dana Morrow	Travel Expenses	446.53	446.53
G-01572	Marilyn Hudson	Programming	30.00	30.00
G-01573	Linda Temple	Programming Supplies	69.25	69.25
G-01574	Fleetcor Technologies	Gas Service - October	1,887.89	1,887.89
G-01575	Chickasaw Telecom, Inc.	Communications	4,272.00	
		Automation Contractual	296.00	4,568.00
G-01576	Town of Luther	Water & Garbage Services	64.04	64.04
G-01577	Jana Hausburg	Memberships	35.00	35.00
G-01578	Lynn Moroney	Programming	200.00	200.00
G-01579	Landon Holman	Mileage	36.94	36.94
G-01580	Anita Roesler	Mileage	62.30	62.30
G-01581	Rhonda J. Turley	Programming	59.50	59.50
G-01582	Pauline Boyer Rodriguez	Travel Expenses	118.25	
		Travel Expenses	72.98	
		Mileage	16.47	207.70
G-01583	Debbie Robertus	Mileage	8.01	8.01
G-01584	Southwest Paper - OKC	Maintenance Supplies	694.40	694.40
G-01585	Pacer Fitness Center	Professional Services	3,580.50	3,580.50
G-01586	Lisa Walker	Mileage	23.28	23.28
G-01587	Aaron Killough	Travel Expenses	276.14	276.14
G-01588	Dowell Parking Center	Parking	105.00	105.00
G-01589	Kevin Colwell	Mileage	4.45	4.45
G-01590	Clyde Herrod	Travel Expenses	56.96	
		Mileage	2.23	59.19
G-01591	City of Harrah	Water & Garbage Services	55.64	55.64
G-01592	John Wood	Mileage	19.58	19.58
G-01593	City of Choctaw	Water & Gas Services	76.04	76.04
G-01594	Vision Service Plan of	Group Vision Ins Prem-NOV	2,163.98	2,163.98
G-01595	Abolghasem Siavashi	Mileage	4.45	4.45
G-01596	Office Depot Credit Plan	Supplies	30.98	
		Supplies	53.94	

** Continued **

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-01596	Office Depot Credit Plan	Supplies	19.56
		Automation Supplies	35.99
G-01597	Bureau of Education & Research	Registration	185.00
G-01598	Metropolitan Library System	Grp Med/Dtl Ins Prem-Nov	76,381.53
G-01599	Daniel Fields	Supplies	48.74
		Programming	157.91
G-01600	Descendants of Freedmen Assoc	Programming	200.00
G-01601	Walmart Community	Programming	24.74
G-01602	City Business Machines, Inc.	Supplies	295.00
G-01603	Allied Waste Services #060	Garbage Services	493.24
G-01604	Pamela Buchanan	Mileage	18.91
G-01605	O'Reilly Auto Parts	Vehicle parts	7.98
G-01606	Star Lighting	Maintenance of Facilities	14.50
G-01607	John Utley	Telephone Services	35.00
		Mileage	5.79
G-01608	Oklahoma Watercolor Assoc.	Programming	125.00
G-01609	Susan H. Wood	Programming	125.00
G-01610	Rondia K. Banks	Programming	150.89
G-01611	Stephanie Morgan McGathey	Programming R. Wayland	150.00
G-01612	Corporate Express, Inc.	Supplies	60.88
		Supplies	22.80
G-01613	Mickey Sherman	Programming	70.00
		Programming	300.00
G-01614	Amy L. LaPointe	Programming	50.00
G-01615	Emily Williams	Mileage	83.53
G-01616	Tulin LaFollette	Travel Expenses	12.00
G-01617	Lloyd Lovely	Mileage	52.07
G-01618	Shirley E. Wilson	Programming	75.00
G-01619	LaDonna L. Atkins	Programming	75.00
G-01620	Oklahoma Natural Gas Co.	Gas Services	122.16
G-01621	City of the Village	Water & Garbage Services	76.42
G-01622	Brodart, Inc.	Supplies	76.88
G-01623	Demco	Furniture	263.28
		Safety Supplies	82.41
G-01624	Gaylord Bros.	Furniture	377.54
		Supplies	49.95
G-01625	Gale Research	Materials	2,105.75
		Materials	2,774.09
G-01626	Highsmith Co., Inc.	Capital Projects	3,095.97
		Supplies	32.74
G-01627	Journey House Travel, Inc.	Travel Expenses	512.20
G-01628	Amazon.com	Supplies	74.11
G-01629	UNUM Life Insurance	Grp Long-Trm Disab Prm-NV	6,291.12
G-01630	Synergy Datacom Supply, Inc.	Automation Contractual	17.34
G-01631	City of Edmond	Electrical Services	3,093.30
G-01632	Baker & Taylor Books	Materials	1,430.48
G-01633	Donna Morris	Travel Expenses	68.10
G-01634	U.S. Postal Service	Postage	160.00
		Postage	15,000.00
G-01635	Susan Ryan	Mileage	18.69
G-01636	Standard & Poor's	Materials	11,278.30

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01637	Mid-west Landscape, LLC	Maintenance of Facilities	1,520.00	
		Maintenance of Facilities	719.00	2,239.00
G-01638	Charles S. Isaacs	Telephone Services	35.00	35.00
G-01639	American Library Assoc.	Supplies	51.50	
		Promotional Gifts	128.80	180.30
G-01640	A.M. Best Co.	Materials	5,149.75	5,149.75
G-01641	Blackbaud	Automation Contractual	6,472.84	6,472.84
G-01642	Chester 'Jack' Kinzie, Jr.	Programming	94.83	94.83
G-01643	Recorded Books, LLC	Materials	3,771.43	3,771.43
G-01644	The Penworthy Co.	Materials	1,098.22	1,098.22
G-01645	Marilyn E. Backus	Mileage	18.69	18.69
G-01646	Gale Group	Materials	1,058.02	1,058.02
G-01647	Anne G. Fischer	Mileage	71.87	71.87
G-01648	Martindale-Hubbell	Materials	1,443.00	1,443.00
G-01649	Full Circle Bookstore	Materials	415.48	415.48
G-01650	Sydna Yellowfish	Programming	250.00	
		Programming	150.00	400.00
G-01651	Janet Brooks	Mileage	63.64	63.64
G-01652	Superior Security	Security Services	4,519.13	
		Security Services	4,562.25	9,081.38
G-01653	Joan Kendall	Programming	61.30	61.30
G-01654	Frances Kay Samaripa	Mileage	162.60	162.60
G-01655	Robert A. Jackson	Mileage	8.46	8.46
G-01656	Liberty Flags Inc.	Supplies	84.07	84.07
G-01657	Taylor & Francis/Routledge	Materials	755.25	755.25
G-01658	Shawver & Son	Construction	4,200.00	4,200.00
G-01659	Rich Antonisse	Mileage	11.57	
		Programming Supplies	71.40	82.97
G-01660	University of Alaska Press	Materials	201.50	201.50
G-01661	Karen Lehr	Postage	9.75	
		Programming Supplies	44.10	
		Mileage	14.24	68.09
G-01662	Francie Pendleton	Mileage	85.89	85.89
G-01663	Ingram Library Service	Materials	3,546.41	3,546.41
G-01664	R. R. Bowker	Materials	851.58	851.58
G-01665	Cinco Punto Press	Programming	154.48	154.48
G-01666	Sandra J. Gonzaga	Mileage	13.35	13.35
G-01667	Julia Ballou	Mileage	25.59	25.59
G-01668	Dana Morrow	Mileage	50.06	50.06
G-01669	Audio Editions	Materials	537.61	537.61
G-01670	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	73.95	73.95
G-01671	Ingram Library Service	Materials	262.95	262.95
G-01672	Perry Publishing Co.	Subscriptions	20.00	20.00
G-01673	Jason's Deli/Deli Partners	Professional Services	46.56	46.56
G-01674	Jimmy Welch	Mileage	6.45	6.45
G-01675	Evans Hardware	Maintenance of Facilities	8.36	8.36
G-01676	Deborah Willis	Travel Expenses	101.91	
		Mileage	12.46	114.37
G-01677	Heidi A. Port	Mileage	12.91	12.91
G-01678	Bank of America	Library-Related Services	155.28	155.28
G-01679	Ruby Soutiere	Mileage	18.69	18.69
G-01680	Sound Room Publishers, Inc.	Materials	801.00	801.00

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01681	Kelley Riha	Mileage	159.31	159.31
G-01682	Rosalind L. Reeder	Programming	80.00	80.00
G-01683	City of Edmond	water & Garbage Services	362.35	362.35
G-01684	Baker & Taylor Books	Materials	3,072.56	3,072.56
G-01685	Baker & Taylor Entertainment	Materials	7,324.13	
		Materials	59.92	7,384.05
G-01686	LaVetta Kinsey Dent	Programming	142.98	142.98
G-01687	Nancy H. Kamp	Programming	120.00	120.00
G-01688	Preston Bell	Parking & Transportation	40.00	40.00
G-01689	Maria Rodriguez	Programming	120.00	120.00
G-01690	Robyn Poston	Programming	75.00	75.00
G-01691	ESS	Automation Contractual	745.00	745.00
G-01692	Melissa Weathers	Mileage	112.59	
		Supplies	64.97	177.56
G-01693	Cintas Corp.	Maintenance of Facilities	284.48	284.48
G-01694	Focus on the Family	Materials	106.33	106.33
G-01695	Baker & Taylor Books	Materials	1,125.57	
		Materials	2,183.09	
		Materials	3,982.46	
		Materials	8,056.10	
		Materials	2,598.18	17,945.40
G-01696	Baker & Taylor Books	Materials	2,937.75	
		Materials	8,965.80	
		Materials	2,665.41	14,568.96
G-01697	Baker & Taylor Books	Materials	1,407.77	1,407.77
G-01698	Robert Brent Greenwood	Programming	50.00	50.00
G-01699	Heartland Payphone Service	Telephone Services	59.90	59.90
G-01700	Smart Technologies	Automation Contractual	314.10	
		Automation Contractual	1,155.20	
		Automation Contractual	1,368.40	2,837.70
G-01701	Erika Diel	Maintenance of Facilities	120.00	120.00
G-01702	COTPA	Parking & Transportation	500.00	500.00
G-01703	John Sing's All Trade	Maintenance of Facilities	100.00	100.00
G-01704	O G & E	Electrical Services	7,957.83	7,957.83
G-01705	Oklahoma Natural Gas Co.	Gas Services	647.34	647.34
G-01706	City of Bethany	Water & Garbage Services	136.51	136.51
G-01707	City of Oklahoma City	Water & Garbage Services	1,208.25	1,208.25
G-01708	Southwestern Stationery and	Supplies	9.21	
		Supplies	38.16	47.37
G-01709	Borders Group, Inc.	Materials	388.80	388.80
G-01710	Locke Supply Co.	Maintenance of Facilities	19.10	19.10
G-01711	EBSCO Subscription Services	Subscriptions	40,804.90	
		Subscriptions	22,906.60	
		Subscriptions	17,572.36	
		Subscriptions	11,576.28	
		Subscriptions	8,977.32	
		Subscriptions	4,854.83	
		Subscriptions	2,075.67	
		Subscriptions	517.08	109,285.04
G-01712	Journey House Travel, Inc.	Travel Expenses	322.70	322.70
G-01713	AT&T	Telephone Services	923.77	
		Telephone Services	1,320.57	

** Continued **

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-01713	AT&T	Telephone Services	326.37	2,570.71
G-01714	Mary Patton	Mileage	36.49	36.49
G-01715	Oklahoma Library Association	Registration	35.00	35.00
G-01716	Weston Woods Accts Receivable	Materials	2,588.80	2,588.80
G-01717	Baker & Taylor Books	Materials	5,179.38	5,179.38
G-01718	The Newspress	Subscriptions	142.80	142.80
G-01719	Spence & Associates, Inc	Library-Related Services	1,900.00	1,900.00
G-01720	Standard & Poor's	Materials	4,814.72	4,814.72
G-01721	Bill Warren Office Products	Supplies	708.00	708.00
G-01722	United Refrigeration, Inc.	Maintenance of Facilities	68.65	68.65
G-01723	N.E. Landfill, Inc	Maintenance of Facilities	24.13	24.13
G-01724	Recorded Books, LLC	Materials	1,857.82	1,857.82
G-01725	Instructional Video, Inc.	Materials	2,157.32	2,157.32
G-01726	Gale Group	Materials	2,567.54	2,567.54
G-01727	Hunter's Battery Warehouse	Maintenance of Facilities	63.50	
		Maintenance of Facilities	24.10	
		Maintenance of Facilities	21.95	109.55
G-01728	Production Services	Library-Related Services	1,600.00	1,600.00
G-01729	Anne G. Fischer	Telephone Services	50.00	50.00
G-01730	Council for Community	Materials	840.00	840.00
G-01731	Hal Leonard Publishing	Materials	1,137.94	1,137.94
G-01732	Copelin's Office Center	Supplies	77.37	77.37
G-01733	Library Video Co.	Materials	539.60	539.60
G-01734	Full Circle Bookstore	Materials	492.38	492.38
G-01735	Sydna Yellowfish	Programming	150.00	150.00
G-01736	Superior Security	Security Services	4,556.25	4,556.25
G-01737	Jonathan Willis	Telephone Services	35.00	35.00
G-01738	TALEO	Professional Services	4,218.00	
		Professional Services	1,080.00	5,298.00
G-01739	Oklahoma City Employment Guide	Library-Related Services	468.00	468.00
G-01740	Kristin Williamson	Mileage	3.34	3.34
G-01741	Random House, Inc	Materials	1,915.80	1,915.80
G-01742	Nicoma Park-Choctaw Business	Memberships	40.00	40.00
G-01743	American Library Association	Registration	120.00	120.00
G-01744	Ingram Library Service	Materials	717.97	717.97
G-01745	Lois McKenna	Mileage	4.90	4.90
G-01746	Bottom Line Personal	Subscriptions	39.00	39.00
G-01747	Audio Editions	Materials	16.00	16.00
G-01748	Lynda G. Toney Bahr	Mileage	82.79	
		Mileage	15.95	98.74
G-01749	FedEx Kinko's Print Services	Programming	4.50	4.50
G-01750	Scovil & Sides Hardware Co.	Maintenance of Facilities	371.25	371.25
G-01751	Midwest Trophy Mfg. Co., Inc.	Supplies	91.75	91.75
G-01752	Brett Heitzke	Programming	1,000.00	1,000.00
G-01753	Ingram Library Service	Materials	715.00	715.00
G-01754	Sagebrush Corp.	Materials	465.82	465.82
G-01755	Voss Lighting	Maintenance of Facilities	60.50	
		Maintenance of Facilities	95.00	
		Maintenance of Facilities	334.00	
		Maintenance of Facilities	199.66	689.16
G-01756	Frances V. Harbert	Mileage	13.48	13.48

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01757	Center Point Large Print	Materials	197.70	197.70
G-01758	Jason's Deli/Deli Partners	Professional Services	178.25	178.25
G-01759	American Elevator Co., Inc.	Maintenance of Facilities	242.00	242.00
G-01760	Jimmy Welch	Telephone Services	45.62	45.62
G-01761	Evans Hardware	Maintenance of Facilities	159.58	
		Maintenance of Facilities	14.13	173.71
G-01762	Samuel Weehunt	Programming	88.13	88.13
G-01763	BMI Systems Corp.	Maintenance of Equipment	48.41	
		Maintenance of Equipment	28.75	
		Maintenance of Equipment	245.97	
		Maintenance of Equipment	73.82	
		Maintenance of Equipment	117.21	514.16
G-01764	Business Imaging Systems, Inc.	Equipment	4,740.93	4,740.93
G-01765	American Benefit Systems, Inc.	Professional Services	893.75	893.75
G-01766	Kimberly Edwards	Programming	127.92	127.92
G-01767	ProQuest	Subscriptions	9,560.80	9,560.80
G-01768	Contractors Supply Co.	Maintenance of Facilities	23.46	23.46
G-01769	OPHRA	Memberships	60.00	60.00
G-01770	Beacon Publishing Co., Inc.	Subscriptions	50.00	50.00
G-01771	Gary Doss	Materials	65.89	65.89
G-01772	John Wood	Telephone Services	50.00	50.00
G-01773	Linda Jameson	Mileage	10.68	10.68
G-01774	Fariba Williams	Mileage	14.69	14.69
G-01775	Beautiful Feet Books	Materials	225.99	225.99
G-01776	Baker & Taylor Books	Materials	1,482.64	1,482.64
G-01777	Commercial Card Solutions	Supplies	631.05	
		Safety Supplies	59.94	
		Supplies	38.95	
		Supplies	119.64	
		Membership	210.00	
		Promotional Gifts	35.80	
		Promotional Gifts	74.00	
		Supplies	63.28	
		Safety Supplies	12.33	
		Postage	274.00	
		Software	44.45	
		Professional Services	12.00	1,575.44
G-01778	Baker & Taylor Entertainment	Materials	5,183.39	5,183.39
G-01779	FBD Consulting, Inc.	Professional Services	150.00	150.00
G-01780	Walmart Community	Other Commodities	28.99	
		Supplies	19.74	48.73
G-01781	City Business Machines, Inc.	Supplies	74.50	74.50
G-01782	Commercial Card Solutions	Books & Materials	213.90	
		Books & Materials	368.13	
		Books & Materials	379.77	
		Books & Materials	180.35	
		Books & Materials	328.13	
		Books & Materials	283.37	
		Books & Materials	192.70	
		Books & Materials	168.25	
		Books & Materials	30.00	2,144.60
G-01783	John L. Hilbert	Programming	94.05	94.05

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01784	Donna Morris	Car Allowance	450.00	450.00
G-01785	Sheila Fixel	Mileage	10.68	10.68
G-01786	Lesli Jones	Library-Related Services	235.00	235.00
G-01787	Charleen Miller	Mileage	21.36	21.36
G-01788	Corporate Express, Inc.	Supplies	12.45	
		Supplies	31.30	43.75
G-01789	Baker & Taylor Books	Materials	608.44	
		Materials	1,477.62	
		Materials	4,276.65	
		Materials	1,444.33	
		Materials	3,050.15	
		Materials	12,830.95	
		Materials	645.32	24,333.46
G-01790	Baker & Taylor Books	Materials	2,724.22	
		Materials	1,451.53	
		Materials	1,726.77	5,902.52
G-01791	Baker & Taylor Books	Materials	796.63	796.63
G-01792	SimplexGrinnell	Maintenance of Facilities	337.50	
		Maintenance of Facilities	288.00	
		Maintenance of Facilities	312.00	
		Maintenance of Facilities	333.00	
		Maintenance of Facilities	329.00	
		Maintenance of Facilities	424.00	
		Maintenance of Facilities	2,328.00	
		Maintenance of Facilities	1,106.00	
		Maintenance of Facilities	613.00	
		Maintenance of Facilities	422.00	
		Maintenance of Facilities	330.00	
		Maintenance of Facilities	232.00	7,054.50
G-01793	Maria Watkins	Mileage	11.30	11.30
G-01794	Sabre Technologies	Supplies	2,020.00	
		Supplies	2,440.00	4,460.00
G-01795	Maria Y. Bozarth	Programming	100.00	100.00
G-01796	Smart Technologies	Automation Contractual	500.00	500.00
G-01797	Midwest Single Source, Inc.	Supplies	1,080.96	
		Supplies	227.40	
		Supplies	422.40	1,730.76
G-01798	Stacy Schrank	Mileage	116.42	116.42
G-01799	Bank of Oklahoma	Payroll Transmittal-Chks	41,972.07	
		Payroll Transmittal-Chks	19,407.03	61,379.10
G-01800	Bank of Oklahoma	Federal Withholding Tax	35,000.10	
		Federal Withholding Tax	2,498.00	37,498.10
G-01801	Oklahoma Tax Commission	State Withholding Tax	14,393.00	
		State Withholding Tax	1,152.00	15,545.00
G-01802	Mun. Employees Credit Union	Employee Cr Union Deducts	9,807.51	
		Employee Cr Union Deducts	140.00	9,947.51
G-01803	United Way of Central Oklahoma	Employee Deductions	266.25	
		Employee Deductions	7.00	273.25
G-01804	Ken Felker & Associates	Employee Deductions	12.31	12.31
G-01805	Rausch, Sturm, Israel & Hornik	Employee Deductions	141.84	141.84
G-01806	Bank of America	Payroll Transmittal-DDep	180,199.47	
		Payroll Transmittal-DDep	22,703.81	202,903.28

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01807	Nationwide Retirement Solution	Employee Deductions	7,334.07	7,334.07
G-01808	Transamerica Worksite Mrktg.	Employee Deductions	634.23	634.23
G-01809	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,887.58	4,887.58
G-01810	Bank of Oklahoma	Employee Flexplan Deposit	7,855.06	7,855.06
G-01811	Bank of Oklahoma	Employee Soc/Sec Deposits	20,212.74	
		Employee Soc/Sec Deposits	3,097.99	
		Employee Medicare Deposit	4,861.24	
		Employee Medicare Deposit	724.50	
		Employer Soc/Sec Deposits	23,310.87	
		Employer Medicare Deposit	5,585.75	57,793.09
G-01812	MassMutual Financial Group	Employee Contrib -- DC PI	9,570.00	
		Employee Contrib -- DC PI	17,726.28	27,296.28
G-01813	Love, Beal & Nixon, P.C.	Employee Deductions	142.13	142.13
G-01814	Oklahoma Centralized Support	Employee Deductions	115.00	
		Employee Deductions	237.48	352.48
G-01815	Administrative Systems, Inc.	Employee Deductions	949.39	949.39
G-01816	City of Del City	Building Rental	400.00	400.00
G-01817	Triangle/A & E	Printing	180.00	
		Printing	168.81	348.81
G-01818	Southwestern Stationery and	Supplies	8.54	
		Supplies	37.04	45.58
G-01819	Borders Group, Inc.	Materials	27.12	27.12
G-01820	Locke Supply Co.	Maintenance of Facilities	13.49	
		Maintenance of Facilities	18.90	
		Maintenance of Facilities	2.01	34.40
G-01821	Tech-Lock	Maintenance of Facilities	47.40	
		Maintenance of Facilities	20.34	67.74
G-01822	Emsco Electric Supply	Maintenance of Facilities	277.08	277.08
G-01823	Demco	Supplies	56.08	
		Supplies	3,000.00	
		Supplies	1,258.00	
		Supplies	676.00	
		Programming Supplies	146.18	5,136.26
G-01824	Gaylord Bros.	Supplies	56.99	56.99
G-01825	Highsmith Co., Inc.	Furniture	1,053.26	1,053.26
G-01826	Journey House Travel, Inc.	Travel Expenses	391.50	391.50
G-01827	Hewlett-Packard Co.	Automation Contractual	12,007.00	12,007.00
G-01828	Mary Patton	Programming	90.13	
		Pragramming	138.05	228.18
G-01829	TDS Telecom	Telephone Services	114.61	114.61
G-01830	American Library Assoc.	Library-Related Services	196.00	196.00
G-01831	United Refrigeration, Inc.	Maintenance of Facilities	26.18	26.18
G-01832	Chester 'Jack' Kinzie, Jr.	Mileage	5.79	5.79
G-01833	Recorded Books, LLC	Materials	66.82	66.82
G-01834	Mobil 1 Lube/AFMS	Maintenance of Facilities	49.72	49.72
G-01835	Pure Service Corp.	Janitorial Services	10,540.00	
		Janitorial Services	5,455.00	
		Janitorial Services	553.00	
		Janitorial Services	496.00	
		Janitorial Services	120.00	17,164.00
G-01836	The Penworthy Co.	Materials	44.56	44.56
G-01837	American Library Association	Library-Related Services	194.45	194.45

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-01838	Instructional Video, Inc.	Materials	572.90	572.90
G-01839	Gale Group	Materials	1,730.28	1,730.28
G-01840	Ann Aliotta	Mileage	13.35	13.35
G-01841	Hunter's Battery Warehouse	Maintenance of Facilities	21.90	
		Maintenance of Facilities	24.10	46.00
G-01842	Salem Press Accounting Office	Materials	314.45	314.45
G-01843	Ultimate Office	Furniture	408.14	408.14
G-01844	Spaces, Inc.	Furniture	645.40	645.40
G-01845	Hal Leonard Publishing	Materials	260.54	260.54
G-01846	Harmony Business Supplies	Supplies	328.87	328.87
G-01847	Copelin's Office Center	Supplies	55.00	55.00
G-01848	Walter Wayne McEvilly	Programming	200.00	200.00
G-01849	Full Circle Bookstore	Materials	40.68	40.68
G-01850	Superior Security	Security Services	4,556.25	4,556.25
G-01851	Liberty Flags Inc.	Supplies	105.19	105.19
G-01852	Karen Lehr	Travel Expenses	59.19	
		Registration	50.00	109.19
G-01853	Oklahoma Gazette	Library-Related Services	558.90	558.90
G-01854	Random House, Inc	Materials	4,400.80	4,400.80
G-01855	Scott's Printing & Copying	Printing	304.28	304.28
G-01856	MPLC	Programming	89.00	89.00
G-01857	Christine Francis	Programming	100.00	100.00
G-01858	Geoffrey L. Smith	Programming	200.00	200.00
G-01859	Ingram Library Service	Materials	551.80	551.80
G-01860	James E. Garling	Programming	200.00	200.00
G-01861	Beverly Herndon	Programming	92.46	92.46
G-01862	HVAC Plus, Inc	Maintenance of Facilities	185.38	
		Maintenance of Facilities	77.59	262.97
G-01863	Kay Ham	Professional Services	797.90	797.90
G-01864	Walker Companies	Supplies	53.40	53.40
G-01865	Audio Editions	Materials	673.44	673.44
G-01866	OSCPA	Professional Services	219.00	219.00
G-01867	United States Postal Service	Postage	500.00	500.00
G-01868	Elizabeth L. Wilson	Mileage	8.45	8.45
G-01869	Ingram Library Service	Materials	1,064.22	1,064.22
G-01870	Sagebrush Corp.	Materials	78.06	78.06
G-01871	Voss Lighting	Maintenance of Facilities	59.90	
		Maintenance of Facilities	117.51	177.41
G-01872	Center Point Large Print	Materials	498.42	498.42
G-01873	Savvy Senior	Library-Related Services	60.00	60.00
G-01874	Deborah Willis	Other Commodities	50.65	50.65
G-01875	Contractors Supply Co.	Maintenance of Facilities	93.84	93.84
G-01876	U.S. Postal Service	Postage	2,500.00	2,500.00
G-01877	Dowell Parking Center	Staff Parking	500.00	500.00
G-01878	Linda Felton	Mileage	16.73	16.73
G-01879	Oklahoma Press Service	Library-Related Services	141.01	141.01
G-01880	Baker & Taylor Books	Materials	3,052.66	3,052.66
G-01881	Cox Communications, Inc.	Internet Data Circuit	2,068.40	
		Internet Data Circuit	1,856.27	
		Internet Data Circuit	731.60	4,656.27
G-01882	International School Services	Books & Materials	410.64	410.64
G-01883	Baker & Taylor Entertainment	Materials	9,195.41	
	** Continued **			

General Fund F.Y. 06-07

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-01883	Baker & Taylor Entertainment	Materials	740.66	9,936.07
G-01884	Walmart Community	Programming	43.06	43.06
G-01885	Metro Family	Library-Related Services	650.00	650.00
G-01886	Richard Rasmussen	Programming	100.00	100.00
G-01887	Darrie Breathwitt	Programming	147.75	147.75
G-01888	Phillip M. Mitchell	Programming	500.00	500.00
G-01889	Star Lighting	Maintenance of Facilities	19.98	19.98
G-01890	Susan H. Wood	Programming	380.00	380.00
G-01891	Worth Hydrochem of Oklahoma	Maintenance of Facilities	290.00	290.00
G-01892	Faith Centered Resources	Materials	145.72	145.72
G-01893	AT&T	Telephone Services	63.94	63.94
G-01894	Corporate Express, Inc.	Supplies	35.25	35.25
G-01895	Baker & Taylor Books	Materials	1,355.34	
		Materials	1,232.64	
		Materials	1,790.36	
		Materials	3,984.79	
		Materials	4,611.02	
		Materials	5,589.19	18,563.34
G-01896	Baker & Taylor Books	Materials	2,085.98	
		Materials	2,817.16	4,903.14
G-01897	Baker & Taylor Books	Materials	3,524.01	3,524.01
G-01898	Beatriz Meyer	Programming	420.00	420.00
G-01899	Wood's Downtown Floral	Other Commodities	58.00	58.00
G-01900	Kone Inc	Maintenance of Facilities	1,135.00	1,135.00
G-01901	Maria Y. Bozarth	Programming	200.00	200.00
G-01902	Trigen-OKC Energy Corporation	Energy Services	11,346.63	11,346.63
G-01903	Moore Wallace North America	Supplies	5,517.45	5,517.45
G-01904	Kiona Millirons	Programming	150.00	150.00
G-01905	American Library Association	Professional Services	160.00	160.00
G-01906	United States Treasury	Payroll Tax Penalty	123.18	123.18
G-01907	United States Postal Service	Postage	6,000.00	6,000.00
G-01908	Angela Wall	Programming	60.00	60.00
		Total of FY 06-07 Warrants Issued		\$ 1,691,969.71

General Fund F.Y. 05-06

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
G-05666	Spaces, Inc.	Furniture	1,424.40	1,424.40
G-05667	National Cinemedia, LLC	Library-Related Services	6,903.00	6,903.00
G-05668	Baker & Taylor Books	Materials	51.01	51.01
G-05669	Krueger International, Inc.	Furniture	8,636.51	8,636.51
G-05670	Spaces, Inc.	Furniture	1,307.40	1,307.40
Total of FY 05-06 Warrants Issued				\$ 18,322.32

Special Funds

Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
S-12560	Anh N. Ninh	Lost & Paid Book Returned	3.00	3.00
S-12561	Charles R. Earnest	Lost & Paid Book Returned	11.95	11.95
S-12562	Kace Freeman	Lost & Paid Book Returned	12.89	12.89
S-12563	Tiffany M. Dyer	Lost & Paid Book Returned	3.00	3.00
S-12564	Kristy L. Winkleman	Lost & Paid Book Returned	15.00	15.00
S-12565	Rebecca McCalmont	Lost & Paid Book Returned	17.79	17.79
S-12566	Mike E. Williams	Lost & Paid Book Returned	7.99	7.99
S-12567	Yokie Y. Raken-Billimont	Lost & Paid Book Returned	3.00	3.00
S-12568	Midwest Trophy Mfg. Co., Inc.	Staff Pin Adjustments	105.00	105.00
S-12569	Andes Manta	Programming	6,775.00	6,775.00
S-12570	Andes Manta	Programming	2,425.00	2,425.00
S-12571	Jill Vessels	Lee B Brawner Scholarship	450.00	450.00
S-12572	Gale Group	Materials	26.36	26.36
S-12573	Pamela L. Rimer	Lost & Paid Book Returned	3.00	3.00
S-12574	Lee Williams	Lost & Paid Book Returned	3.00	3.00
S-12575	Lynne A. Davis	Lost & Paid Book Returned	3.00	3.00
S-12576	Toni E. Bradley	Lost & Paid Book Returned	10.97	10.97
S-12577	Elaine M. Woosley	Lost & Paid Book Returned	8.65	8.65
S-12578	Karen B. Odom	Lost & Paid Book Returned	11.95	11.95
S-12579	Carol L. Eidson	Lost & Paid Book Returned	3.00	3.00
S-12580	Leica A. Jones	Lost & Paid Book Returned	3.00	3.00
S-12581	Jami L. Keys	Lost & Paid Book Returned	3.00	3.00
S-12582	Linda G. Lagan	Lost & Paid Book Returned	6.99	6.99
S-12583	Elizabeth A. Morgan	Lost & Paid Book Returned	5.99	5.99
S-12584	Sandra R. Parker	Lost & Paid Book Returned	7.00	7.00
S-12585	Centre	Staff Recognition	5,085.00	5,085.00
S-12586	Teaching Company	Materials	569.70	569.70
S-12587	Rondia K. Banks	Staff Recognition	56.98	56.98
S-12588	Angela B. Krempel	Lost & Paid Book Returned	3.00	3.00
S-12589	Standley Systems	Copier Usage	362.45	
		Copier Usage	164.50	526.95
S-12590	Commercial Card Solutions	Gifts	90.82	
		Gifts	214.60	305.42
S-12591	Stacey A. Fry	Lost & Paid Book Returned	107.95	107.95
S-12592	Zane L. Blosser	Lost & Paid Book Returned	15.95	15.95
S-12593	Alexandria J. Cook	Lost & Paid Book Returned	3.00	3.00
S-12594	Binu Pappachan	Lost & Paid Book Returned	3.00	3.00
S-12595	Darcy R. Demarino	Lost & Paid Book Returned	9.05	9.05
S-12596	Ann L. Miner	Lost & Paid Book Returned	3.00	3.00
S-12597	Nancy R. Hughes	Lost & Paid Book Returned	36.45	36.45
S-12598	Metropolitan Library System	Transfer of Funds	45,000.00	45,000.00
S-12599	Business Imaging Systems, Inc.	Equipment	7,936.00	7,936.00
S-12600	Business Imaging Systems, Inc.	Equipment	3,372.88	
		Equipment	5,559.00	
		Equipment	3,347.00	12,278.88
S-12601	Hobby Lobby	Holiday Decorations	526.28	526.28
S-12602	Candace McDaniel	Holiday Decorations	472.54	472.54
S-12603	Darrie Breathwitt	Staff Recognition	45.10	45.10
S-12604	Commercial Card Solutions	06/Inasmuch	161.88	
		06/Inasmuch	181.43	343.31
S-12605	Oklahoma Tax Commission	State Sales Tax-Oct 2006	153.37	153.37
S-12606	Ramon C. Howard	Lost & Paid Book Returned	3.00	3.00

Special Funds


Warrant Register

November 2006

Number	Vendor/Payee	Purpose		Amount
S-12607	Maria Guzman	Lost & Paid Book Returned	3.00	3.00
S-12608	Carol A. Wright	Lost & Paid Book Returned	5.99	5.99
S-12609	Emmery R. Rund	Lost & Paid Book Returned	15.40	15.40
S-12610	Kristin K. Dawson	Lost & Paid Book Returned	3.00	3.00
S-12611	Jennifer L. McClain	Lost & Paid Book Returned	5.99	5.99
S-12612	Dongfeng Qu	Lost & Paid Book Returned	13.89	13.89
S-12613	Carol A. Snyder	Lost & Paid Book Returned	4.95	4.95
S-12614	Baker & Taylor Books	Materials	16.46	16.46
S-12615	Susan H. Wood	Programming	500.00	500.00
S-12616	Oklahoma Tax Commission	State Sales Tax-Oct 2006	299.38	299.38
S-12617	OPUBCO Communications Group	Advertising	481.62	481.62
Total of Special Funds Warrants Issued				\$ 84,759.14

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

12-7-06
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

12-7-06
Date

REPORT AND RECOMMENDATIONS FROM ADMINISTRATION

Letter of Intent for Café Operator

Draft

Over the last few months, the Library system has sent out multiple Requests for Proposals and contacted potential vendors in search of an operator for the café to be located at the Downtown Library. Very few operators responded to these proposals and none of the respondents had the qualifications we desired.

A qualified vendor has now been identified to open a café operation in the available lease space located at the Downtown Library, 300 Park Avenue, Oklahoma City, Oklahoma.

The vendor requests to enter into a lease agreement with MLS to perform build-out of the space and begin operation of a café open to the public. The vendor, Culinary Concepts, LLC, has been in business in the Oklahoma City area since 1985 and currently operates the café at the Oklahoma History Center and the largest catering business in Oklahoma City, The Catering Company.

Library Staff and the City of Oklahoma City are currently reviewing the potential Lease/License Agreement. This Letter of Intent indicates the Library's commitment and intention to proceed with the selected café vendor. Final commission approval of the actual agreement should take place in the next couple of months.

ADMINISTRATIVE RECOMMENDATION TO COMMISSION:

That the Commission approve the Letter of Intent between the Metropolitan Library System and Culinary Concepts, LLC effective December 14, 2006.

Letter of Intent

Metropolitan Library System)	Culinary Concepts, LLC
(Serving Oklahoma County))	
300 Park Avenue)	13700 N. Eastern
Oklahoma City, OK 73102)	Edmond, Oklahoma 73013

THIS LETTER OF INTENT, is made and entered into this ____ day of ____, 2006, by and between the METROPOLITAN LIBRARY SYSTEM, a library system district serving Oklahoma County established under the Metropolitan Library Act (hereinafter referred to as "MLS") and CULINARY CONCEPTS, LLC, (hereinafter referred to as Culinary Concepts).

WHEREAS, MLS AND CULINARY CONCEPTS officials have expressed a mutual desire to enter into an agreement to operate a café open to the public in the space designated for that purpose on the first floor of the RJN Downtown Library; and

WHEREAS, the MLS and CULINARY CONCEPTS desire to enter into this Letter of Intent in order to set forth their respective rights and obligations concerning the planning, development, maintenance, services and operation of the café; and

Whereas, the MLS has designated certain funds in its budget to finish out the café space; and

Whereas, the MLS has interviewed and selected a suitable café vendor; and

Whereas, the MLS is in negotiations with the City of Oklahoma City and Culinary Concepts, LLC to prepare a suitable lease or license for the café operations; and

NOW THEREFORE, it is agreed that the MLS and Culinary Concepts, LLC agree to proceed with the preliminary planning for the café. This letter of agreement is not binding on either party until a formal agreement has been entered into and approved by both the Metropolitan Library Commission and the Oklahoma City Council. Failure to reach an agreement regarding the establishment of a café at the library will release both parties from any obligation in this Letter of Intent.

IN WITNESS THEREOF, the parties have executed this Letter of Intent through their duly authorized officials as of the last date written below:

"MLS"

METROPOLITAN LIBRARY SYSTEM

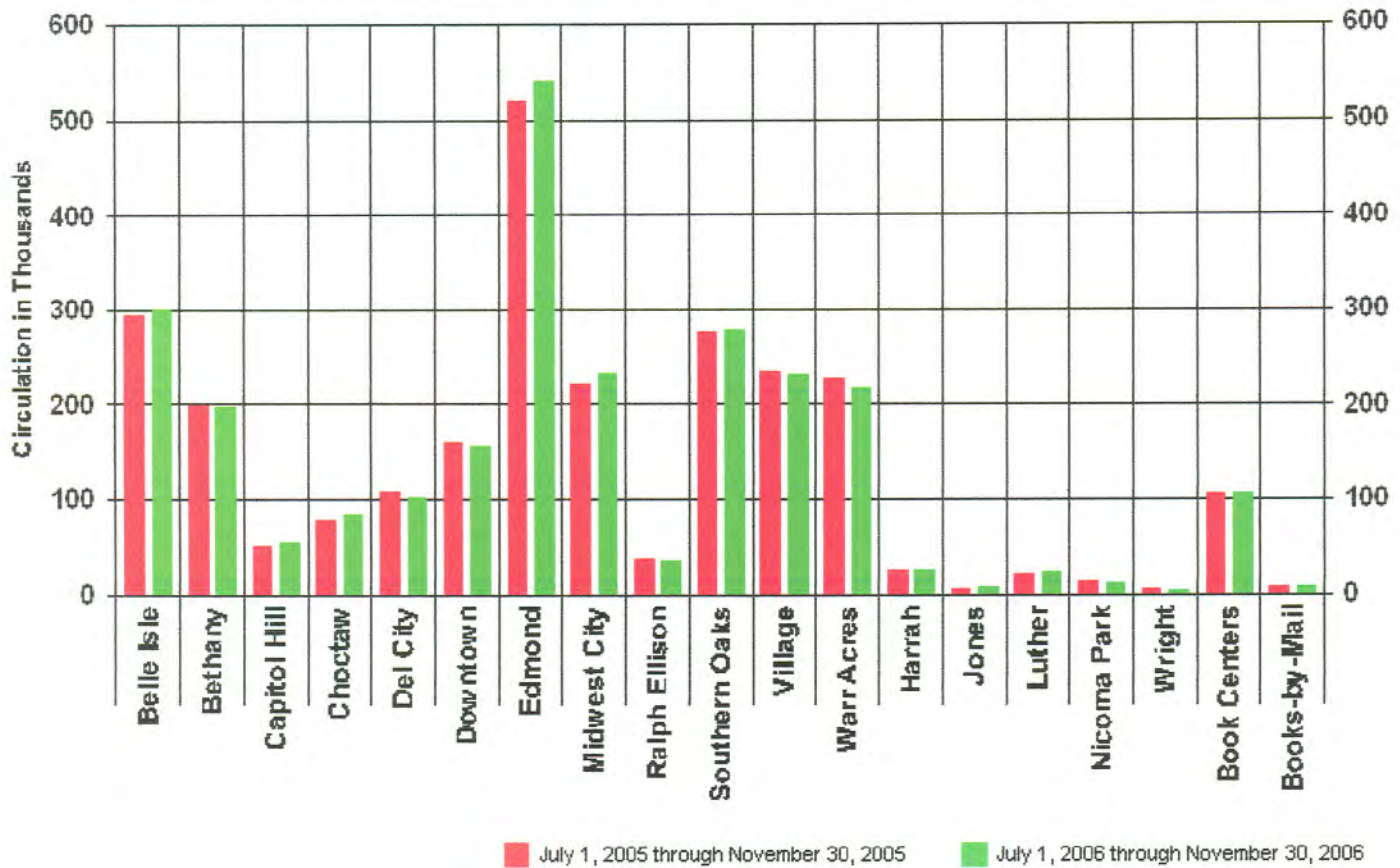
By: _____
Executive Director

"Culinary Concepts"

By: _____
Owner/Operator

Circulation Gains and Losses

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)



Circulation Gains and Losses

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

NOVEMBER 30, 2006		<u>ADULT</u> <u>MONTH</u>	<u>ADULT</u> <u>YEAR</u>	<u>JUVENILE</u> <u>MONTH</u>	<u>JUVENILE</u> <u>YEAR</u>	<u>TOTAL</u> <u>MONTH</u>	<u>TOTAL</u> <u>YEAR</u>	<u>%</u>
BELLE ISLE	06	42396	223098	14226	70369	56622	293467	
	07	40363	222994	14097	76393	54460	299387	
		-2033	-104	-129	6024	-2162	5920	2.0
BETHANY	06	27524	139796	12358	59648	39882	199444	
	07	24124	132464	11739	63711	35863	196175	
		-3400	-7332	-619	4063	-4019	-3269	-1.6
CAPITOL HILL	06	7147	35920	3115	14912	10262	50832	
	07	6504	35181	3359	18678	9863	53859	
		-643	-739	244	3766	-399	3027	6.0
CHOCTAW	06	9701	49477	5566	29232	15267	78709	
	07	9574	51751	5859	31887	15433	83638	
		-127	2274	293	2655	166	4929	6.3
DEL CITY	06	14162	76458	6225	31796	20387	108254	
	07	13074	71367	5034	29827	18108	101194	
		-1088	-5091	-1191	-1969	-2279	-7060	-6.5
DOWNTOWN	06	23191	118790	7568	39755	30759	158545	
	07	21310	115901	6856	39907	28166	155808	
		-1881	-2889	-712	152	-2593	-2737	-1.7
EDMOND	06	58662	301595	41960	217357	100622	518952	
	07	56654	309244	39905	231460	96559	540704	
		-2008	7649	-2055	14103	-4063	21752	4.2
MIDWEST CITY	06	31527	157877	12161	63173	43688	221050	
	07	29947	165794	11950	67315	41897	233109	
		-1580	7917	-211	4142	-1791	12059	5.5
RALPH ELLISON	06	5688	28788	1520	8508	7208	37296	
	07	4966	26139	1460	8445	6426	34584	
		-722	-2649	-60	-63	-782	-2712	-7.3
SOUTHERN OAKS	06	38997	202450	15163	73681	54160	276131	
	07	35932	205397	12593	71873	48525	277270	
		-3065	2947	-2570	-1808	-5635	1139	.4
VILLAGE	06	30332	160645	14061	73562	44393	234207	
	07	27783	155575	13126	74609	40909	230184	
		-2549	-5070	-935	1047	-3484	-4023	-1.7
WARR ACRES	06	28197	155463	12656	71254	40853	226717	
	07	24992	143425	12394	72952	37386	216377	
		-3205	-12038	-262	1698	-3467	-10340	-4.6

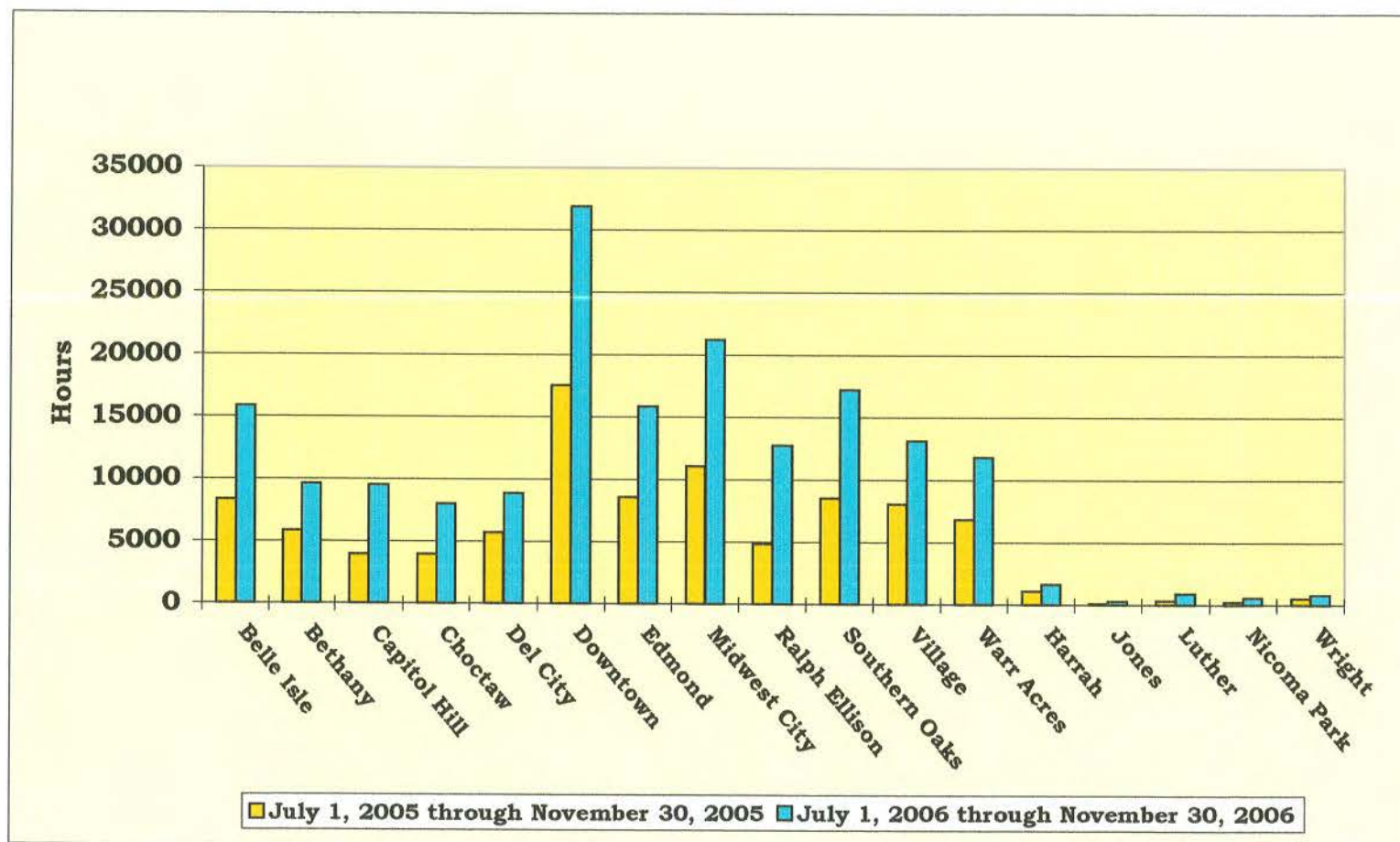
Circulation Gains and Losses

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

NOVEMBER 30, 2006		<u>ADULT</u> <u>MONTH</u>	<u>ADULT</u> <u>YEAR</u>	<u>JUVENILE</u> <u>MONTH</u>	<u>JUVENILE</u> <u>YEAR</u>	<u>TOTAL</u> <u>MONTH</u>	<u>TOTAL</u> <u>YEAR</u>	<u>%</u>
<u>EXTENSION LIBRARIES:</u>								
HARRAH	06	3455	17142	1799	7082	5254	24224	
	07	3096	16709	1228	7252	4324	23961	
		-359	-433	-571	170	-930	-263	-1.1
JONES	06	855	4535	223	1169	1078	5704	
	07	1171	5745	219	1374	1390	7119	
		316	1210	-4	205	312	1415	24.8
LUTHER	06	2794	14420	1412	6487	4206	20907	
	07	3426	17297	1023	5784	4449	23081	
		632	2877	-389	-703	243	2174	10.4
NICOMA PARK	06	1713	9365	526	2904	2239	12269	
	07	2359	9528	416	2310	2775	11838	
		646	163	-110	-594	536	-431	-3.5
WRIGHT	06	802	3763	234	863	1036	4626	
	07	681	3214	108	797	789	4011	
		-121	-549	-126	-66	-247	-615	-13.3
<u>OTHER:</u>								
BOOK CENTERS	06	9383	46850	11652	58502	21035	105352	
	07	9464	46815	11918	59679	21382	106494	
		81	-35	266	1177	347	1142	1.1
BOOKS-BY-MAIL	06	1474	7943	0	0	1474	7943	
	07	1435	7835	0	0	1435	7835	
		-39	-108	0	0	-39	-108	-1.4
TOTALS	06	338000	1754375	162425	830254	500425	2584629	
	07	316855	1742375	153284	864253	470139	2606628	
		-21145	-12000	-9141	33999	-30286	21999	.9

Total Computer Hours Used by Library

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)



This page is intentionally blank

Total Computer Usage

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	324		4,255		1,621.77		2,886		22,340		8,353.83	
	07	322		4,327		3,039.22		2,876		22,694		15,840.38	
		-2	-0.6	72	1.7	1,417.45	87.4	-10	-0.3	354	1.6	7,486.55	89.6
BETHANY	06	209		2,643		1,113.73		1,843		14,209		5,867.09	
	07	220		3,185		2,354.01		1,764		13,179		9,591.06	
		11	5.3	542	20.5	1,240.28	111.4	-79	-4.3	-1,030	-7.2	3,723.97	63.5
CAPITOL HILL	06	191		1,902		733.24		1,482		10,129		3,966.34	
	07	189		2,183		1,647.19		1,726		12,860		9,499.98	
		-2	-1.0	281	14.8	913.95	124.6	244	16.5	2,731	27.0	5,533.64	139.5
CHOCTAW	06	128		2,024		868.52		978		9,560		3,973.95	
	07	114		1,737		1,497.42		1,081		9,249		8,021.95	
		-14	-10.9	-287	-14.2	628.90	72.4	103	10.5	-311	-3.3	4,048.00	101.9
DEL CITY	06	174		2,637		1,072.61		1,713		14,219		5,714.60	
	07	155		2,243		1,679.67		1,603		12,071		8,875.38	
		-19	-10.9	-394	-14.9	607.06	56.6	-110	-6.4	-2,148	-15.1	3,160.78	55.3
DOWNTOWN	06	428		7,392		3,207.11		3,651		41,912		17,552.46	
	07	325		7,964		6,063.71		3,040		41,138		31,863.64	
		-103	-24.1	572	7.7	2,856.60	89.1	-611	-16.7	-774	-1.8	14,311.18	81.5
EDMOND	06	359		4,518		1,632.53		3,255		24,428		8,567.05	
	07	364		4,277		3,058.90		3,163		22,725		15,850.62	
		5	1.4	-241	-5.3	1,426.37	87.4	-92	-2.8	-1,703	-7.0	7,283.57	85.0
MIDWEST CITY	06	460		6,137		2,246.45		3,923		30,474		11,067.86	
	07	401		5,541		4,052.60		4,010		29,435		21,232.90	
		-59	-12.8	-596	-9.7	1,806.15	80.4	87	2.2	-1,039	-3.4	10,165.04	91.8
RALPH ELLISON	06	197		2,495		900.88		1,744		13,458		4,841.09	
	07	246		3,037		2,536.27		2,064		15,801		12,763.45	
		49	24.9	542	21.7	1,635.39	181.5	320	18.3	2,343	17.4	7,922.36	163.6

Total Computer Usage

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	440		4,246		1,694.69		3,399		21,781		8,534.53	
	07	373		4,340		3,145.32		3,632		24,654		17,230.29	
		-67	-15.2	94	2.2	1,450.63	85.6	233	6.9	2,873	13.2	8,695.76	101.9
VILLAGE	06	332		4,024		1,517.84		3,040		21,744		8,064.18	
	07	284		3,681		2,699.88		2,637		19,347		13,110.67	
		-48	-14.5	-343	-8.5	1,182.04	77.9	-403	-13.3	-2,397	-11.0	5,046.49	62.6
WARR ACRES	06	297		3,375		1,306.18		2,353		18,436		6,827.53	
	07	252		3,365		2,445.18		2,236		16,867		11,834.48	
		-45	-15.2	-10	-.3	1,139.00	87.2	-117	-5.0	-1,569	-8.5	5,006.95	73.3
HARRAH	06	36		474		254.41		265		2,093		1,081.21	
	07	28		436		295.85		282		2,248		1,643.43	
		-8	-22.2	-38	-8.0	41.44	16.3	17	6.4	155	7.4	562.22	52.0
JONES	06	5		90		48.36		37		251		133.23	
	07	2		66		54.02		51		403		291.13	
		-3	-60.0	-24	-26.7	5.66	11.7	14	37.8	152	60.6	157.90	118.5
LUTHER	06	18		256		97.61		116		885		359.92	
	07	19		257		186.13		207		1,179		904.66	
		1	5.6	1	.4	88.52	90.7	91	78.4	294	33.2	544.74	151.4
NICOMA PARK	06	11		132		71.08		83		542		266.53	
	07	9		93		70.44		88		692		565.20	
		-2	-18.2	-39	-29.5	-.64	-.9	5	6.0	150	27.7	298.67	112.1
WRIGHT	06	5		297		116.71		91		1,394		550.74	
	07	12		203		146.12		96		1,236		818.42	
		7	140.0	-94	-31.6	29.41	25.2	5	5.5	-158	-11.3	267.68	48.6
TOTAL	06	3,614		46,897		18,503.72		30,859		247,855		95,722.14	
	07	3,315		46,935		34,971.93		30,556		245,778		179,937.64	
		-299	-8.3	38	.1	16,468.21	89.0	-303	-1.0	-2,077	-.8	84,215.50	88.0

Computer Usage by Adult Customers

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	266		3,502		1,351.73		2,411		18,786		7,113.65	
	07	251		3,679		2,592.68		2,405		19,857		13,884.27	
		-15	-5.6	177	5.1	1,240.95	91.8	-6	-.2	1,071	5.7	6,770.62	95.2
BETHANY	06	167		2,265		995.86		1,530		12,098		5,165.61	
	07	172		2,469		1,847.36		1,375		10,676		7,838.91	
		5	3.0	204	9.0	851.50	85.5	-155	-10.1	-1,422	-11.8	2,673.30	51.8
CAPITOL HILL	06	113		1,225		490.40		940		6,740		2,797.78	
	07	103		987		778.36		937		5,388		4,257.57	
		-10	-8.8	-238	-19.4	287.96	58.7	-3	-.3	-1,352	-20.1	1,459.79	52.2
CHOCTAW	06	95		1,234		527.24		689		5,820		2,520.15	
	07	74		1,138		943.90		733		5,889		4,966.98	
		-21	-22.1	-96	-7.8	416.66	79.0	44	6.4	69	1.2	2,446.83	97.1
DEL CITY	06	136		2,215		940.02		1,386		11,966		4,960.19	
	07	113		1,657		1,212.93		1,238		9,480		6,917.06	
		-23	-16.9	-558	-25.2	272.91	29.0	-148	-10.7	-2,486	-20.8	1,956.87	39.5
DOWNTOWN	06	368		6,438		2,859.42		3,059		36,708		15,852.33	
	07	271		7,291		5,565.87		2,510		36,731		28,585.04	
		-97	-26.4	853	13.2	2,706.45	94.7	-549	-17.9	23	.1	12,732.71	80.3
EDMOND	06	305		3,870		1,413.57		2,749		21,414		7,606.16	
	07	288		3,607		2,605.36		2,533		18,782		13,054.56	
		-17	-5.6	-263	-6.8	1,191.79	84.3	-216	-7.9	-2,632	-12.3	5,448.40	71.6
MIDWEST CITY	06	327		4,413		1,673.73		3,085		23,317		8,754.31	
	07	308		3,871		2,878.01		3,111		21,431		15,641.32	
		-19	-5.8	-542	-12.3	1,204.28	72.0	26	.8	-1,886	-8.1	6,887.01	78.7
RALPH ELLISON	06	150		1,820		695.96		1,330		9,845		3,682.72	
	07	180		2,136		1,791.81		1,553		11,339		8,904.72	
		30	20.0	316	17.4	1,095.85	157.5	223	16.8	1,494	15.2	5,222.00	141.8

Computer Usage by Adult Customers

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	343		3,154		1,312.43		2,712		16,751		6,803.97	
	07	265		2,971		2,178.07		2,650		16,606		11,844.38	
		-78	-22.7	-183	-5.8	865.64	66.0	-62	-2.3	-145	-.9	5,040.41	74.1
VILLAGE	06	258		3,253		1,257.22		2,488		17,660		6,658.07	
	07	220		2,661		1,999.37		2,040		13,908		9,567.27	
		-38	-14.7	-592	-18.2	742.15	59.0	-448	-18.0	-3,752	-21.2	2,909.20	43.7
WARR ACRES	06	237		2,740		1,093.91		1,990		15,098		5,793.61	
	07	205		2,583		1,876.49		1,811		13,097		9,275.03	
		-32	-13.5	-157	-5.7	782.58	71.5	-179	-9.0	-2,001	-13.3	3,481.42	60.1
HARRAH	06	23		378		193.75		196		1,696		866.78	
	07	19		300		184.67		196		1,570		1,046.59	
		-4	-17.4	-78	-20.6	-9.08	-4.7		.0	-126	-7.4	179.81	20.7
JONES	06	4		58		30.39		23		182		94.18	
	07	1		16		14.56		26		157		116.08	
		-3	-75.0	-42	-72.4	-15.83	-52.1	3	13.0	-25	-13.7	21.90	23.3
LUTHER	06	11		185		80.72		72		559		253.79	
	07	6		112		88.45		105		558		465.47	
		-5	-45.5	-73	-39.5	7.73	9.6	33	45.8	-1	-.2	211.68	83.4
NICOMA PARK	06	7		69		30.65		55		311		155.29	
	07	9		61		44.16		53		293		171.34	
		2	28.6	-8	-11.6	13.51	44.1	-2	-3.6	-18	-5.8	16.05	10.3
WRIGHT	06	4		237		85.34		60		1,154		444.69	
	07	7		128		96.88		60		951		654.94	
		3	75.0	-109	-46.0	11.54	13.5		.0	-203	-17.6	210.25	47.3
TOTAL	06	2,814		37,056		15,032.34		24,775		200,105		79,523.28	
	07	2,492		35,667		26,698.93		23,336		186,713		137,191.53	
		-322	-11.4	-1,389	-3.7	11,666.59	77.6	-1,439	-5.8	-13,392	-6.7	57,668.25	72.5

Computer Usage by Minor Customers

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	58		753		270.04		475		3,554		1,240.18	
	07	71		648		446.54		471		2,837		1,956.11	
		13	22.4	-105	-13.9	176.50	65.4	-4	-.8	-717	-20.2	715.93	57.7
BETHANY	06	42		378		117.87		313		2,111		701.48	
	07	48		716		506.65		389		2,503		1,752.15	
		6	14.3	338	89.4	388.78	329.8	76	24.3	392	18.6	1,050.67	149.8
CAPITOL HILL	06	78		677		242.84		542		3,389		1,168.56	
	07	86		1,196		868.83		789		7,472		5,242.41	
		8	10.3	519	76.7	625.99	257.8	247	45.6	4,083	120.5	4,073.85	348.6
CHOCTAW	06	33		790		341.28		289		3,740		1,453.80	
	07	40		599		553.52		348		3,360		3,054.97	
		7	21.2	-191	-24.2	212.24	62.2	59	20.4	-380	-10.2	1,601.17	110.1
DEL CITY	06	38		422		132.59		327		2,253		754.41	
	07	42		586		466.74		365		2,591		1,958.32	
		4	10.5	164	38.9	334.15	252.0	38	11.6	338	15.0	1,203.91	159.6
DOWNTOWN	06	60		954		347.69		592		5,204		1,700.13	
	07	54		673		497.84		530		4,407		3,278.60	
		-6	-10.0	-281	-29.5	150.15	43.2	-62	-10.5	-797	-15.3	1,578.47	92.8
EDMOND	06	54		648		218.96		506		3,014		960.89	
	07	76		670		453.54		630		3,943		2,796.06	
		22	40.7	22	3.4	234.58	107.1	124	24.5	929	30.8	1,835.17	191.0
MIDWEST CITY	06	133		1,724		572.72		838		7,157		2,313.55	
	07	93		1,670		1,174.59		899		8,004		5,591.58	
		-40	-30.1	-54	-3.1	601.87	105.1	61	7.3	847	11.8	3,278.03	141.7
RALPH ELLISON	06	47		675		204.92		414		3,613		1,158.37	
	07	66		901		744.46		511		4,462		3,858.73	
		19	40.4	226	33.5	539.54	263.3	97	23.4	849	23.5	2,700.36	233.1

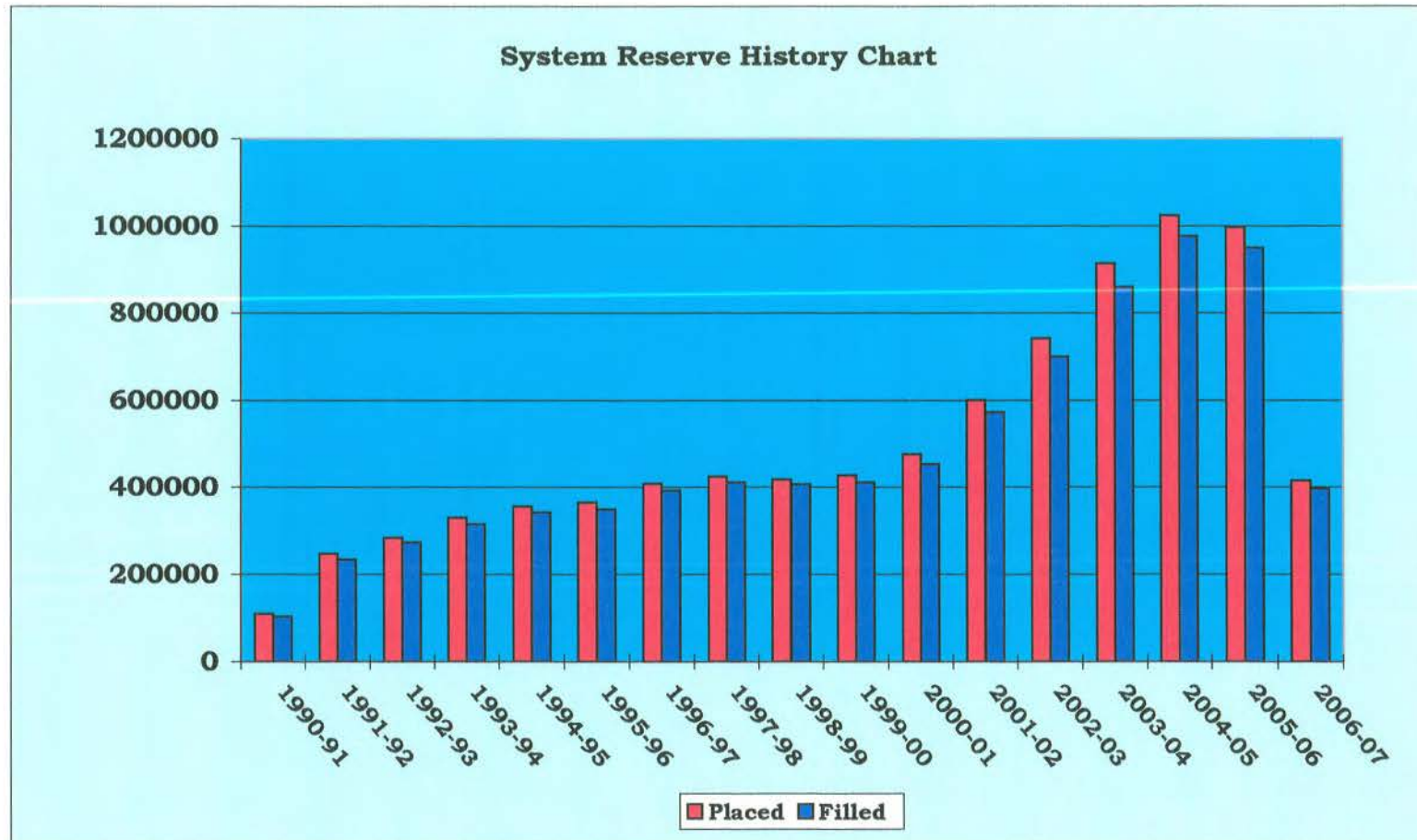
Computer Usage by Minor Customers

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	97		1,092		382.26		687		5,030		1,730.56	
	07	108		1,369		967.25		982		8,048		5,385.91	
		11	11.3	277	25.4	584.99	153.0	295	42.9	3,018	60.0	3,655.35	211.2
VILLAGE	06	74		771		260.62		552		4,084		1,406.11	
	07	64		1,020		700.51		597		5,439		3,543.40	
		-10	-13.5	249	32.3	439.89	168.8	45	8.2	1,355	33.2	2,137.29	152.0
WARR ACRES	06	60		635		212.27		363		3,338		1,033.92	
	07	47		782		568.69		425		3,770		2,559.45	
		-13	-21.7	147	23.1	356.42	167.9	62	17.1	432	12.9	1,525.53	147.5
HARRAH	06	13		96		60.66		69		397		214.43	
	07	9		136		111.18		86		678		596.84	
		-4	-30.8	40	41.7	50.52	83.3	17	24.6	281	70.8	382.41	178.3
JONES	06	1		32		17.97		14		69		39.05	
	07	1		50		39.46		25		246		175.05	
			.0	18	56.3	21.49	119.6	11	78.6	177	256.5	136.00	348.3
LUTHER	06	7		71		16.89		44		326		106.13	
	07	13		145		97.68		102		621		439.19	
		6	85.7	74	104.2	80.79	478.3	58	131.8	295	90.5	333.06	313.8
NICOMA PARK	06	4		63		40.43		28		231		111.24	
	07			32		26.28		35		399		393.86	
		-4	-100.0	-31	-49.2	-14.15	-35.0	7	25.0	168	72.7	282.62	254.1
WRIGHT	06	1		60		31.37		31		240		106.05	
	07	5		75		49.24		36		285		163.48	
		4	400.0	15	25.0	17.87	57.0	5	16.1	45	18.8	57.43	54.2
TOTAL	06	800		9,841		3,471.38		6,084		47,750		16,198.86	
	07	823		11,268		8,273.00		7,220		59,065		42,746.11	
		23	2.9	1,427	14.5	4,801.62	138.3	1,136	18.7	11,315	23.7	26,547.25	163.9

System Reserve Report

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)



System Reserves Report

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

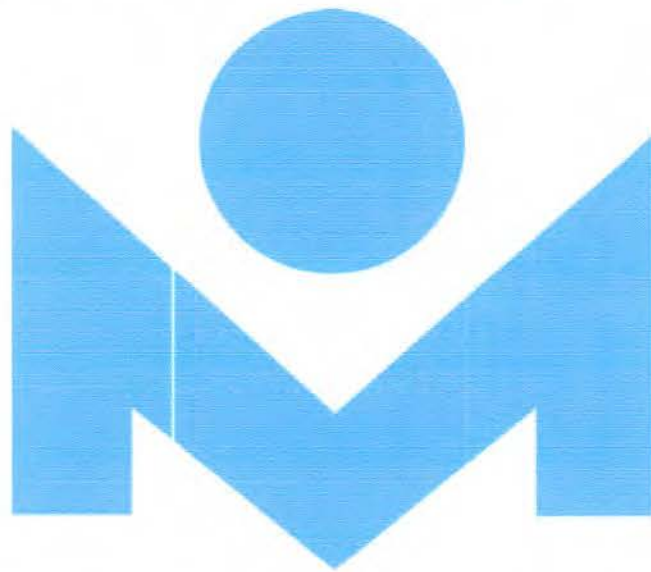
		Month	Year		Month	Year	
		Placed	Placed	%	Filled	Filled	%
BELLE ISLE	06	9,143	51,153		8,894	48,847	
	07	8,896	48,578		8,525	46,311	
		-247	-2,575	-5.0	-369	-2,536	-5.2
BETHANY	06	6,690	35,008		6,594	33,478	
	07	5,742	32,788		5,504	31,174	
		-948	-2,220	-6.3	-1,090	-2,304	-6.9
CAPITOL HILL	06	1,207	5,837		1,144	5,661	
	07	1,215	6,530		1,148	6,010	
		8	693	11.9	4	349	6.2
CHOCTAW	06	2,094	12,228		2,059	11,734	
	07	2,275	12,601		2,201	12,069	
		181	373	3.1	142	335	2.9
DEL CITY	06	3,877	19,941		3,686	19,116	
	07	3,340	19,315		3,247	18,468	
		-537	-626	-3.1	-439	-648	-3.4
EDMOND	06	15,955	86,374		15,654	83,101	
	07	14,858	84,725		14,101	81,392	
		-1,097	-1,649	-1.9	-1,553	-1,709	-2.1
DOWNTOWN	06	4,728	25,813		4,551	24,146	
	07	4,527	23,740		4,211	22,501	
		-201	-2,073	-8.0	-340	-1,645	-6.8
MIDWEST CITY	06	7,295	36,384		6,993	34,412	
	07	6,821	37,992		6,384	36,316	
		-474	1,608	4.4	-609	1,904	5.5
RALPH ELLISON	06	1,324	6,990		1,251	6,693	
	07	1,051	6,045		1,030	5,803	
		-273	-945	-13.5	-221	-890	-13.3
SOUTHERN OAKS	06	8,300	45,892		8,084	43,580	
	07	7,790	44,633		7,543	42,138	
		-510	-1,259	-2.7	-541	-1,442	-3.3
VILLAGE	06	7,560	41,924		7,446	39,625	
	07	7,464	41,589		6,977	39,395	
		-96	-335	-.8	-469	-230	-.6
WARR ACRES	06	8,337	44,156		7,929	42,279	
	07	6,924	38,964		6,781	37,325	
		-1,413	-5,192	-11.8	-1,148	-4,954	-11.7

System Reserves Report

July 1, 2006 through November 30, 2006 (41.67% of the 06-07 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	06	1,132	5,194		1,036	4,990	
	07	717	4,092		712	3,964	
		-415	-1,102	-21.2	-324	-1,026	-20.6
JONES	06	420	3,048		475	3,101	
	07	605	3,322		446	3,003	
		185	274	9.0	-29	-98	-3.2
LUTHER	06	759	3,352		740	3,126	
	07	923	4,160		862	3,983	
		164	808	24.1	122	857	27.4
NICOMA PARK	06	698	3,373		631	3,283	
	07	616	3,034		709	2,777	
		-82	-339	-10.1	78	-506	-15.4
WRIGHT	06	259	1,369		269	1,328	
	07	252	1,167		206	1,119	
		-7	-202	-14.8	-63	-209	-15.7
BOOKS-BY-MAIL	06	523	2,782		522	2,700	
	07	455	2,905		427	2,787	
		-68	123	4.4	-95	87	3.2
TOTAL	06	80,301	430,825		77,958	411,208	
	07	74,471	416,185		71,014	396,538	
		-5,830	-14,640	-3.4	-6,944	-14,670	-3.6

Annual Statistical Report



Metropolitan
LIBRARY SYSTEM

July 2005 - June 2006

Table of Contents

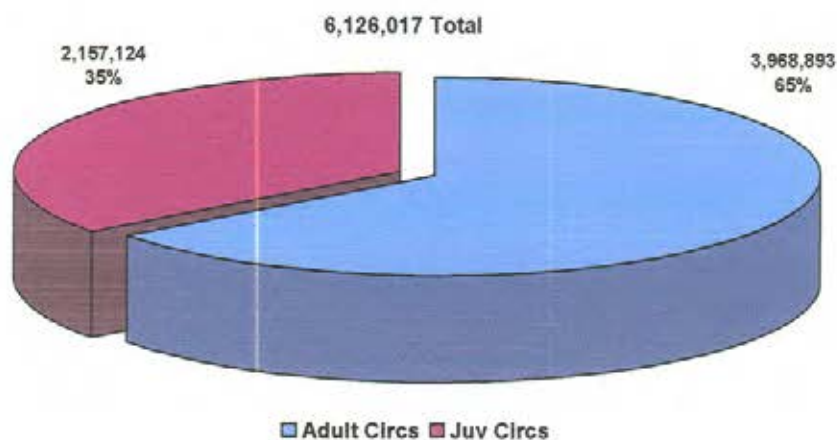
<u>Overview</u>	3
<u>Circulation</u>	4
<u>Reserves</u>	7
<u>Collection</u>	8
<u>Circulation vs. Collection</u>	11
<u>Library Cards</u>	12
<u>Inter-Library Loan</u>	13
<u>Staff</u>	14
<u>Wireless & Databases</u>	15
<u>Internet Usage</u>	16
<u>Program Attendance</u>	18
<u>Summer Reading</u>	19
<u>Population Demographics</u>	20
<u>Conclusion</u>	22

FY 05-06 Overview

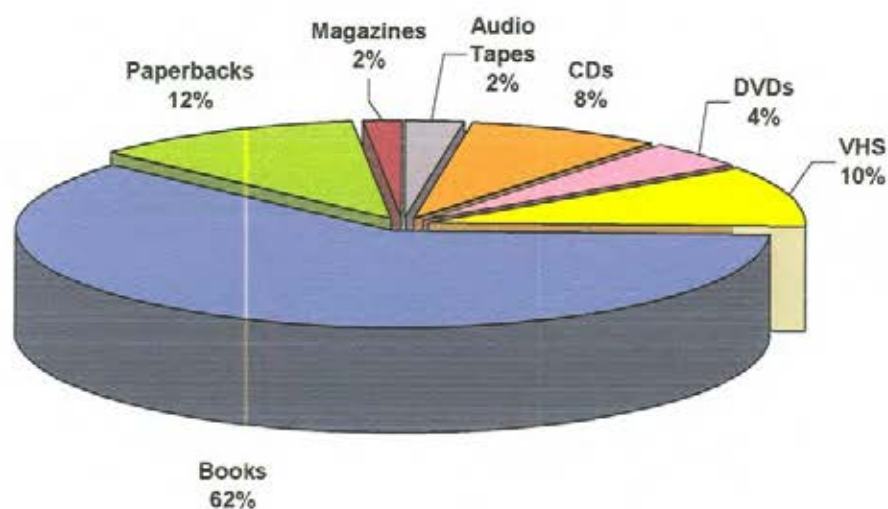
- Circulation increased by 0.8% to 6.13 million.
- Our materials inventory increased 2.2% to 1,158,216 items.
- The number of reserves placed fell 2.6% to 997,227.
- A limit of 30 simultaneous reserves was implemented on October 3, 2005.
- DVDs were introduced – with system holdings at 15,835 by year end.
- Wireless internet access was introduced with 26,876 logons in the first year.
- www.metrolibrary.org homepage hits increased 24.8% to 684,780.
- 44,167 new library cards were issued.
- Active cardholders fell 2.6% to 144,202 or approx 21% of OK County population.
- Total registered cardholders increased 3.8% to 396,527.
- **Staff Training (Metro U):**
 - 102 Unique Classes
 - 196 Total Classes
 - 1,611 Total Students
- 17,464 children and teens signed-up for the 2006 Summer Reading Program.
- A total of 154,935 people attended library or library-related programs.
- At year's end the Metropolitan Library System had the equivalent of 304.62 full-time employees.

Circulation

System Circulation (age)

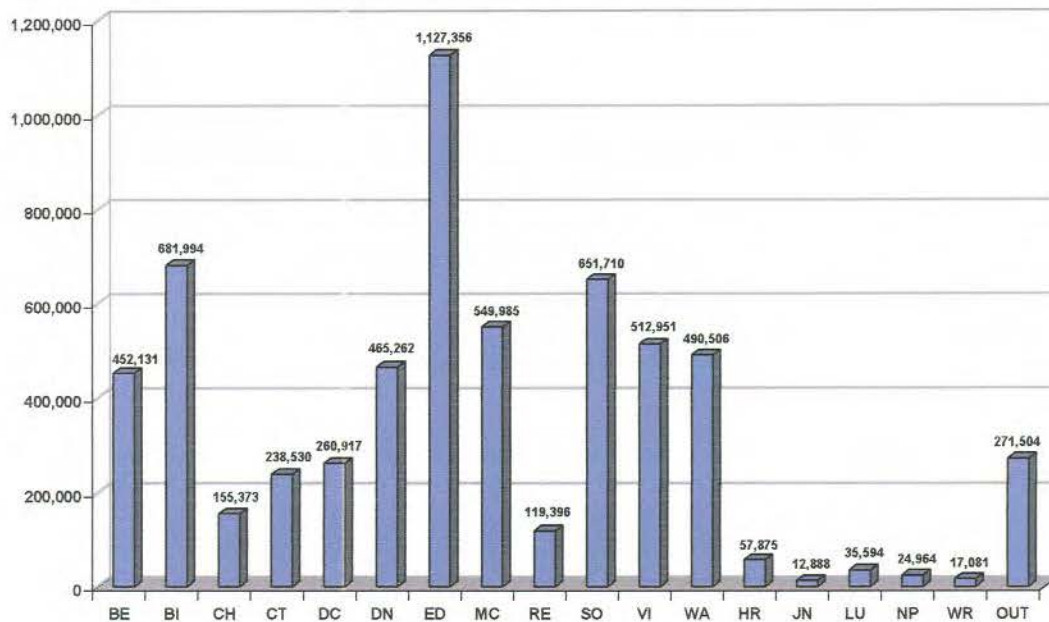


System Circulation (media)

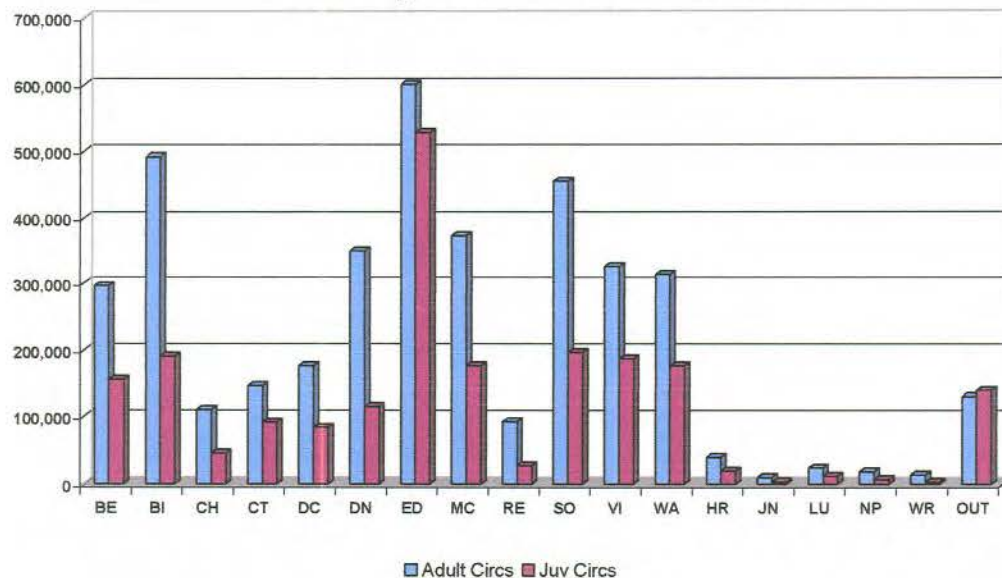


Circulation

Library Circulation

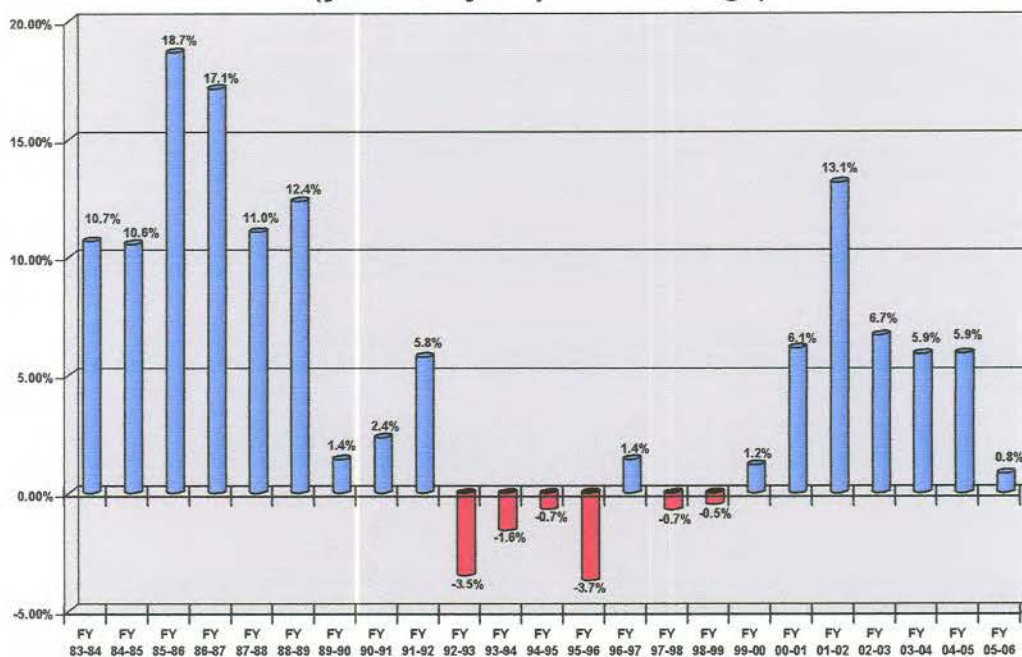


Library Circulation (age group)

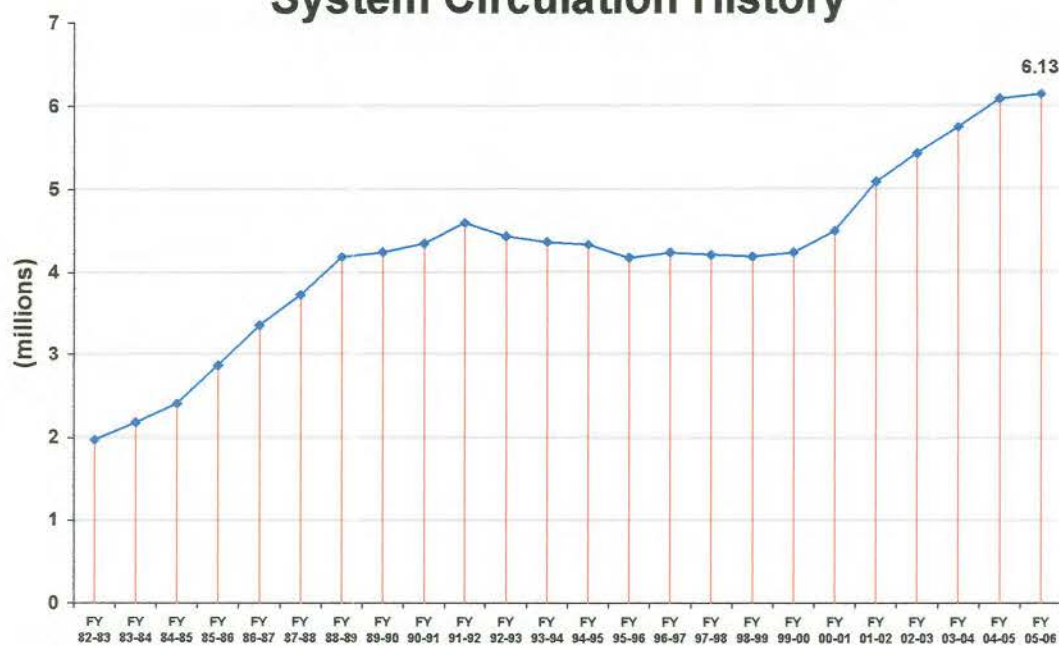


Circulation

System Circulation
(year over year percent change)



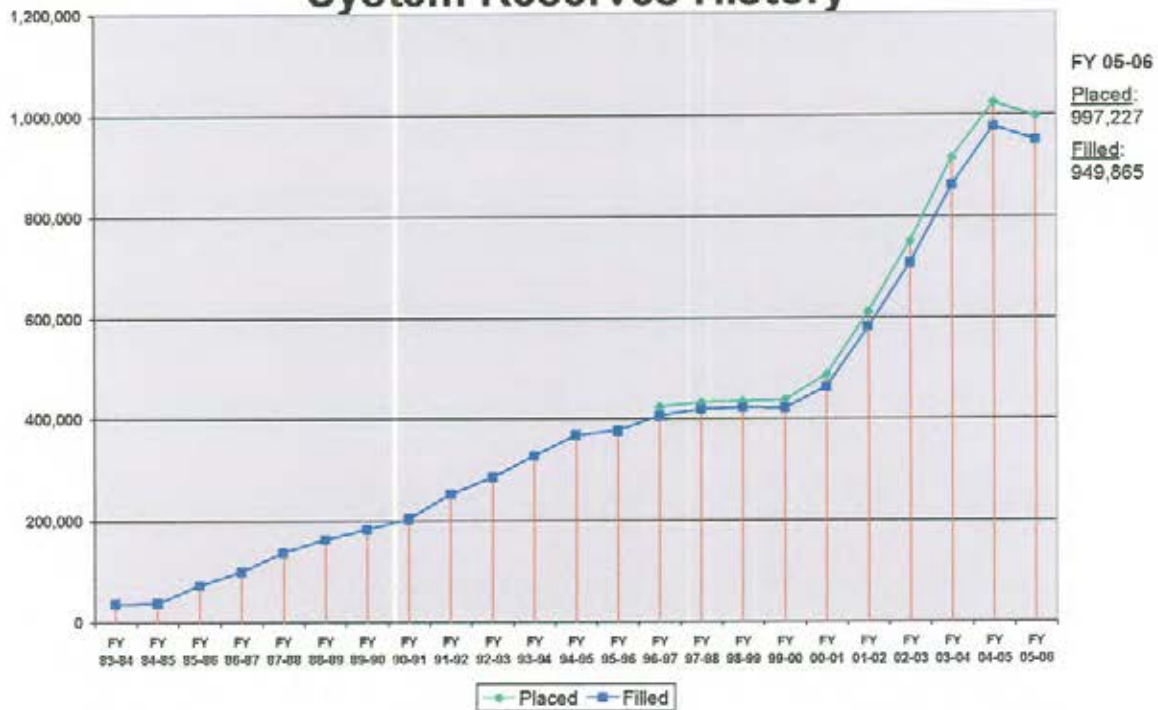
System Circulation History



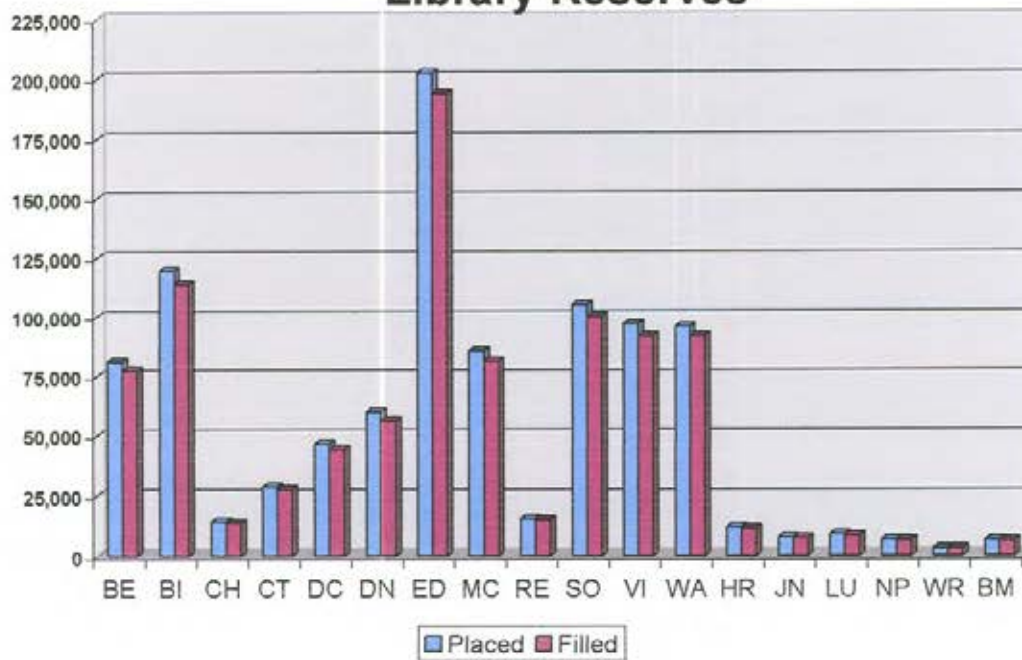
Reserves

Document # 56
MLC FY 2006-07
December 14, 2006

System Reserves History

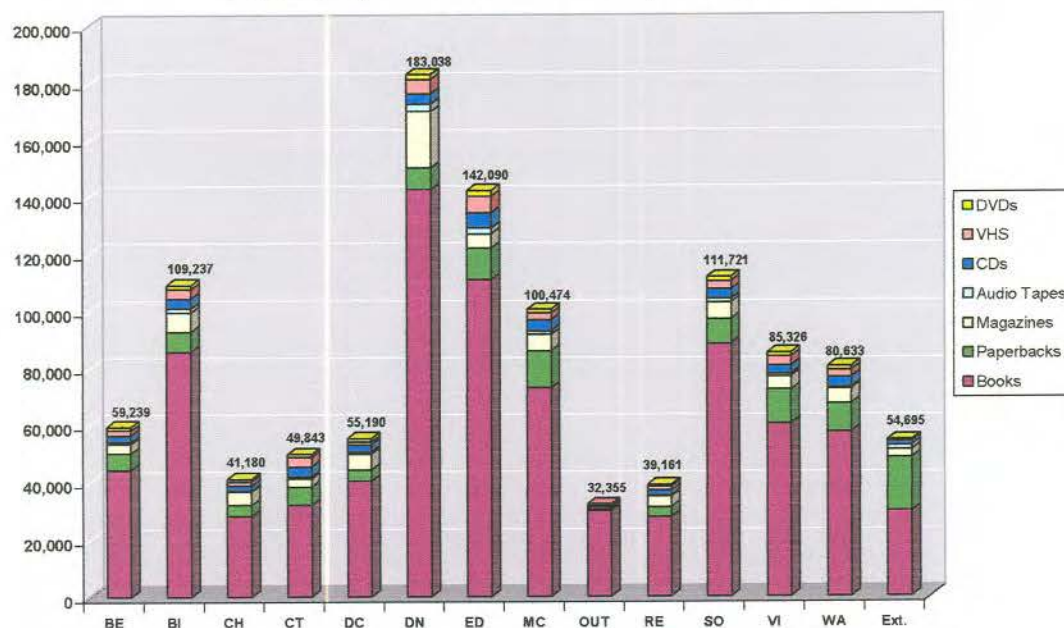


Library Reserves

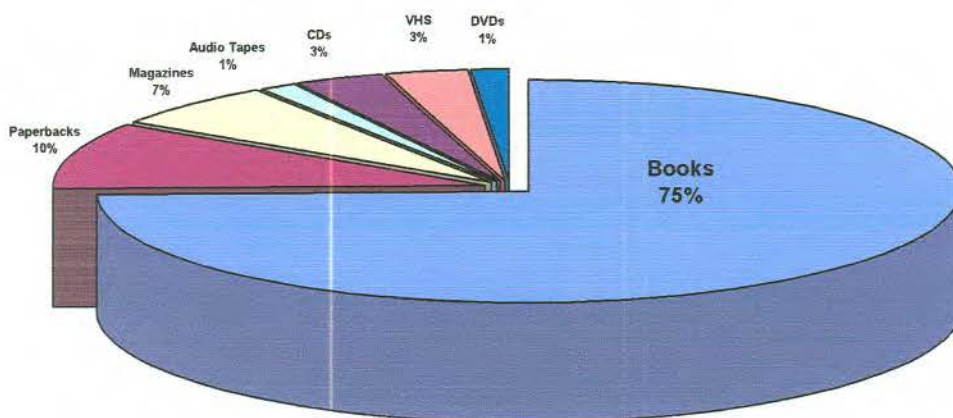


Collection

Library Collections (media)



System Collection (media)

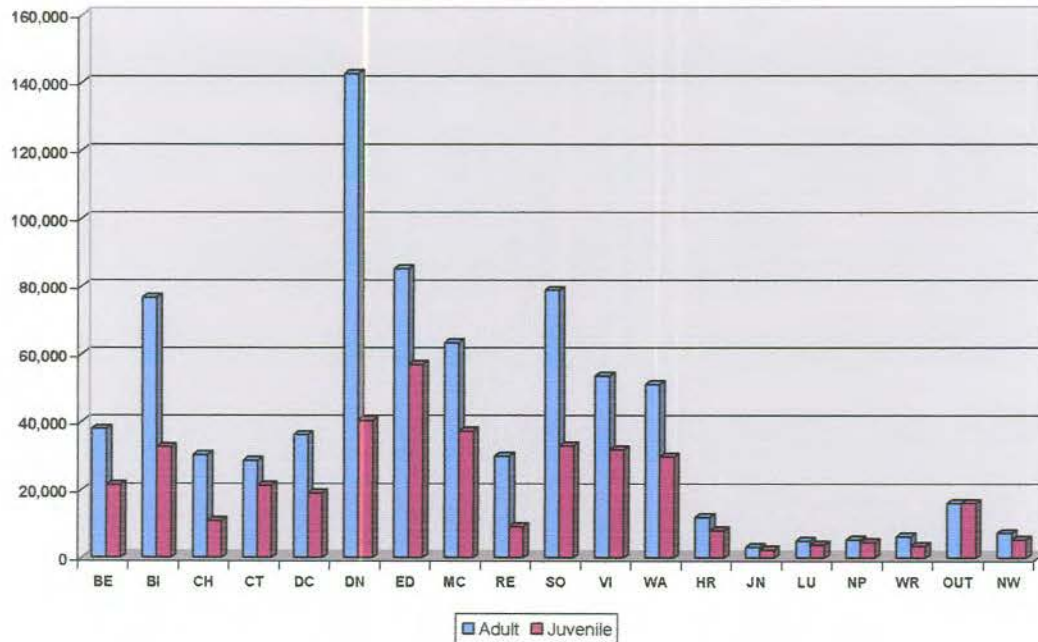


1,158,216 Items Total

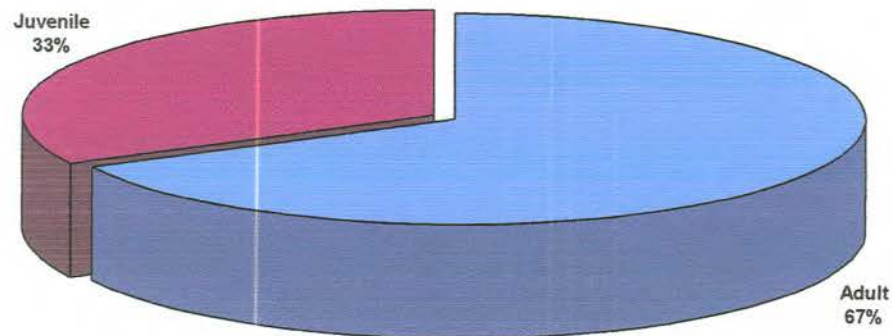
Collection

Document # 56
MLC FY 2006-07
December 14, 2006

Library Collections (age)



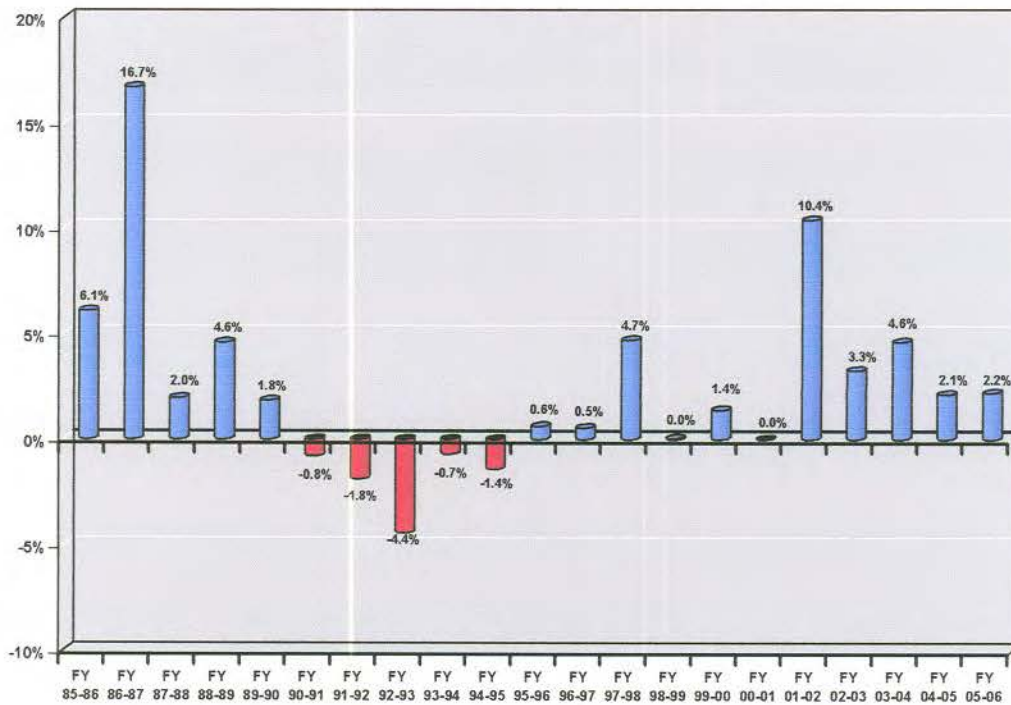
System Collection (age)



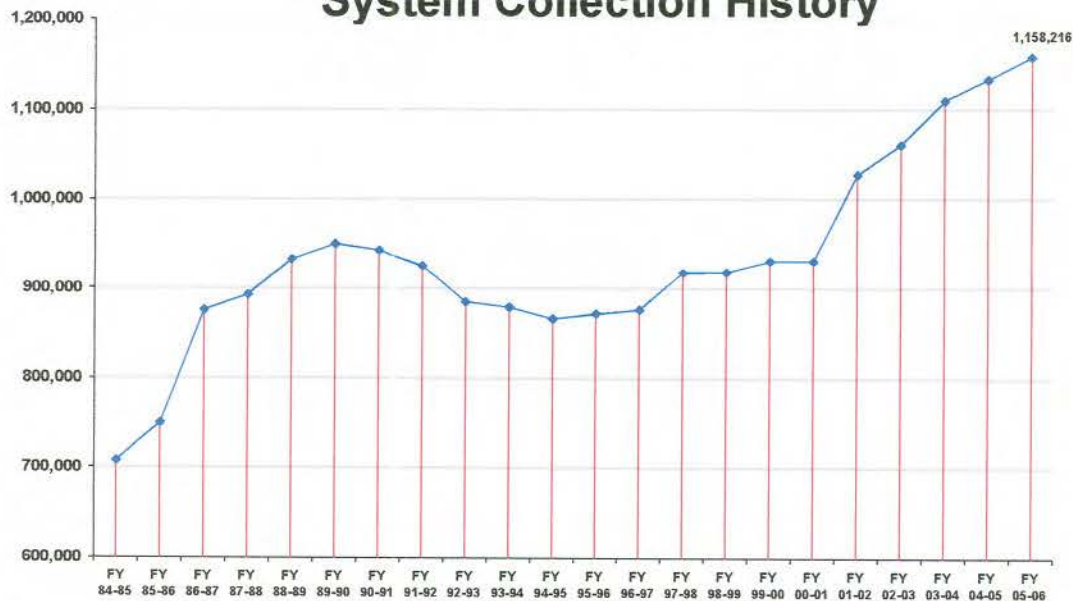
Collection

Document # 56
MLC FY 2006-07
December 14, 2006

System Collection (year over year percent change)

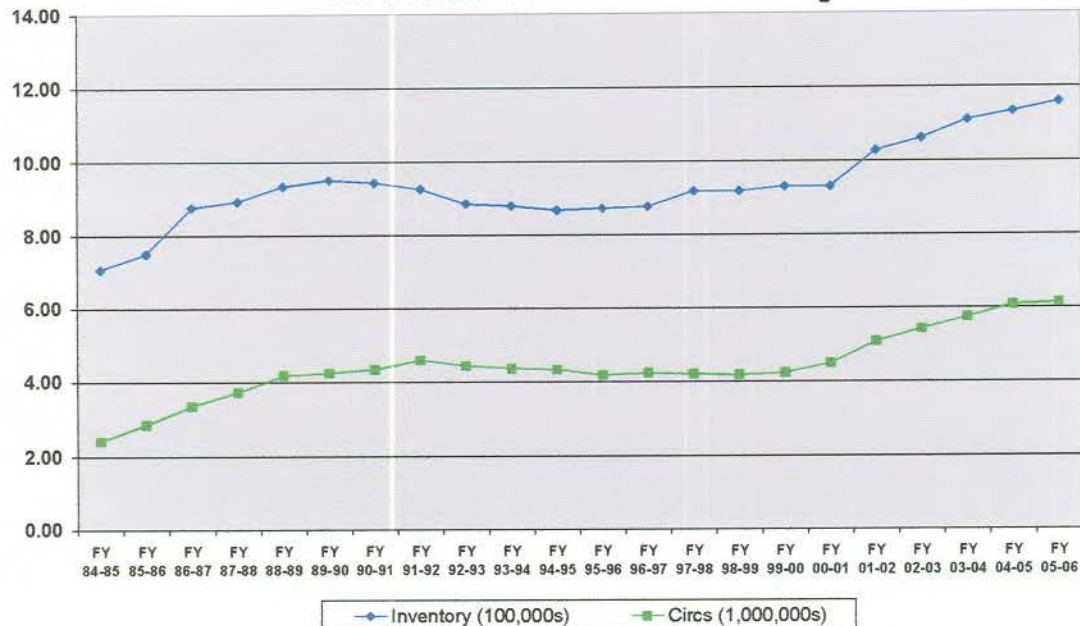


System Collection History

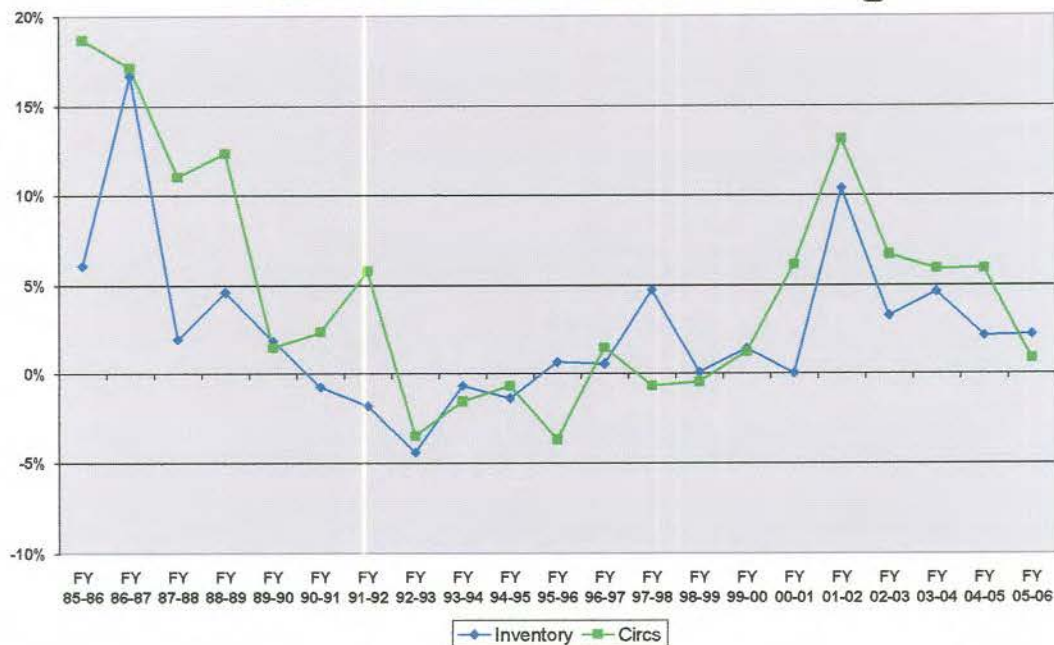


Circulation vs. Collection

Circulation vs. Inventory

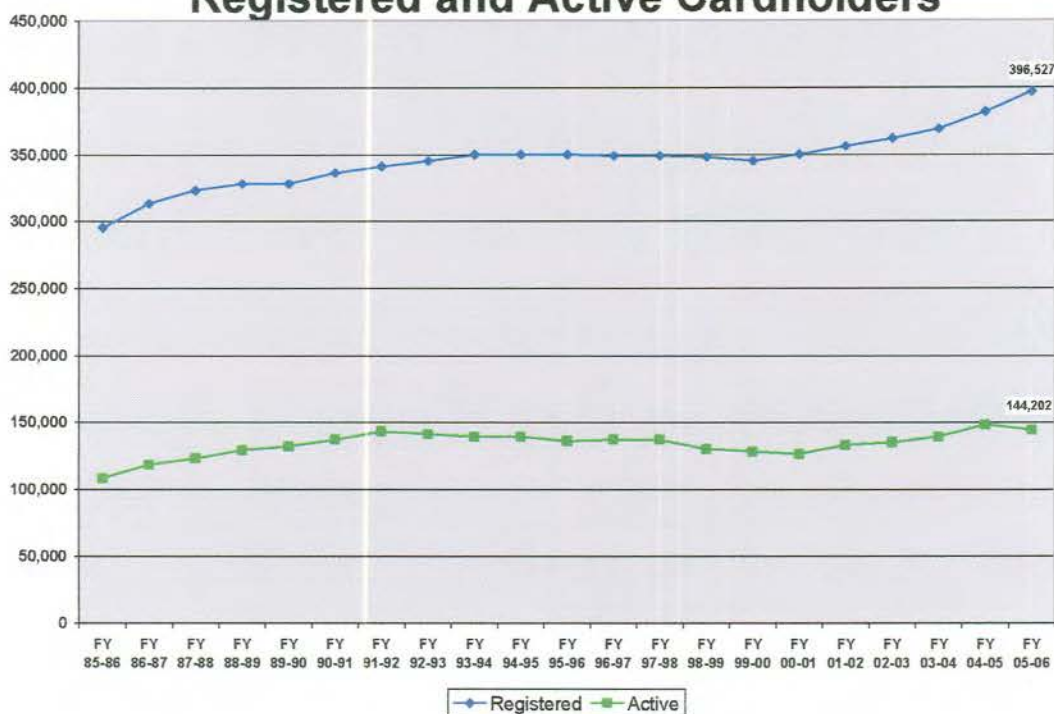


Year over Year Percent Change

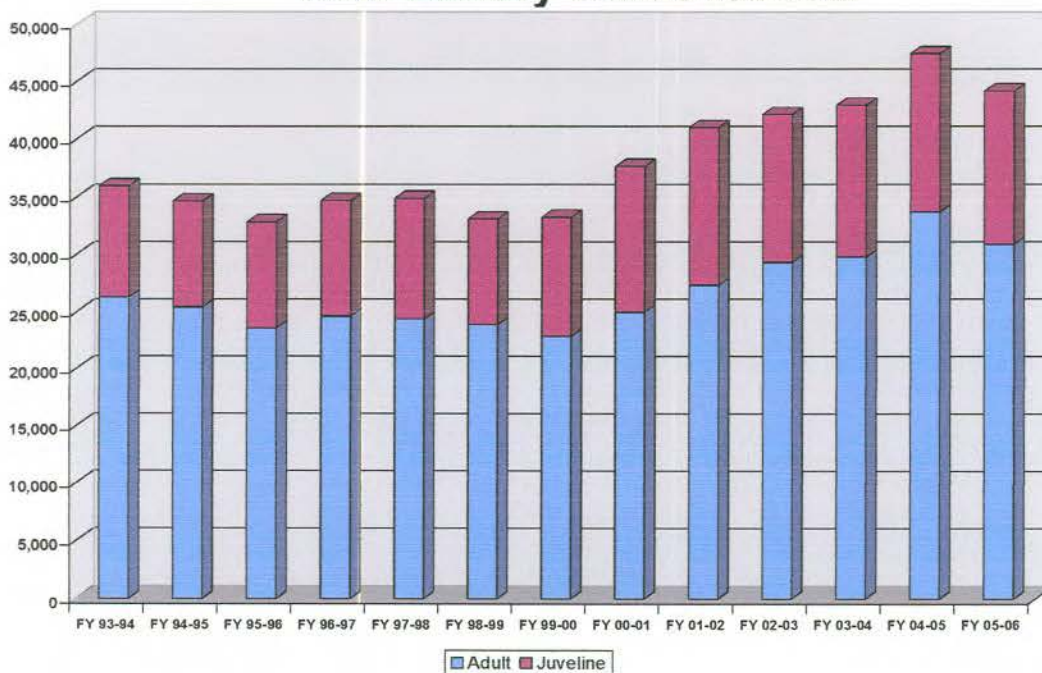


Library Cards

Registered and Active Cardholders



New Library Cards Issued

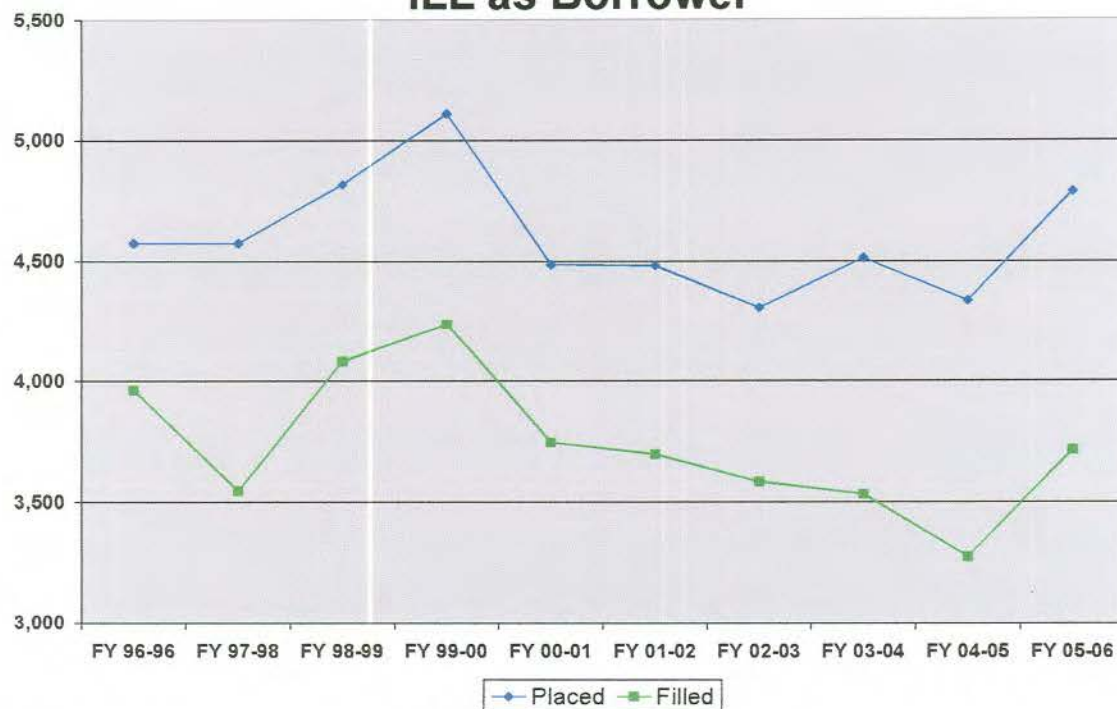


Inter-Library Loan

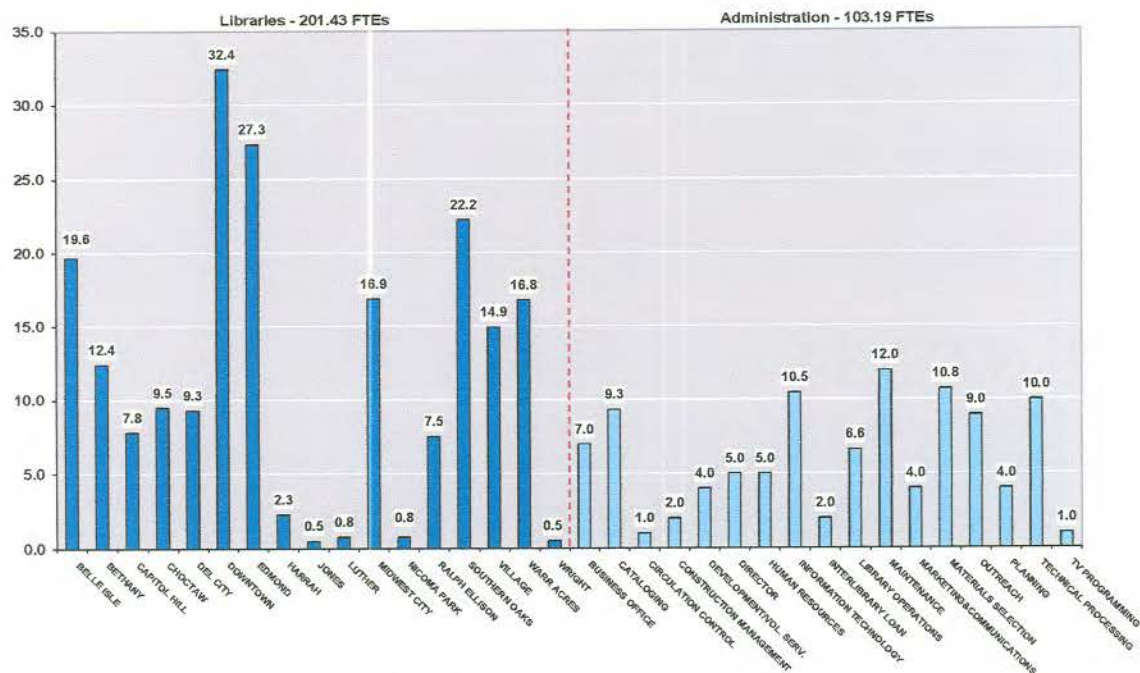
ILL as Lender



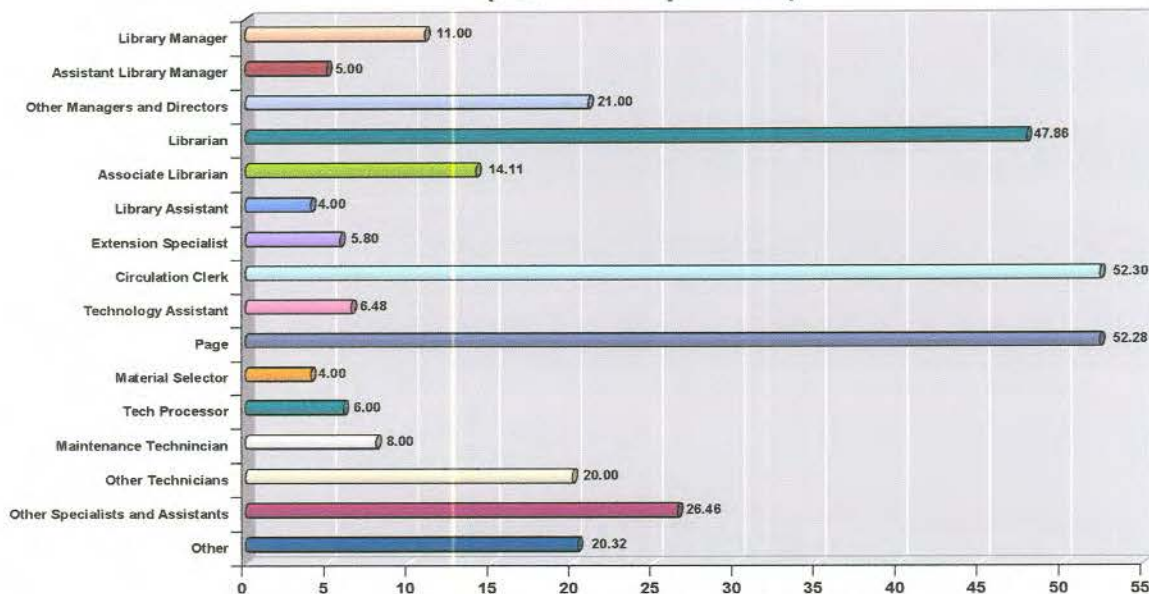
ILL as Borrower



Staff by Agency (Full Time Equivalent)



Staff by Position (Full Time Equivalent)

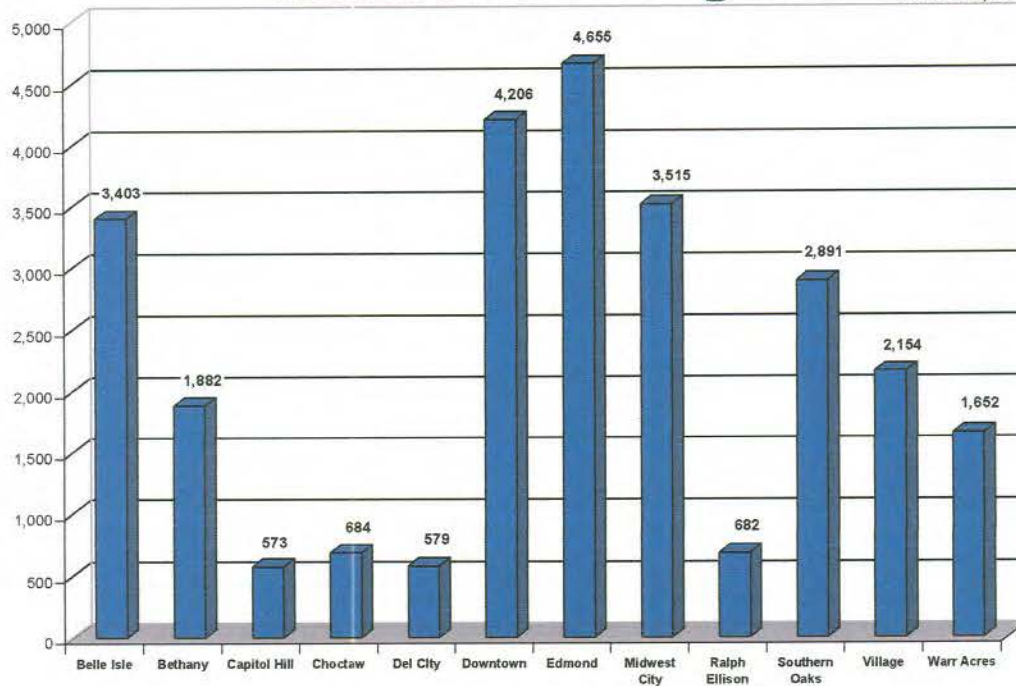


Wireless & Databases

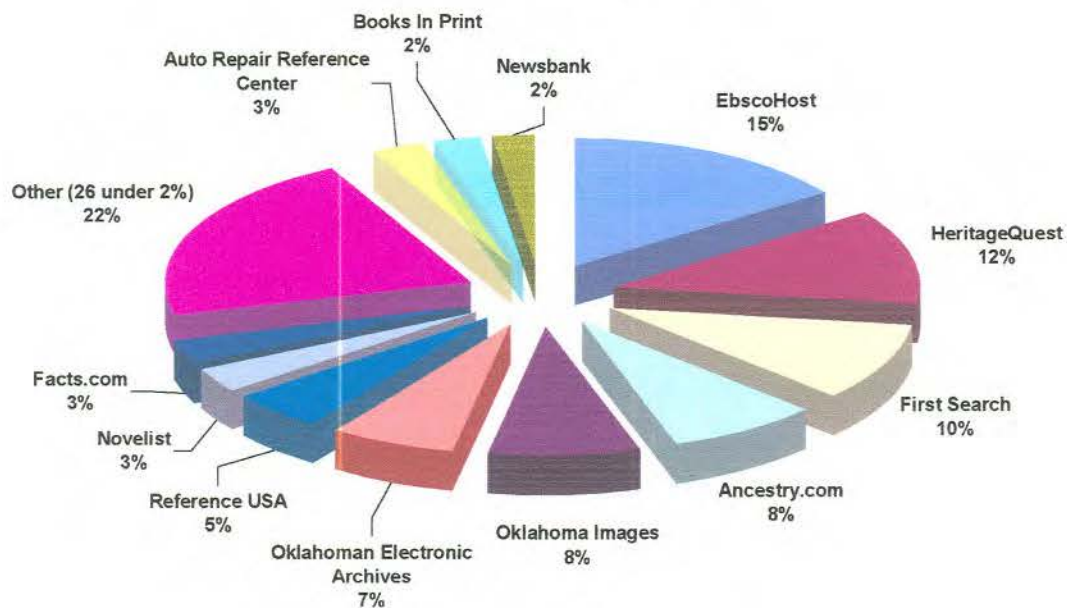
Document # 56
MLC FY 2006-07
December 14, 2006

Wireless Internet Logons

Total = 26,876

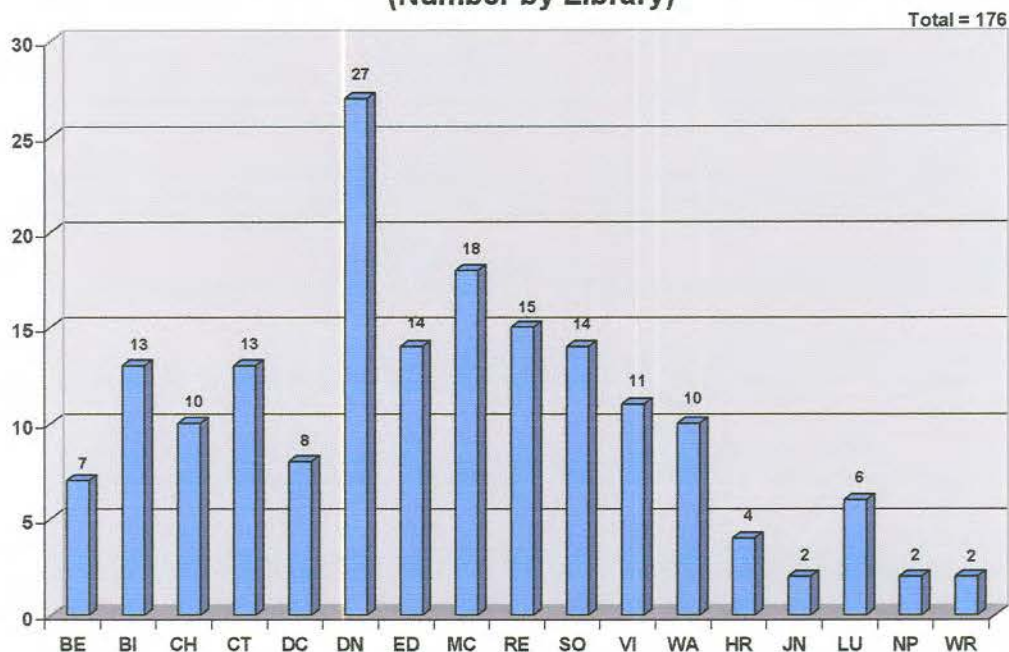


Database Hits

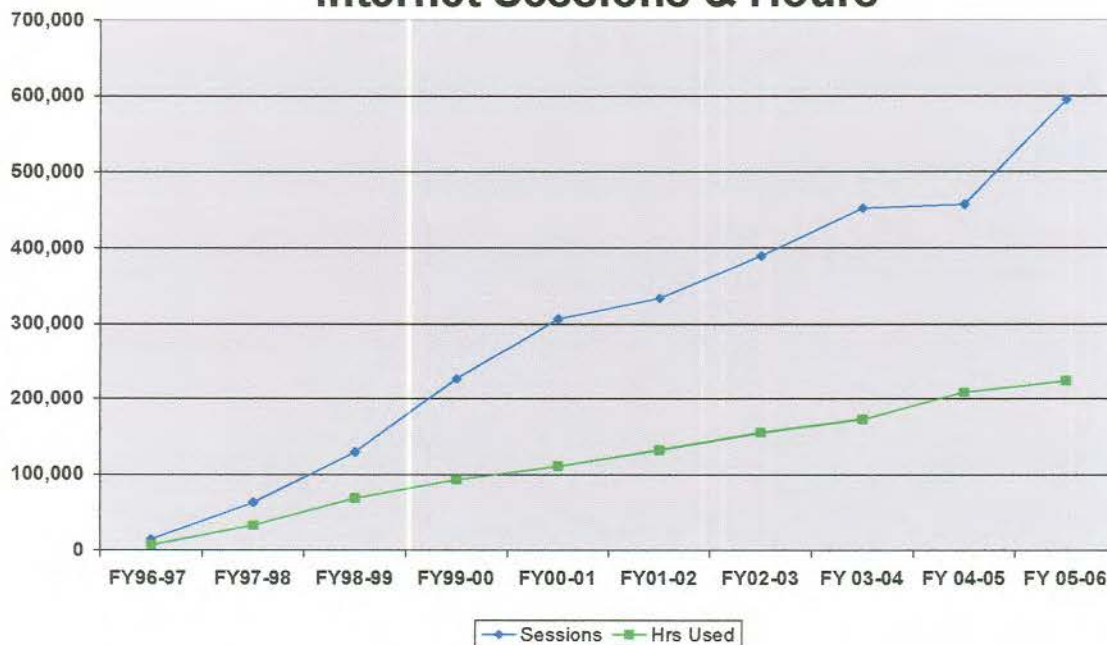


Internet Usage

Public Internet Computers (Number by Library)



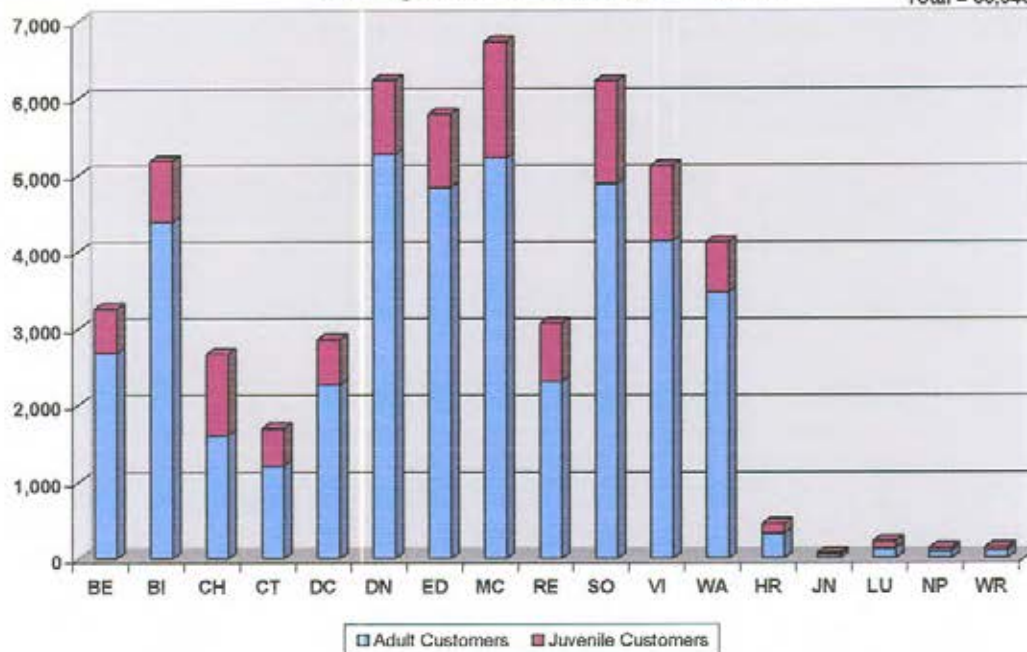
Internet Sessions & Hours



Internet Usage

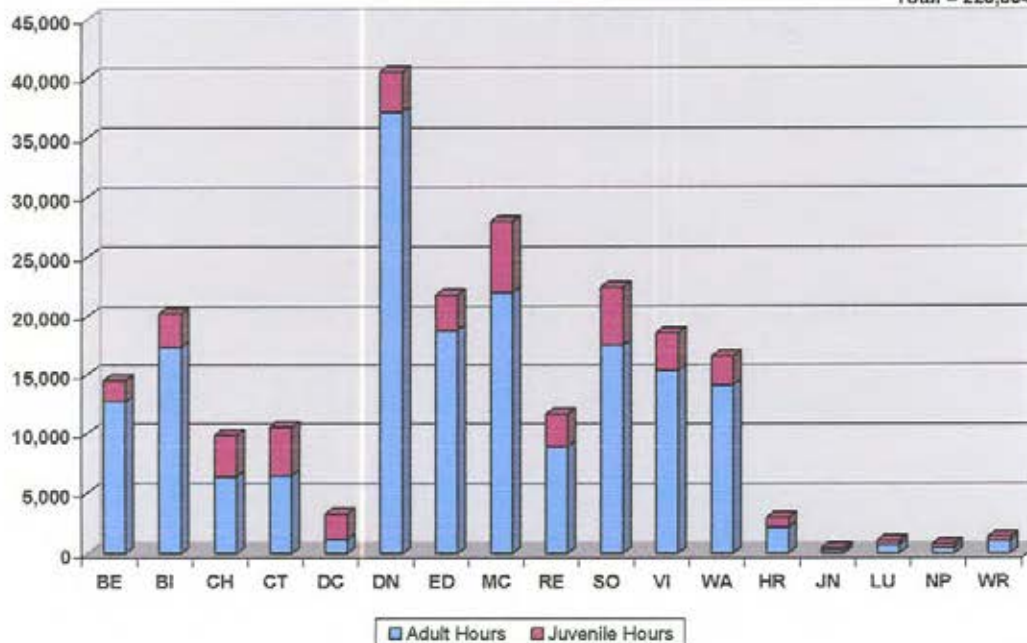
Unique Internet Users

Total = 53,946



Hours of Internet Use

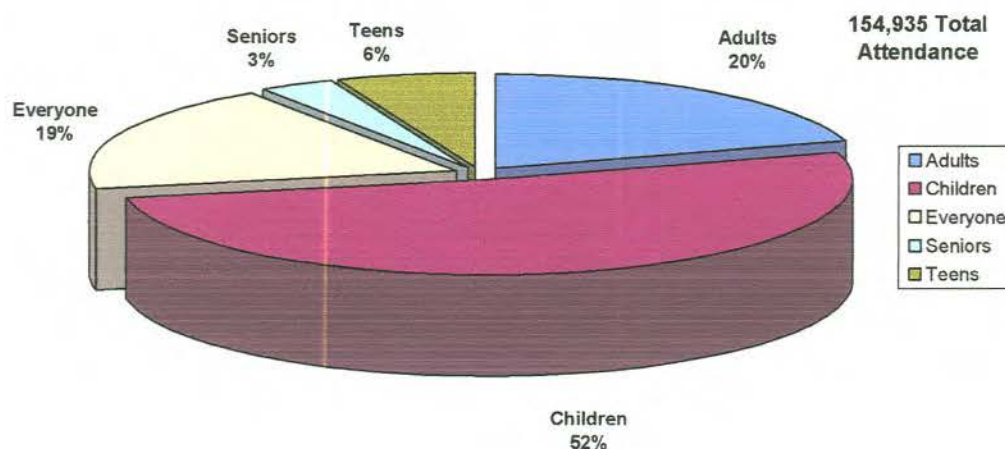
Total = 223,894



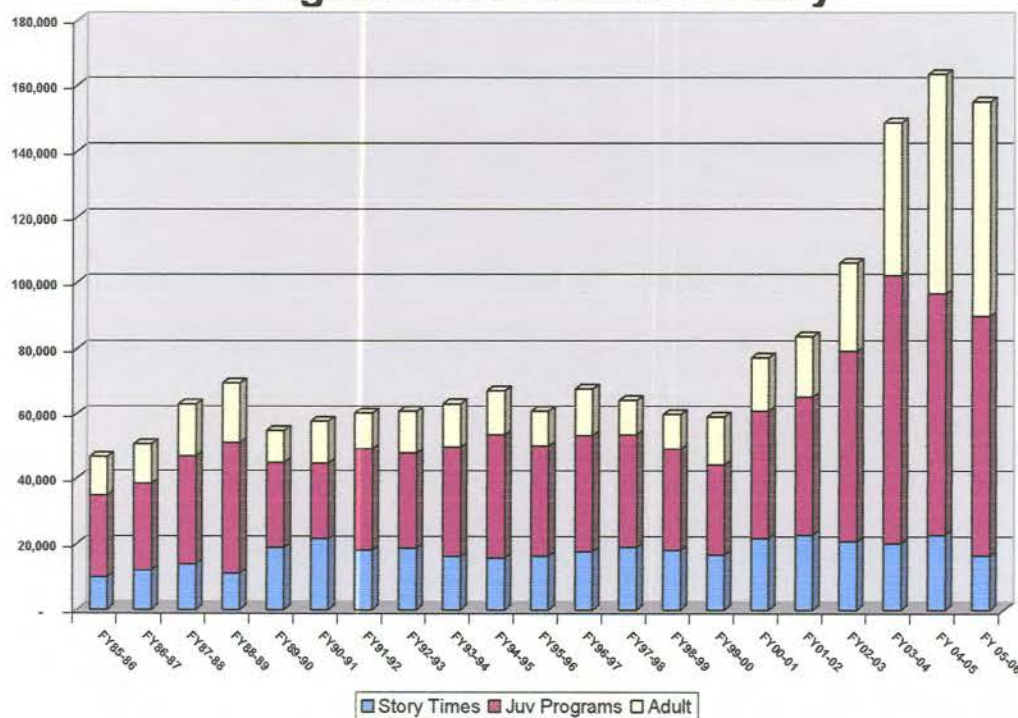
Programs

Document # 56
MLC FY 2006-07
December 14, 2006

Program Attendance (age)

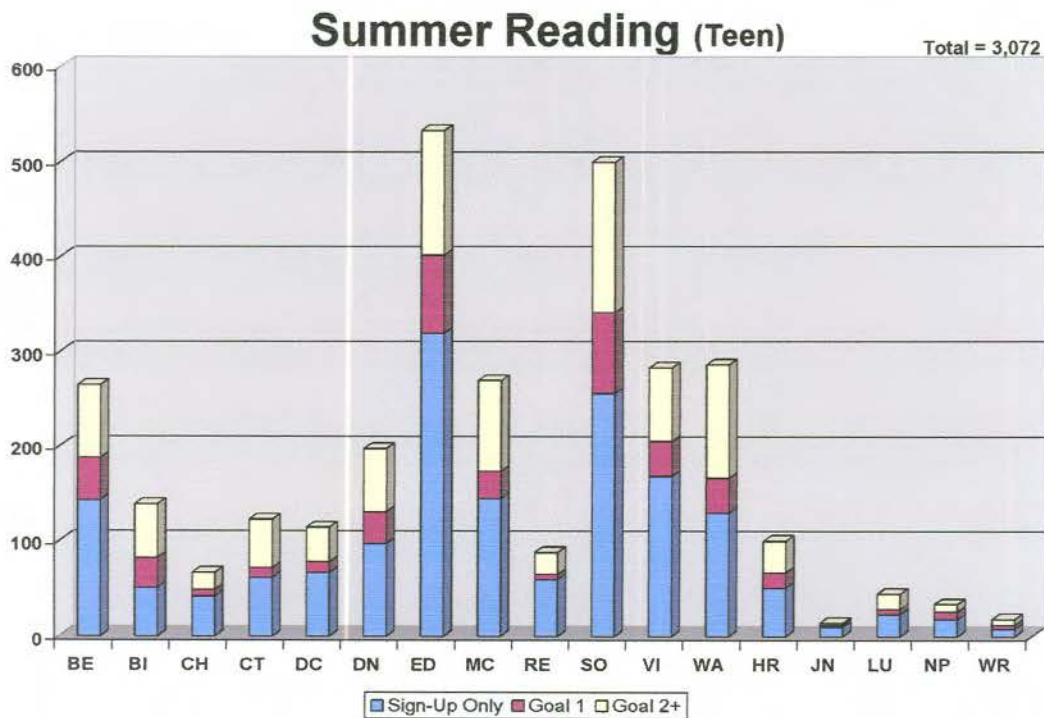
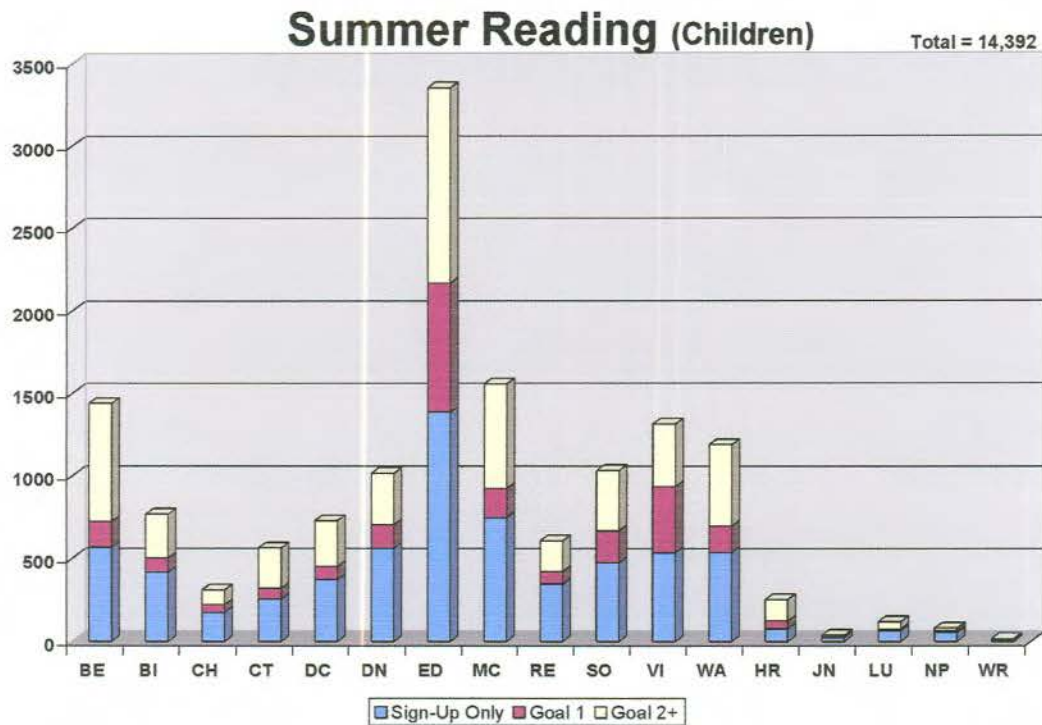


Program Attendance History



Summer Reading

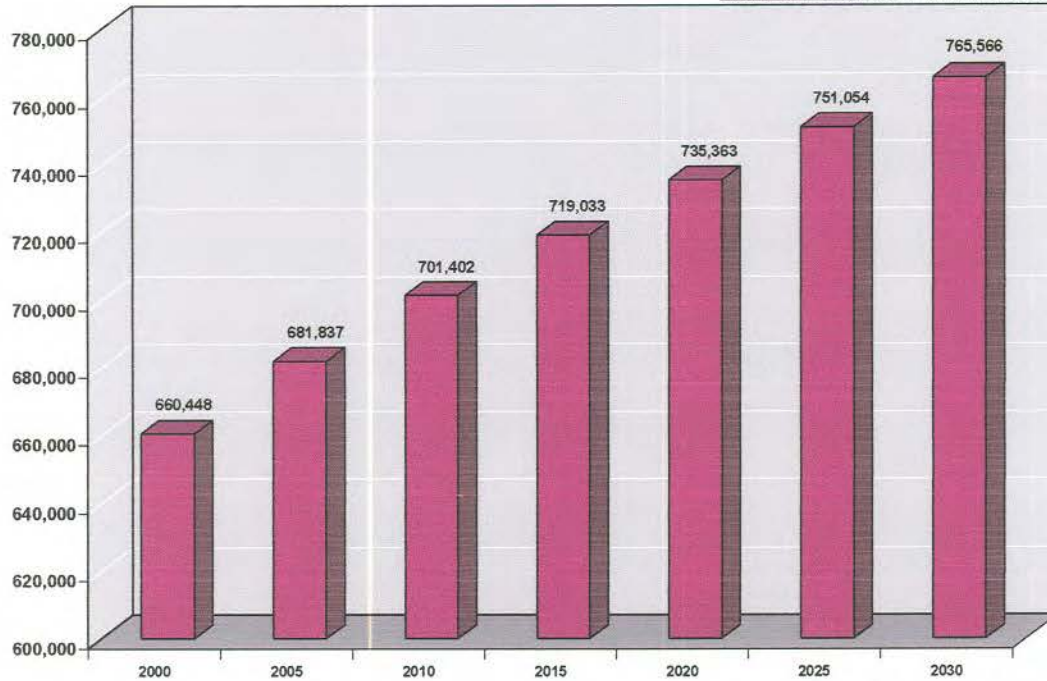
Document # 56
MLC FY 2006-07
December 14, 2006



Population Demographics

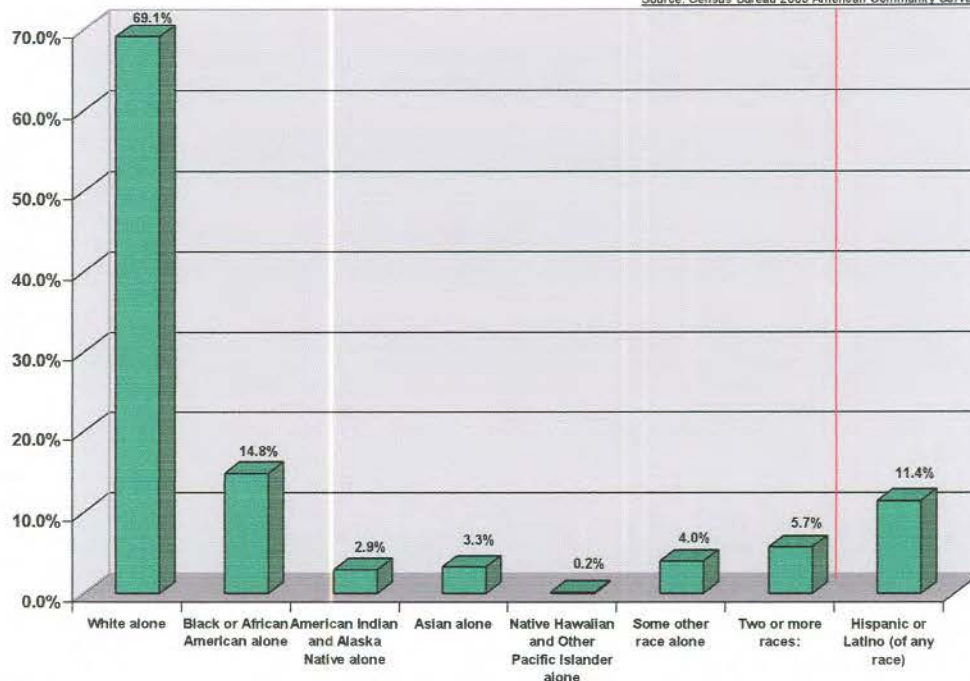
Oklahoma County Population Projection

Source: Census Bureau 2005 American Community Survey



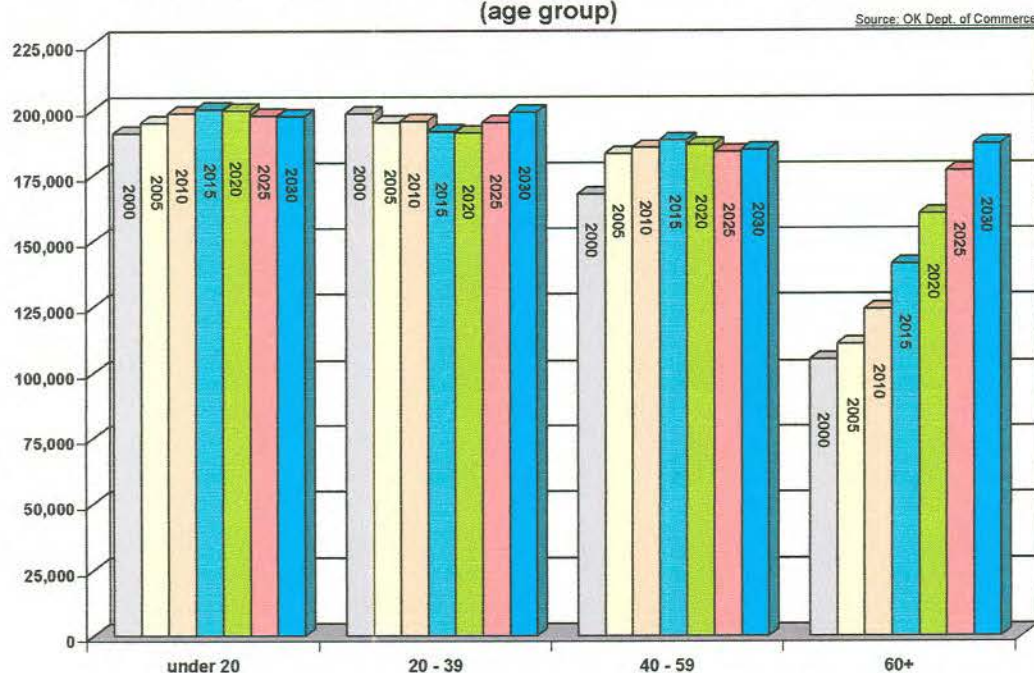
Oklahoma County Ethnicity

Source: Census Bureau 2005 American Community Survey

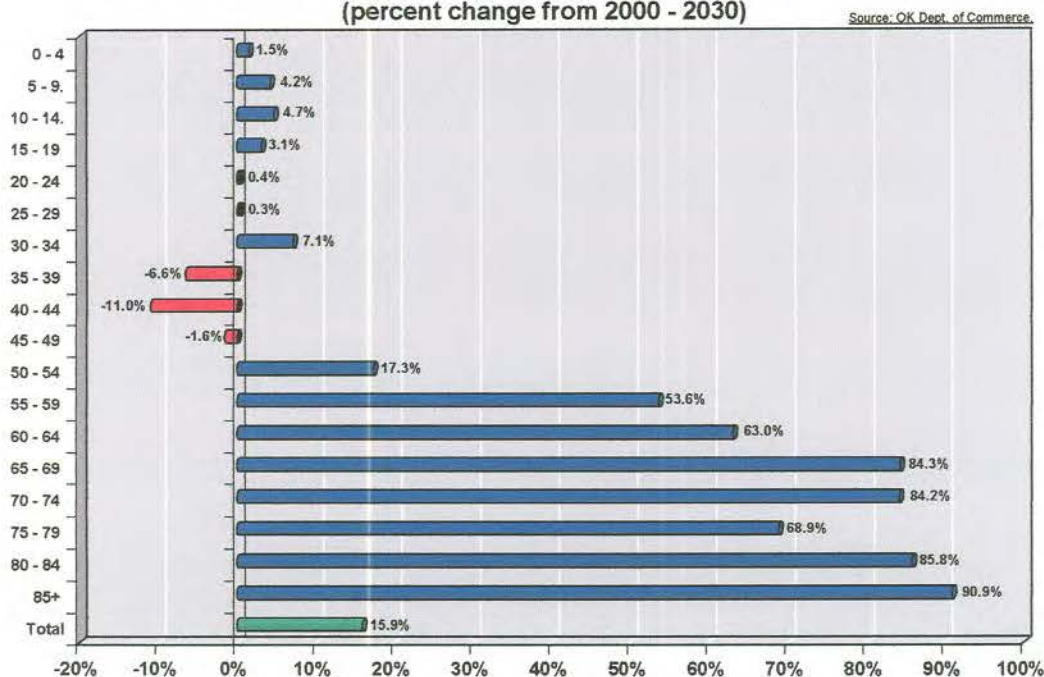


Population Demographics

Oklahoma County Population Projections (age group)



Oklahoma County Population Age Groups (percent change from 2000 - 2030)



Conclusion

In FY 2005-06, the Metropolitan Library System brought the world to Oklahoma County. From the Brazilian dance troupe Nego Gato in September, to the Fiddling Poet from Alaska in April, to a mariachi band in June, MLS invited a new world of culture and entertainment to our doors. We offered classical guitar master classes in March and a series of piano concerts with the brilliant pianist Wayne McEvilly in the Fall and Spring. We presented a four-month discussion series on Jewish literature, and our annual Summer at the Library program entertained and enlightened thousands of OK County children and teens.

But library programming isn't the whole picture; there is a lot to be excited about at the Metropolitan Library System. The way customers use our library resources is changing before our eyes. Last year new materials (DVDs) and new services (Wireless Internet) were introduced and our intranet and CyberMars sites were re-designed. We have even more happening this year with a new computer sign-up process having already been introduced and audio e-books and a Story Corps project in the works.

To keep up, we are constantly providing training and encouraging our staff to acquire the skills necessary to provide excellent customer service. Last year alone we engaged in two system-wide training initiatives. The first was to teach every MLS employee the new computer sign-up system. The second was to educate each staff member about the Summer Reading Program. Both were designed to ensure that our staff members, and thus our customers, remain informed about all the great things going on at the library.

Work continued this past year on the plans for a new Service Center, the Northwest Library, and renovations at the Ralph Ellison Library. The Metropolitan Library System will continue to grow along with Oklahoma County.

From the 80th birthday celebration for MLS' oldest facility, the Wright Library in Stockyard City, to the continuing interest generated by our newest, the beautiful Ronald J. Norick Downtown Library, MLS remains excited about the future of public library service in Oklahoma County.

EXECUTIVE DIRECTOR'S REPORT

DECEMBER 2006

OPENING NIGHT

The Ronald J. Norick Downtown Library will once again be a venue for Opening Night. 3 performing groups are scheduled in the building: Banish Misfortune, Boru's Ghost and Sunshine Hahn. They will be performing in the atrium and the future café space. Performances begin at 7:00 p.m. Come and join the fun!

CITY OF CHOCTAW SEEKS CHANGES TO METROPOLITAN LIBRARY ACT

I have been contacted by the city manager of Choctaw regarding proposed changes to the Metropolitan Library Act which would give the City of Choctaw a permanent representative to the Metropolitan Library Commission. I will continue to monitor the proposal and keep the commission informed.

CAPITAL PROJECTS UPDATE

A request for qualifications (RFQ) for architectural services for the Service Center project has been completed and mailed. Advertising will also be placed in local newspapers as per library purchasing policy. Our goal is to have a recommendation for Commission approval by March 15.

Library staff have re-evaluated the 4 sites chosen for the Northwest Library and have sent a 2nd choice to the city so the process of acquiring the land can begin. The first choice selected is not for sale and the owners of the property have immediate plans to begin development. The 2nd site is also an excellent location and we believe will work very well for the library.

Staff is continuing work on the Ralph Ellison Architectural Selection Process. The library is negotiating with the city regarding additional information needed before the interviews can be held.

HOLIDAY CLOSINGS

All System libraries will be closed for the holidays on Saturday, December 23, Sunday, December 24 and Monday, December 25.

We will also be closed on Sunday December 31, and Monday, January 1, 2007.

Happy Holidays!

DIRECTOR OUTREACH ACTIVITIES

- Attended State Chamber Forum
- Attended OLA Legislative Committee meeting
- Attended Rotary 29 Club meetings
- Attended Endowment Trust meeting
- Attended 1st Amendment Congress

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

"We Know We Belong to the Land - 100 Years of Oklahoma and the Congress"

Exhibit: Month of January
Time: During Library Hours
Location: Midwest City Library

The Midwest City Public Library will host the traveling exhibit "We Know We Belong to the Land - 100 Years of Oklahoma and the Congress" throughout the month of January. Created in conjunction with Oklahoma's statehood centennial by OU's Carl Albert Congressional Research and Studies Center with support from the Oklahoma Humanities Council, this exhibit charts important American historical and political milestones as they affected our state, such as the territorial government, both World Wars, the Great Depression, and the civil rights movement. Featured in the exhibit are photos of each Oklahoman who represented our state in Congress from the late 1800's to our current delegation, over one hundred in all.

First Americans, First Oklahomans: Indian Peoples TRACKS Exhibit

Exhibit: Jan. 1 - Jan. 25
Time: During Library Hours.
Location: Choctaw Library

Beginning in the early 1800's, Native Americans were concentrated into smaller and smaller sections of the nation's heartland. This exhibit consists of 11 double-sided, freestanding panels, chronicling the story of Oklahoma's Native Americans, from the ancient times of the "Moundbuilders" to the present day. An Oklahoma Centennial Commemoration Commission Project. Co-Sponsors: National Endowment for the Humanities, Oklahoma Humanities Council, Oklahoma History Center, Omniplex, and Sonic-America's Drive-in.

Origami 101

Saturday, Jan. 6
Time: 2-3 p.m.
Location: Edmond Library
Adults and Teens

Jason Hunter, who has both an extensive art background and degrees in Asian Studies, will present this introductory program about origami-the Japanese art of folding paper. No prior knowledge is required. Free.

France: An Adoring Perspective

Sunday, Jan. 7
Time: 2-3 p.m.
Location: Downtown Library
Adults

Music lovers, travelers, arm-chair travelers, geography and history buffs and everyone else are invited to the Downtown Library for a visit to France with music by Kyle Dillingham, see beautiful photos taken by the Friendship Force International Friendship ambassadors and hear stories of international friendships formed through Friendship

Force International, an organization created by President Carter to help build international goodwill. Reception following.
Fourth Floor, 46th Star Auditorium. Co-Sponsor: Friendship Force International

Philharmonic Children's Program

Sunday, Jan. 21

Time: 2 - 3 p.m.

Location: Belle Isle Library

Ages 3 & older

The Oklahoma City Philharmonic and Oklahoma City Orchestra League have had music composed for specific children's books. The performance includes these stories and a talk with the audience. There will be brass, woodwind, and percussion musical instruments for the children to try to play.

Social Security Retirement

Tuesday, Jan. 30

Time: 6:30-7:30 p.m.

Location: Del City Library

Adults

Are you nearing retirement? Would you like to learn more about your social security retirement benefits? Attorney Catheryn Koss will be at the Del City Library to answer your questions about when to retire, penalties and benefits for retiring early or late, rules governing private retirement funds, and the rights of relatives to draw on other relatives social security benefits. Bring you questions. Refreshments will be provided. Call 672-1377 to pre register.