

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, September 21, 2006, 3:30 p.m.
Midwest City Library
8143 E. Reno
Midwest City, OK 73110
(Telephone: 732-4828)

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Hugh Rice, Chair

3:30 - 3:45 pm INTRODUCTIONS

- Document #24 - Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:45 - 4:00 pm CONSENT DOCKET (#25 - #28)

- Document #25 - Approval of Minutes of August 24, 2006 Meeting
- Document #26 - Acceptance of Review of Expenditures for August 2006
- Document #27 - Approval of Contract Awards and Purchases
 - Item A: Rolled Circulation Printer Paper
 - Item B: Canon MS 300 Reader/Printer
- Document #28 - Request to declare property surplus & authorization of retail sale

4:00 - 4:20 pm NEW BUSINESS

- Document #29 - Discussion, Consideration and Possible Action: Acceptance of Annual Audit - Murrell, Hall, McIntosh & Co., PLLP
- Document #30 - Discussion, Consideration and Possible Action: Approval of Metropolitan Library Commission Meeting Dates 2007

4:20 - 4:30 pm SPECIAL PRESENTATIONS

- *Passport to Success: FOCUS 2006* - Stacy Schrank, Employee Development Coordinator, Planning

4:30 - 4:40 pm INFORMATION REPORTS

- Document #31 - 2006 Friends of the Metropolitan Library System Grant Awards
- Document #32 - MLS August 2006 Circulation Report
- Document #33 - MLS August 2006 Computer Usage Report
- Document #34 - MLS August 2006 System Reserve Report

4:40 - 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 - 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

Thursday, October 19, 2006
Del City, 4509 SE 15, Del City, OK 73115

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in September 2006:

<u>Employees</u>	<u>Years of Service</u>
Mary J. Patton, Library Manager II, Downtown Library	35
Jo Nita White, Extension Specialist, Harrah Library	25
Shirley J. Henderson, Circulation Clerk, Midwest City Library	15
Joyce A. Helms, Extension Specialist, Library Operations	10
Angela K. Sanders, Project Specialist, Outreach	5
D. Diane Sharp, Page, Edmond Library	5

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: August 24, 2006 TIME: 3:30 pm

MEETING PLACE: Belle Isle Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County September 20, 2005. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on August 22, 2006, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Nancy Anthony
Ralph Bullard
Dr. Ann Caine, Vice-Chair
Carolyn Cornelius
Millicent Gillogly
David Greenwell, Disbursing Agent
Lee Alan Leslie
Penny McCaleb
Shirley Pritchett
Marguerite Ross
Jim Roth, Chair, Board of County
Commissioners
Peggy Winters
Hugh Rice, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma
City
Scott Duncan
Deanna Hannah
Jose Jimenez
Cynthia Trent
Greg Womack

Estimate of general public and staff attending: 31

I. The meeting was called to order at 3:31 p.m. by Mr. Hugh D. Rice, Chair.

Roll was called to establish a quorum. Present: Anthony, Bullard, Cornelius, Gillogly, Leslie, McCaleb, Pritchett, Ross, Winters, Rice. (Arrived: Caine, 3:40 pm; Greenwell, 3:36 pm; Roth, 3:45 pm; Womack, 3:35 pm)

II. Mr. Rice welcomed new commission members Mr. Ralph Bullard and Mr. Lee Alan Leslie. Mr. Bullard replaces Mrs. Alyne Strube, appointed by the Oklahoma County Board of County Commissioners and Mr. Leslie replaces Mrs. Pamela Pung, appointed by the City of Midwest City.

III. Mr. Rice presented the Metropolitan Library Commission of Oklahoma County Service Certificate recipients for August 2006: Karen L. Litteral, Librarian, Library Operations, 10 years of service; David L. Calhoun, Page, Belle Isle Library, 5 years of service; John D. Wood, Information Technology Manager, 5 years of service.

IV. Mr. Rice called for comments from the general public. There were none.

V. Mr. Rice presented the Consent Docket (Document #12 – Approval of minutes of July 20, 2006, Meeting; Document #13 – Acceptance of Review of Expenditures for July 2006; Document #14 – Approval of Contract Awards and Purchases; Document #15 – Approval of Surplus Equipment).

Mrs. Millicent Gillogly moved to accept the Consent Docket. Ms. Marguerite Ross seconded.

On Document #14- Contract Awards and Purchases, Item C: Property and Casualty Insurance; Mr. Rice asked Mr. Steve Payne, C. L. Frates and Company, the Library System's insurance provider for any comments or input.

Mr. Payne stated the insurance comes up for renewal the 1st of October. The premium has decreased by \$9,000 this year, due to good loss experience. Mr. Payne suggested a schedule should be set up to have the buildings appraised every three to five years. It has been several years since appraisals haven been done. The appraisals will determine proper valuation to ensure there is adequate coverage for any reconstruction costs resulting from loss. Mr. Lloyd Lovely, Deputy Executive Director/Finance & Support, stated dollars have been allocated in the budget to have the library buildings appraised during this fiscal year. Questions and discussion followed.

Mr. Rice called for the vote on the acceptance of the Consent Docket. No further discussion; motion passed unanimously.

VI. Mr. Rice referred to Document #16 – Discussion, Consideration, and Possible Action: Report and Minutes from Long Range Planning Committee Meeting, July 25, 2006 - Penny McCaleb, Chair.

Mrs. McCaleb referred to the minutes from the Long-Range Planning Committee meeting held on July 25 and called on Mrs. Morris to review some future proposed projects.

Mrs. Morris explained the library system was contacted by the City of Oklahoma City and was asked to submit a list of proposed library projects to be considered for the 2007 Oklahoma City Bond Package. The list of projects was due to the City on August 1, 2006. The projects submitted to the City include; Purchasing land in the Northeast area of Oklahoma County for a possible future library; Funding for Capitol Hill which will include the necessary upgrades to make the library meet current building code; Funding for Belle Isle for things such as additional parking, mechanical system upgrades, and other upgrades; Funding for Downtown to replace carpeting, new paint, etc. The suggested projects will be tweaked and modified by MLS and city staff over the next few months before the final package is taken to the City Council for approval and inclusion into the General Obligation Bond Package in December 2007. Discussion followed.

Mrs. McCaleb called on Mrs. Kay Bauman, Deputy Executive Director/Library Operations for information on the strategic plan. Mrs. Bauman stated that focus groups are being planned for in the fall to meet with and obtain information from Commission members on what they would like for the system to work on in the coming years.

VII. Mr. Rice referred to Document #17 Metropolitan Library System Fiscal Year 2006 – 2007 Final Budget and Document #18 – Discussion, Consideration and Possible Action: Report and Minutes from Finance Committee Meeting, August 15, 2006 – David Greenwell, Chair.

Mr. Greenwell stated that the Finance Committee met to review and vote on the proposed Final Budget for FY 2006-07.

Mr. Greenwell stated the final budget of \$42,416,927 represents an increase of \$1,122,404 over the preliminary budget approved by the Commission on June 15, 2006. The increase over the preliminary budget is a result of the following increases in funding sources:

Tax Revenues	\$ 185,893
Miscellaneous Income	(21,600)
Lapsed and Cancelled	<u>958,111</u>
Total increase	<u>\$1,122,404</u>

Mr. Greenwell called for questions.

Mr. Greenwell moved to approve Document # 17 Metropolitan Library System Final Budget Fiscal Year 2006 – 2007. A motion coming from Committee requires no second. Motion passed unanimously.

VIII. Mr. Rice referred to Document #19 – Resolution of Appreciation: Pamela Pung and Document #20 – Resolution of Appreciation: Alyne Strube.

Mrs. Morris stated she would like for the commission to approve the resolutions of appreciation in honor of out-going Commission members Pamela Pung and Alyne Stube. If approved, Mrs. Pung and Mrs. Strube will be invited to the next commission meeting, September 21 at the Midwest City Library, to be presented with the resolutions of appreciation.

Mrs. Anthony moved to approve Document # 19 Resolution of Appreciation for Mrs. Pamela Pung and Document # 20 Resolution of Appreciation for Mrs. Alyne Strube. Dr. Caine seconded. No further discussion. Motion passed unanimously.

IX. Mr. Rice referred to *Summer Reading Update* – Kristin Smith, Children's Services Coordinator, Outreach and Emily Williams, Young Adult Services Coordinator, Outreach.

Mrs. Williams referred to the summer reading stats provided in the packets. The total number of sign-ups for children was 14,392 and increase of about 12%, with 7,599 finishing. For teens there were 3,072 who signed-up and 1,393 finished.

X. Mr. Rice referred to the Information Reports.

Document #21 – MLS July 2006 Circulation Report
Document #22 – MLS July 2006 Computer Usage Report
Document #23 – MLS July 2006 System Reserve Report

Discussion followed.

XI. Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris thanked Belle Isle Library Manager Priscilla Doss and Assistant Manager Debbie Robertus for their hospitality and asked if they had any information or news to share regarding the Belle Isle Library.

Ms. Doss pointed out the interior and exterior paint at the library that has been recently completed. She also commented on how much quieter the library is now with the new computer sign-up process which eliminated having to page the customers when it was their turn to use the computer.

Mr. Rice called for comments from Commission members.

XII. The next Commission meeting will be held at the Midwest City Library, September 21, 2006

There being no further business, the meeting was adjourned at 4:23.



Donna Morris, Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

August 31, 2006

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of August 2006.

For comparison, 16.67% of the fiscal year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of August 2006.

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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF FINANCIAL CONDITION**

Document # 26
MLC FY 2006-07
September 21, 2006

August 31, 2006

ASSETS

CASH - Overnight Investment Account		\$ 2,599,241.75
INVESTMENTS (Schedule attached)		15,028,151.65
TAXES RECEIVABLE: 2006-07 Ad Valorem Tax	24,219,770.00	
Less: Reserve for Delinquent Tax	(2,201,797.00)	
Budgeted Tax Revenue	22,017,973.00	
Less: Tax Received	0.00	
		22,017,973.00
Total Assets		<u>\$39,645,366.40</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

2005-06 Reserve for Appropriations	\$ 158,842.59	
2006-07 Purchase Orders Outstanding	290,574.24	
2005-06 Purchase Orders Outstanding	101,758.60	
2006-07 Checks Outstanding	304,581.70	
2005-06 Checks Outstanding	16,216.35	
Total Liabilities		871,973.48

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	22,017,973.00
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FUND BALANCE:

Beginning of the Year	19,704,947.94	
Add: Revenues		
Budgeted	24,000.00	
Other	567,676.48	591,676.48
Less: Expenditures	(3,541,204.50)	
Total Fund Balance		<u>16,755,419.92</u>
Total Liabilities, Deferred Revenue and Fund Balance		<u>\$39,645,366.40</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of August 31, 2006

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	9/24/2002	3/24/2011	3.800%	\$ 100,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
CD - Weokie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/12/2003	2/18/2008	3.500%	100,000.00
Money Market - Yukon Bank	2/27/2003		4.420%	100,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	6/21/2003	12/20/2006	4.300%	100,000.00
CD - Kirkpatrick Bank, Edmond	7/18/2004	9/18/2006	4.060%	100,000.00
CD - Coppermark Bank	7/18/2004	1/18/2007	4.750%	100,000.00
CD - BancFirst	7/28/2004	7/28/2009	3.900%	100,000.00
CD - Rose Rock Bank	10/15/2003	6/15/2009	3.250%	100,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	12/7/2004	12/7/2006	4.400%	100,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
FHLB notes	2/15/2005	2/15/2007	3.570%	1,000,025.00
FHLB notes	2/25/2005	8/27/2008	4.000%	1,000,025.00
CD - Valliance Bank	3/3/2005	9/3/2006	4.420%	100,000.00
FNMA 06-08	8/3/2005	6/30/2008	4.300%	1,072,211.33
FNMA 06-07	8/8/2005	8/8/2007	4.250%	1,180,000.00
FNMA 06/07	8/2/2005	7/13/2007	4.150%	1,002,190.28
Fed Home LN 06-08	8/1/2005	2/25/2008	4.400%	2,000,000.00
Fed Home LN 07-06	9/29/2005	9/26/2007	4.250%	1,414,086.15
Fed Home LN MC '06	12/29/2005	9/27/2006	4.530%	1,450,881.25
Fed Home LN MC '06	12/29/2005	10/17/2006	4.530%	1,447,256.25
FNMA '06	1/12/2006	9/1/2006	4.505%	972,031.11
Fed Home LN	1/12/2006	6/20/2007	4.550%	989,445.28
Total Investments				<u>\$ 15,028,151.65</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

August 1, 2006 to August 31, 2006

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<u>BUDGETED:</u>				
2006 Ad Valorem Tax	\$22,017,973.00	\$ -	\$ -	0.00%
State Aid	287,762.00	-	-	0.00%
Fines	<u>410,400.00</u>	<u>-</u>	<u>24,000.00</u>	5.85%
Total Budgeted Revenue	<u>\$ 22,716,135.00</u>	<u>\$ -</u>	<u>\$ 24,000.00</u>	0.11%
<u>NOT BUDGETED:</u>				
Prior Years Taxes		\$ 235,089.62	\$ 235,089.62	
Homestead Exemption Reimb.				
Gifts and Lost Books Fees		0.00	53,000.00	
Investment Income		182,433.18	251,819.76	
Flexible Benefits Account Balance		0.00	0.00	
Sale of Surplus Equipment		5,252.00	5,252.00	
Miscellaneous		<u>12,703.47</u>	<u>22,515.10</u>	
Total Miscellaneous Revenue		<u>\$ 435,478.27</u>	<u>\$ 567,676.48</u>	
Total Revenue	<u>\$ 22,716,135.00</u>	<u>\$ 435,478.27</u>	<u>\$ 591,676.48</u>	2.60%

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

August 31, 2006

	BALANCE 8/1/2006	RECEIPTS August	EXPEND. August	BALANCE 8/31/2006
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 8,911.45	\$ 10,540.52	\$ 1,295.10	\$ 18,156.87
810 Prepaid Fees	(622.85)	321.98	0.00	(300.87)
815 Fines	108,418.03	49,035.17	0.00	157,453.20
820 Copy	84,074.52	4,616.63	866.11	87,825.04
900 Special Event Fund	2,706.34	0.00	0.00	2,706.34
Total Revolving Funds	\$ 203,487.49	\$ 64,514.30	\$ 2,161.21	\$ 265,840.58

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 8/31/2006
GRANTS:				
<u>Special Grants</u>				
857 DN/LC Donations	91,000.00	90,664.29	62,684.35	27,979.94
858 Inasmuch/DN Building	130,000.00	130,000.00	115,804.01	14,195.99
859 OCCF/Invisible Man	26,721.81	26,721.81	25,014.44	1,707.37
895 06 Bill Gates	90,000.00	90,000.00	89,610.27	389.73
897 06 Endowment	16,000.00	16,000.00	15,225.00	775.00
898 06 Endowment/Summer Reading	12,121.50	12,121.50	12,025.00	96.50
901 06/Endowment/Vehicle	18,000.00	18,000.00	0.00	18,000.00
902 06/Endowment/Summer Reading	12,000.00	12,000.00	0.00	12,000.00
919 07/OAC/Hinkles Puppets	250.00	250.00	0.00	250.00
939 YMCA/21st Century Grant	6,810.00	6,810.00	3,660.00	3,150.00
943 Junior League/MWC	750.00	750.00	692.97	57.03
947 Endowment/ Choctaw Childrens	4,500.00	4,500.00	3,858.43	641.57
948 Endowment/DN Micro Equip	24,700.00	24,700.00	16,763.80	7,936.20
952 Human Rights Video Project	750.00	750.00	0.00	750.00
963 RE Friends/Programming Grant	3,300.00	3,201.45	2,613.12	588.33
978 06/ALA/Let's Talk About It: Jewish I	1,500.00	1,500.00	1,195.85	304.15
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
981 05 Downtown Club/Children's	1,600.00	1,600.00	1,520.17	79.83
984 05 Kirkpatrick/Come Read w/Me	10,000.00	10,000.00	9,953.52	46.48
991 06 Inasmuch	60,000.00	60,000.00	3,561.85	56,438.15
993 06 WalMart/Edmond Library	2,000.00	2,000.00	1,664.48	335.52
994 06 WalMart/Village	2,000.00	2,000.00	547.55	1,452.45
995 06 WalMart/Midwest City	977.41	977.41	100.00	877.41
996 06 Endowment/Read to Me Pack	2,500.00	2,500.00	2,497.90	2.10
997 06 Eagle Scout/Village	630.00	630.00	0.00	630.00
998 06 Sonic/Ralph Ellison	500.00	500.00	0.00	500.00
<u>Grants - Friends of MLS</u>				
938 03 VI - Library Sign	5,000.00	5,000.00	0.00	5,000.00

GRANTS:	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 8/31/2006
960 05 OK Reads OK Celeb	1,361.00	1,361.00	395.78	965.22
961 05 Cultural Arts	2,600.00	2,600.00	1,720.72	879.28
966 05 Staff Recognition	5,341.72	5,341.72	5,281.18	60.54
969 05 Big Book Carts	536.00	536.00	523.50	12.50
970 05 Community Quilts	2,000.00	2,000.00	1,772.81	227.19
973 05 40th Anniversary	3,000.00	3,000.00	2,995.49	4.51
975 05 Oklahoma Ready Poetry	379.00	379.00	0.00	379.00
976 05 Public Art in Libraries	2,000.00	2,000.00	1,950.00	50.00

Grants - Friends of MLS

871 06 LIFE Come Read with Me	5,000.00	5,000.00	5,000.00	0.00
874 06 Bench & Receptacle	1,000.00	1,000.00	1,114.99	(114.99)
875 06 Outdoor Bench	450.00	450.00	455.00	(5.00)
876 06 Outdoor Bench	450.00	450.00	455.00	(5.00)
877 06 Las Clases Espanolas	8,000.00	8,000.00	4,760.00	3,240.00
878 06 Navajo Code Talkers	2,300.00	2,300.00	0.00	2,300.00
879 06 Staff Recognition Dinner	5,604.30	5,604.30	5,593.95	10.35
880 06 MLS Volunteer Recognition	2,000.00	2,000.00	2,000.00	0.00
881 06 Toys for the Library	750.00	750.00	0.00	750.00
882 06 Stories and Students	500.00	500.00	0.00	500.00
883 06 Local History Materials Binding	3,000.00	3,000.00	1,790.30	1,209.70
885 06 Person of Distinction	1,000.00	1,000.00	997.56	2.44
886 06 Lifetime Readers Society	2,500.00	2,500.00	2,000.00	500.00
887 06 Our World Series	19,200.00	19,200.00	18,200.00	1,000.00
888 06 Teen Job Fair (MWC)	425.00	425.00	195.28	229.72
892 06 Computer Paging System	2,500.00	2,500.00	0.00	2,500.00
893 06 Lee B Brawner Scholarship	8,300.00	8,300.00	3,662.47	4,637.53
908 07 LIFE Come Read with Me	5,000.00	2,237.94	0.00	2,237.94
Total Grants				<u>\$176,360.23</u>

Total Special Funds				<u>\$ 442,200.81</u>
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Metropolitan Library System
Statement of Encumbrances
Month of August 2006

FY-07

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	999,929.72	1,668,447.60	17.77	9,389,112.00	7,720,664.40
102	Wages - Part-time	168,545.07	286,602.89	17.70	1,619,530.00	1,332,927.11
103	Payroll Taxes	87,344.34	145,632.21	17.50	832,015.00	686,382.79
109	Workers Comp Insurance	7,800.00	15,600.00	13.81	112,990.00	97,390.00
112	Group Insurance	113,291.41	225,408.48	16.03	1,406,415.00	1,181,006.52
113	Employees Retirement	52,178.35	86,546.74	7.87	1,100,000.00	1,013,453.26
114	Unemployment Compensation	3,369.74	3,369.74	33.70	10,000.00	6,630.26
Total Personal Services		1,432,458.63	2,431,607.66	16.80	14,470,062.00	12,038,454.34

Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insur.	.00	.00	.00	172,216.00	172,216.00
202	Liability/Bonding Insurance	.00	.00	.00	22,600.00	22,600.00
205	Rent of Library Buildings	400.00	1,200.00	25.00	4,800.00	3,600.00
206	Rent of Equipment	.00	.00	.00	1,650.00	1,650.00
207	Janitorial Services	34,059.00	51,223.00	15.57	328,930.00	277,707.00
208	Maintenance of Facilities	17,766.76	33,805.96	12.78	264,563.00	230,757.04
211	Parking & Transportation	10,887.37	22,942.19	13.03	176,054.00	153,111.81
212	Travel Expenses	124.84	143.98	.29	50,072.00	49,928.02
213	Professional Services	16,739.07	19,845.46	7.79	254,664.00	234,818.54
214	Security Services	21,083.25	33,653.76	11.27	298,743.00	265,089.24
216	Telephone services	24,040.33	40,346.84	14.56	277,030.00	236,683.16
217	Electrical Services	49,771.07	95,684.63	19.13	500,119.00	404,434.37
218	Gas Services	963.69	2,238.69	3.52	63,596.00	61,357.31
219	Water & Garbage Services	4,688.48	11,127.94	21.79	51,078.00	39,950.06
220	Trigen Energy Services	17,245.13	28,745.13	17.74	162,000.00	133,254.87
226	Memberships	535.00	2,576.50	8.71	29,589.00	27,012.50
230	Other Library-related Services	27,644.93	27,848.89	8.36	332,942.00	305,093.11
231	Automation Contractual	19,374.33	59,460.23	17.63	337,260.00	277,799.77
236	Network Catalog Services	45,000.00	45,000.00	85.47	52,648.00	7,648.00
Total Contractual Services		290,323.25	475,843.20	14.08	3,380,554.00	2,904,710.80

Metropolitan Library System
Statement of Encumbrances
Month of August 2006

FY-07

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	4,522.33	4,522.33	2.25	200,820.00	196,297.67
302	Postage	7,595.13	29,277.18	10.18	287,650.00	258,372.82
303	Supplies	17,774.78	51,073.40	18.72	272,789.00	221,715.60
310	Maintenance Supplies	.00	3,114.04	4.39	71,000.00	67,885.96
312	Safety Supplies & Equipment	207.14	431.18	6.95	6,200.00	5,768.82
321	Gasoline & Oil	3,247.95	6,070.07	15.18	40,000.00	33,929.93
322	Vehicle Parts & Repairs	3,705.43	3,967.07	22.04	18,000.00	14,032.93
330	Programming Activities	15,366.71	28,431.61	13.43	211,735.00	183,303.39
331	Other Commodities	1,871.94	2,336.94	7.34	31,855.00	29,518.06
Total Commodities		54,291.41	129,223.82	11.33	1,140,049.00	1,010,825.18

Capital Outlays

401	Books & Materials	251,152.11	412,835.33	13.11	3,148,050.00	2,735,214.67
404	Government Documents	.00	.00	.00	5,000.00	5,000.00
405	Book Repairs & Bindings	.00	.00	.00	2,700.00	2,700.00
407	Periodicals & Subscriptions	8,031.85	18,364.85	10.54	174,240.00	155,875.15
408	Furniture, Fixtures, & Equipmt	760.00	2,344.34	1.49	157,518.00	155,173.66
409	Motor Vehicles	19,760.20	19,760.20	94.10	21,000.00	1,239.80
410	Automation Systems & Equipment	.00	25,092.82	8.44	297,189.00	272,096.18
450	Capital Projects	4,573.65	26,132.28	.40	6,460,538.00	6,434,405.72
490	Capital Reserves - Current	.00	.00	.00	535,374.00	535,374.00
499	Reserve Carryover - Prior	.00	.00	.00	12,624,653.00	12,624,653.00
Total Capital Outlays		284,277.81	504,529.82	2.15	23,426,262.00	22,921,732.18
Total Budget		2,061,351.10	3,541,204.50	8.35	42,416,927.00	38,875,722.50

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Number	Vendor/Payee	Purpose		Amount
G-00200	Metropolitan Library System	Employee Deductions	10.00	10.00
G-00201	Bank of Oklahoma	Payroll Transmittal-Chks	43,467.87	
		Payroll Transmittal-Chks	23,129.82	66,597.69
G-00202	Bank of Oklahoma	Federal Withholding Tax	32,622.10	
		Federal Withholding Tax	3,520.00	36,142.10
G-00203	Oklahoma Tax Commission	State Withholding Tax	13,349.00	
		State Withholding Tax	1,528.00	14,877.00
G-00204	Mun. Employees Credit Union	Employee Cr Union Deducts	10,117.46	
		Employee Cr Union Deducts	90.00	10,207.46
G-00205	United Way of Central Oklahoma	Employee Deductions	261.25	
		Employee Deductions	7.00	268.25
G-00206	Ken Felker & Associates	Employee Deductions	5.93	5.93
G-00207	Oklahoma Tax Commission	Employee Deductions	306.04	306.04
G-00208	Linda Hyams	Refund for Payroll Error	285.70	285.70
G-00209	Bank of America	Payroll Transmittal-DDep	166,851.89	
		Payroll Transmittal-DDep	27,916.77	194,768.66
G-00210	Nationwide Retirement Solution	Employee Deductions	7,274.07	7,274.07
G-00211	Transamerica Worksite Mrktg.	Employee Deductions	651.93	651.93
G-00212	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,958.69	4,958.69
G-00213	Bank of Oklahoma	Employee Flexplan Deposit	17,034.30	
		Employer Flexplan Deposit	1,155.00	18,189.30
G-00214	Bank of Oklahoma	Employee Soc/Sec Deposits	19,476.28	
		Employee Soc/Sec Deposits	3,775.49	
		Employee Medicare Deposit	4,554.94	
		Employee Medicare Deposit	882.94	
		Employer Soc/Sec Deposits	23,252.03	
		Employer Medicare Deposit	5,438.01	57,379.69
G-00215	MassMutual Financial Group	Employee Contrib -- DC PI	9,093.77	
		Employee Contrib -- DC PI	45.60	
		Employer Contrib -- DC PI	16,987.86	26,127.23
G-00216	Love, Beal & Nixon, P.C.	Employee Deductions	85.00	85.00
G-00217	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-00218	Administrative Systems, Inc.	Employee Deductions	933.78	933.78
G-00219	Bradford Industrial Suppl Corp	Maintenance of Facilities	103.57	103.57
G-00220	HSM Security Monitoring	Maintenance of Facilities	240.18	240.18
G-00221	Oklahoma Natural Gas Co.	Gas Services	104.32	104.32
G-00222	Southwestern Stationery and	Supplies	119.55	119.55
G-00223	Locke Supply Co.	Maintenance of Facilities	3.73	
		Maintenance of Facilities	34.09	37.82
G-00224	Tech-Lock	Maintenance of Facilities	6.00	6.00
G-00225	United Mechanical	Maintenance of Facilities	182.06	182.06
G-00226	Doc Savage Supply Co.	Maintenance of Facilities	71.40	71.40
G-00227	Kathryn Thurman	Programming	450.00	450.00
G-00228	UNUM Life Insurance	Grp Long-Trm Disab Prm-AG	6,235.40	6,235.40
G-00229	Frank Ray	Mileage	13.13	13.13
G-00230	U.S. Postal Service	Postage	15,000.00	15,000.00
G-00231	TDS Telecom	Telephone Services	429.45	429.45
G-00232	Pure Service Corp.	Janitorial Services	10,540.00	
		Janitorial Services	5,455.00	
		Maintenance of Facilities	553.00	
		Maintenance of Facilities	496.00	
		Maintenance of Facilities	120.00	17,164.00

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Number	Vendor/Payee	Purpose		Amount
G-00233	Johnstone Supply	Maintenance of Facilities	46.00	46.00
G-00234	Southwest Trailers & Equipment	Vehicle Parts & Repairs	252.64	252.64
G-00235	Traci Jinkens	Mileage	10.94	10.94
G-00236	Mutual Assurance	Grp Life/Ad&d Ins Prem-AG	25,794.62	25,794.62
G-00237	Superior Security	Security Services	4,055.88	
		Security Services	4,294.38	
		Security Services	4,220.25	12,570.51
G-00238	Great American Glass & Tinting	Maintenance of Facilities	630.00	630.00
G-00239	Jack R. Myers	Programming	35.00	35.00
G-00240	Oklahoma Children's Theatre	Programming	250.00	250.00
G-00241	Deborah Leal	Mileage	8.46	8.46
G-00242	Sandra Lanham	Mileage	4.23	4.23
G-00243	Bradley McCoy	Mileage	4.23	4.23
G-00244	City of Bethany Police Dept.	Maintenance of Facilities	10.00	10.00
G-00245	Lowe's Credit Services	Maintenance of Facilities	9.95	9.95
G-00246	Hobby Lobby	Professional Services	11.15	11.15
G-00247	Chickasaw Telecom, Inc.	Maintenance	26,909.34	26,909.34
G-00248	Jimmy Welch	Telephone Services	25.00	25.00
G-00249	Douglas Bentin	Mileage	37.83	37.83
G-00250	Evans Hardware	Maintenance of Facilities	38.11	38.11
G-00251	Debbie Robertus	Mileage	26.70	26.70
G-00252	OPUBCO Communications Group	Legal Notice Adv	83.18	83.18
G-00253	Sharon A. Nolan	Programming	105.36	105.36
G-00254	Dowell Parking Center	Staff Parking	400.00	
		Staff Parking	400.00	800.00
G-00255	C.O.T.P.A.	Staff Parking	252.00	252.00
G-00256	Office Depot Credit Plan	Professional Services	29.99	29.99
G-00257	Metropolitan Library System	Grp Med/Dtl Ins Prem-Aug	77,832.14	77,832.14
G-00258	LaVetta Kinsey Dent	Supplies	108.44	108.44
G-00259	Walmart Community	Supplies	36.43	
		Supplies	14.61	51.04
G-00260	Jane Humphries	Professional Services	1,000.00	1,000.00
G-00261	Kelley Hoffman	Mileage	7.12	7.12
G-00262	AT&T	Telephone Services	63.62	63.62
G-00263	Maria Watkins	Mileage	26.70	26.70
G-00264	Maria Y. Bozarth	Programming	25.00	25.00
G-00265	COTPA	Staff Parking	73.00	73.00
G-00266	COTPA	Staff Parking	2,186.53	
		Staff Parking	4,048.00	6,234.53
G-00267	Cox Systems Technology, Inc.	Maintenance of Facilities	90.00	90.00
G-00268	City of Midwest City	Water & Garbage Services	505.60	505.60
G-00269	O G & E	Electrical Services	29,549.43	29,549.43
G-00270	Oklahoma Natural Gas Co.	Gas Services	510.51	510.51
G-00271	City of Oklahoma City	Water & Garbage Services	1,608.68	1,608.68
G-00272	City of the Village	Water & Garbage Services	76.42	76.42
G-00273	Triangle/A & E	Printing	36.00	36.00
G-00274	Edward Terry	Mileage	36.49	36.49
G-00275	Gale Research	Materials	7,282.00	7,282.00
G-00277	Baker & Taylor Books - #510486	Materials	5,039.97	5,039.97
G-00278	Fox Moon Productions	Programming	100.00	100.00
G-00279	Bill Warren Office Products	Supplies	1,243.80	
		Supplies	582.00	1,825.80

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Number	Vendor/Payee	Purpose		Amount
G-00280	Charles S. Isaacs	Mileage	11.79	11.79
G-00281	TDS Telecom	Telephone Services	842.61	842.61
G-00282	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-00283	Facts On File, Inc.	Materials	54.00	54.00
G-00284	KKWD FM	Library-Related Services	600.00	600.00
G-00285	Chester 'Jack' Kinzie, Jr.	Mileage	2.45	2.45
G-00286	Oklahoma Employment	Unemployment Compensation	3,369.74	3,369.74
G-00287	The Penworthy Co.	Materials	2,622.76	2,622.76
G-00288	Instructional Video, Inc.	Materials	1,302.90	1,302.90
G-00289	Gale Group	Materials	1,039.69	1,039.69
G-00290	Live Oak Media	Materials	715.24	715.24
G-00291	Pacesetters Consulting Group	Professional Services	400.00	400.00
G-00292	Margaret A. Gaeddert	Salaries	210.00	210.00
G-00293	Priscilla Doss	Mileage	8.90	8.90
G-00294	Full Circle Bookstore	Materials	115.80	115.80
G-00295	Janet Brooks	Mileage	11.13	11.13
G-00296	INTEGRIS Corporate Assistance	Employee Assistance	818.00	818.00
G-00297	Andrew Keepers-Phillips	Mileage	14.24	14.24
G-00298	Online Organizing	Materials	80.00	80.00
G-00299	Rosemary Stafford	Mileage	13.35	13.35
G-00300	Price Digests	Materials	937.97	937.97
G-00301	Jonathan Willis	Mileage	4.90	4.90
G-00302	Blackstone Audio Books	Materials	167.21	167.21
G-00303	Random House, Inc	Materials	3,230.31	3,230.31
G-00304	Scott's Printing & Copying	Printing	671.68	671.68
G-00305	Brilliance Corporation	Materials	847.55	847.55
G-00306	Ingram Library Service	Materials	3,594.28	3,594.28
G-00307	Audio Editions	Materials	189.91	189.91
G-00308	Crystal Roper	Mileage	8.01	8.01
G-00309	Full Cast Audio	Materials	151.95	151.95
G-00310	California Language Labs	Materials	143.88	143.88
G-00311	Angela Sanders	Mileage	105.67	105.67
G-00312	Ingram Library Service	Materials	428.31	428.31
G-00313	Sagebrush Corp.	Materials	47.62	47.62
G-00314	Town of Luther	Water & Garbage Services	71.60	71.60
G-00315	Center Point Large Print	Materials	35.94	35.94
G-00316	Schiffer Publishing	Materials	117.57	117.57
G-00317	Baker & Taylor, Inc.	Materials	265.00	265.00
G-00318	Jimmy Welch	Mileage	8.90	8.90
G-00319	Cox Media Oklahoma City	Library-Related Services	11,422.00	11,422.00
G-00320	Pauline Boyer Rodriguez	Mileage	76.10	76.10
G-00321	McGraw - Hill Companies	Materials	422.11	422.11
G-00322	Heidi A. Port	Mileage	21.54	21.54
G-00323	ASTD	Professional Services	180.00	180.00
G-00324	Heidi Johnson	Mileage	6.68	6.68
G-00325	AT&T	Telephone Services	49.65	49.65
G-00326	Ruby Soutiere	Mileage	15.58	15.58
G-00327	City of Harrah	Water & Garbage Services	72.78	72.78
G-00328	OASLMS	Registration	25.00	
		Registration	25.00	50.00
G-00329	City of Choctaw	Water & Gas Services	79.53	79.53
G-00330	Logis Tech	Materials	266.73	266.73

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Number	Vendor/Payee	Purpose		Amount
G-00331	Office Depot Credit Plan	Supplies	41.24	41.24
G-00332	Todd Olberding	Telephone Services	45.41	45.41
G-00333	Cheryl Parnell	Mileage	5.34	5.34
G-00334	Loretta Frantz	Mileage	2.67	2.67
G-00335	Baker & Taylor Entertainment	Materials	5,512.46	5,512.46
G-00336	LaVetta Kinsey Dent	Mileage	10.46	10.46
G-00337	Walmart Community	Programming	153.78	153.78
G-00338	Allied Waste Services #060	Garbage Services	561.39	561.39
G-00339	Pamela Buchanan	Mileage	6.90	6.90
G-00340	Teaching Company	Materials	539.70	539.70
G-00341	C & D Publishing	Materials	1,200.00	1,200.00
G-00342	John Utley	Mileage	6.45	6.45
G-00343	Focus on the Family	Materials	159.11	159.11
G-00344	Baker & Taylor Books - #510486	Materials	3,677.65	
		Materials	10,225.51	
		Materials	7,983.73	
		Materials	10,087.34	31,974.23
G-00345	Baker & Taylor Books - #510486	Materials	8,695.70	
		Materials	1,523.61	10,219.31
G-00346	Baker & Taylor Books-#510486	Materials	3,495.20	3,495.20
G-00347	Emily Williams	Mileage	53.71	53.71
G-00348	Lloyd Lovely	Mileage	24.03	24.03
G-00349	Weston Woods Accts Receivable	Materials	522.76	522.76
G-00350	Baker & Taylor Books - #510486	Materials	4,142.85	4,142.85
G-00351	Standard & Poor's	Materials	3,320.90	3,320.90
G-00352	Gale Group	Materials	1,804.78	1,804.78
G-00353	Library Video Co.	Materials	479.15	479.15
G-00354	Full Circle Bookstore	Materials	153.36	153.36
G-00355	Amigos Library Services	Materials	1,134.00	1,134.00
G-00356	ACEI Publications	Materials	303.60	303.60
G-00357	Ingram Library Service	Materials	2,109.41	2,109.41
G-00358	Audio Editions	Materials	2,653.45	2,653.45
G-00359	Ingram Library Service	Materials	410.22	410.22
G-00360	BBC Audiobooks America	Materials	167.17	167.17
G-00361	Baker & Taylor Books - #510486	Materials	1,154.25	1,154.25
G-00362	Baker & Taylor Entertainment	Materials	3,638.22	3,638.22
G-00363	Baker & Taylor Books - #510486	Materials	1,649.24	
		Materials	2,280.38	
		Materials	1,063.02	
		Materials	7,512.10	
		Materials	3,651.07	16,155.81
G-00364	Baker & Taylor Books - #510486	Materials	5,714.59	
		Materials	2,037.04	7,751.63
G-00365	Baker & Taylor Books-#510486	Materials	974.65	974.65
G-00366	Metropolitan Library System	Employee Deductions	10.00	10.00
G-00367	Bank of Oklahoma	Payroll Transmittal-Chks	44,867.82	
		Payroll Transmittal-Chks	21,435.08	66,302.90
G-00368	Bank of Oklahoma	Federal Withholding Tax	34,550.10	
		Federal Withholding Tax	3,249.00	37,799.10
G-00369	Oklahoma Tax Commission	State Withholding Tax	14,035.00	
		State Withholding Tax	1,422.00	15,457.00
G-00370	Mun. Employees Credit Union	Employee Cr Union Deducts	10,117.46	

** Continued **

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-00370	Mun. Employees Credit Union	Employee Cr Union Deducts	90.00
G-00371	United Way of Central Oklahoma	Employee Deductions	266.25
		Employee Deductions	7.00
G-00372	Ken Felker & Associates	Employee Deductions	5.93
G-00373	Oklahoma Tax Commission	Employee Deductions	301.45
G-00374	Bank of America	Payroll Transmittal-DDep	172,905.71
		Payroll Transmittal-DDep	25,167.64
G-00375	Nationwide Retirement Solution	Employee Deductions	7,274.07
G-00376	Transamerica Worksite Mrktg.	Employee Deductions	651.93
G-00377	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,976.72
G-00378	Bank of Oklahoma	Employee Flexplan Deposit	7,943.83
G-00379	Bank of Oklahoma	Employee Soc/Sec Deposits	20,156.60
		Employee Soc/Sec Deposits	3,451.87
		Employee Medicare Deposit	4,714.04
		Employee Medicare Deposit	807.22
		Employer Soc/Sec Deposits	23,608.55
		Employer Medicare Deposit	5,521.43
G-00380	MassMutual Financial Group	Employee Contrib -- DC PI	9,140.16
		Employee Contrib -- DC PI	45.60
		Employer Contrib -- DC PI	17,082.10
G-00381	Love, Beal & Nixon, P.C.	Employee Deductions	85.00
G-00382	Oklahoma Centralized Support	Employee Deductions	115.00
G-00383	Administrative Systems, Inc.	Employee Deductions	933.78
G-00384	Metropolitan Library System	Professional Services	60.00
		Postage	17.80
		Supplies	56.07
		Programming	20.41
G-00385	Bradford Industrial Suppl Corp	Maintenance of Facilities	29.19
		Maintenance of Facilities	60.26
G-00386	Grainger	Maintenance of Facilities	59.49
G-00387	O G & E	Electrical Services	16,027.72
G-00388	Oklahoma Natural Gas Co.	Gas Services	83.09
G-00389	City of Oklahoma City	Water & Garbage Services	922.22
G-00390	Triangle/A & E	Printing	90.72
		Printing	144.00
G-00391	Brodart, Inc.	Supplies	567.00
G-00392	Southwestern Stationery and	Supplies	5.70
G-00393	Borders Group, Inc.	Books & Materials	59.80
G-00394	Tech-Lock	Maintenance of Facilities	4.74
G-00395	Emsco Electric Supply	Maintenance of Facilities	76.10
		Maintenance of Facilities	211.28
G-00396	Demco	Supplies	96.09
G-00397	Eales Electronics Corp.	Maintenance of Facilities	25.00
G-00398	City of Edmond	Electrical Services	4,193.92
G-00399	Karen Marriott	Mileage	20.03
G-00400	Mid-west Landscape, LLC	Maintenance of Facilities	1,364.00
		Maintenance of Facilities	400.00
G-00401	Oklahoma Opry, LLC	Programming	150.00
G-00402	United Refrigeration, Inc.	Maintenance of Facilities	90.37
		Maintenance of Facilities	88.74
G-00403	FedEx	Postage	6.09

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Number	Vendor/Payee	Purpose		Amount
G-00404	Johnstone Supply	Maintenance of Facilities	191.32	191.32
G-00405	Sylvia Lawson	Mileage	9.79	9.79
G-00406	ALA-JCLC	Registration	250.00	250.00
G-00407	Denyveta Davis	Mileage	56.38	56.38
G-00408	Hunter's Battery Warehouse	Maintenance of Facilities	19.95	
		Maintenance of Facilities	71.00	90.95
G-00409	Friday	Subscriptions	25.00	25.00
G-00410	Margaret A. Gaeddert	Salaries	275.00	275.00
G-00411	Full Circle Bookstore	Programming	67.80	67.80
G-00412	Jalisha Gardner	Programming	75.00	75.00
G-00413	Sarah Dryer	Programming	150.00	150.00
G-00414	Superior Security	Security Services	4,220.25	
		Security Services	4,220.25	8,440.50
G-00415	Amigos Library Services	Network Catalog Services	45,000.00	45,000.00
G-00416	Frances Kay Samaripa	Mileage	90.07	90.07
G-00417	Sandra Lanham	Mileage	4.23	4.23
G-00418	National Archive Publishing Co	Subscriptions	1,698.19	
		Subscriptions	840.00	
		Subscriptions	2,187.50	
		Subscriptions	1,194.16	5,919.85
G-00419	Rockhurst University	Professional Services	205.00	205.00
G-00420	Lorman Education Services	Professional Services	199.00	199.00
G-00421	Cingular Wireless	Telephone Services	90.79	90.79
G-00422	Scott's Printing & Copying	Printing	32.25	32.25
G-00423	Dale Carnegie Training of Okla	Professional Services	1,595.00	1,595.00
G-00424	High-Tech-Tronics, Inc.	Maintenance of Facilities	59.85	59.85
G-00425	Lynda G. Toney Bahr	Mileage	111.90	111.90
G-00426	United States Postal Service	Postage	6,000.00	6,000.00
G-00427	Fleetcor Technologies	Gasoline & Oil	3,109.44	3,109.44
G-00428	Voss Lighting	Maintenance of Facilities	23.76	
		Maintenance of Facilities	84.75	
		Maintenance of Facilities	95.00	
		Maintenance of Facilities	95.00	
		Maintenance of Facilities	386.70	685.21
G-00429	Critter Tales, Inc.	Programming	60.00	60.00
G-00430	Home Depot Credit Services	Maintenance of Facilities	46.66	46.66
G-00431	Debbie Robertus	Travel Expenses	19.14	
		Travel Expenses	40.05	59.19
G-00432	Deborah Willis	Mileage	4.23	4.23
G-00433	Rhonda Bryant	Programming	65.00	65.00
G-00434	American Benefit Systems, Inc.	Professional Services	868.75	868.75
G-00435	OPUBCO Communications Group	Library-Related Services	142.88	
		Library-Related Services	390.00	
		Library-Related Services	114.88	647.76
G-00436	Bank of America	Library-Related Services	152.02	152.02
G-00437	Hudiburg Chevrolet, Inc.	Maintenance of Facilities	3,172.00	3,172.00
G-00438	Redmatch Ltd.	Professional Services	200.00	200.00
G-00439	Michel M. Haigh	Professional Services	300.00	300.00
G-00440	MassMutual Financial Group	Salaries	476.87	
		Salaries	1,192.18	1,669.05
G-00441	Rosalind L. Reeder	Programming	80.00	80.00
G-00442	City of Edmond	water & Garbage Services	584.20	584.20

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Number	Vendor/Payee	Purpose		Amount
G-00443	Kevin Colwell	Mileage	6.68	6.68
G-00444	Oklahoma Literacy Coalition	Registration	80.00	80.00
G-00445	OASLMS	Registration	25.00	25.00
G-00446	National Pen Corp.	Supplies	104.64	104.64
G-00447	Crowe & Dunlevy	Professional Services	689.00	689.00
G-00448	Linda Jameson	Mileage	8.01	8.01
G-00449	Vision Service Plan of	Group Vision Ins Prem-AUG	2,251.86	2,251.86
G-00450	Office Depot Credit Plan	Supplies	49.94	49.94
G-00451	CPI Office Products	Supplies	1,258.00	1,258.00
G-00452	Cox Communications, Inc.	Internet Data Circuit	7,800.00	
		Internet Data Circuit	7,000.00	
		Internet Data Circuit	1,012.85	15,812.85
G-00453	Cheryl Pernell	Other Commodities	91.50	91.50
G-00454	Commercial Card Solutions	Maintenance Supplies	49.45	
		Safety Supplies	198.32	
		Supplies	21.93	
		Background Checks	14.00	283.70
G-00455	Walmart Community	Other Commodities	18.48	
		Summer Programming	72.46	
		Other Commodities	40.02	130.96
G-00456	Murrell, Hall, McIntosh & Co.	Professional Services	10,000.00	10,000.00
G-00457	Reef Shop Warehouse	Maintenance of Facilities	45.98	45.98
G-00458	D.C.T. Enterprises of Oklahoma	Other Commodities	99.44	99.44
G-00459	O'Reilly Auto Parts	Vehicle Parts & Repairs	1.99	
		Gasoline & Oil	5.67	7.66
G-00460	Donna Morris	Car Allowance	450.00	450.00
G-00461	Melissa Weathers	Mileage	16.02	16.02
G-00462	Cintas Corp.	Maintenance of Facilities	275.48	275.48
G-00463	Susan H. Wood	Programming	85.00	85.00
G-00464	CNAM	Professional Services	165.00	165.00
G-00465	Lesli Jones	Library-Related Services	95.00	95.00
G-00466	Cheryll Smith	Mileage	6.90	6.90
G-00467	Oklahoma City Police Dept.	Maintenance of Facilities	150.00	150.00
G-00468	Cox Communications, Inc.	Telephone Service	3,399.41	3,399.41
G-00469	Corporate Express, Inc.	Supplies	304.30	
		Supplies	5.77	310.07
G-00470	Laser Quest	Other Commodities	860.26	860.26
G-00471	Kone Inc	Maintenance of Facilities	1,135.00	1,135.00
G-00472	Holly S. Roach	Programming	177.00	177.00
G-00473	Stacy Schrank	Mileage	46.48	46.48
G-00474	John Sing's All Trade	Capital Projects	350.00	350.00
G-00475	Bradford Industrial Suppl Corp	Maintenance of Facilities	69.02	69.02
G-00476	Oklahoma Natural Gas Co.	Gas Services	265.77	265.77
G-00477	City of Bethany	Water & Garbage Services	141.03	141.03
G-00478	Southwestern Stationery and	Supplies	119.64	
		Supplies	30.27	
		Supplies	8.40	
		Supplies	510.00	
		Supplies	119.69	
		Supplies	33.81	821.81
G-00479	Emsco Electric Supply	Maintenance of Facilities	76.10	76.10
G-00480	Gaylord Bros.	Supplies	11.72	

** Continued **

General Fund F.Y. 06-07

Warrant Register

August 2006

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-00480	Gaylord Bros.	Supplies	105.12
		Supplies	281.60
		Supplies	26.09
			424.53
G-00481	Gale Research	Materials	8,560.00
G-00482	Amazon.com	Supplies	43.00
G-00483	AT&T	Telephone Services	925.35
		Telephone Services	1,322.79
		Telephone Services	327.20
			2,575.34
G-00484	South OKC Chamber of Commerce	Programming	300.00
G-00485	Baker & Taylor Books - #510486	Materials	478.29
G-00486	Bill Warren Office Products	Supplies	16.81
G-00487	Bernadette Martinez	Programming	250.00
G-00488	A.M. Best Co.	Materials	5,149.75
G-00489	Recorded Books, LLC	Materials	390.37
G-00490	ConocoPhillips Fleet	Gasoline & Oil	132.84
G-00491	Gale Group	Materials	3,934.69
G-00492	BayScan Technologies	Computer Equipment	6,481.60
		Computer Equipment	8,102.00
		Computer Equipment	5,266.30
		Computer Equipment	1,620.40
		Computer Equipment	810.20
			22,280.50
G-00493	Mary E. Taylor	Mileage	13.35
G-00494	Karen Lehr	Mileage	20.03
G-00495	Blackstone Audio Books	Materials	108.00
G-00496	Random House, Inc	Materials	8,839.20
G-00497	Radio Spirits, Inc.	Materials	639.91
G-00498	Ingram Library Service	Materials	1,253.01
G-00499	Walker Companies	Supplies	30.50
G-00500	Audio Editions	Materials	153.80
G-00501	Lakeshore Learning Materials	Programming	98.19
G-00502	Ingram Library Service	Materials	484.31
G-00503	Center Point Large Print	Materials	5,640.90
G-00504	Home Depot Credit Services	Maintenance of Facilities	105.24
G-00505	Southwest Paper - OKC	Maintenance Supplies	3,014.00
G-00506	Advantage Laser Products, Inc.	Supplies	705.00
G-00507	OPUBCO Communications Group	Classified Advertisement	120.78
G-00508	Westrex International	Supplies	969.50
G-00509	Vance Hunt & Associates, Inc.	Furniture	1,426.84
G-00510	Baker & Taylor Books - #510486	Materials	530.20
G-00511	Baker & Taylor Entertainment	Materials	1,848.54
G-00512	Star Lighting	Maintenance of Facilities	1,474.60
G-00513	Susan H. Wood	Programming	125.00
G-00514	Corporate Express, Inc.	Supplies	32.28
		Supplies	55.54
		Supplies	28.26
		Supplies	54.94
			171.02
G-00515	Baker & Taylor Books - #510486	Materials	3,814.80
		Materials	2,450.50
		Materials	2,591.53
		Materials	3,554.76
		Materials	4,532.21
			16,943.80

General Fund F.Y. 06-07

Warrant Register

August 2006

Number	Vendor/Payee	Purpose	Amount
G-00516	Baker & Taylor Books - #510486	Materials	3,608.76
		Materials	6,510.00
		Materials	3,238.03
			13,356.79
G-00517	Baker & Taylor Books-#510486	Materials	14.22
			14.22
G-00518	Sabre Technologies	Supplies	4,725.00
		Supplies	4,950.00
			9,675.00
G-00519	Trigen-OKC Energy Corporation	Energy Services	17,245.13
G-00520	Midwest Single Source, Inc.	Supplies	1,628.60
		Supplies	855.36
			2,483.96
G-00521	Global Industrial Equipment	Supplies	54.17
			54.17
G-00522	Gale Research	Materials	4,524.15
		Materials	785.00
			5,309.15
G-00523	Baker & Taylor Books - #510486	Materials	2,531.84
			2,531.84
G-00524	Gale Group	Materials	373.68
			373.68
G-00525	Blackstone Audio Books	Materials	813.00
			813.00
G-00526	Random House, Inc	Materials	2,187.20
			2,187.20
G-00527	Brilliance Corporation	Materials	156.48
			156.48
G-00528	Ingram Library Service	Materials	1,691.92
			1,691.92
G-00529	Audio Editions	Materials	906.82
			906.82
G-00530	Ingram Library Service	Materials	513.49
			513.49
G-00531	Barnes & Noble, Inc.	Materials	654.46
			654.46
G-00532	ProQuest	Materials	257.02
			257.02
G-00533	Senior Connection	Materials	36.00
			36.00
G-00534	Citadel Communications	Library-Related Services	850.00
			850.00
G-00535	Baker & Taylor Entertainment	Materials	5,990.30
			5,990.30
G-00536	Baker & Taylor Books - #510486	Materials	1,549.69
		Materials	3,659.15
		Materials	2,788.74
		Materials	1,641.83
		Materials	5,480.74
		Materials	2,212.08
			17,332.23
G-00537	Baker & Taylor Books - #510486	Materials	2,832.53
		Materials	3,385.34
		Materials	3,939.85
			10,157.72
G-00538	Baker & Taylor Books-#510486	Materials	2,368.16
			2,368.16
G-00539	Branded Black Publishing	Materials	59.13
			59.13
G-00540	Bank of Oklahoma	Payroll Transmittal-Chks	43,702.88
		Payroll Transmittal-Chks	19,680.46
			63,383.34
G-00541	Bank of Oklahoma	Federal Withholding Tax	35,937.10
		Federal Withholding Tax	2,798.00
			38,735.10
G-00542	Oklahoma Tax Commission	State Withholding Tax	14,546.00
		State Withholding Tax	1,246.00
			15,792.00
G-00543	Mun. Employees Credit Union	Employee Cr Union Deducts	10,992.46
		Employee Cr Union Deducts	90.00
			11,082.46
G-00544	Oklahoma Tax Commission	Employee Deductions	297.07
			297.07
G-00545	Bank of America	Payroll Transmittal-DDep	181,212.15
		Payroll Transmittal-DDep	24,266.05
			205,478.20
G-00546	Nationwide Retirement Solution	Employee Deductions	7,274.07
			7,274.07
G-00547	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,077.84
			5,077.84
G-00548	Bank of Oklahoma	Employee Soc/Sec Deposits	20,698.43
		Employee Soc/Sec Deposits	3,229.48
		Employee Medicare Deposit	4,840.74

** Continued **

General Fund F.Y. 06-07

Warrant Register

August 2006

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-00548	Bank of Oklahoma	Employee Medicare Deposit	755.25
		Employer Soc/Sec Deposits	23,928.16
		Employer Medicare Deposit	5,596.16
			59,048.22
G-00549	MassMutual Financial Group	Employee Contrib -- DC PI	9,069.26
		Employee Contrib -- DC PI	22.80
		Employer Contrib -- DC PI	16,916.21
			26,008.27
G-00550	Love, Beal & Nixon, P.C.	Employee Deductions	85.00
G-00551	Oklahoma Centralized Support	Employee Deductions	115.00
			115.00
		Total of FY 06-07 Warrants Issued	\$ 2,013,573.50

General Fund F.Y. 05-06

Warrant Register

August 2006

Number	Vendor/Payee	Purpose	Amount
G-05498	Metropolitan Library System	Professional Services	128.09
		Library-Related Services	15.00
		Postage	99.40
		Supplies	13.58
		Programming	136.62
		Programming	114.68
		Other Commodities	7.28
G-05499	Southwestern Stationery and	Printing	8,810.00
G-05500	Demco	Supplies	83.72
G-05501	City of Warr Acres	Water & Garbage Services	62.32
G-05502	CompSource Oklahoma	Worker Comp Insurance	7,216.00
G-05503	KOCY AM Radio	Library-Related Services	500.00
G-05504	Blackbaud	Training Classes	2,750.00
G-05505	U.S. Postmaster	Professional Services	55.36
G-05506	Fast Signs	Library-Related Services	1,870.00
G-05507	School of Metaphysics	Programming	50.00
G-05508	KTUZ Radio	Library-Related Services	1,250.00
G-05509	KOJK Radio FM	Library-Related Services	2,000.00
G-05510	Liberty Flags, Inc.	Supplies	108.00
G-05511	American Health Holding, Inc.	Professional Services	219.33
G-05512	Electro Alliance, Inc.	Computer Equipment	4,524.36
G-05513	Summit Mailing Systems, Inc.	Maintenance of Facilities	122.35
G-05514	Walker Companies	Supplies	45.51
G-05515	Lynda G. Toney Bahr	Mileage	390.26
G-05516	Voss Lighting	Maintenance of Facilities	640.55
G-05517	Pauline Boyer Rodriguez	Travel Expenses	883.53
G-05518	BarCharts, Inc.	Training Material	267.72
		Training Material	200.78
G-05519	Patricia A. Marable	Mileage	56.07
G-05520	Ford Audio-Video	Capital Projects	375.00
G-05521	Oklahoma Press Service	Library-Related Services	143.10
G-05522	Citadel Communications	Library-Related Services	1,700.00
G-05523	CPI Office Products	Supplies	1,130.00
G-05524	Imagenation Promotional Group	Promotional Gifts	6,629.13
		Promotional Gifts	8,416.48
G-05525	KMGL	Library-Related Services	2,610.00
G-05526	Corporate Express, Inc.	Supplies	51.55
G-05527	Sabre Technologies	Computer Equipment	755.00
G-05528	Heartland Payphone Service	Telephone Services	279.05
G-05529	Metropolitan Library System	Maintenance of Facilities	19.94
		Parking & Transportation	30.00
		Professional Services	105.00
		Automation Contractual	11.55
		Postage	57.20
		Supplies	145.99
		Programming	180.71
		Programming	76.21
		Programming	98.55
		Other Commodities	154.44
		Other Commodities	44.25
G-05530	Ernestine Clark	Mileage	5.34
G-05531	Keystone Tape & Label, Inc.	Printing	635.70

General Fund F.Y. 05-06

Warrant Register

August 2006

Number	Vendor/Payee	Purpose		Amount
G-05533	Recorded Books, LLC	Materials	688.15	688.15
G-05534	Live Oak Media	Materials	211.79	211.79
G-05535	Random House, Inc	Materials	583.20	583.20
G-05536	Scott's Printing & Copying	Printing	37.50	37.50
G-05537	Ingram Library Service	Materials	208.46	208.46
G-05538	Angela Sanders	Mileage	73.50	73.50
G-05539	OSU Oklahoma City	Professional Services	65.00	65.00
G-05540	Baker & Taylor Books - #510486	Materials	1,337.19	1,337.19
G-05541	Baker & Taylor Books - #510486	Materials	1,032.54	
		Materials	905.36	
		Materials	2,553.14	
		Materials	2,171.13	6,662.17
G-05542	Baker & Taylor Books - #510486	Materials	499.45	
		Materials	1,972.29	
		Materials	3,455.98	5,927.72
G-05543	Metropolitan Library System	Professional Services	17.03	
		Postage	29.64	
		Supplies	152.09	
		Programming	104.38	
		Programming	48.59	
		Other Commodities	6.17	357.90
G-05544	Brodart, Inc.	Supplies	2,515.00	2,515.00
G-05545	Southwestern Stationery and	Printing	305.00	305.00
G-05546	Demco	Programming Supplies	35.03	
		Supplies	246.53	281.56
G-05547	Highsmith Co., Inc.	Programming Supplies	285.01	285.01
G-05548	Central Oklahoma Winnelson	Maintenance of Facilities	9.44	9.44
G-05549	Staples Business Advantage	Supplies	57.96	57.96
G-05550	School Outfitters	Equipment	1,052.43	1,052.43
G-05551	John Wiley & Sons, Inc.	Material	731.05	731.05
G-05552	Dick Blick Co.	Printing Supplies	84.27	
		Printing Supplies	50.30	134.57
G-05553	Scott's Printing & Copying	Printing	187.06	187.06
G-05554	Walker Companies	Supplies	27.95	27.95
G-05555	Full Cast Audio	Materials	20.95	20.95
G-05556	Oklahoma Secretary of State	Library-Related Services	10.00	10.00
G-05557	Perry Publishing Co.	Library-Related Services	1,152.00	1,152.00
G-05558	Clearfield Company	Materials	42.50	42.50
G-05559	4 Imprint	Other Commodities	364.55	364.55
G-05560	Office Depot Credit Plan	Supplies	103.98	103.98
G-05561	CPI Office Products	Supplies	62.49	62.49
G-05562	Commercial Card Solutions	Supplies	207.56	
		Promotion	700.00	907.56
G-05563	Kaplan - First 3 Years	Programming Supplies	163.06	163.06
G-05564	Metro Family	Library-Related Services	1,300.00	1,300.00
G-05565	Imagination Promotional Group	Promotional Items	936.32	936.32
G-05566	Teaching Company	Materials	79.95	79.95
G-05567	Lesli Jones	Library-Related Services	120.00	120.00
G-05568	Corporate Express, Inc.	Prgramming Supplies	17.46	17.46
G-05569	Baker & Taylor Books - #510486	Materials	1,180.84	
		Materials	82.32	1,263.16
G-05570	Baker & Taylor Books - #510486	Materials	1,404.26	

** Continued **

General Fund F.Y. 05-06

Warrant Register

August 2006

Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-05570	Baker & Taylor Books - #510486	Materials	1,420.97
		Materials	73.89
G-05571	Amy L. LaPointe	Programming	50.00
G-05572	Demco	Supplies	82.91
		Programming Supplies	680.00
G-05573	Highsmith Co., Inc.	Programming Supplies	10.79
		Programming Supplies	97.20
G-05574	Amazon.com	Supplies	127.42
G-05575	American Library Assoc.	Programming Supplies	47.95
G-05576	Spaces, Inc.	Furniture	1,119.60
		Furniture	20,120.40
G-05577	Robyn Promotions	Promotional Items	1,079.53
		Promotional Gifts	1,725.91
G-05578	High-Tech-Tronics, Inc.	Maintenance of Facilities	162.50
G-05579	Quality Book Binding Co.	Book Bindery	1,867.90
		Book Bindery	702.70
G-05580	Ingram Library Service	Materials	29.34
G-05581	Samuel Weehunt	Programming	149.50
G-05582	Dell Marketing L.P.	Software	306.67
G-05583	Vance Hunt & Associates, Inc.	Furniture	138.00
G-05584	Oklahoma Heritage Association	Materials	81.73
G-05585	Corporate Express, Inc.	Supplies	213.32
G-05586	Baker & Taylor Books - #510486	Materials	481.83
G-05587	Baker & Taylor Books - #510486	Materials	545.83
G-05588	Krueger International, Inc.	Furniture	12,045.00
G-05589	Gresly Printing, Inc.	Supplies	437.10
G-05590	Midwest Single Source, Inc.	Supplies	117.57
G-05591	Custom Cleaning	Maintenance of Facilities	1,457.00
		Maintenance of Facilities	936.00
G-05592	Metropolitan Library System	Programming	27.61
G-05593	Triangle/A & E	Printing	72.00
G-05594	Brodart, Inc.	Supplies	1,209.60
G-05595	Demco	Supplies	1,086.28
G-05596	Mary E. O'Connor	Programming	36.28
G-05597	Ric Williams Painting	Painting	7,235.00
G-05598	Donne L. Bacus, General Mgr.	Construction	3,079.45
G-05599	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	74.95
		Maintenance of Facilities	62.95
		Maintenance of Facilities	62.95
G-05600	Pauline Boyer Rodriguez	Travel Expense	371.70
G-05601	CPI Office Products	Supplies	76.99
G-05602	Baker & Taylor Books - #510486	Materials	402.88
		Materials	1,001.18
G-05603	Baker & Taylor Books - #510486	Materials	922.26
G-05604	Baker & Taylor Books-#510486	Materials	156.24
G-05605	John Sing's All Trade	Maintenance of Facilities	200.00
Total of FY 05-06 Warrants Issued			\$ 148,349.43

Special Funds

Warrant Register

August 2006

Number	Vendor/Payee	Purpose		Amount
S-12360	Rachel A. Howard	Lost & Paid Book Returned	11.99	11.99
S-12361	Ray Watkins	Lost & Paid Book Returned	26.95	26.95
S-12362	Ramona R. French	Lost & Paid Book Returned	3.00	3.00
S-12363	Sara J. Barry	Lost & Paid Book Returned	3.00	3.00
S-12364	Robin L. Howard-Lassiter	Lost & Paid Book Returned	3.00	3.00
S-12365	Ted W. Griffin	Lost & Paid Book Returned	13.98	13.98
S-12366	Chelsea A. Graves	Lost & Paid Book Returned	22.95	22.95
S-12367	Nadine D. Seago	Lost & Paid Book Returned	29.95	29.95
S-12368	Deborah L. Ballew	Lost & Paid Book Returned	8.18	8.18
S-12369	Tiffany J. Weatherman	Lost & Paid Book Returned	8.85	8.85
S-12370	Ruth E. Frost	Lost & Paid Book Returned	3.00	3.00
S-12371	Michelle D. Silsby	Lost & Paid Book Returned	16.98	16.98
S-12372	Edith C. Edwards	Lost & Paid Book Returned	39.61	39.61
S-12373	Judi Z. Martin	Lost & Paid Book Returned	3.00	3.00
S-12374	Orit Rabkin	Adult Programming	200.00	200.00
S-12375	Robert L. Henderson	Lost & Paid Book Returned	11.00	11.00
S-12376	Elizabeth Page	Lost & Paid Book Returned	14.98	14.98
S-12377	Victor D. Shambra Sr	Lost & Paid Book Returned	19.65	19.65
S-12378	Megan A. Price	Lost & Paid Book Returned	11.99	11.99
S-12379	Mary A. Sudik	Lost & Paid Book Returned	3.95	3.95
S-12380	Monica J. Roberts	Lost & Paid Book Returned	6.00	6.00
S-12381	Anthony M. Heard	Lost & Paid Book Returned	15.98	15.98
S-12382	Teaching Company	Materials	574.80	574.80
S-12383	Baker & Taylor Books - #510486	Materials	35.00	35.00
S-12384	Gary W. King	Lost & Paid Book Returned	3.50	3.50
S-12385	Elizabeth Kessler	Lee Brawner Scholarship	150.00	150.00
S-12386	Monica J. Roberts	Lost & Paid Book Returned	3.00	3.00
S-12387	Diane R. Stroud	Lost & Paid Book Returned	3.00	3.00
S-12388	Sara G. Shao	Lost & Paid Book Returned	10.99	10.99
S-12389	Brenda J. Palmer	Lost & Paid Book Returned	4.95	4.95
S-12390	Rachel L. Stroh	Lost & Paid Book Returned	21.45	21.45
S-12391	John J. Peterson	Lost & Paid Book Returned	3.00	3.00
S-12392	Robert L. Caldwell	Lost & Paid Book Returned	25.95	25.95
S-12393	Joelle C. Krason	Lost & Paid Book Returned	3.00	3.00
S-12394	David R. Baumann	Lost & Paid Book Returned	3.00	3.00
S-12395	Shonna R. Vandivort	Lost & Paid Book Returned	3.00	3.00
S-12396	Laura S. Johnson	Lost & Paid Book Returned	3.00	3.00
S-12397	Catherine R. Wangler	Lost & Paid Book Returned	12.00	12.00
S-12398	Standley Systems	Copier Usage	263.21	
		Copier Usage	312.44	575.65
S-12399	Orit Rabkin	Adult Programming	200.00	200.00
S-12400	D.C.T. Enterprises of Oklahoma	Summer Programming	306.50	306.50
S-12401	Walmart Community	Summer Programming	97.58	97.58
S-12402	Ruth Lummis, Director	Books	24.00	24.00
S-12403	Darcus Smith	Lee Brawner Scholarship	300.00	300.00
S-12404	Kellie Bradford	Lee Brawner Scholarship	300.00	300.00
S-12405	Christine N. Greene	Lost & Paid Book Returned	3.00	3.00
S-12406	Casey L. Hoefflein	Lost & Paid Book Returned	9.95	9.95
S-12407	Lauren E. Eaves	Lost & Paid Book Returned	5.95	5.95
S-12408	Michele L. Maynard	Lost & Paid Book Returned	6.95	6.95
S-12409	Sandy K. King	Lost & Paid Book Returned	4.95	4.95
S-12410	Vicki J. Lester	Lost & Paid Book Returned	14.47	14.47

Special Funds

Warrant Register

August 2006

Number	Vendor/Payee	Purpose		Amount
S-12411	Alexander S. Coyle	Lost & Paid Book Returned	3.00	3.00
S-12412	Wanda L. Conley	Lost & Paid Book Returned	3.17	3.17
S-12413	Briana N. Sanders	Lost & Paid Book Returned	3.00	3.00
S-12414	John G. Fletcher	Lost & Paid Book Returned	5.20	5.20
S-12415	Mark S. Pisarra	Lost & Paid Book Returned	20.95	20.95
S-12416	CPI Office Products	Furniture	620.00	620.00
S-12417	Quality Book Binding Co.	Book Binding	1,790.30	1,790.30
S-12418	Susan E. Hall	Lost & Paid Book Returned	3.00	3.00
S-12419	Yu-Wen Huang	Lost & Paid Book Returned	3.00	3.00
S-12420	Oklahoma Tax Commission	State Sales Tax-July 2006	9.21	9.21
S-12421	John D. Cantley	Lost & Paid Book Returned	7.99	7.99
S-12422	Nathan J. Castillo	Lost & Paid Book Returned	12.99	12.99
S-12423	John L. Suck, II	Lost & Paid Book Returned	7.95	7.95
S-12424	Thomas A. Zezinka	Lost & Paid Book Returned	18.98	18.98
S-12425	Kelly E. Bass	Lost & Paid Book Returned	6.95	6.95
S-12426	Victoria Phomphiphack	Lost & Paid Book Returned	3.00	3.00
S-12427	Courtney L. Love	Lost & Paid Book Returned	9.35	9.35
S-12428	Pamela L. Rimer	Lost & Paid Book Returned	28.54	28.54
S-12429	Kathryn E. Reilly	Lost & Paid Book Returned	25.00	25.00
S-12430	Denton Public Library	Lost Book Replacement	29.98	29.98
S-12431	Melissa K. Byrd	Lost & Paid Book Returned	6.95	6.95
S-12432	Virginia L. Brooks	Lost & Paid Book Returned	13.99	13.99
S-12433	Tulsa City/County Library	Lost Book Replacement	40.00	40.00
S-12434	Oklahoma Tax Commission	State Sales Tax-July 2006	290.46	290.46
S-12435	Commercial Card Solutions	06/Inasmuch	279.99	
		06/Inasmuch	77.41	357.40
S-12436	Jill Vessels	Lee Brawner Scholarship	450.00	450.00
Total of Special Funds Warrants Issued				\$ 6,956.99

I, Donna Morris, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

9-14-06
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

9-14-06
Date

CONTRACT AWARDS AND PURCHASES

The following recommendation for the Commission's approval is made in accordance with the Library System's purchasing policy. For additional information regarding this recommendation, please contact the Purchasing Officer at 606-3794.

ITEM A: ROLLED CIRCULATION PRINTER PAPER

Provided for in the FY 2006-07 budget is the request for annual supply of rolled circulation printer paper for the new Star Printers.

Previous rolled circulation printer paper was provided by Westrex International, a sole source provider. Rolled circulation printer paper for the Star printer is available on the open market.

Specifications were prepared and bids were let for nineteen days and were advertised for two days (August 25 and August 30, 2006) in *The Oklahoman*. Bid packets were also sent to six prospective vendors.

A pre-bid meeting was scheduled on Tuesday, September 5, 2006. No vendors attended.

Bids were received and publicly opened on Tuesday, September 12, 2006. Three vendors responded.

Item	Bayscan	Sabre Technology	Xpedx
Star Rolled Circulation Printer Paper	\$2.61/roll	\$5.50/roll	\$2.12/roll

Sabre Technology and Xpedx are located in Oklahoma City. Bayscan is located out of state. All vendors bid the rolled paper as specified.

Xpedx is the best and lowest bidder. This award recommendation is for an open end annual contract for rolled circulation printer paper.

RECOMMENDATION:

That the Commission approve the annual contract for Star rolled printer paper to Xpedx in the amount of \$2.12 per roll. Funding for this purchase is provided in the Fiscal Year budget 2006-07, account 303.

CONTRACT AWARDS AND PURCHASES
(cont'd)

ITEM B: CANON MS300 READER/PRINTER

The Downtown Library wishes to purchase a Canon MS300 Reader/Printer. The reader/printer is to be coin-operated unit. Funding for this reader/printer will come from a grant from the library Endowment Trust and from the downtown building gift fund.

The Canon MS300 Reader/Printer is available on the GSA contract #25F-0023M. Business Imaging Systems is the local Canon dealer listed on the GSA contract. Business Imaging has agreed to sell the Canon MS300 Reader/Printer to the Library at GSA pricing. This is the pricing offered also to the State of Oklahoma.

Canon MS300 Reader/Printer	\$ 9,029.00
Coin-Op Unit for Reader/Printer	\$ 400.00
Workstation for Reader/Printer	\$ 405.00
32x Lens for Reader/Printer	\$ 696.00
Installation & Support	\$ 1,804.88
Freight	\$ 125.00
Total Cost	\$12,459.88

RECOMMENDATION:

That the Commission award the contract for one Canon MS300 Reader/Printer to Business Imaging Systems in the amount of \$12,459.88. Funding is available from a Grant from the library Endowment Trust and from the downtown building gift fund.

REQUEST TO DECLARE FURNITURE AND EQUIPMENT SURPLUS

Throughout the year various pieces of furniture and equipment have become surplus to the Library's needs. Some are now obsolete and others are no longer required due to new purchases. Commission's approval is required to declare furniture and equipment to be surplus so they can be disposed of in accordance with Commission policy. A detailed listing of the furniture and equipment that have become surplus to the Library will be available for inspection in the Business Office.

The furniture and equipment, which have become excessive and surplus to an agency, have been made available to the Library System's other agencies. Any items transferred to the agencies before the retail sale will be put back into the inventory list at a later date.

The Administration wishes to dispose of the surplus furniture and equipment in accordance with Commission policy by offering these items for "Retail Sale" to the general public. Money received from the retail sale will be place in the general fund.

Notice of the Retail Sale will be published in the local papers and posted for public information at all library locations.

Those items that are not sold at the public retail sale will be disposed of in the best interest of the Library System.

RECOMMENDATION:

The Commission declares the furniture and equipment listed to be surplus to the Library's needs and authorize the sale of the surplus in accordance with Commission policy by public retail sale.

QUANTITY	DESCRIPTION
3	Drum Tables
2	End Tables
12	Folding Tables
2	Index Tables
1	Juvenile Tables
3	Library Tables
1	Computer Chair
6	Folding Chairs
24	Lounge Chairs
14	Straight Chairs
5	Swivel Chairs
1	Desk
2	Sectional Couches
3	File Cabinets
1	Media Center Cabinet
1	Storage Cabinet
1	Plan File
5	AV Hang-up Rack
1	Displayer
4	Paperback Displayers
1	Mobile Book Bin
1	Revolving Book Stand
1	Lectern
11	Pictures
4	Microwaves
1	Projector
1	Refrigerator/Microwave Combo Unit
2	Televisions
1	VCR
1	Video Monitor
5	Typewriters
1	Book Cart
1	Typewriter Cart
3	Utility Carts
3	Ladders
152	Hard Drives/Towers
98	Monitors
70	Printers
2	Servers
MISC	Computer Equipment
1	Computer Workstation
15	CPU Caddies/Carts

ACCEPTANCE OF ANNUAL AUDIT

The financial statements for FY 2005-06 have been audited by Murrell, Hall, McIntosh & Co., PLLP (MHM). The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

The auditor's report indicated that the financial statements present fairly, in all material respects, the financial position of the Metropolitan Library System at June 30, 2006, and the results of its operations for the fiscal year then ended, in conformity with accounting principles generally accepted in the United States of America. The audit disclosed no material misstatement or material weakness.

Mr. Stan Hall and Ms. Carolyn Levings of MHM will be present at the Library Commission meeting to answer any questions concerning the audit.

COMMISSION ACTION

That the Commission accept the Financial Statements and Auditor's Report for FY 2005-06.

METROPOLITAN LIBRARY SYSTEM

Basic Financial Statements
For the Year Ended June 30, 2006
Together with Auditors' Report

METROPOLITAN LIBRARY SYSTEM

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June 30, 2006

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Independent Auditors' Report

To the Metropolitan Library Commission Members
of Oklahoma County
Oklahoma City, Oklahoma:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Metropolitan Library System (the Library) as of and for the year ended June 30, 2006, which collectively comprise the Library's basic financial statements, as listed in the index. These basic financial statements are the responsibility of the Metropolitan Library System's management. Our responsibility is to express opinions on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Metropolitan Library System, as of June 30, 2006, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*. We have also issued a report dated August 10, 2006, on our consideration of Metropolitan Library System's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Independent Auditors' Report

The Management's Discussion and Analysis and budgetary comparison information on pages 3-8, and 31, respectively, are not a required part of the basic financial statements but are supplementary information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The combining non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining non-major fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements, and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Manell, Hall, McEntee & Co., P.C.

Oklahoma City, Oklahoma
August 10, 2006

REQUIRED SUPPLEMENTARY INFORMATION

**METROPOLITAN LIBRARY SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2006**

This discussion and analysis of the financial performance of Metropolitan Library System (the Library) provide an overall review of the Library's financial condition and results of operations for the fiscal year ended June 30, 2006. Readers should read this information in conjunction with the Library's financial statements.

Financial Highlights

For fiscal year 2005-06, the Library's general fund reported an ending balance of \$20,522,993, versus \$17,503,456 for fiscal year 2004-05. This increase equaled \$3,019,537, or 17.4%, of fiscal year 2004-05. Of the 2005-06 year-end totals, \$19,735,682 is unreserved, indicating availability for on-going Library service requirements including the expected capital expenditures for the expansions or renovations of Capitol Hill, Ralph Ellison, Southern Oaks, and a new northwest library. For fiscal year 2004-05, \$16,236,396 was unreserved. Unreserved but designated fund balances for 2005-06 include: \$3,700,000 committed to summer cash flow requirements and \$8,924,653 committed to Library capital improvement projects. Fiscal year 2004-05 unreserved but designated funds were \$3,150,000 committed to summer cash flow requirements and \$7,712,981 committed to Library capital improvement projects. Reserves for encumbrances were \$787,311 for fiscal year 2005-06 and \$1,267,059 for fiscal year 2004-05.

Over the years, the Library administration, with the Commission's approval, has prudently used or committed the money from the reserve fund to alleviate summer cash flow problems and provide funds for capital improvement projects. The Library System does not have legal authority to raise tax dollars for capital improvement projects through bond issues as most other local government entities do. Therefore, the money in this reserve fund offers opportunities for the Library System to improve and maintain its facilities.

Overview of the Financial Statements

This annual report consists of three parts – management's discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Library:

The first statements are *government-wide financial statements* that provide information about the Library's overall financial status.

The remaining statements are *fund financial statements* that focus on individual parts of the Library, reporting the Library's operations in more detail than the Library-wide statements.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of

required supplementary information that further explains and supports the financial statements with a comparison of the Library's budget for the year.

Governmental Funds

The Library System has three kinds of funds – Governmental Funds, Proprietary Funds, and Fiduciary Funds:

Governmental Funds encompass two funds: General Fund and Other Governmental Funds.

General Fund represents unrestricted resources that are available for on-going general library operations. This is the Library System's primary operating fund.

Other Governmental Funds have two components: Revolving Funds and Gift/Grant Funds.

Revolving Funds include income from special services, such as copy services, lost book fees, overdue book fines and other miscellaneous services. After the expenses related to each specific service are paid from that fund, the remaining money is transferred to the general fund to be used for the Library's general operations.

Gift/Grant Funds include funds provided by intergovernmental grants and other third parties' gifts and grants. All these funds are generally restricted as to use. Therefore, each fund accounts for its receipts and disbursements of the restricted functions.

Proprietary Fund is the Library System's Insurance Fund. The Insurance Fund is used to maintain the Library's health and dental self-insurance plan.

Fiduciary Funds are reported in the fiduciary fund financial statements but are excluded from government-wide reporting. They include the Pension Fund and the Flexible Benefit Fund. Fiduciary fund financial statements report resources that are not available to fund Library System general operations.

Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the Library System's fund financial statements.

Supplemental Information

In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information, such as a comparative statement between budget and actual expenditures, and combined financial statements for other governmental funds.

Financial Analysis of Library System's Funds

As financial information is accumulated on a continuous and consistent basis, financial statements and expenditure reports for governmental funds are presented to the Library Commission each month for its acknowledgement.

For fiscal year 2005-06, governmental fund balances equaled the following:

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues	\$23,093,669	\$ 938,566	\$24,032,235
Expenditures (incl. transfers)	<u>20,074,132</u>	<u>828,528</u>	<u>20,902,660</u>
Net Increase/(Decrease)	<u>\$ 3,019,537</u>	<u>\$ 110,038</u>	<u>\$ 3,129,575</u>

For fiscal year 2004-05, governmental fund balances equaled the following:

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues	\$21,829,108	\$ 701,995	\$22,531,103
Expenditures (incl. transfers)	<u>21,093,473</u>	<u>850,440</u>	<u>21,943,913</u>
Net Increase/(Decrease)	<u>\$ 735,635</u>	<u>\$ (148,445)</u>	<u>\$ 587,190</u>

General Fund:

The Library System is primarily funded by a 5.2 mil ad valorem (property) tax. For fiscal year 2005-06, the County's assessed property value had an increase of 9.5% versus 6.2% for 2004-05. Actual tax collections increased 5.9% for 2005-06 over the previous year, as compared to a 7.1% increase in 2004-05 over the previous year. Interest income increased to \$713,225 in fiscal year 2005-06 from \$426,648 in fiscal year 2004-05. The increase is due to both higher interest rates and larger amounts invested.

The proportionate shares of major expenditure categories were consistent between 2005-06 and 2004-05, showing an overall decrease of \$969,341. Within categories, Personal Services decreased 2.1%, due to decreased retirement expenses. Maintenance and Operations increased 2.1%, with the biggest increases coming from utility expenses. Capital Outlays decreased 8.4% because no major building projects were undertaken during the year.

Other Governmental Funds:

Revolving funds – The total revenue of all revolving funds this year was \$612,490, which is consistent with last year's \$577,852. The increase is attributed to higher fines collected during the year. After related expenses, \$533,000 was transferred to the general fund.

Gift/Grant Funds – \$326,076 grant money was received during this year. This year's largest contributor to the Library was the Bill Gates Foundation, which contributed \$90,000 for computers. As in the past, the Friends of the Metropolitan Library System (the Friends), was a major contributor, and gave 22 grants for various Library activities with a total amount of \$70,275. The Inasmuch Foundation was another major contributor, giving \$60,000 for an early literacy program. Other major grantors include the Library Endowment Trust, Deaconess Hospital, the YMCA, the Kirkpatrick Family Fund, Wal Mart, the American Libraries Association, the Oklahoma Department of Libraries, Sonic Corporation, the Oklahoma Arts Council, and the Downtown Club.

Proprietary Funds:

Insurance Fund	<u>2005-06</u>	<u>2004-05</u>
Revenues	\$ 1,222,647	\$ 1,167,930
Expenditures	<u>1,151,273</u>	<u>1,051,314</u>
Net Increase	\$ 71,374	\$ 116,616

The total insurance premium contributed by both the employer and employees to this fund was \$1,117,923 in fiscal year 2005-06 versus \$1,140,333 in fiscal year 2004-05. Claims paid for 2005-06 were \$1,151,273 and for 2004-05 were \$1,051,314.

The Library System as a Whole

	<u>2005-06</u>	<u>2004-05</u>
Assets		
Current and Other Assets	25,556,318	21,444,333
Capital Assets	<u>8,911,288</u>	<u>8,875,372</u>
Total Assets	<u>34,467,606</u>	<u>30,319,705</u>
Liabilities		
Accounts Payable and Accrued Expenses	765,624	692,407
Other Liabilities	<u>205,521</u>	<u>175,337</u>
Total Liabilities	<u>971,145</u>	<u>867,744</u>
Net Assets		
Invested in Capital Assets	8,911,288	8,875,372
Unreserved/Unrestricted Net Assets	<u>24,585,173</u>	<u>20,576,589</u>
Total Net Assets	<u>33,496,461</u>	<u>29,451,961</u>

	2005-06	2004-05
Changes in Net Assets:		
Beginning Net Assets	29,451,961	28,023,487
Revenues		
Property Taxes	22,699,615	21,714,926
State Aid	319,736	318,121
Loss from Disposals	(673,687)	(920,517)
Investment Earnings	713,225	445,908
Total Revenues	23,058,889	21,558,438
Expenses		
Public Library Services	9,123,165	9,934,821
Administrative Services	7,156,555	7,643,776
Depreciation - unallocated	2,734,670	2,551,367
Total Expenses	19,014,390	20,129,964
Increase in Net Assets	4,044,499	1,428,474
Ending Net Assets	33,496,461	29,451,961

General Fund Budgetary Highlights

The General Fund budget for fiscal year 2005-06 was \$37,069,209, an increase of \$1,732,354, or 4.9%, over the 2004-05 budget of \$35,336,855. The highlights of the budget included:

- The 05-06 budget was lower in several of the Maintenance and Operations expenses because of the elimination of the duplicate charges incurred in the previous year at the Downtown, Choctaw, and Luther libraries while they had expenses in two locations during their moves to new buildings.
- Employees' retirement was showed significant savings because of the addition of the Defined Contributions Plan, which lowered the actuarially-calculated expense.

Capital Assets and Long-term Debt

The Library System's investment in capital assets, net of accumulated depreciation, on June 30, 2006 was \$8,911,288, and on June 30, 2005 was \$8,875,372. Of the total depreciable capital assets on June 30, 2006, 34% are furniture, equipment, vehicles, and buildings, while the remaining 66% are books and materials. Of the total depreciable capital assets on June 30, 2005, 37% are furniture, equipment, vehicles and buildings; the remaining 63% are books and materials. There were no non-depreciable assets on June 30, 2006 or June 30, 2005.

The Library System has one long-term liability - the compensated annual leave payables. The balance on June 30, 2006 is \$205,521, as compared to the balance on June 30, 2005, which was \$175,337.

Economic Environment and Next Year's Budget

The Library System's primary revenue is ad valorem (property) tax. Barring a voter-approved mill levy increase, the annual growth in the Oklahoma County's property values is the most important factor in the Library System's revenue outlook. Currently, the System collects 5.2 mills of the assessed property values. With voters' approval, the number of mills could go up to 6.21 mills.

In 1996, state voters approved State Question 676. This state question, with certain exceptions, put a five percent (5%) limitation on the growth of real estate value each year. That has impacted the annual growth of the system's tax revenue.

In general, the Library System still expects a continued moderate growth in the tax revenue for the next year. The County Assessor has certified a 6.7% growth in property values for 2006-07. The collected percentage may not be that high due to pending tax protests filed by public service companies. Investment income will show improvement because of the continued rise in interest rates. Low interest rates have created a favorable environment for the building industry and helped the growth of real estate property values.

For fiscal year 2006-07, the Library Commission approved a general fund budget of \$42,416,927, versus \$37,069,209 for fiscal year 2005-06. Of the total 2006-07 budget, \$22,796,362 is for operating costs, \$6,460,538 is for capital projects, and \$13,160,027 is for reserve funds. In the 2005-06 budget, \$22,181,400 was for operating costs, \$2,263,156 was for capital projects, and \$12,624,653 was for reserve funds.

Contacting the Library System's Financial Management

This financial report is designed to provide a general overview of the Metropolitan Library System, comply with finance-related laws and regulations, and demonstrate the Library System's commitment to public accountability. If you have any questions about this report or would like to request additional information, contact the Library System's Business Office at 300 Park Avenue, Oklahoma City, OK 73102.

BASIC FINANCIAL STATEMENTS

METROPOLITAN LIBRARY SYSTEM
Statement of Net Assets
June 30, 2006

Assets	Governmental Activities
Cash	\$ 4,807,194
Investments	17,425,620
Ad Valorem Tax Receivable, Net of Allowance for Uncollectible Taxes of \$28,280	2,884,620
Accrued Interest Receivable	301,017
Other Current Assets	137,867
Depreciable Capital Assets, Net	<u>8,911,288</u>
Total Assets	<u>\$ 34,467,606</u>
 Liabilities	
Accounts Payable and Accrued Expenses	\$ 765,624
Compensated Absences Payable	<u>205,521</u>
Total Liabilities	<u>\$ 971,145</u>
 Net Assets	
Invested in Capital Assets	\$ 8,911,288
Unrestricted Net Assets	<u>24,585,173</u>
Total Net Assets	<u>\$ 33,496,461</u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Statement of Activities
For the Year Ended June 30, 2006

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Governmental Activities:					
Public Library Services	\$ 9,979,307	\$ 530,066	\$ 220,076	\$ 106,000	\$ (9,123,165)
Administrative Services	7,156,555	--	--	--	(7,156,555)
Depreciation - unallocated	2,734,670	--	--	--	(2,734,670)
Total	<u>\$ 19,870,532</u>	<u>\$ 530,066</u>	<u>\$ 220,076</u>	<u>\$ 106,000</u>	<u>\$ (19,014,390)</u>
General Revenues:					
Property taxes, levied for general purposes					\$ 22,699,615
State aid					319,736
Loss from disposals					(673,687)
Investment earnings					713,225
Total General Revenues					<u>\$ 23,058,889</u>
Change in net assets					\$ 4,044,499
Net assets - beginning					<u>29,451,962</u>
Net assets - ending					<u>\$ 33,496,461</u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Balance Sheet
Governmental Funds
June 30, 2006

ASSETS	General Fund	Other Governmental Funds	Totals Governmental Funds
Cash	\$ 3,494,491	\$ 339,302	\$ 3,833,793
Investments	17,425,620	--	17,425,620
Ad Valorem Tax Receivable	2,884,620	--	2,884,620
Accrued Interest Receivable	301,017	--	301,017
Total Assets	\$ 24,105,748	\$ 339,302	\$ 24,445,050
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts Payable	\$ 423,678	\$ --	\$ 423,678
Accrued Salaries	341,946	--	341,946
Compensated Absences Payable	205,521	--	205,521
Deferred Revenue	2,611,610	--	2,611,610
Total Liabilities	\$ 3,582,755	\$ --	\$ 3,582,755
Fund Balances			
Unreserved			
Undesignated reported in :			
General Fund	\$ 7,111,029	\$ --	\$ 7,111,029
Special Revenue Funds	--	339,302	339,302
Designated reported in General Fund:			
Capital Projects	8,924,653	--	8,924,653
Cash Flows	3,700,000	--	3,700,000
Reserved for			
Encumbrances	787,311	--	787,311
Fund Balances, End of Year	\$ 20,522,993	\$ 339,302	\$ 20,862,295
Total Liabilities and Fund Balances	\$ 24,105,748	\$ 339,302	
Amounts reported for governmental activities in the statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$21,532,035 and the accumulated depreciation is \$12,620,747.			8,911,288
Property taxes receivable will be collected this year, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds			2,611,610
Internal service fund separately stated as proprietary fund.			973,401
Prepaid insurance in governmental activities are not financial expenditures and therefore are not reported as an asset in governmental funds.			127,867
Deposit on land purchase in government activities is not financial expenditure and therefore is not reported as an asset in governmental funds.			10,000
Total Net Assets - Governmental Activities			\$ 33,496,461

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2006

	General Fund	Other Governmental Funds	Total Governmental Funds
Revenues:			
Property Taxes	\$ 21,903,254	\$ --	\$ 21,903,254
Collections on Book Fines and Copy Services	--	612,490	612,490
Gifts and Grants	--	326,076	326,076
State Revenue	319,736	--	319,736
Interest	713,225	--	713,225
Other	157,454	--	157,454
Total Revenues	\$ 23,093,669	\$ 938,566	\$ 24,032,235
Expenditures			
Personal Services	\$ 13,044,244	\$ --	\$ 13,044,244
Maintenance and Operations			
Contractual Services	2,579,834	--	2,579,834
Commodities	956,398	295,528	1,251,926
Capital Outlay	4,026,656	--	4,026,656
Total Expenditures	\$ 20,607,132	\$ 295,528	\$ 20,902,660
Excess (Deficiency) of Revenues over Expenditures	\$ 2,486,537	\$ 643,038	\$ 3,129,575
Other Financing Sources (Uses)			
Operating Transfers In	\$ 533,000	\$ --	\$ 533,000
Operating Transfers Out	--	(533,000)	(533,000)
Total Other Financing Sources (Uses)	\$ 533,000	\$ (533,000)	\$ --
Net Change in Fund Balance	\$ 3,019,537	\$ 110,038	\$ 3,129,575
Beginning Fund Balance	\$ 17,503,456	\$ 229,264	\$ 17,732,720
Ending Fund Balances	\$ 20,522,993	\$ 339,302	\$ 20,862,295
Total net changes in fund balances - governmental funds			\$ 3,129,575

The change in net assets reported in the statement of activities is different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are shown in the statement allocated over their estimated useful lives as annual depreciation expenses in the statement of activities. This is the amount by which capital outlays exceed depreciation during the period.

Depreciation Expense	\$ (2,734,670)	
Capital Outlay	3,509,909	775,239

Disposals of capital assets are not considered to be expenditures in the governmental funds. Receipts of funds from the sale of capital assets are considered revenue in the governmental funds. They are however, recorded as an overall loss in the statement of activities.

(739,323)

In the statement of activities a deposit on a capital project is capitalized. In the governmental funds, however, the expenditure is measured by financial resources used.

10,000

Because some property taxes will not be collected for several months after the Library's fiscal year ends, they are not considered as "available" revenues in the governmental funds and are, instead counted as deferred revenues. They are however, recorded as revenues in the statement of activities.

796,361

In the statement of activities, insurance expense is measured by the amount used during the year. In the governmental funds, however, expenditures for insurance are measured by the amount of financial resources used.

1,273

The statement of activities includes net activity of the internal services fund, which is shown as a proprietary fund in the governmental funds

71,374

Change in net assets of governmental activities

\$ 4,044,499

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Balance Sheet
Proprietary Fund
June 30, 2006

	Governmental Activities Internal Service Fund
ASSETS	
Current Assets	
Cash	\$ 973,401
Stop Loss Reimbursement Receivable	<u>37,498</u>
Cash	<u>\$ 1,010,899</u>
NET ASSETS	<u>\$ 1,010,899</u>

METROPOLITAN LIBRARY SYSTEM
Statement of Revenues, Expenditures, and Changes in Net Assets
Proprietary Fund
For the Year Ended June 30, 2006

	Governmental Activities Internal Service Fund
Revenues	
Insurance Premiums	\$ 1,117,923
Stop-Loss Reimbursement	62,052
Refunds and Miscellaneous	3,615
Interest Income	<u>39,057</u>
Total Revenues	\$ 1,222,647
Expenditures	
Claims	<u>1,151,273</u>
Excess of Revenues Over Expenditures	\$ 71,374
Net Assets, Beginning of Year	<u>939,525</u>
Net Assets, End of Year	<u>\$ 1,010,899</u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Statement of Cash Flows
Proprietary Fund
For the Year Ended June 30, 2006

	Governmental Activities Internal Service Fund
Cash Flows from Operating Activities	
Internal Activity-Receipts from General Fund	\$ 1,117,923
Receipts from Reinsurance	24,554
Payments of Claims	(1,151,273)
Other Receipts	3,615
Interest Received	<u>39,057</u>
Net Cash Provided by Operating Activities	\$ 33,876
Cash and Cash Equivalents, Beginning of Year	<u>939,525</u>
Cash and Cash Equivalents, End of Year	<u><u>\$ 973,401</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating Income	\$ 71,374
Change in assets:	
Increase in Receivables	<u>(37,498)</u>
Net Cash Provided by Operating Activities	<u><u>\$ 33,876</u></u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Statement of Fiduciary Net Assets
Fiduciary Funds
June 30, 2006

	Pension Fund	Flex Benefit Fund	Total Fiduciary Funds
ASSETS			
Current Assets			
Cash	\$ 834,454	\$ 16,125	\$ 850,579
Receivables	98,957	--	98,957
Investments	15,809,535	--	15,809,535
Total Assets	\$ 16,742,946	\$ 16,125	\$ 16,759,071
LIABILITIES AND NET ASSETS			
Current Liabilities			
Employee Benefits Payable	\$ --	\$ 16,125	\$ 16,125
Net Assets			
Held in Trust for Pension			
Benefits and Other Purposes	16,742,946	--	16,742,946
Total Liabilities and Net Assets	\$ 16,742,946	\$ 16,125	\$ 16,759,071

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Statement of Changes in Fiduciary Net Assets
Fiduciary Funds
For the Year Ended June 30, 2006

	Pension Fund	Flex Benefit Fund	Total Fiduciary Funds
Additions			
Contributions			
Employer	\$ 719,272	\$ 205,235	\$ 924,507
Employee	150,407	--	150,407
Interest and Dividend Income	503,184	--	503,184
Net Decrease in the Fair Value of Investments	(131,281)	--	(131,281)
Net Realized Gain on Sale of Investments	733,054	--	733,054
Miscellaneous	(8,558)	--	(8,558)
Total Additions	<u>\$ 1,966,078</u>	<u>\$ 205,235</u>	<u>\$ 2,171,313</u>
Deductions			
Benefits Paid	\$ 3,569,992	\$ 205,235	\$ 3,775,227
Trustee and Management Fees	121,861	--	121,861
Interest Expense and Foreign Tax	1,259	--	1,259
Total Deductions	<u>\$ 3,693,112</u>	<u>\$ 205,235</u>	<u>\$ 3,898,347</u>
Net Decrease	\$ (1,727,034)	\$ --	(1,727,034)
Net Assets, Beginning of Year	<u>18,469,980</u>	<u>--</u>	<u>18,469,980</u>
Net Assets, End of Year	<u>\$ 16,742,946</u>	<u>\$ --</u>	<u>\$ 16,742,946</u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies

The Metropolitan Library System (the Library) is a corporate body for public purposes created under Title 65 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The Library's financial statements are prepared in accordance with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB) and other authoritative sources identified in the Statement on Auditing Standard No. 69 of the American Institute of Certified Public Accountants.

In 2003, the Library implemented GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, GASB Statement No. 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Government: Omnibus* which provides additional guidance for the implementation of GASB Statement 34, and GASB Statement No. 38, *Certain Financial Statement Disclosures* which changes note disclosure requirements for governmental entities.

GASB Statement No. 34 established a new financial reporting model for state and local governments that included the addition of management's discussion and analysis, district-wide financial statements, required supplementary information and the elimination of the effects of internal service activities and the use of account groups to the already required fund financial statements and notes.

The Reporting Entity - The Library is a corporate body for public purposes created under Title 65 of the Oklahoma Statutes and accordingly is a separate entity for operating and financial reporting purposes.

The Library is governed by a commission composed of 19 voting members and 1 non-voting member. The Library operations are conducted by a librarian appointed by the commission. Commission members include: 10 voting members who are appointees of the city of Oklahoma City, one voting member who is an appointee of the Oklahoma County Commissioners, and one voting member each from the cities of Midwest City, Del City, Edmond, the Village, Warr Acres and Bethany; 2 ex-officio members-the Mayor of Oklahoma City and the Chairman of the County commissioners for a total of 19 voting members. The commission also includes one non-voting member, the Librarian.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Basic Financial Statements – Government-Wide Statements

The Library's basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Library does not have any activities classified as business-type activities. Internal service fund activity is eliminated to avoid "doubling up" revenues and expenses. Fiduciary funds are excluded.

In the government-wide Statement of Net Assets, the Library's governmental activities are reported using the accrual basis of accounting. The Library's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. Revenues are recognized when earned and expenses are recognized when incurred.

The government-wide Statement of Activities reports both the gross and net cost of each of the Library's programs and functions. The functions are also supported by general government revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The pension trust fund recognizes employer and participant contributions in the period in which contributions are due and the Library has made a formal commitment to provide the contributions. Retirement benefits and refunds are recognized when due and payable in accordance with the terms of the Plan. See Note 7.

The net costs are normally covered by general revenue (property taxes, State aid, other taxes etc.).

The government-wide focus is more on the sustainability of the Library as an entity and the change in the Library's net assets resulting from the current year's activities.

Basic Financial Statements – Fund Financial Statements

Fund financial statements report detailed information about the Library. The focus of governmental and enterprise fund financial statements is on major funds rather than reporting funds by type. Nonmajor funds are aggregated and presented in a single column.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

All governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

The Library reports the following major governmental fund:

General Fund is the primary operating fund of the Library. It is used to account for all financial resources except those required to be accounted for in another fund.

Additionally, the Library reports the following fund types:

Governmental Funds:

1. Revolving Funds – The Library accounts for resources received from collection on book fines and copy services.
2. Gifts and Grant Funds – The Library accounts for resources received from various gifts and grants.

Proprietary Funds:

3. Internal Service Funds – Revenues and expenses related to services provided to the Library for employee insurance are accounted for in the internal service fund, the Insurance Fund.

Basis of Accounting - Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual: The government-wide financial statements are presented on the accrual basis of accounting as are the proprietary fund and fiduciary fund financial statements. Revenues are recognized when earned and expenses are recognized when a liability is incurred. Property taxes are recognized as revenue in the year in which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Modified Accrual: The funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Capital Assets: Capital assets purchased or acquired with an original cost of \$500 or more are reported at historical cost or estimated historical cost. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	30 years
Furniture and Fixtures	7 years
Computer Equipment	4 years
Vehicles	5 years
Books and Materials	5 years

Compensated Absences: The Library accrues accumulated unpaid annual leave when earned by the employee. Generally, annual leave must be taken during the calendar year earned. Eligible employees who end their employment with the Library are reimbursed for each day of accumulated annual leave.

Budgets and Budgetary Accounting - The Library is required by state law to prepare an annual budget. The Oklahoma County Exise Board formally approves an annual budget for the general fund.

Budgets generally assume the expenditure of all available resources. Therefore, when the legal budget is prepared, it is assumed these funds will not have a carryover balance to a subsequent year. Program revenue received but not spent is restricted and deferred to the subsequent fiscal year. Amounts reported as program revenue includes (1) charges to customers, (2) operating grants and contributions, and (3) capital grants and contributions.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Encumbrances - Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of resources are recorded as expenditures of the applicable funds, is used. This is an extension of the formal budgetary integration in the general fund. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

Cash and Cash Equivalents - The Library considers all cash on hand, demand deposits, money market checking and certificates of deposit, held at an individual bank which are subject to early withdrawal penalties no matter what the maturity period, to be cash. All short-term cash surpluses are maintained in a cash pool, the earnings from which are allocated to each fund based on month-end deposit balances.

Investments - In accordance with Governmental Accounting Standards Board Statement No. 31 "Accounting and Financial Reporting for Certain Investments", investments held at June 30, 2006 with original maturities greater than one year are stated at fair value. All investments not required to be reported at fair value are stated at amortized cost.

Property Tax Revenues - The Library is authorized by state law to levy property taxes which consist of ad valorem taxes on real and personal property within the County. The County Assessor, upon receipt of the certification of tax levies from the county excise board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The county treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

If the first payment is not made timely, the entire tax becomes due and payable on January 1. Second half taxes become delinquent on April 1 of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property. The Office of Oklahoma County bills and collects the property taxes and remits to the Library its share.

Property taxes receivable by the Library include uncollected taxes assessed as of October 1, 2005 and earlier. The Library considers prior years' experience in estimating uncollectible property taxes. A provision of \$28,280 has been recorded at June 30, 2006. No provision has been made in the other funds for uncollectible amounts. All property taxes earned at year-end but not yet received are included in receivables reported on the government-wide statements. In the fund financial statements, property taxes are recorded as revenue in the period levied to the extent they are collected within 60 days of year-end. Any remaining property taxes due are deferred until they become available.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

State Revenues - The Library receives revenue from the state to administer certain categorical library programs.

Interfund Transfers - During the course of normal operations, the Library has transactions between funds including expenditures and transfers of resources to provide services, purchase assets and service debt. Transactions that are normal and recurring between funds are recorded as operating transfers.

Contributed Facilities and Services - The Library operates several branches located in government-owned buildings and receives certain services without charge. The estimated fair rental value of the premises and service is not reported in the accompanying statement of revenues, expenditures, and changes in fund balance.

Grants - The Library records income from grants in the period received or to the extent of expenses paid prior to reimbursement by a grant.

Income Taxes - The Library was established under the provisions of the Oklahoma Constitution and as such is exempt from income taxes under the Internal Revenue Code as a unit of government.

Prepaid Expenses - The Library records prepaid insurance for that portion of payments which have not been used at year-end for government-wide financial statement purposes. Prepaid insurance is included in other current assets in the statement of net assets.

Use of Estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Assets and Fund Balance

Government-Wide Financial Statements - When the Library incurs an expense for which it may use either restricted or unrestricted net assets, it uses restricted net assets first unless unrestricted net assets will have to be returned because they were not used. Net assets on the Statement of Net Assets include the following:

Investment in Capital Assets, Net of Related Debt - The component of net assets that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unspent proceeds, that is directly attributable to the acquisition, construction or improvement of these capital assets.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 1 – Summary of Significant Accounting Policies (continued)

Unreserved/Unrestricted – The difference between assets and liabilities that is not reported as restricted or reserved for any particular purpose.

Governmental Fund Financial Statements – In the fund financial statements, governmental funds report fund balances as either a reserved or unreserved fund balance.

Reserved Fund Balance – That portion of fund balance which has been legally segregated for a specific purpose.

Unreserved Fund Balance – Composed of designated and undesignated portions. The undesignated portion of the unreserved fund balance represents that portion of fund balance that is available for budgeting in future periods. Designated fund balances represents tentative plans for future use of financial resources.

Note 2 – Cash and Investments

The Library's investment policies are governed by state statute. Permissible investments include direct obligations of the United States Government and Agencies; negotiable certificates of deposit of savings and loan associations and bank and trust companies; and savings accounts or savings certificates of savings and loan associations and trust companies. Nonnegotiable certificates of deposits are considered to be cash equivalents. Collateral is required for demand deposits and certificates of deposit for all amounts not covered by Federal Deposit Insurance Corporation insurance.

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. At June 30, 2006, there was no exposure to custodial credit risk because it the balance was insured and collateralized.

Investments – Investments are made under the custody of the Library Treasurer in accordance with investment policies complying with State statutes and Library policy.

At June 30, 2006, the Library had the following investments:

Investment Type	Moody's Credit Rating	Fair Value	Investment Maturities (In Years)	
			Less Than 1	1-5 Years
Federal Home Loan Association	AAA	\$ 11,737,958	\$ 7,824,208	\$ 3,913,750
Federal National Mortgage Association	AAA	5,687,662	2,485,900	3,201,762
		<u>\$ 17,425,620</u>	<u>\$ 10,310,108</u>	<u>\$ 7,115,512</u>

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 2 – Cash and Investments (continued)

Custodial Credit Risk – Investments – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Library policy provides that investment collateral is held by a third party custodian with whom the Library has a current custodial agreement in the Library's name or be held in the name of both parties by the Federal Reserve Bank servicing Oklahoma.

Pension Fund Policy

The Metropolitan Library System Pension Plan and Trust provides for investment managers who have full discretion of assets allocated to them subject to the overall investment guidelines set out in the policy. Manager performance is reviewed by a consultant who provides reports to the board. Any changes in the investment management firm must be reported as they occur. Overall investment guidelines provide for diversification and allow investment in domestic and international common stocks, fixed income securities, cash equivalents, index funds, collective trust funds and mutual funds. The Plan addresses custodial credit risk with policy providing for the engagement of a custodian who accepts possession of securities for safekeeping; collects and disburses income; collects principal of sold, matured, or called items; and provides periodic accounting to the board. The pension trust fund holds \$16,643,989 in cash and investments. This amount is held by the investment counterparty, in the name of the pension fund.

Pension Trust investing is restricted by Oklahoma Statutes to the Prudent Investor Rule.

Note 3 – Collections

The Library has not capitalized existing inexhaustible collections, including research books, because the values are not readily determinable.

Note 4 – Long-term Liabilities

The long-term liability balances and activity for the year were as follows:

	Beginning Balance 6/30/05	Additions	Reductions	Ending Balance 6/30/06	Amounts Due Within One Year
Compensated Absences	175,337	626,953	596,769	205,521	205,521

Compensated absences are liquidated through the General Fund.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 5 – Property, Plant, and Equipment

Property, plant and equipment of the Library at June 30, 2006 are as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Depreciable Capital Assets				
Library Books	14,699,939	3,052,285	2,503,032	15,249,192
Furniture and Fixtures	3,450,698	149,950	81,091	3,519,557
Computer Equipment	1,568,376	265,543	379,850	1,454,069
Vehicles	284,213	42,131	--	326,344
Land, Buildings and Improvements	982,873	--	--	982,873
Total Capital Assets	20,986,099	3,509,909	2,963,973	21,532,035
Less Accumulated Depreciation for:				--
Library Books	9,143,342	2,041,411	1,796,338	9,388,415
Furniture and Fixtures	1,549,056	398,409	78,337	1,869,128
Computer Equipment	1,007,198	201,779	349,975	859,002
Vehicles	172,559	28,243	--	200,802
Land, Buildings and Improvements	238,572	64,828	--	303,400
Total Accumulated Depreciation	12,110,727	2,734,670	2,224,650	12,620,747
Total Governmental Activity Capital Assets, Net	8,875,372	775,239	739,323	8,911,288

Note 6 – Operating Lease Commitments

The Library leases one of its branch library buildings from an area city within Oklahoma County. The lease generally provides for renewals by the Library until the facility is no longer being used as part of the Library system or until the withdrawal of the use of the property by the city.

Minimum rental payments required under operating leases that have initial or remaining noncancellable lease terms of one year or more at year-end are not significant.

Total lease expense for the year ending June 30, 2006 was \$4,800.

Note 7 – Retirement Plans

Defined Benefit Plan

Plan Description - The Metropolitan Library System Pension Plan (The Plan) is a single-employer plan that covers all full-time employees of the Library. The Plan is a defined benefit plan which provides for retirement benefits based on length of service and salary. The Plan was amended effective August 29, 2005. Changes in the various components are as follows. Normal

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 7 – Retirement Plan (continued)

retirement age for the plan was changed from 62 years of age to 65 years of age, with an early retirement eligibility provision of age 62 and five years' participation. Death, early and late retirement, and deferred vested benefits are also available under the plan. Benefits are vested 100% upon completion of 5 years of service. Assets of the Plan are held separately and may be used only for the payment of benefits to the members of the Plan. Actuarial valuations are performed annually on July 1.

Funding Policy – Participating employees contributed 3% through August 29, 2005 and 4% thereafter, of their compensation to the plan and the Library contributes any additional amount necessary to fund normal cost and to amortize unfunded past service costs over a period of thirty years. The required contribution for 2006 is \$550,340.

Net Pension Obligation and Annual Pension Cost – The required contribution was determined as part of the July 1, 2006 actuarial valuation using the aggregate actuarial cost method, which does not identify and separately amortize unfunded actuarial liabilities. The actuarial assumptions included

- (a) 8% investment rate of return,
- (b) projected salary increases of 5% and
- (c) post-retirement increases of 7%.
- (d) Mortality UP84

The annual net pension obligation and annual pension cost for the current year were as follows:

Net Pension Benefit, Beginning of Year	\$ (2,951,474)
Earnings from Investments	494,626
Unrealized Depreciation	(131,281)
Realized Gain	733,054
Contribution	869,679
Distributions	(3,569,992)
Fees and Commissions	(123,120)
Change in Valuation	616,177
Net Pension Benefit, End of Year	<u>\$ (4,062,331)</u>
Present Value of Future Benefits	\$ 12,680,615
Valuation of Assets	16,742,946
Net Pension Obligation	<u>\$ (4,062,331)</u>

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 7 – Retirement Plan (continued)

Three-year trend information is as follows:

<u>Three-Year Trend Information</u>			
Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Net Pension (Benefit) <u>Obligation</u>
7/1/04	\$ 1,573,250	100.0%	(\$2,082,859)
7/1/05	\$ 719,272	100.0%	(\$2,951,474)
7/1/06	\$ 550,340	100.0%	(\$4,062,331)

The Plan's annual financial report is available from the Finance Office of the Metropolitan Library System of Oklahoma County, 300 Park Avenue, Oklahoma City, Oklahoma 73102.

Also, effective August 29, 2005, a defined contribution plan was established. Participants of the defined benefit plan at that time were given the choice to stay in that plan or transfer their accounts to a new defined benefit plan. All new employees will be enrolled in the defined contribution plan.

Defined Contribution Plan

Effective August 29, 2005, the Metropolitan Library System Defined Contribution Plan was established. The plan is intended to be a governmental plan as defined in Internal Revenue Code Section 414(d), and to be approved and qualified by the Internal Revenue Service as satisfying the governmental plan requirements of Sections 401(a), and 501(a) and other pertinent provisions of the Internal Revenue Code of 1986. Under the Plan, the employer's contribution shall be discretionary, to be determined by the Employer and is available to all participants. During 2006, the Library contributed 10% of the participant's compensation. Participants are fully vested in the employer's contributions after 5 years. Participants may make voluntary contributions of 4% or 6% of compensation before-tax. Participants are fully vested in the voluntary contributions. Participants may direct the trustee in the investment of their individual account balances. Normal retirement age is the later of a participant's 65th birthday or the 5th anniversary of the first day of the plan year in which participation in the Plan commenced. For the year ended June 30, 2006, the Library's contribution to the plan was \$342,145.

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 8 – Self-Insurance Risk of Loss

The Library operates a self-insurance plan to fund its employee health benefits. The plan purchased insurance policies to limit its maximum possible benefit cost on both an employee and an aggregate basis. The Library has a contract with a third party administrator to operate the plan. The Library has limited its risk of loss by purchasing insurance to pay an individual's claim in excess of \$40,000 per year.

The carrying amount of liabilities for unpaid claims is equal to the amount of claims unpaid but due at year-end. This amount has been determined by the third party administrator.

Changes in the fund's claims liability amounts for the year ended June 30, 2005 are:

Balance at beginning of year	\$ 114,777
Current year claims	1,096,459
Claim payments	<u>(1,151,273)</u>
Balance at end of year	<u>\$ 59,963</u>

Note 9 – Designated Fund Balance

The Library has designated portions of its fund balance for specific purposes. A description of the specific purposes follows.

a. General Fund Designations of Fund Balance

Reserve for Cash Flow	\$ 3,400,000
Reserve for Extra Payday	300,000
Capital Improvement Projects:	
Capital Hill Library	205,332
Southern Oaks Library	736,363
New Northwest Library	3,551,527
Future Capital Improvements	<u>4,431,431</u>
Total	<u>\$ 12,624,653</u>

a. Gifts and Grants, Special Revenue Fund

Grant Expenditures designated by Grantor	<u>\$ 187,600</u>
--	-------------------

METROPOLITAN LIBRARY SYSTEM
Notes to Financial Statements
June 30, 2006

Note 10 -- Risk Management

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the Library carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

REQUIRED SUPPLEMENTARY INFORMATION

METROPLITAN LIBRARY SYSTEM
Budget Comparison Schedule – General Fund (Unaudited)
For the Year Ended June 30, 2006

	Budgeted Amounts Original	Budgeted Amounts Final	Actual Amounts GAAP Basis	GAAP To Budgetary Basis Adjustments	Actual Amounts Budgetary Basis	Variance with Final Budget Positive(Negative)
Budgetary Fund Balance, July 1	\$ 13,628,743	\$ 15,762,313	\$ 17,503,455	\$ 1,031,078	\$ 16,472,377	\$ 710,064
Resources (inflows)						
Property Taxes	18,270,237	20,637,187	21,930,244	(103,001)	22,033,245	1,396,058
State Revenue	310,500	286,309	319,736	--	319,736	33,427
Interest	--	--	713,225	(296,179)	1,009,404	1,009,404
Other	--	--	157,454	--	157,454	157,454
Transfers from Other Funds	391,500	383,400	533,000	77,000	456,000	72,600
Amounts Available for Appropriation	\$ 32,600,980	\$ 37,069,209	\$ 41,157,114	\$ 708,898	\$ 40,448,216	\$ 3,379,007
Charges to Appropriations (outflows)						
Personal Services	\$ 13,659,913	\$ 14,006,323	\$ 13,044,244	\$ 4,004	\$ 13,040,240	\$ 966,083
Maintenance and Operations						
Contractual Services	3,312,041	3,231,611	2,579,834	(54,676)	2,634,510	597,101
Commodities	1,098,423	1,121,428	956,398	(51)	956,449	164,979
Capital Outlay-Operations	3,630,011	7,846,866	4,026,656	(85,413)	4,112,069	3,734,797
Other Capital Projects	10,900,592	10,862,981	--	--	--	10,862,981
Total Charges to Appropriations	\$ 32,600,980	\$ 37,069,209	\$ 20,607,132	\$ (136,136)	\$ 20,743,268	\$ 16,325,941
Budgetary Fund Balance, June 30	\$ --	\$ --	\$ 20,549,982	\$ 845,034	\$ 19,704,948	\$ 19,704,948

Budget to Actual Reconciliation:

Revenues on a budgetary basis are based on cash received rather than the modified accrual basis used for financial reporting	1	(322,180)
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes but in the year the supplies are received for financial reporting	2	136,136
The amount reported as "fund balance" on the budgetary basis of accounting derives from the basis of accounting used in preparing the District's budget. This amount differs from the fund balance reported in the statement of revenues, expenditures and changes in fund balances because of the cumulative effect of transactions such as those described above.	3	1,031,078 <u>845,034</u>

Under the budgetary basis of accounting revenues are recognized when they are received rather than earned. Purchases of materials, outside services and capital outlay are recognized as expenditures when the commitment to purchase is made (encumbered).

See Accompanying Notes to Financial Statements

OTHER SUPPLEMENTARY INFORMATION

METROPOLITAN LIBRARY SYSTEM
Combining Balance Sheet
Other Governmental Funds
June 30, 2006

	<u>Revolving Funds</u>	<u>Gifts and Grants Funds</u>	<u>Total Other Governmental Fund</u>
ASSETS			
Cash and Cash Investments	\$ 151,702	\$ 187,600	\$ 339,302
Total Assets	<u>\$ 151,702</u>	<u>\$ 187,600</u>	<u>\$ 339,302</u>
LIABILITIES AND FUND BALANCES			
Fund Balance Unreserved Undesignated Special Revenue Funds	\$ 151,702	\$ 187,600	\$ 339,302
Total Fund Balances	<u>\$ 151,702</u>	<u>\$ 187,600</u>	<u>\$ 339,302</u>

See Accompanying Notes to Financial Statements

METROPOLITAN LIBRARY SYSTEM
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Other Governmental Funds
For the Year Ended June 30, 2006

	Revolving Funds	Gifts and Grants Funds	Total Other Governmental Funds
Revenues			
Gifts and Grants	\$ --	\$ 326,076	\$ 326,076
Collections on Book Fines and Copy Services	612,490	--	612,490
Total Revenues	<u>\$ 612,490</u>	<u>\$ 326,076</u>	<u>\$ 938,566</u>
Expenditures			
Maintenance and Operations Commodities	<u>\$ 19,669</u>	<u>\$ 275,859</u>	<u>\$ 295,528</u>
Excess of Revenues over Expenditures	<u>\$ 592,821</u>	<u>\$ 50,217</u>	<u>\$ 643,038</u>
Other Financing Uses			
Operating Transfers Out	<u>\$ (533,000)</u>	<u>\$ --</u>	<u>\$ (533,000)</u>
Net Change in Fund Balance	\$ 59,821	\$ 50,217	\$ 110,038
Beginning Fund Balance	<u>91,881</u>	<u>137,383</u>	<u>229,264</u>
Ending Fund Balances	<u><u>\$ 151,702</u></u>	<u><u>\$ 187,600</u></u>	<u><u>\$ 339,302</u></u>

See Accompanying Notes to Financial Statements

INTERNAL CONTROL, COMPLIANCE AND OTHER MATTERS



**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Metropolitan Library Commission Members
of Oklahoma County
Oklahoma City, Oklahoma:

We have audited the financial statements of the governmental activities and each major fund of Metropolitan Library System as of and for the year ended June 30, 2006, and have issued our report thereon dated August 10, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Metropolitan Library System's (the Library) internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Metropolitan Library System's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
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objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Library in a separate letter dated August 10, 2006.

This report is intended solely for the information and use of the audit committee, members of the commission, management and state awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Mamell, Hall, McIntosh & Co., P.C.

Oklahoma City, Oklahoma
August 10, 2006

METROPOLITAN LIBRARY COMMISSION

DRAFT

CALENDAR YEAR 2007 MEETING DATES

<u>2007 DATES</u>	<u>LIBRARY LOCATION</u>	<u>ADDRESS</u>
January 18	Warr Acres	5901 NW 63 rd , Warr Acres 721-2616
February 15	The Village	10307 N. Penn., Oklahoma City 755-0710
March 15	Choctaw	2525 Muzzy, Choctaw 390-8418
April 19	Ralph Ellison	2000 NE 23 rd , Oklahoma City 424-1437
May 17	Downtown	300 Park Avenue, Oklahoma City 231-8650
June 21	Southern Oaks	6900 S. Walker, Oklahoma City 631-4468
July 19	Bethany	3510 N. Mueller, Bethany 789-8363
August 23*	Belle Isle	5501 N. Villa, Oklahoma City 843-9601
*Moved to 4th Thursday to accommodate final budget preparations per by-laws		
September 20	Midwest City	8143 E. Reno, Midwest City 732-4828
October 18	Del City	4509 SE 15 th , Del City 672-1377
November 15	Edmond	10 S. Boulevard, Edmond 341-9282
December 13*	Downtown	300 Park Avenue, Oklahoma City 231-8650

***Moved to 2nd Thursday to accommodate Christmas Break per by-laws**

2006 Grants Requested by MLS

July 18, 2006
**Friends' Board of
Directors
Approved**

<u>Category</u>	Original Request	
<u>Recognition</u>		
2006 Volunteer Recognition	\$ 2,000.00	\$ 2,000.00
2006 Staff Recognition	\$ 6,100.00	\$ 6,100.00
<u>Children & Teens</u>		
Summer at the Library	\$ 5,000.00	\$ 5,000.00
Music with Susan - MWC	\$ 1,000.00	\$ 1,000.00
L.I.F.E	\$ 7,500.00	\$ 7,500.00
Author Visit - David Lubar	\$ 12,600.00	\$ 12,600.00
<u>Adults</u>		
System-wide adult programming	\$ 6,300.00	\$ 6,300.00*
<u>All Ages</u>		
Our World - Systemwide Programming	\$ 14,150.00	\$ 14,150.00
Looking at Jazz - Downtown	\$ 925.00	\$ 925.00
Oklahoma Voices	\$ 11,175.00	\$ 11,175.00
<u>Furniture & Equipment</u>		
System-wide Programming Equipment	\$ 3,674.00	\$ 3,674.00
Library Enhancement - Capitol Hill	\$ 1,108.00	\$ 1,108.00
<u>Library Endowment Trust</u>		
Support for Literary Voices	\$ 1,500.00	\$ 1,500.00
<u>Miscellaneous</u>		
Truck Tool Box	\$ 9,000.00	\$ 9,000.00
Service Center	\$ 100,000.00	\$ 100,000.00
Total	\$ 182,032.00	\$ 182,032.00

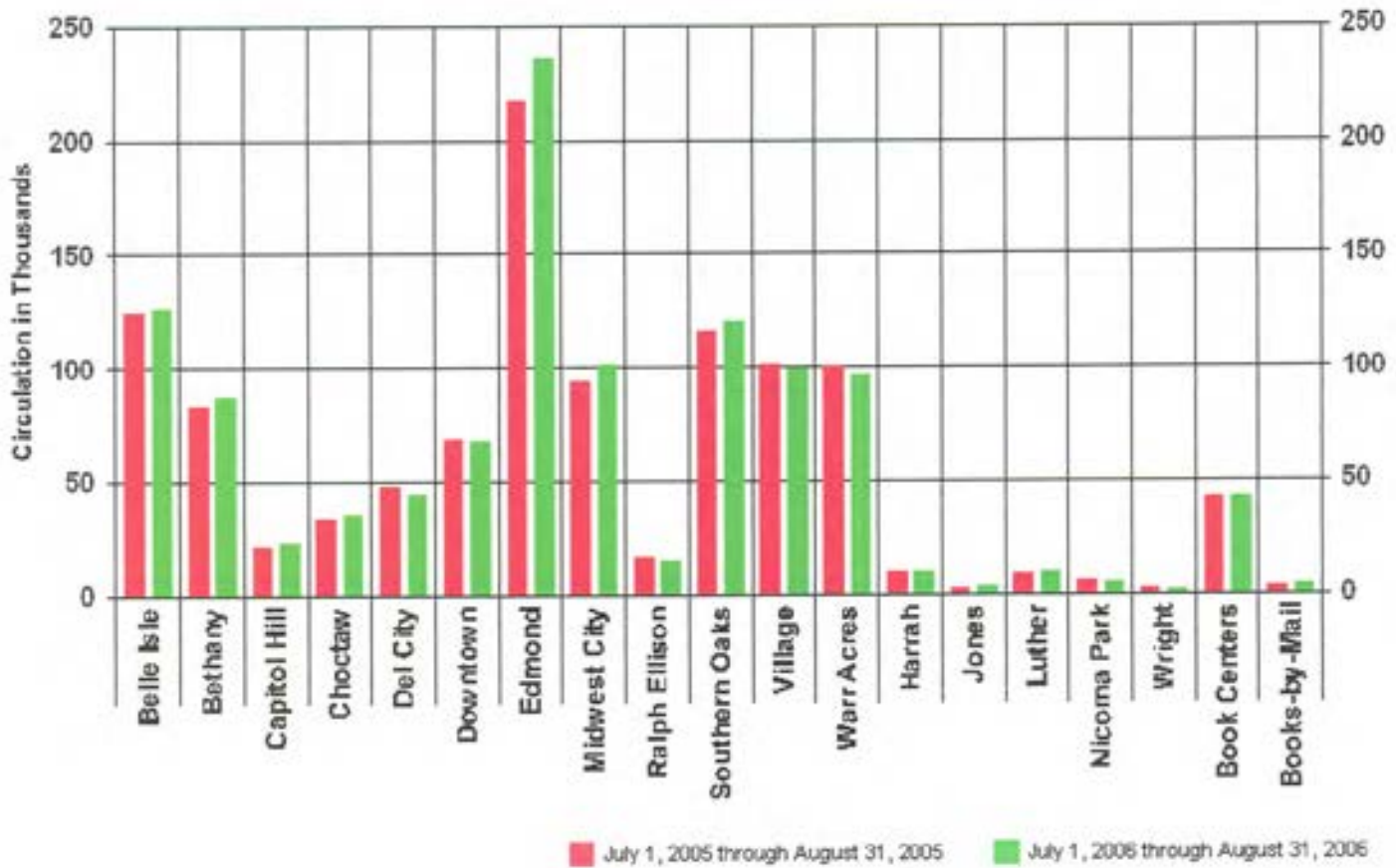
FRIENDS OF THE METROPOLITAN LIBRARY SYSTEM
Booksale Proceeds and Grants Approved
1981-2006

YEAR	BOOKSALE PROCEEDS	GRANTS APPROVED
1981	\$ 6,240.00	\$ 4,606.00
1982	\$ 12,095.38	\$ 7,500.00 (Estimate)
1983	\$ 21,846.00	\$ 22,000.00
1984	\$ 50,000.00	\$ 55,412.00
1985	\$ 45,000.00	\$ 73,572.00
1986	\$ 64,000.00	\$ 29,950.00
1987	\$ 75,000.00	\$ 65,176.00
1988	\$ 72,500.00	\$ 32,900.00
1989	\$ 85,000.00	\$ 43,785.00
1990	\$ 81,999.00	\$ 50,900.00
1991	\$ 93,923.00	\$ 67,750.00
1992	\$101,018.00	\$ 60,679.00
1993	\$105,415.00	\$ 85,000.00
1994	\$100,529.00	\$ 70,000.00
1995	\$110,278.00	\$ 85,100.00
1996	\$136,000.00	\$ 80,650.00
1997	\$156,000.00	\$101,830.00
1998	\$143,786.00	\$116,932.00
1999	\$164,749.00	\$101,927.00
2000	\$168,758.00	\$134,580.00
2001	\$192,696.45	\$123,080.00
2002	\$220,801.70	\$111,370.00
2003	\$212,788.00	\$122,400.00
2004	\$216,127.21	\$ 98,109.00
2005	\$249,176.88	\$181,075.00
2006	\$241,615.17	\$182,032.00

TOTAL PROCEEDS	<u>\$3,127,341.79</u>	<u>\$2,108,315.00</u>
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Circulation Gains and Losses

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)



Circulation Gains and Losses

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

AUGUST 31, 2006		ADULT MONTH	ADULT YEAR	JUVENILE MONTH	JUVENILE YEAR	TOTAL MONTH	TOTAL YEAR	%
BELLE ISLE	06	49332	96246	13480	28066	62812	124312	
	07	47290	95165	14227	30643	61517	125808	
		-2042	-1081	747	2577	-1295	1496	1.2
BETHANY	06	29210	58279	11117	24248	40327	82527	
	07	28970	58850	12276	27854	41246	86704	
		-240	571	1159	3606	919	4177	5.1
CAPITOL HILL	06	7812	15154	2760	6130	10572	21284	
	07	7414	14651	3589	7810	11003	22461	
		-398	-503	829	1680	431	1177	5.5
CHOCTAW	06	10598	20788	5901	12600	16499	33388	
	07	10868	21870	6005	13384	16873	35254	
		270	1082	104	784	374	1866	5.6
DEL CITY	06	16967	33736	6254	14068	23221	47804	
	07	15423	30838	5693	13378	21116	44216	
		-1544	-2898	-561	-690	-2105	-3588	-7.5
DOWNTOWN	06	25486	50082	7994	17502	33480	67584	
	07	24433	49450	7926	17984	32359	67434	
		-1053	-632	-68	482	-1121	-150	-.2
EDMOND	06	64212	128344	42520	89135	106732	217479	
	07	67448	135323	45204	100421	112652	235744	
		3236	6979	2684	11286	5920	18265	8.4
MIDWEST CITY	06	32427	65333	11674	28290	44101	93623	
	07	35490	71065	12369	29560	47859	100625	
		3063	5732	695	1270	3758	7002	7.5
RALPH ELLISON	06	6108	12094	1750	3899	7858	15993	
	07	5572	11042	1676	3705	7248	14747	
		-536	-1052	-74	-194	-610	-1246	-7.8
SOUTHERN OAKS	06	42542	85617	13725	29880	56267	115497	
	07	45166	88879	14371	30710	59537	119589	
		2624	3262	646	830	3270	4092	3.5
VILLAGE	06	34346	69000	14402	31821	48748	100821	
	07	33254	66828	14507	32871	47761	99699	
		-1092	-2172	105	1050	-987	-1122	-1.1
WARR ACRES	06	33756	67548	14053	32382	47809	99930	
	07	31243	63842	14099	32219	45342	96061	
		-2513	-3706	46	-163	-2467	-3869	-3.9

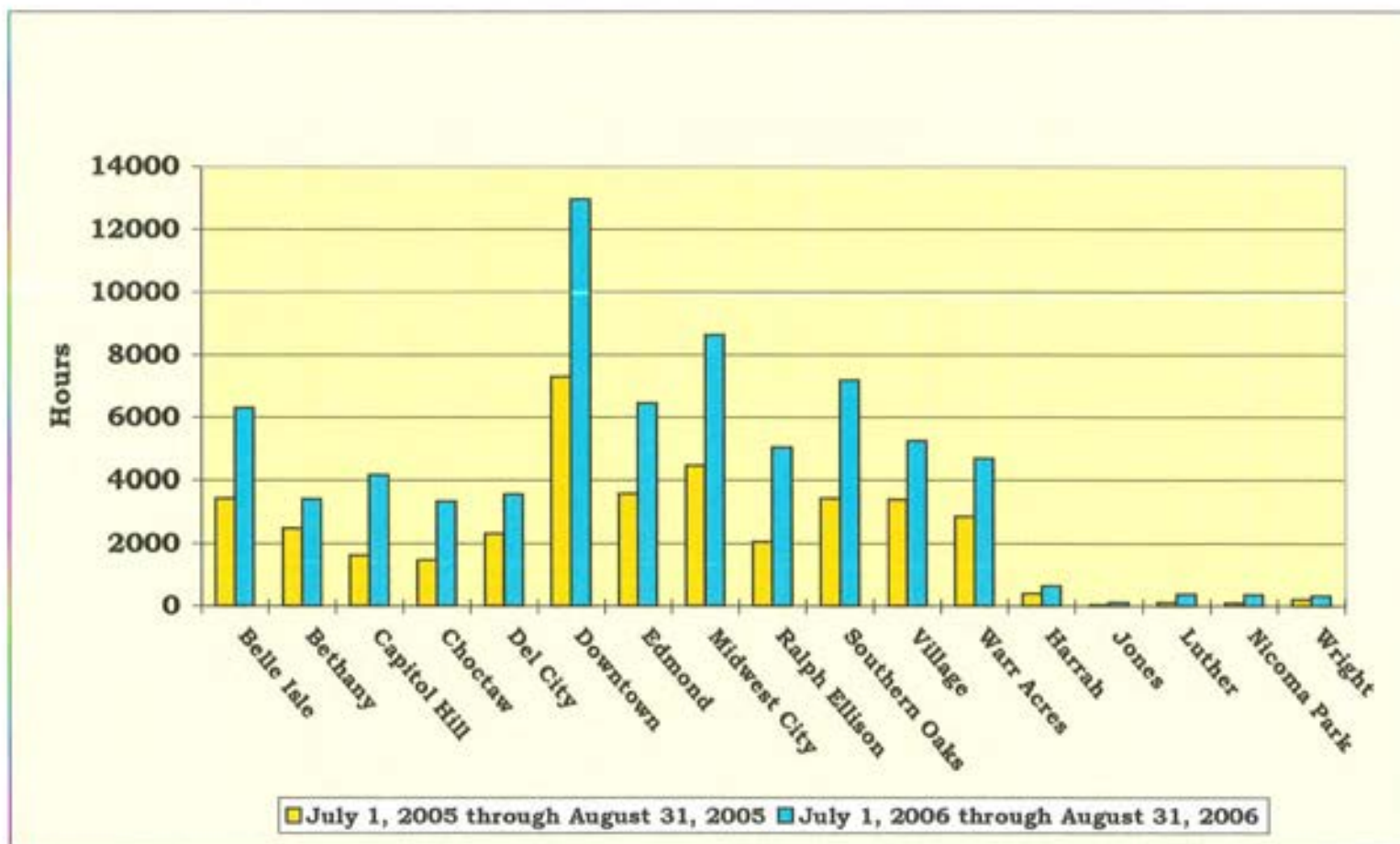
Circulation Gains and Losses

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

AUGUST 31, 2006		ADULT MONTH	ADULT YEAR	JUVENILE MONTH	JUVENILE YEAR	TOTAL MONTH	TOTAL YEAR	%
<u>EXTENSION LIBRARIES:</u>								
HARRAH	06	3723	7265	1003	2598	4726	9863	
	07	3477	6690	1527	3205	5004	9895	
		-246	-575	524	607	278	32	.3
JONES	06	861	1856	237	520	1098	2376	
	07	1171	2393	284	566	1455	2959	
		310	537	47	46	357	583	24.5
LUTHER	06	2449	6050	679	2757	3128	8807	
	07	2852	6904	1017	2603	3869	9507	
		403	854	338	-154	741	700	7.9
NICOMA PARK	06	1954	4072	546	1480	2500	5552	
	07	1849	3548	310	948	2159	4496	
		-105	-524	-236	-532	-341	-1056	-19.0
WRIGHT	06	730	1420	144	289	874	1709	
	07	626	1237	107	379	733	1616	
		-104	-183	-37	90	-141	-93	-5.4
<u>OTHER:</u>								
BOOK CENTERS	06	9345	18775	11800	23538	21145	42313	
	07	9314	18630	11997	23997	21311	42627	
		-31	-145	197	459	166	314	.7
BOOKS-BY-MAIL	06	1532	3308	0	0	1532	3308	
	07	1754	3641	0	0	1754	3641	
		222	333	0	0	222	333	10.1
TOTALS	06	373390	744967	160039	349203	533429	1094170	
	07	373614	750846	167184	372237	540798	1123083	
		224	5879	7145	23034	7369	28913	2.6

Total Computer Hours Used by Library

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)



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Total Computer Usage

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	624		4,912		1,765.46		1,709		9,226		3,441.78	
	07	635		4,834		3,363.15		1,750		9,136		6,312.02	
		11	1.8	-78	-1.6	1,597.69	90.5	41	2.4	-90	-1.0	2,870.24	83.4
BETHANY	06	413		3,209		1,320.50		1,082		6,085		2,483.57	
	07	367		2,516		1,774.46		1,012		4,963		3,436.16	
		-46	-11.1	-693	-21.6	453.96	34.4	-70	-6.5	-1,122	-18.4	952.59	38.4
CAPITOL HILL	06	341		2,119		870.99		820		4,084		1,625.04	
	07	341		2,946		2,136.73		1,000		5,790		4,171.55	
			.0	827	39.0	1,265.74	145.3	180	22.0	1,706	41.8	2,546.51	156.7
CHOCTAW	06	186		1,811		747.25		556		3,581		1,479.52	
	07	244		2,004		1,766.43		677		3,778		3,344.67	
		58	31.2	193	10.7	1,019.18	136.4	121	21.8	197	5.5	1,865.15	126.1
DEL CITY	06	404		3,055		1,225.03		1,077		5,825		2,319.75	
	07	366		2,552		1,860.20		984		4,958		3,585.69	
		-38	-9.4	-503	-16.5	635.17	51.8	-93	-8.6	-867	-14.9	1,265.94	54.6
DOWNTOWN	06	720		9,412		3,884.01		2,159		17,896		7,307.87	
	07	594		8,414		6,726.48		1,911		16,325		12,957.51	
		-126	-17.5	-998	-10.6	2,842.47	73.2	-248	-11.5	-1,571	-8.8	5,649.64	77.3
EDMOND	06	790		5,608		1,919.20		1,991		10,396		3,608.17	
	07	674		4,988		3,410.47		1,929		9,475		6,458.14	
		-116	-14.7	-620	-11.1	1,491.27	77.7	-62	-3.1	-921	-8.9	2,849.97	79.0
MIDWEST CITY	06	867		6,622		2,353.29		2,313		12,373		4,453.54	
	07	869		6,060		4,345.96		2,415		12,223		8,633.54	
		2	.2	-562	-8.5	1,992.67	84.7	102	4.4	-150	-1.2	4,180.00	93.9
RALPH ELLISON	06	400		3,013		1,101.98		1,065		5,645		2,057.69	
	07	440		3,312		2,618.46		1,228		6,209		5,051.90	
		40	10.0	299	9.9	1,516.48	137.6	163	15.3	564	10.0	2,994.21	145.5

Total Computer Usage

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	747		4,622		1,786.20		1,930		8,769		3,453.05	
	07	799		5,397		3,668.09		2,133		10,731		7,181.03	
		52	7.0	775	16.8	1,881.89	105.4	203	10.5	1,962	22.4	3,727.98	108.0
VILLAGE	06	645		4,747		1,759.54		1,816		9,260		3,406.23	
	07	566		4,140		2,723.80		1,633		8,024		5,248.50	
		-79	-12.2	-607	-12.8	964.26	54.8	-183	-10.1	-1,236	-13.3	1,842.27	54.1
WARR ACRES	06	482		4,007		1,485.08		1,354		7,811		2,866.56	
	07	438		3,582		2,464.40		1,371		6,823		4,680.81	
		-44	-9.1	-425	-10.6	979.32	65.9	17	1.3	-988	-12.6	1,814.25	63.3
HARRAH	06	71		471		227.90		159		799		396.40	
	07	57		515		376.51		172		886		651.52	
		-14	-19.7	44	9.3	148.61	65.2	13	8.2	87	10.9	255.12	64.4
JONES	06	9		43		22.58		25		89		40.99	
	07	11		75		53.28		32		171		128.04	
		2	22.2	32	74.4	30.70	136.0	7	28.0	82	92.1	87.05	212.4
LUTHER	06	21		125		55.29		69		301		125.01	
	07	35		214		196.28		134		467		388.43	
		14	66.7	89	71.2	140.99	255.0	65	94.2	166	55.1	263.42	210.7
NICOMA PARK	06	16		89		42.88		50		198		97.94	
	07	15		173		158.07		55		405		360.56	
		-1	-6.3	84	94.4	115.19	268.6	5	10.0	207	104.5	262.62	268.1
WRIGHT	06	17		277		110.28		53		535		217.58	
	07	21		301		190.67		61		513		328.98	
		4	23.5	24	8.7	80.39	72.9	8	15.1	-22	-4.1	111.40	51.2
TOTAL	06	6,753		54,142		20,677.46		18,228		102,873		39,380.69	
	07	6,472		52,023		37,833.44		18,497		100,877		72,919.05	
		-281	-4.2	-2,119	-3.9	17,155.98	83.0	269	1.5	-1,996	-1.9	33,538.36	85.2

Computer Usage by Adult Customers

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	516		4,286		1,562.91		1,460		8,003		3,000.12	
	07	536		4,261		2,969.89		1,506		8,093		5,597.66	
		20	3.9	-25	-6	1,406.98	90.0	46	3.2	90	1.1	2,597.54	86.6
BETHANY	06	346		2,739		1,159.16		908		5,169		2,168.07	
	07	286		2,143		1,511.83		801		4,072		2,838.78	
		-60	-17.3	-596	-21.8	352.67	30.4	-107	-11.8	-1,097	-21.2	670.71	30.9
CAPITOL HILL	06	218		1,522		648.83		546		2,782		1,158.54	
	07	194		1,213		975.40		555		2,339		1,791.53	
		-24	-11.0	-309	-20.3	326.57	50.3	9	1.6	-443	-15.9	632.99	54.6
CHOCTAW	06	127		1,216		519.46		386		2,281		979.04	
	07	157		1,333		1,152.43		450		2,414		2,099.68	
		30	23.6	117	9.6	632.97	121.9	64	16.6	133	5.8	1,120.64	114.5
DEL CITY	06	314		2,606		1,072.73		861		4,908		2,026.66	
	07	283		2,115		1,556.06		779		4,020		2,911.61	
		-31	-9.9	-491	-18.8	483.33	45.1	-82	-9.5	-888	-18.1	884.95	43.7
DOWNTOWN	06	606		8,370		3,559.30		1,807		15,737		6,639.56	
	07	474		7,300		5,886.28		1,597		14,166		11,321.94	
		-132	-21.8	-1,070	-12.8	2,326.98	65.4	-210	-11.6	-1,571	-10.0	4,682.38	70.5
EDMOND	06	672		4,978		1,723.26		1,705		9,187		3,219.78	
	07	531		4,027		2,698.31		1,557		7,736		5,183.23	
		-141	-21.0	-951	-19.1	975.05	56.6	-148	-8.7	-1,451	-15.8	1,963.45	61.0
MIDWEST CITY	06	689		5,204		1,915.24		1,856		9,747		3,625.48	
	07	705		4,706		3,395.39		1,901		9,092		6,507.92	
		16	2.3	-498	-9.6	1,480.15	77.3	45	2.4	-655	-6.7	2,882.44	79.5
RALPH ELLISON	06	316		2,283		866.86		817		4,194		1,570.34	
	07	336		2,402		1,839.63		918		4,368		3,309.99	
		20	6.3	119	5.2	972.77	112.2	101	12.4	174	4.1	1,739.65	110.8

Computer Usage by Adult Customers

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	607		3,757		1,476.79		1,573		6,965		2,824.22	
	07	592		3,568		2,487.57		1,568		6,778		4,653.88	
		-15	-2.5	-189	-5.0	1,010.78	68.4	-5	-3	-187	-2.7	1,829.66	64.8
VILLAGE	06	540		3,957		1,467.07		1,525		7,661		2,837.00	
	07	435		3,015		2,001.90		1,276		5,843		3,872.37	
		-105	-19.4	-942	-23.8	534.83	36.5	-249	-16.3	-1,818	-23.7	1,035.37	36.5
WARR ACRES	06	414		3,309		1,281.03		1,156		6,280		2,400.46	
	07	346		2,651		1,861.74		1,107		5,208		3,631.93	
		-68	-16.4	-658	-19.9	580.71	45.3	-49	-4.2	-1,072	-17.1	1,231.47	51.3
HARRAH	06	54		399		199.26		123		676		347.50	
	07	37		361		241.26		115		640		433.78	
		-17	-31.5	-38	-9.5	42.00	21.1	-8	-6.5	-36	-5.3	86.28	24.8
JONES	06	6		36		19.13		17		73		35.10	
	07	7		40		31.19		16		82		68.20	
		1	16.7	4	11.1	12.06	63.0	-1	-5.9	9	12.3	33.10	94.3
LUTHER	06	16		79		37.02		42		156		69.35	
	07	20		112		89.04		67		227		184.43	
		4	25.0	33	41.8	52.02	140.5	25	59.5	71	45.5	115.08	165.9
NICOMA PARK	06	9		55		26.83		32		117		69.42	
	07	10		73		47.45		29		127		76.72	
		1	11.1	18	32.7	20.62	76.9	-3	-9.4	10	8.5	7.30	10.5
WRIGHT	06	9		244		100.54		37		458		185.99	
	07	14		248		156.54		40		405		263.00	
		5	55.6	4	1.6	56.00	55.7	3	8.1	-53	-11.6	77.01	41.4
TOTAL	06	5,459		45,040		17,635.42		14,851		84,394		33,156.63	
	07	4,963		39,568		28,901.91		14,282		75,610		54,746.65	
		-496	-9.1	-5,472	-12.1	11,266.49	63.9	-569	-3.8	-8,784	-10.4	21,590.02	65.1

Computer Usage by Minor Customers

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	06	108		626		202.55		249		1,223		441.66	
	07	99		573		393.26		244		1,043		714.36	
		-9	-8.3	-53	-8.5	190.71	94.2	-5	-2.0	-180	-14.7	272.70	61.7
BETHANY	06	67		470		161.34		174		916		315.50	
	07	81		373		262.63		211		891		597.38	
		14	20.9	-97	-20.6	101.29	62.8	37	21.3	-25	-2.7	281.88	89.3
CAPITOL HILL	06	123		597		222.16		274		1,302		466.50	
	07	147		1,733		1,161.33		445		3,451		2,380.02	
		24	19.5	1,136	190.3	939.17	422.7	171	62.4	2,149	165.1	1,913.52	410.2
CHOCTAW	06	59		595		227.79		170		1,300		500.48	
	07	87		671		614.00		227		1,364		1,244.99	
		28	47.5	76	12.8	386.21	169.5	57	33.5	64	4.9	744.51	148.8
DEL CITY	06	90		449		152.30		216		917		293.09	
	07	83		437		304.14		205		938		674.08	
		-7	-7.8	-12	-2.7	151.84	99.7	-11	-5.1	21	2.3	380.99	130.0
DOWNTOWN	06	114		1,042		324.71		352		2,159		668.31	
	07	120		1,114		840.20		314		2,159		1,635.57	
		6	5.3	72	6.9	515.49	158.8	-38	-10.8		.0	967.26	144.7
EDMOND	06	118		630		195.94		286		1,209		388.39	
	07	143		961		712.16		372		1,739		1,274.91	
		25	21.2	331	52.5	516.22	263.5	86	30.1	530	43.8	886.52	228.3
MIDWEST CITY	06	178		1,418		438.05		457		2,626		828.06	
	07	164		1,354		950.57		514		3,131		2,125.62	
		-14	-7.9	-64	-4.5	512.52	117.0	57	12.5	505	19.2	1,297.56	156.7
RALPH ELLISON	06	84		730		235.12		248		1,451		487.35	
	07	104		910		778.83		310		1,841		1,741.91	
		20	23.8	180	24.7	543.71	231.2	62	25.0	390	26.9	1,254.56	257.4

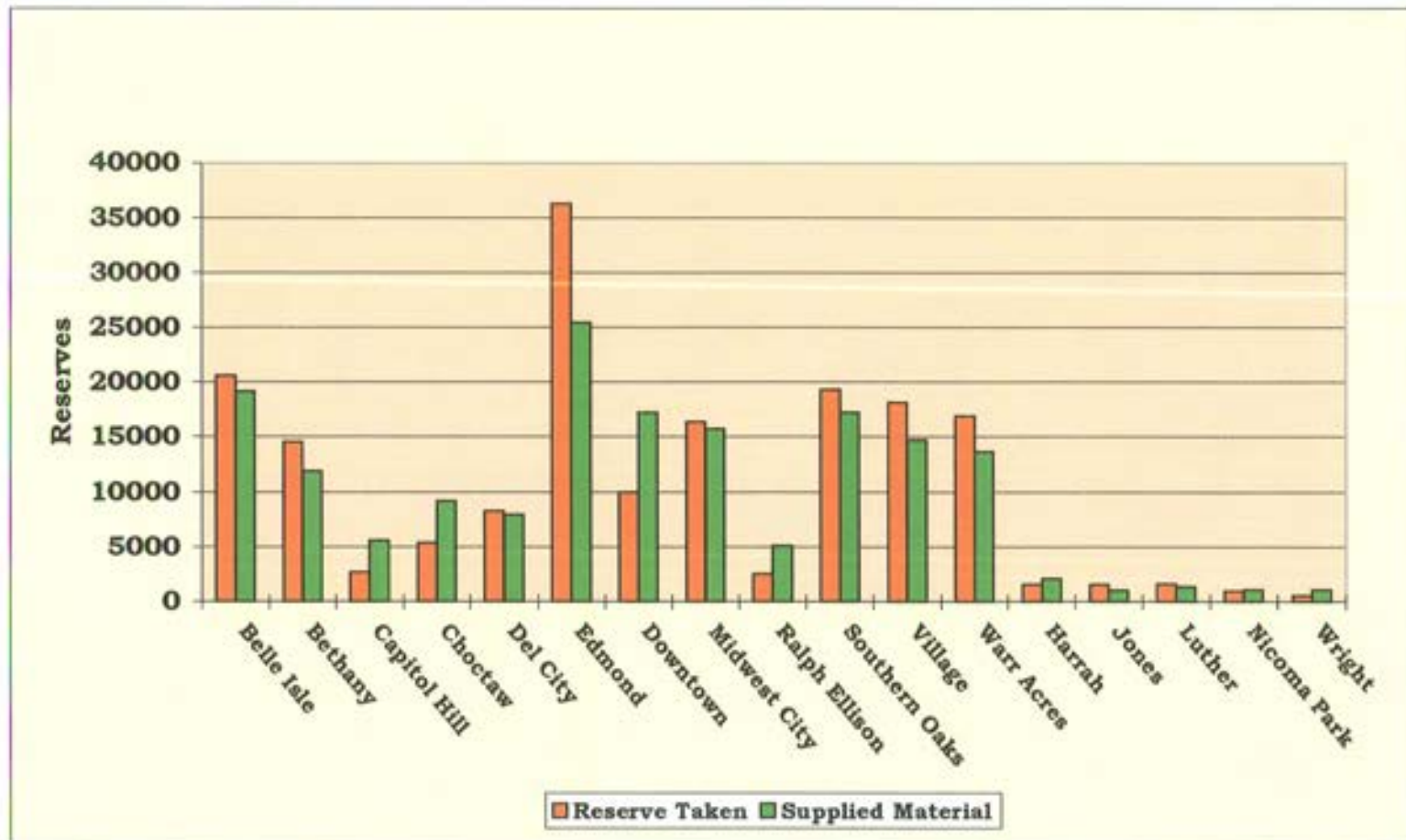
Computer Usage by Minor Customers

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	06	140		865		309.41		357		1,804		628.83	
	07	207		1,829		1,180.52		565		3,953		2,527.15	
		67	47.9	964	111.4	871.11	281.5	208	58.3	2,149	119.1	1,898.32	301.9
VILLAGE	06	105		790		292.47		291		1,599		569.23	
	07	131		1,125		721.90		357		2,181		1,376.13	
		26	24.8	335	42.4	429.43	146.8	66	22.7	582	36.4	806.90	141.8
WARR ACRES	06	68		698		204.05		198		1,531		466.10	
	07	92		931		602.66		264		1,615		1,048.88	
		24	35.3	233	33.4	398.61	195.3	66	33.3	84	5.5	582.78	125.0
HARRAH	06	17		72		28.64		36		123		48.90	
	07	20		154		135.25		57		246		217.74	
		3	17.6	82	113.9	106.61	372.2	21	58.3	123	100.0	168.84	345.3
JONES	06	3		7		3.45		8		16		5.89	
	07	4		35		22.09		16		89		59.84	
		1	33.3	28	400.0	18.64	540.3	8	100.0	73	456.3	53.95	916.0
LUTHER	06	5		46		18.27		27		145		55.66	
	07	15		102		107.24		67		240		204.00	
		10	200.0	56	121.7	88.97	487.0	40	148.1	95	65.5	148.34	266.5
NICOMA PARK	06	7		34		16.05		18		81		28.52	
	07	5		100		110.62		26		278		283.84	
		-2	-28.6	66	194.1	94.57	589.2	8	44.4	197	243.2	255.32	895.2
WRIGHT	06	8		33		9.74		16		77		31.59	
	07	7		53		34.13		21		108		65.98	
		-1	-12.5	20	60.6	24.39	250.4	5	31.3	31	40.3	34.39	108.9
TOTAL	06	1,294		9,102		3,042.04		3,377		18,479		6,224.06	
	07	1,509		12,455		8,931.53		4,215		25,267		18,172.40	
		215	16.6	3,353	36.8	5,889.49	193.6	838	24.8	6,788	36.7	11,948.34	192.0

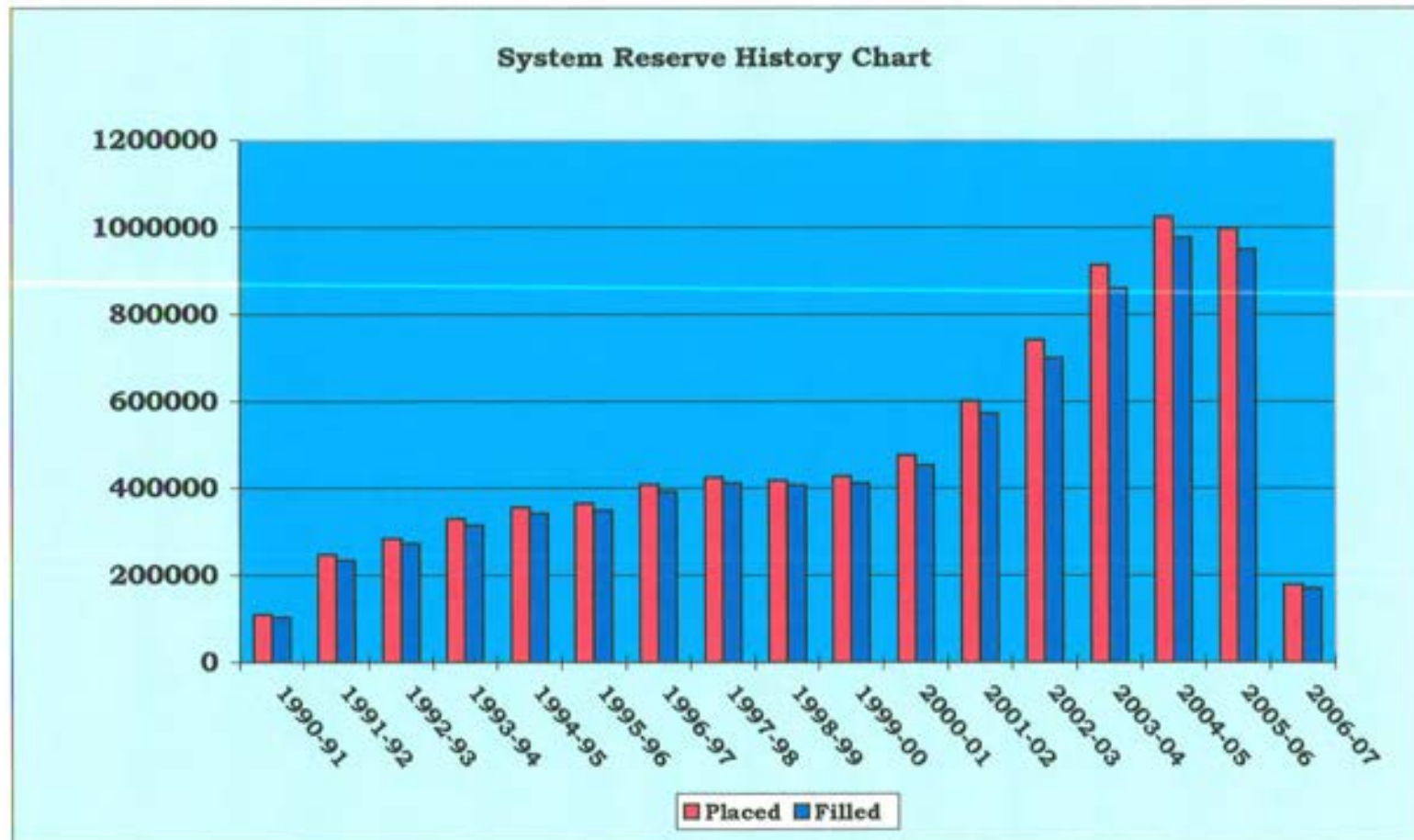
System Reserve Report

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)



System Reserve Report

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)



System Reserves Report

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	06	11,767	22,766		11,362	21,273	
	07	10,332	20,618		9,969	19,576	
		-1,435	-2,148	-9.4	-1,393	-1,697	-8.0
BETHANY	06	7,466	14,696		7,174	13,911	
	07	7,444	14,527		7,233	13,733	
		-22	-169	-1.1	59	-178	-1.3
CAPITOL HILL	06	1,316	2,471		1,224	2,360	
	07	1,372	2,688		1,278	2,452	
		56	217	8.8	54	92	3.9
CHOCTAW	06	2,575	5,241		2,531	4,979	
	07	2,848	5,398		2,736	5,113	
		273	157	3.0	205	134	2.7
DEL CITY	06	4,336	8,445		4,153	7,992	
	07	4,120	8,280		4,025	7,979	
		-216	-165	-2.0	-128	-13	-2
EDMOND	06	18,547	37,036		18,300	35,144	
	07	18,455	36,257		18,296	35,053	
		-92	-779	-2.1	-4	-91	-.3
DOWNTOWN	06	5,576	10,972		5,104	9,983	
	07	4,755	10,008		4,559	9,432	
		-821	-964	-8.8	-545	-551	-5.5
MIDWEST CITY	06	7,669	15,214		7,484	14,073	
	07	8,286	16,373		8,099	15,697	
		617	1,159	7.6	615	1,624	11.5
RALPH ELLISON	06	1,808	3,318		1,651	3,026	
	07	1,298	2,523		1,187	2,346	
		-510	-795	-24.0	-464	-680	-22.5
SOUTHERN OAKS	06	9,723	20,131		9,753	18,846	
	07	9,759	19,332		9,324	17,984	
		36	-799	-4.0	-429	-862	-4.6
VILLAGE	06	9,138	18,391		8,821	17,080	
	07	8,885	18,132		8,585	17,081	
		-253	-259	-1.4	-236	1	.0
WARR ACRES	06	9,860	19,554		9,638	18,435	
	07	7,921	16,905		7,875	16,199	
		-1,939	-2,649	-13.5	-1,763	-2,236	-12.1

System Reserves Report

July 1, 2006 through August 31, 2006 (16.67% of the 06-07 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	06	1,215	2,148		1,149	2,065	
	07	823	1,573		831	1,550	
		-392	-575	-26.8	-318	-515	-24.9
JONES	06	668	1,463		733	1,317	
	07	772	1,573		667	1,304	
		104	110	7.5	-66	-13	-1.0
LUTHER	06	514	1,283		527	1,175	
	07	701	1,637		783	1,590	
		187	354	27.6	256	415	35.3
NICOMA PARK	06	624	1,417		643	1,445	
	07	422	976		499	959	
		-202	-441	-31.1	-144	-486	-33.6
WRIGHT	06	270	547		252	530	
	07	276	553		243	538	
		6	6	1.1	-9	8	1.5
BOOKS-BY-MAIL	06	570	1,184		577	1,172	
	07	694	1,377		632	1,264	
		124	193	16.3	55	92	7.8
TOTAL	06	93,642	186,281		91,076	174,808	
	07	89,163	178,731		86,821	169,851	
		-4,479	-7,550	-4.1	-4,255	-4,957	-2.8

MLC - September 21, 2006
MLS - August 2006 System Reserve

Prepared by: Information Technology
Page 4 of 4

FUTURE LIBRARY EVENTS OF SPECIAL NOTE

Third Annual Made-in-Oklahoma Celebration

October 1-31

Time: Library Hours

Location: Southern Oaks Library

In celebration of customer appreciation month the Southern Oaks library will be giving away two baskets filled with Made in Oklahoma food products. Come in anytime during library hours in October to register for a beautiful Made in Oklahoma gift basket.