

# **METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY**

Thursday, April 20, 2006, 3:30 p.m.  
Ralph Ellison Library  
2000 NE 23rd  
Oklahoma City, OK 73111  
(Telephone: 424-1437)

## **3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM**

Hugh Rice, Chair

## **3:30 – 3:45 pm INTRODUCTIONS**

- Document #82 – Presentation of Service Certificates for Library Staff

**COMMENTS FROM GENERAL PUBLIC** (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

## **3:45 – 4:00 pm CONSENT DOCKET (#83 - #85)**

- Document #83 – Approval of Minutes of March 16, 2006 Meeting
- Document #84 – Acceptance of Review of Expenditures for March 2006
- Document #85 - Approval of Contract Awards and Purchases
  - Item A: Lawn and Flower Bed Maintenance
  - Item B: Janitorial Services and Pest Control Services
  - Item C: Georgia Pacific Paper Products

## **4:10 – 4:15 pm NEW BUSINESS**

- Document #86 – Discussion, Consideration, and Possible Action: Report and Recommendations from Administration ~ Revisions to MLS Policy & Procedure Manual
- Document #87 – Discussion, Consideration, and Possible Action: Request for use of Downtown Library Public Space

## **4:15 – 4:20 pm SPECIAL PRESENTATIONS**

- *Volunteer Recognition* – Heidi Port, Volunteer Coordinator
- *Winter ReadFest Update* – Anita Roesler, Senior Services Coordinator

## **4:20 – 4:30 pm INFORMATION REPORTS**

- Document #88 – MLS March 2006 Circulation Report
- Document #89 – MLS March 2006 Internet Usage Report
- Document #90 – MLS March 2006 System Reserve Report

## **4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT**

## **4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS**

### ***NEXT COMMISSION MEETING DATE AND PLACE:***

Thursday, May 18, 2006  
Downtown Library, 300 Park Avenue, Oklahoma City, OK 73102

## **PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF**

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in April 2006:

<b><u>Employees</u></b>	<b><u>Years of Service</u></b>
Carolyn S. Abernathy, Librarian, Southern Oaks Library	40
Edward N. Terry, Computer Operations Supervisor, Information Technology	40
Ernestine Hill Clark, Director of Development	30
Anne G. Fischer, Director of Information Technology	25
Daniel E. Fields, Librarian, Bethany Library	5
Mary R. McElroy, Circulation Clerk, Belle Isle Library	5
Juanita M. Mendoza, Technical Processor	5



**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE METROPOLITAN LIBRARY COMMISSION  
OF OKLAHOMA COUNTY**

DATE: March 16, 2006

TIME: 3:30 p.m.

MEETING PLACE: Choctaw Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County September 20, 2005. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Choctaw Library, 2525 Muzzy Choctaw, OK and the Downtown Library, 300 Park Avenue, Oklahoma City, on March 14, 2006, in conformity with the Oklahoma Open Meeting Act §311.

**Commission Members**

PRESENT:

Dr. Ann Caine, Vice-Chair  
Carolyn Cornelius  
Millicent Gillogly  
Deanna Hannah  
Jose Jimenez  
Penny McCaleb  
Pamela Pung  
Jim Roth, Chair, Board of County  
Commissioners  
Alyne Strube  
Cynthia Trent  
Hugh Rice, Chair  
Donna Morris, Executive Director  
**(Secretary)**

EXCUSED:

Nancy Anthony  
Mick Cornett, Mayor of Oklahoma  
City  
Scott Duncan  
David Greenwell, Disbursing Agent  
Shirley Pritchett  
Marguerite Ross  
Peggy Winters  
Greg Womack

Estimate of general public and staff attending: 19

I. The meeting was called to order at 3:35 p.m. by Mr. Hugh D. Rice, Chair.

Roll was called to establish a quorum. Present: Caine, Cornelius, Gillogly, Hannah, Jimenez, Pung, Roth, Strube, Trent, Rice (Arrived: McCaleb ~ 3:39 p.m.)

II. Mr. Rice introduced Mrs. Rosemary Czarski, Manager of the Choctaw Library.

Mrs. Czarski welcomed the Commission to the Choctaw Library. She introduced the President of the Choctaw Library Guild, Mrs. Margaret Mueller. Mrs. Czarski thanked Mrs. Mueller and the Guild for their hard work and dedication to the establishment of the new Choctaw Library building.

Mr. Rice introduced Mr. Steve Payne of C.L. Frates Insurance Company.

Mr. Payne apologized for not being in attendance at the February Commission Meeting. He referred to Document #81 – Public Officials' and Employee's Liability Insurance Exclusions. Mr. Payne explained the document and called for questions. Discussion followed.

Mr. Rice asked if the policy would apply to fees the library system may incur for legal counsel. Mr. Payne stated there is a \$25,000 deductible and it would apply to defense costs as well as judgments, subject to the limits of the coverage. Mr. Jim Roth asked if claims are presented to the library as a political subdivision to the state under the Governmental Tort Claims Act with its limitations, or if they are handled as independent claims against the insurance. Mr. Payne stated the question should be directed to CL Frates attorney, Ms. Lisa Bays. He offered her attendance at a future Commission meeting to answer any legal questions. Mr. Rice suggested the Library's attorney, Mr. Bill Comstock should speak with CL Frates attorney, Ms. Bays for clarification on how the claims are handled. Discussion followed.

III. Mr. Rice referred to the presentation of Library Staff Service Certificates. There were no recipients present.

IV. Mr. Rice called for comments from the general public. There were none.

V. Mr. Rice presented the Consent Docket (Document #73 – Approval of Minutes of February 16, 2006, Meeting; Document #74 – Acceptance of Review of Expenditures for February 2006; Document #75 – Approval of Contract Awards and Purchases).

**Dr. Ann Caine moved to accept the Consent Docket. Mrs. Alyne Strube seconded. Mr. Rice called for discussion.**

Mr. Rice referred to the February Commission meeting, at which time discussion took place regarding the purchase of Charles Alan Furniture for the Midwest City Library.

Mrs. Morris stated Administration researched other options, including the US Communities program, as requested. She called on Mr. Frank Ray, purchasing officer to present the information.

Mr. Ray stated the Charles Alan Furniture is not available through the US Communities program. He referred to the information included in the Commission packets, which reflects the list price of the Charles Alan Furniture and also the discounted price the library will receive. Mrs. Morris stated she too has done some research on past furniture purchases the



library has authorized within the past five years. The items were close in price; however, the quality of the furniture was not as durable as the Charles Alan furniture. Ms. Deb Willis, Manager of the Midwest City Library expanded on Mrs. Morris' comments. Discussion followed.

**Mr. Rice called for further discussion, there was none. Motion passed unanimously.**

**VI.** Mr. Rice referred to Document #76 – Discussion, Consideration, and Possible Action: Report and Recommendation – Long-Range Planning Committee meeting, March 7, 2006 ~ Penny McCaleb, Chair.

Mrs. McCaleb stated the Long-Range Planning Committee met on March 7, 2006. At the meeting, Mrs. Kay Bauman presented the status of the 2005 Strategic Plan. Mrs. McCaleb stated everything in the Long-Range Plan has been accomplished. One highlight is the Library's operating budget will exceed the national average for libraries of comparable size. Based on FY 05, the library's expenditure was 14.5 % compared to the national average of 14.3 %. She stated to achieve this objective requires continuous increases over several years. The Ad Valorem taxes the past few years have been higher than normal and financial projections indicate the Library can absorb both a new Northwest Library and possibly a second Edmond Library without an increase in the millage levy at this time. Questions and Discussion followed.

Mrs. Morris reported the Special Friends of the Village Library have been raising money for a future expansion of the Village Library. The Special Friends will be hosting a "Day in Provence" event again this year. The event is expected to be much larger than previous years and will be held at the Casady Square shopping center on Saturday, May 13, 2006. Discussion followed.

**VII.** Mr. Rice referred to Document #77 – Discussion, Consideration, and Possible Action: Real Estate Purchase Agreement – Service Center Property.

Mr. Todd Olberding, Director of Construction Management, referred to the copy of the purchase agreement included in the Commission packets. He stated the land located at 222 NE 50<sup>th</sup> is the "ideal" location for the Service Center. The access and visibility are good. The property is properly zoned, and it seems to be the right size.

Mr. Olberding stated if the purchase agreement is approved today it will trigger a 65 day "due diligence" period which involves a full inspection of the property. This analysis will include an environmental review as well as a cost feasibility study. Once the analysis is complete a report will be presented to the Finance Committee during the first or second week of May with the finalized budget for the cost of the property and the Service Center.

Mr. Rice encouraged Mr. Olberding to investigate the timing involved with a "lot split", especially if timing is an issue.

Mr. Rice called for a motion.

**Mrs. Millicent Gillogly moved to accept the Administrative recommendation to approve the commercial/industrial real estate purchase contract for property located at 222 NE 50<sup>th</sup>. Mrs. Deanna Hannah seconded. No further discussion. Motion passed unanimously.**



**VIII.** Mr. Rice referred to the Special Presentations.

Mr. Rice called on Mrs. Marian LeCrone, Friends Coordinator, to present the Friends of the Metropolitan Library System's 2006 Booksale update.

Mrs. LeCrone introduced Ms. Kay Samaripa, President of the Friends of the Metropolitan Library System. She also introduced Mr. Joe McReynolds, who will take over as President of the Friends beginning in May.

The Booksale was very successful, the Friends made over \$241,000 this year. The average of per minute sales for the entire book sale was \$184 per minute. The attendance on Friday night was down a little compared to previous years; however, there were record sales in the general area. Some changes were made this year, resulting from a survey completed by the staff volunteers for the Booksale. The Booksale continues to be a work in progress.

**IX.** Mr. Rice referred to the Information Reports

Document #78 – MLS February 2006 Circulation Report

Document #79 – MLS February 2006 Internet Usage Report

Document #80 – MLS February 2006 System Reserve Report

Document #81 – Public Officials' and Employee's Liability Insurance Exclusions

Discussion followed.

**X.** Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris stated there is a large number of staff who will be attending the Public Library Association (PLA) conference in Boston. The PLA conference meets every other year. Generally, the Library Managers are encouraged to attend and this is the one conference a lot of the managers do attend.

Mrs. Nancy Anthony has agreed to speak at the Oklahoma Library Association (OLA) Conference. She will be on a panel which will be speaking about Library Advocacy.

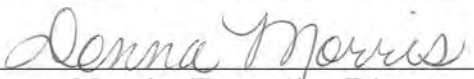
Mrs. Morris stated the Family Talk Section is in place at the Ralph Ellison Library and the Commission will have the opportunity to view the section at the April Commission meeting.

**XI.** Mr. Rice called for comments from Commission members.

**XII.** Mr. Rice presented the MLC 2006 Standing Committee Assignments and stated there were not any changes from the previous year assignments.

The next Commission meeting will be held at the Ralph Ellison Library, April 20, 2006.

**XIII.** There being no further business, the meeting was adjourned at 4:25 p.m.

  
Donna Morris, Executive Director  
(Secretary)

## **FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES**

March 31, 2006

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of March 2006.

For comparison, 75.00% of the fiscal year has passed.

### **COMMISSION ACTION**

That the Commission acknowledge the financial report of March 2006.

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**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
STATEMENT OF FINANCIAL CONDITION**

March 31, 2006

**ASSETS**

CASH - Overnight Investment Account		\$ 4,014,429.25
INVESTMENTS (Schedule attached)		18,925,620.40
TAXES RECEIVABLE: 2005-06 Ad Valorem Tax	22,700,906.00	
Less: Reserve for Delinquent Tax	(2,063,719.00)	
Budgeted Tax Revenue	20,637,187.00	
Less: Tax Received	(18,219,387.19)	
		2,417,799.81
<b>Total Assets</b>		<u><u>\$25,357,849.46</u></u>

**LIABILITIES, DEFERRED REVENUE AND FUND BALANCE**

LIABILITIES:

2004-05 Reserve for Appropriations	\$ 667,197.84	
2005-06 Purchase Orders Outstanding	332,222.93	
2004-05 Purchase Orders Outstanding	51,472.08	
2005-06 Checks Outstanding	400,740.03	
2004-05 Checks Outstanding	1,984.09	
<b>Total Liabilities</b>		1,453,616.97

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	2,417,799.81
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FUND BALANCE:

Beginning of the Year	15,762,317.35	
Add: Revenues		
Budgeted	18,750,255.19	
Other	<u>2,203,869.58</u>	20,954,124.77
Less: Expenditures		<u>(15,230,009.44)</u>
<b>Total Fund Balance</b>		<u>21,486,432.68</u>
<b>Total Liabilities, Deferred Revenue and Fund Balance</b>		<u><u>\$25,357,849.46</u></u>

**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
SCHEDULE OF INVESTMENT**

**As of March 31, 2006**

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	9/24/2002	3/24/2011	3.800%	\$ 100,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
CD - Weokie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/12/2003	2/18/2008	3.500%	100,000.00
Money Market - Peoples Bank	2/27/2003		4.420%	100,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	6/21/2003	12/20/2006	4.300%	100,000.00
CD - Kirkpatrick Bank, Edmond	7/18/2004	9/18/2006	4.060%	100,000.00
CD - Coppermark Bank	7/18/2004	1/18/2007	4.750%	100,000.00
CD - BancFirst	7/28/2004	7/28/2009	3.900%	100,000.00
CD - Rose Rock Bank	10/15/2003	6/15/2009	3.250%	100,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - Quail Creek Bank	12/7/2004	12/7/2006	4.400%	100,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
FHLB notes	2/15/2005	2/15/2007	3.570%	1,000,025.00
FHLB notes	2/25/2005	8/27/2008	4.000%	1,000,025.00
CD - Valliance Bank	3/3/2005	9/3/2006	4.420%	100,000.00
FNMA 06-08	8/3/2005	6/30/2008	4.300%	1,072,211.33
FNMA 06-07	8/8/2005	8/8/2007	4.250%	1,180,000.00
FNMA 06/07	8/2/2005	7/13/2007	4.150%	1,002,190.28
Fed Home LN 06-08	8/1/2005	2/25/2008	4.400%	2,000,000.00
Fed Home LN 07-06	9/29/2005	9/26/2007	4.250%	1,414,086.15
Fed Home LN MC '06	12/29/2005	8/22/2006	4.520%	1,457,406.25
Fed Home LN MC '06	12/29/2005	9/27/2006	4.530%	1,450,881.25
Fed Home LN MC '06	12/29/2005	10/17/2006	4.530%	1,447,256.25
FNMA '06	12/29/2005	7/28/2006	4.510%	1,461,937.50
FNMA '06	1/12/2006	9/1/2006	4.505%	972,031.11
Fed Home LN	1/12/2006	6/20/2007	4.550%	989,445.28
Fed Home LN MC '06	2/8/2006	8/4/2006	4.601%	978,125.00
Total Investments				<u>\$ 18,925,620.40</u>



**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

**March 1, 2006 to March 31, 2006**

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<b><u>BUDGETED:</u></b>				
2005 Ad Valorem Tax	\$20,637,187.00	\$ 1,655,309.54	\$18,219,387.19	88.28%
State Aid	286,309.00	159,868.00	159,868.00	55.84%
Fines	383,400.00	41,000.00	371,000.00	96.77%
<b>Total Budgeted Revenue</b>	<b><u>\$ 21,306,896.00</u></b>	<b><u>\$ 1,856,177.54</u></b>	<b><u>\$18,750,255.19</u></b>	<b>88.00%</b>
<b><u>NOT BUDGETED:</u></b>				
Prior Years Taxes		\$ 2,826.37	\$ 1,149,586.92	
Homestead Exemption Reimb.				
Gifts and Lost Books Fees				
Investment Income		50,894.54	922,600.62	
Flexible Benefits Account Balance		0.00	5,001.51	
Sale of Surplus Equipment		0.00	4,149.67	
Miscellaneous		<u>33,474.01</u>	<u>122,530.86</u>	
<b>Total Miscellaneous Revenue</b>		<b><u>\$ 87,194.92</u></b>	<b><u>\$ 2,203,869.58</u></b>	
<b>Total Revenue</b>	<b><u>\$ 21,306,896.00</u></b>	<b><u>\$ 1,943,372.46</u></b>	<b><u>\$20,954,124.77</u></b>	<b>98.34%</b>

**METROPOLITAN LIBRARY SYSTEM  
SPECIAL FUNDS  
STATEMENT OF REVENUES AND EXPENDITURES**

**March 31, 2006**

	BALANCE 3/1/2006	RECEIPTS March	EXPEND. March	BALANCE 3/31/2006
<b>REVOLVING FUNDS:</b>				
805 Gifts/Lost Books	\$ 39,257.89	\$ 5,471.28	\$ 745.07	\$ 43,984.10
810 Prepaid Fees	(797.09)	0.00	388.56	(1,185.65)
815 Fines	41,269.91	45,673.03	41,051.25	45,891.69
820 Copy	69,875.05	4,934.01	643.59	74,165.47
900 Special Event Fund	2,706.34	0.00	0.00	2,706.34
<b>Total Revolving Funds</b>	<b>\$ 152,312.10</b>	<b>\$ 56,078.32</b>	<b>\$ 42,828.47</b>	<b>\$ 165,561.95</b>
<b>GRANTS:</b>				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 3/31/2006
<b><u>Special Grants</u></b>				
857 DN/LC Donations	100,000.00	88,464.29	61,060.85	27,403.44
858 Inasmuch/DN Building	130,000.00	130,000.00	111,180.83	18,819.17
859 OCCF/Invisible Man	26,721.81	26,721.81	25,014.44	1,707.37
870 05 Ralph Ellison Dinner	20,000.00	20,000.00	19,999.74	0.26
895 06 Bill Gates	90,000.00	90,000.00	89,610.27	389.73
896 06 OAC/Bohola	825.00	0.00	825.00	(825.00)
897 06 Endowment	16,000.00	16,000.00	0.00	16,000.00
898 06 Endowment/Summer Reading	12,000.00	12,000.00	1,530.20	10,469.80
939 YMCA/21st Century Grant	6,810.00	6,810.00	3,660.00	3,150.00
943 Junior League/MWC	750.00	750.00	692.97	57.03
947 Endowment/ Choctaw Childrens	4,500.00	4,500.00	3,779.03	720.97
948 Endowment/DN Micro Equip	24,700.00	24,700.00	16,763.80	7,936.20
952 Human Rights Video Project	750.00	750.00	0.00	750.00
963 RE Friends/Programming Grant	2,959.00	2,959.00	2,613.12	345.88
978 06/ALA/Let's Talk About It: Jewish L	1,500.00	1,500.00	395.85	1,104.15
979 05 ODL Early Literacy	17,000.00	17,000.00	18,610.00	(1,610.00)
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
981 05 Downtown Club/Children's	1,600.00	1,600.00	1,302.50	297.50
984 05 Kirkpatrick/Come Read w/Me	5,000.00	5,000.00	4,478.52	521.48
986 05 Endowment/Returned Funds	32,519.51	32,519.51	32,519.51	0.00
990 06 OAC/Paul Messmer	2,400.00	0.00	2,925.00	(2,925.00)
991 06 Inasmuch	60,000.00	60,000.00	2,184.83	57,815.17
992 06 Deaconess/Read to Me Pack	9,000.00	0.00	9,000.00	(9,000.00)
993 06 WalMart/Edmond Library	2,000.00	2,000.00	0.00	2,000.00
994 06 WalMart/Village	2,000.00	2,000.00	547.55	1,452.45
995 06 WalMart/Midwest City	977.41	977.41	0.00	977.41
996 06 Endowment/Read to Me Pack	2,500.00	2,500.00	2,497.90	2.10
997 06 Eagle Scout/Village	305.00	305.00	0.00	305.00



GRANTS:		GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 3/31/2006
998	06 Sonic/Ralph Ellison	500.00	500.00	0.00	500.00
	<u>Grants - Friends of MLS</u>				
938	03 VI - Library Sign	5,000.00	5,000.00	0.00	5,000.00
956	05 LIFE Come Read with Me	7,500.00	7,500.00	7,439.09	60.91
957	05 Lee Brawner Scholarship	10,740.00	10,740.00	10,577.47	162.53
959	05 Books for Moms	2,000.00	2,000.00	1,574.85	425.15
960	05 OK Reads OK Celeb	1,361.00	1,361.00	395.78	965.22
961	05 Cultural Arts	2,600.00	2,600.00	1,720.72	879.28
966	05 Staff Recognition	5,341.72	5,341.72	5,281.18	60.54
969	05 Big Book Carts	536.00	536.00	523.50	12.50
970	05 Community Quilts	2,000.00	2,000.00	1,772.81	227.19
973	05 40th Anniversary	3,000.00	3,000.00	2,995.49	4.51
975	05 Oklahoma Ready Poetry	379.00	379.00	0.00	379.00
976	05 Public Art in Libraries	2,000.00	2,000.00	1,950.00	50.00
	<u>Grants - Friends of MLS</u>				
871	06 LIFE Come Read with Me	5,000.00	5,000.00	0.00	5,000.00
874	06 Bench & Receptacle	1,000.00	1,000.00	1,114.99	(114.99)
875	06 Outdoor Bench	450.00	450.00	0.00	450.00
876	06 Outdoor Bench	450.00	450.00	0.00	450.00
877	06 Las Clases Espanolas	8,000.00	8,000.00	600.00	7,400.00
878	06 Navajo Code Talkers	2,300.00	2,300.00	0.00	2,300.00
879	06 Staff Recognition Dinner	5,604.30	5,604.30	5,538.95	65.35
880	06 MLS Volunteer Recognition	2,000.00	2,000.00	595.92	1,404.08
881	06 Toys for the Library	750.00	750.00	0.00	750.00
882	06 Stories and Students	500.00	500.00	0.00	500.00
883	06 Local History Materials Binding	3,000.00	3,000.00	0.00	3,000.00
885	06 Person of Distinction	1,000.00	1,000.00	997.56	2.44
886	06 Lifetime Readers Society	2,500.00	2,500.00	0.00	2,500.00
887	06 Our World Series	15,000.00	19,200.00	18,200.00	1,000.00
888	06 Teen Job Fair (MWC)	425.00	425.00	145.96	279.04
889	06 Summer at the Library	5,000.00	5,000.00	0.00	5,000.00
890	06 Spring Fling 2006	2,400.00	2,400.00	0.00	2,400.00
891	06 Public Art in Libraries	2,000.00	2,000.00	0.00	2,000.00
892	06 Computer Paging System	2,500.00	2,500.00	0.00	2,500.00
893	06 Lee B Brawner Scholarship	8,000.00	8,300.00	0.00	8,300.00
	<b>Total Grants</b>				<u>\$192,383.41</u>
	<b>Total Special Funds</b>				<u>\$ 357,945.36</u>

**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of March 2006

FY-06

**Personal Services**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	993,625.43	6,694,311.49	74.36	9,002,136.00	2,307,824.51
102	Wages - Part-time	158,471.49	1,029,386.26	67.42	1,526,874.00	497,487.74
103	Payroll Taxes	86,380.39	561,634.31	72.94	769,991.00	208,356.69
109	Workers' Comp Insurance	7,500.00	71,016.00	62.25	114,090.00	43,074.00
112	Group Insurance	100,491.77	959,112.89	69.34	1,383,232.00	424,119.11
113	Employees' Retirement	49,489.64	777,335.02	64.78	1,200,000.00	422,664.98
114	Unemployment Compensation	.00	4,326.72	43.27	10,000.00	5,673.28
Total Personal Services		1,395,958.72	10,097,122.69	72.09	14,006,323.00	3,909,200.31

**Maintenance & Operations - Contractual Services**

201	Building, Property, & Auto Ins	.00	156,561.00	92.31	169,609.00	13,048.00
202	Liability/Bonding Insurance	20,460.00	20,520.00	96.79	21,200.00	680.00
205	Rent of Library Buildings	400.00	4,000.00	83.33	4,800.00	800.00
206	Rent of Equipment	466.50	1,425.50	49.50	2,880.00	1,454.50
207	Janitorial Services	-144.00	151,041.00	73.16	206,458.00	55,417.00
208	Maintenance of Facilities	24,900.08	142,277.60	45.57	312,198.00	169,920.40
211	Parking & Transportation	12,407.36	77,112.30	58.71	131,350.00	54,237.70
212	Travel Expenses	4,658.37	28,949.78	43.28	66,882.00	37,932.22
213	Professional Services	8,712.50	103,238.56	40.00	258,120.00	154,881.44
214	Security Services	22,668.68	151,971.50	60.76	250,123.00	98,151.50
216	Telephone Services	6,410.90	108,570.64	39.39	275,610.00	167,039.36
217	Electrical Services	34,859.76	356,268.95	70.80	503,186.00	146,917.05
218	Gas Services	10,329.33	48,788.26	90.67	53,806.00	5,017.74
219	Water & Garbage Services	2,449.70	35,653.79	67.73	52,640.00	16,986.21
220	Trigen Energy Services	11,135.76	108,539.09	55.66	194,998.00	86,458.91
226	Membership	649.00	17,803.50	61.18	29,099.00	11,295.50
230	Other Library-Related Services	1,950.83	188,945.39	53.61	352,471.00	163,525.61
231	Automation Contractual	29,633.85	192,043.27	55.85	343,831.00	151,787.73
236	Network Catalog Services	.00	.00	.00	2,350.00	2,350.00
Total Contractual Services		191,948.62	1,893,710.13	58.60	3,231,611.00	1,337,900.87



**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of March 2006

FY-06

**Maintenance & Operations - Commodities**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing and Printing Supplies	32,665.82	100,416.66	51.18	196,210.00	95,793.34
302	Postage	21,430.10	154,426.39	53.28	289,850.00	135,423.61
303	Supplies	14,875.95	200,354.37	74.20	270,007.00	69,652.63
310	Maintenance Supplies	2,602.28	26,027.82	36.66	71,000.00	44,972.18
312	Safety Supplies & Equipment	-15.93	3,214.41	41.21	7,800.00	4,585.59
321	Gas and Oil	1,699.32	15,573.64	64.89	24,000.00	8,426.36
322	Vehicle Parts & Repairs	244.97	8,552.42	47.51	18,000.00	9,447.58
330	Programming Activities	23,400.52	109,325.43	51.85	210,867.00	101,541.57
331	Other Commodities	2,519.22	13,091.85	38.86	33,694.00	20,602.15
Total Commodities		99,422.25	630,982.99	56.27	1,121,428.00	490,445.01
		=====	=====		=====	=====

**Capital Outlays**

401	Books & Materials	267,415.94	2,132,434.24	68.19	3,127,050.00	994,615.76
404	Government Documents	.00	3,000.00	51.72	5,800.00	2,800.00
405	Book Repairs & Bindings	.00	.00	.00	5,250.00	5,250.00
407	Periodicals & Subscriptions	158.62	141,891.75	82.76	171,450.00	29,558.25
408	Furniture, Fixtures, & Equipmt	48,624.70	116,629.35	62.59	186,338.00	69,708.65
409	Motor Vehicle	.00	24,898.31	82.99	30,000.00	5,101.69
410	Automation System & Equipment	16,800.95	140,384.02	47.40	296,150.00	155,765.98
450	Capital Projects	10,000.00	48,955.96	2.16	2,263,156.00	2,214,200.04
490	Capital Reserves - Current	.00	.00	.00	1,761,671.66	1,761,671.66
499	Reserve Carryover	.00	.00	.00	10,862,981.34	10,862,981.34
Total Capital Outlays		343,000.21	2,608,193.63	13.94	18,709,847.00	16,101,653.37
		=====	=====		=====	=====
Total Budget		2,030,329.80	15,230,009.44	41.09	37,069,209.00	21,839,199.56
		=====	=====		=====	=====

General Fund F.Y. 05-06

**Warrant Register**

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03244	Metropolitan Library System	Employee Deductions	77.00	
		Employee Deductions	57.00	
		Employee Deductions	10.00	144.00
G-03245	Bank of Oklahoma	Payroll Transmittal-Chks	44,781.15	
		Payroll Transmittal-Chks	17,168.08	61,949.23
G-03246	Bank of Oklahoma	Federal Withholding Tax	33,069.10	
		Federal Withholding Tax	2,614.00	35,683.10
G-03247	Oklahoma Tax Commission	State Withholding Tax	13,389.00	
		State Withholding Tax	1,123.00	14,512.00
G-03248	Mun. Employees Credit Union	Employee Cr Union Deducts	10,123.46	
		Employee Cr Union Deducts	90.00	10,213.46
G-03249	United Way of Central Oklahoma	Employee Deductions	266.25	
		Employee Deductions	10.66	276.91
G-03250	Bank of America	Payroll Transmittal-DDep	165,459.24	
		Payroll Transmittal-DDep	28,615.60	194,074.84
G-03251	Nationwide Retirement Solution	Employee Deductions	7,116.71	7,116.71
G-03252	Transamerica Worksite Mrktg.	Employee Deductions	662.33	662.33
G-03253	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,140.65	5,140.65
G-03254	Bank of Oklahoma	Employee Flexplan Deposit	15,843.52	
		Employer Flexplan Deposit	1,155.00	16,998.52
G-03255	Bank of Oklahoma	Employee Soc/Sec Deposits	19,456.44	
		Employee Soc/Sec Deposits	3,349.92	
		Employee Medicare Deposit	4,550.33	
		Employee Medicare Deposit	783.35	
		Employer Soc/Sec Deposits	22,806.42	
		Employer Medicare Deposit	5,333.83	56,280.29
G-03256	MassMutual Financial Group	Employee Contrib -- DC PI	8,647.39	
		Employee Contrib -- DC PI	76.37	
		Employer Contrib -- DC PI	16,308.48	25,032.24
G-03257	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-03258	Administrative Systems, Inc.	Employee Deductions	893.00	893.00
G-03259	City of Midwest City	Water & Garbage Services	207.84	207.84
G-03260	Del Technical Coatings, Inc.	Maintenance of Facilities	10.00	10.00
G-03261	City of Oklahoma City	Water & Garbage Services	608.42	608.42
G-03262	Triangle/A & E	Printing & Supplies	5.00	5.00
G-03263	Brodart, Inc.	Supplies	2,376.00	2,376.00
G-03264	Demco	Furniture	1,704.10	
		Supplies	1,679.10	3,383.20
G-03265	Gaylord Bros.	Furniture	131.50	131.50
G-03266	Calvert's Plant Interior, Inc.	Maintenance of Facilities	586.89	586.89
G-03267	City of Warr Acres	Water & Garbage Services	65.08	65.08
G-03268	Strictly Publishing	Library Related Services	55.00	55.00
G-03269	Standard Printing Co., Inc.	Supplies	568.00	568.00
G-03270	Oklahoma Tax Commission	Payroll Tax Penalty	3,932.89	3,932.89
G-03271	Chester 'Jack' Kinzie, Jr.	Mileage	2.45	2.45
G-03272	Ronna Davis	Programming Activites	50.00	50.00
G-03273	Staples Business Advantage	Supplies	39.16	
		Supplies	144.90	184.06
G-03274	Staples Credit Plan	Supplies	105.64	105.64
G-03275	Priscilla Doss	Mileage	8.90	8.90
G-03276	Conney Safety Products	Safety Supplies	14.70	14.70
G-03277	American Red Cross	Profesional Services	345.00	345.00



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03278	Hobby Lobby	Programming Supplies	133.92	133.92
G-03279	Central Oklahoma Winnelson	Maintenance of Facilities	47.95	47.95
G-03280	Children's Software Online	Software	3,525.60	
		Software	1,616.00	5,141.60
G-03281	DWe Williams	Programming	700.00	700.00
G-03282	Digital 2000, Inc.	Safety Supplies	167.50	167.50
G-03283	Bank of America	Direct Deposit Transmitta	200.00	200.00
G-03284	Voss Lighting	Maintenance of Facilities	47.50	
		Maintenance of Facilities	152.59	
		Maintenance of Facilities	95.00	
		Maintenance of Facilities	230.04	
		Maintenance of Facilities	278.01	
		Maintenance of Facilities	135.00	
		Maintenance of Facilities	137.27	1,075.41
G-03285	Town of Luther	Water & Garbage Services	64.04	64.04
G-03286	L. E. Acker Co.	Maintenance of Facilities	15.52	15.52
G-03287	Baker & Taylor	Programming Supplies	295.60	
		Programming Supplies	336.50	
		Programming Supplies	278.50	
		Programming Supplies	306.50	
		Programming Supplies	256.30	
		Programming Supplies	169.50	
		Programming Supplies	163.70	1,806.60
G-03288	Debbie Robertus	Mileage	17.80	17.80
G-03289	GovConnection, Inc.	Computer Equipment	499.95	499.95
G-03290	Better Containers	Programming Supplies	114.01	114.01
G-03291	Westrex International	Supplies	2,237.77	2,237.77
G-03292	City of Choctaw	Water & Garbage Services	66.43	66.43
G-03293	C.O.T.P.A.	Staff Parking	672.00	672.00
G-03294	Office Depot Credit Plan	Professional Services	25.99	25.99
G-03295	Karen L. Bays	Programming Activites	78.53	78.53
G-03296	Walmart Community	Books & Materials	138.80	
		Supplies	48.80	
		Lounge Supplies	279.65	467.25
G-03297	Garcia Tire Service, Inc.	Vehicle Parts & Repairs	30.00	
		Vehicle Parts & Repair	259.60	289.60
G-03298	Susan H. Wood	Programming	85.00	85.00
G-03299	Southwestern Bell	Telephone Services	63.58	63.58
G-03300	Corporate Express, Inc.	Supplies	92.69	
		Supplies	33.05	
		Supplies	52.04	
		Supplies	13.62	
		Supplies	22.39	
		Supplies	11.72	
		Supplies	21.95	247.46
G-03301	Securitas Security USA, Inc.	Security Services	4,411.34	4,411.34
G-03302	Sabre Technologies	Automation Contractual	315.00	315.00
G-03303	COTPA	Staff Parking	1,916.25	1,916.25
G-03304	COTPA	Staff Parking	276.00	276.00
G-03305	Midwest Single Source, Inc.	Supplies	30.34	30.34
G-03306	McBride Clinic, Inc.	Professional Services	60.00	60.00
G-03307	Stacy Schrank	Mileage	31.60	31.60



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03308	O G & E	Electrical Services	21,428.82	21,428.82
G-03309	Oklahoma Natural Gas Co.	Gas Services	4,745.78	
		Gas Services	3,603.90	8,349.68
G-03310	City of the Village	Water & Garbage Services	82.45	82.45
G-03311	Brodart, Inc.	Supplies	39.50	39.50
G-03312	Southwestern Stationery and	Printing	2,570.00	
		Printing	2,570.00	
		Printing	8,233.33	13,373.33
G-03313	Borders Group, Inc.	Materials	221.03	221.03
G-03314	Demco	Supplies	37.37	
		Supplies	59.55	96.92
G-03315	Gaylord Bros.	Furniture	627.02	627.02
G-03316	Gale Research	Materials	2,949.50	
		Materials	162.00	3,111.50
G-03317	Journal Record Publishing	Materials	440.00	440.00
G-03318	Calvert's Plant Interior, Inc.	Maintenance of Facilities	195.63	195.63
G-03319	Kathryn Thurman	Programming	100.00	100.00
G-03320	Frank Ray	Mileage	24.92	24.92
G-03321	Baker & Taylor Books - #510486	Materials	270.05	270.05
G-03322	Susan Ryan	Mileage	21.36	21.36
G-03323	Bill Warren Office Products	Supplies	34.48	
		Supplies	19.45	53.93
G-03324	TDS Telecom	Telephone Services	426.58	
		Telephone Services	842.61	1,269.19
G-03325	American Library Assoc.	Programming Supplies	362.07	362.07
G-03326	ALA Membership CSC	Membership	210.00	210.00
G-03327	Nextel Communications	Telephone Services	143.19	143.19
G-03328	N.E. Landfill, Inc	Maintenance of Facilities	48.54	48.54
G-03329	Recorded Books, LLC	Materials	18.85	18.85
G-03330	The Penworthy Co.	Materials	2,580.37	2,580.37
G-03331	City Bites	Other Commodities	107.06	107.06
G-03332	Instructional Video, Inc.	Materials	272.54	272.54
G-03333	Gale Group	Materials	1,307.56	1,307.56
G-03334	Live Oak Media	Materials	214.84	214.84
G-03335	The Norman Transcript	Subscriptions	24.95	24.95
G-03336	Safety Video	Safety Supplies	98.00	98.00
G-03337	Safety Video Direct	Safety Supplies	722.89	722.89
G-03338	Oklahoma City Comm. College	Professional Services	100.00	100.00
G-03339	Jean Hill	Programming	150.00	150.00
G-03340	Full Circle Bookstore	Materials	57.44	57.44
G-03341	John Wiley & Sons, Inc.	Materials	21.50	21.50
G-03342	Mary Strasner	Programming Supplies	92.06	92.06
G-03343	Blackstone Audio Books	Materials	42.71	42.71
G-03344	Oklahoma Gazette	Library Related Services	527.85	527.85
G-03345	Random House, Inc	Materials	616.80	616.80
G-03346	Cingular Wireless	Telephone Service	86.65	86.65
G-03347	Scott's Printing & Copying	Printing	1,359.31	
		Printing	750.12	2,109.43
G-03348	Little River Zoo	Programming	100.00	100.00
G-03349	HAJOCA Corporation	Maintenance of Facilities	145.81	145.81
G-03350	Ingram Library Service	Materials	2,572.82	2,572.82
G-03351	Julia Ballou	Membership	35.00	35.00



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03352	Mary Ann Mahan	Supplies	59.65	59.65
G-03353	Midwest Trophy Mfg. Co., Inc.	Programming Supplies	39.00	39.00
G-03354	Oklahoma Center for the Book	Registration	40.00	40.00
G-03355	Ingram Library Service	Materials	70.10	70.10
G-03356	Sagebrush Corp.	Materials	362.35	362.35
G-03357	Voss Lighting	Maintenance of Facilities	368.95	368.95
G-03358	L. E. Acker Co.	Maintenance of Facilities	66.24	66.24
G-03359	American Elevator Co., Inc.	Maintenance of Facilities	242.00	242.00
G-03360	Scholastic Library Publishing	Materials	12,511.00	12,511.00
G-03361	J & B Graphics	Furniture, Fixtures-Equip	565.00	
		Library Related Services	65.00	630.00
G-03362	Medco Supply Company	Supplies	37.75	37.75
G-03363	ProQuest	Materials	11,420.00	11,420.00
G-03364	AT&T	Telephone Services	50.24	50.24
G-03365	OPHRA	Professional Services	60.00	60.00
G-03366	Geri Price	Programming	75.00	75.00
G-03367	City of Harrah	Water & Garbage Services	76.28	76.28
G-03368	Polk Directories	Materials	3,070.00	3,070.00
G-03369	Demco Media Turtleback Books	Materials	433.41	433.41
G-03370	Todd Olberding	Telephone Services	46.61	46.61
G-03371	Baker & Taylor Entertainment	Materials	12,171.63	
		Materials	2,552.50	14,724.13
G-03372	Financial Information, Inc.	Materials	1,095.00	1,095.00
G-03373	Walmart Community	Programming Supplies	82.44	
		Supplies	25.68	108.12
G-03374	John L. Hilbert	Programming Supplies	87.30	
		Programming Supplies	7.91	
		Programming	126.57	221.78
G-03375	Pamela Buchanan	Mileage	4.45	4.45
G-03376	Maria Rodriquez	Programming Activity	120.00	
		Programming	120.00	240.00
G-03377	Barbara A. Johnson	Mileage	8.90	8.90
G-03378	Carol Hunter	Mileage	13.35	13.35
G-03379	Sharon May	Mileage	55.12	55.12
G-03380	Susan H. Wood	Programming	125.00	125.00
G-03381	Kelley Hoffman	Mileage	21.81	21.81
G-03382	Cheryll Smith	Mileage	17.80	17.80
G-03383	Corporate Express, Inc.	Supplies	11.38	
		Supplies	5.38	16.76
G-03384	Baker & Taylor Books - #510486	Materials	1,127.72	
		Materials	1,607.91	
		Materials	2,646.43	
		Materials	2,942.52	
		Materials	2,964.66	
		Materials	7,874.56	19,163.80
G-03385	Baker & Taylor Books - #510486	Materials	2,234.61	
		Materials	1,517.93	
		Materials	7,750.36	11,502.90
G-03386	Baker & Taylor Books-#510486	Materials	747.32	747.32
G-03387	SimplexGrinnell	Maintenance of Facilities	72.00	72.00
G-03388	Emily Williams	Mileage	36.22	36.22
G-03389	Lucas Color Card	Supplies	8,730.05	8,730.05

General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03390	Kone Inc	Maintenance of Facilities	964.75	964.75
G-03391	Cheryl Coleman	Mileage	4.27	4.27
G-03392	Midwest Single Source, Inc.	Supplies	73.09	
		Supplies	3,537.10	
		Safety Supplies	409.20	4,019.39
G-03393	Economy Janitorial, Inc.	Janitorial Services	10,530.00	
		Janitorial Services	6,175.00	16,705.00
G-03394	John Sing's	Maintenance of Facilities	300.00	
		Maintenance of Facilities	964.00	1,264.00
G-03395	Journey House Travel, Inc.	Travel Expense	432.70	432.70
G-03396	UNUM Life Insurance	Grp LT Disab Ins Prem-MAR	6,024.67	6,024.67
G-03397	Oklahoma Library Association	Registration	180.00	
		Registration	135.00	
		Registration	110.00	
		Registration	110.00	
		Registration	110.00	
		Registration	110.00	
		Registration	145.00	
		Registration	110.00	
		Registration	110.00	
		Registration	70.00	
		Registration	90.00	
		Registration	110.00	
		Registration	70.00	
		Registration	180.00	
		Registration	90.00	
		Registration	90.00	
		Registration	150.00	
		Registration	110.00	
		Registration	40.00	
		Registration	215.00	
		Registration	110.00	
		Registration	110.00	
		Registration	110.00	
		Registration	90.00	
		Registration	150.00	
		Registration	80.00	
		Registration	110.00	
		Registration	110.00	3,205.00
G-03398	CompSource Oklahoma	Worker Comp Insurance	7,500.00	7,500.00
G-03399	Kapco Library Products	Supplies	100.12	100.12
G-03400	Mutual Assurance	Grp Life/AD&D Ins Prm-MAR	23,086.65	23,086.65
G-03401	Walter Wayne McEvilly	Programming	200.00	200.00
G-03402	Roger Zachery Pinson	Programming	100.00	100.00
G-03403	Oklahoma Secretary of State	Library Related Services	10.00	10.00
G-03404	Frances V. Harbert	Travel Expense	62.30	62.30
G-03405	Jimmy Welch	Telephone Service	25.00	25.00
G-03406	Stephanie A. Jeffords	Programming	400.00	400.00
G-03407	BMI Systems Corp.	Copier Usage	156.00	
		Copier Usage	390.08	
		Copier Usage	106.33	
		Copier Usage	95.00	

\*\* Continued \*\*



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-03407	BMI Systems Corp.	Copier Usage	95.00
		Copier Usage	95.00
		Copier Usage	95.00
		Copier Usage	95.00
		Copier Usage	56.05
		Copier Usage	38.95
		Copier Usage	1,222.41
G-03408	City of Oklahoma City	Professional Services	50.00
G-03409	Vision Service Plan of	Group Vision Ins Prem-MAR	2,035.29
G-03411	Metropolitan Library System	Grp Med/Dtl Ins Prem-MAR	68,190.16
G-03412	EmTec Pest Control, Inc.	Maintenance of Facilities	195.00
		Maintenance of Facilities	143.00
		Maintenance of Facilities	33.00
G-03413	Maria Rodriquez	Programming	120.00
G-03414	Susan H. Wood	Programming	85.00
G-03415	Lesli Jones	Library Related Services	115.00
G-03416	Securitas Security USA, Inc.	Security Services	4,275.29
		Security Services	4,419.72
G-03417	Sams Technical Publishing	Materials	155.58
G-03418	Weston Woods Accts Receivable	Materials	35.95
G-03419	Baker & Taylor Books - #510486	Materials	513.37
G-03420	Recorded Books, LLC	Materials	96.39
G-03421	Instructional Video, Inc.	Materials	399.48
G-03422	Gale Group	Materials	897.48
G-03423	Hal Leonard Publishing	Materials	19.64
G-03424	Library Video Co.	Materials	3,602.72
G-03425	Int'l. Code Council	Materials	50.00
G-03426	Blackstone Audio Books	Materials	112.38
G-03427	Random House, Inc	Materials	2,303.20
G-03428	Ingram Library Service	Materials	719.99
G-03429	Audio Editions	Materials	1,677.73
G-03430	North Star Publishing Co.	Materials	175.25
G-03431	Ingram Library Service	Materials	55.46
G-03432	Books in Motion	Materials	209.88
G-03433	Baker & Taylor Books - #510486	Materials	712.50
G-03434	Baker & Taylor Entertainment	Materials	5,510.49
		Materials	1,199.10
G-03435	Baker & Taylor Books - #510486	Materials	888.44
		Materials	1,598.03
		Materials	1,007.54
		Materials	1,446.57
		Materials	6,148.73
		Materials	1,289.08
		Materials	4,400.92
		Materials	6,320.55
		Materials	3,506.08
G-03436	Baker & Taylor Books - #510486	Materials	1,336.82
		Materials	2,225.29
		Materials	2,036.12
		Materials	3,943.38
		Materials	2,832.93
G-03437	Baker & Taylor Books-#510486	Materials	549.60
		Materials	12,374.54
		Materials	549.60



General Fund F.Y. 05-06

**Warrant Register**

March 2006

<b>Number</b>	<b>Vendor/Payee</b>	<b>Purpose</b>		<b>Amount</b>
G-03438	Metropolitan Library System	Employee Deductions	10.00	10.00
G-03439	Bank of Oklahoma	Payroll Transmittal-Chks	43,840.35	
		Payroll Transmittal-Chks	17,702.87	61,543.22
G-03440	Bank of Oklahoma	Federal Withholding Tax	34,493.10	
		Federal Withholding Tax	2,670.00	37,163.10
G-03441	Oklahoma Tax Commission	State Withholding Tax	13,934.00	
		State Withholding Tax	1,108.00	15,042.00
G-03442	Mun. Employees Credit Union	Employee Cr Union Deducts	10,123.46	
		Employee Cr Union Deducts	90.00	10,213.46
G-03443	United Way of Central Oklahoma	Employee Deductions	266.25	
		Employee Deductions	8.66	274.91
G-03444	Jo Ellyn Wheeler	Programming	60.00	60.00
G-03445	Republic Parking System	Staff Parking	392.00	392.00
G-03446	Fleetcor Technologies	Gas and Oil Service	1,735.80	1,735.80
G-03447	Bank of America	Payroll Transmittal-DDep	173,273.21	
		Payroll Transmittal-DDep	27,129.92	200,403.13
G-03448	Nationwide Retirement Solution	Employee Deductions	7,166.71	7,166.71
G-03449	Transamerica Worksite Mrktg.	Employee Deductions	662.33	662.33
G-03450	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,151.34	5,151.34
G-03451	Bank of Oklahoma	Employee Flexplan Deposit	7,099.33	7,099.33
G-03452	Bank of Oklahoma	Employee Soc/Sec Deposits	20,055.21	
		Employee Soc/Sec Deposits	3,275.32	
		Employee Medicare Deposit	4,690.37	
		Employee Medicare Deposit	765.99	
		Employer Soc/Sec Deposits	23,330.46	
		Employer Medicare Deposit	5,456.29	57,573.64
G-03453	MassMutual Financial Group	Employee Contrib -- DC PI	8,775.47	
		Employee Contrib -- DC PI	76.37	
		Employer Contrib -- DC PI	16,529.79	25,381.63
G-03454	Rosalind L. Reeder	Programming	150.00	150.00
G-03455	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-03456	First American Title Company	Filing Fees	10,000.00	10,000.00
G-03457	Administrative Systems, Inc.	Employee Deductions	914.36	914.36
G-03458	U.S. Postal Service	Postage	15,000.00	15,000.00
G-03460	The Paul Mesner Puppets, Inc.	Programming	4,075.00	4,075.00
G-03461	Mun. Employees Credit Union	Winter Readfest	419.27	419.27
G-03462	OKC Philharmonic Orchestra	Programming	405.00	405.00
G-03463	OK Codes, Inc	Professional Services	80.00	80.00
G-03464	OSU Oklahoma City	Professional Services	65.00	65.00
G-03465	Metropolitan Library System	Programming	4,200.00	4,200.00
G-03466	O G & E	Electrical Services	9,305.03	9,305.03
G-03467	City of Bethany	Water & Garbage Servives	116.95	116.95
G-03468	City of Oklahoma City	Water & Garbage Services	435.26	435.26
G-03469	Edward Terry	Mileage	31.15	31.15
G-03470	Tech-Lock	Maintenance of Facilities	4.30	
		Maintenance of Facilities	13.00	17.30
G-03471	Demco	Supplies	43.14	43.14
G-03472	Irwin Business Machines	Supplies	86.00	86.00
G-03473	Hewlett-Packard Co.	Automation Contractural	12,391.00	12,391.00
G-03474	SBC	Telephone Services	912.87	
		Telephone Services	1,313.03	
		Telephone Services	327.25	2,553.15



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03475	Oklahoma Library Association	Registration	100.00	
		Registration	110.00	
		Registration	110.00	320.00
G-03476	Bill Warren Office Products	Furniture	90.72	
		Supplies	261.25	351.97
G-03477	Charles S. Isaacs	Mileage	17.80	17.80
G-03478	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-03479	Barbara Beasley	Mileage	8.46	8.46
G-03480	Marilyn E. Backus	Mileage	14.69	14.69
G-03481	Traci Jinkens	Mileage	12.77	12.77
G-03482	Staples Business Advantage	Supplies	127.96	127.96
G-03483	Ultimate Office	Supplies	25.99	25.99
G-03484	Anne G. Fischer	Mileage	69.64	
		Telephone Service	50.00	119.64
G-03485	Judy Goodspeed	Programming	50.00	50.00
G-03486	Pacesetters Consulting Group	Professional Services	700.00	700.00
G-03487	TSHA, INC.	Programming	121.57	121.57
G-03488	Light Bulb Supply Co., Inc.	Maintenance of Facilities	26.94	26.94
G-03489	Copelin's Office Center	Supplies	13.83	13.83
G-03490	Oklahoma City Comm. College	Professional Services	650.00	650.00
G-03491	Rosemary Czarski	Mileage	36.71	36.71
G-03492	Janet Brooks	Mileage	22.35	22.35
G-03493	Chester (Chet) Taylor, Jr.	Programming	50.00	50.00
G-03494	Oklahoma Air Filter	Maintenance of Facilities	33.48	33.48
G-03495	Jonathan Willis	Mileage	41.61	41.61
G-03496	Cingular Wireless	Telephone Services	91.80	91.80
G-03497	Scott's Printing & Copying	Printing	196.30	
		Printing	893.31	
		Printing	37.50	1,127.11
G-03498	Hobby Lobby	Programming Activities	60.40	60.40
G-03499	Francie Pendleton	Mileage	10.24	10.24
G-03500	High-Tech Tronics, Inc.	Equipment	9,600.00	9,600.00
G-03501	FedEx Kinko's Print Services	Printing & Supplies	4.50	4.50
G-03502	Ginger Waldrip	Programming	100.00	100.00
G-03503	Oklahoma City Zoo Educ. Dept.	Programming	75.00	75.00
G-03504	Voss Lighting	Maintenance of Facilities	218.25	218.25
G-03505	Frances V. Harbert	Mileage	2.94	2.94
G-03506	Learning Tree	Programming	282.00	282.00
G-03507	Anita Roesler	Mileage	37.91	37.91
G-03508	American Elevator Co., Inc.	Maintenance of Facilities	242.00	242.00
G-03509	Jimmy Welch	Mileage	5.12	5.12
G-03510	Lisa Walker	Mileage	37.64	37.64
G-03511	Bank of America	Other Library-Related	194.71	194.71
G-03512	Ruby Soutiere	Mileage	14.69	14.69
G-03513	Kelley Riha	Mileage	80.32	80.32
G-03514	Chris Larwig	Mileage	3.20	3.20
G-03515	Clyde Herrod	Mileage	2.23	2.23
G-03516	John Wood	Mileage	10.01	10.01
G-03517	Linda Jameson	Mileage	5.34	5.34
G-03518	Joshua Schell	Mileage	8.90	8.90
G-03519	Todd Olberding	Mileage	89.00	89.00
G-03520	CPI Office Products	Supplies	23.99	

\*\* Continued \*\*



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-03520	CPI Office Products	Supplies	43.50	
		Supplies	16.59	84.08
G-03521	FBD Consulting, Inc.	Professional Services	290.00	290.00
G-03522	Walmart Community	Programming Activities	10.26	
		Other Commodities	15.84	26.10
G-03523	SYMETRA LIFE INSURANCE COMPANY	Finance	4,025.00	4,025.00
G-03524	Allied Waste Services #060	Garbage Services	508.68	508.68
G-03525	A Chance to Change	Employee Assistance	1,124.75	1,124.75
G-03526	Bank of Oklahoma	Programming Activities	175.00	
		Programming Activities	50.00	225.00
G-03527	John Utley	Mileage	69.64	69.64
G-03528	Melissa Weathers	Mileage	28.48	28.48
G-03529	Rondia K. Banks	Programming	46.76	46.76
G-03530	Taylor Foam, Inc.	Supplies	162.40	162.40
G-03531	RDJ Specialties, Inc.	Programming Supplies	95.70	95.70
G-03532	Corporate Express, Inc.	Supplies	36.85	
		Supplies	18.36	
		Supplies	31.95	87.16
G-03533	City of The Village	Maintenance of Facility	4,300.00	4,300.00
G-03534	Maria Watkins	Mileage	10.24	10.24
G-03535	Amy L. LaPointe	Programming	50.00	50.00
G-03536	Erika Diel	Maintenance of Facilities	120.00	120.00
G-03537	Oklahoma Natural Gas Co.	Gas Services	1,979.65	1,979.65
G-03538	Emsco Electric Supply	Maintenance of Facilities	13.27	13.27
G-03539	Gale Research	Materials	5,569.75	5,569.75
G-03540	Susie Beasley	Mileage	21.81	21.81
G-03541	Karen Marriott	Mileage	13.80	13.80
G-03542	Friends of the Irving Public	Registration	35.00	35.00
G-03543	Gale Group	Materials	345.97	345.97
G-03544	Northwest Chamber	Membership	240.00	240.00
G-03545	Great American Glass & Tinting	Maintenance of Facilities	736.00	736.00
G-03546	String Figure Store	Materials	810.25	810.25
G-03547	Blackstone Audio Books	Materials	17.96	17.96
G-03548	Random House, Inc	Materials	7,758.40	7,758.40
G-03549	Gateway Films/Vision Video	Materials	65.98	65.98
G-03550	Ingram Library Service	Materials	1,728.89	1,728.89
G-03551	Summit Mailing Systems, Inc.	Maintenance of Facilities	303.75	
		Equipment Rental	240.00	
		Maintenance of Equipment	122.35	
		Equipment Rental	226.50	892.60
G-03552	Audio Editions	Materials	373.27	373.27
G-03553	Lynda G. Toney Bahr	Mileage	74.32	74.32
G-03554	United States Postal Service	Postage	6,000.00	6,000.00
G-03555	North Star Publishing Co.	Materials	8.00	8.00
G-03556	Ingram Library Service	Materials	149.99	149.99
G-03557	Oklahoma Secretary of State	Library Related Services	20.00	20.00
G-03558	Barnes & Noble, Inc.	Programming	156.75	156.75
G-03559	Home Depot Credit Services	Maintenance of Facilities	68.82	
		Maintenance of Facilities	357.70	426.52
G-03560	Pauline Boyer Rodriguez	Mileage	6.68	6.68
G-03561	Debbie Robertus	Mileage	19.14	19.14



General Fund F.Y. 05-06

**Warrant Register**

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03562	Oklahoman	Publications	59.74	59.74
G-03563	Katrina Prince	Mileage	13.35	13.35
G-03564	BBC Audiobooks America	Materials	8.00	8.00
G-03565	Info USA Marketing, Inc.	Materials	4,950.00	4,950.00
G-03566	Demco Media Turtleback Books	Materials	789.34	789.34
G-03567	C. L. Frates & Co.	Library Related Services	30.00	30.00
G-03568	Baker & Taylor Books - #510486	Materials	813.39	813.39
G-03569	Cox Oklahoma Telecom, Inc.	Internet Data Circuit	7,800.00	
		Internet Data Circuit	7,000.00	
		Internet Data Circuit	1,012.85	15,812.85
G-03570	Commercial Card Solutions	Supplies	29.65	
		Supplies	21.49	
		Equipment	299.98	
		Programming Supplies	64.00	
		Supplies	25.12	
		Supplies	27.32	
		Meal Function	305.08	
		Automation Contractual	56.50	
		Professional Services	14.00	
		Registration	99.00	
		Registration	250.00	1,192.14
G-03571	Baker & Taylor Entertainment	Materials	2,719.46	
		Materials	1,431.18	4,150.64
G-03572	Marian J. LeCrone	Mileage	94.34	94.34
G-03573	Commercial Card Solutions	Supplies	23.06	
		Books & Materials	63.93	
		Books & Materials	400.71	
		Books & Materials	247.52	
		Books & Supplies	496.35	
		Books & Materials	342.94	
		Books & Materials	258.00	1,832.51
G-03574	Maria Y. Bozarth	Programming Activities	60.00	60.00
G-03575	Teaching Company	Materials	149.90	149.90
G-03576	Maria Rodriguez	Programming	120.00	120.00
G-03577	Donna Morris	Car Allowance	450.00	450.00
G-03578	Cintas Corp.	Maintenance of Facilities	212.40	212.40
G-03579	Susan H. Wood	Programming	125.00	125.00
G-03580	Myers Landscape Managem't, Inc	Maintenance of Facilities	1,425.00	1,425.00
G-03581	Cox Communications, Inc.	Telephone Service	3,394.05	3,394.05
G-03582	Employee Benefits	Materials	326.00	326.00
G-03583	Baker & Taylor Books - #510486	Materials	2,078.98	
		Materials	2,799.07	
		Materials	4,147.50	
		Materials	1,752.38	
		Materials	5,675.05	
		Materials	5,487.72	21,940.70
G-03584	Baker & Taylor Books - #510486	Materials	971.15	
		Materials	4,009.61	
		Materials	5,843.75	
		Materials	1,040.30	11,864.81
G-03585	Baker & Taylor Books-#510486	Materials	532.71	532.71
G-03586	Lloyd Lovely	Mileage	19.58	19.58

General Fund F.Y. 05-06

**Warrant Register**

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03587	Erma Stewart	Programming Activites	150.00	150.00
G-03588	Smart Technologies	Automation Contractual	217.00	
		Automation Contractual	317.00	
		Automation Contractual	293.00	
		Automation Contractual	634.00	
		Automation Contractual	472.00	1,933.00
G-03589	Angela Wall	Programming	50.00	50.00
G-03590	Trigen-OKC Energy Corporation	Energy Services	11,135.76	11,135.76
G-03591	Stacy Schrank	Mileage	13.57	13.57
G-03592	Fred Roper	Programming	250.00	250.00
G-03593	CEBS Program	Exam Fee	100.00	100.00
G-03594	Gale Research	Materials	747.25	747.25
G-03595	Central Parking System	Parking	260.00	260.00
G-03596	Oklahoma Library Association	Registration	45.00	
		Registration	45.00	90.00
G-03597	Weston Woods Accts Receivable	Materials	962.20	962.20
G-03598	Baker & Taylor Books - #510486	Materials	2,137.71	2,137.71
G-03599	Recorded Books, LLC	Materials	313.87	313.87
G-03600	The Penworthy Co.	Materials	1,255.09	1,255.09
G-03601	Instructional Video, Inc.	Materials	1,699.30	1,699.30
G-03602	Overhead Door Company -	Maintenance of Facilities	260.00	260.00
G-03603	Gale Group	Materials	3,205.38	3,205.38
G-03604	Susan L. James	Programming Activites	37.50	37.50
G-03605	OKHR	Registration	454.00	454.00
G-03606	Random House, Inc	Materials	979.60	979.60
G-03607	Ingram Library Service	Materials	1,647.07	1,647.07
G-03608	Audio Editions	Materials	8.00	8.00
G-03609	Sagebrush Corp.	Materials	67.54	67.54
G-03610	Schiffer Publishing	Materials	85.98	85.98
G-03611	Oklahoman	Library-Related Services	192.96	
		Library-Related Services	350.00	542.96
G-03612	OSU Oklahoma City	Registration	75.00	75.00
G-03613	Dowell Parking Center	Parking	75.00	75.00
G-03614	Marjorie Moesel	Programming	50.00	50.00
G-03615	Demco Media Turtleback Books	Materials	63.00	63.00
G-03616	Baker & Taylor Entertainment	Materials	2,005.59	2,005.59
G-03617	John L. Hilbert	Programming Supplies	97.29	
		Programming Supplies	8.61	105.90
G-03618	EmTec Pest Control, Inc.	Maintenance of Facilities	163.00	
		Maintenance of Facilities	143.00	
		Maintenance of Facilities	33.00	339.00
G-03619	Lesli Jones	Library-Related Services	40.00	40.00
G-03620	Southwestern Bell	Telephone Services	63.58	63.58
G-03621	Baker & Taylor Books - #510486	Materials	316.74	
		Materials	1,509.63	
		Materials	6,670.84	
		Materials	9,375.66	
		Materials	8,450.21	
		Materials	6,550.56	32,873.64
G-03622	Baker & Taylor Books - #510486	Materials	1,204.01	
		Materials	2,609.52	
		Materials	2,670.35	6,483.88



General Fund F.Y. 05-06

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03623	Baker & Taylor Books-#510486	Materials	1,982.43	1,982.43
G-03624	Maria Y. Bozarth	Programming	150.00	150.00
G-03625	COTPA	Parking & Transportation	500.00	500.00
G-03626	Bank of Oklahoma	Payroll Transmittal-Chks	44,793.92	
		Payroll Transmittal-Chks	17,583.01	62,376.93
G-03627	Bank of Oklahoma	Federal Withholding Tax	36,255.10	
		Federal Withholding Tax	2,687.00	38,942.10
G-03628	Oklahoma Tax Commission	State Withholding Tax	14,566.00	
		State Withholding Tax	1,133.00	15,699.00
G-03629	Mun. Employees Credit Union	Employee Cr Union Deducts	10,133.46	
		Employee Cr Union Deducts	90.00	10,223.46
G-03630	Bank of America	Payroll Transmittal-DDep	180,649.55	
		Payroll Transmittal-DDep	26,313.02	206,962.57
G-03631	Nationwide Retirement Solution	Employee Deductions	7,166.71	7,166.71
G-03632	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,160.03	5,160.03
G-03633	Bank of Oklahoma	Employee Soc/Sec Deposits	20,661.08	
		Employee Soc/Sec Deposits	3,209.52	
		Employee Medicare Deposit	4,832.08	
		Employee Medicare Deposit	750.57	
		Employer Soc/Sec Deposits	23,870.73	
		Employer Medicare Deposit	5,582.66	58,906.64
G-03634	MassMutual Financial Group	Employee Contrib -- DC PI	8,911.70	
		Employee Contrib -- DC PI	16,651.37	25,563.07
G-03635	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-03636	Metropolitan Library System	Maintenance of Facilities	4.45	
		Parking	15.00	
		Professional Service	135.00	
		Postage	13.65	
		Postage	43.54	
		Supplies	111.80	
		Supplies	30.81	
		Safety Supplies	34.00	
		Programming	35.17	
		Programming	150.02	
		Other Commodities	158.82	
		Other Commodities	19.54	
		Supplies	23.51	775.31
G-03637	City of Del City	Building Rental	400.00	400.00
G-03638	Hunzicker Brothers, Inc.	Maintenance of Facilities	235.48	235.48
G-03639	Demco	Supplies	56.08	
		Supplies	71.37	127.45
G-03640	Eales Electronics Corp.	Maintenance of Facilities	25.00	
		Maintenance of Facilities	467.00	492.00
G-03641	EBSCO Subscription Services	Periodical/ Subscriptions	8.22	8.22
G-03642	City of Warr Acres	Water & Garbage Services	55.45	55.45
G-03643	City of Edmond	Electrical Services	4,125.91	4,125.91
G-03644	Mid-west Landscape, LLC	Maintenance of Facilities	725.00	725.00
G-03645	TDS Telecom	Telephone Services	426.58	426.58
G-03646	Barbara Beasley	Mileage	13.57	13.57
G-03647	Nextel Communications	Telephone Services	143.19	143.19
G-03648	FedEx	Postage	7.28	7.28
G-03649	Chester 'Jack' Kinzie, Jr.	Membership	35.00	35.00

General Fund F.Y. 05-06

**Warrant Register**

March 2006

Number	Vendor/Payee	Purpose		Amount
G-03650	Gale Group	Books & Materials	1,960.32	1,960.32
G-03651	JoNita Normore	Mileage	1.78	1.78
G-03652	Pacesetters Consulting Group	Professional Services	400.00	400.00
G-03653	Copelin's Office Center	Supplies	14.89	14.89
G-03654	Rosemary Czarski	Other Commodities	49.30	
		Programming	23.23	72.53
G-03655	Blackmon-Mooring Steamatic, Inc	Maintenance of Facilities	250.00	250.00
G-03656	Rich Antonisse	Mileage	8.46	8.46
G-03657	OKC Business	Subscriptions	78.00	78.00
G-03658	Bottom Line Personal	Subscriptions	29.95	29.95
G-03659	High-Tech Tronics, Inc.	Maintenance of Facilities	800.00	
		Maintenance of Facilities	59.85	859.85
G-03660	James E. Nimmo	Parking & Transportation	120.00	120.00
G-03661	Voss Lighting	Maintenance of Facilities	14.11	
		Maintenance of Facilities	232.56	246.67
G-03662	Katrina Prince	Memberships	35.00	35.00
G-03663	Party Galaxy M.G.	Programming Supplies	184.06	184.06
G-03664	Dowell Parking Center	Staff Parking	800.00	
		Staff Parking	1,300.00	2,100.00
G-03665	City of Edmond	Water & Garbage Services	227.85	227.85
G-03666	John Wood	Telephone Services	47.94	47.94
G-03667	C.O.T.P.A.	Staff Parking	588.00	588.00
G-03668	C. L. Frates & Co.	Insurance	16,435.00	16,435.00
G-03669	Daniel Fields	Programming	113.07	
		Postage	12.48	
		Programming	95.04	
		Mileage	4.45	225.04
G-03670	Walmart Community	Supplies	102.95	
		Programming Supplies	102.98	205.93
G-03671	Metro Family	Printing	650.00	650.00
G-03672	Saisri V. McCormick	Mileage	6.68	6.68
G-03673	Oklahoma City Police Dept.	Maintenance of Facilities	30.00	30.00
G-03674	Securitas Security USA, Inc.	Security Services	4,411.34	
		Security Services	4,426.97	8,838.31
G-03675	Smart Technologies	Automation Contractual	756.00	
		Automation Contractual	217.00	
		Automation Contractual	317.00	
		Automation Contractual	417.00	
		Automation Contractual	434.00	2,141.00
G-03676	COTPA	Staff Parking	2,044.00	2,044.00
G-03677	COTPA	Staff Parking	184.00	184.00
G-03678	Custom Cleaning	Maintenance of Facilities	936.00	936.00

Total of FY 05-06 Warrants Issued

\$ 1,980,597.77



General Fund F.Y. 04-05

**Warrant Register**

March 2006

<b>Number</b>	<b>Vendor/Payee</b>	<b>Purpose</b>		<b>Amount</b>
G-06059	C. H. Guernsey & Co.	Capital Project	1,449.99	
		Construction	975.18	2,425.17
G-06060	Fast Signs	Construction	615.00	615.00
G-06061	Clean Line Striping	Construction	1,175.00	1,175.00
Total of FY 04-05 Warrants Issued				\$ 4,215.17

Special Funds

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
S-11999	Linda R. Harrison	Lost & Paid Book Returned	3.00	3.00
S-12000	Ruth Ann Martin	Lost & Paid Book Returned	9.00	9.00
S-12001	Deanna G. Ramirez	Lost & Paid Book Returned	3.00	3.00
S-12002	Lauren Moss	Lost & Paid Book Returned	31.98	31.98
S-12003	Josie L. Gentry	Lost & Paid Book Returned	12.00	12.00
S-12004	Jean A. Hood	Lost & Paid Book Returned	8.99	8.99
S-12005	Nancy P. Condit	Prepaid Acct Refund	51.25	51.25
S-12006	Highsmith Co., Inc.	Programming Supplies	254.15	254.15
S-12007	Full Circle Bookstore	Books	189.07	189.07
S-12008	Kaitlyn E. Hull	Lost & Paid Book Returned	15.95	15.95
S-12009	Randy W. Kamm	Lost & Paid Book Returned	13.99	13.99
S-12010	Dominic Summers	Lost & Paid Book Returned	3.00	3.00
S-12011	Dalton D. L. Smith	Lost & Paid Book Returned	3.00	3.00
S-12012	Laura J. Sebourn	Lost & Paid Book Returned	6.00	6.00
S-12013	Jeffrey H. Herrington	Lost & Paid Book Returned	7.39	7.39
S-12014	Sandra G. Dolese	Lost & Paid Book Returned	12.95	12.95
S-12015	Alta M. Mounger	Lost & Paid Book Returned	59.04	59.04
S-12016	Susan E. Reynolds	Lost & Paid Book Returned	5.60	5.60
S-12017	Toni Cook	Lost & Paid Book Returned	14.95	14.95
S-12018	Kathryn E. Reilly	Lost & Paid Book Returned	3.50	3.50
S-12019	Phuong Lan Ha	Lost & Paid Book Returned	9.95	9.95
S-12020	Tsai-Chin Harrison	Lost & Paid Book Returned	3.00	3.00
S-12021	LaDonna A. Odom	Lost & Paid Book Returned	3.00	3.00
S-12022	Celia R. Yen	Lost & Paid Book Returned	3.00	3.00
S-12023	Standley Systems	Copier Usage	348.00	
		Copier Usage	126.06	
		Copier Usage	169.53	643.59
S-12024	Upbeat, Inc.	Furniture	1,114.99	1,114.99
S-12025	Mickey Sherman	Programming	70.00	
		Programming	70.00	140.00
S-12026	Eddie Lou Nachtrieb	Programming	50.00	
		Programming	50.00	100.00
S-12027	Linda R. Harrison	Lost & Paid Book Returned	3.00	3.00
S-12028	Rebecca L. Wiziard	Lost & Paid Book Returned	7.39	7.39
S-12029	Priya Sadanandan	Lost & Paid Book Returned	3.00	3.00
S-12030	Judy K. Maupin	Lost & Paid Book Returned	18.20	18.20
S-12031	Renee A. John	Lost & Paid Book Returned	23.55	23.55
S-12032	Staci Frazee	Lost & Paid Book Returned	10.00	10.00
S-12033	Kathleen M. Duncan	Lost & Paid Book Returned	3.00	3.00
S-12034	Carol B. Haas	Lost & Paid Book Returned	6.99	6.99
S-12035	Nora B. Stager	Lost & Paid Book Returned	5.78	5.78
S-12036	Jessica A. Hawkins	Lost & Paid Book Returned	48.90	48.90
S-12037	Randy A. Bridge	Lost & Paid Book Returned	3.00	3.00
S-12038	Andrew P. Giles	Lost & Paid Book Returned	15.98	15.98
S-12039	Zelma L. Arnold	Lost & Paid Book Returned	12.75	12.75
S-12040	Nita M. Morris	Lost & Paid Book Returned	59.95	59.95
S-12041	Naomi J. Ryan	Lost & Paid Book Returned	17.99	17.99
S-12042	Angelina D. Hicks	Lost & Paid Book Returned	3.00	3.00
S-12043	Jenny T. Le	Lost & Paid Book Returned	3.00	3.00
S-12044	Faith K. Bowles	Lost & Paid Book Returned	3.00	3.00
S-12045	Heather M. Bridges	Lost & Paid Book Returned	3.00	3.00
S-12046	Mickey Sherman	Programming	70.00	70.00



Special Funds

Warrant Register

March 2006

Number	Vendor/Payee	Purpose		Amount
S-12047	Eddie Lou Nachtrieb	Programming	50.00	50.00
S-12048	Mun. Employees Credit Union	Winter Readfest	1,280.73	1,280.73
S-12049	The Paul Mesner Puppets, Inc.	Programming	2,925.00	2,925.00
S-12050	Amber A. Gray	Lost & Paid Book Returned	3.00	3.00
S-12051	Peggy S. Daneshmand	Lost & Paid Book Returned	15.95	15.95
S-12052	Theodore S. Brownlee	Lost & Paid Book Returned	3.00	3.00
S-12053	Sara J. Phillips	Lost & Paid Book Returned	3.00	3.00
S-12054	Davis M. Beatty	Lost & Paid Book Returned	5.85	5.85
S-12055	Rebecca M. Buswell	Lost & Paid Book Returned	21.98	21.98
S-12056	Cynthia A. Martin	Lost & Paid Book Returned	17.98	17.98
S-12057	Holly R. Fort	Lost & Paid Book Returned	3.00	3.00
S-12058	Carroll & Madison Library Sys	Lost Book Replacement	20.00	20.00
S-12059	Paul G. Brown	Gifts & Books Lost Accoun	3.00	3.00
S-12060	Metropolitan Library System	Transfer of Fines & Fees	41,000.00	41,000.00
S-12061	Showtime Displays & Graphics	Furniture & Fixtures	407.20	407.20
S-12062	Mickey Sherman	Programming	70.00	70.00
S-12063	Eddie Lou Nachtrieb	Programming	50.00	50.00
S-12064	Commercial Card Solutions	Materials	395.85	395.85
S-12065	Bohola Music, LLC	Programming	825.00	825.00
S-12066	Britney A. Smith	Lost & Paid Book Returned	13.95	13.95
S-12067	Mildred L. Bennett	Lost & Paid Book Returned	3.00	3.00
S-12068	Rachel D. Caton	Lost & Paid Book Returned	3.00	3.00
S-12069	Christine Giles	Lost & Paid Book Returned	17.50	17.50
S-12070	Kim A. Quinn	Lost & Paid Book Returned	7.35	7.35
S-12071	Mary P. Cole	Lost & Paid Book Returned	14.99	14.99
S-12072	Ertel R. Hall, III	Lost & Paid Book Returned	3.00	3.00
S-12073	Junika L. Hutchins	Lost & Paid Book Returned	13.95	13.95
S-12074	Baker & Taylor Books - #510486	Materials	87.80	87.80
S-12075	Mickey Sherman	Programming	70.00	70.00
S-12076	Eddie Lou Nachtrieb	Programming	50.00	50.00

Total of Special Funds Warrants Issued \$ 50,431.90

## **CONTRACT AWARDS AND PURCHASES**

The following recommendation for the Commission's approval is made in accordance with the Library System's purchasing policy. For additional information regarding this recommendation, please contact the Purchasing Officer at 606-3794.

### **ITEM A: LAWN AND FLOWER BED MAINTENANCE**

To be provided for in the FY 2006-07 budget is the annual request for lawn and flower bed maintenance at nine library locations. These locations are: Belle Isle Library; Bethany Library; Capitol Hill Library; Choctaw Library; Downtown Library; Ralph Ellison Library; Southern Oaks Library; Warr Acres Library and Wright Library.

Specifications were prepared and bids were let for sixteen days and were advertised for two days (March 14 and 16, 2006) in ***The Oklahoman***. Bids were also sent to eight prospective vendors.

A pre-bid conference was held on March 21, 2006. Three vendors attended.

Bids were received and publicly opened March 28, 2006. Three vendors responded.

	<b>Fryar's Lawn Care</b>	<b>Mid-West Landscaping</b>	<b>Myer's Landscaping</b>
<b>Annual Cost (28 Cuttings)</b>	<b>\$53,712.00</b>	<b>\$26,400</b>	<b>\$28,500.00</b>

All vendors meet specifications. Mid-West Landscaping is located in Mustang, Oklahoma, Canadian County.

Mid-West Landscaping is the best and lowest bidder, even with the consideration of local preference vendor. The annual contract for lawn and flower bed maintenance will commence on July 1, 2006.

### **RECOMMENDATION:**

That the Commission approve the annual contract for lawn and flower bed maintenance in the amount of \$26,400 to Mid-West Landscaping. Adequate funding will be provided for lawn and flower bed maintenance in the FY 2006-07 budget, account 208.



## **CONTRACT AWARDS AND PURCHASES**

(cont'd)

### **ITEM B: JANITORIAL SERVICES AND PEST CONTROL SERVICES**

To be provided for in the FY 2006-07 budget is the annual request for janitorial and pest control services for the library system. All eighteen library locations are to be covered under these specifications.

Specifications were prepared and bids were let for eighteen days and were advertised for two days (March 14 and 16, 2006) in ***The Oklahoman***. Bids were also sent to ten prospective vendors.

A mandatory pre-bid conference was held on March 21, 2006. Six vendors attended.

Bids were received and publicly opened March 30, 2006. Five vendors responded.

<b>Annual Janitorial and Pest Control Services</b>	<b>Vendors</b>
\$325,270.00	PureService
\$388,753.00	ABM Janitorial
\$395,502.00	Oklahoma Building Services
\$410,019.00	JaniKing
\$708,302.00	Global Management

All vendors met specifications. All vendors are located in Oklahoma County.

PureService is the best and lowest bidder for annual Janitorial and Pest Control Services. PureService has provided janitorial service to the library in the past. The annual contract for janitorial and pest control services will commence on July 1, 2006.

### **RECOMMENDATION:**

That the Commission award the annual contract for printing Janitorial and Pest Control Services to PureService in the amount of \$325,270.00. Adequate funding for this annual service is to be provided in the FY 2006-07 budget, account 207.

## **CONTRACT AWARDS AND PURCHASES**

(cont'd)

### **ITEM C: GEORGIA PACIFIC PAPER PRODUCTS**

To be provided in the FY 2006-07 budget is the annual request for Georgia Pacific paper products to be used throughout the library system.

Specifications were prepared and bids were let for sixteen days and were advertised for two days (March 28 and 30, 2006) in ***The Oklahoman***. Bids were also sent to five prospective vendors.

A pre-bid conference was held on April 4, 2006. No vendors attended.

Bids were received and publicly opened April 11, 2006. Four vendors responded. Prices quoted are case price.

<b>GP Items</b>	<b>MASSCO</b>	<b>Southwest Paper</b>	<b>Unisource</b>	<b>XpedeX</b>
En Motion Paper Towels #89460	\$44.79	\$39.37	\$42.84	\$41.09
Acclaim C-Fold Paper Towel #20603	\$19.79	\$16.86	\$18.90	\$17.97
Big Fold Paper Towel #20887	\$27.98	\$23.90	\$31.00	\$25.46
Toilet Tissue #2520	\$47.19	\$35.98	\$40.80	\$37.48
Preference Toilet Tissue #18080	\$43.89	\$38.68	\$43.00	\$41.21
Pink Pearl Hand Soap #S8501	\$43.68	\$37.19	\$45.92	\$39.63
Antiseptic Hand Soap #S8956	\$54.49	\$46.48	\$57.32	\$49.52
Air Freshener A045X	\$61.42	\$52.30	\$72.10	\$55.72

All vendors bid Georgia Pacific paper products and all located in Oklahoma County.

Southwest Paper is the best and lowest bidder for Georgia Pacific paper products. The annual supply contract for Georgia Pacific paper products will commence on July 1, 2006.

### **RECOMMENDATION:**

That the Commission award the annual contract for Georgia Pacific paper products to Southwest Paper at the prices quoted. Adequate funding for these annual supplies are to be provided in the FY 2006-07 budget, account 310.



## **REPORT AND RECOMMENDATIONS FROM ADMINISTRATION**

### **REVISIONS TO METROPOLITAN LIBRARY SYSTEM POLICY AND PROCEDURE MANUAL**

The administration periodically reviews all policies and procedures and makes recommendations to the public services committee and/or the commission for revisions as necessary. If the revisions are "housekeeping" in nature and do not change the intent of the policy; they may go directly to the commission for approval or in the case of minor changes in wording, editing or format, staff is empowered to make those "housekeeping" changes without commission approval.

In accordance with this practice, the administration requests that the commission consider revisions to the following policies. These revisions are coming directly to the commission as per the above statement.

A brief description of the policy and recommended change is listed below and the actual policy with changes highlighted in red text follows this cover page as attachments.

#### **1. Access To Libraries AL 200 Eligibility AL210 Library Cards**

The administration recommends revising this policy to allow teachers who are not primary card holders to apply and receive a School-based card if they teach school in Oklahoma City or Oklahoma County (See attachment A).

#### **2. Access to Services AS 510 Public Space Reservations and Use AS 511 Public Space Fee Schedule**

The administration recommends revising the fee schedule to reflect changes in the fees for 1101 – Atrium space; 1147 – Computer Lab, and rental of the Baby Grand Piano (See attachment B).

#### **3. Stewardship of Financial Resources SF 400 Sale of Surplus Equipment**

The administration recommends changing the definition of "family members" to households in item #3 (See Attachment C).

### **ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:**

To approve the recommendations from Administration for adoption to the Metropolitan Library System Policy & Procedure Manual revisions to, AL 210 Library Cards; AS 511 Public Space Fee Schedule, and SF 400 Sale of Surplus Equipment.



## **AL 200 Eligibility**

### **AL 210 Library Cards**

***Adopted: 7/85, Revised: 9/86, 1/88, 4/92, 9/92, 1/93, 10/94, 7/99, 12/99, 8/00; 10/04;***  
***Draft 4/06***

## **Policy**

The Metropolitan Library System offers four types of library cards:

- 1) Primary cards: Includes all services offered by the Metropolitan Library System. Customers eligible for primary cards meet one or more of the following criteria:
  - a) Reside in Oklahoma County or Oklahoma City
  - b) Own real estate in Oklahoma County or Oklahoma City
  - c) Are employed by the Metropolitan Library System
- 2) Reciprocal cards: The Metropolitan Library System maintains a reciprocal service agreement with the Pioneer Library System headquartered in Norman, Oklahoma. Reciprocal service includes all services except books by mail and interlibrary loan. Customers eligible for reciprocal cards meet one of the following criteria:
  - a) Reside, work or attend school in Cleveland County, McClain County or Pottawatomie County.
  - b) Attend school in the Blanchard School District.
- 3) School-Based cards: Adults or children who do not qualify for primary or reciprocal service may be eligible for service based on the school they attend. Cards issued under this provision are valid for only one year and eligibility must be verified annually. School card service includes all MLS services except interlibrary loan. Customers eligible for school cards must attend **or teach** school in at Oklahoma City or Oklahoma County.
- 4) Annual Fee and Cash Deposit cards: For persons who do not meet eligibility criteria listed above.
  - a) An individual may use all services offered by MLS for one year by purchasing an annual fee card. (See AM 111 Fee Schedule) The annual fee is nonrefundable. Additional cards for immediate family members, parents and children, may be obtained at no additional cost.
  - b) An individual may borrow items by making a cash deposit equal to the price of each item plus a processing fee. (See AM 111 Fee Schedule) Checks are not acceptable. The full cash deposit minus any fines incurred is refunded when the items are returned. Cash deposit service does not include interlibrary loan.



# AS 510 Public Space Reservations and Use

## AS 511 Public Space Fee Schedule

*Adopted: 5/04; Revised: 7/04; Draft 4/06*

**1. Fee for all public space except when otherwise stated is:**

- \$10.00 per hour per room. The fee is for all or ANY portion of an hour.

**2. Fees for Downtown Library except when otherwise contracted\*:**

### First Floor Rooms

	RATE	
• 1101 – Atrium/Lobby (is the only space available after Library hours) – fee includes the option to reserve additional 4 <sup>th</sup> floor rooms at their hourly rate	\$500.00	Flat Fee
• 1147 - Route 66 Computer Room (computer lab) – fee includes the use of computers and technical assistance	\$50.00	Hourly

### Second Floor Rooms

• 2102 - Jim Thorpe Conference Room	\$10.00	Hourly
• 2109 - Sequoyah Conference Room	\$10.00	Hourly
• 2111 - Woody Guthrie Study Room (Group study room A)	\$ 0.00	
• 2112 - Shannon Lucid Study Room (Group study room B)	\$ 0.00	
• 2113 - Gordon Cooper Study Room (Group study room C)	\$ 0.00	
• 2114 - Ralph Ellison Study Room (Group study room D)	\$ 0.00	
• 2115 - Angie Debo Study Room (Group study room E)	\$ 0.00	

### Fourth Floor Rooms

• 4107 - 46 <sup>th</sup> Star Room (Auditorium/Forum)	\$100.00	Hourly
• 4130 - Friends of the Library Reception Room (Pre-function space)	\$50.00	Hourly
• 4119 - Wiley Post Room (Conference room)	\$10.00	Hourly
• 4120 - Indian Nations (Classroom A)	\$10.00	Hourly
• 4121 - Choctaw Nation (Classroom B)	\$10.00	Hourly
• 4122 - Chickasaw Nation (Classroom C)	\$10.00	Hourly
• 4123 - Cherokee Nation (Classroom D)	\$10.00	Hourly
• 4125 - Creek Nation (Classroom E)	\$10.00	Hourly
• 4126 - Seminole Nation (Classroom F)	\$10.00	Hourly

### Equipment and Furniture

Kitchen facilities - CASH DEPOSIT FOR CLEANING COSTS	\$100.00	
TV/VCR – per day	\$10.00	Hourly
Baby grand piano	\$50.00	Flat Fee

### Other Services

Custom room set up	\$10.00	Hourly
Technical Assistant	\$25.00	Hourly

**\*Fees may vary for non-profit educational institutions that contract with the Metropolitan Library System for classroom space.**

## **Stewardship of Financial Resources**

### **SF 400 Sale of Surplus Equipment**

*Adopted: 6/85; Draft: 4/06*

#### **Policy**

1. Periodically, equipment becomes obsolete and surplus to the Library's needs.
2. A list of such items is presented to the Commission for approval of sale to the general public via sealed bid sale or retail sale. Funds received are deposited to the General Fund.
3. Commission members and Library employees and members of their **households** are not allowed to bid on or purchase surplus equipment.



## **REQUEST FOR USE OF DOWNTOWN LIBRARY PUBLIC SPACE**

The City of Oklahoma City, BancFirst, and the Metropolitan Library System are planning a special after hour's reception for the unveiling of a bronze bust honoring Ronald J. Norick on June 23, 2006.

This reception will take place at 6:30pm in the atrium of the Ronald J. Norick Downtown Library.

According to library policy, this is a library related event and as such, the only requirement for an after hours event of this type is the approval of the executive director for the after hours function and the approval by the Library Commission for the serving of wine and beer. Accordingly, we have attached the necessary Oklahoma ABLE commission license provided by the caterer, The Museum of Art Café.

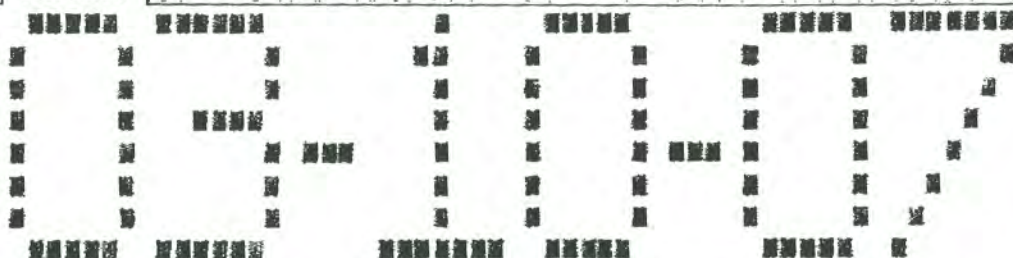
### **COMMISSION ACTION:**

To approve the recommendation for a special after hours reception sponsored by the City of Oklahoma City, BancFirst and the Metropolitan Library System to honor Ronald J. Norick and have wine/beer served by The Museum of Art Café.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE

ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION

EXPIRES:



LICENSE NO. CMB 390404  
EFFECTIVE 03/11/2005  
LICENSE FEE \$1250.00

STATE  
OF  
OKLAHOMA



ISSUED TO: MUSEUM CAFE  
PREMISE: 415 COUCH DRIVE  
OKLAHOMA CITY, OK 73102  
  
MAILING: 415 COUCH DRIVE  
OKLAHOMA CITY, OK 73102

*H. Keith Burk*

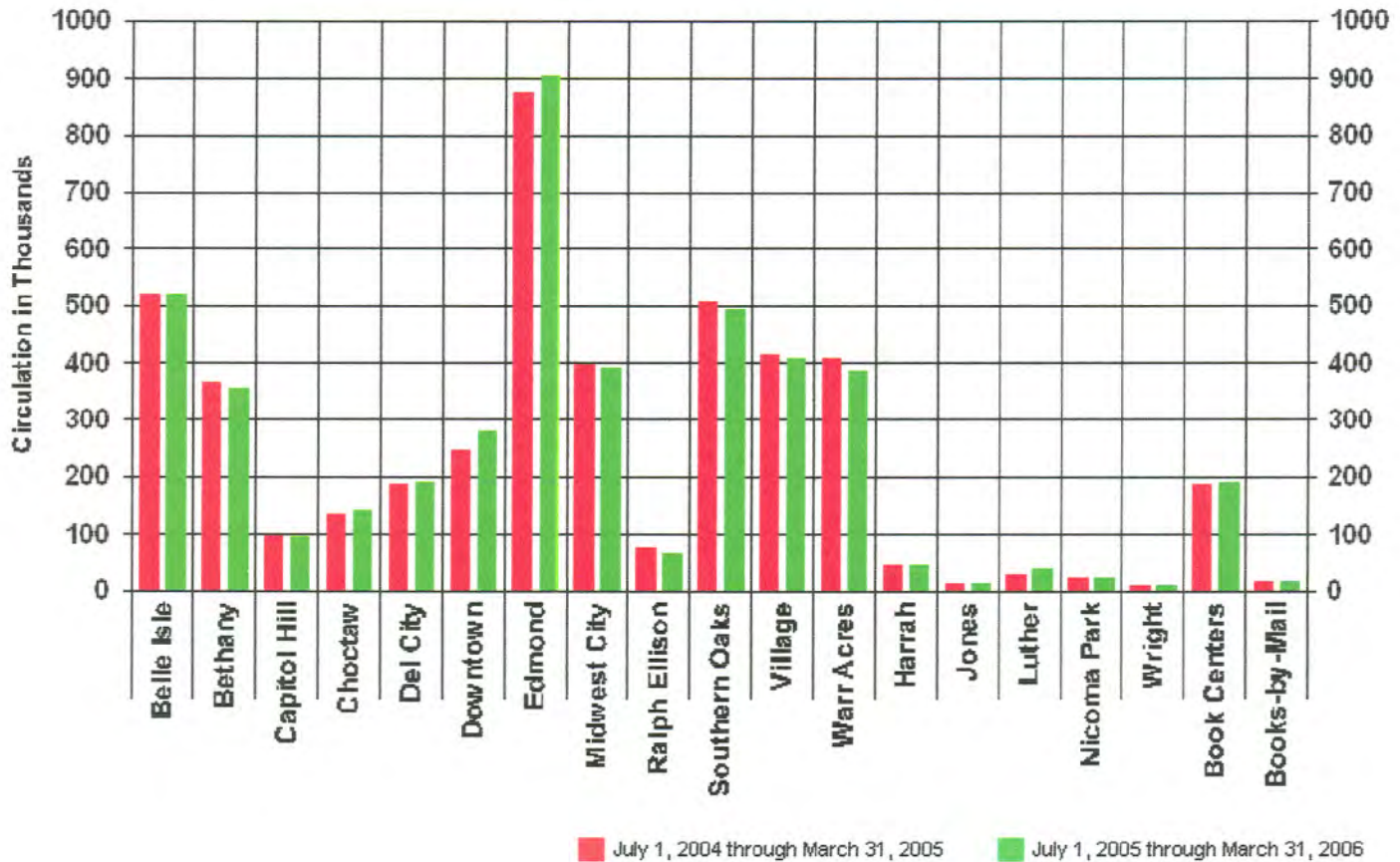
DIRECTOR

MUSEUM OF ART CAFE INC



## Circulation Gains and Losses

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)



## **Circulation Gains and Losses**

**July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)**

<b>MARCH 31, 2006</b>		<b>ADULT MONTH</b>	<b>ADULT YEAR</b>	<b>JUVENILE MONTH</b>	<b>JUVENILE YEAR</b>	<b>TOTAL MONTH</b>	<b>TOTAL YEAR</b>	<b>%</b>
BELLE ISLE	05	46493	399532	13657	120522	60150	520054	
	06	46528	394530	14618	124185	61146	518715	
		<b>35</b>	<b>-5002</b>	<b>961</b>	<b>3663</b>	<b>996</b>	<b>-1339</b>	<b>-0.3</b>
BETHANY	05	29875	255114	12298	107652	42173	362766	
	06	30256	248310	12727	104407	42983	352717	
		<b>381</b>	<b>-6804</b>	<b>429</b>	<b>-3245</b>	<b>810</b>	<b>-10049</b>	<b>-2.8</b>
CAPITOL HILL	05	8932	71241	3217	25979	12149	97220	
	06	7961	65853	3574	27897	11535	93750	
		<b>-971</b>	<b>-5388</b>	<b>357</b>	<b>1918</b>	<b>-614</b>	<b>-3470</b>	<b>-3.6</b>
CHOCTAW	05	9892	84137	5855	48918	15747	133055	
	06	10454	87810	5606	51311	16060	139121	
		<b>562</b>	<b>3673</b>	<b>-249</b>	<b>2393</b>	<b>313</b>	<b>6066</b>	<b>4.6</b>
DEL CITY	05	17041	134033	5414	51776	22455	185809	
	06	16543	133899	6485	54083	23028	187982	
		<b>-498</b>	<b>-134</b>	<b>1071</b>	<b>2307</b>	<b>573</b>	<b>2173</b>	<b>1.2</b>
DOWNTOWN	05	24170	187240	8370	57950	32540	245190	
	06	26164	210908	7604	66443	33768	277351	
		<b>1994</b>	<b>23668</b>	<b>-766</b>	<b>8493</b>	<b>1228</b>	<b>32161</b>	<b>13.1</b>
EDMOND	05	62900	513306	40268	362309	103168	875615	
	06	65535	537455	42486	366519	108021	903974	
		<b>2635</b>	<b>24149</b>	<b>2218</b>	<b>4210</b>	<b>4853</b>	<b>28359</b>	<b>3.2</b>
MIDWEST CITY	05	33375	292650	11426	104861	44801	397511	
	06	34280	283718	12572	107581	46852	391299	
		<b>905</b>	<b>-8932</b>	<b>1146</b>	<b>2720</b>	<b>2051</b>	<b>-6212</b>	<b>-1.6</b>
RALPH ELLISON	05	6824	58687	2202	17193	9026	75880	
	06	5581	51077	1622	14809	7203	65886	
		<b>-1243</b>	<b>-7610</b>	<b>-580</b>	<b>-2384</b>	<b>-1823</b>	<b>-9994</b>	<b>-13.2</b>
SOUTHERN OAKS	05	44760	380360	14525	126878	59285	507238	
	06	43808	361807	16077	130511	59885	492318	
		<b>-952</b>	<b>-18553</b>	<b>1552</b>	<b>3633</b>	<b>600</b>	<b>-14920</b>	<b>-2.9</b>
VILLAGE	05	35451	286644	14352	125480	49803	412124	
	06	33154	281056	14799	126522	47953	407578	
		<b>-2297</b>	<b>-5588</b>	<b>447</b>	<b>1042</b>	<b>-1850</b>	<b>-4546</b>	<b>-1.1</b>
WARR ACRES	05	32623	276517	14941	129213	47564	405730	
	06	25985	263318	12576	119375	38561	382693	
		<b>-6638</b>	<b>-13199</b>	<b>-2365</b>	<b>-9838</b>	<b>-9003</b>	<b>-23037</b>	<b>-5.7</b>



## **Circulation Gains and Losses**

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

<b>MARCH 31, 2006</b>		<b><u>ADULT</u> <u>MONTH</u></b>	<b><u>ADULT</u> <u>YEAR</u></b>	<b><u>JUVENILE</u> <u>MONTH</u></b>	<b><u>JUVENILE</u> <u>YEAR</u></b>	<b><u>TOTAL</u> <u>MONTH</u></b>	<b><u>TOTAL</u> <u>YEAR</u></b>	<b><u>%</u></b>
<b><u>EXTENSION LIBRARIES:</u></b>								
HARRAH	05	4039	32034	1309	12415	5348	44449	
	06	3636	30828	1584	12803	5220	43631	
		<b>-403</b>	<b>-1206</b>	<b>275</b>	<b>388</b>	<b>-128</b>	<b>-818</b>	<b>-1.8</b>
JONES	05	1535	9540	378	2492	1913	12032	
	06	1120	8390	229	1992	1349	10382	
		<b>-415</b>	<b>-1150</b>	<b>-149</b>	<b>-500</b>	<b>-564</b>	<b>-1650</b>	<b>-13.7</b>
LUTHER	05	2295	20552	642	7032	2937	27584	
	06	3615	26746	831	9835	4446	36581	
		<b>1320</b>	<b>6194</b>	<b>189</b>	<b>2803</b>	<b>1509</b>	<b>8997</b>	<b>32.6</b>
NICOMA PARK	05	2204	16819	483	4241	2687	21060	
	06	1817	16203	385	4196	2202	20399	
		<b>-387</b>	<b>-616</b>	<b>-98</b>	<b>-45</b>	<b>-485</b>	<b>-661</b>	<b>-3.1</b>
WRIGHT	05	932	8349	118	1640	1050	9989	
	06	812	7018	214	1583	1026	8601	
		<b>-120</b>	<b>-1331</b>	<b>96</b>	<b>-57</b>	<b>-24</b>	<b>-1388</b>	<b>-13.9</b>
<b><u>OTHER:</u></b>								
BOOK CENTERS	05	9196	82334	11473	103385	20669	185719	
	06	9531	84770	11463	105049	20994	189819	
		<b>335</b>	<b>2436</b>	<b>-10</b>	<b>1664</b>	<b>325</b>	<b>4100</b>	<b>2.2</b>
BOOKS-BY-MAIL	05	1485	14211	0	0	1485	14211	
	06	1515	13788	0	0	1515	13788	
		<b>30</b>	<b>-423</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>-423</b>	<b>-3.0</b>
TOTALS	05	374022	3123300	160928	1409936	534950	4533236	
	06	368295	3107484	165452	1429101	533747	4536585	
		<b>-5727</b>	<b>-15816</b>	<b>4524</b>	<b>19165</b>	<b>-1203</b>	<b>3349</b>	<b>.1</b>

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## Total Internet Usage

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	310		4,775		1,732.82		3,876		40,447		14,747.36	
	06	305		4,435		1,718.64		4,152		39,053		14,707.72	
		<b>-5</b>	<b>-1.6</b>	<b>-340</b>	<b>-7.1</b>	<b>-14.18</b>	<b>-.8</b>	<b>276</b>	<b>7.1</b>	<b>-1,394</b>	<b>-3.4</b>	<b>-39.64</b>	<b>-.3</b>
BETHANY	05	194		2,900		1,224.11		2,347		24,429		10,294.25	
	06	204		3,171		1,321.72		2,636		25,412		10,544.22	
		<b>10</b>	<b>5.2</b>	<b>271</b>	<b>9.3</b>	<b>97.61</b>	<b>8.0</b>	<b>289</b>	<b>12.3</b>	<b>983</b>	<b>4.0</b>	<b>249.97</b>	<b>2.4</b>
CAPITOL HILL	05	167		2,084		814.27		1,938		17,569		6,727.37	
	06	152		2,165		811.79		2,149		18,235		7,013.45	
		<b>-15</b>	<b>-9.0</b>	<b>81</b>	<b>3.9</b>	<b>-2.48</b>	<b>-.3</b>	<b>211</b>	<b>10.9</b>	<b>666</b>	<b>3.8</b>	<b>286.08</b>	<b>4.3</b>
CHOCTAW	05	57		1,523		571.89		1,028		10,499		3,866.51	
	06	99		2,453		998.34		1,380		18,497		7,617.20	
		<b>42</b>	<b>73.7</b>	<b>930</b>	<b>61.1</b>	<b>426.45</b>	<b>74.6</b>	<b>352</b>	<b>34.2</b>	<b>7,998</b>	<b>76.2</b>	<b>3,750.69</b>	<b>97.0</b>
DEL CITY	05	167		2,757		1,096.40		2,090		21,386		8,599.35	
	06	186		3,136		1,231.07		2,379		24,787		9,928.94	
		<b>19</b>	<b>11.4</b>	<b>379</b>	<b>13.7</b>	<b>134.67</b>	<b>12.3</b>	<b>289</b>	<b>13.8</b>	<b>3,401</b>	<b>15.9</b>	<b>1,329.59</b>	<b>15.5</b>
DOWNTOWN	05	415		8,322		3,332.23		3,937		60,983		23,649.41	
	06	369		8,315		3,605.08		5,167		71,618		30,532.04	
		<b>-46</b>	<b>-11.1</b>	<b>-7</b>	<b>-.1</b>	<b>272.85</b>	<b>8.2</b>	<b>1,230</b>	<b>31.2</b>	<b>10,635</b>	<b>17.4</b>	<b>6,882.63</b>	<b>29.1</b>
EDMOND	05	332		5,484		1,896.26		4,257		45,333		15,937.69	
	06	388		5,724		2,050.85		4,716		44,413		15,716.66	
		<b>56</b>	<b>16.9</b>	<b>240</b>	<b>4.4</b>	<b>154.59</b>	<b>8.2</b>	<b>459</b>	<b>10.8</b>	<b>-920</b>	<b>-2.0</b>	<b>-221.03</b>	<b>-1.4</b>
MIDWEST CITY	05	336		5,866		2,219.39		4,777		49,848		18,657.89	
	06	420		6,851		2,508.70		5,593		54,869		20,080.25	
		<b>84</b>	<b>25.0</b>	<b>985</b>	<b>16.8</b>	<b>289.31</b>	<b>13.0</b>	<b>816</b>	<b>17.1</b>	<b>5,021</b>	<b>10.1</b>	<b>1,422.36</b>	<b>7.6</b>
RALPH ELLISON	05	196		2,778		960.03		2,380		22,458		7,820.75	
	06	177		2,743		943.66		2,495		24,203		8,448.91	
		<b>-19</b>	<b>-9.7</b>	<b>-35</b>	<b>-1.3</b>	<b>-16.37</b>	<b>-1.7</b>	<b>115</b>	<b>4.8</b>	<b>1,745</b>	<b>7.8</b>	<b>628.16</b>	<b>8.0</b>

## Total Internet Usage

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	383		4,683		1,777.07		4,633		38,512		15,034.48	
	06	391		5,092		2,071.98		4,950		39,874		15,784.09	
		<b>8</b>	<b>2.1</b>	<b>409</b>	<b>8.7</b>	<b>294.91</b>	<b>16.6</b>	<b>317</b>	<b>6.8</b>	<b>1,362</b>	<b>3.5</b>	<b>749.61</b>	<b>5.0</b>
VILLAGE	05	323		4,659		1,712.03		3,954		37,514		13,535.22	
	06	342		4,400		1,610.89		4,287		37,524		13,899.81	
		<b>19</b>	<b>5.9</b>	<b>-259</b>	<b>-5.6</b>	<b>-101.14</b>	<b>-5.9</b>	<b>333</b>	<b>8.4</b>	<b>10</b>	<b>.0</b>	<b>364.59</b>	<b>2.7</b>
WARR ACRES	05	232		3,749		1,373.97		3,135		30,963		11,188.45	
	06	217		3,449		1,300.28		3,322		32,243		12,020.37	
		<b>-15</b>	<b>-6.5</b>	<b>-300</b>	<b>-8.0</b>	<b>-73.69</b>	<b>-5.4</b>	<b>187</b>	<b>6.0</b>	<b>1,280</b>	<b>4.1</b>	<b>831.92</b>	<b>7.4</b>
HARRAH	05	21		390		186.89		361		3,493		1,536.82	
	06	23		449		284.90		374		3,847		2,117.66	
		<b>2</b>	<b>9.5</b>	<b>59</b>	<b>15.1</b>	<b>98.01</b>	<b>52.4</b>	<b>13</b>	<b>3.6</b>	<b>354</b>	<b>10.1</b>	<b>580.84</b>	<b>37.8</b>
JONES	05	5		57		29.32		44		348		172.95	
	06	9		67		23.09		56		484		247.34	
		<b>4</b>	<b>80.0</b>	<b>10</b>	<b>17.5</b>	<b>-6.23</b>	<b>-21.2</b>	<b>12</b>	<b>27.3</b>	<b>136</b>	<b>39.1</b>	<b>74.39</b>	<b>43.0</b>
LUTHER	05	9		124		35.25		131		1,114		400.10	
	06	15		269		110.55		177		1,730		724.19	
		<b>6</b>	<b>66.7</b>	<b>145</b>	<b>116.9</b>	<b>75.30</b>	<b>213.6</b>	<b>46</b>	<b>35.1</b>	<b>616</b>	<b>55.3</b>	<b>324.09</b>	<b>81.0</b>
NICOMA PARK	05	6		137		90.11		95		1,321		781.20	
	06	13		152		66.04		109		1,002		484.66	
		<b>7</b>	<b>116.7</b>	<b>15</b>	<b>10.9</b>	<b>-24.07</b>	<b>-26.7</b>	<b>14</b>	<b>14.7</b>	<b>-319</b>	<b>-24.1</b>	<b>-296.54</b>	<b>-38.0</b>
WRIGHT	05	7		306		137.44		110		2,840		1,107.67	
	06	10		273		109.89		128		2,451		986.55	
		<b>3</b>	<b>42.9</b>	<b>-33</b>	<b>-10.8</b>	<b>-27.55</b>	<b>-20.0</b>	<b>18</b>	<b>16.4</b>	<b>-389</b>	<b>-13.7</b>	<b>-121.12</b>	<b>-10.9</b>
TOTAL	05	3,160		50,594		19,189.48		39,093		409,057		154,057.47	
	06	3,320		53,144		20,767.47		44,070		440,242		170,854.06	
		<b>160</b>	<b>5.1</b>	<b>2,550</b>	<b>5.0</b>	<b>1,577.99</b>	<b>8.2</b>	<b>4,977</b>	<b>12.7</b>	<b>31,185</b>	<b>7.6</b>	<b>16,796.59</b>	<b>10.9</b>



## Internet Usage by Adult Customers

**July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	263		4,003		1,451.85		3,227		33,375		12,312.23	
	06	262		3,842		1,492.96		3,475		33,099		12,669.64	
		<b>-1</b>	<b>-4</b>	<b>-161</b>	<b>-4.0</b>	<b>41.11</b>	<b>2.8</b>	<b>248</b>	<b>7.7</b>	<b>-276</b>	<b>-8</b>	<b>357.41</b>	<b>2.9</b>
BETHANY	05	161		2,707		1,175.57		2,006		22,025		9,567.38	
	06	160		2,608		1,151.49		2,167		21,362		9,236.25	
		<b>-1</b>	<b>-6</b>	<b>-99</b>	<b>-3.7</b>	<b>-24.08</b>	<b>-2.0</b>	<b>161</b>	<b>8.0</b>	<b>-663</b>	<b>-3.0</b>	<b>-331.13</b>	<b>-3.5</b>
CAPITOL HILL	05	114		1,316		550.64		1,251		12,025		4,975.98	
	06	89		1,278		531.42		1,315		11,360		4,689.03	
		<b>-25</b>	<b>-21.9</b>	<b>-38</b>	<b>-2.9</b>	<b>-19.22</b>	<b>-3.5</b>	<b>64</b>	<b>5.1</b>	<b>-665</b>	<b>-5.5</b>	<b>-286.95</b>	<b>-5.8</b>
CHOCTAW	05	39		1,075		425.53		754		7,413		2,928.36	
	06	68		1,449		622.72		974		11,096		4,713.54	
		<b>29</b>	<b>74.4</b>	<b>374</b>	<b>34.8</b>	<b>197.19</b>	<b>46.3</b>	<b>220</b>	<b>29.2</b>	<b>3,683</b>	<b>49.7</b>	<b>1,785.18</b>	<b>61.0</b>
DEL CITY	05	121		2,192		897.63		1,654		17,979		7,501.38	
	06	139		2,572		1,041.89		1,886		20,615		8,504.78	
		<b>18</b>	<b>14.9</b>	<b>380</b>	<b>17.3</b>	<b>144.26</b>	<b>16.1</b>	<b>232</b>	<b>14.0</b>	<b>2,636</b>	<b>14.7</b>	<b>1,003.40</b>	<b>13.4</b>
DOWNTOWN	05	345		7,360		3,043.26		3,355		53,813		21,446.97	
	06	314		7,559		3,357.86		4,332		63,699		27,958.33	
		<b>-31</b>	<b>-9.0</b>	<b>199</b>	<b>2.7</b>	<b>314.60</b>	<b>10.3</b>	<b>977</b>	<b>29.1</b>	<b>9,886</b>	<b>18.4</b>	<b>6,511.36</b>	<b>30.4</b>
EDMOND	05	267		4,683		1,664.68		3,519		39,134		14,064.06	
	06	302		4,750		1,727.29		3,930		38,247		13,726.10	
		<b>35</b>	<b>13.1</b>	<b>67</b>	<b>1.4</b>	<b>62.61</b>	<b>3.8</b>	<b>411</b>	<b>11.7</b>	<b>-887</b>	<b>-2.3</b>	<b>-337.96</b>	<b>-2.4</b>
MIDWEST CITY	05	264		4,801		1,822.72		3,866		42,264		16,146.24	
	06	312		5,083		1,925.69		4,305		41,964		15,931.87	
		<b>48</b>	<b>18.2</b>	<b>282</b>	<b>5.9</b>	<b>102.97</b>	<b>5.6</b>	<b>439</b>	<b>11.4</b>	<b>-300</b>	<b>-7</b>	<b>-214.37</b>	<b>-1.3</b>
RALPH ELLISON	05	139		2,041		726.52		1,772		16,389		5,895.49	
	06	136		2,017		723.55		1,879		17,743		6,474.26	
		<b>-3</b>	<b>-2.2</b>	<b>-24</b>	<b>-1.2</b>	<b>-2.97</b>	<b>-4</b>	<b>107</b>	<b>6.0</b>	<b>1,354</b>	<b>8.3</b>	<b>578.77</b>	<b>9.8</b>

## Internet Usage by Adult Customers

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	288		3,588		1,416.22		3,626		30,166		12,326.51	
	06	302		3,806		1,601.14		3,879		30,056		12,414.73	
		<b>14</b>	<b>4.9</b>	<b>218</b>	<b>6.1</b>	<b>184.92</b>	<b>13.1</b>	<b>253</b>	<b>7.0</b>	<b>-110</b>	<b>-.4</b>	<b>88.22</b>	<b>.7</b>
VILLAGE	05	239		3,863		1,447.93		3,212		31,990		11,926.91	
	06	267		3,578		1,343.54		3,461		30,491		11,474.84	
		<b>28</b>	<b>11.7</b>	<b>-285</b>	<b>-7.4</b>	<b>-104.39</b>	<b>-7.2</b>	<b>249</b>	<b>7.8</b>	<b>-1,499</b>	<b>-4.7</b>	<b>-452.07</b>	<b>-3.8</b>
WARR ACRES	05	186		3,205		1,209.35		2,620		27,139		10,117.79	
	06	179		2,850		1,101.85		2,798		26,614		10,235.20	
		<b>-7</b>	<b>-3.8</b>	<b>-355</b>	<b>-11.1</b>	<b>-107.50</b>	<b>-8.9</b>	<b>178</b>	<b>6.8</b>	<b>-525</b>	<b>-1.9</b>	<b>117.41</b>	<b>1.2</b>
HARRAH	05	17		334		162.07		274		2,645		1,236.42	
	06	14		301		182.52		264		2,948		1,574.72	
		<b>-3</b>	<b>-17.6</b>	<b>-33</b>	<b>-9.9</b>	<b>20.45</b>	<b>12.6</b>	<b>-10</b>	<b>-3.6</b>	<b>303</b>	<b>11.5</b>	<b>338.30</b>	<b>27.4</b>
JONES	05	3		37		20.54		25		203		112.19	
	06	6		45		16.16		34		330		164.30	
		<b>3</b>	<b>100.0</b>	<b>8</b>	<b>21.6</b>	<b>-4.38</b>	<b>-21.3</b>	<b>9</b>	<b>36.0</b>	<b>127</b>	<b>62.6</b>	<b>52.11</b>	<b>46.4</b>
LUTHER	05	6		84		25.51		68		723		277.01	
	06	8		144		63.63		106		1,057		500.00	
		<b>2</b>	<b>33.3</b>	<b>60</b>	<b>71.4</b>	<b>38.12</b>	<b>149.4</b>	<b>38</b>	<b>55.9</b>	<b>334</b>	<b>46.2</b>	<b>222.99</b>	<b>80.5</b>
NICOMA PARK	05	5		109		74.16		62		891		581.31	
	06	9		117		49.11		74		653		315.43	
		<b>4</b>	<b>80.0</b>	<b>8</b>	<b>7.3</b>	<b>-25.05</b>	<b>-33.8</b>	<b>12</b>	<b>19.4</b>	<b>-238</b>	<b>-26.7</b>	<b>-265.88</b>	<b>-45.7</b>
WRIGHT	05	6		223		102.21		85		2,335		899.34	
	06	8		214		91.91		84		1,968		790.71	
		<b>2</b>	<b>33.3</b>	<b>-9</b>	<b>-4.0</b>	<b>-10.30</b>	<b>-10.1</b>	<b>-1</b>	<b>-1.2</b>	<b>-367</b>	<b>-15.7</b>	<b>-108.63</b>	<b>-12.1</b>
TOTAL	05	2,463		41,621		16,216.39		31,376		340,509		132,315.57	
	06	2,575		42,213		17,024.73		34,963		353,302		141,373.73	
		<b>112</b>	<b>4.5</b>	<b>592</b>	<b>1.4</b>	<b>808.34</b>	<b>5.0</b>	<b>3,587</b>	<b>11.4</b>	<b>12,793</b>	<b>3.8</b>	<b>9,058.16</b>	<b>6.8</b>



## Internet Usage by Minor Customers

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	47		772		280.97		649		7,072		2,435.13	
	06	43		593		225.68		677		5,954		2,038.08	
		<b>-4</b>	<b>-8.5</b>	<b>-179</b>	<b>-23.2</b>	<b>-55.29</b>	<b>-19.7</b>	<b>28</b>	<b>4.3</b>	<b>-1,118</b>	<b>-15.8</b>	<b>-397.05</b>	<b>-16.3</b>
BETHANY	05	33		193		48.54		341		2,404		726.87	
	06	44		563		170.23		469		4,050		1,307.97	
		<b>11</b>	<b>33.3</b>	<b>370</b>	<b>191.7</b>	<b>121.69</b>	<b>250.7</b>	<b>128</b>	<b>37.5</b>	<b>1,646</b>	<b>68.5</b>	<b>581.10</b>	<b>79.9</b>
CAPITOL HILL	05	53		768		263.63		687		5,544		1,751.39	
	06	63		887		280.37		834		6,875		2,324.42	
		<b>10</b>	<b>18.9</b>	<b>119</b>	<b>15.5</b>	<b>16.74</b>	<b>6.3</b>	<b>147</b>	<b>21.4</b>	<b>1,331</b>	<b>24.0</b>	<b>573.03</b>	<b>32.7</b>
CHOCTAW	05	18		448		146.36		274		3,086		938.15	
	06	31		1,004		375.62		406		7,401		2,903.66	
		<b>13</b>	<b>72.2</b>	<b>556</b>	<b>124.1</b>	<b>229.26</b>	<b>156.6</b>	<b>132</b>	<b>48.2</b>	<b>4,315</b>	<b>139.8</b>	<b>1,965.51</b>	<b>209.5</b>
DEL CITY	05	46		565		198.77		436		3,407		1,097.97	
	06	47		564		189.18		493		4,172		1,424.16	
		<b>1</b>	<b>2.2</b>	<b>-1</b>	<b>-.2</b>	<b>-9.59</b>	<b>-4.8</b>	<b>57</b>	<b>13.1</b>	<b>765</b>	<b>22.5</b>	<b>326.19</b>	<b>29.7</b>
DOWNTOWN	05	70		962		288.97		582		7,170		2,202.44	
	06	55		756		247.22		835		7,919		2,573.71	
		<b>-15</b>	<b>-21.4</b>	<b>-206</b>	<b>-21.4</b>	<b>-41.75</b>	<b>-14.4</b>	<b>253</b>	<b>43.5</b>	<b>749</b>	<b>10.4</b>	<b>371.27</b>	<b>16.9</b>
EDMOND	05	65		801		231.58		738		6,199		1,873.63	
	06	86		974		323.56		786		6,166		1,990.56	
		<b>21</b>	<b>32.3</b>	<b>173</b>	<b>21.6</b>	<b>91.98</b>	<b>39.7</b>	<b>48</b>	<b>6.5</b>	<b>-33</b>	<b>-.5</b>	<b>116.93</b>	<b>6.2</b>
MIDWEST CITY	05	72		1,065		396.67		911		7,584		2,511.65	
	06	108		1,768		583.01		1,288		12,905		4,148.38	
		<b>36</b>	<b>50.0</b>	<b>703</b>	<b>66.0</b>	<b>186.34</b>	<b>47.0</b>	<b>377</b>	<b>41.4</b>	<b>5,321</b>	<b>70.2</b>	<b>1,636.73</b>	<b>65.2</b>
RALPH ELLISON	05	57		737		233.51		608		6,069		1,925.26	
	06	41		726		220.11		616		6,460		1,974.65	
		<b>-16</b>	<b>-28.1</b>	<b>-11</b>	<b>-1.5</b>	<b>-13.40</b>	<b>-5.7</b>	<b>8</b>	<b>1.3</b>	<b>391</b>	<b>6.4</b>	<b>49.39</b>	<b>2.6</b>

## Internet Usage by Minor Customers

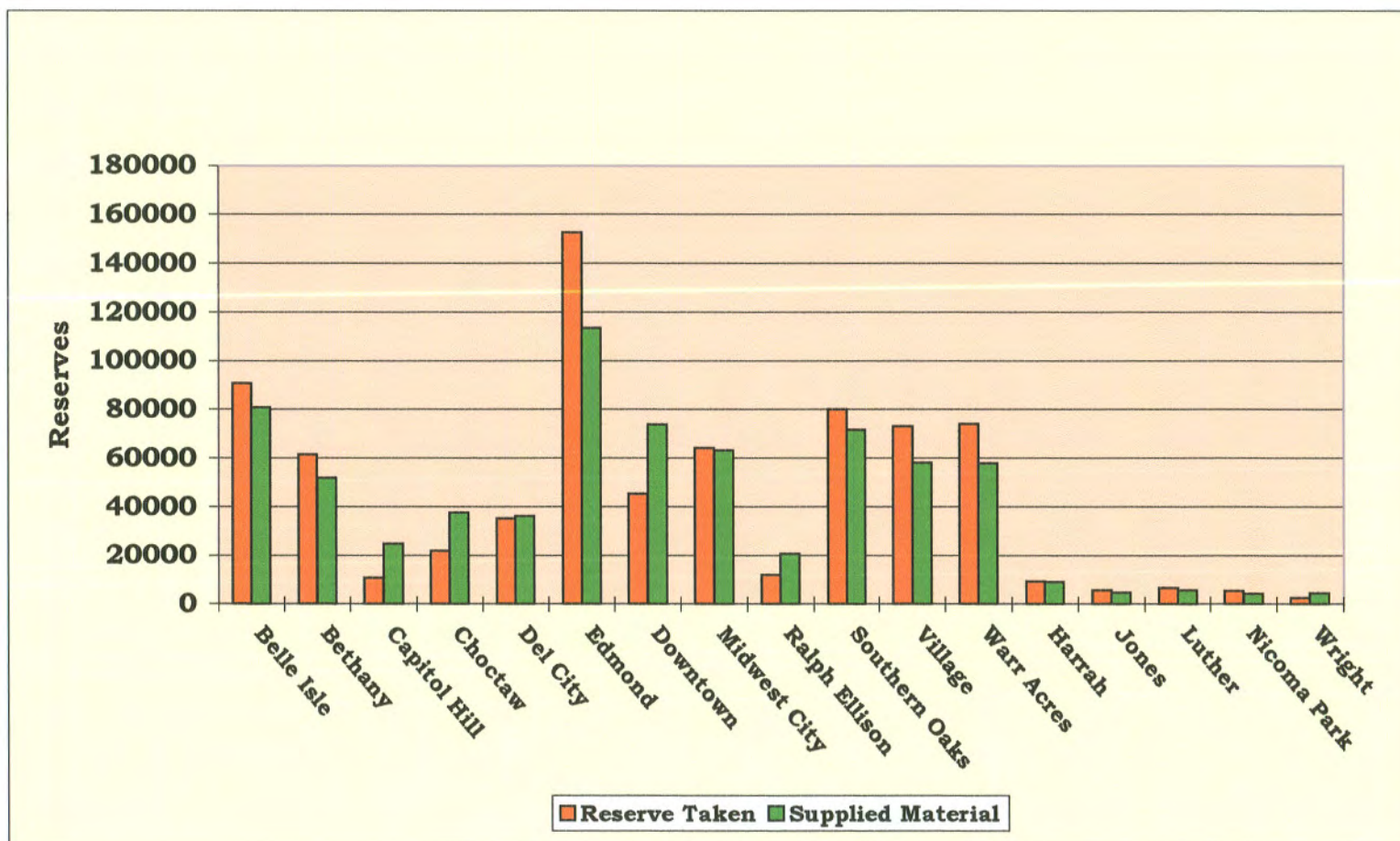
**July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	95		1,095		360.85		1,007		8,346		2,707.97	
	06	89		1,286		470.84		1,071		9,818		3,369.36	
		<b>-6</b>	<b>-6.3</b>	<b>191</b>	<b>17.4</b>	<b>109.99</b>	<b>30.5</b>	<b>64</b>	<b>6.4</b>	<b>1,472</b>	<b>17.6</b>	<b>661.39</b>	<b>24.4</b>
VILLAGE	05	84		796		264.10		742		5,524		1,608.31	
	06	75		822		267.35		826		7,033		2,424.97	
		<b>-9</b>	<b>-10.7</b>	<b>26</b>	<b>3.3</b>	<b>3.25</b>	<b>1.2</b>	<b>84</b>	<b>11.3</b>	<b>1,509</b>	<b>27.3</b>	<b>816.66</b>	<b>50.8</b>
WARR ACRES	05	46		544		164.62		515		3,824		1,070.66	
	06	38		599		198.43		524		5,629		1,785.17	
		<b>-8</b>	<b>-17.4</b>	<b>55</b>	<b>10.1</b>	<b>33.81</b>	<b>20.5</b>	<b>9</b>	<b>1.7</b>	<b>1,805</b>	<b>47.2</b>	<b>714.51</b>	<b>66.7</b>
HARRAH	05	4		56		24.82		87		848		300.40	
	06	9		148		102.38		110		899		542.94	
		<b>5</b>	<b>125.0</b>	<b>92</b>	<b>164.3</b>	<b>77.56</b>	<b>312.5</b>	<b>23</b>	<b>26.4</b>	<b>51</b>	<b>6.0</b>	<b>242.54</b>	<b>80.7</b>
JONES	05	2		20		8.78		19		145		60.76	
	06	3		22		6.93		22		154		83.04	
		<b>1</b>	<b>50.0</b>	<b>2</b>	<b>10.0</b>	<b>-1.85</b>	<b>-21.1</b>	<b>3</b>	<b>15.8</b>	<b>9</b>	<b>6.2</b>	<b>22.28</b>	<b>36.7</b>
LUTHER	05	3		40		9.74		63		391		123.09	
	06	7		125		46.92		71		673		224.19	
		<b>4</b>	<b>133.3</b>	<b>85</b>	<b>212.5</b>	<b>37.18</b>	<b>381.7</b>	<b>8</b>	<b>12.7</b>	<b>282</b>	<b>72.1</b>	<b>101.10</b>	<b>82.1</b>
NICOMA PARK	05	1		28		15.95		33		430		199.89	
	06	4		35		16.93		35		349		169.23	
		<b>3</b>	<b>300.0</b>	<b>7</b>	<b>25.0</b>	<b>.98</b>	<b>6.1</b>	<b>2</b>	<b>6.1</b>	<b>-81</b>	<b>-18.8</b>	<b>-30.66</b>	<b>-15.3</b>
WRIGHT	05	1		83		35.23		25		505		208.33	
	06	2		59		17.98		44		483		195.84	
		<b>1</b>	<b>100.0</b>	<b>-24</b>	<b>-28.9</b>	<b>-17.25</b>	<b>-49.0</b>	<b>19</b>	<b>76.0</b>	<b>-22</b>	<b>-4.4</b>	<b>-12.49</b>	<b>-6.0</b>
TOTAL	05	697		8,973		2,973.09		7,717		68,548		21,741.90	
	06	745		10,931		3,742.74		9,107		86,940		29,480.33	
		<b>48</b>	<b>6.9</b>	<b>1,958</b>	<b>21.8</b>	<b>769.65</b>	<b>25.9</b>	<b>1,390</b>	<b>18.0</b>	<b>18,392</b>	<b>26.8</b>	<b>7,738.43</b>	<b>35.6</b>



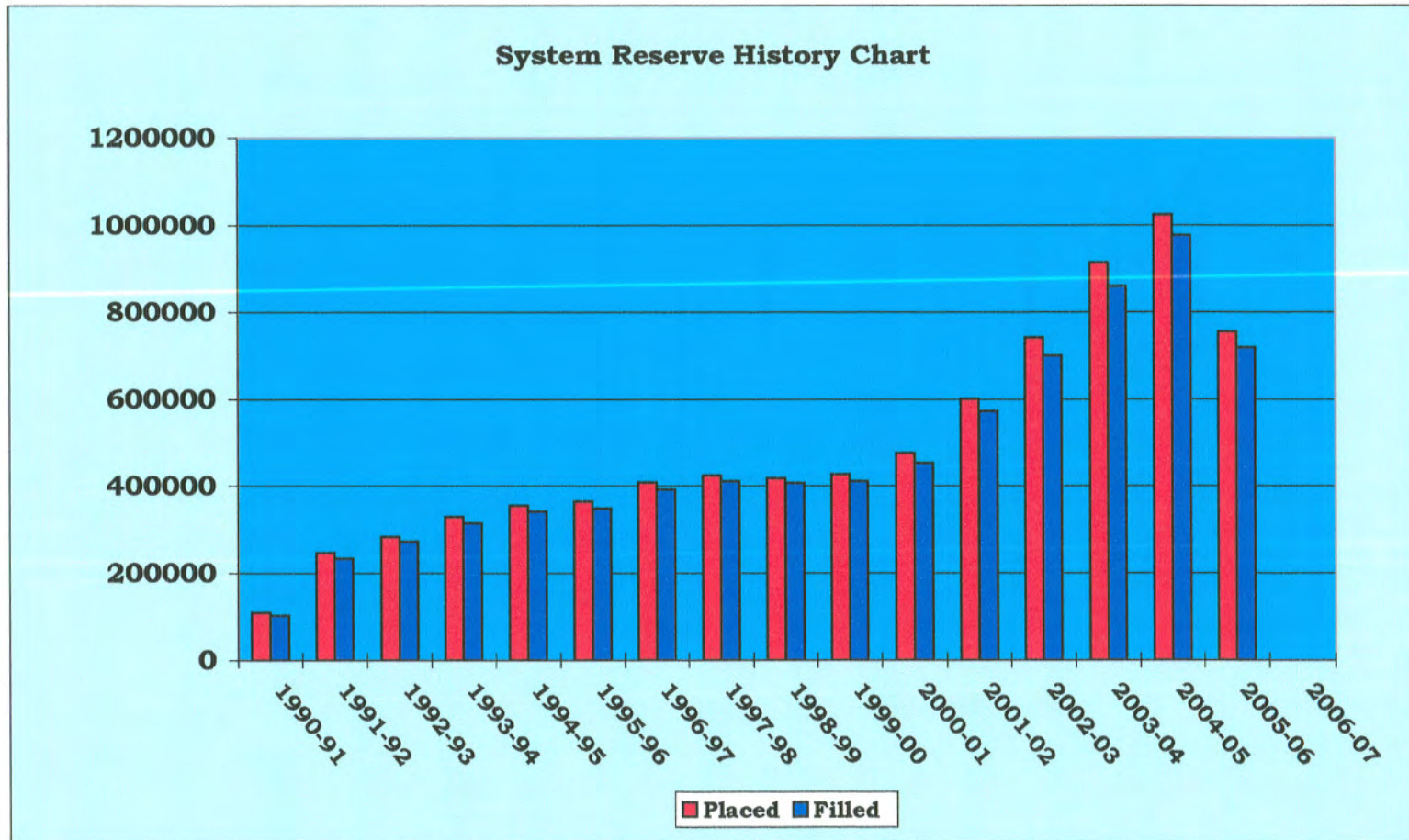
## System Reserve Report

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)



## System Reserve Report

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)





## System Reserves Report

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	05	11,249	94,390		10,764	90,595	
	06	10,797	90,615		9,773	85,842	
		<b>-452</b>	<b>-3,775</b>	<b>-4.0</b>	<b>-991</b>	<b>-4,753</b>	<b>-5.2</b>
BETHANY	05	7,875	68,476		7,473	65,613	
	06	7,160	61,590		6,709	58,532	
		<b>-715</b>	<b>-6,886</b>	<b>-10.1</b>	<b>-764</b>	<b>-7,081</b>	<b>-10.8</b>
CAPITOL HILL	05	1,610	14,165		1,631	13,543	
	06	1,378	10,876		1,338	10,385	
		<b>-232</b>	<b>-3,289</b>	<b>-23.2</b>	<b>-293</b>	<b>-3,158</b>	<b>-23.3</b>
CHOCTAW	05	2,704	24,120		2,587	22,990	
	06	2,469	21,858		2,335	20,900	
		<b>-235</b>	<b>-2,262</b>	<b>-9.4</b>	<b>-252</b>	<b>-2,090</b>	<b>-9.1</b>
DEL CITY	05	4,060	33,881		3,879	32,640	
	06	4,213	35,102		3,996	33,458	
		<b>153</b>	<b>1,221</b>	<b>3.6</b>	<b>117</b>	<b>818</b>	<b>2.5</b>
EDMOND	05	18,279	147,333		17,422	141,467	
	06	17,399	152,745		16,817	146,643	
		<b>-880</b>	<b>5,412</b>	<b>3.7</b>	<b>-605</b>	<b>5,176</b>	<b>3.7</b>
DOWNTOWN	05	5,277	38,781		5,038	35,810	
	06	5,435	45,250		4,993	42,095	
		<b>158</b>	<b>6,469</b>	<b>16.7</b>	<b>-45</b>	<b>6,285</b>	<b>17.6</b>
MIDWEST CITY	05	8,106	66,801		7,697	64,040	
	06	7,295	64,110		6,949	60,888	
		<b>-811</b>	<b>-2,691</b>	<b>-4.0</b>	<b>-748</b>	<b>-3,152</b>	<b>-4.9</b>
RALPH ELLISON	05	1,432	12,484		1,386	12,057	
	06	1,226	11,912		1,199	11,402	
		<b>-206</b>	<b>-572</b>	<b>-4.6</b>	<b>-187</b>	<b>-655</b>	<b>-5.4</b>
SOUTHERN OAKS	05	9,766	84,373		9,390	80,415	
	06	9,471	79,973		9,023	75,882	
		<b>-295</b>	<b>-4,400</b>	<b>-5.2</b>	<b>-367</b>	<b>-4,533</b>	<b>-5.6</b>
VILLAGE	05	8,779	74,762		8,263	71,556	
	06	8,456	72,986		7,905	69,030	
		<b>-323</b>	<b>-1,776</b>	<b>-2.4</b>	<b>-358</b>	<b>-2,526</b>	<b>-3.5</b>
WARR ACRES	05	8,683	74,254		8,424	71,424	
	06	7,745	74,028		6,921	70,616	
		<b>-938</b>	<b>-226</b>	<b>-.3</b>	<b>-1,503</b>	<b>-808</b>	<b>-1.1</b>

## System Reserves Report

July 1, 2005 through March 31, 2006 (75.00% of the 05-06 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
HARRAH	05	1,064	9,911		1,086	9,593	
	06	1,054	9,221		1,058	8,947	
		<b>-10</b>	<b>-690</b>	<b>-7.0</b>	<b>-28</b>	<b>-646</b>	<b>-6.7</b>
JONES	05	1,054	6,198		878	5,822	
	06	735	5,717		684	5,363	
		<b>-319</b>	<b>-481</b>	<b>-7.8</b>	<b>-194</b>	<b>-459</b>	<b>-7.9</b>
LUTHER	05	500	4,600		522	4,352	
	06	836	6,557		782	6,183	
		<b>336</b>	<b>1,957</b>	<b>42.5</b>	<b>260</b>	<b>1,831</b>	<b>42.1</b>
NICOMA PARK	05	732	5,671		731	5,532	
	06	546	5,324		447	5,222	
		<b>-186</b>	<b>-347</b>	<b>-6.1</b>	<b>-284</b>	<b>-310</b>	<b>-5.6</b>
WRIGHT	05	313	3,891		350	3,840	
	06	291	2,574		297	2,485	
		<b>-22</b>	<b>-1,317</b>	<b>-33.8</b>	<b>-53</b>	<b>-1,355</b>	<b>-35.3</b>
BOOKS-BY-MAIL	05	566	4,356		512	4,182	
	06	679	5,078		626	4,881	
		<b>113</b>	<b>722</b>	<b>16.6</b>	<b>114</b>	<b>699</b>	<b>16.7</b>
TOTAL	05	92,049	768,467		88,033	735,492	
	06	87,185	755,530		81,852	718,767	
		<b>-4,864</b>	<b>-12,937</b>	<b>-1.7</b>	<b>-6,181</b>	<b>-16,725</b>	<b>-2.3</b>



## **EXECUTIVE DIRECTOR'S REPORT**

**APRIL 2006**

### **4<sup>TH</sup> ANNUAL LITERARY VOICES EVENT A "SMASHING SUCCESS"**

The Library Endowment Trust's *Literary Voices* event was held on April 6, 2006. Library Commission members, Hugh Rice, Penny McCaleb, and Nancy Anthony joined 400+ attendees for a delightful "Evening with Jane Seymour", a noted author, actress, and artist.

Long-time endowment trustee, Sarah Hogan was the recipient of the Lee B. Brawner Lifetime Achievement Award for her work over many years of volunteerism on behalf of the arts, education, literacy and libraries.

Thanks to the co-chairs of this event, Connell Branan and Robert Brady, their committee chairs and committee members, and the members of the Library Endowment Trust for their continued support and hard work on behalf of the Metropolitan Library System by hosting this wonderful event.

### **FAMILY TALK SECTION IN PLACE**

As reported last month, the Family Talk section is now in place at all Metropolitan Library System libraries. We have had a number of favorable comments from customers as to the number of titles available and the ease in finding material that they want to read to their children or on issues that are of interest to parents and their children. The comments have been very positive.

### **LEGISLATIVE ACTION RELATED TO LIBRARIES**

April 20 was the final day for legislation to be heard in Senate committees and most bills related to libraries did not advance and are considered "dormant" for this session. This includes HB 2158, which was mentioned in last month's director's report. While there were a number of bills related to ad valorem taxes introduced this session, currently HJR 1058 and SJR 0060 are the only ones considered still active. They propose constitutional amendments to provide homestead exemptions for veterans and disabled veterans and would have a very negligible impact on library revenues.

SB 1774 modifies the distribution of income tax revenue to require that additional funds be allocated monthly to the Ad Valorem Reimbursement Fund. This is a very positive piece of legislation for libraries as currently the Ad Valorem Reimbursement Fund has not been funded adequately according to the original legislation.

### **METRO LIBRARY MAGAZINE FEATURES SUMMER READING**

This edition of the Metro Library Magazine features our upcoming Summer Reading Program. This is the biggest event of the year for our library system and the magazine features some of the activities, prizes and goals that children across the county will be striving for.

The magazine features a new look with many more graphics and book reviews, plus many of the popular regular features. Hat's off to the Marketing and Communications staff for a great looking magazine this quarter.



## **EXECUTIVE DIRECTOR TO ATTEND NATIONAL LIBRARY LEGISLATIVE DAY**

Executive Director, Donna Morris will be spending two days in the nation's capitol on May 1 & 2 to discuss library issues with the Oklahoma congressional delegation. Susan McVey, State Librarian; Richard Parker, Deputy Director, Tulsa City County Library System; Marilyn Hinshaw, Executive Director, Eastern Oklahoma District Library system; Pat Acebo, Trustee, EODLS; Jeannie Johnson, Oklahoma Library Association President and librarian at Oklahoma Christian University Library; and Charlotte Parker, retired school librarian will be representing the state of Oklahoma at this annual event.

## **DIRECTOR OUTREACH ACTIVITIES**

- Attended Leadership OKC Class
- Attended Rotary 29 Club Meetings
- Attended OLA Legislative Committee Meeting
- Attended OLA Endowment Meeting

## **FUTURE LIBRARY EVENTS OF SPECIAL NOTE**

### ***Cinco de Mayo***

Saturday, May 6, 2006  
Time: 2:00pm-3:00pm  
Location: Bethany  
All Ages

The Mariachi Orgullo De America Band will perform in celebration of Cinco de Mayo. Educational and entertaining for all ages. Refreshments served after the program. Meet us on the South side of the library for great music.

### ***"Teddy Roosevelt"***

Sunday, May 7, 2006  
Time: 2:00pm-3:00pm  
Location: Downtown  
All Ages

You are invited to hear President Theodore Roosevelt address the people of Oklahoma City. President Roosevelt, portrayed by Dr. Gary M. Gray, will speak on his impact upon the West, and in particular address his love for the people of Oklahoma, the only new state during his presidency. 46th Star Auditorium, 4th floor. Call 606-3878 for further information.

### ***Heart and Soul vocal duo***

Friday, May 12, 2006  
Time: 12:00pm-1:00pm  
Location: Capitol Hill  
All Ages

This program will include love songs from the 1940's and 1950's, some of which will be performed in Spanish. This is a community event, and everyone is welcome. Pre-registration is requested but not required.

### ***The Village Library Friends present: "The Village Fair: A Day in Provence"***

Saturday, May 13, 2006  
Time: 8:00am-5:00pm  
Location: Village  
All Ages



The Village Library, Special Friends of the Library will be hosting "The Village Fair" at Casady Square in the southwest corner parking lot, located at Britton and Penn. There will be children's programs during the day, including puppet shows, story performances and craft time. This year the Village Friends have joined with Casady Square Merchants Association to offer this special event. The southwest corner parking lot will be transformed into a marketplace like one might visit in the Provence region of France.

Co-Sponsors: Special Friends of the Village Library and Casady Square Merchants Association.

### ***Spring Concert with Spiritful Voices Choir***

Sunday, May 14, 2006

Time: 3:00pm-4:00pm

Location: Belle Isle

All Ages

Spiritful Voices Community Choir returns to Belle Isle just in time for Mother's Day. The concert, which the whole family will enjoy, features a Broadway medley from "The Music Man." Other songs in their Spring 2006 Season repertoire are: "Welcome, Spring"; John Rutter's "For the Beauty of the Earth"; "Mississippi Mud"; "Shenandoah"; a Swahili song entitled "Takadamu" (meaning "Lead the Way"); Enya's "Only Time"; The Beatles' "Here Comes the Sun"; "Like a Mighty Stream"; "Si Vis Amari"; and Lee Greenwood's "God Bless the U.S.A." Also, in celebration of this year's 250th Birthday of Wolfgang Amadeus Mozart, we'll sing Mozart's "Alleluia Canon" and "Lacrimosa" (from Mozart's "Requiem").

### ***Identity Theft Prevention***

Tuesday, May 16, 2006

Time: 7:00pm-8:30pm

Location: Warr Acres

Teens to Adults

Do you want to be one of the 10 million victims of identity theft in the United States? Learn how to prevent identity theft in this free workshop sponsored by UMB Bank and Metro Tech. Register at 721-2616.

### ***Community Legal Fair***

Saturday, May 27, 2006

Time: 10:00am-4:00pm

Location: Ralph Ellison

Adults

Ralph Ellison Library will host a FREE Legal Fair for the community. The Oklahoma City Association of Black Lawyers will be here to answer all your legal questions! Family, Divorce, Dept. of Human Services, Landlord/tenant, Employment, & Social Security are just a few topics that will be on the table for discussion.