

# **METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY**

## **AGENDA**

Thursday      October 13, 2005      3:30 p.m.  
Del City Library  
4509 SE 15<sup>th</sup>, Del City      OK      73115  
(405) 672-1377

### **3:30 pm      CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM**

Hugh Rice, Chair

### **3:30 – 3:35 pm      INTRODUCTIONS**

- Document #28 – Presentation of Service Certificates for Library Staff

**COMMENTS FROM GENERAL PUBLIC** (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

### **3:35 – 3:50 pm      CONSENT DOCKET (#29 - #31)**

- Document #29 – Approval of Minutes of September 15, 2005 Meeting
- Document #30 – Acceptance of Review of Expenditures for September 2005
- Document #31 – Request to Declare Furniture and Equipment Surplus

### **3:50 – 4:35 pm      NEW BUSINESS**

- Document #32 – Discussion, Consideration and Possible Action: Metropolitan Library System 2006 Holidays and Closings Dates

### **4:35 – 4:45 pm      INFORMATION REPORTS**

- Document #33 – MLS September 2005 Circulation Report
- Document #34 – MLS September 2005 Internet Usage Report
- Document #35 – MLS September 2005 System Reserve Report

### **4:45 – 4:55 pm      EXECUTIVE DIRECTOR'S REPORT**

### **4:55 – 5:00 pm      COMMENTS FROM COMMISSION MEMBERS**

#### ***NEXT COMMISSION MEETING DATE AND PLACE:***

Thursday, November 17, 2005  
Edmond Library, 10 S. Boulevard, Edmond, OK 73003

## **PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF**

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in October 2005:

<b><u>Employees</u></b>	<b><u>Years of Service</u></b>
Jimmy C. Welch, Deputy Executive Director/Technology	35
Dorothy E. Dunlap, Extension Specialist, Public Services Administration	10
Patsy A. Glover, Library Page, Belle Isle Library	5
Karen A. Lehr, Librarian, Edmond Library	5

**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE METROPOLITAN LIBRARY COMMISSION  
OF OKLAHOMA COUNTY**

DATE: September 15, 2005    TIME: 3:30 p.m.

MEETING PLACE: Midwest City Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County November 22, 2004. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Midwest City Library, 8143 E. Reno, and the Downtown Library, 300 Park Avenue, Oklahoma City, on September 13, 2005, in conformity with the Oklahoma Open Meeting Act §311.

**Commission Members**

PRESENT:

Nancy Anthony  
Dr. Ann Caine, Vice-Chair  
Carolyn Cornelius  
Deanna Hannah  
Penny McCaleb  
Shirley Pritchett  
Pamela Pung  
Marguerite Ross  
Jim Roth, Chair, Board of County  
Commissioners  
Alyne Strube  
Cynthia Trent  
Peggy Winters  
Greg Womack  
Hugh Rice, Chair  
Donna Morris, Executive Director  
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma  
City  
Scott Duncan  
Millicent Gillogly  
David Greenwell, Disbursing Agent  
Jose Jimenez

Estimate of general public and staff attending: 25

I. Mr. Hugh Rice, Chair, called the meeting to order at 3:33 p.m., due to a lack of a quorum and with the consensus of the Commission members present, Mr. Rice called for public comments. (Three *Citizens Request to Speak* forms are attached.) Each speaker was allotted three minutes to address the Commission.

II. Mr. Rice called for the roll at 3:38 p.m.

Roll was called to establish a quorum. Present: Anthony, Caine, Cornelius, McCaleb, Pritchett, Pung, Ross, Roth, Strube, Trent, Winters, Rice (Arrived: Hannah ~ 3:47 p.m.).

III. Mr. Rice introduced Ms. Deborah Willis, Manager of the Midwest City Library.

Ms. Willis welcomed the Commission. She drew attention to the new carpet and paint makeover that the Midwest City Library has undergone. Discussion followed.

Mr. Rice introduced Mr. Kenny Wilkerson, Friends of the Metropolitan Library System, Booksale Chair.

Mr. Wilkerson stated that the Friends of the Library have held 26 Booksales over the years and have been able to grant approximately 1.8 million dollars to the Library System. Mr. Wilkerson continued, commenting that "due to an outstandingly large number of high quality books, some good weather, almost 1,000 hard-working volunteers, and outstanding publicity (thanks to Shirley Pritchett), the Friends had a record booksale in February"; enabling the Friends to grant a record amount of money this year. Mr. Wilkerson presented Mr. Rice with a symbolic check in the amount of \$181,075. Mr. Rice thanked the Friends of the Library for all their members' hard work and dedication.

IV. Mr. Rice presented the Metropolitan Library Commission of Oklahoma County Service Certificate recipients for September 2005 to Debbie E. Robertus, Assistant Library Manager, Belle Isle Library for 10 years of service.

V. Mr. Rice presented the Consent Docket (Document #20 – Approval of Minutes of August 25, 2005, Meeting; Document #21 – Acceptance of Review of Expenditures for August 2005).

**Mrs. Alyne Strube moved to accept the Consent Docket. Mrs. Peggy Winters seconded. Mr. Rice called for questions. No further discussion; motion passed unanimously.**

VI. Mr. Rice called on Mr. Stan Hall of Murrell, Hall, McIntosh & Co., PLLP (MHM), to present the Metropolitan Library System Annual Audit (Document #22) for the year ending June 30, 2005.

Mr. Hall gave an overview of the auditing process. He stated that prior to the planning process, auditors go through and look at the procedures currently in place and randomly test those procedures. If there are any serious problems it would result in a comment in the Audit Report. Any items less than serious would be noted in a management letter.

Mr. Hall referred to the management letter handed out. There were two small items: Miscellaneous Cash Receipts and Depreciation Schedule. The items were not serious and did not cause any problem in the audit. Library procedures are working and are adequate for what is needed to do the audit. Questions and discussion followed.

It was stated that Mr. Greenwell previously recommended changing the Finance Committee to the Finance & Audit Committee. From that recommendation, it was suggested that the Finance & Audit Committee take on the task of reviewing the Depreciation Schedule for books and also become more involved in the overall audit process. Questions and discussion followed.

**Mrs. Carolyn Cornelius moved to accept the Financial Statement and Auditor's Report for FY 2004-05. Mrs. Winters seconded. No further discussion. Motion passed unanimously.**

**VII.** Mr. Rice referred to Document #23 – Approval of Metropolitan Library Commission Meeting Dates 2006. Mrs. Morris stated that there is an error on the meeting calendar; the September 14 meeting should be September 21, which would be the third Thursday, per by-laws. By Commission consensus, the official record Document #23 will be corrected to reflect the correct date. Discussion followed.

**Mrs. Anthony moved to accept the Metropolitan Library Commission meeting dates for 2006 as corrected by consensus. Dr. Ann Caine seconded. No further discussion. Motion passed unanimously.**

**VIII.** Mr. Rice called on Ms. BJ Williams, MLS Television Programming Coordinator, to present an overview of "Read About It".

Ms. Williams began by stating that "Read About It" is a weekly television program that the Library System produces. She referred to the information sheet in the Commission packet. Cox is a co-sponsor of the program, and the show is seen essentially everywhere that Cox has cable offerings to the public in the state.

Ms. Williams continued, stating she has had the opportunity this past year to interview several authors, including First Lady Kim Henry who made a second appearance on the show a few weeks ago. Every year Library Commissioner Shirley Pritchett also makes an appearance on the show in February to promote the Friends booksale.

"Read About It" recently taped segments of the Teen Book Reviews. Heidi Port, Volunteer Coordinator for Development & Volunteer Services, and Heidi Daniel-Morgan, Young Adult Services Coordinator for Outreach shared being host for the Teen Book Reviews.

This year the book reviews were taped in the Oklahoma Room of the Downtown Library. Ms. Williams showed a short edited version of the Teen Book Reviews video. The Teen Book Reviews segment can be seen on "Read About It" over the coming months.

**IX.** Mr. Rice called on Mrs. Kay Bauman, Deputy Executive Director/Library Operations to present "Focus 2005: Get on the U Express."

Mrs. Bauman began by inviting Commission Members to attend the upcoming staff development day, entitled FOCUS! 2005. She handed out a brochure of information and events for that day. FOCUS! 2005 will be on Monday, October 10. Questions and discussion followed.

**X.** Mr. Rice referred to the Information Reports.

Document #24 – MLS August 2005 Circulation Report

Document #25 – MLS August 2005 Internet Usage Report

Document #26 – MLS August 2005 System Reserve Report

Document #27 – 2005 Friends of the Metropolitan Library System Grant Awards

**XI.** Mr. Rice called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris stated if any Commission members are interested in renewing their American Library Association or Oklahoma Library Association membership to please let the Director's Office know.

The Wireless network is proving to be a big hit with customers. She observed at least five customers accessing the network upon arriving at the Midwest City Library this afternoon.

Donna re-emphasized the improvement in the look of the Midwest City Library, with the new carpet and new paint; it looks very nice. The City of Midwest City contributed \$50,000 to the project. New chairs for the library have been approved to replace some of the lounge chairs, which are nearly 20 years old.

**XII.** Mr. Rice called for comments from Commission members.

The next Commission meeting will be held at the Del City Library, October 13, 2005.

**XIII.** There being no further business, the meeting was adjourned at 4:28 p.m.



Donna Morris, Executive Director  
(Secretary)

**DATE:** 9-15-05

NAME: NANCY BLANKENSHIP

PRINT NAME 11109 Blue Stem Back Rd <sup>OKC</sup> 73142  
RESIDENCE: ADDRESS/ZIP OKC

Kancy Blankenship

**ADDITIONAL CONTACT INFORMATION:****WHO YOU ARE REPRESENTING:**

**SELF:** ✓

I ask to speak on the topic or issue(s) of \_\_\_\_\_

\*Citizens Request to speak forms are provided at all meetings. Persons must list their residential address, county of residence and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue. Preference will be given residents of Oklahoma County. Speakers shall refrain from personal attacks, aspersions, and accusations against members of the Library Commission, the Executive Director, or employees of the Metropolitan Library System while addressing the Library Commission. Library Commission members are strongly encouraged to exhibit respect for the opinions expressed in public comments and likewise refrain from personal attacks, aspersions, and accusations against members of the public who address the Commission. The Commission Chair retains the right to waive the time limits and this procedure at meetings where circumstances warrant.

**CITIZENS REQUEST TO SPEAK**  
**THE METROPOLITAN LIBRARY COMMISSION/COMMITTEE MEETING\***

FORM MUST BE COMPLETED AND GIVEN TO SECRETARY **PRIOR**  
TO START OF MEETING

**DATE:** 9-15-05

Please complete this form if you are interested in addressing the Library Commission

Stephanie West  
**PRINT NAME** 8 S. Creek Side Dr, Edmond, OK 73003

**RESIDENCE: ADDRESS/ZIP**

OK  
**COUNTY OF RESIDENCE**

Stephanie West  
**SIGNATURE: NO OTHER PERSON MAY SIGN FOR YOU**

**ADDITIONAL CONTACT INFORMATION:**

844-0141 westfam3@msn.com  
**TELEPHONE** **E-MAIL**

**WHO YOU ARE REPRESENTING:**

**ORGANIZATION:** \_\_\_\_\_

**SELF:** \_\_\_\_\_

I ask to speak on the following Agenda Item(s) \_\_\_\_\_

I ask to speak on the topic or issue(s) of Homosexual books

\*Citizens Request to speak forms are provided at all meetings. Persons must list their residential address, county of residence and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue. Preference will be given residents of Oklahoma County. Speakers shall refrain from personal attacks, aspersions, and accusations against members of the Library Commission, the Executive Director, or employees of the Metropolitan Library System while addressing the Library Commission. Library Commission members are strongly encouraged to exhibit respect for the opinions expressed in public comments and likewise refrain from personal attacks, aspersions, and accusations against members of the public who address the Commission. The Commission Chair retains the right to waive the time limits and this procedure at meetings where circumstances warrant.

**CITIZENS REQUEST TO SPEAK**  
**THE METROPOLITAN LIBRARY COMMISSION/COMMITTEE MEETING\***

FORM MUST BE COMPLETED AND GIVEN TO SECRETARY **PRIOR**  
TO START OF MEETING

**DATE:** 9/15/05

Please complete this form if you are interested in addressing the Library Commission

Clinton Wiles  
**PRINT NAME**

827 NW 32nd OKC 73118  
**RESIDENCE: ADDRESS/ZIP**

OK  
**COUNTY OF RESIDENCE**

Clinton L. Wiles  
**SIGNATURE: NO OTHER PERSON MAY SIGN FOR YOU**

**ADDITIONAL CONTACT INFORMATION:**

557 1340 neural@cox.net  
**TELEPHONE** **E-MAIL**

**WHO YOU ARE REPRESENTING:**

**ORGANIZATION:** \_\_\_\_\_

**SELF:** ✓

I ask to speak on the following Agenda Item(s) \_\_\_\_\_

I ask to speak on the topic or issue(s) of Community values.  
and Parental Shelving

\*Citizens Request to speak forms are provided at all meetings. Persons must list their residential address, county of residence and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue. Preference will be given residents of Oklahoma County. Speakers shall refrain from personal attacks, aspersions, and accusations against members of the Library Commission, the Executive Director, or employees of the Metropolitan Library System while addressing the Library Commission. Library Commission members are strongly encouraged to exhibit respect for the opinions expressed in public comments and likewise refrain from personal attacks, aspersions, and accusations against members of the public who address the Commission. The Commission Chair retains the right to waive the time limits and this procedure at meetings where circumstances warrant.

## **FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES**

September 30, 2005

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of September 2005.

For comparison, 25.00% of the fiscal year has passed.

### **COMMISSION ACTION**

That the Commission acknowledge the financial report of September 2005.

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**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
STATEMENT OF FINANCIAL CONDITION**

Document # 30  
MLC FY 2005-06  
October 13, 2005

**September 30, 2005**

**ASSETS**

CASH - Overnight Investment Account		\$ 682,240.51
INVESTMENTS (Schedule attached)		13,226,657.76
TAXES RECEIVABLE: 2005-06 Ad Valorem Tax	22,700,906.00	
Less: Reserve for Delinquent Tax	(2,063,719.00)	
Budgeted Tax Revenue	<u>20,637,187.00</u>	
Less: Tax Received	<u>0.00</u>	
		20,637,187.00
<b>Total Assets</b>		<u><u>\$34,546,085.27</u></u>

**LIABILITIES, DEFERRED REVENUE AND FUND BALANCE**

**LIABILITIES:**

2004-05 Reserve for Appropriations	\$ 708,615.37	
2005-06 Purchase Orders Outstanding	261,841.15	
2004-05 Purchase Orders Outstanding	82,413.42	
2005-06 Checks Outstanding	478,088.90	
2004-05 Checks Outstanding	<u>12,619.01</u>	
<b>Total Liabilities</b>		1,543,577.85

**DEFERRED TAX REVENUE:**

Current Year Ad Valorem Tax	20,637,187.00
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**FUND BALANCE:**

Beginning of the Year	15,762,317.35	
Add: Revenues		
Budgeted	127,000.00	
Other	<u>1,203,287.53</u>	1,330,287.53
Less: Expenditures	<u>(4,727,284.46)</u>	
<b>Total Fund Balance</b>		<u>12,365,320.42</u>

<b>Total Liabilities, Deferred Revenue and Fund Balance</b>	<u><u>\$34,546,085.27</u></u>
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**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
SCHEDULE OF INVESTMENT**

**As of September 30, 2005**

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	9/24/2002	3/24/2011	3.800%	\$ 100,000.00
CD - Municipal Emp. Credit Union	6/18/2003	6/18/2009	3.750%	100,000.00
Weekie Credit Union	1/17/2003	1/18/2010	4.100%	100,000.00
CD - UMB Bank	2/12/2003	2/18/2008	3.500%	100,000.00
CD - Peoples National, Bethany	2/27/2003	2/27/2006	2.050%	100,000.00
CD - Stillwater National Bank	4/23/2003	5/23/2009	4.250%	100,000.00
CD - National Bank of Commerce.	6/21/2003	12/21/2005	2.250%	100,000.00
CD - Kirkpatrick Bank, Edmond	7/18/2004	9/18/2006	3.400%	100,000.00
CD - Coppermark Bank	7/18/2004	3/18/2006	3.400%	100,000.00
CD - BancFirst	7/28/2004	7/28/2009	3.900%	100,000.00
CD - Rose Rock Bank	10/15/2003	6/15/2009	3.250%	100,000.00
CD - Fidelity Bank	10/19/2004	10/19/2009	4.000%	100,000.00
CD - IBC	11/29/2004	11/29/2005	2.000%	100,000.00
CD - Quail Creek Bank	12/7/2004	12/7/2006	3.050%	100,000.00
CD - Citizen's Bank of Edmond	7/2/2004	7/2/2009	4.060%	100,000.00
FHLN Notes	1/28/2005	10/24/2005	2.840%	978,793.89
FMCDN	1/31/2005	10/24/2005	2.886%	979,311.11
FHLB notes	2/10/2005	2/10/2006	3.100%	1,000,015.00
FHLB notes	2/15/2005	2/15/2007	3.570%	1,000,025.00
FHLB notes	2/25/2005	8/27/2008	4.000%	1,000,025.00
CD - Valliance Bank	3/3/2005	3/3/2006	3.445%	100,000.00
FNMA 06-08	8/3/2005	6/30/2008	4.300%	1,072,211.33
FNMA 06-07	8/8/2005	8/8/2007	4.250%	1,180,000.00
FNMA 06/07	8/2/2005	7/13/2007	4.150%	1,002,190.28
Fed Home LN 06-08	8/1/2005	2/25/2008	4.400%	2,000,000.00
Fed Home LN 07-06	9/29/2005	9/26/2027	4.250%	1,414,086.15
Total Investments				<u>\$ 13,226,657.76</u>

**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
STATEMENT OF REVENUES, BUDGET VS. ACTUAL**

**September 1, 2005 to September 30, 2005**

	<u>Budget</u>	<u>Current Month Receipts</u>	<u>Year To Date Receipts</u>	<u>Percent Budget Received</u>
<b><u>BUDGETED:</u></b>				
2005 Ad Valorem Tax	\$20,637,187.00	\$ -	\$ -	0.00%
State Aid	286,309.00	-	-	0.00%
Fines	<u>383,400.00</u>	<u>45,000.00</u>	<u>127,000.00</u>	33.12%
<b>Total Budgeted Revenue</b>	<b><u>\$ 21,306,896.00</u></b>	<b><u>\$ 45,000.00</u></b>	<b><u>\$ 127,000.00</u></b>	0.60%
<b><u>NOT BUDGETED:</u></b>				
Prior Years Taxes		\$ 172,204.37	\$ 575,464.66	
Homestead Exemption Reimb.				
Gifts and Lost Books Fees				
Investment Income		125,146.41	609,084.50	
Flexible Benefits Account Balance				
Sale of Surplus Equipment				
Miscellaneous		<u>2,365.50</u>	<u>18,738.37</u>	
<b>Total Miscellaneous Revenue</b>		<b><u>\$ 299,716.28</u></b>	<b><u>\$ 1,203,287.53</u></b>	
<b>Total Revenue</b>	<b><u>\$ 21,306,896.00</u></b>	<b><u>\$ 344,716.28</u></b>	<b><u>\$ 1,330,287.53</u></b>	6.24%

**METROPOLITAN LIBRARY SYSTEM  
SPECIAL FUNDS  
STATEMENT OF REVENUES AND EXPENDITURES**

**September 30, 2005**

	BALANCE 9/1/2005	RECEIPTS September	EXPEND. September	BALANCE 9/30/2005
<b>REVOLVING FUNDS:</b>				
805 Gifts/Lost Books	\$ 11,438.42	\$ 3,945.04	\$ 496.69	\$ 14,886.77
810 Prepaid Fees	(638.04)	0.00	71.85	(709.89)
815 Fines	45,029.54	37,592.72	45,020.00	37,602.26
820 Copy	49,056.73	4,329.58	915.58	52,470.73
900 Special Event Fund	2,706.34	0.00	0.00	2,706.34
<b>Total Revolving Funds</b>	<b>\$ 107,592.99</b>	<b>\$ 45,867.34</b>	<b>\$ 46,504.12</b>	<b>\$ 106,956.21</b>

	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	BALANCE 9/30/2005
<b><u>Special Grants</u></b>				
857 DN/LC Donations	100,000.00	87,016.79	60,734.06	26,282.73
858 Inasmuch/DN Building	130,000.00	130,000.00	107,651.09	22,348.91
859 OCCF/Invisible Man	25,000.00	26,721.81	25,014.44	1,707.37
870 05 Ralph Ellison Dinner	20,000.00	20,000.00	19,527.18	472.82
939 YMCA/21st Century Grant	5,415.00	5,415.00	3,660.00	1,755.00
943 Junior League/MWC	750.00	750.00	692.97	57.03
947 Endowment/ Choctaw Childrens	4,500.00	4,500.00	3,175.81	1,324.19
948 Endowment/DN Micro Equip	24,700.00	24,700.00	16,763.80	7,936.20
950 WalMart Lifetime Readers	1,000.00	1,000.00	975.00	25.00
952 Human Rights Video Project	750.00	750.00	0.00	750.00
963 RE Friends/Programming Grant	2,250.00	2,250.00	2,013.00	237.00
979 05 ODL Early Literacy	17,000.00	17,000.00	18,610.00	(1,610.00)
980 05 WalMart Children's	1,000.00	1,000.00	394.45	605.55
981 05 Downtown Club/Children's	1,300.00	1,300.00	1,302.50	(2.50)
983 05 Endowment/MWC Anniversary	2,500.00	2,500.00	2,500.00	0.00
984 05 Kirkpatrick/Come Read w/Me	5,000.00	5,000.00	4,478.52	521.48
986 05 Endowment/Returned Funds	32,519.51	32,519.51	23,924.31	8,595.20
987 05 ODL/Oklahoma Reads Oklahom	2,000.00	2,000.00	2,000.00	0.00
988 06 OAC/NegoGato	5,000.00	0.00	2,600.00	(2,600.00)
991 06 Inasmuch	60,000.00	60,000.00	0.00	60,000.00
992 06 Deaconess/Read to Me Pack	9,000.00	0.00	0.00	0.00
993 06 WalMart/Edmond Library	2,000.00	2,000.00	0.00	2,000.00
994 06 WalMart/Village	2,000.00	1,000.00	0.00	1,000.00
995 06 WalMart/Midwest City	875.00	875.00	0.00	875.00
996 06 Endowment/Read to Me Pack	2,500.00	2,500.00	0.00	2,500.00

**Grants - Friends of MLS**

938 03 VI - Library Sign	5,000.00	5,000.00	0.00	5,000.00
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<b>GRANTS:</b>	<b>GRANT AMOUNT</b>	<b>RECEIPTS TO DATE</b>	<b>EXPEND. TO DATE</b>	<b>BALANCE 9/30/2005</b>
956 05 LIFE Come Read with Me	7,500.00	7,500.00	6,436.33	1,063.67
957 05 Lee Brawner Scholarship	10,740.00	10,740.00	7,502.47	3,237.53
959 05 Books for Moms	2,000.00	2,000.00	1,574.85	425.15
960 05 OK Reads OK Celeb	1,361.00	1,361.00	395.78	965.22
961 05 Cultural Arts	2,600.00	2,600.00	1,720.72	879.28
962 05 Our World Series	13,600.00	13,600.00	13,600.00	0.00
964 05 Rebinding Local History	3,500.00	3,500.00	1,861.80	1,638.20
966 05 Staff Recognition	5,341.72	5,341.72	5,088.76	252.96
967 05 MLS Volunteer Rec.	2,000.00	2,000.00	2,016.76	(16.76)
969 05 Big Book Carts	536.00	536.00	523.50	12.50
970 05 Community Quilts	2,000.00	2,000.00	1,772.81	227.19
971 05 Read to Me Packets	10,000.00	10,000.00	0.00	10,000.00
972 05 Project Laughter	4,000.00	4,000.00	4,000.00	0.00
973 05 40th Anniversary	3,000.00	3,000.00	2,995.49	4.51
974 05 Teen Job Fair	500.00	500.00	447.11	52.89
975 05 Oklahoma Ready Poetry	379.00	379.00	0.00	379.00
976 05 Public Art in Libraries	2,000.00	2,000.00	1,950.00	50.00

**Grants - Friends of MLS**

871 06 LIFE Come Read with Me	5,000.00	5,000.00	0.00	5,000.00
872 06 Read to Me Packets	10,000.00	10,000.00	0.00	10,000.00
873 06 80 Years Celebration	500.00	500.00	0.00	500.00
874 06 Bench & Receptacle	1,000.00	1,000.00	0.00	1,000.00
875 06 Outdoor Bench	450.00	450.00	0.00	450.00
876 06 Outdoor Bench	450.00	450.00	0.00	450.00
877 06 Las Clases Espanolas	8,000.00	8,000.00	0.00	8,000.00
878 06 Navajo Code Talkers	2,300.00	2,300.00	0.00	2,300.00
879 06 Staff Recognition Dinner	5,500.00	5,500.00	410.00	5,090.00
880 06 MLS Volunteer Recognition	2,000.00	2,000.00	360.34	1,639.66
881 06 Toys for the Library	750.00	750.00	0.00	750.00
882 06 Stories and Students	500.00	500.00	0.00	500.00
883 06 Local History Materials Binding	3,000.00	3,000.00	0.00	3,000.00

**Total Grants** \$197,631.98

**Total Special Funds** \$ 304,588.19

**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of September 2005

FY-06

**Maintenance & Operations - Commodities**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing and Printing Supplies	5,796.67	27,379.63	13.95	196,210.00	168,830.37
302	Postage	17,616.19	44,137.15	15.23	289,850.00	245,712.85
303	Supplies	23,982.18	83,794.20	31.03	270,007.00	186,212.80
310	Maintenance Supplies	2,837.27	4,629.37	6.52	71,000.00	66,370.63
312	Safety Supplies & Equipment	.00	124.32	1.59	7,800.00	7,675.68
321	Gas and Oil	3,705.71	6,120.00	25.50	24,000.00	17,880.00
322	Vehicle Parts & Repairs	492.50	993.99	5.52	18,000.00	17,006.01
330	Programming Activities	10,550.96	40,841.13	19.37	210,867.00	170,025.87
331	Other Commodities	817.80	5,921.52	17.57	33,694.00	27,772.48
Total Commodities		65,799.28	213,941.31	19.08	1,121,428.00	907,486.69

**Capital Outlays**

401	Books & Materials	189,582.68	600,182.79	19.19	3,127,050.00	2,526,867.21
404	Government Documents	.00	.00	.00	5,800.00	5,800.00
405	Book Repairs & Bindings	.00	.00	.00	5,250.00	5,250.00
407	Periodicals & Subscriptions	15,830.19	23,668.52	13.80	171,450.00	147,781.48
408	Furniture, Fixtures, & Equipmt	14,928.57	30,408.23	16.32	186,338.00	155,929.77
409	Motor Vehicle	1,403.31	1,403.31	4.68	30,000.00	28,596.69
410	Automation System & Equipment	11,059.94	11,579.94	3.91	296,150.00	284,570.06
450	Capital Projects	5,470.65	26,865.19	1.19	2,263,156.00	2,236,290.81
490	Capital Reserves - Current	.00	.00	.00	1,761,671.66	1,761,671.66
499	Reserve Carryover	.00	.00	.00	10,862,981.34	10,862,981.34
Total Capital Outlays		238,275.34	694,107.98	3.71	18,709,847.00	18,015,739.02
Total Budget		1,852,970.89	4,727,284.46	12.75	37,069,209.00	32,341,924.54

**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of September 2005

FY-06

**Personal Services**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,014,715.53	2,320,053.87	25.77	9,002,136.00	6,682,082.13
102	Wages - Part-time	144,109.05	360,883.52	23.64	1,526,874.00	1,165,990.48
103	Payroll Taxes	83,614.19	196,477.78	25.52	769,991.00	573,513.22
109	Workers' Comp Insurance	7,727.00	23,241.00	20.37	114,090.00	90,849.00
112	Group Insurance	107,589.48	322,940.57	23.35	1,383,232.00	1,060,291.43
113	Employees' Retirement	.00	.00	.00	1,200,000.00	1,200,000.00
114	Unemployment Compensation	.00	.00	.00	10,000.00	10,000.00
Total Personal Services		1,357,755.25	3,223,596.74	23.02	14,006,323.00	10,782,726.26
		=====	=====		=====	=====

**Maintenance & Operations - Contractual Services**

201	Building, Property, & Auto Ins	.00	.00	.00	169,609.00	169,609.00
202	Liability/Bonding Insurance	.00	60.00	.28	21,200.00	21,140.00
205	Rent of Library Buildings	400.00	1,600.00	33.33	4,800.00	3,200.00
206	Rent of Equipment	-679.50	226.50	7.86	2,880.00	2,653.50
207	Janitorial Services	16,705.00	50,115.00	24.27	206,458.00	156,343.00
208	Maintenance of Facilities	15,362.31	49,859.28	15.97	312,198.00	262,338.72
211	Parking & Transportation	10,955.96	28,018.68	21.33	131,350.00	103,331.32
212	Travel Expenses	1,391.48	3,806.90	5.69	66,882.00	63,075.10
213	Professional Services	22,506.24	42,933.47	16.63	258,120.00	215,186.53
214	Security Services	15,612.50	44,326.09	17.72	250,123.00	205,796.91
216	Telephone Services	18,585.18	53,073.04	19.26	275,610.00	222,536.96
217	Electrical Services	46,889.72	134,542.15	26.74	503,186.00	368,643.85
218	Gas Services	1,346.74	2,607.96	4.85	53,806.00	51,198.04
219	Water & Garbage Services	4,245.62	15,303.18	29.07	52,640.00	37,336.82
220	Trigen Energy Services	16,947.03	57,059.49	29.26	194,998.00	137,938.51
226	Membership	2,065.00	3,403.50	11.70	29,099.00	25,695.50
230	Other Library-Related Services	4,891.17	35,742.03	10.14	352,471.00	316,728.97
231	Automation Contractual	13,916.57	72,961.16	21.22	343,831.00	270,869.84
236	Network Catalog Services	.00	.00	.00	2,350.00	2,350.00
Total Contractual Services		191,141.02	595,638.43	18.43	3,231,611.00	2,635,972.57
		=====	=====		=====	=====

General Fund F.Y. 05-06

**Warrant Register**

September 2005

Number	Vendor/Payee	Purpose		Amount
G-00695	Metropolitan Library System	Employee Deductions	10.00	10.00
G-00696	Bank of Oklahoma	Payroll Transmittal-Chks	44,683.82	
		Payroll Transmittal-Chks	16,163.67	60,847.49
G-00697	Bank of Oklahoma	Federal Withholding Tax	33,966.10	
		Federal Withholding Tax	2,515.00	36,481.10
G-00698	Oklahoma Tax Commission	State Withholding Tax	16,221.00	
		State Withholding Tax	1,326.00	17,547.00
G-00699	Mun. Employees Credit Union	Employee Cr Union Deducts	10,232.74	
		Employee Cr Union Deducts	90.00	10,322.74
G-00700	United Way of Central Oklahoma	Employee Deductions	302.39	
		Employee Deductions	6.00	308.39
G-00701	Bank of America	Payroll Transmittal-DDep	163,033.94	
		Payroll Transmittal-DDep	25,553.49	188,587.43
G-00702	Nationwide Retirement Solution	Employee Deductions	7,706.20	7,706.20
G-00703	Transamerica Worksite Mrktg.	Employee Deductions	672.19	672.19
G-00704	Metro Library Sys Pension Trst	Employee Retirement Conts	8,536.15	8,536.15
G-00705	Bank of Oklahoma	Employee Flexplan Deposit	16,523.05	
		Employer Flexplan Deposit	1,430.00	17,953.05
G-00706	Bank of Oklahoma	Employee Soc/Sec Deposits	19,233.02	
		Employee Soc/Sec Deposits	3,065.01	
		Employee Medicare Deposit	4,497.98	
		Employee Medicare Deposit	716.80	
		Employer Soc/Sec Deposits	22,298.02	
		Employer Medicare Deposit	5,214.94	55,025.77
G-00707	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-00708	Administrative Systems, Inc.	Employee Deductions	999.04	999.04
G-00709	Metropolitan Library System	Parking	15.50	
		Professional Services	74.64	
		Automation Contractural	30.80	
		Printing	1.62	
		Postage	89.38	
		Supplies	133.12	
		Supplies	32.30	
		Programming Activities	62.97	
		Programming Activities	76.19	
		Other Commodities	86.82	603.34
G-00710	City of Midwest City	Water & Garbage Services	213.36	213.36
G-00711	O G & E	Electrical Services	25,162.33	25,162.33
G-00712	Oklahoma Natural Gas Co.	Gas Services	216.83	216.83
G-00713	City of Oklahoma City	Water & Garbage Services	1,241.22	1,241.22
G-00714	Unisource Worldwide Inc-OKCity	Supplies	371.00	
		Maintenance Supplies	465.20	836.20
G-00715	Southwestern Stationery and	Printing	1,717.00	1,717.00
G-00716	Locke Supply Co.	Maintenance of Facilities	14.84	14.84
G-00717	Edward Terry	Mileage	31.59	31.59
G-00718	Emsco Electric Supply	Maintenance of Facilities	18.72	
		Maintenance of Facilities	75.34	94.06
G-00719	Demco	Supplies	392.28	
		Supplies	94.81	
		Supplies	1,659.99	2,147.08
G-00720	Eales Electronics Corp.	Maintenance of Facilities	25.00	25.00
G-00721	Gale Research	Materials	1,141.25	1,141.25

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-00722	UNUM Life Insurance	Grp LT Disab Ins Prem-SEP	6,036.21	6,036.21
G-00723	Synergy Datacom Supply, Inc.	Maintenance of Facilities	31.01	31.01
G-00724	Evelyn K. Davis	Mileage	51.44	51.44
G-00725	Standard Printing Co., Inc.	Printing	113.80	113.80
G-00726	Susie Beasley	Mileage	11.34	11.34
G-00727	Regina Wolfinger	Mileage	14.18	14.18
G-00728	Barbara Beasley	Mileage	12.56	12.56
G-00729	N.E. Landfill, Inc.	Automation Contractural	29.00	29.00
G-00730	FEDEX	Printing	11.50	11.50
G-00731	Chester 'Jack' Kinzie, Jr.	Mileage	5.87	5.87
G-00732	Recorded Books, LLC	Materials	1,266.07	1,266.07
G-00733	Sylvia Lawson	Mileage	19.64	19.64
G-00734	Marilyn E. Backus	Mileage	4.46	4.46
G-00735	Instructional Video, Inc.	Materials	2,025.76	2,025.76
G-00736	Journal Record Publishing	Filing Fees	189.00	189.00
G-00737	Gale Group	Materials	2,819.00	2,819.00
G-00738	Traci Jinkens	Mileage	13.37	13.37
G-00739	Randy Wayland	Mileage	22.88	22.88
G-00740	Staples Business Advantage	supplies	37.98	37.98
G-00741	Production Services	Library Related Services	230.00	
		Library Related Services	230.00	460.00
G-00742	Mutual Assurance	Grp Life/AD&D Ins Prm-SEP	24,546.44	24,546.44
G-00743	Anne G. Fischer	Mileage	42.73	42.73
G-00744	H & H Manufacturing &	Maintenance of Facilities	27.02	27.02
G-00745	Oklahoma Air Filter	Maintenance of Facilities	42.50	42.50
G-00746	Municipal Code Corporation	Materials	338.00	338.00
G-00747	Downtown College Consortium	Professional Services	260.00	260.00
G-00748	Jill Vessels	Mileage	8.91	8.91
G-00749	Random House, Inc	Materials	1,447.20	1,447.20
G-00750	Ursula Ward	Mileage	17.01	17.01
G-00751	Ingram Library Service	Materials	843.47	843.47
G-00752	Julia Mock	Mileage	4.46	4.46
G-00753	Walker Companies	Supplies	16.95	16.95
G-00754	Audio Editions	Materials	525.32	525.32
G-00755	American Library Assoc.	Materials	22.00	22.00
G-00756	Debra O. Spindle	Mileage	14.58	14.58
G-00757	Friends of Libraries U.S.A.	Membership	100.00	100.00
G-00758	DWe Williams	Programming Activities	200.00	200.00
G-00759	Ingram Library Service	Materials	220.92	220.92
G-00760	Voss Lighting	Maintenance of Facilities	178.56	178.56
G-00761	Jana Hausburg	Mileage	8.10	8.10
G-00762	Schiffer Publishing	Materials	27.61	27.61
G-00763	American Elevator Co., Inc.	Maintenance of Facilities	242.00	242.00
G-00764	J & B Graphics	Capital Project	65.00	65.00
G-00765	Dorothy Dunlap	Mileage	162.00	162.00
G-00766	Home Depot Credit Services	Maintenance of Facilities	54.92	54.92
G-00767	Debbie Robertus	Mileage	76.55	76.55
G-00768	Rhonda Bryant	Programming Activities	35.00	35.00
G-00769	Heidi A. Port	Mileage	125.47	125.47
G-00770	Steve's Wholesale Distributors	Maintenance of Facilities	35.41	35.41
G-00771	BMI Systems Corp.	Copier Usage	39.00	
		Copier Usage	25.00	

\*\* Continued \*\*

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee ** Continued **	Purpose	Amount	Amount
G-00771	BMI Systems Corp.	Copier Usage	116.55	
		Copier Usage	95.00	
		Copier Usage	56.05	
		Copier Usage	38.95	
		Copier Usage	95.00	465.55
G-00772	OSCA	Registration	25.00	25.00
G-00773	AT&T	Telephone Services	48.79	48.79
G-00774	Ruby Soutiere	Mileage	4.46	4.46
G-00775	Aaron Killough	Mileage	8.91	8.91
G-00776	Westrex International	Supplies	2,624.38	2,624.38
G-00777	BBC Audiobooks America	Materials	8.00	8.00
G-00778	Festival of Books	Registration	75.00	
		Registration	75.00	150.00
G-00779	Clyde Herrod	Mileage	4.05	4.05
G-00780	City of Harrah	Water & Garbage Services	45.39	45.39
G-00781	Kimberly Rickey	Mileage	4.46	4.46
G-00782	OASLMS	Registration	25.00	25.00
G-00783	Crowe & Dunlevy	Legal Services	501.40	501.40
G-00784	John Wood	Mileage	39.29	39.29
G-00785	City of Choctaw	Water & Garbage Services	78.21	78.21
G-00786	Vision Service Plan of	Group Vision Ins Prem-SEP	2,131.58	2,131.58
G-00787	C.O.T.P.A.	Parking	1,344.32	1,344.32
G-00788	Progressive Business Pub	Subscription	299.00	299.00
G-00789	Office Depot	Supplies	50.94	
		Automation Contractural	209.85	260.79
G-00790	Oklahoman Publishing Company	Printing	180.00	180.00
G-00791	Baker & Taylor Books - #510486	Materials	1,026.00	1,026.00
G-00792	Cox Oklahoma Telecom, Inc.	Internet Data Circuit	7,800.00	
		Internet Data Circuit	6,000.00	
		Internet Data Circuit	1,012.85	14,812.85
G-00793	Baker & Taylor Entertainment	Materials	5,347.29	5,347.29
G-00794	Metropolitan Library System	Grp Med/Dtl Ins Prem-SEPT	73,445.25	73,445.25
G-00795	Daniel Fields	Programming Activities	57.72	
		Mileage	17.82	75.54
G-00796	Descendants of Freedmen Assoc	Programming Activities	200.00	200.00
G-00797	Walmart Community	Supplies	101.48	
		Other Commodities	47.59	149.07
G-00798	City Business Machines, Inc.	Supplies	295.00	295.00
G-00799	John L. Hilbert	Programming Activities	94.17	94.17
G-00800	Garcia Tire Service, Inc.	Vehicle Parts & Repairs	492.50	492.50
G-00801	Classic Paper Supply	Equipment	373.69	373.69
G-00802	Coop's Buttons	Professional Services	92.83	92.83
G-00803	EmTec Pest Control, Inc.	Maintenance of Facilities	150.00	150.00
G-00804	Pamela Buchanan	Mileage	8.91	8.91
G-00805	Bryan Dahlvang	Programming Activities	100.00	100.00
G-00806	Dianna Rupp	Mileage	7.09	7.09
G-00807	Clean-Pro Industries, Inc.	Books	262.75	262.75
G-00808	Star Lighting	Maintenance of Facilities	19.65	19.65
G-00809	John Utley	Mileage	15.59	15.59
G-00810	Melissa Weathers	Programming Activities	245.52	245.52
G-00811	Cheryll Smith	Mileage	13.37	13.37

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-00812	Veronica Bernal	Mileage	2.43	2.43
G-00813	Corporate Express	Supplies	269.50	
		Supplies	6.08	275.58
G-00814	Baker & Taylor Books - #510486	Materials	2,183.19	
		Materials	3,379.05	
		Materials	1,589.83	
		Materials	7,962.02	
		Materials	1,590.15	16,704.24
G-00815	Baker & Taylor Books - #510486	Materials	4,060.20	
		Materials	4,128.43	
		Materials	386.27	8,574.90
G-00816	Baker & Taylor Books-#510486	Materials	709.54	709.54
G-00817	Toby Tobin	Programming Activities	200.00	200.00
G-00818	COTPA	Staff Parking	1,752.00	1,752.00
G-00819	Lisa Bradley	Mileage	7.29	7.29
G-00820	COTPA	Parking	736.00	736.00
G-00821	Star Bright	Programming Activities	65.70	65.70
G-00822	Diane Sharp	Mileage	24.30	24.30
G-00823	Single Source	Supplies	79.96	
		Supplies	26.40	
		Supplies	30.82	
		Supplies	19.86	157.04
G-00824	Oklahoma Natural Gas Co.	Gas Services	277.20	277.20
G-00825	City of the Village	Water & Garbage Services	74.95	74.95
G-00826	Southwestern Stationery and	Printing	3,007.00	3,007.00
G-00827	The Dagwell Dixie Co.	Maintenance of Facilities	129.54	129.54
G-00828	Tech-Lock	Maintenance of Facilities	103.00	103.00
G-00829	Demco	Supplies	305.65	305.65
G-00830	Pipkin Cameras	Other Commodities	13.25	13.25
G-00831	Gaylord Bros.	Supplies	46.12	46.12
G-00832	Highsmith Co., Inc.	Supplies	101.88	101.88
G-00833	Journey House Travel, Inc.	Travel Expense	274.90	274.90
G-00834	Hewlett-Packard Co.	Automation Contractural	11,986.00	11,986.00
G-00835	Judith Bryan	Programming Activities	75.00	75.00
G-00836	Ernestine Clark	Mileage	21.47	21.47
G-00837	Standard Printing Co., Inc.	Printing	25.00	25.00
G-00838	Baker & Taylor Books - #510486	Materials	2,086.41	2,086.41
G-00839	Donna Morris	Telephone Services	50.00	50.00
G-00840	Karen Marriott	Mileage	20.25	20.25
G-00841	Spence & Associates, Inc	Library Related Services	1,425.00	1,425.00
G-00842	Standard & Poor's	Materials	373.00	373.00
G-00843	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-00844	Denyvetta Davis	Mileage	63.18	63.18
G-00845	Gale Group	Materials	123.80	123.80
G-00846	Ann Aliotta	Mileage	13.37	13.37
G-00847	Hunter's Battery Warehouse	Maintenance of Facilities	47.00	47.00
G-00848	Live Oak Media	Materials	180.78	180.78
G-00849	Reliance Label Solutions, Inc	Supplies	1,256.02	1,256.02
G-00850	Hal Leonard Publishing	Materials	498.91	498.91
G-00851	Walter Wayne McEvilly	Programming Activities	200.00	200.00
G-00852	Okla. City Community College	Professional Services	1,650.00	1,650.00
G-00853	Sydna Yellowfish	Programming Activities	150.00	150.00

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-00854	Janet Brooks	Mileage	41.42	41.42
G-00855	Executive Women International	Other Commodities	30.00	30.00
G-00856	American Red Cross	Professional Services	345.00	345.00
G-00857	Weiss Ratings, Inc.	Materials	897.90	897.90
G-00858	Melanie Levick	Mileage	2.43	2.43
G-00859	Random House, Inc	Materials	324.00	324.00
G-00860	Cingular Wireless	Telephone Services	86.17	86.17
G-00861	Scott's Printing & Copying	Printing	764.87	
		Printing	216.18	
		Printing	391.96	1,373.01
G-00862	Brilliance Corporation	Materials	274.72	274.72
G-00863	Sherman Specialty Co., Inc.	Programming Supplies	42.14	42.14
G-00864	Ingram Library Service	Materials	4,313.12	4,313.12
G-00865	R. R. Bowker	Materials	5,341.36	5,341.36
G-00866	National Geographic School	Materials	43.90	43.90
G-00867	Summit Mailing Systems, Inc.	Maintenance of Facilities	122.35	
		Meter Rental	226.50	348.85
G-00868	Audio Editions	Materials	143.84	143.84
G-00869	Lakeshore Learning Materials	Programming Activities	192.21	192.21
G-00871	Fleetcor Technologies	Gasoline	679.21	
		Gasoline	631.02	
		Gasoline	303.78	1,614.01
G-00872	Chickasaw Telecom, Inc.	Automation Contractural	20,397.11	20,397.11
G-00873	Positive Promotions	Programming Supplies	47.95	47.95
G-00874	Full Cast Audio	Materials	92.95	92.95
G-00875	Ingram Library Service	Materials	562.50	562.50
G-00876	Town of Luther	Water & Garbage Services	33.09	33.09
G-00877	Schiffer Publishing	Materials	304.90	304.90
G-00878	Jimmy Welch	Mileage	44.96	
		Remote Access	25.00	69.96
G-00879	Dorothy Dunlap	Mileage	162.00	162.00
G-00880	Pauline Boyer Rodriguez	Mileage	28.76	28.76
G-00881	Deborah Willis	Mileage	151.88	151.88
G-00882	BMI Systems Corp.	Copier Usage	39.00	
		Copier Usage	25.00	
		Copier Usage	95.00	
		Copier Usage	95.00	
		Copier Usage	56.05	
		Copier Usage	38.95	
		Copier Usage	95.00	444.00
G-00883	Hudiburg Chevrolet, Inc.	Motor Vehicle	1,403.31	1,403.31
G-00884	Sound Room Publishers, Inc.	Materials	103.00	103.00
G-00885	Kelley Riha	Mileage	49.61	49.61
G-00886	Beacon Publishing Co., Inc.	Subscription	50.00	50.00
G-00887	BBC Audiobooks America	Materials	141.36	141.36
G-00888	Festival of Books	Registration	75.00	75.00
G-00889	Gerald Cournoyer	Programming Activities	50.00	50.00
G-00890	OASLMS	Registration	25.00	25.00
G-00891	Moisant	Programming Activities	1.38	1.38
G-00892	Abolghasem Siavashi	Mileage	13.77	13.77
G-00893	Shannon Calderon	Programming Activities	100.00	100.00
G-00894	Joshua Schell	Mileage	21.06	21.06

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-00895	Todd Olberding	Mileage	39.69	
		Telephone Reimbursement	45.98	85.67
G-00896	Jessica L Landry-Gaters	Parking	20.00	20.00
G-00897	Cheryl Pernell	Mileage	20.66	20.66
G-00898	Christy O'Brien	Mileage	13.77	13.77
G-00899	Loretta Frantz	Mileage	2.43	2.43
G-00900	Baker & Taylor Entertainment	Materials	2,725.95	2,725.95
G-00901	FBD Consulting, Inc.	Benefit Calculation	290.00	290.00
G-00902	Walmart Community	Programming Activities	149.32	149.32
G-00903	LaWana D. Morgan	Mileage	10.94	10.94
G-00904	Metro Family Magazine	Library Related Services	297.50	297.50
G-00905	AFP	Registration	115.00	115.00
G-00906	Marian J. LeCrone	Mileage	30.38	30.38
G-00907	Kimberly A Terry	Parking	219.00	219.00
G-00908	Garcia Tire Service, Inc.	Vehicle Parts & Repairs	492.50	492.50
G-00909	EmTec Pest Control, Inc.	Maintenance of Facilities	147.00	
		Maintenance of Facilities	143.00	
		Maintenance of Facilities	33.00	323.00
G-00910	Barbara A. Johnson	Mileage	18.63	18.63
G-00911	Saisri V. McCormick	Mileage	4.25	4.25
G-00912	Khanh Minh Do	Mileage	71.28	71.28
G-00913	Melissa Weathers	Mileage	63.38	63.38
G-00914	Sharon May	Mileage	7.70	7.70
G-00915	Lesli Jones	Library Related Services	80.00	
		Library Related Services	80.00	160.00
G-00916	Corporate Express	Supplies	42.39	42.39
G-00917	Securitas Security USA, Inc.	Security Services	4,048.55	4,048.55
G-00918	Baker & Taylor Books - #510486	Materials	5,429.20	
		Materials	9,063.01	
		Materials	339.89	14,832.10
G-00919	Baker & Taylor Books - #510486	Materials	1,883.49	1,883.49
G-00920	Baker & Taylor Books-#510486	Materials	1,435.92	1,435.92
G-00921	Maria Watkins	Mileage	41.23	41.23
G-00922	Emily Williams	Mileage	21.14	21.14
G-00923	Moore-Norman Technology Cntr.	Professional Services	888.88	888.88
G-00924	Mascots, Etc.	Library Related Services	140.00	140.00
G-00925	Lloyd Lovely	Mileage	29.57	29.57
G-00926	Angela Wall	Programming Activities	50.00	50.00
G-00928	Single Source	Supplies	9.93	9.93
G-00929	Economy Janitorial, Inc.	Janitorial Services	10,530.00	
		Janitorial Services	6,175.00	16,705.00
G-00930	Stacy Schrank	Professional Services	134.76	134.76
G-00931	Metropolitan Library System	Employee Deductions	10.00	10.00
G-00932	Bank of Oklahoma	Payroll Transmittal-Chks	46,586.67	
		Payroll Transmittal-Chks	14,376.42	60,963.09
G-00933	Bank of Oklahoma	Federal Withholding Tax	34,035.10	
		Federal Withholding Tax	2,228.00	36,263.10
G-00934	Oklahoma Tax Commission	State Withholding Tax	16,221.00	
		State Withholding Tax	1,225.00	17,446.00
G-00935	Mun. Employees Credit Union	Employee Cr Union Deducts	10,262.74	
		Employee Cr Union Deducts	90.00	10,352.74
G-00936	United Way of Central Oklahoma	Employee Deductions	302.39	
	** Continued **			

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
** Continued **				
G-00936	United Way of Central Oklahoma	Employee Deductions	6.00	308.39
G-00937	Bank of America	Payroll Transmittal-DDep	168,088.82	
		Payroll Transmittal-DDep	24,652.25	192,741.07
G-00938	Nationwide Retirement Solution	Employee Deductions	7,639.20	7,639.20
G-00939	Transamerica Worksite Mrktg.	Employee Deductions	672.19	672.19
G-00940	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,165.80	5,165.80
G-00941	Bank of Oklahoma	Employee Flexplan Deposit	7,525.00	7,525.00
G-00942	Bank of Oklahoma	Employee Soc/Sec Deposits	19,846.03	
		Employee Soc/Sec Deposits	2,858.56	
		Employee Medicare Deposit	4,697.32	
		Employee Medicare Deposit	668.49	
		Employer Soc/Sec Deposits	22,704.69	
		Employer Medicare Deposit	5,365.89	56,140.98
G-00943	MassMutual Financial Group	Employee Contrib -- DC PI	9,011.37	
		Employer Contrib -- DC PI	16,617.57	25,628.94
G-00944	C.O.T.P.A.	Employee Deductions	143.00	143.00
G-00945	Oklahoma Centralized Support	Employee Deductions	115.00	115.00
G-00946	Administrative Systems, Inc.	Employee Deductions	999.04	999.04
G-00947	COTPA	Employee Deductions	152.00	152.00
G-00948	Debra O. Spindle	Refund Employee Deduction	25.54	25.54
G-00949	Administrative Systems, Inc.	Employee deductions	973.50	973.50
G-00950	Bradford Industrial Suppl Corp	Maintenance of Facilities	163.80	163.80
G-00951	O G & E	Electrical Services	15,209.57	15,209.57
G-00952	Oklahoma Natural Gas Co.	Gas Services	297.71	297.71
G-00953	City of Bethany	Water & Garbage Servives	120.12	120.12
G-00954	City of Oklahoma City	Water & Garbage Services	1,218.14	1,218.14
G-00955	Borders Group, Inc.	Books	245.09	245.09
G-00956	Demco	Supplies	148.84	148.84
G-00957	Gaylord Bros.	Supplies	70.12	
		Supplies	12.55	82.67
G-00958	Gale Research	Materials	8.00	8.00
G-00959	Irwin Business Machines	Equipment	1,887.00	1,887.00
G-00960	Sams Technical Publishing	Materials	155.35	155.35
G-00961	SBC	Telephone Services	913.70	
		Telephone Services	1,337.55	
		Telephone Services	325.75	2,577.00
G-00962	City of Edmond	Electrical Services	4,117.82	4,117.82
G-00963	Elizabeth A. Pressler	Mileage	4.66	4.66
G-00964	Baker & Taylor Books - #510486	Materials	5,664.51	5,664.51
G-00965	U.S. Postmaster	Postage	15,000.00	15,000.00
G-00966	Susan Ryan	Mileage	28.13	28.13
G-00967	Mid-west Landscape, LLC	Maintenance of Facilities	400.00	
		Maintenance of Facilities	725.00	1,125.00
G-00968	Susan E. Hall	Mileage	5.02	
		Mileage	6.01	11.03
G-00969	Recorded Books, LLC	Materials	6.95	6.95
G-00970	Mobil 1 Lube/AFMS	Gas and Oil	51.89	51.89
G-00971	Okii Taiko	Programming Activities	250.00	250.00
G-00972	ConocoPhillips Fleet	Gasoline	28.21	28.21
G-00973	Instructional Video, Inc.	Materials	1,779.33	1,779.33
G-00974	Hunter's Battery Warehouse	Maintenance of Facilities	24.18	
** Continued **				

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-00974	Hunter's Battery Warehouse	Maintenance of Facilities	42.95	67.13
G-00975	Live Oak Media	Materials	125.77	125.77
G-00976	Anne G. Fischer	Mileage	9.32	9.32
G-00977	Light Bulb Supply Co., Inc.	Maintenance of Facilities	49.75	49.75
G-00978	Chicago Tribune	Subscription	419.12	419.12
G-00979	Randy Yount	Programming Activities	100.00	100.00
G-00980	Volunteer for Animal Welfare	Programming Activities	50.00	50.00
G-00981	H & H Manufacturing &	Maintenance Supplies	50.00	50.00
G-00982	Karen Lehr	Mileage	12.15	12.15
G-00983	Patricia Adkins-Rochette	Materials	133.00	133.00
G-00984	Francie Pendleton	Mileage	14.18	14.18
G-00985	Ingram Library Service	Materials	1,772.06	1,772.06
G-00986	Dana Morrow	Other Commodities	58.02	58.02
G-00987	Walker Companies	Maintenance of Facilities	48.28	48.28
G-00988	Audio Editions	Materials	8.00	8.00
G-00989	Republic Parking System	Parking	336.00	336.00
G-00990	Fleetcor Technologies	Gasoline	324.36	
		Gasoline	555.57	879.93
G-00991	Chickasaw Telecom, Inc.	Automation Contractural	2,544.91	2,544.91
G-00992	Frances V. Harbert	Mileage	31.35	31.35
G-00993	American Elevator Co., Inc.	Maintenance of Facilities	242.00	242.00
G-00994	Home Depot Credit Services	Maintenance of Facilities	29.96	29.96
G-00995	Michael Corley	Programming Activities	119.00	119.00
G-00996	Steve's Wholesale Distributors	Maintenance of Facilities	41.85	41.85
G-00997	Westlake Hardware #84	Maintenance of Facilities	12.99	12.99
G-00998	Heidi Johnson	Mileage	10.94	10.94
G-00999	ProQuest	Subscription	3,554.51	3,554.51
G-01000	Latino Community Development	Other Commodities	180.00	180.00
G-01001	Bank of America	Library Related Services	287.95	287.95
G-01002	American Bldg Specialties, Inc	Capital Project	52.78	52.78
G-01003	City of Edmond	Water & Garbage Services	688.50	688.50
G-01004	Crystal Suppes	Mileage	3.65	3.65
G-01005	Brad Richter	Programming Activities	1,650.00	1,650.00
G-01006	Demco Media Turtleback Books	Materials	664.25	664.25
G-01007	Logis Tech	Materials	32.45	32.45
G-01008	Office Depot	Supplies	27.58	
		Supplies	59.55	87.13
G-01009	Ann Meeks	Mileage	11.75	
		Mileage	21.58	33.33
G-01010	Baker & Taylor Entertainment	Materials	4,357.55	4,357.55
G-01011	Betty Scott	Mileage	9.22	9.22
G-01012	Classic Paper Supply	Maintenance Supplies	158.00	158.00
G-01013	Allied Waste Services #060	Garbage Services	489.19	489.19
G-01014	A Chance to Change	Employee Assistance	1,108.25	1,108.25
G-01015	O'Reilly Auto Parts	Gas and Oil	34.54	34.54
G-01016	Donna Morris	Car Allowance	450.00	450.00
G-01017	Carol Hunter	Mileage	12.15	12.15
G-01018	Robyn Poston	Programming Activities	75.00	75.00
G-01019	Star Lighting	Maintenance of Facilities	79.68	79.68
G-01020	Cintas Corp.	Maintenance of Facilities	291.50	291.50
G-01021	Karole Stout	Programming Activities	150.00	150.00

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-01022	Worth Hydrochem of Oklahoma	Maintenance of Facilities	210.00	210.00
G-01023	Corporate Express	Supplies	67.50	
		Supplies	46.90	
		Supplies	9.78	124.18
G-01024	Securitas Security USA, Inc.	Security Services	4,123.61	
		Security Services	3,322.98	7,446.59
G-01025	Baker & Taylor Books - #510486	Materials	1,644.23	
		Materials	3,112.02	
		Materials	2,612.10	
		Materials	1,544.36	
		Materials	1,992.11	
		Materials	1,863.65	12,768.47
G-01026	Baker & Taylor Books - #510486	Materials	3,934.57	
		Materials	7,327.21	
		Materials	1,609.91	12,871.69
G-01027	Baker & Taylor Books-#510486	Materials	1,074.31	1,074.31
G-01028	Tim Tingle	Programming Activities	500.00	500.00
G-01029	CEBS Program	Professional Services	235.00	235.00
G-01030	Kone Inc	Maintenance of Facilities	964.75	964.75
G-01031	Sabre Technologies	Supplies	5,390.00	5,390.00
G-01032	Harmony Farm Foundation	Programming Activities	395.00	395.00
G-01033	Erika Diel	Maintenance of Facilities	130.00	
		Maintenance of Facilities	120.00	250.00
G-01034	Trigen	Energy Services	16,947.03	16,947.03
G-01035	Single Source	Supplies	31.90	31.90
G-01036	John Sing's	Maintenance of Facilities	310.00	310.00
G-01037	Metropolitan Library System	Parking	13.00	
		Professional Services	135.00	
		Postage	21.51	
		Supplies	5.72	
		Programming Activities	167.14	
		Programming Activities	96.75	
		Other Commodities	41.62	480.74
G-01038	City of Del City	Building Rental	400.00	400.00
G-01039	Brodart, Inc.	Supplies	776.88	776.88
G-01040	Demco	Supplies	54.85	
		Supplies	3,952.00	
		Programming Supplies	201.97	
		Supplies	145.92	4,354.74
G-01041	Gale Research	Materials	4,477.70	
		Materials	1,807.50	6,285.20
G-01042	Calvert's Plant Interior, Inc.	Maintenance of Facilities	195.63	195.63
G-01043	Oklahoma Historical Society	Subscription	33.00	33.00
G-01044	Mary Patton	Mileage	46.17	46.17
G-01045	South OKC Chamber of Commerce	Membership	285.00	285.00
G-01046	Baker & Taylor Books - #510486	Materials	1,597.43	1,597.43
G-01047	Bank of America Lockbox Servic	Materials	1,175.90	1,175.90
G-01048	TDS Telecom	Telephone Services	504.07	504.07
G-01049	CompSource Oklahoma	Workers' Comp Insurance	7,727.00	7,727.00
G-01050	Nextel Communications	Telephone Services	143.17	143.17
G-01051	Oklahoma Opry, LLC	Programming Activities	150.00	150.00
G-01052	FEDEX	Postage	5.30	5.30

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-01053	Carolyn Abernathy	Programming Activities	38.71	38.71
G-01054	Mobil 1 Lube/AFMS	Gas and Oil	36.77	36.77
G-01055	The Penworthy Co.	Materials	4,699.17	4,699.17
G-01056	Sanders Upholstering	Maintenance of Facilities	175.00	175.00
G-01057	Elizabeth Holshouser	Mileage	16.20	16.20
G-01058	Jessica Priebe	Mileage	16.01	16.01
G-01059	Eric Rosenquist	Volunteer Travel	62.16	62.16
G-01060	Instructional Video, Inc.	Materials	611.05	611.05
G-01061	Greater Oklahoma City	Membership	1,220.00	1,220.00
G-01062	Gale Group	Materials	1,257.45	1,257.45
G-01063	Staples Business Advantage	Supplies	22.98	
		Supplies	32.80	55.78
G-01064	Anne G. Fischer	Automation Contractural	54.18	
		Telephone Reimbursement	48.03	102.21
G-01065	Copelin's Office Center	Supplies	21.73	21.73
G-01066	Full Circle Bookstore	Programming Activities	49.11	49.11
G-01067	Janet Brooks	Travel Expense	113.31	
		Registration	25.00	138.31
G-01068	Blackmon-Mooring Steamatic, Inc	Maintenance of Facilities	100.00	100.00
G-01069	Teen Ink	Library Related Service	125.00	125.00
G-01070	Oklahoma City Employment Guide	Classified Advertisement	270.00	270.00
G-01071	Random House, Inc	Materials	425.60	425.60
G-01072	Brilliance Corporation	Materials	1,024.25	1,024.25
G-01073	Capitol Hill Main Street	Membership	150.00	150.00
G-01074	Ingram Library Service	Materials	1,456.41	1,456.41
G-01075	James E. Nimmo	Parking	120.00	120.00
G-01076	Audio Editions	Materials	438.70	438.70
G-01077	FedEx Kinko's Print Services	Printing	81.29	81.29
G-01078	Scovil & Sides Hardware Co.	Maintenance of Facilities	215.00	215.00
G-01079	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	56.95	56.95
G-01080	Ingram Library Service	Materials	339.77	339.77
G-01081	Schiffer Publishing	Materials	59.53	59.53
G-01082	The Library Store, Inc.	Programming Supplies	19.25	19.25
G-01083	Southwestern Bell	DATA CIRCUITS	180.54	180.54
G-01084	Sound Room Publishers, Inc.	Materials	16.00	16.00
G-01085	Dowell Parking Center	Staff Parking	1,150.00	
		Staff Parking	1,300.00	2,450.00
G-01086	BBC Audiobooks America	Materials	339.20	339.20
G-01087	MWM, LLC	Maintenance of Facilities	399.50	399.50
G-01088	Rosalind L. Reeder	Programming Activities	50.00	50.00
G-01089	Learning Express	Materials	7,560.00	7,560.00
G-01090	Eaton-Quade Plastics Co.	Maintenance of Facilities	184.90	184.90
G-01091	Linda Jameson	Mileage	19.24	19.24
G-01092	Office Depot	Equipment	199.99	199.99
G-01093	Baker & Taylor Books - #510486	Materials	685.00	685.00
G-01094	Commercial Card Solutions	Supplies	83.77	
		Automation Contractural	370.57	
		Maintenance Supplies	132.97	
		Supplies	11.34	
		Other Commodities	139.73	
		Supplies	21.72	
		Equipment	519.98	

\*\* Continued \*\*

General Fund F.Y. 05-06

Warrant Register

September 2005

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-01094	Commercial Card Solutions	Computer Software	84.88	
		Computer Software	70.46	
		Equipment	179.98	
		Materials	25.80	
		Equipment	167.41	
		Automation Contractual	9.95	
		Professional Services	8.00	1,826.56
G-01095	Baker & Taylor Entertainment	Materials	2,620.43	2,620.43
G-01096	Manpower, Inc.	Temporary Service	253.44	253.44
G-01097	LaVetta Kinsey Dent	Mileage	68.85	68.85
G-01098	Imagination Promotional Group	Programming Activities	334.86	
		Programming Activities	634.65	969.51
G-01099	Classic Paper Supply	Maintenance Supplies	52.35	52.35
G-01100	Construction Industries Board	Professional Services	50.00	50.00
G-01101	Teaching Company	Materials	219.90	219.90
G-01102	Star Lighting	Maintenance of Facilities	34.02	34.02
G-01103	Susan H. Wood	Programming Activities	320.00	
		Programming Activities	340.00	660.00
G-01104	Sheila Fixel	Mileage	16.01	16.01
G-01105	Karole Stout	Programming Activities	150.00	150.00
G-01106	Southwestern Bell	Telephone Services	63.58	63.58
G-01107	Corporate Express	Supplies	136.62	
		Supplies	24.58	161.20
G-01108	Greater Oklahoma City	Membership	125.00	125.00
G-01109	Baker & Taylor Books - #510486	Materials	1,170.00	
		Materials	1,507.51	
		Materials	497.14	
		Materials	11,317.04	
		Materials	5,988.59	20,480.28
G-01110	Baker & Taylor Books - #510486	Materials	1,859.53	
		Materials	12,333.78	14,193.31
G-01111	Baker & Taylor Books-#510486	Materials	1,556.73	1,556.73
G-01112	Mickey Sherman	Programming Activities	140.00	140.00
G-01113	The Daily Oklahoman Display	Library Related Service	610.30	610.30
G-01114	Maria Y. Bozarth	Programming Activities	210.00	210.00
G-01115	Single Source	Automation Contractual	417.24	417.24
G-01116	Metropolitan Library System	Employee Deductions	11.00	11.00
G-01117	Bank of Oklahoma	Payroll Transmittal-Chks	44,180.64	
		Payroll Transmittal-Chks	15,812.33	59,992.97
G-01118	Bank of Oklahoma	Federal Withholding Tax	33,737.10	
		Federal Withholding Tax	2,251.00	35,988.10
G-01119	Oklahoma Tax Commission	State Withholding Tax	16,174.00	
		State Withholding Tax	1,291.00	17,465.00
G-01120	Mun. Employees Credit Union	Employee Cr Union Deducts	10,310.74	
		Employee Cr Union Deducts	90.00	10,400.74
G-01121	Bank of America	Payroll Transmittal-DDep	171,937.53	
		Payroll Transmittal-DDep	25,408.54	197,346.07
G-01122	Nationwide Retirement Solution	Employee Deductions	7,389.20	7,389.20
G-01123	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	5,063.11	5,063.11
G-01124	Bank of Oklahoma	Employee Flexplan Deposit	118.60	118.60
G-01125	Bank of Oklahoma	Employee Soc/Sec Deposits	19,646.99	
	** Continued **			

General Fund F.Y. 05-06

**Warrant Register**

September 2005

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-01125	Bank of Oklahoma	Employee Soc/Sec Deposits	3,011.21
		Employee Medicare Deposit	4,668.04
		Employee Medicare Deposit	704.28
		Employer Soc/Sec Deposits	22,658.28
		Employer Medicare Deposit	5,372.37
G-01126	MassMutual Financial Group	Employee Contrib -- DC PI	8,819.99
		Employer Contrib -- DC PI	16,329.81
		Total of FY 05-06 Warrants Issued	\$ 1,790,275.33

General Fund F.Y. 04-05

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
G-05973	Unisource Worldwide Inc-OKCity	/supplies	2,064.00	2,064.00
G-05974	Highsmith Co., Inc.	Supplies	118.00	
		Programming Supplies	41.20	
		Programming Supplies	21.90	
		Programming Supplies	38.10	219.20
G-05975	American Library Assoc.	Programming Supplies	52.00	
		Programming Supplies	39.00	91.00
G-05976	N.E. Landfill , Inc.	Autotmaton Contractural	20.00	20.00
G-05977	Instructional Video, Inc.	Materials	2,041.98	2,041.98
G-05978	Restoration Station	Furniture Repairs	370.00	370.00
G-05979	Ingram Library Service	Materials	14.85	14.85
G-05980	Quality Interior	Capital Projects	89.00	89.00
G-05981	Ann Arbor Plastics	Supplies	227.02	227.02
G-05982	Ford Audio-Video	Capital Project	1,538.25	
		Maintenance of Facilities	1,615.32	3,153.57
G-05983	Office Depot	Equipment	25.90	25.90
G-05984	Baker & Taylor Entertainment	Materials	89.88	89.88
G-05985	Oklahoma Business Forms	Supplies	5,553.03	5,553.03
G-05986	Baker & Taylor Books - #510486	Materials	1,502.88	
		Materials	179.06	1,681.94
G-05987	Baker & Taylor Books - #510486	Materials	1,073.83	
		Materials	147.54	1,221.37
G-05988	Highsmith Co., Inc.	Furniture	1,049.59	1,049.59
G-05989	Instructional Video, Inc.	Materials	19.95	19.95
G-05990	Spaces, Inc.	Furniture	1,295.84	1,295.84
G-05991	Ingram Library Service	Materials	17.45	17.45
G-05992	BMI Systems Corp.	Copier Usage	149.40	
		Copier Usage	307.93	457.33
G-05993	Imagenation Promotional Group	Programming Activities	867.50	867.50
G-05994	Corporate Express	Supplies	126.77	126.77
G-05995	Baker & Taylor Books - #510486	Materials	149.87	149.87
G-05996	Baker & Taylor Books - #510486	Materials	8.78	8.78
G-05997	Instructional Video, Inc.	Materials	369.26	369.26
G-05998	Neal-Schuman Publishers, Inc.	Materials	57.20	57.20
G-05999	Sagebrush Corp.	Materials	40.37	40.37
G-06000	Cherokee Building Materials	Maintenance of Facilities	279.04	279.04
G-06001	Baker & Taylor Entertainment	Materials	220.56	220.56
G-06002	Baker & Taylor Books - #510486	Materials	309.70	309.70
G-06003	Baker & Taylor Books - #510486	Materials	398.49	398.49
G-06004	Instructional Video, Inc.	Materials	196.00	196.00
G-06005	Copelin's Office Center	Supplies	9.36	9.36
G-06006	Ingram Library Service	Materials	979.07	979.07
G-06007	Ingram Library Service	Materials	99.93	99.93
G-06008	Bentley Flooring	Capital Project	6,950.70	6,950.70
G-06009	Corporate Express	Furniture	1,915.30	1,915.30
G-06010	Baker & Taylor Books - #510486	Materials	390.09	390.09
G-06011	Baker & Taylor Books - #510486	Materials	1,801.02	1,801.02

Total of FY 04-05 Warrants Issued

\$ 34,871.91

Special Funds

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
S-11661	Nichele L. Binion	Lost & Paid Book Returned	3.00	3.00
S-11662	Sheila E. Fisk	Lost & Paid Book Returned	3.00	3.00
S-11663	Florice D. Jones	Lost & Paid Book Returned	42.50	42.50
S-11664	Sue McKenzie	Lost & Paid Book Returned	9.95	9.95
S-11665	Brooksie D. Bruner	Lost & Paid Book Returned	3.00	3.00
S-11666	Nancy Rogers	Lost & Paid Book Returned	6.99	6.99
S-11667	Oklahoma Dept. of Libraries	Book Replacement	134.34	134.34
S-11668	Kay L. Bauman	Lost & Paid Book Returned	3.00	3.00
S-11669	Kimberly A. Reardon	Lost & Paid Book Returned	3.00	3.00
S-11670	Judy L. Davis	Lost & Paid Book Returned	3.00	3.00
S-11671	Pat O'Dell	Books	40.00	40.00
S-11672	Baker & Taylor Books - #510486	Materials	227.94	227.94
S-11673	Cindy Van Kley	Lost & Paid Book Returned	16.99	16.99
S-11674	Savannah M. Tallbear	Lost & Paid Book Returned	22.20	22.20
S-11675	Maria F. Rubino-Watkins	Lost & Paid Book Returned	11.99	11.99
S-11676	Ledon K. McAnally	Lost & Paid Book Returned	3.00	3.00
S-11677	Martha F. Stephens	Lost & Paid Book Returned	43.59	43.59
S-11678	Kim M. Cummings	Lost & Paid Book Returned	10.75	10.75
S-11679	Oklahoma Tax Commission	Sales Tax	8.48	8.48
S-11680	Paul A. Best, Jr	Lost & Paid Book Returned	3.00	3.00
S-11681	Margaret J. Brightwell	Lost & Paid Book Returned	3.00	3.00
S-11682	Metropolitan Library System	Transfer Fines & Fees	45,000.00	45,000.00
S-11683	Oklahoma Tax Commission	Sales Tax	326.81	326.81
S-11684	Standley Systems	Copier Usage	397.03	
		Copier Usage	191.74	588.77
S-11685	Claudia Clark	Programming	300.00	300.00
S-11686	Moisant	Programming	206.10	206.10
S-11687	Hal Leonard Publishing	Materials	6,747.02	6,747.02
S-11688	Random House, Inc	Materials	1,144.80	1,144.80
S-11689	Ann R. Moham	Lost & Paid Book Returned	5.97	5.97
S-11690	Victoria A. Hamilton	Lost & Paid Book Returned	3.00	3.00
S-11691	Marlene L. Upton	Lost & Paid Book Returned	3.00	3.00
S-11692	Karen A. Kreger	Lost & Paid Book Returned	3.00	3.00
S-11693	Carolyn P. Dawson	Lost & Paid Book Returned	14.99	14.99
S-11694	Russell J. Barlow	Lost & Paid Book Returned	8.95	8.95
S-11695	Kristie K. Keck	Lost & Paid Book Returned	6.00	6.00
S-11696	Sharon S. Richard	Lost & Paid Book Returned	28.95	28.95
S-11697	Lisa Bradley	Program Supplies	69.84	69.84
S-11698	PLA/ALSC	Materials	680.40	680.40
S-11699	Random House, Inc	Materials	486.00	486.00
S-11700	Ingram Library Service	Materials	182.23	182.23
S-11701	Clearfield Company	Materials	155.05	155.05
S-11702	Commercial Card Solutions	Books	392.90	
		Books	28.50	421.40
S-11703	Baker & Taylor Books - #510486	Materials	953.55	953.55
S-11704	Willow Bend Books	Materials	374.50	374.50
S-11705	Mary Ann Seefeldt	Lost & Paid Book Returned	3.00	3.00
S-11706	Robert Perez	Lost & Paid Book Returned	27.15	27.15
S-11707	Judith M. McIntire	Lost & Paid Book Returned	14.95	14.95
S-11708	Diana K. Boyd	Lost & Paid Book Returned	3.00	3.00
S-11709	Muskogee Public Library	Lost Book Replacement	39.95	39.95
S-11710	Sustainable OKC	Room Rental Refund	20.00	20.00

Special Funds

Warrant Register

September 2005

Number	Vendor/Payee	Purpose		Amount
S-11711	Copelin's Office Center	Supplies	94.69	94.69
S-11712	Midwest Trophy Mfg. Co., Inc.	Purchase Staff Pins	410.00	410.00
S-11713	Imagination Promotional Group	Volunteer Recognition	360.34	360.34
S-11714	Recorded Books, LLC	Materials	1,448.11	1,448.11
S-11715	Live Oak Media	Materials	301.31	301.31
S-11716	Random House, Inc	Materials	922.00	922.00
S-11717	Ingram Library Service	Materials	591.87	591.87
S-11718	Baker & Taylor Books - #510486	Materials	3,030.04	3,030.04
Total of Special Funds Warrants Issued				\$ 65,579.46

## **REQUEST TO DECLARE FURNITURE AND EQUIPMENT SURPLUS**

Throughout the year various pieces of furniture and equipment have become surplus to the Library's needs. Some are now obsolete and other are no longer required due to new purchases. Commission's approval is required to declare furniture and equipment to be surplus so they can be disposed of in accordance with the Library's policy.

A summarized listing of the furniture and equipment, which have become surplus to the Library is provided below. A detailed list is available for inspection in the Business Office.

The furniture and equipment which have become excessive and surplus to an agency, have been made available to the Library System's other agencies.

The Library wishes to dispose of the surplus furniture and equipment by public retail sale. The retail sale will be conducted by the Library. Notice of the retail sale will be published in the local paper and posted for public information at all library locations. Money received from the retail sale will be placed in the general funds.

Items that are not sold at the public auction will be disposed of in the best interest of the Library System.

<b><i>Qty</i></b>	<b><i>Description</i></b>
2	Book Trucks
2	Bookcases
15	Cabinets, File
3	Cabinets, Media
1	Caddie, Table
2	Carts, Computer
1	Cart, Utility
1	Catalog, Card, 30 Drawer
3	Chairs, Lounge
4	Chairs, Straight
14	Chairs, Swivel
60	Chairs, Stack
44	Computer Hardware, Communications
150	Computer, Micro, Base Units
100	Computer, Micro, Monitors
43	Computer, Printers
1	Copier, Table Top
3	Desks, Secretarial
2	Dollies, Lowboy
2	Drills, Paper

<b><i>Qty</i></b>	<b><i>Description</i></b>
1	Fax Machine
1	Frame, Hang-Up Bag, Floor
3	Hand Trucks
1	Ice Maker
1	Keyboard Arm
1	Oven, Microwave
5	Panel, Office
1	Rack, Map/Plan
1	Reader, Microfilm
2	Recorder, Video
3	Stand, Machine
6	Stools, Kwik Step
1	Table, Conference
12	Tables, Folding
1	Table, Index
2	Tables, Utility
3	Televisions
2	Typewriters, Electric
1	Water Dispenser
2	Work Station

### **RECOMMENDATION:**

That the Commission declares the furniture and equipment listed to be surplus to the Library's needs and authorize the sale of the listed items in accordance with Library policy by retail sale.

## **REPORT AND RECOMMENDATION FROM ADMINISTRATION**

### **MLS 2006 LIBRARY HOLIDAY AND CLOSING SCHEDULE DRAFT**

Attached is the proposed Library System Holiday and Closing Schedule for 2006.

The current Library System policy grants full-time and designated full-time equivalent staff members nine paid holidays per calendar year plus two "floating holidays" to be scheduled by the individual staff member subject to rules listed in the leave policies under floating holidays. The proposed holiday schedule closely follows the Federal Holiday observance calendar.

#### **Attachments**

- MLS 2006 Library Holiday and Closing Schedule
- MLS ~ Holiday Policy

### **RECOMMENDATION:**

That the Commission approves the MLS 2006 Library Holiday and Closing Schedule as presented.

## 2006 LIBRARY HOLIDAY AND CLOSING SCHEDULE

	<u>Full-Time Workweek</u>
<b><u>Workweek of December 26 – January 1, 2006</u></b>	32
Mon., December 26, 2005 - Libraries Closed - <b>Paid Holiday</b>	
Sat., December 31, 2005 - Libraries Close at 5 p.m.	
Sun., January 1, 2006 - Libraries Closed	
<b><u>Workweek of January 2, 2006 – January 8, 2006</u></b>	32
Mon., January 2, 2006 – Libraries Closed – <b>Paid Holiday</b>	
<b><u>Workweek of January 16 - 22, 2006 (Martin Luther King, Jr. Day)</u></b>	32
Mon., January 16, 2006 - Libraries Closed - <b>Paid Holiday</b>	
<b><u>Workweek of April 10 - 16, 2006 (Easter Week)</u></b>	40
Sun., April 16, 2006 - Libraries Closed	
<b><u>Workweek of May 22 - 28, 2006 (Memorial Day Weekend)</u></b>	40
Sun., May 28, 2006 - Libraries Closed	
<b><u>Workweek of May 29 – June 4, 2006 (Memorial Day)</u></b>	32
Mon., May 29, 2006 - Libraries Closed – <b>Paid Holiday</b>	
<b><u>Workweek of July 3 – 9, 2006 (Independence Day)</u></b>	32
Tue., July 4, 2006 – Libraries Closed – <b>Paid Holiday</b>	
<b><u>Workweek of August 28 – September 3, 2006 (Labor Day Weekend)</u></b>	40
Sun., September 3, 2006 - Libraries Closed	
<b><u>Workweek of September 4– 10, 2006 (Labor Day)</u></b>	32
Mon., September 4, 2006 – Libraries Closed - <b>Paid Holiday</b>	
<b><u>Workweek of October 9 - 15, 2006, (Staff Development Day)</u></b>	40
Mon., October 9, 2006 – Libraries Closed	
<b><u>Workweek of November 20 - 26, 2006 (Thanksgiving Period)</u></b>	24
Wed., November 22, 2006 - Libraries Close at 6 p.m.	
Thurs., November 23, 2006 - Libraries Closed - <b>Paid Holiday</b>	
Fri., November 24, 2006 - Libraries Closed - <b>Paid Holiday</b>	
<b><u>Workweek of December 18 - 24, 2006 (Christmas Period)</u></b>	32
Sat, December 23, 2006 – Libraries Closed	
Sun., December 24, 2006 - Libraries Closed	
<b><u>Workweek of December 25 – December 31, 2006</u></b>	32
Mon., December 25, 2006 - Libraries Closed - <b>Paid Holiday</b>	
Sun., December 31, 2006 - Libraries Closed	

### 2007 Library Holiday and Closing Schedule

<b><u>Workweek of January 1, 2007 - January 7, 2007 (New Year's)</u></b>	32
Mon., January 1, 2007 - Libraries Closed – <b>Paid Holiday</b>	

For workweeks with one holiday, libraries and offices will be open their normal schedule with the exception of that holiday; however, full-time employees should be scheduled to work only 32 hours during the week. Employees eligible for partial holiday pay should be prorated accordingly.

For workweeks with two holidays, libraries and offices will be open their normal schedule with the exception of those two holidays; however, full-time employees should be scheduled to work only 24 hours during the week.

Employees eligible for partial holiday pay should be prorated accordingly.

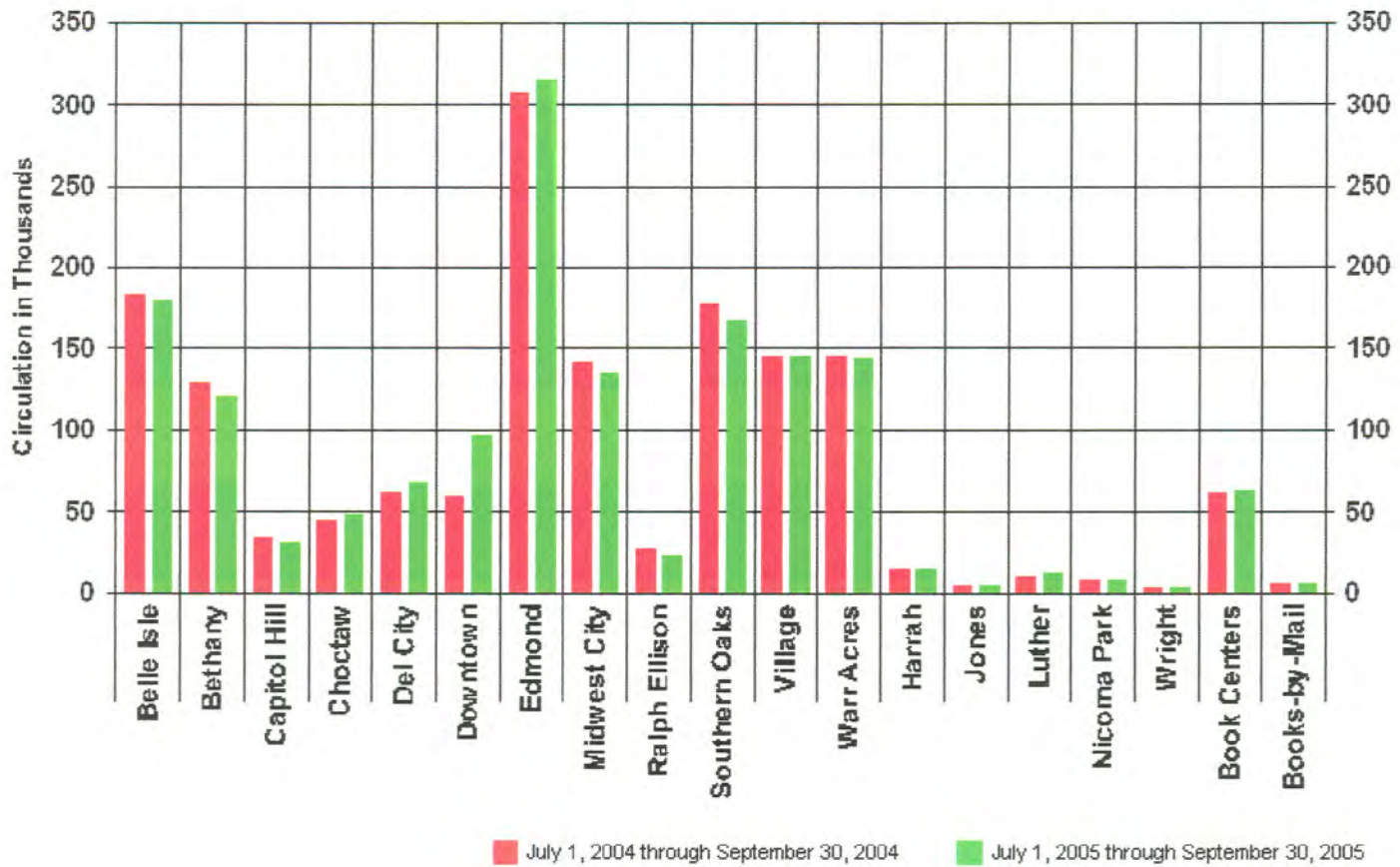
## METROPOLITAN LIBRARY SYSTEM

### HOLIDAY POLICY

1. Current policy grants full-time and designated FTE (budget account 101) staff nine paid holidays per calendar year plus two "floating holidays" (when the libraries are normally open) to be scheduled by the individual employee subject to rules listed in the leave policies under floating holidays.
2. Full-time employees normally work forty hours within a seven-day period known as a workweek.
3. The calendar workweek begins on Monday and ends on Sunday; in a week when a paid holiday is scheduled, the full-time employee's workweek is thirty-two hours rather than forty. When two paid holidays fall during the same week, the full-time employee's workweek is twenty-four hours. Less than full-time employees receive a prorated amount of holiday hours under the provision of category 2 and 3 employees in leave policies.
4. New employees or employees promoting or otherwise moving into category 1, 2, or 3 status will be eligible for paid holidays providing the effective date of employment or other action falls on or prior to the holiday. An employee hired effective the day following a paid holiday or an employee whose status changes the day following a paid holiday will not receive pay for the holiday.
5. An employee on leave without pay status on both the last work day prior to the holiday and the first work day following the holiday will not receive pay for the holiday.
6. Employees terminating employment are required to report to and work the last day and therefore are not eligible to end their employment on a paid holiday or floating holiday. Service terminates with the last day of work regardless of whether there is an annual leave balance to be paid off.
7. If a holiday falls within a period of annual vacation leave, sick leave or other form of paid leave, leave time will not be charged for the holiday.
8. If an employee is required to work on a paid holiday because of weather conditions, equipment change-overs or malfunctions, or other situation, the employee will receive equivalent time off at the earliest practical time within the same work week. If it is known that work will be required on a holiday prior to the date, the in lieu time can be given in advance. Under this situation, should for some reason the employee not work on the actual holiday, the time would need to be charged to annual vacation leave, floating holiday or, in the case of illness, sick leave. If no leave were available or applicable, the time would become leave without pay. If equivalent time off in the same workweek is not possible, the employee would receive time-and-one-half pay for the holiday.

## **Circulation Gains and Losses**

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**



## **Circulation Gains and Losses**

July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)

SEPTEMBER 30, 2005		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
BELLE ISLE	05	43476	140024	12719	43051	56195	183075	
	06	41616	137862	13371	41437	54987	179299	
		<b>-1860</b>	<b>-2162</b>	<b>652</b>	<b>-1614</b>	<b>-1208</b>	<b>-3776</b>	<b>-2.1</b>
BETHANY	05	28343	89459	12205	39366	40548	128825	
	06	26962	85241	10831	35079	37793	120320	
		<b>-1381</b>	<b>-4218</b>	<b>-1374</b>	<b>-4287</b>	<b>-2755</b>	<b>-8505</b>	<b>-6.6</b>
CAPITOL HILL	05	7213	24667	2102	9284	9315	33951	
	06	7015	22169	2287	8417	9302	30586	
		<b>-198</b>	<b>-2498</b>	<b>185</b>	<b>-867</b>	<b>-13</b>	<b>-3365</b>	<b>-9.9</b>
CHOCTAW	05	9845	28236	4711	15800	14556	44036	
	06	9278	30066	5732	18332	15010	48398	
		<b>-567</b>	<b>1830</b>	<b>1021</b>	<b>2532</b>	<b>454</b>	<b>4362</b>	<b>9.9</b>
DEL CITY	05	13926	43635	5006	18458	18932	62093	
	06	13880	47616	5393	19461	19273	67077	
		<b>-46</b>	<b>3981</b>	<b>387</b>	<b>1003</b>	<b>341</b>	<b>4984</b>	<b>8.0</b>
DOWNTOWN	05	25028	45068	7728	14086	32756	59154	
	06	21906	71988	7104	24606	29010	96594	
		<b>-3122</b>	<b>26920</b>	<b>-624</b>	<b>10520</b>	<b>-3746</b>	<b>37440</b>	<b>63.3</b>
EDMOND	05	54521	175739	40352	131233	94873	306972	
	06	56388	184732	41485	130620	97873	315352	
		<b>1867</b>	<b>8993</b>	<b>1133</b>	<b>-613</b>	<b>3000</b>	<b>8380</b>	<b>2.7</b>
MIDWEST CITY	05	32819	102803	11678	39055	44497	141858	
	06	29906	95239	10793	39083	40699	134322	
		<b>-2913</b>	<b>-7564</b>	<b>-885</b>	<b>28</b>	<b>-3798</b>	<b>-7536</b>	<b>-5.3</b>
RALPH ELLISON	05	6506	20976	1911	6342	8417	27318	
	06	5378	17472	1450	5349	6828	22821	
		<b>-1128</b>	<b>-3504</b>	<b>-461</b>	<b>-993</b>	<b>-1589</b>	<b>-4497</b>	<b>-16.5</b>
SOUTHERN OAKS	05	41381	131962	13895	45014	55276	176976	
	06	38205	123822	13530	43410	51735	167232	
		<b>-3176</b>	<b>-8140</b>	<b>-365</b>	<b>-1604</b>	<b>-3541</b>	<b>-9744</b>	<b>-5.5</b>
VILLAGE	05	31222	99727	13289	44877	44511	144604	
	06	30225	99225	13839	45660	44064	144885	
		<b>-997</b>	<b>-502</b>	<b>550</b>	<b>783</b>	<b>-447</b>	<b>281</b>	<b>.2</b>
WARR ACRES	05	29629	97738	13984	46676	43613	144414	
	06	30445	97993	13019	45401	43464	143394	
		<b>816</b>	<b>255</b>	<b>-965</b>	<b>-1275</b>	<b>-149</b>	<b>-1020</b>	<b>-.7</b>

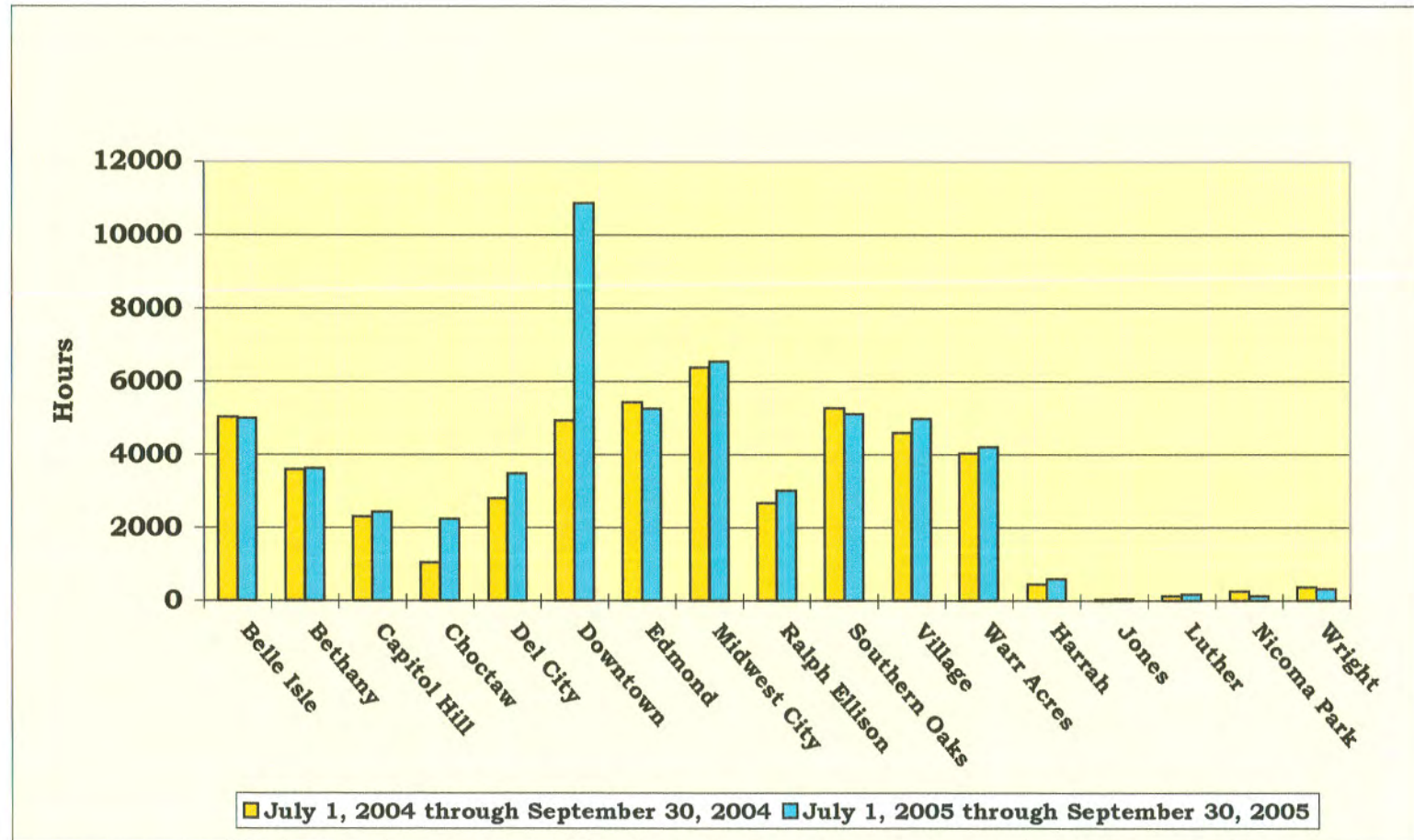
## **Circulation Gains and Losses**

July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)

SEPTEMBER 30, 2005		<u>ADULT MONTH</u>	<u>ADULT YEAR</u>	<u>JUVENILE MONTH</u>	<u>JUVENILE YEAR</u>	<u>TOTAL MONTH</u>	<u>TOTAL YEAR</u>	<u>%</u>
<b><u>EXTENSION LIBRARIES:</u></b>								
HARRAH	05	3463	10749	1239	4135	4702	14884	
	06	3240	10505	1049	3647	4289	14152	
		<b>-223</b>	<b>-244</b>	<b>-190</b>	<b>-488</b>	<b>-413</b>	<b>-732</b>	<b>-4.9</b>
JONES	05	939	3070	143	922	1082	3992	
	06	909	2765	236	756	1145	3521	
		<b>-30</b>	<b>-305</b>	<b>93</b>	<b>-166</b>	<b>63</b>	<b>-471</b>	<b>-11.8</b>
LUTHER	05	2527	6954	714	3383	3241	10337	
	06	2835	8885	838	3595	3673	12480	
		<b>308</b>	<b>1931</b>	<b>124</b>	<b>212</b>	<b>432</b>	<b>2143</b>	<b>20.7</b>
NICOMA PARK	05	1823	5776	321	1881	2144	7657	
	06	1793	5865	396	1876	2189	7741	
		<b>-30</b>	<b>89</b>	<b>75</b>	<b>-5</b>	<b>45</b>	<b>84</b>	<b>1.1</b>
WRIGHT	05	857	2686	118	541	975	3227	
	06	790	2210	128	417	918	2627	
		<b>-67</b>	<b>-476</b>	<b>10</b>	<b>-124</b>	<b>-57</b>	<b>-600</b>	<b>-18.6</b>
<b><u>OTHER:</u></b>								
BOOK CENTERS	05	9220	27514	11434	34572	20654	62086	
	06	9332	28107	11650	35188	20982	63295	
		<b>112</b>	<b>593</b>	<b>216</b>	<b>616</b>	<b>328</b>	<b>1209</b>	<b>1.9</b>
BOOKS-BY-MAIL	05	1424	4699	0	0	1424	4699	
	06	1448	4756	0	0	1448	4756	
		<b>24</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>57</b>	<b>1.2</b>
TOTALS	05	344162	1061482	153549	498676	497711	1560158	
	06	331551	1076518	153131	502334	484682	1578852	
		<b>-12611</b>	<b>15036</b>	<b>-418</b>	<b>3658</b>	<b>-13029</b>	<b>18694</b>	<b>1.2</b>

## Total Internet Hours Used by Library

July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)



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## Total Internet Usage

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	396		4,471		1,622.92		1,969		13,842		5,032.39	
	06	434		4,337		1,596.27		2,151		13,563		4,998.72	
		<b>38</b>	<b>9.6</b>	<b>-134</b>	<b>-3.0</b>	<b>-26.65</b>	<b>-1.6</b>	<b>182</b>	<b>9.2</b>	<b>-279</b>	<b>-2.0</b>	<b>-33.67</b>	<b>-.7</b>
BETHANY	05	231		2,697		1,145.45		1,193		8,716		3,602.78	
	06	282		2,778		1,151.50		1,366		8,863		3,635.07	
		<b>51</b>	<b>22.1</b>	<b>81</b>	<b>3.0</b>	<b>6.05</b>	<b>.5</b>	<b>173</b>	<b>14.5</b>	<b>147</b>	<b>1.7</b>	<b>32.29</b>	<b>.9</b>
CAPITOL HILL	05	188		1,816		698.78		955		5,995		2,311.11	
	06	258		2,133		815.48		1,083		6,217		2,440.52	
		<b>70</b>	<b>37.2</b>	<b>317</b>	<b>17.5</b>	<b>116.70</b>	<b>16.7</b>	<b>128</b>	<b>13.4</b>	<b>222</b>	<b>3.7</b>	<b>129.41</b>	<b>5.6</b>
CHOCTAW	05	116		1,103		416.12		514		2,860		1,052.03	
	06	162		1,959		764.03		719		5,540		2,243.55	
		<b>46</b>	<b>39.7</b>	<b>856</b>	<b>77.6</b>	<b>347.91</b>	<b>83.6</b>	<b>205</b>	<b>39.9</b>	<b>2,680</b>	<b>93.7</b>	<b>1,191.52</b>	<b>113.3</b>
DEL CITY	05	208		2,079		851.71		1,101		7,109		2,807.30	
	06	242		2,883		1,172.97		1,322		8,708		3,492.72	
		<b>34</b>	<b>16.3</b>	<b>804</b>	<b>38.7</b>	<b>321.26</b>	<b>37.7</b>	<b>221</b>	<b>20.1</b>	<b>1,599</b>	<b>22.5</b>	<b>685.42</b>	<b>24.4</b>
DOWNTOWN	05	591		7,651		3,073.03		1,390		12,266		4,931.69	
	06	562		8,513		3,559.56		2,754		26,409		10,867.43	
		<b>-29</b>	<b>-4.9</b>	<b>862</b>	<b>11.3</b>	<b>486.53</b>	<b>15.8</b>	<b>1,364</b>	<b>98.1</b>	<b>14,143</b>	<b>115.3</b>	<b>5,935.74</b>	<b>120.4</b>
EDMOND	05	432		4,673		1,703.59		2,259		15,177		5,430.57	
	06	480		4,823		1,659.57		2,472		15,216		5,267.14	
		<b>48</b>	<b>11.1</b>	<b>150</b>	<b>3.2</b>	<b>-44.02</b>	<b>-2.6</b>	<b>213</b>	<b>9.4</b>	<b>39</b>	<b>.3</b>	<b>-163.43</b>	<b>-3.0</b>
MIDWEST CITY	05	551		5,577		2,053.80		2,544		17,526		6,383.47	
	06	588		5,836		2,094.20		2,935		18,209		6,547.74	
		<b>37</b>	<b>6.7</b>	<b>259</b>	<b>4.6</b>	<b>40.40</b>	<b>2.0</b>	<b>391</b>	<b>15.4</b>	<b>683</b>	<b>3.9</b>	<b>164.27</b>	<b>2.6</b>
RALPH ELLISON	05	284		2,363		859.87		1,217		7,665		2,685.59	
	06	276		2,762		963.89		1,352		8,407		3,021.58	
		<b>-8</b>	<b>-2.8</b>	<b>399</b>	<b>16.9</b>	<b>104.02</b>	<b>12.1</b>	<b>135</b>	<b>11.1</b>	<b>742</b>	<b>9.7</b>	<b>335.99</b>	<b>12.5</b>

## Total Internet Usage

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	493		4,223		1,706.26		2,309		13,323		5,267.63	
	06	543		4,306		1,654.62		2,479		13,075		5,107.67	
		<b>50</b>	<b>10.1</b>	<b>83</b>	<b>2.0</b>	<b>-51.64</b>	<b>-3.0</b>	<b>170</b>	<b>7.4</b>	<b>-248</b>	<b>-1.9</b>	<b>-159.96</b>	<b>-3.0</b>
VILLAGE	05	428		4,040		1,437.00		2,110		12,715		4,602.57	
	06	494		4,304		1,577.81		2,314		13,564		4,984.04	
		<b>66</b>	<b>15.4</b>	<b>264</b>	<b>6.5</b>	<b>140.81</b>	<b>9.8</b>	<b>204</b>	<b>9.7</b>	<b>849</b>	<b>6.7</b>	<b>381.47</b>	<b>8.3</b>
WARR ACRES	05	332		3,699		1,325.92		1,681		11,165		4,029.07	
	06	382		3,703		1,348.76		1,747		11,514		4,215.32	
		<b>50</b>	<b>15.1</b>	<b>4</b>	<b>.1</b>	<b>22.84</b>	<b>1.7</b>	<b>66</b>	<b>3.9</b>	<b>349</b>	<b>3.1</b>	<b>186.25</b>	<b>4.6</b>
HARRAH	05	47		426		177.91		189		1,145		462.37	
	06	31		412		214.17		190		1,211		610.57	
		<b>-16</b>	<b>-34.0</b>	<b>-14</b>	<b>-3.3</b>	<b>36.26</b>	<b>20.4</b>	<b>1</b>	<b>.5</b>	<b>66</b>	<b>5.8</b>	<b>148.20</b>	<b>32.1</b>
JONES	05	2		20		7.15		22		92		44.98	
	06	4		35		17.15		29		124		58.14	
		<b>2</b>	<b>100.0</b>	<b>15</b>	<b>75.0</b>	<b>10.00</b>	<b>139.9</b>	<b>7</b>	<b>31.8</b>	<b>32</b>	<b>34.8</b>	<b>13.16</b>	<b>29.3</b>
LUTHER	05	19		104		38.01		70		343		137.33	
	06	15		150		66.22		84		451		191.23	
		<b>-4</b>	<b>-21.1</b>	<b>46</b>	<b>44.2</b>	<b>28.21</b>	<b>74.2</b>	<b>14</b>	<b>20.0</b>	<b>108</b>	<b>31.5</b>	<b>53.90</b>	<b>39.2</b>
NICOMA PARK	05	6		142		79.20		55		493		265.98	
	06	11		100		42.38		61		298		140.32	
		<b>5</b>	<b>83.3</b>	<b>-42</b>	<b>-29.6</b>	<b>-36.82</b>	<b>-46.5</b>	<b>6</b>	<b>10.9</b>	<b>-195</b>	<b>-39.6</b>	<b>-125.66</b>	<b>-47.2</b>
WRIGHT	05	16		364		124.63		69		1,029		383.21	
	06	14		282		107.06		67		817		324.64	
		<b>-2</b>	<b>-12.5</b>	<b>-82</b>	<b>-22.5</b>	<b>-17.57</b>	<b>-14.1</b>	<b>-2</b>	<b>-2.9</b>	<b>-212</b>	<b>-20.6</b>	<b>-58.57</b>	<b>-15.3</b>
TOTAL	05	4,340		45,448		17,321.35		19,647		131,461		49,430.07	
	06	4,778		49,316		18,805.64		23,125		152,186		58,146.40	
		<b>438</b>	<b>10.1</b>	<b>3,868</b>	<b>8.5</b>	<b>1,484.29</b>	<b>8.6</b>	<b>3,478</b>	<b>17.7</b>	<b>20,725</b>	<b>15.8</b>	<b>8,716.33</b>	<b>17.6</b>

## Internet Usage by Adult Customers

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	315		3,651		1,345.24		1,627		11,822		4,393.76	
	06	218		3,112		1,210.19		1,565		10,980		4,204.06	
		<b>-97</b>	<b>-30.8</b>	<b>-539</b>	<b>-14.8</b>	<b>-135.05</b>	<b>-10.0</b>	<b>-62</b>	<b>-3.8</b>	<b>-842</b>	<b>-7.1</b>	<b>-189.70</b>	<b>-4.3</b>
BETHANY	05	200		2,476		1,074.58		1,015		7,808		3,326.16	
	06	128		2,119		930.83		962		7,182		3,058.29	
		<b>-72</b>	<b>-36.0</b>	<b>-357</b>	<b>-14.4</b>	<b>-143.75</b>	<b>-13.4</b>	<b>-53</b>	<b>-5.2</b>	<b>-626</b>	<b>-8.0</b>	<b>-267.87</b>	<b>-8.1</b>
CAPITOL HILL	05	123		1,277		512.92		628		4,243		1,748.09	
	06	125		1,364		560.91		641		4,041		1,679.31	
		<b>2</b>	<b>1.6</b>	<b>87</b>	<b>6.8</b>	<b>47.99</b>	<b>9.4</b>	<b>13</b>	<b>2.1</b>	<b>-202</b>	<b>-4.8</b>	<b>-68.78</b>	<b>-3.9</b>
CHOCTAW	05	76		828		322.04		367		2,149		831.19	
	06	75		1,089		417.97		423		3,289		1,293.56	
		<b>-1</b>	<b>-1.3</b>	<b>261</b>	<b>31.5</b>	<b>95.93</b>	<b>29.8</b>	<b>56</b>	<b>15.3</b>	<b>1,140</b>	<b>53.0</b>	<b>462.37</b>	<b>55.6</b>
DEL CITY	05	158		1,768		748.20		873		6,071		2,483.36	
	06	149		2,223		941.12		960		7,037		2,926.95	
		<b>-9</b>	<b>-5.7</b>	<b>455</b>	<b>25.7</b>	<b>192.92</b>	<b>25.8</b>	<b>87</b>	<b>10.0</b>	<b>966</b>	<b>15.9</b>	<b>443.59</b>	<b>17.9</b>
DOWNTOWN	05	506		6,526		2,706.58		1,210		10,499		4,372.37	
	06	386		7,100		3,125.57		2,096		22,643		9,696.44	
		<b>-120</b>	<b>-23.7</b>	<b>574</b>	<b>8.8</b>	<b>418.99</b>	<b>15.5</b>	<b>886</b>	<b>73.2</b>	<b>12,144</b>	<b>115.7</b>	<b>5,324.07</b>	<b>121.8</b>
EDMOND	05	349		4,069		1,501.52		1,870		13,142		4,765.40	
	06	216		3,713		1,323.65		1,751		12,523		4,428.15	
		<b>-133</b>	<b>-38.1</b>	<b>-356</b>	<b>-8.7</b>	<b>-177.87</b>	<b>-11.8</b>	<b>-119</b>	<b>-6.4</b>	<b>-619</b>	<b>-4.7</b>	<b>-337.25</b>	<b>-7.1</b>
MIDWEST CITY	05	416		4,849		1,816.30		2,073		15,317		5,698.24	
	06	253		3,943		1,462.14		1,947		13,609		5,042.16	
		<b>-163</b>	<b>-39.2</b>	<b>-906</b>	<b>-18.7</b>	<b>-354.16</b>	<b>-19.5</b>	<b>-126</b>	<b>-6.1</b>	<b>-1,708</b>	<b>-11.2</b>	<b>-656.08</b>	<b>-11.5</b>
RALPH ELLISON	05	208		1,816		679.66		914		5,431		1,950.21	
	06	189		1,948		715.99		990		6,101		2,267.43	
		<b>-19</b>	<b>-9.1</b>	<b>132</b>	<b>7.3</b>	<b>36.33</b>	<b>5.3</b>	<b>76</b>	<b>8.3</b>	<b>670</b>	<b>12.3</b>	<b>317.22</b>	<b>16.3</b>

## Internet Usage by Adult Customers

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	386		3,400		1,425.59		1,812		10,611		4,399.47	
	06	227		2,820		1,125.66		1,648		9,473		3,832.40	
		<b>-159</b>	<b>-41.2</b>	<b>-580</b>	<b>-17.1</b>	<b>-299.93</b>	<b>-21.0</b>	<b>-164</b>	<b>-9.1</b>	<b>-1,138</b>	<b>-10.7</b>	<b>-567.07</b>	<b>-12.9</b>
VILLAGE	05	342		3,526		1,286.64		1,755		11,118		4,139.24	
	06	253		3,038		1,148.05		1,683		10,521		3,929.33	
		<b>-89</b>	<b>-26.0</b>	<b>-488</b>	<b>-13.8</b>	<b>-138.59</b>	<b>-10.8</b>	<b>-72</b>	<b>-4.1</b>	<b>-597</b>	<b>-5.4</b>	<b>-209.91</b>	<b>-5.1</b>
WARR ACRES	05	265		3,297		1,214.39		1,410		9,782		3,642.67	
	06	184		2,640		1,024.37		1,234		8,751		3,359.63	
		<b>-81</b>	<b>-30.6</b>	<b>-657</b>	<b>-19.9</b>	<b>-190.02</b>	<b>-15.6</b>	<b>-176</b>	<b>-12.5</b>	<b>-1,031</b>	<b>-10.5</b>	<b>-283.04</b>	<b>-7.8</b>
HARRAH	05	31		282		122.28		141		793		331.97	
	06	17		305		148.35		131		975		491.41	
		<b>-14</b>	<b>-45.2</b>	<b>23</b>	<b>8.2</b>	<b>26.07</b>	<b>21.3</b>	<b>-10</b>	<b>-7.1</b>	<b>182</b>	<b>23.0</b>	<b>159.44</b>	<b>48.0</b>
JONES	05	2		14		6.22		13		53		29.45	
	06	2		30		16.16		19		102		50.40	
			<b>.0</b>	<b>16</b>	<b>114.3</b>	<b>9.94</b>	<b>159.8</b>	<b>6</b>	<b>46.2</b>	<b>49</b>	<b>92.5</b>	<b>20.95</b>	<b>71.1</b>
LUTHER	05	11		72		28.23		39		232		98.61	
	06	7		88		45.55		46		230		112.72	
		<b>-4</b>	<b>-36.4</b>	<b>16</b>	<b>22.2</b>	<b>17.32</b>	<b>61.4</b>	<b>7</b>	<b>17.9</b>	<b>-2</b>	<b>-.9</b>	<b>14.11</b>	<b>14.3</b>
NICOMA PARK	05	6		88		51.07		34		304		185.07	
	06	5		55		24.61		38		176		94.58	
		<b>-1</b>	<b>-16.7</b>	<b>-33</b>	<b>-37.5</b>	<b>-26.46</b>	<b>-51.8</b>	<b>4</b>	<b>11.8</b>	<b>-128</b>	<b>-42.1</b>	<b>-90.49</b>	<b>-48.9</b>
WRIGHT	05	13		320		106.08		54		919		329.30	
	06	9		225		77.97		46		700		260.19	
		<b>-4</b>	<b>-30.8</b>	<b>-95</b>	<b>-29.7</b>	<b>-28.11</b>	<b>-26.5</b>	<b>-8</b>	<b>-14.8</b>	<b>-219</b>	<b>-23.8</b>	<b>-69.11</b>	<b>-21.0</b>
TOTAL	05	3,407		38,259		14,947.54		15,835		110,294		42,724.56	
	06	2,443		35,812		14,299.09		16,180		118,333		46,727.01	
		<b>-964</b>	<b>-28.3</b>	<b>-2,447</b>	<b>-6.4</b>	<b>-648.45</b>	<b>-4.3</b>	<b>345</b>	<b>2.2</b>	<b>8,039</b>	<b>7.3</b>	<b>4,002.45</b>	<b>9.4</b>

## Internet Usage by Minor Customers

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
BELLE ISLE	05	81		820		277.68		342		2,020		638.63	
	06	216		1,225		386.08		586		2,583		794.66	
		<b>135</b>	<b>166.7</b>	<b>405</b>	<b>49.4</b>	<b>108.40</b>	<b>39.0</b>	<b>244</b>	<b>71.3</b>	<b>563</b>	<b>27.9</b>	<b>156.03</b>	<b>24.4</b>
BETHANY	05	31		221		70.87		178		908		276.62	
	06	154		659		220.67		404		1,681		576.78	
		<b>123</b>	<b>396.8</b>	<b>438</b>	<b>198.2</b>	<b>149.80</b>	<b>211.4</b>	<b>226</b>	<b>127.0</b>	<b>773</b>	<b>85.1</b>	<b>300.16</b>	<b>108.5</b>
CAPITOL HILL	05	65		539		185.86		327		1,752		563.02	
	06	133		769		254.57		442		2,176		761.21	
		<b>68</b>	<b>104.6</b>	<b>230</b>	<b>42.7</b>	<b>68.71</b>	<b>37.0</b>	<b>115</b>	<b>35.2</b>	<b>424</b>	<b>24.2</b>	<b>198.19</b>	<b>35.2</b>
CHOCTAW	05	40		275		94.08		147		711		220.84	
	06	87		870		346.06		296		2,251		949.99	
		<b>47</b>	<b>117.5</b>	<b>595</b>	<b>216.4</b>	<b>251.98</b>	<b>267.8</b>	<b>149</b>	<b>101.4</b>	<b>1,540</b>	<b>216.6</b>	<b>729.15</b>	<b>330.2</b>
DEL CITY	05	50		311		103.51		228		1,038		323.94	
	06	93		660		231.85		362		1,671		565.77	
		<b>43</b>	<b>86.0</b>	<b>349</b>	<b>112.2</b>	<b>128.34</b>	<b>124.0</b>	<b>134</b>	<b>58.8</b>	<b>633</b>	<b>61.0</b>	<b>241.83</b>	<b>74.7</b>
DOWNTOWN	05	85		1,125		366.45		180		1,767		559.32	
	06	176		1,413		433.99		658		3,766		1,170.99	
		<b>91</b>	<b>107.1</b>	<b>288</b>	<b>25.6</b>	<b>67.54</b>	<b>18.4</b>	<b>478</b>	<b>265.6</b>	<b>1,999</b>	<b>113.1</b>	<b>611.67</b>	<b>109.4</b>
EDMOND	05	83		604		202.07		389		2,035		665.17	
	06	264		1,110		335.92		721		2,693		838.99	
		<b>181</b>	<b>218.1</b>	<b>506</b>	<b>83.8</b>	<b>133.85</b>	<b>66.2</b>	<b>332</b>	<b>85.3</b>	<b>658</b>	<b>32.3</b>	<b>173.82</b>	<b>26.1</b>
MIDWEST CITY	05	135		728		237.50		471		2,209		685.23	
	06	335		1,893		632.06		988		4,600		1,505.58	
		<b>200</b>	<b>148.1</b>	<b>1,165</b>	<b>160.0</b>	<b>394.56</b>	<b>166.1</b>	<b>517</b>	<b>109.8</b>	<b>2,391</b>	<b>108.2</b>	<b>820.35</b>	<b>119.7</b>
RALPH ELLISON	05	76		547		180.21		303		2,234		735.38	
	06	87		814		247.90		362		2,306		754.15	
		<b>11</b>	<b>14.5</b>	<b>267</b>	<b>48.8</b>	<b>67.69</b>	<b>37.6</b>	<b>59</b>	<b>19.5</b>	<b>72</b>	<b>3.2</b>	<b>18.77</b>	<b>2.6</b>

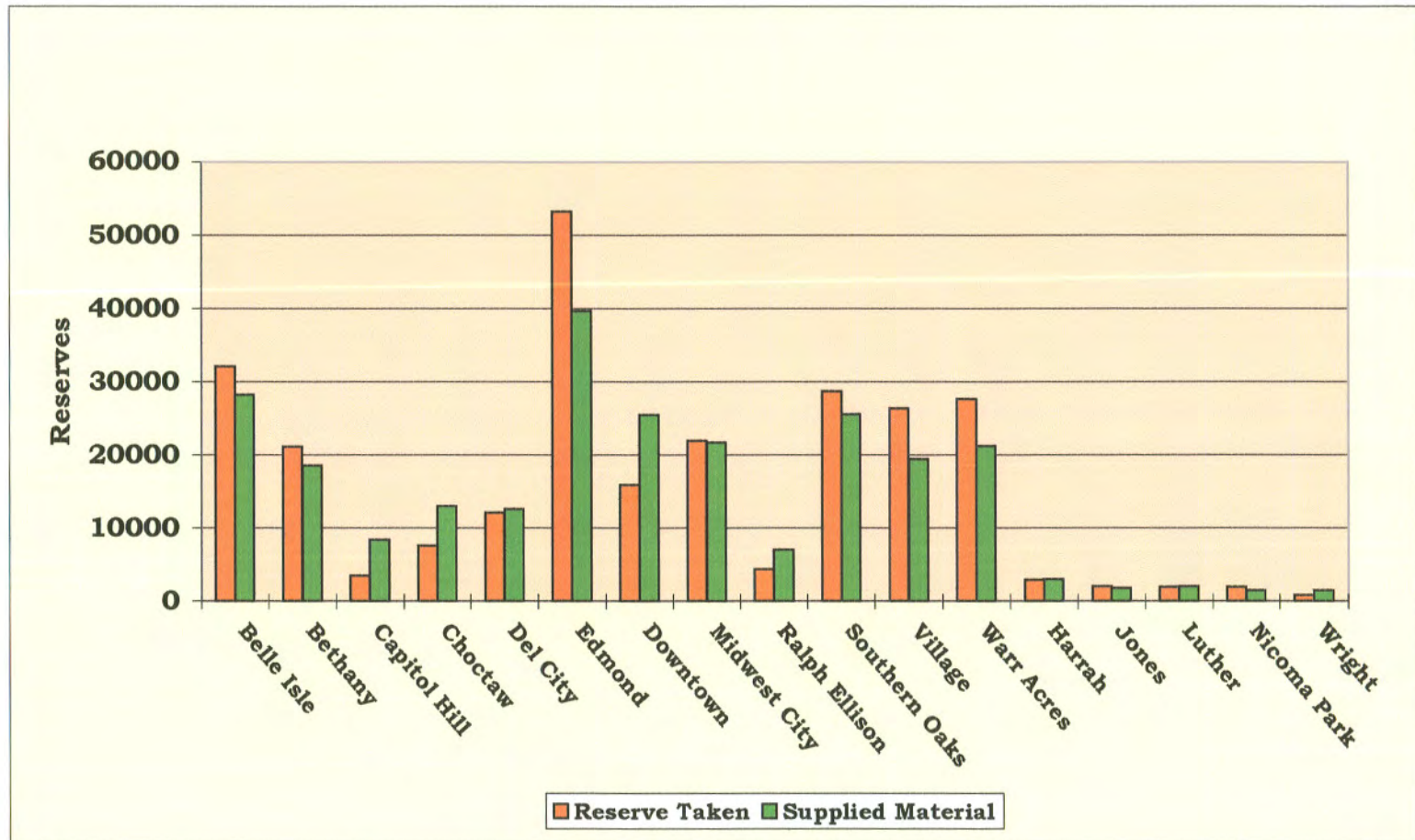
## Internet Usage by Minor Customers

**July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
SOUTHERN OAKS	05	107		823		280.67		497		2,712		868.16	
	06	316		1,486		528.96		831		3,602		1,275.27	
		<b>209</b>	<b>195.3</b>	<b>663</b>	<b>80.6</b>	<b>248.29</b>	<b>88.5</b>	<b>334</b>	<b>67.2</b>	<b>890</b>	<b>32.8</b>	<b>407.11</b>	<b>46.9</b>
VILLAGE	05	86		514		150.36		355		1,597		463.33	
	06	241		1,266		429.76		631		3,043		1,054.71	
		<b>155</b>	<b>180.2</b>	<b>752</b>	<b>146.3</b>	<b>279.40</b>	<b>185.8</b>	<b>276</b>	<b>77.7</b>	<b>1,446</b>	<b>90.5</b>	<b>591.38</b>	<b>127.6</b>
WARR ACRES	05	67		402		111.53		271		1,383		386.40	
	06	198		1,063		324.39		513		2,763		855.69	
		<b>131</b>	<b>195.5</b>	<b>661</b>	<b>164.4</b>	<b>212.86</b>	<b>190.9</b>	<b>242</b>	<b>89.3</b>	<b>1,380</b>	<b>99.8</b>	<b>469.29</b>	<b>121.5</b>
HARRAH	05	16		144		55.63		48		352		130.40	
	06	14		107		65.82		59		236		119.16	
		<b>-2</b>	<b>-12.5</b>	<b>-37</b>	<b>-25.7</b>	<b>10.19</b>	<b>18.3</b>	<b>11</b>	<b>22.9</b>	<b>-116</b>	<b>-33.0</b>	<b>-11.24</b>	<b>-8.6</b>
JONES	05			6		.93		9		39		15.53	
	06	2		5		.99		10		22		7.74	
		<b>2</b>		<b>-1</b>	<b>-16.7</b>	<b>.06</b>	<b>6.5</b>	<b>1</b>	<b>11.1</b>	<b>-17</b>	<b>-43.6</b>	<b>-7.79</b>	<b>-50.2</b>
LUTHER	05	8		32		9.78		31		111		38.72	
	06	8		62		20.67		38		221		78.51	
			<b>.0</b>	<b>30</b>	<b>93.8</b>	<b>10.89</b>	<b>111.3</b>	<b>7</b>	<b>22.6</b>	<b>110</b>	<b>99.1</b>	<b>39.79</b>	<b>102.8</b>
NICOMA PARK	05			54		28.13		21		189		80.91	
	06	6		45		17.77		23		122		45.74	
		<b>6</b>		<b>-9</b>	<b>-16.7</b>	<b>-10.36</b>	<b>-36.8</b>	<b>2</b>	<b>9.5</b>	<b>-67</b>	<b>-35.4</b>	<b>-35.17</b>	<b>-43.5</b>
WRIGHT	05	3		44		18.55		15		110		53.91	
	06	5		57		29.09		21		117		64.45	
		<b>2</b>	<b>66.7</b>	<b>13</b>	<b>29.5</b>	<b>10.54</b>	<b>56.8</b>	<b>6</b>	<b>40.0</b>	<b>7</b>	<b>6.4</b>	<b>10.54</b>	<b>19.6</b>
TOTAL	05	933		7,189		2,373.81		3,812		21,167		6,705.51	
	06	2,335		13,504		4,506.55		6,945		33,853		11,419.39	
		<b>1,402</b>	<b>150.3</b>	<b>6,315</b>	<b>87.8</b>	<b>2,132.74</b>	<b>89.8</b>	<b>3,133</b>	<b>82.2</b>	<b>12,686</b>	<b>59.9</b>	<b>4,713.88</b>	<b>70.3</b>

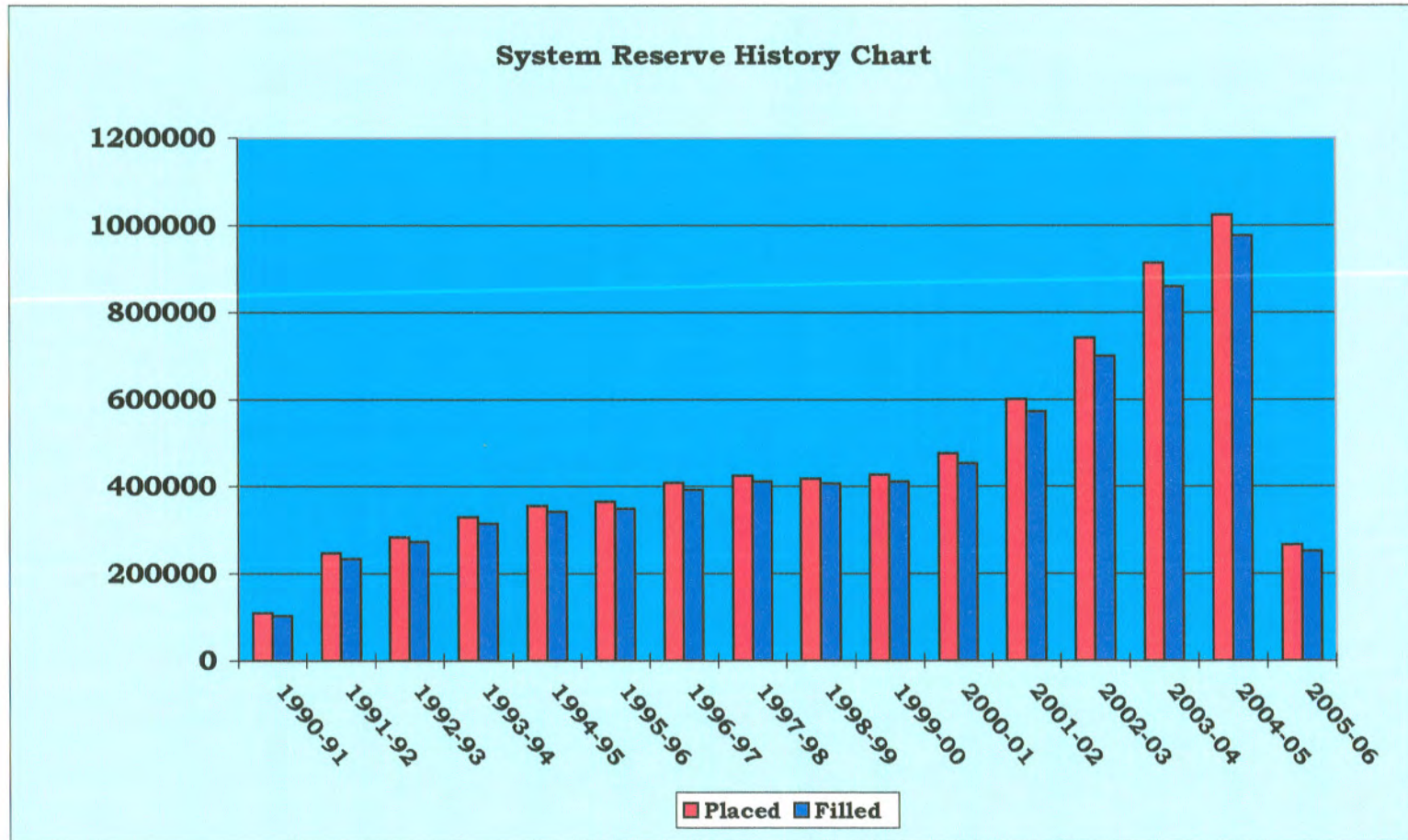
## System Reserve Report

July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)



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## System Reserves Report

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		Month Placed	Year Placed	%	Month Filled	Year Filled	%
BELLE ISLE	05	10,265	33,525		10,303	32,113	
	06	9,361	32,127		9,179	30,452	
		<b>-904</b>	<b>-1,398</b>	<b>-4.2</b>	<b>-1,124</b>	<b>-1,661</b>	<b>-5.2</b>
BETHANY	05	7,841	24,194		7,610	22,894	
	06	6,477	21,173		6,128	20,039	
		<b>-1,364</b>	<b>-3,021</b>	<b>-12.5</b>	<b>-1,482</b>	<b>-2,855</b>	<b>-12.5</b>
CAPITOL HILL	05	1,537	4,897		1,474	4,591	
	06	1,032	3,504		976	3,336	
		<b>-505</b>	<b>-1,393</b>	<b>-28.4</b>	<b>-498</b>	<b>-1,255</b>	<b>-27.3</b>
CHOCTAW	05	2,867	8,212		2,740	7,682	
	06	2,379	7,620		2,244	7,223	
		<b>-488</b>	<b>-592</b>	<b>-7.2</b>	<b>-496</b>	<b>-459</b>	<b>-6.0</b>
DEL CITY	05	3,769	11,549		3,721	11,373	
	06	3,717	12,162		3,447	11,439	
		<b>-52</b>	<b>613</b>	<b>5.3</b>	<b>-274</b>	<b>66</b>	<b>.6</b>
EDMOND	05	15,356	50,764		15,723	49,064	
	06	16,192	53,236		15,568	50,712	
		<b>836</b>	<b>2,472</b>	<b>4.9</b>	<b>-155</b>	<b>1,648</b>	<b>3.4</b>
DOWNTOWN	05	4,678	8,973		3,982	7,911	
	06	4,943	15,916		4,580	14,562	
		<b>265</b>	<b>6,943</b>	<b>77.4</b>	<b>598</b>	<b>6,651</b>	<b>84.1</b>
MIDWEST CITY	05	7,289	23,238		7,140	22,181	
	06	6,752	21,966		6,427	20,500	
		<b>-537</b>	<b>-1,272</b>	<b>-5.5</b>	<b>-713</b>	<b>-1,681</b>	<b>-7.6</b>
RALPH ELLISON	05	1,545	4,692		1,528	4,509	
	06	1,072	4,390		1,172	4,198	
		<b>-473</b>	<b>-302</b>	<b>-6.4</b>	<b>-356</b>	<b>-311</b>	<b>-6.9</b>
SOUTHERN OAKS	05	8,825	28,879		8,822	27,634	
	06	8,565	28,696		8,176	27,021	
		<b>-260</b>	<b>-183</b>	<b>-6</b>	<b>-646</b>	<b>-613</b>	<b>-2.2</b>
VILLAGE	05	7,983	26,573		7,985	25,529	
	06	7,950	26,341		7,424	24,504	
		<b>-33</b>	<b>-232</b>	<b>-9</b>	<b>-561</b>	<b>-1,025</b>	<b>-4.0</b>
WARR ACRES	05	7,925	25,809		7,997	24,816	
	06	8,120	27,675		7,695	26,129	
		<b>195</b>	<b>1,866</b>	<b>7.2</b>	<b>-302</b>	<b>1,313</b>	<b>5.3</b>

## System Reserves Report

July 1, 2005 through September 30, 2005 (25.00% of the 05-06 Fiscal Year)

		Month	Year		Month	Year	
		Placed	Placed	%	Filled	Filled	%
HARRAH	05	984	3,134		968	2,992	
	06	777	2,925		765	2,830	
		<b>-207</b>	<b>-209</b>	<b>-6.7</b>	<b>-203</b>	<b>-162</b>	<b>-5.4</b>
JONES	05	482	1,791		602	1,952	
	06	625	2,088		739	2,056	
		<b>143</b>	<b>297</b>	<b>16.6</b>	<b>137</b>	<b>104</b>	<b>5.3</b>
LUTHER	05	634	1,596		619	1,478	
	06	669	1,952		570	1,745	
		<b>35</b>	<b>356</b>	<b>22.3</b>	<b>-49</b>	<b>267</b>	<b>18.1</b>
NICOMA PARK	05	641	1,817		607	1,829	
	06	534	1,951		541	1,986	
		<b>-107</b>	<b>134</b>	<b>7.4</b>	<b>-66</b>	<b>157</b>	<b>8.6</b>
WRIGHT	05	241	1,252		348	1,279	
	06	294	841		259	789	
		<b>53</b>	<b>-411</b>	<b>-32.8</b>	<b>-89</b>	<b>-490</b>	<b>-38.3</b>
BOOKS-BY-MAIL	05	402	1,385		416	1,342	
	06	513	1,697		458	1,630	
		<b>111</b>	<b>312</b>	<b>22.5</b>	<b>42</b>	<b>288</b>	<b>21.5</b>
TOTAL	05	83,264	262,290		82,585	251,180	
	06	79,972	266,265		76,348	251,156	
		<b>-3,292</b>	<b>3,975</b>	<b>1.5</b>	<b>-6,237</b>	<b>-24</b>	<b>.0</b>

## **EXECUTIVE DIRECTOR'S REPORT**

**OCTOBER 2005**

### **DENYVETTA DAVIS RECEIVES THE RALPH ELLISON PERSON OF DISTINCTION AWARD**

We were very pleased to learn that our own Denyvetta Davis and noted author Ralph Ellison were named the 2005 recipients of the Ralph Ellison Person of Distinction Award. Denyvetta and the late Mr. Ellison were recognized as Africans and African Americans who have made significant contributions to our local, national and international community. The awards were presented at the Oklahoma State Capitol on Thursday, October 6, 2005. The event was sponsored by the Special Friends of the Ralph Ellison Library and made possible with a grant from the Friends of the Metropolitan Library System and contributions from the local community. Congratulations Denyvetta!

### **NEWS FROM OUR OUTREACH DEPARTMENT**

Final Statistics from Library Night at the Ballpark showed that 3,882 coupons were redeemed and that 8,327 attended the ballgame. This is usually one of the Redhawks biggest nights of the year.

It was estimated that at least 10,000 people attended SeptemberFest at the Governor's Mansion. The Governor and Mrs. Kim Henry read to children at the library booth. An estimated 800 children received a "My Library Visited Me" sticker and library staff and volunteers read to at least 300 children and adults throughout the day.

We are eagerly looking forward to this year's Our World Performances which will include "The Nego Gato Music & Dance Ensemble" featuring the voyage of drum and Capoeira from Africa to South America. Performances will be held the week of November 6 through the 11<sup>th</sup> across the library system. See the back of the newest MetroLibrary Magazine for exact performance locations and dates. This continuing series is made possible with grants from the Friends of the Metropolitan Library System and the Oklahoma Arts Council.

### **DVD SERVICE BEGINS ON OCTOBER 17**

We are pleased to begin offering DVD's for circulation at all of our library locations on October 17. Materials Selection staff have been purchasing DVD's for several months in preparation for this new format. The change was made because fewer and fewer titles are now available in VHS format, and while the old VHS collection will remain until they wear out, no new titles in VHS will be ordered.

### **NEW EXECUTIVE ASSISTANT NAMED**

I am pleased to announce that Maria Watkins has been promoted to the position of Executive Assistant to the Director. Maria has been with the system for 2 years and brings previous secretarial experience to the position.

## **DIRECTOR OUTREACH ACTIVITIES**

- Attended PLDC Retreat
- Attended OLA Legislative Committee Meeting
- Attended Rotary 29 Club Meetings
- Attended Leadership OKC Class
- Will be attending OLA Program Committee/Executive Board Meeting

## **FUTURE LIBRARY EVENTS OF SPECIAL NOTE**

### ***TURKEY TIME EVENING STORY TIME***

**November 1**, 6:30-7:15 p.m., Del City Library

Kick off the holiday season with stories and activities about turkeys and other big birds!

### ***THE JOURNEY INWARD: "WOMEN'S AUTOBIOGRAPHY"***

**November 1, 15, & 22**, 6-7:45 p.m., Choctaw Library

In the last three talks in our five-part Let's Talk About It, Oklahoma series, participants will be able to immerse themselves in compelling conversations between each writer and her memory, between themselves and their own memories, and between themselves and the writer. Talks will include: Nov. 1, *Dust Tracks on a Road* by Zora Neale Hurston; Nov. 15, *Blackberry Winter* by Margaret Mead; and Nov. 22, *My Life* by Isadora Duncan.

### ***RESEARCH REVOLUTION: "EMERGING INFECTIOUS DISEASES"***

**November 3**, 7-8:30 p.m. – Southern Oaks Library

In the third of this four-part discussion series, David Dyer of the O.U. Health Sciences Center, will explain why diseases we thought were banished from this planet – whooping cough, polio, small pox – have returned or have threatened an encore. He will explain what we need to do as a county, and as individuals, to keep them at bay.

### ***HEALTH FAIR***

**November 5**, 10 a.m. - 2 p.m., Ralph Ellison Library

Numerous Oklahoma health organizations and advocates will join forces to present this one-day free health fair. There will be free diabetes testing – as well as information available on numerous health-related topics.

### ***KIOWA HERITAGE: "IN SPIRIT AND MUSICAL VOICES FROM RED THUNDER"***

**November 5**, 2-3 p.m., Ronald J. Norick Downtown Library

Tony Tonemah, whose Kiowa name is Red Thunder, will share aspects of his tribal heritage through music and stories learned from his maternal grandparents. Come celebrate Native American Heritage Month with him.

### ***VETERAN'S DAY SALUTE***

**November 10**, 6:30-7:30 p.m., Bethany Library

Patriotic music will be performed by a quartet from the Oklahoma City Philharmonic, as Bethany Library and special guests pay tribute to the veterans of yesterday and today.