Exchange - July 19, 2016 Group Activity -

> Members: Janet Brooks Jacki Fulwood Chris Kennedy Julia McConnell John Rahhal

> > Activity IV:

1 Communication

a. Your Action: Provide information in a variety of ways, be consistent with leadership

b. Your Staff's Action: Be accountable, ask questions, avoid grapevine talk, verify info BEFORE sharing

c. Your Supervisor/ Lib Admin Action: Consider a Director of Internal Communication - communicating just to staff; gathering "staff facts" not just "administration facts"

2 Hiring Process - too long

a. Your Action: Keep people updated, have a plan to 'cover' during vacancies, be transparent

b. Your Staff's Action: increased cross-training to help cover during vacancies

c. Your Supervisor/ Lib Admin Action: Shorten Goal, offer goal more often (so allow earlier start dates); involve other departments to cover vacancies (use MSL librarians to cover public desks, etc)

3 Creation of Opportunities for Staff Input (Ask Tim; Pilot Projects; Police Review input)

a. Your Action: Encourage continued input b. Your Staff's Action: continue to provide input

c. Your Supervisor/ Lib Admin Action: feedback about why ideas are not being used or included.

## Individual Group Member responses not included in the "top three" actions above:

## **Positive Inpacts:**

Interreach opportunities
Share successes

## **Negative Inpacts:**

Adjustment to new supervisors/work groups too many changes, too fast Expected to do more with less time/staff/\$\$
If you're not a degreed librarian/work or opinion viewed with less respect