**Talking Points**

**New classifications (MOVIE or TV/SHOW instead of Dewey numbers) simplify access.**

* Classifications effectively differentiate entertainment DVDs from informational DVDs.
* Classifications readily identify type of DVD programming, including viewing time.
* Classifications using natural language terms improve understanding meaning of classification.
* Use of two separate classifications provides for separating DVDs by programming type in the future.

**The new shelving system makes browsing for movie and TV DVDs quick and easy.**

* Alphabetical filing is familiar, logical, and natural; it replicates browsing in retail outlets.
* All versions of a given title are shelved together, whether produced for television or feature.
* All MLS libraries follow the same shelving system, making it easy to look for the same title at any location.
* All entertainment DVDs are housed in one area of the library; browsing in one section allows for viewing offerings.
* Shelving is likely to be more accurate, reducing the chance that titles will be missed while browsing.

**DVDs are made available to members more quickly.**

* Simplified classification requires less time in Cataloging, so DVDs are sent out to libraries earlier.
* Alphabetical shelving allows library staff to locate DVDs to fill holds easily, reducing time required to route holds.
* Alphabetical shelving allows library staff to return DVDs to shelves faster, making them available to members earlier.
* MLS staff at all levels have more free time to devote to assisting members.

**Classification Guidelines**

|  |  |
| --- | --- |
| **MOVIE or JMOVIE** | **TV/SHOW or JTV/SHOW** |
| Use for:   * Films that have been released to theatres; * Films that have been released directly to video; * Television features that stand alone:   + Sequential viewing for continuity is not required;   + Viewing time is at least 1 hour and does not exceed 4 hours. * Generally, only for items consisting of no more than 2 discs.   Do not use for:   * Documentary films or television programming.   + Classify such DVDs in the Dewey classification appropriate to the subject. * Classify all films with MPAA rating R or PG-13 as MOVIE. * Generally, classify films with MPAA rating G as JMOVIE. | Use for:   * Entertainment television programming that requires sequential viewing:   + Seasons of episodic TV series;   + Mini-series for which viewing time exceeds 4 hours; * Special television programming with viewing time of less than 1 hour.   Do not use for:   * Documentary television programming, including documentary series such as.   + Classify such DVDs in the Dewey classification appropriate to the subject. * Television programming specifically intended for preschoolers and early readers.   + Classify such DVDs in EASY or READER.   **If in doubt which classification to use, prefer MOVIE** |

**Call Number Guidelines**

Generally, follow the classification on all entertainment DVDs with the first three characters of the first word of the title.

If a DVD classified MOVIE is part of a series in which each film can stand alone or be viewed sequentially with others, use the first three letters of the first word of the series title.

Examples: Star wars films = MOVIE STA; When calls the heart TV movies = MOVIE WHE

**Relabeling/New Labels**

Cataloging will not recall and relabel DVDs in the 791.43/791.45 classifications. Libraries are not to send materials to Cataloging specifically for relabeling.

If a library sends an individual DVD to Cataloging for replacement of the barcode/spine label due to loss, damage, etc., Cataloging staff will be change the item call number to MOVIE or TV/SHOW. The call number appearing in the catalog record will not be changed.

If all copies of a DVD title are requested by Cataloging for correction of barcode/spine labels, staff will change the call number in the catalog record and on all items to MOVIE or TV/SHOW.

**Shelving Examples**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **OLD SYSTEM** | |  | **OLD SYSTEM** | |
| 791.43 L111l VIDEO DISC | L.A. confidential |  | 791.43 OU934o VIDEO DISC | Our man in Havana |
| 791.43 L1111la VIDEO DISC | L.A. story |  | 791.43 OU94ol VIDEO DISC | The outlaw |
| 791.43 L1115l VIDEO DISC | La la land |  | 791.43 OU94op VIDEO DISC | Out of the past |
| 791.43 L1231l VIDEO DISC | Labor Day |  | 791.43 OU94ou VIDEO DISC | Out of Africa |
| 791.43 L127l VIDEO DISC | Labyrinth |  | 791.43 OU94out VIDEO DISC | The outsiders |
| 791.43 L142l VIDEO DISC | Lacombe, Lucien |  | 791.43 OU941o VIDEO DISC | The outrage |
| 791.43 L157la VIDEO DISC | Ladyhawke |  | 791.43 OU943o VIDEO DISC | Outbreak |
| 791.43 L157lad VIDEO DISC | The ladykillers |  | 791.43 OU946o VIDEO DISC | The outlaw Josey Wales |
| 791.43 L157le VIDEO DISC | The Lady Eve |  | 791.43 OU946oi VIDEO DISC | The outlaws is coming! |
| 791.43 L157lf VIDEO DISC | Lady for a day |  |  |  |
| 791.43 L157ls VIDEO DISC | The lady from Shanghai |  | 791.45 OU93o VIDEO DISC | Our mutual friend |
| 791.43 L157lsb VIDEO DISC | Lady sings the blues |  | 791.45 OU934o VIDEO DISC | Our town |
|  |  |  | 791.45 OU946o SSN1/V.1 VIDEO DISC | Outlander, season one, volume one / |
| 791.45 L157l VIDEO DISC | The lady vanishes / |  | 791.45 OU946o SSN1/V.2 VIDEO DISC | Outlander, season one, volume two / |
|  |  |  | 791.45 OU946o SSN2 VIDEO DISC | Outlander. Season two / |
| **NEW SYSTEM** | |  |  |  |
| 791.43 L111l VIDEO DISC | L.A. confidential |  | **NEW SYSTEM** | |
| MOVIE LA VIDEO DISC | La la land |  | 791.43 OU934o VIDEO DISC | Our man in Havana |
| 791.43 L1111la VIDEO DISC | L.A. story |  | 791.45 OU93o VIDEO DISC | Our mutual friend |
| 791.43 L1231l VIDEO DISC | Labor Day |  | 791.45 OU934o VIDEO DISC | Our town |
| 791.43 L127l VIDEO DISC | Labyrinth |  | 791.43 OU94ou VIDEO DISC | Out of Africa |
| 791.43 L142l VIDEO DISC | Lacombe, Lucien |  | 791.43 OU94op VIDEO DISC | Out of the past |
| 791.43 L157lf VIDEO DISC | Lady for a day |  | 791.43 OU943o VIDEO DISC | Outbreak |
| 791.43 L157ls VIDEO DISC | The lady from Shanghai |  | 791.45 OU946o SSN1/V.1 VIDEO DISC | Outlander, season one, volume one / |
| 791.43 L157lsb VIDEO DISC | Lady sings the blues |  | 791.45 OU946o SSN1/V.2 VIDEO DISC | Outlander, season one, volume two / |
| 791.43 L157l VIDEO DISC | The lady vanishes |  | 791.45 OU946o SSN2 VIDEO DISC | Outlander. Season two / |
| 791.45 L157l VIDEO DISC | The lady vanishes |  | TV/SHOW OUT SSN3 VIDEO DISC | Outlander. Season three / |
| 791.43 L157la VIDEO DISC | Ladyhawke |  | 791.43 OU94ol VIDEO DISC | The outlaw |
| 791.43 L157lad VIDEO DISC | The ladykillers |  | 791.43 OU946o VIDEO DISC | The outlaw Josey Wales |
|  |  |  | 791.43 OU946oi VIDEO DISC | The outlaws is coming! |
|  |  |  | 791.43 OU941o VIDEO DISC | The outrage |

**Barcode Examples**



Juvenile feature film

Adult feature film

Adult TV movie

Adult TV series

Juvenile TV special