Community Libraries Plan

The plan outlined in this document is based on the proposal submitted by the workgroup comprised of Chris Stofel, Kiley Ingram, Kevin Sendall, Andrew Soliven, Vickie Saxton, and Tracy Simpson, with additional input provided by Todd Podzemny and Meghan Attalla.

Access and Engagement

1. The Community Libraries grouping consisting most recently of Harrah, Jones, Luther, and Nicoma Park will now be consolidated with Choctaw.
2. Community Libraries staff will transition to the Access and Engagement service model according to the Alignment Project timeline.
3. In addition to a Library Manager III, the new Community Libraries grouping will operate with two ASMIIs. One will supervise Access staff at Choctaw and Nicoma Park while the other will supervise Access staff at Jones, Harrah, and Luther.
4. The new Community Libraries grouping will operate with a combined, mobile Engagement department supervised by an EMII. Due to Choctaw's established, successful programming, this model will support growth of deeper Engagement experiences at all CL locations.
5. Upon transition to the Access and Engagement service model, the Community Libraries will begin to build a system of mutual support.
6. Choctaw will serve as the full-service hub of the Community Libraries with the four smaller Community Libraries continuing to operate with fewer hours.

Logistics

1. Assign each access staff member a home base and schedule those staff members primarily at that base.
2. Provide Engagement staff with a shared collaborative space for planning at Nicoma Park.
3. Recognize that at times, due to limited staffing or other issues, engagement staff will need to provide access coverage and access staff may need to assist with engagement events.
4. Jones will serve as centralized base and "home" for the ASM supervising Jones, Luther, and Harrah.
5. Nicoma Park was grouped with Choctaw because of its close proximity, both as a landing point for Engagement staff and for the ease of providing lunch coverage there when needed.