

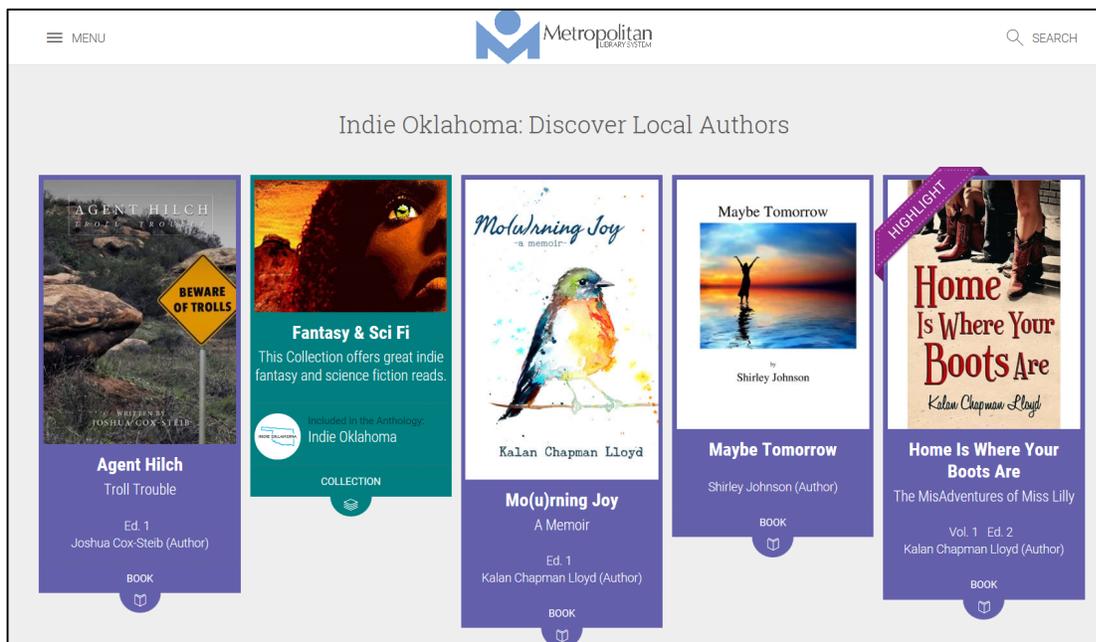
BiblioBoard Library

Getting Started



What is BiblioBoard?

BiblioBoard is our indie eBook platform that offers always available eBooks with no holds or checkout limits. Our BiblioBoard Library contains *Indie Oklahoma* featuring local authors and Library Journal's Top Indie Picks featuring the top independent books.



Getting Started with BiblioBoard

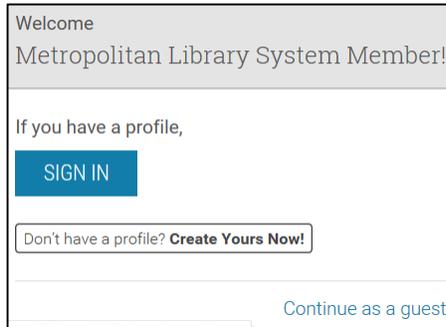
Locating Biblioboard

1. Visit our website: <http://www.metrolibrary.org>
2. Click on **Downloads**
3. Scroll **Down to Indie and Self-Published eBooks**

If you're using the library's internet, you'll be directed to BiblioBoard, if not, you will be redirected to login with your library card and last name.

Creating a Profile

You can create an account with BiblioBoard if you want to take advantage of adding bookmarks, creating notes (annotations), or to download content onto your device. Without a BiblioBoard profile, you can still access and read materials online.



Welcome
Metropolitan Library System Member!

If you have a profile,

SIGN IN

Don't have a profile? **Create Yours Now!**

[Continue as a guest](#)

1. If you are visiting the BiblioBoard site for the first time, locate the pop-up box in the lower left-hand side.
2. Click the **Don't have a profile? Create yours Now!** button.
3. You will be asked to verify your library location, be sure to hit the **YES** button to confirm you are a part of the Metropolitan Library System.
4. After confirming, you'll be given a brief form. Fill out the form and be sure to include an email address (even though it's optional). The email address will be extremely helpful if you forget your login and/or password.
5. Once completed entering the form data, hit the **CREATE PROFILE** button.

Searching and Browsing in BiblioBoard

Searching for eBooks

1. Click  SEARCH
2. Type in a topic, title, or author in the Search box.



 SEARCH

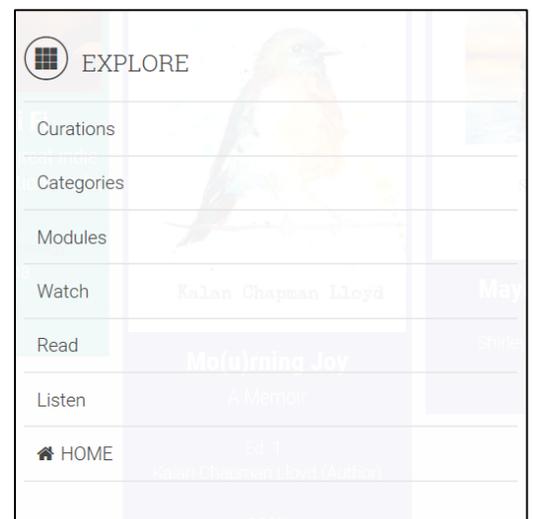
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SEARCH

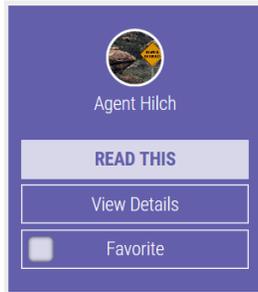
3. Push enter or click on the **SEARCH** button.
4. Review your results.

Browsing for eBooks

1. Click  MENU
2. In the **Explore** section, you will have several options:
 - a. **Curations** – curated content by librarians locally and through BiblioBoard. Can include various types or topics within a grouping.
 - b. **Categories** – broad subjects, genres or topics
 - c. **Modules** – Specific collections of eBooks of multiple categories and topics
 - d. **Watch** – open source videos
 - e. **Read** – listing of all eBooks in our BiblioBoard Library
 - f. **Listen** – open source music files
3. Dive in and explore for new and exciting indie published titles and open source documents, videos and music!



Reading in BiblioBoard



1. Hover on a title you wish to read
2. You'll receive several options:
 - a. **Read This** – read the book online
 - b. **View Details** – learn more about the book such as publishing date, content, chapter titles.
 - c. **Favorite** – add to your favorites list (only available with an account)

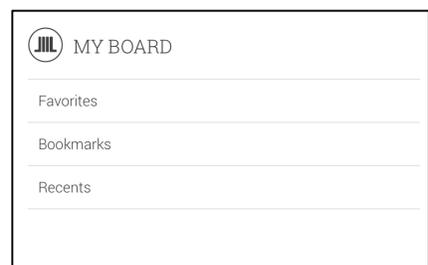
Inside the Book

1. Click **Read This** for your selected book.
2. The book will open with several options on the right-hand side including page navigation buttons (2), increase and decreasing page size (3), a fit page button (4), and an ability to bookmark (5) and add notes (6).
 - a. To view more details on this book (9), see bookmarks (9), and notes (9), click ⚙️ in the top-left corner
 - b. You can also favorite (7) this book or view a grid of the pages (8)
 - c. To exit hit the Red X (1) in the top-right corner.



Your Board

1. Click ≡ MENU
2. In the **My Board** section, you will have several options:
 - a. **Favorites** – a listing of all the content you have favorited
 - b. **Bookmarks** – a listing of all your bookmarks
 - c. **Recents** – a history of the eBooks you've opened and/or read



BiblioBoard App



The BiblioBoard app is available for free through the Apple App, Google Play, and Kindle Fire Stores. You can login with your BiblioBoard account to access your items, view bookmarks and notes.

The app offers the same ease of use and functionality as the web browser. The only additional component is the ability to download content for offline use.

Tap on  to login to your Biblioboard Account, *if you do not receive a prior prompt to login.*

The menu will also allow you to see your **My Board** and **Explore** (curations, categories, modules and more).

You can click the  to search the for titles, topics, and authors.

You can expand and flip pages using your phones built-in navigation triggers of pinching and swiping.

BiblioBoard Library

Frequently Asked Questions



What platforms is BBL supported on?

You can enjoy BiblioBoard Library using web browsers like Google Chrome, Safari, Firefox and Internet Explorer (11+).

You can also access BiblioBoard Library on your iPhone® and iPad® (iOS versions 8+), Kindle Fires® (Android version 4.0.3+), Nexus tablets® and Android Tablets & Phones, including Nexus® and Galaxy® devices.

Can more than one person view an item at a time?

Yes. BiblioBoard Library has an unlimited, multi-user access model, meaning there are no restraints, checkouts, or limits to a user's access to content.

Do I need a profile to use BiblioBoard Library?

No, you can browse BiblioBoard Library as a guest, but we do offer the option to create a profile enabling users to access an array of personalization features such as the offline bookshelf, notes, bookmarks, favorites, and recents.

To create a profile, identify as a member of your institution and select the "Don't have a profile?" button. From here, provide an email address for password recovery (optional), a username, and password.

How do I change my password?

To change your password, log in to BiblioBoard Library, select "Menu" and "Change Password."

If you forgot your password, select "Forgot" on the Sign In page and provide your recovery email address.

Can I download and print items?



Yes. On BiblioBoard Library, items that are in the public domain— or have been made downloadable by the license holder— will have a download icon on the left side of the viewer that allows the item to be downloaded and printed.

Can I search within a document?

Yes. EPUB documents that have full-text search capabilities on BiblioBoard Library will have a search bar present on the left side of the viewer below the Contents panel. Other document types cannot currently be searched.

How do I cite a source from BiblioBoard Library?

To cite a source from BiblioBoard Library, visit the bottom of the book's details page where you will find APA, Chicago Style, and MLA citations generated for every book on the platform.

What is the Offline Bookshelf?

When browsing the BiblioBoard Library app, users have the ability to add as many items as they'd like to what we call the "Offline Bookshelf." This allows the user to access these items at any time— without internet connection. The only restriction to the number of items allowed in the Offline Bookshelf is the storage space on the device itself.

When viewing an item, what do the icons on the left and right sides of the viewer do?



Select the heart icon to "Favorite" an item, which adds it to the user's "My Board" section for easy future access.



When viewing an ePUB, select this icon to switch between single and dual page view.



When viewing a multi-page PDF or image, select this icon to switch between single page and thumbnail view.



Select this icon to download the item to your computer or mobile device.



Use these buttons to toggle between pages. You can also do so by clicking directly on the right or left hand side of the page itself.



Enlarge or decrease font size with the respective icon.



Use the respective icon to zoom in on and away from the item you're viewing.



Select this icon to leave bookmarks on any page, which is located in the "My Board" section for easy future access.



Leave personal notes on individual pages or the item as a whole.