## **SAFETY AUDIT CHECKLIST**

## Portable Metal Ladders

Location:				
Audited by:	Date:			
Check the box under Y for "yes" or N for "no" to do	etermine if each item is within compliance.  Item # Repair Date			
<u>Y N</u>	Y N Stepladders			
Y N  □ 1. Are portable metal ladders free from structural defects or accident hazards such as sharp edges, burrs, etc.? 1910.26(a)(1)  □ 2. Is the metal ladder of sufficient strength to meet the test requirements, and is it protected against corrosion unless inherently corrosion-resistant? 1910.26(a)(1)  □ 3. Is the spacing of rungs or steps on 12-inch centers? 1910.26(a)(1)(iii)  □ 4. Are rungs and steps corrugated, knurled, dimpled, coated with skid-resistant material, or otherwise treated to minimize the possibility of slipping? 1910.26(a)(1)(v)  Straight and extension ladders  □ 5. Is the minimum width between side rails of a straight ladder or any section of an extension ladder 12 inches? 1910.26(a)(2)(i)  □ 6. Is the length of single ladders or individual sections of ladders less than 30 feet? 1910.26(a)(2)(ii)  □ 7. Is the length of two-section ladders less than 48 feet in length? 1910.26(a)(2)(ii)  □ 8. Is the length of over two-section ladders less than 60 feet in length? 1910.26(a)(2)(ii)  □ 9. On two-section extension ladders, is the minimum overlap for the two sections at least 3 feet for ladders up to 36 feet long? 1910.26(a)(2)(iii)  □ 10. On two-section extension ladders, is the minimum overlap for the two sections at least 4 feet for ladders from 36 feet to 48 feet long? 1910.26(a)(2)(iii)  □ 11. On two-section extension ladders, is the minimum overlap for the two sections at least 5 feet for ladders from 48 feet to 60 feet? 1910.26(a)(2)(iii)  □ 12. Are extension ladders equipped with positive stops which will insure the required overlap? 1910.26(a)(1)(iii)	Y N Stepladders    13. Are stepladders less than 20 feet in length? 1910.26(a)(3)(iii)    14. Are the bottoms of all 4 rails supplied with insulating non-slip material for the safety of the user? 1910.26(a)(3)(vii)    15. Is the metal spreader or locking device of sufficient size and strength to securely hold the front and back sections in the open position of each stepladder? 1910.26(a)(3)(viii)    16. Does the spreader have all sharp points or edges covered or removed to protect the user? 1910.26(a)(3)(viii)    Trestle and extension ladders    17. Are trestle ladders or extension sections or base sections of extension trestle ladders not more than 20 feet in length? 1910.26(a)(4)(i)    18. Is the length of a platform ladder less than 20 feet? 1910.26(a)(5)(i)    Care and maintenance			
overlap? 1910.26(a)(2)(iv)	□ □ 23. Is the ladder set up at the proper angle by placing the base a distance from the vertical wall equal to 1/4 the working length of the ladder? 1910.26(c)(3)(i)			
Notes:				

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<u>Y</u> <u>N</u>	Comments:			
□ □ 24. Are portable ladders designed as a one- man working ladder based on a 200-pound load? 1910.26(c)(3)(ii)				
□ □ 25. Is the ladder base section placed with secure footing? 1910.26(c)(3)(iii)				
□ □ 26. Is the top of the ladder placed with both rails supported, unless equipped with a single support attachment?  1910.26(c)(3)(iv)				
□ □ 27. When ascending or descending ladders, do employees face the ladder? 1910.26(c)(3)(v)				
□ □ 28. Are ladders prohibited from being tied or fastened together to provide longer sections? 1910.26(c)(3)(vi)				
□ □ 29. Are ladders equipped with the hardware fittings necessary if the manufacturer endorses extended uses? 1910.26(c)(3)(vi)				
□ □ 30. Are ladders prohibited from being used as a brace, skid, guy or gin pole, gangway, or for other uses than that for which they were intended, unless specifically recommended for use by the manufacturer?  1910.26(c)(3)(vii)				
□ □ 31. When ladders are used when work is performed on or near electric circuits are the requirements in 1910.333(c) followed?				
1910.26(c)(3)(viii)				
Notes:				
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