

PAYROLL SCHEDULE FY 16-17

Payroll	PAYDAY*	BI-WEEKLY PAY PERIOD			Employees Approve by 8:30am Supervisors Approve by 10am
1	07/07/16	06/20/16	thru	07/03/16	07/05/16 Tuesday**
2	07/21/16	07/04/16	thru	07/17/16	07/18/16 Monday
3	08/04/16	07/18/16	thru	07/31/16	08/01/16 Monday
4	08/18/16	08/01/16	thru	08/14/16	08/17/16 Monday
5	09/01/16	08/15/16	thru	08/28/16	08/29/16 Monday
6	09/15/16	08/29/16	thru	09/11/16	09/12/16 Monday
7	09/29/16	09/12/16	thru	09/25/16	09/26/16 Monday
8	10/13/16	09/26/16	thru	10/09/16	10/11/16 Tuesday***
9	10/27/16	10/10/16	thru	10/23/16	10/24/16 Monday
10	11/10/16	10/24/16	thru	11/06/16	11/07/16 Monday
11	11/23/16 Wed	11/07/16	thru	11/20/16	11/21/16 Monday
12	12/08/16	11/21/16	thru	12/04/16	12/05/16 Monday
13	12/22/16	12/05/16	thru	12/18/16	12/19/16 Monday
14	01/05/17	12/19/16	thru	01/01/17	01/02/17 Monday
15	01/19/17	01/02/17	thru	01/15/17	01/17/17 Tuesday****
16	02/02/17	01/16/17	thru	01/29/17	01/30/17 Monday
17	02/16/17	01/30/17	thru	02/12/17	02/13/17 Monday
18	03/02/17	02/13/17	thru	02/26/17	02/27/17 Monday
19	03/16/17	02/27/17	thru	03/12/17	03/13/17 Monday
20	03/30/17	03/13/17	thru	03/26/17	03/27/17 Monday
21	04/13/17	03/27/17	thru	04/09/17	04/10/17 Monday
22	04/27/17	04/10/17	thru	04/23/17	04/24/17 Monday
23	05/11/17	04/24/17	thru	05/07/17	05/08/17 Monday
24	05/25/17	05/08/17	thru	05/21/17	05/22/17 Monday
25	06/08/17	05/22/17	thru	06/04/17	06/05/17 Monday
26	06/22/17	06/05/17	thru	06/18/17	06/19/17 Monday

* Payday is on Thursday unless otherwise noted.

****Timecard approvals will need to be completed by Tuesday morning, 07/05/16 by 9:00 a.m.; employees by 8:00 a.m. and supervisors by 9:00 a.m.**

*****Timecard approvals will need to be completed by Tuesday morning, 10/11/16 by 9:00 a.m.; employees by 8:00 a.m. and supervisors by 9:00 a.m.**

******Timecard approvals will need to be completed by Tuesday morning, 01/17/17 by 9:00 a.m.; employees by 8:00 a.m. and supervisors by 9:00 a.m.**