## **SAFETY AUDIT CHECKLIST**

## Inspection Records Audit

Location:			
Audited by:	Date:		
Check the box under Y for "yes" or N for "no" to o	determine if each item is within compliance.	<u>Item #</u>	Repair Date
Y N Company policy	Y N Mechanical power presses		
□ □ 1. Are inspection records kept in accordance with regulatory requirements and your company policy?  Portable fire extinguishers	<ul> <li>□ 11. Is a certification record of power press inspections kept? 1910.217(e)(1)(i)</li> <li>□ 12. Are records kept of inspections of pull out devices? 1910.217(c)(3)(iv)(d)</li> <li>□ 13. Are weekly clutch/brake mechanism, anti-</li> </ul>		
<ul> <li>□ □ 2. Are records kept regarding dates of annual maintenance checks? 1910.157(e)(3)</li> <li>□ □ 3. Are the records kept for one year after the last entry or the life of the shell, whichever is less? 1910.257(e)(3)</li> <li>Automatic sprinkler systems</li> <li>□ □ 4. Are records of the dates of acceptance tests</li> </ul>	repeat feature and single stroke mechanism inspection records kept? 1910.217(e)(1)(ii)  Slings  14. Are records kept of the most recent month in which each alloy steel chain sling was thoroughly inspected? 1910.184(e)(3)(ii)		
kept? 1910.159(c)(3)	Overhead & gantry cranes		
Fixed extinguishing systems  □ □ 5. Are inspection and maintenance dates recorded on the container, on a tag attached to the container, or in a central location? 1910.160.(b)(9)  □ □ 6. Is a record of the last semi-annual check maintained until the container is checked again or for the life of the container whichever is less? 1910.160(b)(9)  Lockout tagout  □ □ 7. Are certifications kept that the required periodic audits of energy control procedures have been performed? 1910.147(c)(6)(ii)  □ □ 8. Do certifications identify the machine or equipment on which the energy control procedure was being utilized, the date of the inspection and the person performing the inspection? 1910.147(c)(6)(ii)	□ 15. Are monthly hook inspection records kept? 1910.179(j)(2)(iii) □ 16. Are monthly hoist chain and running rope inspection records kept? 1910.179(j)(2)(iv)  Industrial lift equipment □ 17. Are daily or pre-shift industrial truck inspections kept? 1910.178(g)(7) □ 18. Is a certification record of each manlift inspection kept? 1910.68(e)(3) □ 19. Are certification and inspection records kept of powered platforms? 1910.66(g)(2)(iii) & (g)(3)(ii)  Resistance Welding □ 20. Are records kept of resistance welding periodic inspections? 1910.272(m)(3)  Comments:		
Respirators			
9. Are records kept regarding inspection of SCBA maintained for emergency use? 1910.134(h)(3)(iv)(A)			
□ □ 10. Is the information provided on a tag or label that is attached to the storage compartment for the respirator, kept with the respirator, or is included in inspection reports stored as paper or electronic files?  1910.134(h)(3)(iv)(B)			
Notes:			