

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

LONG-RANGE PLANNING COMMITTEE

AGENDA

Members: Penny McCaleb, Chair
Ralph Bullard
Glenda Choate
Deanna Hannah
Tracy McGehee
Alyne Strube
Beth Toland

Wednesday, April 30, 2008
at 3:30 p.m.
Belle Isle Library
5501 N. Villa
Oklahoma City, OK 73112
(405) 843-9601

NOTE: Comments from the general public will be limited to 15 minutes with time prorated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the committee must list their residential address and personally sign a speaker form.

- I. Call to Order and Establishment of Quorum – Penny McCaleb, Chair
- II. Discussion, Consideration, and Possible Action: Update and Review of Capital Projects

CURRENT PROJECTS – See Attachment A

- Service Center Project
- Ralph Ellison Library
- Northwest Library
- Southern Oaks Library
- Capitol Hill Library – 2000 OKC Bond

FUTURE, Funded by OKC – See Attachment B

- Capitol Hill Library - 2007 OKC Bond
- Belle Isle Library

ANTICIPATED NEEDS – See Attachment C

- Edmond Library
- Del City Library
- Jones Library
- Bethany Library
- Village Library
- Warr Acres Library

UPDATE AND REVIEW OF CURRENT PROJECTS – ATTACHMENT A

SERVICE CENTER

Funded Work

As previously approved, the library staff has been working on the design of the new Service Center. While several code issues have surfaced, these have now been resolved. The current schedule calls for the award of the construction contract at the June commission meeting. The FY '09 Preliminary Budget includes the funding for the construction.

Future Needs

You may recall that that funding of the furniture was excluded from the above. Accordingly, funding for the furniture will be included in the Preliminary FY '09 Budget.

As the new Service Center provided an opportunity to consolidate the operations of Tech Processing / Cataloging & Maintenance, it also provided an opportunity to integrate new technology which will further support these relationships. The cost of the following equipment will be included in the FY '09 Budget:

- A vertical storage unit
- High Bay Storage Racks
- An automatic sorting unit

RALPH ELLISON LIBRARY

Funded Work

The library staff has been working with Oklahoma City on the design work associated with the renovation and addition to the Ralph Ellison Library. The construction contract is scheduled to be awarded in July. The FY '09 budget will include the funding as previously approved by the Metropolitan Library Commission for the construction.

Due to inflation & escalating construction costs, since the funding was approved the estimated cost for RE has greatly exceeded the budget. The city has added \$274,277 from the sale of the old Downtown library to the 2000 bond amount of \$840,000. This brings their contribution to \$1,114,277. MLS has previously agreed to contribute \$139,000 of A/E fees and \$557,000 for construction. This brings the current A/E fee total to \$146,849. Per the OKC/MLS Project Agreement, MLS will provide the funding for the additional \$7,849 in A/E fees. This additional funding will be brought to the Commission in May as part of an amendment to the Project Agreement. Adequate funding is provided for in the FY 07-08 budget, Account 450.

Some of the decisions to get the project within budget have involved “quality & functional issues”. These options are currently under review, but might include:

- Upgrade the sound rating of the movable partition
- Solid plastic toilet partitions in lieu of plastic laminated wood
- Carpet tile verse rolled carpet
- Exterior sign to match new MLS signs
- Solid surface counter tops
- Wall hung toilets

Additional funding by MLS will be recommended and included in the Preliminary FY '09 budget.

Future Needs

The Preliminary FY '09 Budget will also include funding for the Furniture, Fixtures & Equipment for this project.

NORTHWEST LIBRARY

Funded Work

The contract negotiations for the design work for this project are underway and the award is expected in the next 30 to 45 days. The 2007 OKC GO Bond added \$3,240,000 new dollars to this project. Per the OKC/MLS Project Agreement, MLS provides the funding for the A/E services. With an increase in the scope comes an increase in the fee. An amendment to the OKC/MLS agreement will be presented at the May Commission meeting. Approval of approximately \$250,000 will be requested. As this change was anticipated, the funds are included in the '08 budget.

Future Needs

The construction of a new Northwest Library provides additional opportunities regarding the long term operation & use of the facility.

GREEN DESIGN – With the increased costs of utilities and maintenance along with the impact of buildings on our environment, MLS will present in the '09 Preliminary Budget, construction funding for the NW library to support sustainability goals. MLS will also explore contacts with other entities for additional financial support.

LIBRARY AS PLACE – We believe there is an opportunity with the NW Library construction to do something special. Enhancements to the library would require additional construction funding which may be presented in the '09 Preliminary Budget. MLS will again explore contacts with other entities for additional financial support

SOUTHERN OAKS

Oklahoma City is very interested in starting this project. The 1st step is the execution of an OKC/MLS Project Agreement. This is to be completed by early summer. The 2nd step is to develop a building program. The goal is have this program completed in the fall. The completion of these items will allow the Architect selection process to begin

CAPITOL HILL LIBRARY

The 2000 OKC GO bond provided some funding for this library. With the original funds, the roof has been replaced. The remaining funds can be used to address parking issues and it seems logical to address these parking needs before final commitment of the new \$2,760,000 of the 2007 Bond funds.

UPDATE AND REVIEW OF FUTURE PROJECTS, FUNDED BY OKC - ATTACHMENT B

CAPITOL HILL LIBRARY

Funded Work

As noted in attachment A, the OKC 2007 GO Bond provides \$2,760,000 for the renovation (which could include the relocation) of the Capitol Hill Library. The current schedule calls for the construction work to begin in 2010. This means that the A/E selection process should begin in the summer of 2009.

Accordingly, the updated and anticipated funding for this project will be reflected in the '09 Preliminary Budget.

BELLE ISLE LIBRARY

Funded Work

The OKC 2007 GO Bond provides \$3,730,000 for additional parking, renovation and expansion of the Belle Isle Library. The current schedule calls for the construction work to begin in 2012. This means that the A/E selection process should begin in the summer of 2011.

Accordingly, the updated and anticipated funding for this project will be reflected in the '09 Preliminary Budget.

UPDATE AND REVIEW OF CAPITAL PROJECTS ANTICIPATED NEEDS – ATTACHMENT C

While municipal commitments have not been made, there has been dialog or a history of need for funding of the following projects:

EDMOND # 2

The Metropolitan Library System staff have met with representatives of Edmond several time during the past year to discuss a second library in Edmond. While a lot of work is needed - community meetings, facility requirements, fund raising, site selection and more, Edmond is very interested in moving forward.

DEL CITY LIBRARY

The Metropolitan Library System staff talked with representatives of Del City several times. Del City has recently made a commitment to refurbish the community center. A committee has been formed to discuss the project requirements. While no promise has been made, additional space and renovation of the library is also needed.

JONES LIBRARY

The existing facility is in a portable building on rented property; a permanent site and building, owned by the Town of Jones, is needed. The MLS staff has also met with representatives of Jones and the conversations continue.

BETHANY LIBRARY

WARR ACRES LIBRARY

VILLAGE LIBRARY

These projects all share a common history. The need for improvements has been discussed for many years. While MLS remains ready to work with these communities, these projects need a “grass roots” approach. The staff will continue to keep the Commission apprised of any developments.