

# **METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY**

## **LONG-RANGE PLANNING COMMITTEE**

### **AGENDA**

Members: Penny McCaleb, Chair  
Millicent Gillogly  
Deanna Hannah  
Alyne Strube  
Greg Womack

Tuesday, January 10, 2006  
at 3:30 p.m.  
Belle Isle Library  
5501 N. Villa  
Oklahoma City, OK 73112  
(405) 843-9601

NOTE: Comments from the general public will be limited to 15 minutes with time prorated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the committee must list their residential address and personally sign a speaker form.

- I. Call to Order and Establishment of Quorum – Penny McCaleb, Chair
- II. Discussion, Consideration, and Possible Action: Update and Review of Capital Projects
  - Service Center Project
  - Ralph Ellison Library Project
  - Northwest Library Project
  - Other Projects

Cc: Metropolitan Library Commission  
MLS Administrative Team  
MLS Managers and Supervisors  
President, MLS Staff Association

## **REPORT AND RECOMMENDATION FROM ADMINISTRATION**

### **CAPITAL PROJECTS UPDATE**

The Administration has been working on a number of capital projects including the proposed Metropolitan Library System (MLS) Service Center, the Ralph Ellison Library expansion project and the Northwest Library project.

Staff will update Long-Range Planning Committee members on these activities.

#### **COMMITTEE ACTION:**

That the Long-Range Planning Committee:

- Authorize Library Administration to initiate a letter of intent, if needed, with the necessary parties, to proceed with a lease or purchase of a site for the MLS Service Center. Approval for the purchase of a site and/or a building will be brought to the Finance Committee and full Commission.
- Authorize Library Administration to explore alternative sites in addition to the Francis Tuttle proposed location for the Northwest Library.
- Authorize Library staff to begin negotiations, if needed, with the City of Oklahoma City regarding site acquisition for the Northwest Library.

## Metropolitan Library System CAPITAL PROJECTS TIME LINE

PROJECT / ACTIVITY	TARGET	
	START	FINISH
<b>1 MLS SERVICE CENTER</b>		
Building Program		Mar-06
Secure Site and / or Building		Apr-06
Select Architect / Complete Design		Jul-06
Bid, Award & Construct Project		Dec-06
<b>2 RALPH ELLISON HILL LIBRARY</b>		
Building Program		Apr-06
OKC / MLS Project Agreement		Feb-06
Select Architect / Complete Design	Apr-06	Nov-06
Bid, Award & Construct Project	Nov-06	Nov-06
<b>3 NORTHWEST LIBRARY</b>		
Building Program		Jul-06
Finalize Site Selection		Jul-06
OKC / MLS Project Agreement		Apr-06
Select Architect / Complete Design	Jul-06	Jul-07
Bid, Award & Construct Project	Jul-07	Aug-09





## **Mayor wants new library**

**LISA SHEARER**

The Edmond Sun

Tuesday, December 20, 2005

Edmond's mayor is working to get a new library in northwest Edmond to accommodate the population growth in that sector of the city.

And for good reason: Out of 17 libraries in the Metropolitan Library System, Edmond's consistently has one of the highest number of items checked out. Just from July 1 to Nov. 30, there were 518,952 items taken home by patrons. That number represents a 3.9 percent increase in library circulation from the same time period last year, said Kim Terry, Metropolitan Library Systems marketing and communication manager.

For a nearby comparison, the Village Library saw 234,736 items checked out during that time frame.

Because the Edmond Library is such a busy place, Mayor Sandra Naifeh recently discussed placing the building of a second library on the City Council's strategic plan, which is in the process of being updated for next year.

Her discussions with the Metropolitan Library System have indicated that it will be up to Edmond to provide the land and a building and the library commission's responsibility to provide the books and the staff. And neither one of those halves of the equation are cheap.



The city is looking at a potential \$4 million to \$5 million investment for land and construction costs. The library commission would have to ante up more than \$2 million to fill up a new library with books and other media materials in addition to paying for staffing at the facility, Terry said.

But Naifeh's request is timely, Terry said. The library commission updates its long-range plan every seven years and is due for an update next year. With the commission committed to four capital improvement projects already, Terry said it could be a while before a second new library can be started because the commission wants to make progress on its current list of projects.

Already in the works is a new Northwest Library for Oklahoma City, which possibly will be placed in the Rockwell and 122nd Street area. This will be a 30,000-35,000-square-foot facility and construction is slated for 2007.

Other projects are remodeling and construction at three other sites: Capitol Hill Library, Ralph Ellison Library and the Southern Oaks Library.

And gearing up for a new library takes time, as evidenced by the process for the Northwest Oklahoma City Library. The Metropolitan Library System has been ordering books for that library for the last two years, Terry said.

"It's something that's needed in Edmond," Terry said of a west-side library. "That is the busiest library (the existing Edmond location) in the system."

The Metropolitan Library System is funded through a 5.2 mill property tax valuation in Oklahoma County. The average property owner pays about \$40 a year, Terry said.

The council has not voted on a final version of its 2006 Strategic Plan as yet, but did discuss several items related to it last week. It will be back on the council's agenda in January.

While it may take some time for the library idea to move forward with the library commission, the need for a library's services in northwest Edmond are expected to continue growing. Already, the existing county library system is seeing a 6 percent annual increase in usage, and Terry said that remains the forecast for next year as well.

Naifeh discussed with the council that a northwest library could be a project that attracts community involvement, particularly from the city's youth. She also sees it as a situation that could inspire public participation through a fundraising effort to accomplish a new library.



Metropolitan Library System  
Oklahoma County, Oklahoma

JAN 10 2006

Administration

OFFICE OF THE MAYOR • 24 East First • P. O. Box 2970 • Edmond, Oklahoma 73083-2970 • (405) 359-4500  
January 10, 2006

Metropolitan Library System  
Ms. Donna Morris  
Director of MLS  
300 Park Avenue  
Oklahoma City, OK 73102

Dear Ms. Morris,

I would like to take this opportunity to request that the Metropolitan Library System include a second public library in the City of Edmond. The City of Edmond library is currently utilized more than any Library in the metropolitan system. With our unprecedented growth in the north and west portion of Edmond we believe that a library in this area will be highly utilized.

The Edmond residents are supportive of the library system and have requested I pursue that a second library be provided. The Edmond City Council has supported the building of a second library in their Edmond Strategic Plan.

Our board member Greg Womack has indicated you are in the process of planning and budgeting for the next five years. I would ask that you include Edmond in the existing time line.

Land is in the process of being donated on Covell Rd. west of Kelly, of approximately four acres to be dedicated for a new public library. This is an ideal location due to the rapid development in this area. We anticipate the Covell/Kelly area to be a hub for recreation, entertainment, residential and commercial development. A library would be an integral component to this exciting area.

Please give careful consideration of this request. I am optimistic that the Oklahoma Metropolitan Library System and the City of Edmond can enhance our existing partnership, which would result in expanded services to all residents of Oklahoma County.

Sincerely,

Saundra Naifeh  
Mayor, City of Edmond



*Committed to enhancing the quality of life through quality public services.*



TREE CITY USA.



## Northwest Library Francis Tuttle Site Observations

The 5 acre site is physically a very nice piece of property.

Customers entering from Rockwell must travel ½ west mile through the Francis Tuttle campus.

Customers entering from Northwest 122<sup>nd</sup> travel 5 blocks north via a two lane private drive.

Looking west of the site the next half mile contains an isolated lake. Beyond the lake there is only one additional mile (Council to County Line Road) of MLS service area.

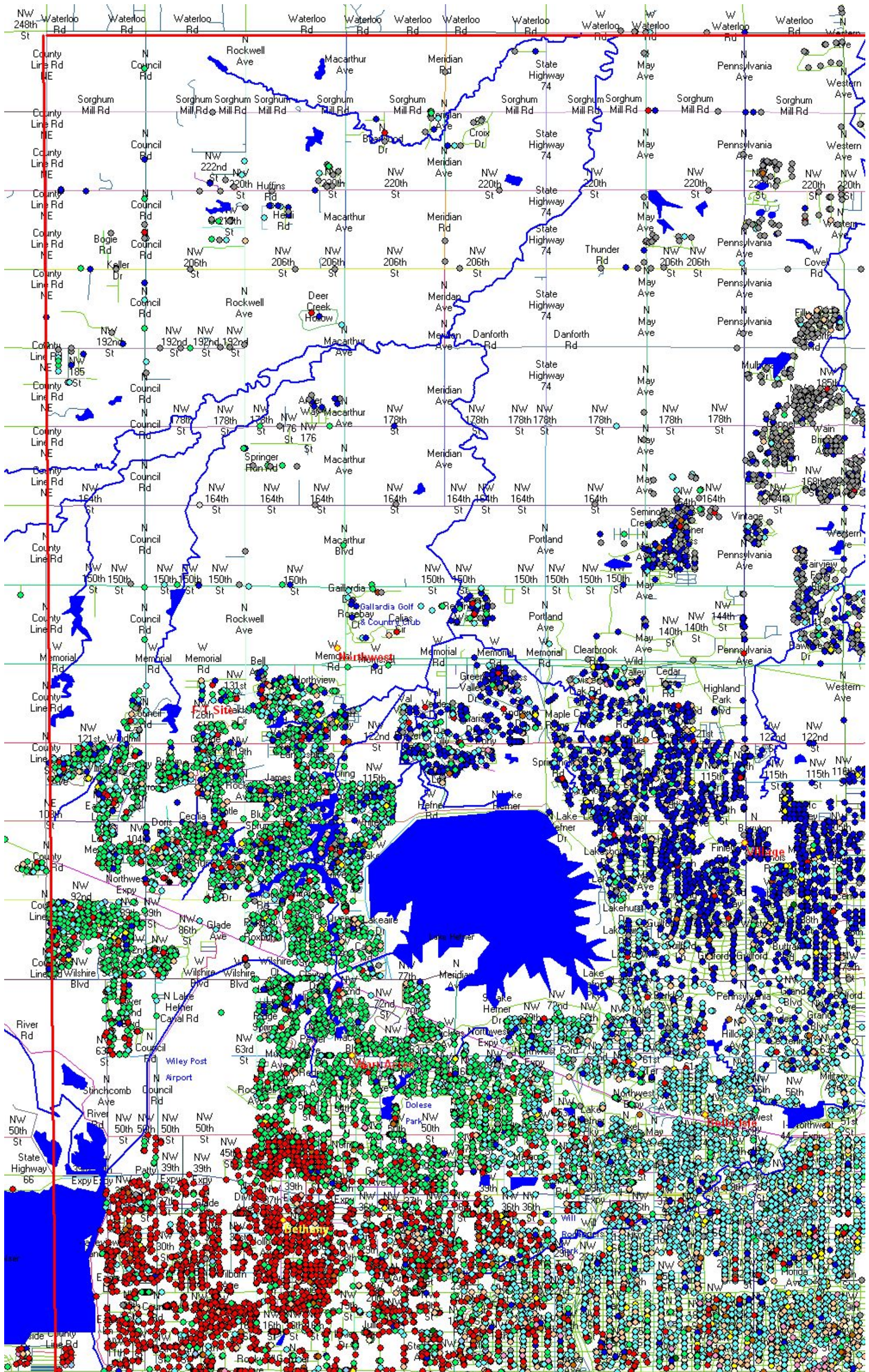
This lovely site appears to violate one of the *Seven Deadly Sins of Public Library Architecture*<sup>1</sup>. Sin number 3 is Bad Location – Locations that would be bad for retail.

"Remember that the best public library sites are good commercial sites. If it's not a place for a nice store, it's not a nice place for a public library."<sup>2</sup>

<sup>1</sup> *Seven Deadly Sins of Public Library Architecture* Presented by Fred Schlipf and John Moorman PLA conference March 12, 1998.

<sup>2</sup> *The Public Library Construction Process*, presented by Fred Schlipf and John Moorman at the 1999 PLA conference.





Northwest Oklahoma County Area Customers Using the Library During 2005

Color Legend:

BI	BE	CH	CT	DC	DN	ED	MC	RE	SO	VA	WA	DX	HR	JN	LU	NP	SP	WR	NW
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## Optimal Location for Northwest Library

The site should be highly visible and located along a busy thoroughfare in the northwest area of Oklahoma City/Oklahoma County.

The site should accommodate some of the growth for the future. The distance from NW 122<sup>nd</sup> to Waterloo Road (the county-line to the north) is 9 miles

The optimal location should not be closer than 3 miles from the west county boundary which is County Line Road.

The location could relieve pressure on the Warr Acres and The Village libraries without being so close as to encroach and compete for customers.

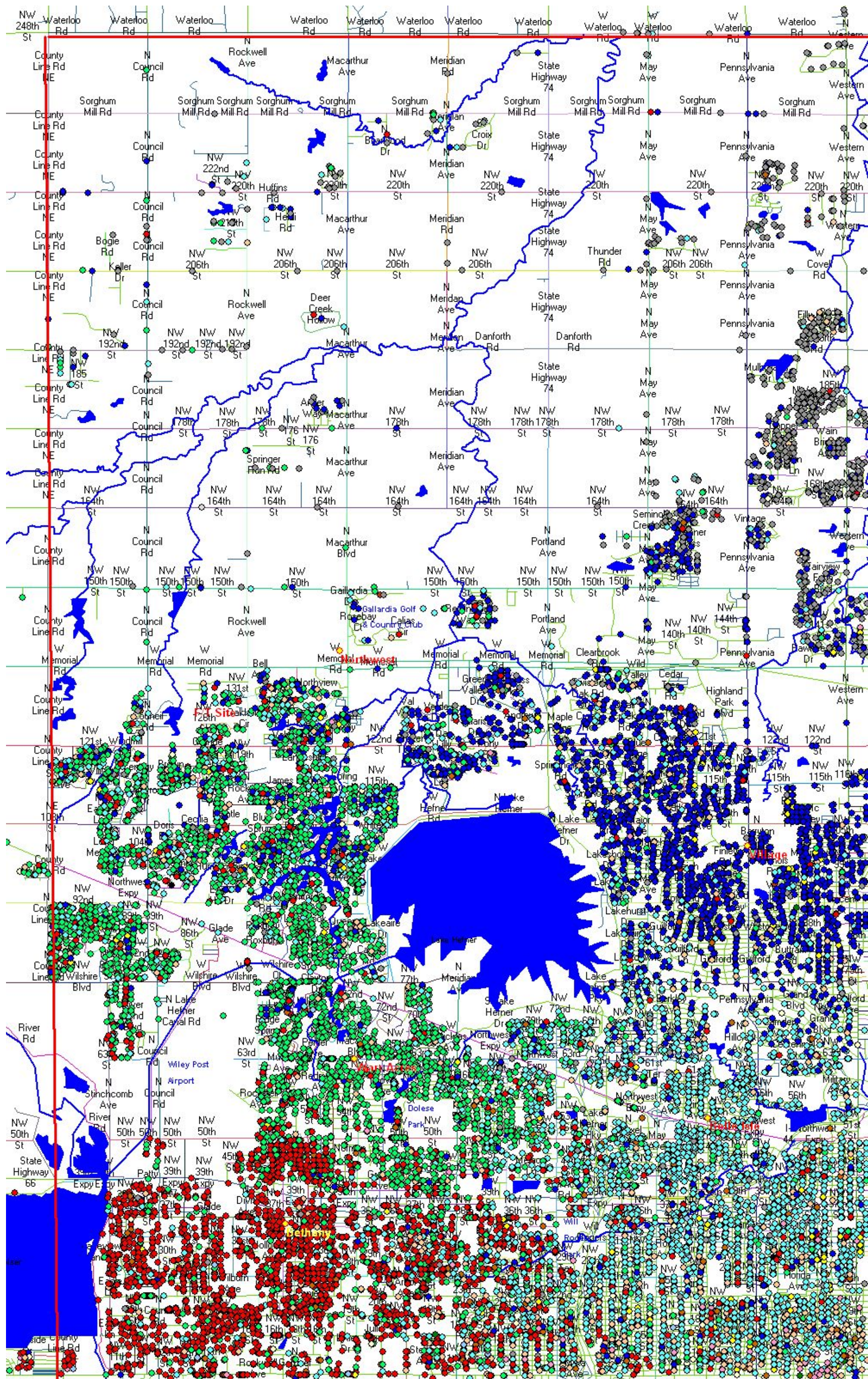
Population in 5-mile radius<sup>1</sup>:

	Francis Tuttle Site	Memorial Rd MacArthur Ave
2005	88,495	110,211
2010 projected	94,034	116,932

The 5-mile radius of the Francis Tuttle site includes a sizable area in Canadian county.

<sup>1</sup>Source: Oklahoma City Economic Development Information System and GIS





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