



METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, February 16, 2017, 3:30 p.m.
Ralph Ellison Library
2000 NE 23rd
Oklahoma City, OK 73111
(Telephone: 424-1437)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Nancy Anthony, Chair

3:30 – 3:45 pm INTRODUCTIONS

- Document #55 – Presentation of Service Certificates for Library Staff – February 2017

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes' total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:45 – 4:00 pm CONSENT DOCKET (#56 - #58)

- Document #56 – Approval of Minutes of January 19, 2017 Meeting
- Document #57 – Acceptance of Review of Expenditures for January 2017
- Document #58 – Request to Declare Equipment Surplus

4:00 – 4:30 pm STAFF REPORTS

- Marketing Survey – Kim Terry, Director of Marketing & Communications
- Friends of the Library Booksale – Joe McReynolds and Jason Wiggins
- “Our Day at the Zoo”. A partnership with Metro Library and the OKC Zoo – Kim Terry, Director of Marketing & Communications
- Document #59 – January 2017 Usage Summary

4:30 – 4:50 pm EXECUTIVE DIRECTOR’S REPORT

4:50 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

March 16, 2017

LOCATION: Midwest City Library, 8143 E. Reno, Midwest City, OK 73110

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide funding for attractive pins with the library system logo and name for staff who have served five years, 10 years, 15 years, 20 years, etc. The Library System staff are presented with the pins at the Library’s annual staff day (FOCUS), to which members of the Friends Board, Library Endowment Trust Board, and Library Commission are invited.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in February 2017:

<u>Employees</u>	<u>Years of Service</u>
Andrea Jo Emmons, Lead Librarian, Belle Isle Library	5

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MINUTES OF THE REGULAR MONTHLY MEETING OF THE METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

DATE: January 19, 2017

TIME: 3:30 p.m.

MEETING PLACE: Belle Isle Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 21, 2016. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Belle Isle Library and Downtown Library, 300 Park Avenue, Oklahoma City, on January 17, 2017, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Brian Alford
Dr. Ann Caine
Watzell Carlson
Allen Coffey, Disbursing Agent
Bud Elder
Helene Harpman
Carolyn Leslie
Brian Maughan
Penny McCaleb
Tracy McDaniel
Lori Nelson
Hugh Rice
Dr. Dennis Shockley
Jim Shonts
Judy Smith, Vice-Chair
Mary Sosa
Beth Toland
Sharon Voorhees
Nancy Anthony, Chair
Tim Rogers, Executive Director
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma City
Fran Cory
Cynthia Friedemann
Mukesh Patel
Kim Patterson
Susan Tucker

Estimate of general public and staff attending: 20

I. Ms. Nancy Anthony called the meeting to order at 3:30 p.m. Roll was called to establish a quorum.

Present: Alford, Caine, Carlson, Coffey, Elder, McCaleb, McDaniel, Rice, Shockley, Shonts, Smith, Sosa, Toland, Voorhees, Anthony (Arrived: Harpman 3:31 p.m.; Nelson 3:31p.m.; Maughan 3:35 p.m.; Leslie 3:39 p.m.).

II. Ms. Anthony introduced Ms. Ashley Welke, Library Manager, Belle Isle Library.

Ms. Welke reported on the various children and adult programs offered to library members. In March 2017, Belle Isle Library will begin a partnership with the business community offering training on the database, "Mergent Intellect". Staff are also preparing for renovations next year to which Ms. Welke extended appreciation to the Commission for their support in the library.

III. Ms. Anthony introduced and welcomed new Commission member, Mr. Brian Alford. Ms. Anthony also welcomed Mr. Brian Maughan, chair of the board of county commissioners, appointed to the commission by virtue of office.

IV. Ms. Anthony referred to the Presentation of Service Certificates for January 2017: Matthew G. Cotter, IT Technician II, Information Technology, 10 years of service; Nathan I. Clymer, Circulation Clerk, Almonte Library, 10 years of service.

Ms. Anthony also recognized the following employees who were unable to attend the meeting: Gregory W. Bennett, Serials Technician, Downtown Library, 20 years of service; Jennifer Carol Adkisson, Associate Librarian, Jones Library, 15 years of service.

V. Ms. Anthony called for comments from the general public. There were none.

VI. Ms. Anthony referred to the Consent Docket: Document #47 – Approval of Minutes of December 8, 2016 Meeting; Document #48 - Acceptance of Review of Expenditures for December 2016.

Ms. Anthony called for a motion.

**Ms. Beth Toland moved to accept the consent docket. Ms. Mary Sosa seconded.
Questions and discussion followed. Motion passed; 16 - yes, 2 – abstain (no).**

VII. Ms. Anthony referred to the Committee Reports: Document #49 – Discussion, Consideration and Possible Action: Nominating Committee Report.

Mr. Rice reported the Nominating Committee met on January 4, 2017 at the Belle Isle Library to discuss the recommendations of officers for the 2017 term of the Metropolitan Library Commission. The Nominating Committee recommends the following individuals for approval:

Chair – Ms. Nancy Anthony

Vice-Chair – Dr. Ann Caine

Disbursing Agent – Mr. Allen Coffey

The three individuals recommended have all agreed to serve for the coming year.

The motion coming from the Nominating Committee is to elect Ms. Nancy Anthony, Chair; Dr. Ann Caine, Vice-Chair; and Mr. Allen Coffey, Disbursing Agent to serve one-year terms for the Metropolitan Library Commission. A motion coming from committee requires no second. No further discussion. Motion passed unanimously.

VIII. Ms. Anthony referred to Document #50 – Discussion, Consideration and Possible Action: Public Services Committee Report.

Mr. Rogers reviewed the proposed revisions to the Policy and Procedure Manual. Questions and discussion followed.

The motion coming from the Public Services Committee is to approve the recommendations for adoption to the Metropolitan Library System Policy & Procedure Manual revisions to AL 320 (Rules of Conduct); AS 100 (Reference Services); and AS 400 Internet Access. A motion coming from the committee requires no second. No further discussion. Motion passed unanimously.

IX. Ms. Anthony referred to Recommendations from Administration: Document #51 – Discussion, Consideration and Possible Action: Bethany Project Funding.

Mr. Rogers explained preliminary cost estimates for construction have pushed the forecasted project budget more than \$230,000 over the originally projected \$6.32 million. In working with the City of Bethany, Dewberry Architects have identified several optional approaches the City can take to bring the project within budget scope. The City has requested that the Commission consider contributing additional funding for the project to cover some or all these costs. Mr. Rogers asked for direction from the Commission in responding to the City's request. Discussion followed.

The consensus of the Commission is to continue the dialog and express the library's willingness to work with the City pending the final numbers for the project.

X. Ms. Anthony referred to Document #52 – Discussion, Consideration and Possible Action: Bethany Move and Closing Schedule.

Mr. Rogers explained the Bethany Move and Closing Schedule.

Mr. Anthony called for a motion.

Ms. Watzell Carlson moved to authorize the closing of the Bethany Library on February 19, 2017 and reopen from the temporary location on March 6, 2017. Dr. Dennis Shockley seconded. Questions and discussion followed. Motion passed unanimously.

XI. Ms. Anthony referred to Staff Reports and called on Ms. LaVetta Dent, Director of Outreach Services and Mr. Randy Wayland, Regional Director to report on Citizenship Corners.

Ms. Dent and Mr. Wayland shared that the library received an invitation to participate in the "LSTA" Library Services and Technology Act grant administered by the Institute of Museum and Library Services through the Oklahoma Department of Libraries. As part of the grant requirement, the library provides citizenship corners for our members. The citizenship classes are currently taking place at Edmond and Southern Oaks. Questions and Discussion followed.

XII. Ms. Anthony referred to Document #53 – December 2016 Usage Summary Report and Document #54 – Quarterly Usage Summary Report.

Mr. Rogers explained the Usage Reports. Questions and discussion followed.

XIII. Ms. Anthony referred to the Executive Director's Report.

Mr. Rogers referred to a form passed around for Commission members to request a device, if needed, for the upcoming transition to BoardDocs. Training is anticipated to begin in March or April with implementation by July 1.

Mr. Rogers reminded the Commission of the Friends Booksale on February 24-26 at the State Fairgrounds. If Commissioners are interested in volunteering or would like tickets, please contact Heidi Port in the Development Office. The Friends will make a presentation at the February Commission meeting.

Mr. Rogers reminded the Commission of Literary Voices 2017 featuring guest speaker and mystery author, Lisa Scottoline. The event will take place on Tuesday, April 11 at 7:00 p.m. For tickets, please contact the Development Office.

Ms. Anthony announced she will make the Standing Committee assignments at next month's meeting. If there are any requested changes, please contact the Director's Office or Ms. Anthony..

XIV. The next regularly scheduled meeting will be held at the Ralph Ellison Library on February 16, 2017 at 3:30 p.m.

There being no further business, the meeting was adjourned at 4:26 p.m.

Tim Rogers,
Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

January 31, 2017

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of January 2017.

COMMISSION ACTION

That the Commission acknowledge the financial report of January 2017.



Metropolitan Library Commission of Oklahoma County Statement of Financial Summary

	Year To Date 01/31/2017 <u>Current Year Balance</u>	Prior Year To Date 01/31/2016 <u>Prior Year</u>	Year To Date 01/31/2017 <u>Difference</u>
Assets			
Current Assets			
Cash and Cash Equivalents	11,365,347.88	9,583,692.08	1,781,655.80
Investments			
Short Term Investments	10,312,094.32	807,415.15	9,504,679.17
Long Term Investments	13,083,808.36	25,672,484.34	(12,588,675.98)
Total Investments	23,395,902.68	26,479,899.49	(3,083,996.81)
Total Current Assets	34,761,250.56	36,063,591.57	(1,302,341.01)
Long-term Assets	6,858,054.58	363,042.60 *	6,495,011.98
Total Assets	41,619,305.14	36,426,634.17	5,192,670.97
Liabilities and Net Assets			
Liabilities			
Short-term Liabilities	304,441.32	438,242.06	(133,800.74)
Total Liabilities	304,441.32	438,242.06	(133,800.74)
Net Assets			
General Fund	40,663,304.03	35,771,817.62	4,891,486.41
Special Funds	651,559.79	216,574.49	434,985.30
Total Net Assets	41,314,863.82	35,988,392.11	5,326,471.71
Total Liabilities and Net Assets	41,619,305.14	36,426,634.17	5,192,670.97

Note: The legacy accounting system did not maintain a current fixed asset balance throughout the year which results in the large variance in this account.

Metropolitan Library Commission of Oklahoma County Commission Schedule of Investment

	Purchase Date	Maturity Date	Interest Rate	Investments Month Ending 01/31/2017 Actual
Investment Balance				
CD - BancFirst	07/28/2015	07/27/2018	1.700 %	240,000.00
CD - First State Bank	09/20/2016	09/20/2018	1.000 %	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2016	12/12/2019	1.000 %	240,000.00
CD - MidFirst Bank	01/26/2015	10/26/2017	1.000 %	97,415.15
CD - Municipal Emp. Credit Union	06/10/2015	06/10/2017	1.256 %	240,000.00
CD - National Bank of Commerce.	12/21/2015	12/21/2017	1.000 %	240,000.00
CD - Weokie Credit Union	01/20/2015	01/20/2020	1.510 %	124,808.36
Federal Farm Credit Bank	07/13/2016	07/13/2020	1.190 %	2,000,000.00
Federal Home Loan Bank 11/21/2018	05/21/2013	11/21/2018	1.000 %	1,999,000.00
Federal Home Loan Bank 11/8/2018	02/08/2013	11/08/2018	1.050 %	2,000,000.00
FNMA 3/28/2018	03/28/2013	03/28/2018	1.000 %	2,000,000.00
FNMA 6/27/2019	12/27/2012	06/27/2019	1.250 %	2,000,000.00
Freddie Mac 8/23/2019	08/23/2012	08/23/2019	1.400 %	2,000,000.00
Treasury Bill 7/6/2017	01/10/2017	07/06/2017	0.523 %	9,974,679.17
Total Investment Balance			<u>0.000 %</u>	<u>23,395,902.68</u>

Metropolitan Library Commission of Ok Co
Commission Statement of Revenues
As of January 31, 2017

	Year To Date 01/31/2017	Month To Date 01/31/2017	Year To Date 01/31/2017		Month To Date 01/31/2016	Prior Year To Date 01/31/2016
	Budget	Actual	Actual	% Budget Received	Actual	Actual
Budgeted						
Ad Valorem Tax Revenue- CY	32,238,068.00	18,800,096.85	27,671,232.75	85.83 %	18,351,212.92	26,454,805.47
Fines	500,310.00	40,618.61	252,762.82	50.52 %	50,066.27	305,250.48
State Aid Revenue	239,154.00	0.00	0.00	0.00 %	0.00	0.00
Total Budgeted Revenue	<u>32,977,532.00</u>	<u>18,840,715.46</u>	<u>27,923,995.57</u>	<u>84.68 %</u>	<u>18,401,279.19</u>	<u>26,760,055.95</u>
Not Budgeted						
Ad Valorem Tax Revenue- PY	0.00	97,136.59	878,852.80	0.00 %	62,325.29	865,975.94
Interest Revenue	0.00	12,382.90	134,872.16	0.00 %	1,475.80	119,233.19
Lost Books	0.00	0.00	(888.18)	0.00 %	0.00	0.00
Room Rentals	0.00	8,662.50	43,273.75	0.00 %	0.00	0.00
Merchandise Sales	0.00	496.85	3,338.53	0.00 %	0.00	0.00
Copies	0.00	13,182.43	96,388.33	0.00 %	(86,781.52)	(35,493.74)
Gifts and Donations	0.00	0.00	0.00	0.00 %	100,011.36	102,435.09
Grant Revenue	0.00	20,100.00	196,546.18	0.00 %	0.00	0.00
Surplus and Scrap Sales	0.00	0.00	23.64	0.00 %	0.00	17,437.60
Insurance Reimbursements	0.00	0.00	0.00	0.00 %	0.00	199.92
Miscellaneous Revenue	0.00	1,700.02	7,620.23	0.00 %	15,204.71	109,369.24
Gain/Loss on Sale of FA	0.00	(1,839.00)	(1,839.00)	0.00 %	0.00	0.00
Total Not Budgeted Revenue	<u>0.00</u>	<u>151,822.29</u>	<u>1,358,188.44</u>	<u>0.00 %</u>	<u>92,235.64</u>	<u>1,179,157.24</u>
Total Revenue	<u>32,977,532.00</u>	<u>18,992,537.75</u>	<u>29,282,184.01</u>	<u>88.79 %</u>	<u>18,493,514.83</u>	<u>27,939,213.19</u>

MetroLibrary--Metropolitan Library Commission of Ok Co

Metropolitan Library Commission of Ok Co
General Ledger Report
For (07/01/2016 to 01/31/2017)

Posted Dt.	Doc Dt.	Doc	Memo / Description	Fund Name	JNL	Debit	Credit	Balance
4005 - Ad Valorem Tax Revenue-CY (Balance Forward As of 07/01/2016)								0.00
11/15/2016	11/15/2016		Ad valorem taxes for 10/17 to 10/31/16	General Fund	GJ		383,626.76	(383,626.76)
11/18/2016	11/18/2016		Ad valorem taxes 11/1 to 11/15/2016	General Fund	GJ		2,357,082.62	(2,740,709.38)
12/15/2016	12/15/2016		Ad valorem taxes 11-16 to 11-30	General Fund	GJ		1,650,405.85	(4,391,115.23)
12/15/2016	12/15/2016		Ad valorem taxes 12-01 to 12-09	General Fund	GJ		2,275,957.23	(6,667,072.46)
12/21/2016	12/21/2016		Ad valorem taxes 12/01/2016 to 12/15/2016	General Fund	GJ		21.96	(6,667,094.42)
12/21/2016	12/21/2016		Ad valorem taxes 12/12/2016 to 12/16/2016	General Fund	GJ		2,204,041.48	(8,871,135.90)
01/03/2017	01/03/2017		Ad valorem taxes 12/19/2016 to 12/23/2016	General Fund	GJ		3,135,825.00	(12,006,960.90)
01/06/2017	01/06/2017		Ad valorem taxes 12/26/2016 to 12/30/2016	General Fund	GJ		10,215,063.01	(22,222,023.91)
01/12/2017	01/12/2017		Ad valorem taxes 01/01/2017 to 01/06/2017	General Fund	GJ		4,456,554.08	(26,678,577.99)
01/12/2017	01/12/2017		Ad valorem taxes 12/16/2016 to 12/30/2016	General Fund	GJ		6.96	(26,678,584.95)
01/20/2017	01/20/2017		Ad valorem taxes 01/09/2017 to 01/13/2017	General Fund	GJ		646,516.30	(27,325,101.25)
01/23/2017	01/23/2017		Ad valorem taxes 01/01/2017 to 01/13/2017	General Fund	GJ		129,014.49	(27,454,115.74)
01/24/2017	01/24/2017		Ad valorem taxes 01/16/2017 to 01/20/17	General Fund	GJ		217,117.01	(27,671,232.75)
Totals for 4005 - Ad Valorem Tax Revenue-CY						0.00	27,671,232.75	(27,671,232.75)
4006 - Ad Valorem Tax Revenue-PY (Balance Forward As of 07/01/2016)								0.00
07/27/2016	07/27/2016		Ad Valorem Taxes	General Fund	GJ		12,998.80	(12,998.80)
07/27/2016	07/27/2016		Ad Valorem taxes 7/1/16 to 7/15/16	General Fund	GJ		68,249.52	(81,248.32)
07/27/2016	07/27/2016		Ad valorem taxes	General Fund	GJ		71,272.43	(152,520.75)
08/08/2016	08/08/2016		Ad Valorem Taxes 7/18/16 to 7/29/16	General Fund	GJ		83,010.08	(235,530.83)
08/19/2016	08/19/2016		Ad valorem taxes 8/1/16 to 8/15/16	General Fund	GJ		139,480.90	(375,011.73)
09/14/2016	09/14/2016		Ad Valorem taxes 8/16 to 8/31	General Fund	GJ		115,178.04	(490,189.77)
09/21/2016	09/21/2016		Ad valorem taxes 9/1/16 to 9/15/16	General Fund	GJ		32,507.41	(522,697.18)
10/12/2016	10/12/2016		Ad valorem taxes for 9/16/16 to 9/30/16	General Fund	GJ		91,709.81	(614,406.99)
10/19/2016	10/19/2016		Ad valorem taxes 10/01/2016 to 10/14/2016	General Fund	GJ		664.50	(615,071.49)
11/15/2016	11/15/2016		Ad valorem taxes for 10/17 to 10/31/16	General Fund	GJ		88,959.65	(704,031.14)
12/15/2016	12/15/2016		Ad valorem taxes 11-16 to 11-30	General Fund	GJ		77,681.39	(781,712.53)
12/21/2016	12/21/2016		Ad valorem taxes 12/01/2016 to 12/15/2016	General Fund	GJ		3.68	(781,716.21)
01/12/2017	01/12/2017		Ad valorem taxes 12/16/2016 to 12/30/2016	General Fund	GJ		97,136.59	(878,852.80)
Totals for 4006 - Ad Valorem Tax Revenue-PY						0.00	878,852.80	(878,852.80)
Grand Total						0.00	28,550,085.55	(28,550,085.55)

MetroLibrary--Metropolitan Library Commission of Ok Co

Metropolitan Library Commission of Ok Co
General Ledger Report
For (07/01/2015 to 06/30/2016)

Posted Dt.	Doc Dt.	Doc	Memo / Description	Fund Name	JNL	Debit	Credit	Balance
4005 - Ad Valorem Tax Revenue-CY (Balance Forward As of 07/01/2015)								0.00
11/30/2015	11/30/2015		Historical Data	General Fund	HIST		126,312.17	(126,312.17)
12/31/2015	12/31/2015		Historical Data	General Fund	HIST		7,977,280.38	(8,103,592.55)
01/31/2016	01/31/2016		Historical Data	General Fund	HIST		18,351,212.92	(26,454,805.47)
02/29/2016	02/29/2016		Historical Data	General Fund	HIST		399,145.32	(26,853,950.79)
03/31/2016	03/31/2016		Historical Data	General Fund	HIST		2,504,374.84	(29,358,325.63)
04/30/2016	04/30/2016		Historical Data	General Fund	HIST		2,950,975.54	(32,309,301.17)
05/31/2016	05/31/2016		Historical Data	General Fund	HIST		181,607.21	(32,490,908.38)
06/30/2016	06/30/2016		Historical Data	General Fund	HIST		471,993.52	(32,962,901.90)
Totals for 4005 - Ad Valorem Tax Revenue-CY						0.00	32,962,901.90	(32,962,901.90)
4006 - Ad Valorem Tax Revenue-PY (Balance Forward As of 07/01/2015)								0.00
07/31/2015	07/31/2015		Historical Data	General Fund	HIST		151,174.14	(151,174.14)
08/31/2015	08/31/2015		Historical Data	General Fund	HIST		288,789.27	(439,963.41)
09/30/2015	09/30/2015		Historical Data	General Fund	HIST		109,025.15	(548,988.56)
10/31/2015	10/31/2015		Historical Data	General Fund	HIST		68,571.12	(617,559.68)
11/30/2015	11/30/2015		Historical Data	General Fund	HIST		114,610.37	(732,170.05)
12/31/2015	12/31/2015		Historical Data	General Fund	HIST		71,480.60	(803,650.65)
01/31/2016	01/31/2016		Historical Data	General Fund	HIST		62,325.29	(865,975.94)
02/29/2016	02/29/2016		Historical Data	General Fund	HIST		90,394.77	(956,370.71)
03/31/2016	03/31/2016		Historical Data	General Fund	HIST		74,479.26	(1,030,849.97)
04/30/2016	04/30/2016		Historical Data	General Fund	HIST		60,611.56	(1,091,461.53)
05/31/2016	05/31/2016		Historical Data	General Fund	HIST		64,675.75	(1,156,137.28)
06/30/2016	06/30/2016		Historical Data	General Fund	HIST		78,847.14	(1,234,984.42)
Totals for 4006 - Ad Valorem Tax Revenue-PY						0.00	1,234,984.42	(1,234,984.42)
Grand Total						0.00	34,197,886.32	(34,197,886.32)



Metropolitan Library Commission of Oklahoma County Commission Statement of Expenses

	Month Ending 01/31/2017			2017 OpBudget	Year To Date 01/31/2017 Remaining Budget
	Month	Actual YTD	% of Budget Used		
Commission Expenses					
Salaries and Benefits					
Salaries	2,023,914.89	10,791,825.69	59.73 %	18,067,512.00	7,275,686.31
Payroll Taxes	147,469.22	787,040.78	57.15 %	1,377,112.00	590,071.22
Benefits	296,605.50	2,156,193.25	50.59 %	4,262,017.00	2,105,823.75
Retirement	145,506.10	684,231.55	35.12 %	1,948,427.00	1,264,195.45
Total Salaries and Benefits	2,613,495.71	14,419,291.27	56.20 %	25,655,068.00	11,235,776.73
Contractual Services					
Insurance	2,964.00	223,479.80	72.65 %	307,599.00	84,119.20
Rent	4,100.00	43,610.85	79.73 %	54,700.00	11,089.15
Janitorial Services	48,972.89	235,844.44	47.58 %	495,679.00	259,834.56
Repair and Maintenance	33,777.66	275,495.59	56.29 %	489,465.00	213,969.41
Mileage and Parking	27,625.35	109,983.35	44.55 %	246,894.00	136,910.65
Travel Registration Training	3,540.08	130,387.44	51.35 %	253,900.00	123,512.56
Professional Services	56,739.95	350,074.78	79.89 %	438,215.00	88,140.22
Security Services	61,674.22	359,192.05	53.77 %	668,000.00	308,807.95
Utilities	73,642.43	645,119.37	50.02 %	1,289,716.00	644,596.63
Memberships	8,094.00	28,554.00	62.68 %	45,556.00	17,002.00
Communications	8,061.50	47,375.90	14.51 %	326,468.00	279,092.10
Other Services	4,056.74	14,947.15	6.80 %	219,800.00	204,852.85
Automation Services	56,195.38	524,650.01	41.48 %	1,264,865.00	740,214.99
Catalog Services	5,562.84	48,429.80	43.90 %	110,325.00	61,895.20
Total Contractual Services	395,007.04	3,037,144.53	48.90 %	6,211,182.00	3,174,037.47
Commodities					
Printing	7,804.33	65,983.67	34.82 %	189,500.00	123,516.33
Postage	22,276.90	92,888.96	35.52 %	261,546.00	168,657.04
Supplies	31,972.11	259,238.44	46.95 %	552,115.00	292,876.56
Uniforms	0.00	3,416.62	56.94 %	6,000.00	2,583.38
Gasoline and Oil	2,303.81	12,442.05	35.55 %	35,000.00	22,557.95
Vehicles Parts and Repairs	1,558.59	25,579.70	85.27 %	30,000.00	4,420.30
Performance Services	(9,530.05)	83,145.46	36.03 %	230,740.00	147,594.54
Other Commodities	27.09	7,665.59	1.49 %	513,100.00	505,434.41
Total Commodities	56,412.78	550,360.49	30.27 %	1,818,001.00	1,267,640.51
Books and Materials	423,851.08	2,322,366.76	39.56 %	5,869,985.00	3,547,618.24
Capital Outlays					
Furniture, Fixtures and Equipment	34,207.91	173,550.01	40.16 %	432,130.00	258,579.99
IT Equipment	899.00	479,418.47	57.23 %	837,742.00	358,323.53
Total Capital Outlays	35,106.91	652,968.48	51.42 %	1,269,872.00	616,903.52
Buildings					
Projects	18,221.25	207,127.13	17.61 %	1,176,000.00	968,872.87
New Construction	8,834.52	1,066,708.49	51.21 %	2,083,000.00	1,016,291.51
Total Buildings	27,055.77	1,273,835.62	39.09 %	3,259,000.00	1,985,164.38
Total Commission Expenses	3,550,929.29	22,255,967.15	50.49 %	44,083,108.00	21,827,140.85

Metropolitan Library Commission of Ok Co
Commission Special Funds
As of January 31, 2017

	Year To Date			
	06/30/2016	01/31/2017		
	Beg. Balance	Revenue	Expenses	Ending Balance
NetAsset - Beg				
Friends Grants (All)				
Public Art	502.57	0.00	502.57	0.00
Flat Screen TVs	997.00	0.00	1,127.26	(130.26)
Summer at the Library	3,401.34	0.00	0.00	3,401.34
Come Read With Me	9,078.81	0.00	5,007.02	4,071.79
Our World	3,514.21	0.00	0.00	3,514.21
Jones Library	15,000.00	0.00	4,089.38	10,910.62
Staff Appreciation Dinner	420.44	0.00	540.00	(119.56)
XBOX Gaming	(8.18)	0.00	0.00	(8.18)
Parent Child Book Club	508.52	0.00	354.24	154.28
Vehicle Wrap	3,500.00	0.00	0.00	3,500.00
Donna Morris Scholarship	5,290.00	0.00	1,866.00	3,424.00
Lee B Brawner Scholarship	0.00	0.00	978.95	(978.95)
Summer Reading	289.97	0.00	819.02	(529.05)
Our World	40,000.00	0.00	0.00	40,000.00
Staff Recognition Achievement	1,000.00	0.00	210.00	790.00
Come Read With Me	15,000.00	0.00	14,007.77	992.23
Parent Child Book Club	0.00	0.00	20.57	(20.57)
Robauto Robot Kit	1,398.00	0.00	0.00	1,398.00
Laptop Lab	334.00	0.00	0.00	334.00
2017 Staff Recognition Achievement Grant	0.00	20,000.00	0.00	20,000.00
System-Wide Programming 2017	0.00	20,000.00	0.00	20,000.00
Lee B. Brawner Scholarship Grant 2017	0.00	12,000.00	6,947.39	5,052.61
Donna Morris Scholarship Fund 2017	0.00	8,500.00	3,483.96	5,016.04
Summer Reading 2017	0.00	80,000.00	0.00	80,000.00
Capitol Hill iPads 2017	0.00	5,618.88	480.25	5,138.63
Ralph Ellison ALA Grant 2017	0.00	3,700.00	2,711.22	988.78
Choctaw Legos 2017	0.00	1,113.00	1,113.00	0.00
Del City Robot 2017	0.00	1,014.30	1,014.30	0.00
Outreach Giveaway Books 2017	0.00	15,000.00	0.00	15,000.00
Total Friends Grants (All)	100,226.68	166,946.18	45,272.90	221,899.96
Other Grants (All)				
LET Grant	2,864.10	0.00	0.00	2,864.10
OCCF	250.00	0.00	0.00	250.00
OCCF	543.80	0.00	0.00	543.80
LET-Young Professional	1,689.12	0.00	0.00	1,689.12
LET-Inasmuch Media Surfers	1,604.00	0.00	0.00	1,604.00
OCCF-Robotics Kits	43.45	0.00	0.00	43.45
LET-Aviation	3,134.06	0.00	1,053.39	2,080.67
Guild-Fabric for Book Bags	264.95	0.00	0.00	264.95
Guild-Popcorn Machine	69.30	0.00	0.00	69.30
OAC-Moscow Nights	(2,000.00)	0.00	0.00	(2,000.00)
OAC-Raven's Three	(1,900.00)	0.00	0.00	(1,900.00)

OAC-Rhythmically Speaking	(7,500.00)	7,500.00	0.00	0.00
OCCF-Harrah	290.80	0.00	0.00	290.80
OCCF-Edward Harvey	447.00	0.00	0.00	447.00
RE Friends-Programming	72.20	0.00	0.00	72.20
LET-After School at the Library	0.00	0.00	200.00	(200.00)
Kirkpatrick-After School	(5,800.00)	9,600.00	6,000.00	(2,200.00)
Koelsch-Luther	616.52	0.00	642.23	(25.71)
Russum-Downtown	65,422.49	0.00	0.00	65,422.49
Guild-Choctaw	2,500.00	0.00	0.00	2,500.00
LET Penn & Quill Children's Books	0.00	2,000.00	0.00	2,000.00
LET-Matthew de la Pena Grant 2017	0.00	7,500.00	0.00	7,500.00
LET Jewish Federation Grant - Holocaust	0.00	3,000.00	0.00	3,000.00
Total Other Grants (All)	62,611.79	29,600.00	7,895.62	84,316.17
Total NetAsset - Beg	162,838.47	196,546.18	53,168.52	306,216.13

Location: MetroLibrary--Metropolitan Library Commission
Metropolitan Library Commission of Ok Co
Check Register

Date	Vendor	Document No	Amount
	Bank: General Account - Bank of Oklahoma	Account No: 000185013	
01/04/2017	V001300--PALMIERI FURNITURE LIMITED	102087	31,504.44
01/04/2017	OVERD--OVERDRIVE INC	102086	36,251.28
01/04/2017	V000497--ONG - WA	102085	203.30
01/04/2017	V000490--ONG - RE	102084	398.81
01/04/2017	V000501--ONG - MTC 3RD ST	102083	44.19
01/04/2017	V000487--ONG - MC	102082	254.05
01/04/2017	V000495--ONG - LU	102081	83.29
01/04/2017	V000500--ONG - HR	102080	98.53
01/04/2017	V001340--ONG - BE TEMP	102079	172.56
01/04/2017	V000496--ONG - BE	102078	112.93
01/04/2017	V000502--ONG - 50th ST	102077	603.57
01/04/2017	V000467--OFFICE DEPOT	102076	28.99
01/04/2017	V000428--MUNICIPAL EMPLOYEES CREDIT UNION	102075	7,178.93
01/04/2017	V000425--MSC TECHNOLOGIES INC	102074	4,090.00
01/04/2017	MIDTP--MIDWEST TAPE	102073	414.90
01/04/2017	V000419--MIDWEST CITY CHAMBER OF COMMERCE	102072	520.00
01/04/2017	V000411--METROPOLITAN LIBRARY SYSTEM PENSION TRUST	102071	1,926.78
01/04/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	102070	34,440.10
01/04/2017	MACK--MACKIN BOOK COMPANY DBA MACKIN EDUCATIONAL RESOURCES	102069	478.07
01/04/2017	V000373--LOIS CROSS	102068	50.00
01/04/2017	V000320--JONES HARDWARE AND LUMBER INC	102067	22.49
01/04/2017	V000273--HOBBY LOBBY	102066	19.45
01/04/2017	V000268--HEALTHSMART BENEFIT SOLUTIONS	102065	177.50
01/04/2017	V001201--GROUNDS GUYS LANDSCAPE MANAGMENT	102064	4,554.18
01/04/2017	V000245--GARCIA TIRE SERVICE INC	102063	20.95
01/04/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	102062	8,806.70
01/04/2017	WLRN--FRIENDS OF WLRN INC	102061	162.00
01/04/2017	V000238--FRATES INSURANCE & RISK MANAGEMENT	102060	2,964.00
01/04/2017	V000220--FACTORY DIRECT FLAGPOLES & ACCCESORIES INC	102059	31.00
01/04/2017	V000218--EVANS HARDWARE	102058	39.03
01/04/2017	V000218--EVANS HARDWARE	Voided - 102019	(39.03)
01/04/2017	V000220--FACTORY DIRECT FLAGPOLES & ACCCESORIES INC	Voided - 102020	(31.00)
01/04/2017	V000238--FRATES INSURANCE & RISK MANAGEMENT	Voided - 102021	(2,964.00)
01/04/2017	WLRN--FRIENDS OF WLRN INC	Voided - 102022	(162.00)
01/04/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	Voided - 102023	(8,806.70)
01/04/2017	V000245--GARCIA TIRE SERVICE INC	Voided - 102024	(20.95)
01/04/2017	V000268--HEALTHSMART BENEFIT SOLUTIONS	Voided - 102026	(177.50)
01/04/2017	V000273--HOBBY LOBBY	Voided - 102027	(19.45)
01/04/2017	V000320--JONES HARDWARE AND LUMBER INC	Voided - 102028	(22.49)
01/04/2017	V001201--GROUNDS GUYS LANDSCAPE MANAGMENT	Voided - 102025	(4,554.18)
01/04/2017	V000373--LOIS CROSS	Voided - 102029	(50.00)
01/04/2017	MACK--MACKIN BOOK COMPANY DBA MACKIN EDUCATIONAL RESOURCES	Voided - 102030	(478.07)
01/04/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	Voided - 102031	(34,440.10)
01/04/2017	V000411--METROPOLITAN LIBRARY SYSTEM PENSION TRUST	Voided - 102032	(1,926.78)
01/04/2017	V000419--MIDWEST CITY CHAMBER OF COMMERCE	Voided - 102033	(520.00)
01/04/2017	MIDTP--MIDWEST TAPE	Voided - 102034	(414.90)
01/04/2017	V000428--MUNICIPAL EMPLOYEES CREDIT UNION	Voided - 102036	(7,178.93)
01/04/2017	V000425--MSC TECHNOLOGIES INC	Voided - 102035	(4,090.00)
01/04/2017	V000467--OFFICE DEPOT	Voided - 102037	(28.99)
01/04/2017	V000502--ONG - 50th ST	Voided - 102038	(603.57)
01/04/2017	V000496--ONG - BE	Voided - 102039	(112.93)
01/04/2017	V001340--ONG - BE TEMP	Voided - 102040	(172.56)
01/04/2017	V000500--ONG - HR	Voided - 102041	(98.53)
01/04/2017	V000495--ONG - LU	Voided - 102042	(83.29)
01/04/2017	V000487--ONG - MC	Voided - 102043	(254.05)
01/04/2017	V000501--ONG - MTC 3RD ST	Voided - 102044	(44.19)
01/04/2017	V000490--ONG - RE	Voided - 102045	(398.81)
01/04/2017	V000497--ONG - WA	Voided - 102046	(203.30)
01/04/2017	OVERD--OVERDRIVE INC	Voided - 102047	(36,251.28)
01/04/2017	V001300--PALMIERI FURNITURE LIMITED	Voided - 102048	(31,504.44)
01/04/2017	V001197--STEPHANIE VALENCIA	103900030001586	26.57
01/04/2017	V001341--PALLAS JOHNSON	103900030001585	22.14

Location: MetroLibrary--Metropolitan Library Commission
Metropolitan Library Commission of Ok Co
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Date	Vendor	Document No	Amount
01/04/2017	V001318--KATELYN SANDERS	103900030001584	17.50
01/04/2017	V000956--JOSHUA DONALD LEWIS	103900030001583	149.74
01/04/2017	V000699--URBAN LIBRARIES COUNCIL	101975	3,000.00
01/04/2017	V000690--ULINE	103900030001581	175.13
01/04/2017	V000520--PATTERSON MEDICAL SUPPLY DBA MEDCO SUPPLY CO	103900030001580	49.30
01/04/2017	V001098--JUDITH SAVAGE	103900030001579	300.00
01/04/2017	V000738--WEWERS LLC DBA RAY THE PAINTER	101988	975.00
01/04/2017	V000725--WASTE CONNECTIONS OF OKLAHOMA INC - SO	101987	63.66
01/04/2017	V000724--WASTE CONNECTIONS OF OKLAHOMA INC - RE	101986	132.26
01/04/2017	V000723--WASTE CONNECTIONS OF OKLAHOMA INC - NW	101985	109.15
01/04/2017	V000729--WASTE CONNECTIONS OF OKLAHOMA INC - MTC	101984	146.86
01/04/2017	V000728--WASTE CONNECTIONS OF OKLAHOMA INC - DN	101983	214.50
01/04/2017	V000727--WASTE CONNECTIONS OF OKLAHOMA INC - CT	101982	51.87
01/04/2017	V000726--WASTE CONNECTIONS OF OKLAHOMA INC - BI	101981	63.66
01/04/2017	V001041--WASTE CONNECTIONS OF OKLAHOMA INC - AL	101980	63.66
01/04/2017	V000721--WARREN PRODUCTS INC DBA BILL WARREN OFFICE PRODUCTS AND/OR WARREN COMMERCIAL INTERIORS	101979	2,751.17
01/04/2017	V000720--WALMART COMMUNITY/GECEB	101978	138.52
01/04/2017	V000717--W W GRAINGER INC	101977	223.98
01/04/2017	V000716--W M CORP DBA BEYOND TECHNOLOGY	102057	8,539.50
01/04/2017	V000714--VISION SERVICE PLAN OF OKLAHOMA	101976	1,201.82
01/04/2017	V000695--UNUM LIFE INSURANCE COMPANY OF AMERICA	101974	916.10
01/04/2017	V001314--UNIVERSITY OF CENTRAL ARKANSAS TORREYSON LIBRARY-INTERLIBRARY LOAN	101973	20.00
01/04/2017	V000694--UNITED WAY OF CENTRAL OKLAHOMA INC	101972	550.41
01/04/2017	V000691--UNITED PARCEL SERVICE	101971	1,122.31
01/04/2017	V000675--TRANSAMERICA PREMIER LIFE INSURANCE COMPANY	101970	239.45
01/04/2017	V000672--TOWN OF LUTHER	101969	38.60
01/04/2017	TREUT--THOMSON REUTERS-WEST PUBLISHING CORP	101968	626.80
01/04/2017	V000656--THE LIBRARY STORE INC	101967	221.06
01/04/2017	V001315--THE LIBRARY CENTER	101966	25.99
01/04/2017	V000649--TECH LOCK INC	101965	142.29
01/04/2017	V000624--STAR LIGHTING & SUPPLY	101964	179.10
01/04/2017	V001229--SOUTHWESTERN STATIONERY AND BANK SUPPLY INC	101963	4,026.00
01/04/2017	V000602--SMC TECHNOLOGIES INC	101962	597.64
01/04/2017	V000601--SMART TECHNOLOGIES INC	102056	4,545.00
01/04/2017	V000900--SCOTT RICE	102055	6,023.52
01/04/2017	V000590--SCHOOLHOUSE OUTFITTERS LLC DBA SCHOOL OUTFITTERS	102054	209.19
01/04/2017	V000580--SABRE TECHNOLOGIES INC	102053	1,140.00
01/04/2017	RCDBK--RECORDED BOOKS INC	102052	825.10
01/04/2017	RARC--RAINBOW RESOURCE CENTER INC	102051	743.52
01/04/2017	V001316--POLLACK LIBRARY YESHIVA UNIVERSITY	102050	25.00
01/04/2017	V000532--PIONEER LIBRARY SYSTEM	102049	14.49
01/04/2017	V001300--PALMIERI FURNITURE LIMITED	102048	31,504.44
01/04/2017	OVERD--OVERDRIVE INC	102047	36,251.28
01/04/2017	V000497--ONG - WA	102046	203.30
01/04/2017	V000490--ONG - RE	102045	398.81
01/04/2017	V000501--ONG - MTC 3RD ST	102044	44.19
01/04/2017	V000487--ONG - MC	102043	254.05
01/04/2017	V000495--ONG - LU	102042	83.29
01/04/2017	V000500--ONG - HR	102041	98.53
01/04/2017	V001340--ONG - BE TEMP	102040	172.56
01/04/2017	V000496--ONG - BE	102039	112.93
01/04/2017	V000502--ONG - 50th ST	102038	603.57
01/04/2017	V000467--OFFICE DEPOT	102037	28.99
01/04/2017	V000428--MUNICIPAL EMPLOYEES CREDIT UNION	102036	7,178.93
01/04/2017	V000425--MSC TECHNOLOGIES INC	102035	4,090.00
01/04/2017	MIDTP--MIDWEST TAPE	102034	414.90
01/04/2017	V000419--MIDWEST CITY CHAMBER OF COMMERCE	102033	520.00
01/04/2017	V000411--METROPOLITAN LIBRARY SYSTEM PENSION TRUST	102032	1,926.78
01/04/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	102031	34,440.10

Location: MetroLibrary--Metropolitan Library Commission
Metropolitan Library Commission of Ok Co
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Date	Vendor	Document No	Amount
01/04/2017	MACK--MACKIN BOOK COMPANY DBA MACKIN EDUCATIONAL RESOURCES	102030	478.07
01/04/2017	V000373--LOIS CROSS	102029	50.00
01/04/2017	V000351--KRUEGER INTERNATIONAL INC DBA KI PALLAS TEXTILES	103900030001578	20,029.07
01/04/2017	V000320--JONES HARDWARE AND LUMBER INC	102028	22.49
01/04/2017	V000273--HOBBY LOBBY	102027	19.45
01/04/2017	V000268--HEALTHSMART BENEFIT SOLUTIONS	102026	177.50
01/04/2017	V001201--GROUNDS GUYS LANDSCAPE MANAGMENT	102025	4,554.18
01/04/2017	V000245--GARCIA TIRE SERVICE INC	102024	20.95
01/04/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	102023	8,806.70
01/04/2017	WLRN--FRIENDS OF WLRN INC	102022	162.00
01/04/2017	V000238--FRATES INSURANCE & RISK MANAGEMENT	102021	2,964.00
01/04/2017	V000220--FACTORY DIRECT FLAGPOLES & ACCCES-SORIES INC	102020	31.00
01/04/2017	V000218--EVANS HARDWARE	102019	39.03
01/04/2017	V000213--ENGINEERED EQUIPMENT INC	102018	313.32
01/04/2017	V001240--DIANE MARIE CERNY	102017	50.00
01/04/2017	V000172--DAGWELL DIXIE INC	102016	96.66
01/04/2017	V000153--COX COMMUNICATIONS INC 001 6111 050756502	102015	67.17
01/04/2017	V000151--COX COMMUNICATIONS INC 001 6111 029855802	102014	65.92
01/04/2017	V000152--COX COMMUNICATIONS INC 001 6110 029711502	102013	67.71
01/04/2017	CAPPU--COUGHLAN COMPANIES INC DBA CAPSTONE	102012	3,017.15
01/04/2017	V000128--CITY OF OKLAHOMA CITY - WR	102011	64.75
01/04/2017	V000129--CITY OF OKLAHOMA CITY - CH	102010	97.05
01/04/2017	V000130--CITY OF OKLAHOMA CITY - AL	102009	45.52
01/04/2017	V000116--CITY OF MIDWEST CITY	102008	293.10
01/04/2017	V000115--CITY OF HARRAH	102007	67.11
01/04/2017	V000109--CITY OF CHOCTAW - 3429	102006	67.71
01/04/2017	V000110--CITY OF CHOCTAW - 3037	102005	30.09
01/04/2017	V001339--CITY OF BETHANY - TEMP LOCATION	102004	103.22
01/04/2017	V000103--CINTAS CORP	102003	857.92
01/04/2017	V000095--CHASE CARDMEMBER SERVICE	102002	1,863.97
01/04/2017	V000091--CENTRAL OKLAHOMA VOLUNTEER ADMINIS-TRATORS	102001	20.00
01/04/2017	CPLP--CENTER POINT LARGE PRINT	102000	258.84
01/04/2017	THORN--CENGAGE LEARNING DBA GALE/CENGAGE (THORNDIKE/GALE)	101999	3,380.05
01/04/2017	V000079--C.O.T.P.A.	101998	500.00
01/04/2017	V000060--BIBLIOTHECA ITG LLC	101997	125,599.00
01/04/2017	V000058--BETHANY CHAMBER OF COMMERCE DBA NORTHWEST CHAMBER	101996	300.00
01/04/2017	V000050--BANK OF OKLAHOMA	101995	5,162.17
01/04/2017	AVCAF--AV CAFÉ INC	101994	1,227.79
01/04/2017	V000041--AT&T 405 769 9452 412 3	101993	231.55
01/04/2017	V001065--AT&T 405 454 9479 162 3	101992	148.26
01/04/2017	V000040--AT&T	101991	3,162.36
01/04/2017	V000015--AMAZON	101990	1,682.26
01/04/2017	V000009--ADMINISTRATIVE SERVICES	101989	1,581.74
01/04/2017	V000372--LOCKE SUPPLY CO	103900030001577	482.27
01/04/2017	V001175--WILLIAM FRETZ	103900030001576	540.00
01/04/2017	V001313--TRICIA SWEANY	103900030001575	30.73
01/04/2017	V000666--TIMOTHY JOHN SPINDLE	103900030001574	20.00
01/04/2017	V000646--TARA GOLDEN	103900030001573	117.01
01/04/2017	V000638--SUPERIOR LINEN SERVICE INC	103900030001572	8.70
01/04/2017	V000637--SUMMIT MAILING SYSTEMS INC	103900030001571	324.95
01/04/2017	V000615--SOUTHWESTERN STATIONERS INC	103900030001570	6,971.00
01/04/2017	V001282--SHANNA SHADOAN	103900030001569	27.97
01/04/2017	V000592--SCOTTS PRINTING & COPYING	103900030001568	2,770.76
01/04/2017	V000869--REBECCA FESLER	103900030001567	20.41
01/04/2017	V000547--RB FLOOR CARE SERVICE INC.	103900030001566	1,424.00
01/04/2017	V000546--RACHEL KOPCHICK	103900030001565	128.58
01/04/2017	V000988--PAULA K PENROD	103900030001564	10.83
01/04/2017	V000472--OKLAHOMA BUILDING SERVICES INC	103900030001563	10,530.00
01/04/2017	V000465--O G & E - WR	103900030001562	114.68
01/04/2017	V000463--O G & E - VI	103900030001561	1,083.49
01/04/2017	V000457--O G & E - NP	103900030001560	140.48
01/04/2017	V000450--O G & E - CH #2	103900030001559	624.17

Location: MetroLibrary--Metropolitan Library Commission
**Metropolitan Library Commission of Ok Co
Check Register**

Date	Vendor	Document No	Amount
01/04/2017	V001295--O G & E - BE Temp	103900030001558	109.48
01/04/2017	V001014--MOLLY J GILES	103900030001557	23.65
01/04/2017	V001138--MK SOLUTIONS INC	103900030001556	83,029.80
01/04/2017	V000858--MEGHAN ATTALLA	103900030001555	138.02
01/04/2017	V000383--MAC FIRE SYSTEMS INC	103900030001554	200.00
01/04/2017	V000834--KELLEY HOFFMAN	103900030001553	29.53
01/04/2017	V000844--LANDON HOLMAN	103900030001552	49.25
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01/04/2017	V001039--KARYN LEWIS	103900030001550	30.90
01/04/2017	V000324--JULIE BALLOU	103900030001549	117.37
01/04/2017	V000827--JONATHAN WILLIS	103900030001548	135.22
01/04/2017	V000317--JOHN L HILBERT	103900030001547	100.22
01/04/2017	V000310--JIMMY WELCH	103900030001546	3,000.00
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01/04/2017	V001176--GLENN R BENNETT	103900030001539	675.00
01/04/2017	V000253--GILLIAN KNOKE MCFALL	103900030001538	114.97
01/04/2017	V000993--GERALDINE E ADAMS	103900030001537	76.98
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01/04/2017	FINDW--FINDAWAY WORLD LLC	103900030001535	5,211.92
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01/04/2017	V000798--DEBBIE ROBERTUS	103900030001533	196.51
01/04/2017	BLAAB--BLACKSTONE AUDIO INC	103900030001532	644.00
01/04/2017	V000792--DANA BEACH	103900030001531	20.56
01/04/2017	BTADU--BAKER & TAYLOR - ADULT	103900030001530	17,014.45
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01/04/2017	BTCON--BAKER & TAYLOR	103900030001528	1,441.01
01/04/2017	BTEN--BAKER & TAYLOR	103900030001527	4,986.88
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01/04/2017	V000785--CHERYLL JONES	103900030001524	63.39
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01/04/2017	V000053--BATTERIES PLUS BULBS	103900030001516	32.70
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01/04/2017	V000774--AMY UPCHURCH	103900030001512	25.56
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01/11/2017	V000556--REPUBLIC SERVICES - BE	103900030001640	52.09
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01/11/2017	V000737--WESTLAKE HARDWARE	102135	69.85
01/11/2017	V000720--WALMART COMMUNITY/GECRB	102134	86.42
01/11/2017	V000717--W W GRAINGER INC	102133	395.82
01/11/2017	V000695--UNUM LIFE INSURANCE COMPANY OF AMER-ICA	102132	1,546.90

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Date	Vendor	Document No	Amount
01/11/2017	V000696--UNUM LIFE INSURANCE COMPANY OF AMER-ICA	102142	7,758.19
01/11/2017	V000691--UNITED PARCEL SERVICE	102131	340.26
01/11/2017	V000663--THYSSENKRUPP ELEVATOR CORP	102130	2,011.36
01/11/2017	V000645--SYNERGY DATACOM SUPPLY	102129	177.98
01/11/2017	V000634--STEVE'S WHOLESALE DISTRIBUTORS INC	102128	46.18
01/11/2017	V000624--STAR LIGHTING & SUPPLY	102127	770.35
01/11/2017	V000621--STANDLEY SYSTEMS	102126	96.05
01/11/2017	V001297--SPENCER ALKIRE	102125	250.00
01/11/2017	RCDBK--RECORDED BOOKS INC	102124	104.97
01/11/2017	OVERD--OVERDRIVE INC	102141	14,520.22
01/11/2017	V000510--OOCO	102123	1,500.00
01/11/2017	V000498--ONG - CT	102121	373.10
01/11/2017	V001346--OKSUN LEE	102120	36.80
01/11/2017	V000467--OFFICE DEPOT	102119	87.68
01/11/2017	V001345--NANCY KINTSEL	102118	3.00
01/11/2017	MIDTP--MIDWEST TAPE	102117	484.87
01/11/2017	V000412--MICHAEL CORLEY	102116	249.00
01/11/2017	V000381--M & N DEALERSHIPS XII LLC DBA METRO FORD OF OKC	102115	45.71
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01/11/2017	V001344--LEAH KIRKPATRICK	102113	13.95
01/11/2017	V000470--KOCO-TV	102112	2,700.00
01/11/2017	V000320--JONES HARDWARE AND LUMBER INC	102111	32.57
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01/11/2017	V000313--JOEL M FLUGSTAD	102110	50.00
01/11/2017	V001343--JANA R HIGH	102109	24.95
01/11/2017	V000287--INDEPENDENT STATIONERS	102108	2,797.28
01/11/2017	V000277--HUNZICKER BROTHERS INC	102107	276.27
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01/11/2017	V000260--GREATER OKLAHOMA CITY CHAMBER OF COMMERCE INC	102104	240.00
01/11/2017	V001342--GRACE MUNDENDE	102103	92.90
01/11/2017	V000252--GEORGE PATTON ASSOC INC DBA DIS-PLAYS2GO	102102	28.01
01/11/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	102138	9,990.97
01/11/2017	V000223--FEDERAL CORPORATION	102101	40.23
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01/11/2017	V001347--CREATIVE OKLAHOMA INC	102099	25.00
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01/11/2017	CAPPU--COUGHLAN COMPANIES INC DBA CAPSTONE	102097	3,148.67
01/11/2017	V000142--CONTRACTORS SUPPLY CO	102096	99.50
01/11/2017	V000134--CLARISSA SHARP	102095	80.00
01/11/2017	V000132--CITY OF THE VILLAGE	102094	91.41
01/11/2017	V000120--CITY OF OKLAHOMA CITY - MTC 3RD ST	102093	36.02
01/11/2017	THORN--CENGAGE LEARNING DBA GALE/CENGAGE (THORNDIKE/GALE)	102091	3,107.00
01/11/2017	V000079--C.O.T.P.A.	102137	11,102.00
01/11/2017	BRILL--BRILLIANCE PUBLISHING INC	102090	349.86
01/11/2017	V001097--ARCHER ADVISING	102089	1,645.00
01/11/2017	V000025--AMERICAN LIBRARY ASSOCIATION MEMBER-SHIP	102088	3,088.00
01/11/2017	V000710--VEOLIA ENERGY OKLAHOMA CITY INC	103900030001638	11,075.71
01/11/2017	V000673--TRAK 1 TECHNOLOGY INC	103900030001637	146.52
01/11/2017	V000891--TERESA MATTHEWS	103900030001636	69.55
01/11/2017	V001284--SARAH PETERSON	103900030001635	82.35
01/11/2017	V000872--ROBERTO SOTO	103900030001634	20.00
01/11/2017	V000869--REBECCA FESLER	103900030001633	10.58
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01/11/2017	V000866--PHILLIP TOLBERT	103900030001630	63.06
01/11/2017	V000527--PETE ROBERSON	103900030001629	35.00
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01/11/2017	V001228--MICHELE ELIZABETH GORMAN	103900030001623	2,500.00
01/11/2017	V000860--MELVIN NOLIN	103900030001622	113.52
01/11/2017	V000401--MCAFFEE & TAFT A PROFESSIONAL CORP	103900030001621	621.00

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01/11/2017	V000856--MATTHEW LOGO FALEPOUONO	103900030001620	35.00
01/11/2017	V000384--MAINTENANCE CONNECTION INC	103900030001619	396.00
01/11/2017	V000845--LAUREN REYNOLDS	103900030001618	378.95
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01/11/2017	INGRU--INGRAM LIBRARY SERVICES	103900030001616	1,078.19
01/11/2017	INGLS--INGRAM LIBRARY SERVICES	103900030001615	2,439.51
01/11/2017	BTADU--BAKER & TAYLOR - ADULT	103900030001614	15,418.92
01/11/2017	BTRSH--BAKER & TAYLOR	103900030001613	1,137.09
01/11/2017	BTSRL--BAKER & TAYLOR	103900030001612	643.17
01/11/2017	BTJUV--BAKER & TAYLOR	103900030001611	6,422.65
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01/11/2017	V000348--KONICA MINOLTA BUSINESS SOLUTIONS USA INC	103900030001608	165.70
01/11/2017	V000343--KILEY B INGRAM	103900030001607	100.17
01/11/2017	V000834--KELLEY HOFFMAN	103900030001606	6.68
01/11/2017	V000308--JESSICA ELAINE MOAD	103900030001605	8.14
01/11/2017	V001132--GEORGE TOCCO	103900030001604	60.80
01/11/2017	V000229--FIRETROL PROTECTION SYSTEMS	103900030001603	2,220.50
01/11/2017	FINDW--FINDAWAY WORLD LLC	103900030001602	13,493.20
01/11/2017	V001348--EXPRESS SERVICES INC DBA EXPRESS EMPLOYMENT PROFESSIONALS	103900030001601	3,258.90
01/11/2017	V000809--ERIN BEDFORD	103900030001600	5.92
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01/11/2017	V001195--CLOVIS S CONLEY	103900030001598	48.38
01/11/2017	V001121--CLAUDIA FARIAS-COWLING	103900030001597	81.38
01/11/2017	V000788--CHRISTOPHER STOFEL	103900030001596	298.34
01/11/2017	V000102--CHRIS KENNEDY	103900030001595	195.82
01/11/2017	V000094--CHARLES S ISAACS	103900030001594	70.00
01/11/2017	V001042--BRECK MCGOUGH	103900030001593	58.16
01/11/2017	V001066--BOBBY REED	103900030001592	107.46
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01/11/2017	V000776--ANGIE WALTON	103900030001590	363.52
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01/17/2017	V001228--MICHELE ELIZABETH GORMAN	Voided - 103900030001623	(2,500.00)
01/18/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	Voided - 102202	(216,477.17)
01/18/2017	V001379--RELIANCE BARCODE SOLUTIONS LLC	102206	9,153.54
01/18/2017	V001294--MONTEL	102203	9,993.46
01/18/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	102202	216,477.17
01/18/2017	V001380--MARTUS SOLUTIONS LLC	103900030001739	4,360.00
01/18/2017	V000694--UNITED WAY OF CENTRAL OKLAHOMA INC	102190	510.41
01/18/2017	V000675--TRANSAMERICA PREMIER LIFE INSURANCE COMPANY	102189	237.53
01/18/2017	V000428--MUNICIPAL EMPLOYEES CREDIT UNION	102204	7,019.93
01/18/2017	V000411--METROPOLITAN LIBRARY SYSTEM PENSION TRUST	102176	1,957.62
01/18/2017	V000050--BANK OF OKLAHOMA	102194	5,268.42
01/18/2017	V000009--ADMINISTRATIVE SERVICES	102144	1,594.04
01/18/2017	V000095--CHASE CARDMEMBER SERVICE	102152	739.96
01/18/2017	V000720--WALMART COMMUNITY/GEICOR	102193	99.52
01/18/2017	V000719--WALKER COMPANIES	102192	75.00
01/18/2017	V000905--STREETS LLC DBA STREETS MECHANICAL	102186	4,500.00
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01/18/2017	V001370--RHONDA K. CLARKSON	102184	11.00
01/18/2017	V000523--PENN JOHNS INVESTMENTS INC DBA NICOMA PARK LUMBER	102183	65.79
01/18/2017	V000499--ONG - DN	102182	32.89
01/18/2017	OKHIS--OKLAHOMA HISTORICAL SOCIETY	102181	55.00
01/18/2017	V000466--OCLC ONLINE COMPUTER LIBRARY CENTER INC	102178	4,590.84
01/18/2017	V001354--NANCY HARNED	102177	15.00
01/18/2017	LEXIS--MATTHEW BENDER DBA LEXIS NEXIS	102175	471.21
01/18/2017	V000381--M & N DEALERSHIPS XII LLC DBA METRO FORD OF OKC	102174	91.42
01/18/2017	V000015--AMAZON	102145	1,375.62
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01/18/2017	V001377--XEROX - JN 723390332	103900030001737	5.57

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01/18/2017	V001378--XEROX - DVS 720607548	103900030001736	17.01
01/18/2017	MERG--MERGENT INC	103900030001735	48,340.75
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01/18/2017	V000758--XEROX- OUT-720607472	103900030001730	7.83
01/18/2017	V000763--XEROX - WA-721443299	103900030001729	46.93
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01/18/2017	V000750--XEROX -HUM-721443166	103900030001724	110.72
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01/18/2017	V000756--XEROX - MC-721443182	103900030001722	45.49
01/18/2017	V000755--XEROX - LU-720952290	103900030001721	14.00
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01/18/2017	V000749--XEROX - DC-722211521	103900030001716	63.68
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01/18/2017	V000747--XEROX - CH-721443232	103900030001714	72.95
01/18/2017	V000746--XEROX - BI 720607548	103900030001713	33.70
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01/18/2017	V000623--STAPLES CONTRACT & COMMERCIAL	102185	40.57
01/18/2017	V000901--SPACES INC	102207	34,913.51
01/18/2017	OVERD--OVERDRIVE INC	102205	12,147.35
01/18/2017	V000475--OKLAHOMA CITY ADVERTISING CLUB	102180	740.00
01/18/2017	V000469--OHC OF THE SOUTHWEST PA	102179	95.00
01/18/2017	V001308--KATHY ANN MEADS DBA KAT MEADS	102173	100.00
01/18/2017	V001356--JANET E STAFFORD	102171	50.00
01/18/2017	V000268--HEALTHSMART BENEFIT SOLUTIONS	102200	74,429.97
01/18/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	102199	9,088.85
01/18/2017	V000223--FEDERAL CORPORATION	102162	254.33
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01/18/2017	AVCAF--AV CAFÉ INC	102148	127.09
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01/18/2017	V001175--WILLIAM FRETZ	103900030001711	337.50
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01/18/2017	V001173--HEATHER ANN WILLIAMS	103900030001709	607.50
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01/18/2017	V000877--SALLY GRAY	103900030001701	55.12
01/18/2017	V000874--RUBY SOUTIERE	103900030001700	64.32
01/18/2017	V000873--ROBIN MILLER	103900030001699	647.62
01/18/2017	V000547--RB FLOOR CARE SERVICE INC.	103900030001698	200.00
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01/18/2017	V000511--ORANGE BOY INC	103900030001696	3,134.95
01/18/2017	V000458--O G & E - NW	103900030001695	2,401.04
01/18/2017	V001228--MICHELE ELIZABETH GORMAN	103900030001694	2,500.00
01/18/2017	V000405--MELODY A KELLOGG	103900030001693	150.42
01/18/2017	V000859--MELISSA WEATHERS	103900030001692	92.13
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01/18/2017	V000372--LOCKE SUPPLY CO	103900030001690	193.86
01/18/2017	V000843--KRISTINE MAGERS	103900030001689	1,010.53
01/18/2017	V000833--KATHRYN HATFIELD	103900030001688	1,010.53
01/18/2017	V000331--KATHERINE L B ETZKORN-BROOKS	103900030001687	1,010.53
01/18/2017	V000956--JOSHUA DONALD LEWIS	103900030001686	647.62
01/18/2017	V000815--JANET BROOKS	103900030001685	116.48
01/18/2017	V000214--ENVISIONWARE INC	103900030001684	1,450.00
01/18/2017	V001174--CARLOS MARSHALL FRANKLIN	103900030001683	945.00

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01/18/2017	BLAAB--BLACKSTONE AUDIO INC	103900030001682	689.50
01/18/2017	V000027--ANDREW N SOLIVEN	103900030001681	1,010.53
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01/18/2017	V000254--GINGER WALDRIP	103900030001679	400.00
01/18/2017	BTADU--BAKER & TAYLOR - ADULT	103900030001678	19,256.67
01/18/2017	BTRSH--BAKER & TAYLOR	103900030001677	1,143.67
01/18/2017	BTSRL--BAKER & TAYLOR	103900030001676	310.47
01/18/2017	BTJUV--BAKER & TAYLOR	103900030001675	6,070.64
01/18/2017	BTEN--BAKER & TAYLOR	103900030001674	4,800.94
01/18/2017	ACCUI--ACCUITY INC	103900030001673	1,577.00
01/18/2017	V000714--VISION SERVICE PLAN OF OKLAHOMA	102191	3,129.01
01/18/2017	V000039--AT&T - 405 A07 0017 212 5	102147	2,510.76
01/18/2017	V000615--SOUTHWESTERN STATIONERS INC	103900030001672	157.10
01/18/2017	V001223--JOHN VANCE MOTORS INC	102172	299.00
01/18/2017	V001369--JAIME S. SULLIVAN	102170	31.95
01/18/2017	V000271--HEWLETT PACKARD ENTERPRISE COMPANY	102201	8,338.00
01/18/2017	V000266--HARRAH CHAMBER OF COMMERCE	102169	75.00
01/18/2017	V001201--GROUNDS GUYS LANDSCAPE MANAGMENT	102168	3,415.00
01/18/2017	V000245--GARCIA TIRE SERVICE INC	102167	229.94
01/18/2017	V000244--GAIL C INGRAM DBA NOBEL COUNTY YARNS ETC	102166	50.00
01/18/2017	V000243--G4S SECURE SOLUTIONS (USA) INC	102198	7,878.47
01/18/2017	FCBKS--FULL CIRCLE BOOKSTORE	102165	46.32
01/18/2017	V000241--FUELMAN OF MID-AMERICA	102164	2,552.66
01/18/2017	V000235--FORD AUDIO-VIDEO SYSTEMS INC	102163	57.00
01/18/2017	V000142--CONTRACTORS SUPPLY CO	102161	13.29
01/18/2017	V001357--CLIN L NIANG	102160	22.65
01/18/2017	V000121--CITY OF OKLAHOMA CITY - VI	102159	205.06
01/18/2017	V000131--CITY OF OKLAHOMA CITY - SO	102158	359.56
01/18/2017	V000123--CITY OF OKLAHOMA CITY - SERVICE CENTER 50TH	102157	267.58
01/18/2017	V000122--CITY OF OKLAHOMA CITY - RE	102156	412.62
01/18/2017	V000124--CITY OF OKLAHOMA CITY - BI	102154	190.12
01/18/2017	CPLP--CENTER POINT LARGE PRINT	102151	258.84
01/18/2017	V001355--BRENDA LOCKWOOD	102150	6.00
01/18/2017	V000060--BIBLIOTHECA ITG LLC	102149	1,120.00
01/18/2017	BANDN--BARNES & NOBLE INC	102195	5,046.61
01/18/2017	V000037--ASSOCIATED APPLIANCE SERVICE INC	102146	29.34
01/18/2017	ABDO--ABDO PUBLISHING COMPANY	102143	2,706.03
01/18/2017	V000603--SMITHKOR INVESTMENTS LLC	103900030001671	7,610.85
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01/18/2017	V000866--PHILLIP TOLBERT	103900030001668	40.47
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01/18/2017	V000460--O G & E - SERVICE CENTER	103900030001666	1,274.01
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01/18/2017	V000449--O G & E - BI	103900030001664	1,813.15
01/18/2017	V000439--NEOFUNDS BY NEOPOST USA INC	103900030001663	4,580.00
01/18/2017	V000393--MARK D VANCE	103900030001662	35.00
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01/18/2017	V000343--KILEY B INGRAM	103900030001659	103.00
01/18/2017	V000324--JULIE BALLOU	103900030001658	199.69
01/18/2017	V000825--JOHN WOOD	103900030001657	35.00
01/18/2017	V000792--DANA BEACH	103900030001656	70.13
01/18/2017	V000112--CITY OF EDMOND	103900030001655	5,588.91
01/18/2017	V000782--BRITTANY MAYES	103900030001654	37.53
01/18/2017	BIBLI--BIBLIOLABS LLC	103900030001653	19,150.00
01/20/2017	V000252--GEORGE PATTON ASSOC INC DBA DIS-PLAYS2GO	Voided - 102102	(28.01)
01/23/2017	V001315--THE LIBRARY CENTER	Voided - 101966	(25.99)
01/25/2017	V000704--US POSTMASTER EAST SIDE STATION	102255	6,000.00
01/25/2017	V000719--WALKER COMPANIES	103900030001785	16.95
01/25/2017	V001412--TDS TELECOM 405-399-2427	102253	8,804.57
01/25/2017	V001235--TDS TELECOM 405-390-8418	102243	260.93
01/25/2017	V000021--AMERICAN EXPRESS COMPANY	102210	158.00
01/25/2017	V000716--W M CORP DBA BEYOND TECHNOLOGY	102254	8,472.84
01/25/2017	V000470--KOCO-TV	102231	2,000.00
01/25/2017	V000150--COX COMMUNICATIONS INC 501 6111 053365701	102223	6.81
01/25/2017	V000149--COX COMMUNICATIONS INC 501 6110	102222	6.13

Location: MetroLibrary--Metropolitan Library Commission
Metropolitan Library Commission of Ok Co
Check Register

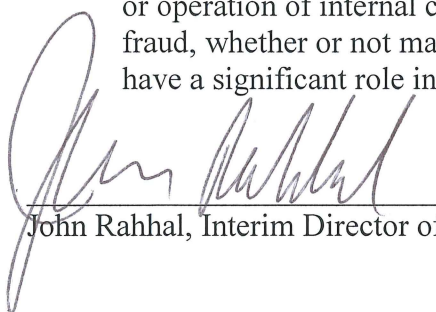
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01/25/2017	V000513--ORIENTAL TRADING COMPANY INC	103900030001784	49.44
01/25/2017	V001348--EXPRESS SERVICES INC DBA EXPRESS EMPLOYMENT PROFESSIONALS	103900030001783	1,597.50
01/25/2017	V000187--DEMCO INC	103900030001782	7,591.13
01/25/2017	V000720--WALMART COMMUNITY/GECRB	102248	99.40
01/25/2017	V000691--UNITED PARCEL SERVICE	102247	309.18
01/25/2017	V001410--TRACEE A MATHIS	102246	14.95
01/25/2017	V001315--THE LIBRARY CENTER	102245	8.00
01/25/2017	V000649--TECH LOCK INC	102244	18.00
01/25/2017	V000634--STEVE'S WHOLESALE DISTRIBUTORS INC	102242	19.98
01/25/2017	V000623--STAPLES CONTRACT & COMMERCIAL	102241	126.88
01/25/2017	V000621--STANDLEY SYSTEMS	102240	3.20
01/25/2017	V000602--SMC TECHNOLOGIES INC	102239	345.00
01/25/2017	RCDBK--RECORDED BOOKS INC	102238	942.95
01/25/2017	OVERD--OVERDRIVE INC	102252	46,978.54
01/25/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	102250	205,151.07
01/25/2017	MIDTP--MIDWEST TAPE	102237	2,855.49
01/25/2017	V000409--METROPOLITAN LIBRARY SYSTEM INSURANCE FUND	102251	11,326.10
01/25/2017	V000398--MASS MUTUAL FINANCIAL GROUP	102236	120.00
01/25/2017	V001409--MARY GARRIOSN	102235	7.30
01/25/2017	V000381--M & N DEALERSHIPS XII LLC DBA METRO FORD OF OKC	102234	536.61
01/25/2017	V001186--LAURA FRANKLIN	102233	100.00
01/25/2017	LAMLM--LAMPLIGHTER MINISTRIES	102232	1,919.83
01/25/2017	V000339--KENNETH HANSKA DBA DIAMOND ELECTRIC	102230	140.00
01/25/2017	V000309--JIM AUSTIN SALES	102229	27.00
01/25/2017	V000274--HOME DEPOT CREDIT SERVICES	102228	34.40
01/25/2017	V001201--GROUNDS GUYS LANDSCAPE MANAGMENT	102227	4,411.00
01/25/2017	V001408--GRACIE FARMER	102226	16.95
01/25/2017	V001239--GAIA MARIE BOYD	102225	600.00
01/25/2017	V000213--ENGINEERED EQUIPMENT INC	102224	508.32
01/25/2017	CAPPU--COUGHLAN COMPANIES INC DBA CAPSTONE	102220	2,653.00
01/25/2017	V001381--CITY OF OKLAHOMA CITY DBA OKLAHOMA CITY FIRE DEPARTMENT	102219	85.00
01/25/2017	V000126--CITY OF OKLAHOMA CITY - WA	102218	81.04
01/25/2017	V000127--CITY OF OKLAHOMA CITY - DN	102217	825.94
01/25/2017	V000095--CHASE CARDMEMBER SERVICE	102216	2,422.99
01/25/2017	V000092--CENTRAL OKLAHOMA WINNELSON CO INC	102215	155.82
01/25/2017	THORN--CENGAGE LEARNING DBA GALE/CENGAGE (THORNDIKE/GALE)	102214	2,037.00
01/25/2017	V001383--CADELL & CO LLC	102249	18,626.85
01/25/2017	V000041--AT&T 405 769 9452 412 3	102213	231.31
01/25/2017	V001065--AT&T 405 454 9479 162 3	102212	151.18
01/25/2017	V001407--ANNE WALDRON	102211	24.95
01/25/2017	V000015--AMAZON	102209	648.27
01/25/2017	V000742--WORTHINGTON DIRECT HOLDINGS LLC	103900030001781	475.23
01/25/2017	V000690--ULINE	103900030001780	37.66
01/25/2017	V000646--TARA GOLDEN	103900030001779	15.97
01/25/2017	V000624--STAR LIGHTING & SUPPLY	103900030001778	347.71
01/25/2017	V001124--SHARON RILEY	103900030001777	33.30
01/25/2017	V000869--REBECCA FESLER	103900030001776	13.40
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01/25/2017	V000536--PRESTON BELL	103900030001774	50.00
01/25/2017	V000494--ONG - WR	103900030001773	93.34
01/25/2017	V000493--ONG - VI	103900030001772	682.90
01/25/2017	V000491--ONG - SO	103900030001771	215.94
01/25/2017	V000489--ONG - NW	103900030001770	21.54
01/25/2017	V001053--ONG - CH	103900030001769	746.49
01/25/2017	V000486--ONG - BI	103900030001768	665.95
01/25/2017	V001060--ONG - AL	103900030001767	430.10
01/25/2017	V000472--OKLAHOMA BUILDING SERVICES INC	103900030001766	767.33
01/25/2017	V000464--O G & E - WA	103900030001765	911.84
01/25/2017	V000459--O G & E - RE	103900030001764	1,579.62
01/25/2017	V000452--O G & E - DN	103900030001763	8,190.79
01/25/2017	V000451--O G & E - CT	103900030001762	657.72
01/25/2017	V000447--O G & E - AL	103900030001761	612.42
01/25/2017	V000405--MELODY A KELLOGG	103900030001760	25.00

Location: MetroLibrary--Metropolitan Library Commission
Metropolitan Library Commission of Ok Co
Check Register

Date	Vendor	Document No	Amount
01/25/2017	V000383--MAC FIRE SYSTEMS INC	103900030001759	1,533.00
01/25/2017	V000372--LOCKE SUPPLY CO	103900030001758	520.12
01/25/2017	V000847--LISA BRADLEY	103900030001757	17.80
01/25/2017	V000844--LONDON HOLMAN	103900030001756	35.00
01/25/2017	V000827--JONATHAN WILLIS	103900030001755	35.00
01/25/2017	V000824--JOHN UTLEY	103900030001754	35.00
01/25/2017	INGRU--INGRAM LIBRARY SERVICES	103900030001753	1,164.31
01/25/2017	INGLS--INGRAM LIBRARY SERVICES	103900030001752	304.27
01/25/2017	V001255--IDOLOGY INC	103900030001751	550.00
01/25/2017	V000254--GINGER WALDRIP	103900030001750	100.00
01/25/2017	V000229--FIRETROL PROTECTION SYSTEMS	103900030001749	37.50
01/25/2017	FINDW--FINDAWAY WORLD LLC	103900030001748	18,956.82
01/25/2017	V001163--DANA LOY	103900030001747	250.00
01/25/2017	V000080--CAMERON SMITH	103900030001746	43.74
01/25/2017	V000774--AMY UPCHURCH	103900030001745	30.43
01/25/2017	BTADU--BAKER & TAYLOR - ADULT	103900030001744	18,721.97
01/25/2017	BTRSH--BAKER & TAYLOR	103900030001743	630.24
01/25/2017	BTCON--BAKER & TAYLOR	103900030001742	9,146.88
01/25/2017	BTJUV--BAKER & TAYLOR	103900030001741	6,180.45
01/25/2017	BTEN--BAKER & TAYLOR	103900030001740	9,134.16
01/31/2017	ACCUI--ACCUITY INC	Voided - 103900030001673	(1,577.00)
	Total for General Account		<u>1,546,440.03</u>

I, John Rahhal, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

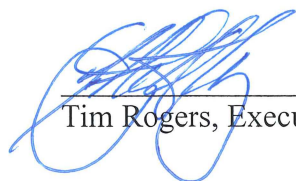


John Rahhal, Interim Director of Finance and Business

2/9/17
Date

I, Tim Rogers, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.



Tim Rogers, Executive Director

2/16/17
Date

REQUEST TO DECLARE EQUIPMENT SURPLUS

Throughout the year various assets have become surplus to the Library's needs. Policy requires the Commission declare assets as surplus prior to disposal.

A summarized listing of the equipment that has become surplus to the Library is provided below. A detailed list is available for inspection in the Business Office.

The surplus equipment has been made available to the Library System's other divisions.

Qty	Description
1	Bobcat
1	Cart
36	Chairs
1	Coffee Maker
119	Computer Base Units
3	Copiers
7	Counter, w/Drawers & or Storage
2	Desks
2	Displayers
1	Fax Machine

Qty	Description
1	File Cabinet
30	Printers
1	Public Address System
1	Showcase
1	Stand
2	Tables
1	Trailer

RECOMMENDATION:

That the Commission declares the equipment listed to be surplus to the Library's needs.

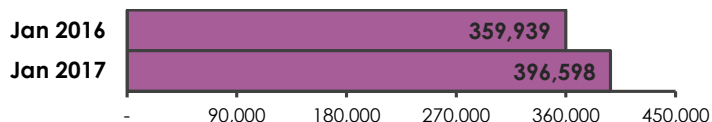
Metropolitan Library System

Usage Summary

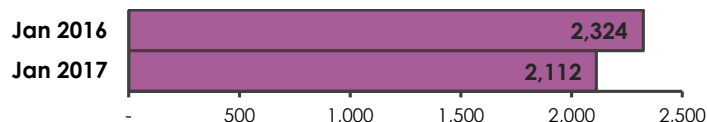
Month of January

FY2016-2017

Registered Members



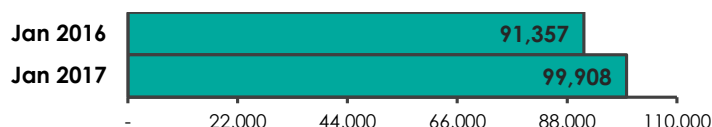
New Members



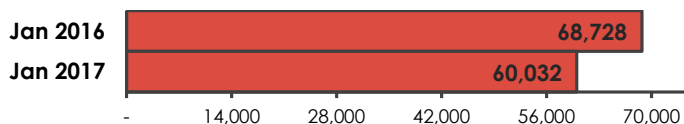
Circulation



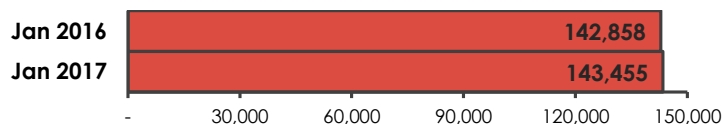
eBooks & eAudio



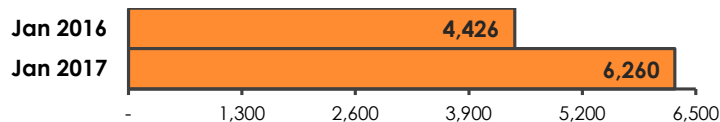
Computer Sessions



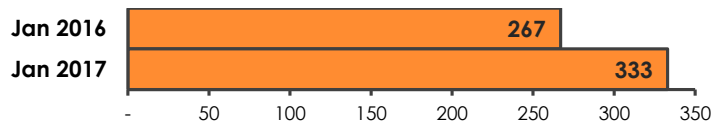
Wi-Fi Sessions



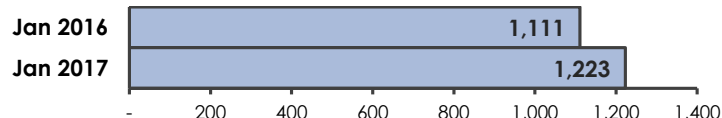
Program Attendance



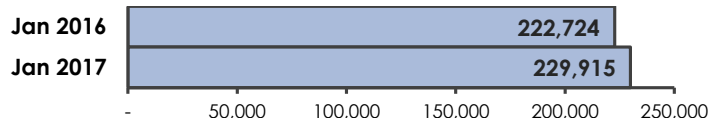
Programs



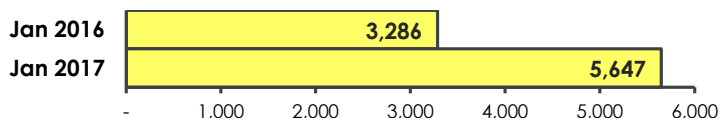
Room Reservations



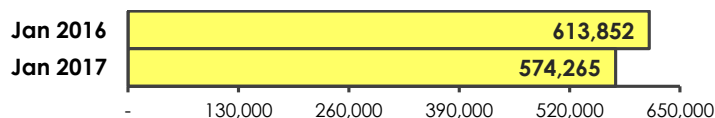
Library Visits¹



Social Media Interactions



Digital Sessions



1. Upgraded library visits sensors online beginning July 2016.

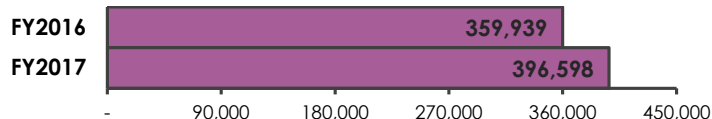
Metropolitan Library System₁

Usage Summary

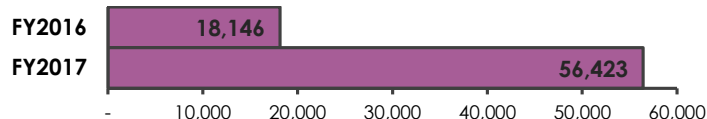
Fiscal Year-to-Date

FY2016-2017

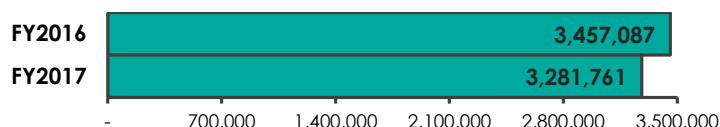
Registered Members



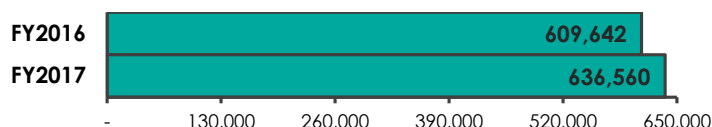
New Members



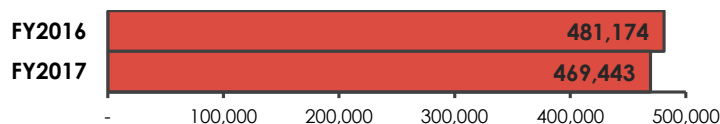
Circulation



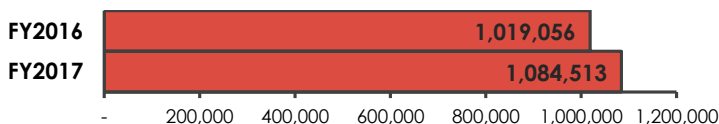
eBooks & eAudio



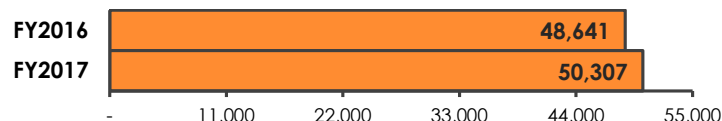
Computer Sessions



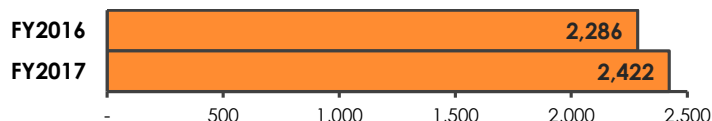
Wi-Fi Sessions



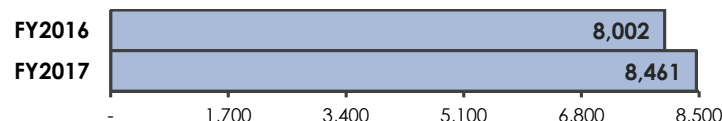
Program Attendance



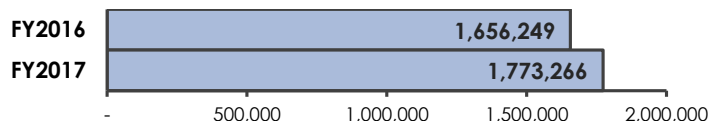
Programs



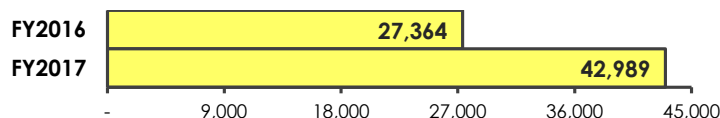
Room Reservations



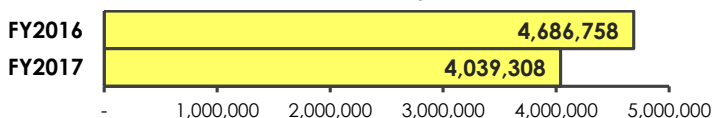
Library Visits₂



Social Media Interactions



Digital Sessions₃



1. Edmond Library closed for improvements November 7, 2016 through December 4, 2016.

2. Upgraded library visits sensors online beginning July 2016.

3. Public computer homepage changed from www.metrolibrary.org beginning November 2015.

I. DEFINITIONS

Registered Members

Count of individuals designated as primary, reciprocal, annual fee, school, outreach or ONEcard borrowers who retain library privileges and have physically or virtually interacted with the library system within the preceding 5 years.

New Members

Count of individuals designated as primary, reciprocal, annual fee, school, outreach or ONEcard borrowers who have obtained library privileges within the specified timeframe.

Circulation

Count of checkouts or renewals of physical or virtual items. (Includes Overdrive, Freegal and Zinio items)

eBooks & eAudio

Count of charges or renewals of virtual items within the specified timeframe. (Includes Overdrive)

Computer Sessions

Count of logon instances by library customers for the in-house use of desktop computers.

Wireless Sessions

Count of logon instances by library customers accessing the World Wide Web via the library's Wi-Fi network.

Program Attendance

Count of attendance for publicly held programs of type 1, defined as being, "Metropolitan Library System programs or events for library staff or the public, which are initiated, authorized, produced, scheduled, promoted in whole or part by the library to accomplish its mission and strategic plan."

Programs

Count of publicly held programs of type 1. (See definition of type 1 under Program Attendance)

Room Reservations

Count of meeting room reservations placed for purposes other than those of type 1. (See definition of type 1 under Program Attendance)

Library Visits

Count of physical entries into library facilities open to the general public.

Social Media Interactions

Count of activities generated (e.g. comments, likes, shares, retweets, replies, follows, favorites) in response to social media content posted via Facebook, Twitter or Instagram.

Digital Sessions

Count of access instances by individuals with www.metrolibrary.org, catalog.metrolibrary.org, emedia.metrolibrary.org, jobs.metrolibrary.org, www.supportmls.org or metrolibrary.beanstack.org and defined as being, "... the period time a user is actively engaged with [the] website..."

EXECUTIVE DIRECTOR'S REPORT

FEBRUARY 2017

In order to provide you with the information you need to govern the Library, I will break this report into several sections: 1) Projects, outlining work we're planning and implementing; 2) Personnel, providing you with information about our staff and volunteers; and 3) other Items of Interest, which may include news about financial, service, or other issues impacting the Library or the Commission. I will provide the Commission with an update during the monthly meeting when new or important information is available, and I may touch on other issues not discussed in the written report, but I will not read the report -- your time is too valuable for that. Of course, I will invite any and all questions you might have, and I look forward a lively exchange at the meeting next week.

1. Projects

Construction

- Bethany Library

Library staff have been preparing for the move to the temporary Bethany site as we edge ever-closer to the initial demolition stages of the project. As I am sure you all recall, the Commission approved the cessation of services at the Bethany Library after the close of business on Sunday, February 19th, and the resumption of operations at the temporary site (Deville Shopping Center at 7941 NW 23rd Street in Bethany) at 9am on Monday, March 6th. In the meantime, staff will complete the move and finalize physical changes to the temporary space.

In addition to passing along the news that the city had set the new library's tentative groundbreaking date for Saturday, July 15th, Library Manager Erin Bedford and Project Coordinator Steve Butts worked closely with Dewberry Architects and city representatives to begin the design and selection process for shelving, services desks, computer stations, and a variety of other furniture choices. The group worked diligently to stay on schedule, and while some on the team are concerned about the early fall 2018 completion date, I have heard nothing substantive that changes my mind.

- Belle Isle Library

Manager of Planning and Assessment Morgan Jones has been in contact with the OKC Public Works department to identify next steps in the Belle Isle Library renovation. We have begun to scout out potential sites for temporary, though this will likely not be an issue for at least ten to twelve months. We are a bit behind in the development of the project agreement (PA) with Oklahoma City, and I hope to report on progress before the March meeting of the Commission. You may recall that the PA will outline each parties' responsibilities and obligations (including financial) during the construction project. It is the first step in any building or renovation initiative.

- Capitol Hill Library

Library Manager Jana Hausburg reported that several exciting milestones took place in the past month, including the erection of steel, structural concrete work, and the pouring of a slab floor. Additionally, a group of city and Library staff met to review and select proposed furniture items for the public area. Swatches of fabric were considered, along with a variety of chairs, tables, shelving, and end caps for the shelving units. Representatives from Wynn Construction (the general contractor) stated that we remain ahead of schedule, with a target completion date in September of 2017.

- Edmond Library

I reported last month that we had run a bit off schedule with entryway/circulation area renovation at the Edmond Library, and while I would love to report that we completed the project, we continue to experience small delays. Project Coordinator Jim Phillips reported that the interior doors were installed over the past weekend, and the walk-off mat (inlaid in the tile) is scheduled for installation Saturday, February 11th. The general contractor has identified the remaining phases of the project which include insulation and caulking of door assembly, installation of the storefront ceiling, painting of the walls and ceiling, reglazing windows, and finalizing the tile work of the entry. Despite the delays, the building has remained open and our members seem pleased with the improvements.

Additionally, Regional Director Melody Kellogg and I, along with Commissioner Dr. Dennis Shockley, met with representatives of the City of Edmond to re-engage the discussion of a second library (referred to as E2) in that city. To enable the city (and the Library) to better plan for the usage needs of the Edmond community, we agreed that the Library will develop a preliminary building summary (initial studies that will lead to the creation of a full building program) for the E2 facility. As the city has interest in providing service prior to the likely 5+ years it will take to prepare for E2, we will also produce a similar study for a smaller, temporary storefront library that can be used to build interest and gauge capacity needs prior to full E2 implementation.

- Monument Sign – Patience Latting Northwest Library

As you may recall, last fall, the Commission approved a contract to award the erection of a monument sign for Patience Latting Northwest Library. I am happy to report that the footings for the sign have been poured and the sign is scheduled for installation later this month. I hope to report the final schedule to you at the February 16th Commission meeting.

Annual Friends of the Metro Library System Booksale

As the end of February nears, the Annual Friends of the Metropolitan Library System Booksale is just around the corner. As always, the Friends are gearing up for another big showing at the State Fairgrounds over the February 24 - 26 weekend, and several of their representatives will join the Commission at the February 16th meeting to provide you with free tickets and more information about the sale. Every dollar raised goes back into the Library through special project grants, staff scholarships, and support for programs and services. If you are interested, you can also volunteer to help at the sale by contacting the Development and Volunteer Services office (606-3760). Some of the benefits you receive from volunteering include:

- Early volunteer shopping on Thursday evening, February 23rd
- Sunday night free book pick up
- A limited edition Booksale Volunteer t-shirt

We hope to see you all at the Fairgrounds the weekend of the 24th - 26th!

Literary Voices

With bestselling author Lisa Scottoline as the featured author for this year's Literary Voices event, the Library Endowment Trust looks forward to an evening of celebrating the Library, literature, and contributions to local literacy efforts. Joining Ms. Scottoline on the evening's list of dignitaries will be the 2017 Lee B. Brawner Award winner, Governor Bill Anoatubby of the Chickasaw Nation. As has been the recent tradition, Literary Voices will be held at the Oklahoma City Golf and Country Club on Tuesday, April 11th at 7pm. If you have not yet reserved your tickets, please call the Development Office at 606-3760, or

go to <https://www.supportmls.org/ticketslv> . More general information about the Literary Voices event is available at: <http://www.metrolibrary.org/literaryvoices/> .

Policy Review Update – Materials Selection/Collection Management Policies

A cross functional review committee including collection management, public services, and administrative staff recently completed the first draft of the Library's collection management policies. After posting them for comment from the entire Library staff, I will present them in March to the Commission's Public Services Committee, with the intention of bringing their recommendation to the full MLC at the April 20th meeting. The Public Services Committee responded favorably to the concepts presented to them in January, which outlined the philosophy behind the collection management's revision, and underscored the Library's core values of members first, integrity, respect, freedom to learn, learning as enjoyment, and a commitment to individual growth and organizational development. The Committee talked about the Library's ongoing commitment to intellectual inclusion which is especially necessary in the global ecosystem in which our children must learn to succeed, our businesses must grow to compete, and our communities must work together to ensure a higher quality of life for the next generations. The collection management policy revision will usher in the next chapter in the Library's how-to manual for community success, and I look forward to sharing it with you in April.

Policy Review Update – Personnel Policies

Our employment counsel, McAfee & Taft, delivered a draft revision of the Library's complete personnel policies earlier this month. The Human Resources department is currently reviewing the document and will present its recommendations to Library Administration before taking comments from the broader Library staff. Later this spring/summer, I will present the revisions to the Commission's Administrative and Personnel Committee, and anticipate they will make a recommendation to the full Commission shortly thereafter. I also anticipate that we will issue an employee handbook based on the policies adopted by the Commission.

Maurice Sendak Memorial Exhibition

Director of Outreach Services LaVetta Dent reported that the Library will be the recipient of the Maurice Sendak Memorial Exhibit entitled "50 Years. 50 Works. 50 Reasons." in summer of 2019. You may be familiar with Sendak's *Where the Wild Things Are*, a classic of both children's literature and illustration, and the Exhibition is a retrospective of original works by the artist touring numerous museums and other sites since 2013, the 50th anniversary of the publication of *Where the Wild Things Are*. Presidents, illustrators, friends and celebrities share quotes about the renowned author; how he inspired them, influenced their careers and touched their lives. The quotes will be presented together with the artwork, offering viewers food for thought as well as a feast for their eyes. We are excited to bring the Exhibition to Metro, and look forward to the opportunities for partnership, collaboration, and creativity it will bring the community.

Library Unbound and the Alignment Project

As I mentioned briefly last month, the Library's Leadership Team and I have continued to work to refine the Library Unbound strategic plan for implementation during the next fiscal year's annual planning and budgeting process. We identified three strategic priorities along with ten system-wide initiatives on which each department and library within the organization will focus for the next 1 – 3 years. These priorities and initiatives will focus our activities and energies, and will deliver increase value for the community while enabling the Library to grow its market penetration and member retention. The full list of priorities and initiatives are listed below:

1. Learn Smarter. Activities in this area will build system-wide approaches to prepare our younger members for reading and learning, assist them (along with their parents and educators) in being successful in school, and enable them to comfortably move to the next stages of their lives.
 - a. Initiative: Rollout ONEcard across all Oklahoma County schools.
 - b. Initiative: Create system-wide early literacy program for children ages birth – 3, and their caregivers.
 - c. Initiative: Create system-wide homework help service for students.
2. Work Smarter. Activities in this area focus on the development of system-wide approaches that strengthen ties between the Library and the local business community by: extending services to their employees; building programs that enhance the employment opportunities for members and; enabling the establishment of small businesses using Library services.
 - a. Initiative: Create an employee account program for Oklahoma County employers.
 - b. Initiative: Develop a system-wide workforce development program (i.e., product line, service, experience) tailored to build members' skills and make them more employable/promotable.
 - c. Initiative: Develop a system-wide program (i.e., product line, service, experience) that prepares and enables entrepreneurs to launch new small businesses.
3. Live Smarter. Activities in this area focus on delivering system-wide approaches that improve the quality of our members' lives through the provision of Library products, services and experiences.
 - a. Initiative: Simplify the processes necessary to create a Library account, so that 85% of members can attain an account 24x7x365 without needing to visit a library.
 - b. Initiative: Enhance public technology to reduce our members' wait-time for applications, devices, and access to an acceptable period.
 - c. Initiative: Develop a system-wide program (i.e., product line, service, experience) that enhances our members' knowledge and enjoyment of locally relevant content, services, and experiences.
 - d. Initiative: Develop a system-wide program (i.e., product line, service, experience) that focuses on bringing the collection to life through presentations, discussions, and interactive events.

Because our libraries already provide resources and services that enable the community to learn, to work, and to live their lives, what is *new* in this plan is the focus that comes from all staff working together to create a single approach for each initiative based on best practices – the Metro Way. Instead of 19 different models for early literacy or homework help or workforce development, we will craft one best-practice-based model that will deliver results for all members, thereby enabling us to improve quality everywhere, while reducing the time, effort, and cost needed to do so. Public services staff will be better able to spend their time serving our members directly, while departmental staff will solidify the infrastructure and foundational processes that will allow each of us to deliver results that help Spark interest, Build value and engagement, and Hold our members as loyal customers for life.

This will be a big change, primarily because over the past few years we have moved away from system-wide approaches in favor of exercising creativity locally. We still need all staff to think creatively and to bring their best ideas forward, and we believe the framework offered by Library Unbound (with the priorities and initiatives listed above incorporated into it), will provide staff with a foundation on which to build our system-wide success.

To position the Library for that success, the Leadership Team recognized that our organizational structure and our current staffing model needed to change. As with any team, our expectation to win meant we needed to have the right players in the right positions, executing the right plays and performing at their shared peak. Preparing for this Alignment Project has as its singular purpose to align our staff resources to best position the Library to achieve the priorities and initiatives laid out in Library Unbound plan. Ultimately, there is no department within the Library that will be untouched by the Alignment project, but when it is complete, our staff will have greater clarity of the organization's purpose and their roles in it, a path for advancement and succession for every position, and – we believe – a more engaged and satisfied workforce.

We have made the commitment of 100% employment and no loss of salary or wages to our staff (i.e., all who are employed by the Library will have a similar/lateral-level job and their pay for that job will not be reduced). As this is not a cost cutting effort or an attempt to shed employees, this commitment will not be difficult to meet. Because of the impending classification and compensation study later this summer, we have adopted an aggressive timeline that will draw the Alignment to a close before the end of June. I plan to provide an interim report to the Commission later this spring, and will be happy to answer any question the group may have at the February meeting.

2. Personnel Report

New Hires & Promotions – January 2017

- Lindsay Jones was promoted from Associate Librarian at the Belle Isle Library to Librarian at the Belle Isle Library. Lindsay has been with the system since October 2008.
- Brittney Logan was promoted from Library Aide P-T at the Northwest Library to Librarian at the Edmond Library. Brittney has been with the system since January 2015.
- Marlene Rice was promoted from MSL Tech P-T in Material Services to Circulation Clerk F-T at the Midwest City Library. Marlene has been with the system since April 2013.
- Kathryn Goldbach was transferred from Lead Librarian at the Village Library to Librarian at the Downtown Library. Kathryn has been with the system since June 2016.
- Lauren Allen was hired as a Library Aide P-T at the Warr Acres Library.
- Alison Donnelly was hired as a Project Specialist P-T in Outreach Services.
- Anton Littlejohn was hired as a Circulation Clerk at the Midwest City Library.
- Monica Townsdin was hired as a Project Specialist P-T in Outreach Services.

3. Other Items of Note

Signed Contracts & Agreements

<u>Date</u>	<u>Business Name</u>	<u>Service</u>	<u>Amount</u>
1/25/2017	Baker & Taylor	Title Source 360	\$3,000
1/31/2017	Clear Channel Airports	Airport Advertising	\$12,420
1/31/2017	Opar, Inc.	Maurice Sendak - Memorial Exhibit	\$10,000
2/2/2017	VidCruiter Inc.	VidCruiter subscription agreement	\$4,500

Jones Library opens Dec. 17

By Maxine Wheelan
Staff Writer

It has been a while since the ground breaking for the new Jones Library on Saturday, August 29th, 2015.

Mayor Ray Poland addressed the group that was present to see the gold shovels first break ground. They were hoping to have the new Library in operation within a year. Several problems delayed the work, but they were all solved and work began on the future new library.

It is now almost complete and Metro Library System is moving in shelves since the carpet has been installed. Supplies are being brought in daily as well as books and things are moving very fast at this time.

The Grand Opening of the new Jones Library will be held on Saturday, December 17th, beginning at 10:00 am with Mayor Poland cutting the ribbon. The street immediately in front of the entrance to the Library will be dedicated in honor of Willa Johnson, Oklahoma County Commissioner for District 1, and named "Willa Way".

The celebration will continue into the afternoon from 12:00 Noon to 5:00 pm with family activities. Refreshments will be available as well as magic acts, face painting and many other activities for the entire family.

Mr. Chris Stofel, Library Manager, is on hand daily to supervise some of the installation with



Roberto Soto, Kiley Ingram Chris Stofel and Albert Brown. PHOTO BY MAXINE WHEELAN

the assistance of Kiley Ingram.

Everyone is excited to be able to open the new

Library before Christmas and the New Year and are ready for the celebration to begin.

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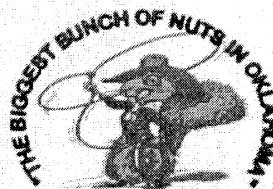


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Local Government Matters: Thankful for Libraries

By **Brian Maughan**
County Commissioner

One of the best things about serving as the chairman of the Board of Oklahoma County Commissioners is that I get to sit on the government board for the Metropolitan Library System. Oklahoma County residents sometimes fail to recognize what a great library system we have.

There are 19 branches within the system, with specific branches that serve virtually every suburban community in the county. That

means that for most Oklahoma County residents there is a library branch just a few minutes away.

The modern library is not just a place filled with books, although that remains a core service. Cardholders can also check out DVDs, CDs, and other electronic items. There are also free computer stations for internet access. Any cardholder at any branch can order books from other branches.

Our first library opened in 1901, thanks to a grant from the great industrialist An-



Brian Maughan
District 2 Commissioner

drew Carnegie. It was replaced in 1954 by a more modern building, and the central downtown library moved to its current location as

part of the MAPS project.

Branches also host a wide range of activities, from community meetings to reading events for kids, crafts classes and even musical entertainment.

One other thing that had me thinking about the Metropolitan Library System was the upcoming book sale sponsored by Friends of the Library, a volunteer support group that helps sustain library operations.

That sale is held at the Fairgrounds on the last weekend of Feb-

ruary each year. There are literally hundreds of thousands of books for sale at minimal cost, with all proceeds ultimately benefiting the library. I know I go with a large suitcase to stock up on reading material.

It's hard to think of any other program operated by local government or even the private sector that gives as much value as our library system for zero cost to the individual. A library card is free. If you don't have one you're missing a great deal!

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METROPOLITAN LIBRARY SYSTEM PRESENTS

Black History Month Celebration

Celebrate Black History Month with DWe Williams and Rhythmically Speaking performing *Pride on the Eastside*, Adam & Kizzie Ledbetter performing *Roots of African-American Music*, and Shortt Dogg Entertainment performing *Oklahoma is about... "All That Jazz."*

RHYTHMICALLY SPEAKING

Pride on the Eastside:

Northwest Library	Feb. 16 @ 6:30p
Southern Oaks Library	Feb. 18 @ 2p
Edmond Library	Feb. 19 @ 2p
Midwest City Library	Feb. 20 @ 6:30p
Ralph Ellison Library	Feb. 21 @ 6:30p

SHORTT DOGG

Oklahoma is about... All That Jazz:

Village Library	Feb. 7 @ 6:30p
Bethany Library	Feb. 9 @ 6:30p
Capitol Hill Library	Feb. 18 @ 3p
Choctaw Library	Feb. 23 @ 6p

ADAM & KIZZIE

Roots of African American Music:

Downtown Library	Feb. 2 @ 6:30p
Del City Library	Feb. 13 @ 6:30p
Belle Isle Library	Feb. 19 @ 3p
Warr Acres Library	Feb. 25 @ 2p
Almonte Library	Feb. 26 @ 3p



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