



METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, May 19, 2016, 3:30 p.m.
Southern Oaks Library
6900 S. Walker
Oklahoma City, OK 73139
(Telephone: 631-4468)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Nancy Anthony, Chair

3:30 – 3:35 pm INTRODUCTIONS

- Document #64 – Presentation of Service Certificates for Library Staff – April and May 2016

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:35 – 3:45 pm CONSENT DOCKET (#65 - #70)

- Document #65 – Approval of Minutes of March 17, 2016 Meeting
- Document #66 – Acceptance of Review of Expenditures for March 2016
- Document #67 – Acceptance of Review of Expenditures for April 2016
- Document #68 – Contract Awards & Purchases
 - Item A: Architectural Woodwork for Jones Library
 - Item B: Laptop Computers
 - Item C: Cisco IP Cameras/Servers
- Document #69 – Request to Declare Equipment Surplus
- Document #70 – Request for Transfer of Funds

3:45 – 4:00 pm COMMITTEE REPORTS (#71 - #73)

- Document #71 – Discussion, Consideration and Possible Action: Commission Elected Candidates to the Library Endowment Trust Board – Penny McCaleb
- Document #72 – Discussion, Consideration and Possible Action: Report and Recommendations from the Long-Range Planning Committee meeting, April 28, 2016 – Penny McCaleb, Chair
- Document #73 – Discussion, Consideration and Possible Action: Report and Recommendations from Joint meeting of the Finance and Administrative & Personnel Committees, May 11, 2016

4:00 – 4:15 pm RECOMMENDATIONS FROM ADMINISTRATION

- Document #74 – Discussion, Consideration and Possible Action: Revised – MLS 2016 Holiday and Closing schedule
- Document #75 – Discussion, Consideration and Possible Action: Summer Reading Fine Waivers

4:15 – 4:30 pm STAFF REPORTS

- Summer Reading Presentation - Emily Williams, Young Adult Service Coordinator and Kristin Williamson, Children's Services Coordinator
- Document #76 – Library Usage Report

4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

June 16, 2016

LOCATION CHANGE – Village Library, 10307 N. Penn, The Village, OK 73120

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in April 2016 & May 2016:

Employees

Years of Service

April 2016

Anne G. Fischer, Deputy Executive Director/Technology	35
Daniel E. Fields, Librarian, Bethany Library	15
Landon D. Holman, Help Desk Technician I, Information Technology	10
Sandra Lea Lanham, Circulation Clerk, Midwest City Library	10
Rebecca Lynn Spencer, Library Aide, Village Library	5
Teresa Lynn Hawkins, Library Aide, Choctaw Library	5
Casey Ann Lowry, Associate Librarian, Edmond Library	5
Jeanie L. Soles, Library Aide, Belle Isle Library	5

May 2016

Felicia Ann Hayes, Help Desk Technician I, Information Technology	10
Jeffery Anne Mullins, Accounts Payable Technician, Business Office	5
Meghan I Attalla, Assistant Library Manager, Ralph Ellison Library	5

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY**

DATE: March 17, 2016

TIME: 3:30 p.m.

MEETING PLACE: Midwest City Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 16, 2015. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Midwest City Library and Downtown Library, 300 Park Avenue, Oklahoma City, on March 15, 2016, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Allen Coffey, Disbursing Agent
Bud Elder
Deanna Hannah
Carolyn Leslie
Mukesh Patel
Hugh Rice
Dennis Shockley
Jim Shonts
Judy Smith, Vice-Chair
Alyne Strube
Beth Toland
Susan Tucker
Ray Vaughn
Sharon Voorhees
Nancy Anthony, Chair
Tim Rogers, Executive Director
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma City
Fran Cory
Raul Font
Cynthia Friedemann
Rozz Grigsby
Helene Harpman
Penny McCaleb
Tracy McDaniel
Lori Nelson
Kim Patterson
Mary Sosa

Estimate of general public and staff attending: 19

I. The meeting was called to order at 3:32 p.m. by Ms. Nancy Anthony, Chair.

Roll was called to establish a quorum. Present: Coffey, Elder, Hannah, Leslie, Rice, Shockley, Shonts, Smith, Strube, Toland, Tucker, Vaughn, Voorhees, Anthony (Arrived: Patel, 3:33 p.m.).

II. Ms. Anthony introduced Mr. Chris Kennedy, Regional Director – East Region. Mr. Kennedy welcomed the commission and provided information on events happening at the Midwest City Library. Mr. Kennedy recognized Ms. Crystal Suppes, Circulation Clerk at Midwest City Library. Crystal has been with the library system for 20 years and will be retiring on April 8. Mr. Kennedy concluded by reading a poem he titled “Twas the Night before Commission Meetings”.

III. Ms. Anthony referred to the Presentation of Service Certificates for March 2016. She recognized the following employees who were unable to attend the meeting: Shatima Danielle Bennett, Public Computer Specialist, Ralph Ellison Library, five years of service; Darcus D. Smith, Librarian, Edmond Library, 30 years of service.

IV. Ms. Anthony called for comments from the general public. There were none.

V. Ms. Anthony presented the Consent Docket: Document #59 – Approval of Minutes of February 18, 2016 Meeting; Document #60 - Acceptance of Review of Expenditures for February 2016; Document #61 – Contract Awards & Purchases.

Ms. Anthony called for a motion.

Mr. Dennis Shockley moved to accept the consent docket. Ms. Sharon Voorhees seconded. Questions and discussion followed. Motion passed unanimously.

VI. Ms. Anthony referred to Document #62 – Discussion, Consideration and Possible Action: OLA Resolution in Support of ODL.

Mr. Rogers explained the purpose of adopting the resolution in support of ODL. By endorsing the resolution, the library commission will be underscoring the importance of the state’s commitment to local libraries. The library system receives more than \$250,000 per year in state aid. In addition, the library system receives a number of indirect benefits, which include Digital Prairie, a collection of Digital Content that if the library had to purchase would cost the system close to \$500,000. Discussion followed.

Ms. Beth Toland moved to endorse the resolution passed by the Oklahoma Library Association in support of the Oklahoma Department of Libraries, and to communicate this endorsement to the Oklahoma Library Association. Ms. Judy Smith seconded. No further discussion. Motion passed unanimously.

VII. Ms. Anthony stated if there is no objection, the BoardDocs demonstration will be moved to the end of the agenda, due to that demonstration taking place in a separate meeting room. No objections were made.

VIII. Ms. Anthony called on Mr. Rogers to present Document #63 – Library Usage Report. Discussion followed.

IX. Ms. Anthony referred to the Executive Director’s Report.

Mr. Rogers provided an update to the Strategic Planning process. A report will be brought to the commission which will include the Business Plans for the libraries and departments and the specific metrics for each.

Mr. Rogers provided handouts of information for upcoming legislative events. OLA Legislative Day at the Capitol will take place on April 11. Registration is at 9:00 a.m. at Ralph Ellison Library, followed by a Legislative Briefing at 9:30 a.m. MLS is partnering with Pioneer and Tulsa City-County Library for a Legislative Breakfast at the Capitol on April 12 from 8:30 to 9:30 a.m. Mr. Rogers encouraged commission participation.

Mrs. Anthony called for questions.

X. The commission meeting was moved to the Forum Room at Midwest City Library for the BoardDocs presentation.

At the conclusion of the presentation questions were asked regarding the board management portal. Administration will provide a list of the questions asked and answers to the commission at a future meeting.

The next regularly scheduled meeting will be held at the Village Library on April 21, 2016 at 3:30 p.m.

There being no further business, the meeting was adjourned at 4:30 p.m.

Tim Rogers,
Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

March 31, 2016

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of March 2016.

For comparison, 75.00% of the year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of March 2016.

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STATEMENT OF FINANCIAL CONDITION

March 31, 2016

ASSETS

	Current Year	Previous Year
CASH	\$ 6,359,283.25	\$ 8,727,090.44
INVESTMENTS (Schedule attached)	27,376,395.74	24,113,029.80
PREPAID ACCOUNTS	25,000.00	25,000.00
TAXES RECEIVABLE: Ad Valorem Tax	34,028,123.00	32,464,608.00
Less: Reserve for Delinquent Tax	<u>-3,093,466.00</u>	<u>-2,951,341.00</u>
Budgeted Tax Revenue	30,934,657.00	29,513,267.00
Less: Tax Received	<u>-29,358,325.63</u>	<u>-27,191,336.54</u>
	1,576,331.37	2,321,930.46
Total Assets	<u>\$35,337,010.36</u>	<u>\$ 35,187,050.70</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

Previous Year Reserve for Appropriations	\$331,126.10	\$404,661.58
Current Year Purchase Orders Outstanding	331,926.24	496,691.11
Previous Year Purchase Orders Outstanding	95,349.07	106,562.43
Checks Outstanding	<u>466,915.27</u>	<u>186,971.03</u>
Total Liabilities	1,225,316.68	1,194,886.15

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	3,832,743.81	
	1,576,331.37	2,321,930.46

FUND BALANCE:

Beginning of the Year	\$26,754,298.88	\$27,031,002.21
Add: Revenues		
Budgeted	29,916,851.63	27,729,069.54
Other	1,467,206.74	1,256,562.25
Less: Expenditures	<u>(25,602,994.94)</u>	<u>(24,346,399.91)</u>
Total Fund Balance	<u>32,535,362.31</u>	<u>31,670,234.09</u>

Total Liabilities, Deferred Revenue and Fund Balance	<u>\$35,337,010.36</u>	<u>\$ 35,187,050.70</u>
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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of March 31, 2016

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	1/26/2015	10/26/2017	1.000%	\$ 97,415.15
CD - Municipal Emp. Credit Union	6/10/2015	6/10/2017	1.256%	240,000.00
CD - Weokie Credit Union	1/20/2015	1/20/2020	1.510%	124,808.36
CD - National Bank of Commerce.	12/21/2015	12/21/2017	1.000%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - BancFirst	7/28/2015	7/27/2018	1.700%	240,000.00
CD - First State Bank	3/20/2015	9/20/2016	1.000%	240,000.00
Goldman Sachs Money Market	2/17/2016	7/17/2016	0.230%	1,000,000.00 *
Federal Home Loan Bank	5/21/2013	11/21/2018	1.000%	1,999,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
Federal Home Loan Bank	1/4/2013	3/27/2018	1.000%	2,000,388.89
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
Freddie Mac	1/6/2016	7/15/2016	0.448%	2,992,996.67
Freddie Mac	1/6/2016	8/8/2016	0.458%	1,994,650.00
Freddie Mac	1/6/2016	9/20/2016	0.509%	2,989,291.67
Freddie Mac	1/6/2016	10/19/2016	0.520%	2,987,845.00
Total Investments				<u>\$ 27,376,395.74</u>

*Rate changes daily.

METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL
As of March 31, 2016

	Current Year				Previous Year			
	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received
<u>BUDGETED:</u>								
Current Year Ad Valorem Tax	\$30,934,657.00	\$ 2,504,374.84	\$ 29,358,325.63	94.90%	\$29,513,267.00	\$ 1,662,149.37	\$ 27,191,336.54	92.13%
State Aid	253,347.30	-	132,626.00	52.35%	260,594.82	-	139,733.00	53.62%
Fines	495,000.00	59,900.00	425,900.00	86.04%	495,000.00	60,000.00	398,000.00	80.40%
Total Budgeted Revenue	\$ 31,683,004.30	\$ 2,564,274.84	\$ 29,916,851.63	94.43%	\$ 30,268,861.82	\$ 1,722,149.37	\$ 27,729,069.54	91.61%
<u>NOT BUDGETED:</u>								
Prior Years Taxes		\$ 74,479.26	\$ 1,030,849.97			\$ 51,749.66	\$ 958,567.63	
Gifts, Lost Books Fees, and Copies		0.00	100,024.00			0.00	0.00	
Investment Income		19,883.22	155,452.35			27,577.98	148,672.02	
Flexible Benefits Account Balance		3,668.27	3,668.27			0.00	0.00	
Sale of Surplus Equipment		17,962.98	36,003.58			0.00	4,563.92	
Insurance Reimbursements		849.66	1,049.58			0.00	0.00	
Miscellaneous		18,309.75	140,158.99			21,635.05	144,758.68	
Total Miscellaneous Revenue		\$ 135,153.14	\$ 1,467,206.74			\$ 100,962.69	\$ 1,256,562.25	
Total Revenue	\$ 31,683,004.30	\$ 2,699,427.98	\$ 31,384,058.37	99.06%	\$ 30,268,861.82	\$ 1,823,112.06	\$ 28,985,631.79	

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

March 31, 2016

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 75,561.49	\$ 630.47	\$ 3,622.37	\$ 72,569.59
815 Fines	102,124.95	60,950.17	104,168.39	58,906.73
820 Copy	66,179.85	18,820.20	2,220.05	82,780.00
Total Revolving Funds	\$ 243,866.29	\$ 80,400.84	\$ 110,010.81	\$ 214,256.32
GRANTS:				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<u>Special Grants</u>				
860 10/LET/Special Grant	14,840.00	14,840.00	11,975.90	2,864.10
862 10/OCCF/Village	500.00	500.00	250.00	250.00
893 14/OCCF/Harrah	265.00	543.80	0.00	543.80
899 11/LET/Young Professional Adv	3,000.00	4,200.75	2,511.63	1,689.12
916 15/LET/Inasmuch Media Surfers	132,000.00	132,000.00	130,396.00	1,604.00
926 15/CommFoun/Robotics Kits	2,500.00	2,500.00	2,456.55	43.45
933 12/LET/Aviation	5,738.00	5,738.00	2,603.94	3,134.06
939 16/Fabric for Book Bags	300.00	300.00	35.05	264.95
941 16/Guild/Popcorn Machine	300.00	300.00	230.70	69.30
943 16/OAC/Moscow Nights	6,000.00	0.00	2,000.00	(2,000.00)
944 16/OAC/Raven's Three	2,000.00	0.00	2,000.00	(2,000.00)
948 16/OAC/rhythmically Speaking	7,500.00	0.00	7,500.00	(7,500.00)
949 16/OCCF/Harrah	290.80	290.80	0.00	290.80
950 16/OCCF/Edward Harvey	447.00	447.00	0.00	447.00
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
<u>Friends Grants</u>				
846 10 Public Art	3,000.00	4,500.00	3,997.43	502.57
892 14 Flat Screen TVs	4,000.00	4,000.00	3,003.00	997.00
905 15 Summer at the Library	71,000.00	71,000.00	67,598.66	3,401.34
907 15 Come Read with Me	15,000.00	15,000.00	5,921.19	9,078.81
908 15 Our World	40,000.00	40,000.00	36,485.79	3,514.21
913 15 Jones Library	15,000.00	15,000.00	0.00	15,000.00
921 15 Staff Appreciation Dinner	18,000.00	18,385.80	17,965.36	420.44
931 15 XBOX Gaming	8,538.18	8,530.00	8,538.18	(8.18)
936 16 Parent Child Book Club	1,500.00	1,500.00	895.12	604.88
938 16 Vehicle Wrap	3,500.00	3,500.00	0.00	3,500.00
945 16 Donna Morris Scholarship	9,290.00	9,290.00	1,000.00	8,290.00
946 16 Lee B Brawner Scholarship	12,000.00	12,000.00	8,310.00	3,690.00
947 16 Summer Reading	71,000.00	71,000.00	68,712.86	2,287.14
951 16 Our World	40,000.00	40,000.00	0.00	40,000.00
952 16 Staff Recognition Achievement	1,000.00	1,000.00	0.00	1,000.00
953 16 Come Read with Me	15,000.00	15,000.00	0.00	15,000.00
Total Grants				107,050.99
Total Special Funds				\$ 321,307.31

Metropolitan Library System
Statement of Encumbrances
Month of March 2016

FY-16

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,961,202.02	12,838,619.39	68.21	18,823,207.00	5,984,587.61
103	Payroll Taxes	146,269.24	943,410.90	71.06	1,327,654.00	384,243.10
109	Workers' Comp. Insurance	28,850.00	163,198.00	80.96	201,571.00	38,373.00
112	Group Insurance	258,360.06	2,274,833.75	64.19	3,544,075.00	1,269,241.25
113	Employees' Retirement	126,001.52	1,574,566.45	82.14	1,916,845.00	342,278.55
114	Unemployment Compensation	.00	5,964.65	19.88	30,000.00	24,035.35
Total Personal Services		2,520,682.84	17,800,593.14	68.88	25,843,352.00	8,042,758.86
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Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insuran	.00	265,687.78	87.89	302,290.00	36,602.22
205	Rent of Library Buildings	7,861.62	78,030.96	83.10	93,900.00	15,869.04
207	Janitorial Services	42,536.72	353,760.45	68.01	520,179.00	166,418.55
208	Maintenance of Facilities	28,322.49	240,925.53	50.66	475,572.00	234,646.47
211	Parking & Transportation	13,281.69	134,966.83	66.17	203,960.00	68,993.17
212	Travel Expenses	9,385.12	37,902.16	27.87	136,000.00	98,097.84
213	Professional Services	48,701.15	297,965.85	46.96	634,470.00	336,504.15
214	Security Services	54,029.96	406,310.27	81.26	500,000.00	93,689.73
216	Telephone Services	12,767.29	138,704.21	37.35	371,412.00	232,707.79
217	Electrical Services	28,382.35	387,412.85	67.55	573,508.00	186,095.15
218	Gas Services	3,200.31	23,623.96	54.80	43,111.00	19,487.04
219	Water & Garbage Services	7,321.34	58,420.36	75.59	77,290.00	18,869.64
220	Veolia Energy Services	17,473.67	148,369.10	72.96	203,357.00	54,987.90
226	Memberships	5,190.00	31,368.00	74.23	42,258.00	10,890.00
230	Other Library-Related Services	48,681.10	381,444.95	69.63	547,826.00	166,381.05
231	Automation Contractual	39,488.74	492,623.43	61.73	797,976.00	305,352.57
236	Network Catalog Services	4,414.53	50,228.01	55.75	90,100.00	39,871.99
Total Contractual Services		371,038.08	3,527,744.70	62.85	5,613,209.00	2,085,464.30
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Metropolitan Library System
Statement of Encumbrances
Month of March 2016

FY-16

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	13,156.71	97,213.76	60.38	161,000.00	63,786.24
302	Postage	26,232.63	144,805.17	59.73	242,430.00	97,624.83
303	Supplies	27,161.24	269,865.11	62.85	429,375.00	159,509.89
310	Maintenance Supplies	966.96	41,079.57	48.33	85,000.00	43,920.43
312	Safety Supplies & Equipment	.00	.00	.00	.00	.00
321	Gasoline & Oil	1,457.67	15,178.63	30.36	50,000.00	34,821.37
322	Vehicle Parts & Repairs	266.68	15,067.46	50.22	30,000.00	14,932.54
330	Programming Activities	13,142.29	133,318.75	46.61	286,010.00	152,691.25
331	Other Commodities	357.22	8,944.82	43.00	20,800.00	11,855.18
Total Commodities		82,741.40	725,473.27	55.61	1,304,615.00	579,141.73
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Capital Outlays

401	Books & Materials	386,761.24	2,843,035.17	55.71	5,103,220.00	2,260,184.83
404	Government Documents	.00	.00	.00	5,850.00	5,850.00
405	Book Repairs & Bindings	.00	.00	.00	1,200.00	1,200.00
407	Periodicals & Subscriptions	223.95	162,637.22	84.30	192,930.00	30,292.78
408	Furniture, Fixtures, and Equip	25,099.96	103,118.03	64.27	160,433.00	57,314.97
409	Motor Vehicles	.00	49,813.84	92.25	54,000.00	4,186.16
410	Automation System & Equip.	.00	190,110.25	49.87	381,200.00	191,089.75
450	Capital Projects	76,429.49	200,469.32	3.62	5,545,273.00	5,344,803.68
490	Capital Reserves	367,006.15	367,006.15	100.00	367,006.15	.00
499	Reserve Carryover - Prior	13,865,014.83	13,865,014.83	100.00	13,865,014.83	.00
Total Capital Outlays		14,720,535.62	17,781,204.81	69.25	25,676,126.98	7,894,922.17
		=====	=====		=====	=====
Total Budget		17,694,997.94	39,835,015.92	68.17	58,437,302.98	18,602,287.06
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Monthly Journal Entries -- March 2016

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Investments</u>				
144	1001	Cash	\$ 10,000.00	
	3602	Interest Income		\$ 10,000.00
		Interest on 313381pa7		
145	1001	Cash	\$ 10,000.00	
	3602	Interest Income		\$ 10,000.00
		Interest on 3136g1gz6		
<u>Tax revenues</u>				
146	1001	Cash	\$ 318,127.50	
	1201	Ad Valorem Tax - Current year		\$ 243,648.24
	3601	Prior year Tax		\$ 74,479.26
		Ad Valorem Tax apportioned by County for 2/17 to 2/29		
147	1001	Cash	\$ 590,571.19	
	1201	Ad Valorem Tax - Current year		\$ 590,571.19
		Ad Valorem Tax apportioned by County for 3/1 to 3/11		
148	1001	Cash	\$ 3.76	
	1201	Ad Valorem Tax - Current year		\$ 3.76
		Ad Valorem Tax apportioned by County for 3/1 to 3/15		
149	1001	Cash	\$ 617,235.03	
	1201	Ad Valorem Tax - Current year		\$ 617,235.03
		Ad Valorem Tax apportioned by County for 3/14 to 3/18		
150	1001	Cash	\$ 1,052,916.62	
	1201	Ad Valorem Tax - Current year		\$ 1,052,916.62
		Ad Valorem Tax apportioned by County for 3/21 to 3/24		
<u>Miscellaneous revenue</u>				
151	1001	Cash	\$ 19,744.96	
	3605	Mic. Reimbursements		\$ 19,744.96
		Fish tank 42.00 Insur-L Bradley 298.00		
		Friends postage/salari 2,756.08 LET postage 11.11		
		Arcadia 175.00 Cap Info Grp 604.66		
		Almonte rent \$ 7,461.62 Insur-D Davis \$ 359.87		
		OGE \$ 75.00		
		Almonte rent \$ 7,461.62 Café rent \$ 500.00		
		Total \$ 19,744.96		
152	1001	Cash	\$ 849.66	
	3607	Insurance reimbursement		\$ 849.66
		For fence repair at BI		

153	1001	Cash	\$	17,962.98	
	3606	Surplus sales			\$ 17,962.98
		Sealed bid sale for computers			

Fines

154	1001	Cash	\$	59,900.00	
	3403	Projected Mic. Revenue - Fines			\$ 59,900.00
		Fines transferred to General Fund in March			

Payable entries

155	3001	Current Year Reserv. for Appropriations.	\$	3,832,743.81	
	3011	Current Year P.O. Outstanding			\$ 3,832,743.81
	3002	Prior Year Reserv. for Appropriations.			\$ 29,770.89
	3012	Prior Year P.O. Outstanding	\$	29,770.89	
		Purchase orders issued in March, less previous month's cancellations			
156	3011	Current Year P.O. Outstanding	\$	3,384,641.55	
	3012	Prior Year P.O. Outstanding	\$	4,821.00	
	3021	Current Year Warrants Outstanding			\$ 3,389,462.55
		Checks issued in March			
157	3021	Current Year Warrants Outstanding	\$	3,262,800.50	
	1001	Cash			\$ 3,262,800.50
		Checks cleared Bank in March			

Bank interest and fees

158	1001	Cash			\$ 128.78
	3602	Bank Fees	\$	381.36	
	3602	Interest Income			\$ 252.58
		Interest and fees from General Fund checking account			
159	8000	Special Fund Cash			\$ 1,254.03
	8815	Bank Fees	\$	1,267.26	
	8815	Interest Income			\$ 13.23
		Interest and fees from Special Fund checking account			

Special funds

160	8000	Special Fund Cash	\$	156,748.87	
	8815	Fines			\$ 60,008.20
	8820	Copy			\$ 18,820.20
	8805	Gift/Lost Books			\$ 630.47
	8945				\$ 9,290.00
	8946				\$ 12,000.00
	8951				40,000.00
	8952				1,000.00
	8953				\$ 15,000.00
		Revenues of special funds received in March			

161	8000	Special Fund Cash			\$ 109,100.93
	8815	Fines	\$	102,901.13	
	8820	Copy	\$	2,220.05	
	8805	Gift/Lost Books	\$	3,622.37	
	8936		\$	199.57	
	8939		\$	35.05	
	8947		\$	122.76	

Expenditures of special funds in March

Corrections, adjustments, and miscellaneous

162	8000	Special Funds Cash	\$	928.74	
	8815	Fines			\$ 928.74
		to enter funds received in February			
163	3606	Surplus	\$	100,000.00	
	3613	Gifts/lost books			\$ 100,000.00
		to correct the account number on transfer from Special funds			
164	1001	Cash	\$	3,668.27	
	3611	Flex income			\$ 3,668.27
		To record yearly transfer of Flex revenues			
165	1001	Cash	\$	345.36	
	3021	Warrants outstanding			\$ 359.36
	3011	Purchase orders issued	\$	367,006.15	
	3001	Reserve for appropriation			\$ 370,040.35
	3605	Miscellaneous income	\$	3,048.20	
		to record corrections in purchase orders issued and checks voided			
		Grand Total		<u>\$ 13,479,587.87</u>	<u>\$13,479,587.87</u>

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General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
G-03205	Mun. Employees Credit Union	Employee Credit Union Ded	10,594.51	10,594.51
G-03206	United Way of Central Oklahoma	United Way Deductions	523.50	523.50
G-03207	HealthSmart Benefit Solutions	Dependent Life Deductions	170.00	170.00
G-03208	Nationwide Retirement Solution	457 Plan Deductions	4,086.38	4,086.38
G-03209	Transamerica Premier Life	Employee Life Ins Deduct	247.42	247.42
G-03210	Bank of Okla-Institutional	DB Retirement Deductions	2,593.51	2,593.51
G-03211	Bank of Oklahoma	Flexible Spend Acct Deduc	5,027.45	5,027.45
G-03212	MassMutual Financial Group	Employee Contrib Plan	23,557.39	
		Employer Contrib DC Plan	41,161.31	64,718.70
G-03213	Vision Service Plan of	Employee Deduct Vision	1,188.41	1,188.41
G-03214	Administrative Services	Short Term Disabl Deduct	1,485.35	1,485.35
G-03215	UNUM Life Insurance	LTC Premium	1,167.90	1,167.90
G-03216	Paycom Payroll LLC	Employee Taxes	565,985.08	
		Group Insurance	1,320.00	
		Employer Payroll Taxes	46,872.41	
		Automation	5,753.08	619,930.57
G-03217	Metropolitan Library System	Ins Fund Dep-Health Prem	31,260.50	31,260.50
G-03218	O G & E	Electrical Services	178.68	
		Electrical Services	199.64	
		Electrical Services	1,290.51	1,668.83
G-03219	Oklahoma Natural Gas Co.	Gas Services	207.63	
		Gas Services	68.12	
		Gas Services	96.12	
		Gas Services	102.99	474.86
G-03220	City of Oklahoma City	Water & Garbage Services	33.44	
		Water & Garbage Services	34.98	68.42
G-03221	City of the Village	Water & Garbage Services	91.41	91.41
G-03222	Triangle/A & E	Capital Projects	64.80	
		Printing/Printing Supply	208.00	272.80
G-03223	Southwestern Stationers, Inc.	Printing/Printing Supply	3,249.00	
		Supplies	185.70	3,434.70
G-03224	Locke Supply Co.	Maintenance of Facilities	49.80	49.80
G-03225	Demco	Supplies	1,058.00	
		Supplies	4,270.00	
		Supplies	16.94	5,344.94
G-03226	Oriental Trading Company	Supplies	109.43	109.43
G-03227	UNUM Life Insurance	Grp L-T Disab Ins Prm-Mar	7,137.45	7,137.45
G-03228	Weston Woods Accts Receivable	Books & Materials	1,159.99	1,159.99
G-03229	Baker & Taylor Books	Books & Materials	376.45	376.45
G-03230	Central Oklahoma Winnelson	Maintenance of Facilities	25.16	
		Maintenance of Facilities	274.95	300.11
G-03231	American Express	Automation Contractual	149.00	
		Automation Contractual	19.00	
		Supplies	99.82	
		Supplies	20.53	
		Postage	36.30	
		Programming	42.90	
		Maintenance of Facilities	344.92	
		Supplies	175.66	
		Automation Contractual	325.00	1,213.13
G-03232	Bill Warren Office Products	Supplies	61.50	61.50
G-03233	Cheryl Mann	Transportation	7.42	7.42

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
G-03234	Charles S. Isaacs	Transportation	55.46	55.46
G-03235	CompSource Mutual	Workers Comp Insurance	16,850.00	16,850.00
G-03236	Taryn Kingery	Programming Activities	15.11	15.11
G-03237	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-03238	Recorded Books, LLC	Books & Materials	1,944.50	
		Books & Materials	493.20	2,437.70
G-03239	Scott Rice Co. - OKC	Equipment	569.56	569.56
G-03240	Thorndike/Gale Group	Books & Materials	1,178.61	
		Books & Materials	446.26	1,624.87
G-03241	Urban Libraries Council	Memberships	3,000.00	3,000.00
G-03242	Live Oak Media	Books & Materials	1,056.44	1,056.44
G-03243	HealthSmart Benefit Solutions	Group Insurance	362.00	
		Grp Life Ad&D Ins Prm-Mar	62,377.42	62,739.42
G-03244	Ebrahim Ejtehad	Programming Activities	16.01	16.01
G-03245	Copelin's Office Center	Supplies	332.40	332.40
G-03246	Independent Stationers	Supplies	40.59	
		Supplies	37.05	
		Supplies	153.45	
		Supplies	897.00	
		Supplies	16.61	1,144.70
G-03247	Murray Womble, Inc.	Maintenance of Facilities	280.00	280.00
G-03248	Amigos Library Services	Books & Materials	283.05	283.05
G-03249	Jonathan Willis	Transportation	40.82	40.82
G-03250	AT&T	Telephone Services	3,165.00	3,165.00
G-03251	Scott's Printing & Copying	Printing/Printing Supply	448.59	448.59
G-03252	Gateway Films/Vision Video	Books & Materials	473.98	473.98
G-03253	Hobby Lobby	Programming Activities	32.54	32.54
G-03254	Ingram Library Service	Books & Materials	2,572.12	
		Books & Materials	2,581.16	5,153.28
G-03255	Walker Companies	Supplies	77.30	
		Printing/Printing Supply	50.00	127.30
G-03256	OverDrive, Inc.	Books & Materials	11,824.83	
		Books & Materials	140.07	
		Books & Materials	5,059.86	
		Books & Materials	3,000.00	20,024.76
G-03257	Findaway World, LLC	Books & Materials	22,963.17	22,963.17
G-03258	Coughlan Companies, Inc.	Books & Materials	2,116.02	2,116.02
G-03259	Oklahoma City Zoo	Programming Activities	175.00	175.00
G-03260	AV Cafe Inc	Books & Materials	1,947.85	1,947.85
G-03261	Melody A. Kellogg	Transportation	261.04	261.04
G-03262	Cherokee Building Materials	Maintenance of Facilities	208.80	208.80
G-03263	Perry Publishing Co	Printing/Printing Supply	3,600.00	3,600.00
G-03264	Deli Partners of Little Rock	Other Commodities	106.00	106.00
G-03265	Landon Holman	Transportation	118.72	118.72
G-03266	Susan Pierce	Programming Activities	1,925.00	
		Programming Activities	275.00	
		Programming Activities	448.00	
		Programming Activities	56.00	2,704.00
G-03267	CDW Government, Inc.	Automation	31,202.81	31,202.81
G-03268	Batteries Sooner LLC	Maintenance of Facilities	20.90	20.90
G-03269	Debra Jackson	Transportation	11.16	11.16
G-03270	Westlake Hardware	Maintenance of Facilities	9.16	9.16

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
G-03271	The Oklahoman Media Company	Library-Related Services	74.50	74.50
G-03272	Contractors Supply Co.	Maintenance of Facilities	10.52	10.52
G-03273	MAC Systems, Inc.	Maintnenace of Facilities	153.00	153.00
G-03274	Choctaw Chamber of Commerce	Memberships	134.00	134.00
G-03275	Carol L. Roberts	Programming Activities	9.31	9.31
G-03276	City of Harrah Acct 02-0121-01	Water & Garbage Services	65.52	65.52
G-03277	City Directories	Books & Materials	6,600.00	6,600.00
G-03278	Amazon/GE Money Bank	Programming	107.72	
		Supplies	479.84	
		Supplies	165.20	
		Printing Supplies	50.56	
		Programming Supplies	223.89	
		Supplies	7.00	
		Programming Supplies	15.98	
		Supplies	49.88	
		Programming Supplies	148.87	
		Automation Contractual	629.99	
		Automation	108.43	1,987.36
G-03279	United Parcel Service	Postage	412.54	412.54
G-03280	John Wood	Telephone Services	45.00	45.00
G-03281	City of Choctaw	Water & Garbage Services	86.24	86.24
G-03282	Vision Service Plan of	Grp Vision Ins Prem-Mar.	2,455.11	2,455.11
G-03283	Southern Hardlines, Inc.	Maintenance of Facilities	19.45	
		Maintenance of Facilities	52.24	71.69
G-03284	Baker & Taylor Books	Books & Materials	1,452.97	1,452.97
G-03285	Baker & Taylor Entertainment	Books & Materials	782.97	
		Books & Materials	472.24	
		Books & Materials	1,641.00	
		Books & Materials	1,459.74	4,355.95
G-03286	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-Mar	181,031.98	181,031.98
G-03287	Manpower, Inc.	Professional Services	446.60	446.60
G-03288	Elisabeth Wright	Programming Activities	17.19	17.19
G-03289	Focal Point Consulting, LLC	Professional Services	600.00	600.00
G-03290	Walmart Community/GECRB	Programming Activities	14.82	
		Books & Materials	95.04	109.86
G-03291	Preston Bell	Transportation	50.00	50.00
G-03292	Pete Roberson	Transporation	39.58	39.58
G-03293	Darrie Breathwit	Programming Activities	87.22	87.22
G-03294	Star Lighting and Supply	Maintenance of Facilities	169.90	169.90
G-03295	Third World Newsreel	Books & Materaisl	360.00	360.00
G-03296	Sheila Fixel	Supplies	12.15	12.15
G-03297	Edie Daniel	Programming Activities	75.00	
		Memberships	99.00	174.00
G-03298	Waste Connections of Oklahoma	Water & Garbage Services	729.88	
		Garbage Services	63.03	792.91
G-03299	McAfee & Taft	Professional Services	455.00	455.00
G-03300	Panacean Systems	Professional Services	3,500.00	3,500.00
G-03301	Cox Communications, Inc.	Telephone Service	201.04	201.04
G-03302	Baker & Taylor Books	Books & Materials	1,883.85	
		Books & Materials	2,440.13	
		Books & Materials	2,406.39	
		Books & Materials	929.76	

** Continued **

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-03302	Baker & Taylor Books	Books & Materials	2,208.92	
		Books & Materials	2,358.79	
		Books & Materials	2,330.30	
		Books & Materials	1,742.71	
		Books & Materials	2,047.62	
		Books & Materials	1,377.88	
		Books & Materials	683.71	20,410.06
G-03303	Baker & Taylor Books	Books & Materials	1,519.04	
		Books & Materials	1,989.09	
		Books & Materials	256.79	
		Books & Materials	815.21	
		Books & Materials	2,699.19	
		Books & Materials	923.26	8,202.58
G-03304	Baker & Taylor Books	Books & Materials	175.73	175.73
G-03305	Sarah Abbasi	Memberships	95.00	95.00
G-03306	Ray the Painter	Maintenance of Facilities	1,465.00	1,465.00
G-03307	G4S Secure Solutions	Security Services	11,126.68	11,126.68
G-03308	Krueger International, Inc.	Furniture	464.50	464.50
G-03309	Daily Ardmoreite	Periodicals & Subscriptin	204.00	204.00
G-03310	RB Floor Care Services Inc.	Janitorial Services	1,395.00	1,395.00
G-03311	Baker & Taylor Entertainment	Books & Materials	312.34	312.34
G-03312	Tyler Outdoor Advertising, LLC	Library-related Services	3,070.00	3,070.00
G-03313	Anna Todd	Programming Activities	30.02	30.02
G-03314	Amy Upchurch	Programming Activities	15.90	
		Programming Activities	26.43	42.33
G-03315	UNUM Life Insurance	Grp LTC Insurance Prm-Mar	1,346.10	1,346.10
G-03316	KWTV Channel 9	Library-related Services	1,800.00	
		Library-related Services	6,500.00	8,300.00
G-03317	ThyssenKrupp Elevator	Maintenance of Facilities	2,011.36	2,011.36
G-03318	Angie Walton	Supplies	10.83	
		Transportation	367.51	
		Transportation	45.89	424.23
G-03319	C.O.T.P.A.	Parking Coupons	500.00	500.00
G-03320	Mary Robinson	Programming Activities	91.06	91.06
G-03321	Tech Logic Corp	Automation Contractual	489.44	489.44
G-03322	Christopher Stofel	Transportation	194.20	194.20
G-03323	OrangeBoy, Inc.	Professional Services	8,171.39	8,171.39
G-03324	TriWellness LLC	Professional Services	2,280.00	2,280.00
G-03325	Republic Services	Recycling Waste	655.98	
		Recycling Waste	240.25	896.23
G-03326	Kiley B Atkinson	Transportation	185.33	
		Programming Activities	12.90	198.23
G-03327	Lauren Cross	Programming Activities	100.00	100.00
G-03328	Impowered to Lead, Inc.	Professional Services	2,540.00	2,540.00
G-03329	Gary F Webb Jr	Programming Activities	100.00	100.00
G-03330	Mary K Nicholson	Memberships	93.00	93.00
G-03331	City of Del City	Rent of Library Buildings	400.00	400.00
G-03332	Bradford Industrial Supply	Maintenance of Facilities	22.55	22.55
G-03333	O G & E	Electrical Services	796.05	
		Electrical Services	3,420.22	
		Electrical Services	114.82	

** Continued **

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-03333	O G & E	Electrical Services	1,145.70	5,476.79
G-03334	Oklahoma Natural Gas Co.	Gas Services	29.66	29.66
G-03335	City of Oklahoma City	Water & Garbage Services	239.06	
		Water & Garbage Services	392.31	
		Water & Garbage Services	262.32	
		Water & Garbage Services	252.91	
		Water & Garbage Services	296.81	1,443.41
G-03336	Southwestern Stationers, Inc.	Supplies	34.89	34.89
G-03337	Locke Supply Co.	Maintenance of Facilities	47.69	47.69
G-03338	Tech-Lock	Maintenance of Facilities	45.90	45.90
G-03339	Demco	Furniture	1,246.10	
		Furniture,Fixtures,andEqu	1,399.99	2,646.09
G-03340	Hewlett Packard Enterprise Co	Automation Contractual	8,338.00	8,338.00
G-03341	City of Edmond	Electrical Services	4,344.66	4,344.66
G-03342	South OKC Chamber of Commerce	Memberships	325.00	325.00
G-03343	Susie Beasley	Memberships	100.00	100.00
G-03344	American Library Association	Memberships	349.00	349.00
G-03345	Taryn Kingery	Programming Activities	12.96	
		Programming Activities	18.95	31.91
G-03346	Best of Books	Programming Activities	958.00	958.00
G-03347	Barbara Beasley	Supplies	20.91	20.91
G-03348	FedEx	Automation Contractual	72.03	72.03
G-03349	Recorded Books, LLC	Books & Materials	1,545.40	1,545.40
G-03350	Thorndike/Gale Group	Books & Materials	577.44	577.44
G-03351	Amigos Library Services	Professional Services	280.00	280.00
G-03352	Employment Guide	Library-related Services	280.50	280.50
G-03353	A T & T Mobility	Telephone Services	214.37	214.37
G-03354	OCLC, Inc.	Network Catalog Services	4,414.53	4,414.53
G-03355	Ingram Library Service	Books & Materials	1,280.07	
		Books & Materials	964.35	2,244.42
G-03356	James E. Nimmo	Transportation	150.00	150.00
G-03357	OverDrive, Inc.	Books & Materials	7,875.30	
		Books & Materials	2,109.79	9,985.09
G-03358	Findaway World, LLC	Books & Mterials	2,848.64	
		Books & Materials	8,216.16	11,064.80
G-03359	Fuelman	Gasoline & Oil	1,408.57	
		Vehicle Parts & Repairs	60.28	1,468.85
G-03360	Positive Promotions	Programming	93.85	93.85
G-03361	Ginger Waldrip	Programming Activities	100.00	100.00
G-03362	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	98.50	
		Maintenance of Facilities	98.50	197.00
G-03363	AV Cafe Inc	Books & Materials	252.14	252.14
G-03364	Dana Beach	Memberships	100.00	100.00
G-03365	Deli Partners of Little Rock	Other Commodities	97.12	97.12
G-03366	Monty Harper	Programming Activities	300.00	300.00
G-03367	Contractors Supply Co.	Maintenance of Facilities	5.90	5.90
G-03368	Oklahoma Museum Network	Programming Activities	200.00	200.00
G-03369	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-03370	MAC Systems, Inc.	Maintenance of Facilities	108.00	108.00
G-03371	Chase Card Services	Automation Contractual	9.99	
		Professional Services	265.00	
	** Continued **			

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-03371	Chase Card Services	Programming Activities	85.39	
		Equipment	239.99	
		Professional Services	150.00	
		Professional Services	150.00	
		Professional Services	330.91	
		Professional Services	499.00	
		Professional Services	358.00	
		Travel Expenses	417.96	
		Professional Services	335.00	
		Travels Expenses	261.96	
		Travel Expenses	326.95	
		Professional Services	65.00	
		Professional Services	39.00	
		Automatin Contractual	20.00	
		Professional Services	38.00	
		Automation Contractual	138.53	
		Professional Services	135.00	
		Professional Services	180.00	
		Professional Services	180.00	
		Professional Services	180.00	
		Professional Services	180.00	
		Professional Services	325.00	
		Professional Services	225.00	
		Professional Services	275.00	
		Professional Services	230.00	
		Professional Services	180.00	
		Professional Services	280.00	
		Professional Services	230.00	
		Professional Services	230.00	
		Professional Services	180.00	
		Professional Services	180.00	
		Professional Services	230.00	
		Professional Services	275.00	
		Professional Services	225.00	
		Professional Services	275.00	
		Professional Services	59.00	
		Professional Services	28.00	8,012.68
G-03372	City of Edmond	Water & Garbage Services	457.95	457.95
G-03373	ULINE	Programming	183.43	183.43
G-03374	Amazon/GE Money Bank	Programming Supplies	118.56	
		Programming Supplies	32.35	
		Automation	21.99	
		Equipment	27.75	
		Other Commodities	53.52	
		Supplies	29.55	283.72
G-03375	United Parcel Service	Postage	458.40	458.40
G-03376	Oklahoma Press Service	Library-Related Services	129.50	129.50
G-03377	Baker & Taylor Books	Books & Materials	545.66	545.66
G-03378	Cox Communications, Inc.	Telephone Services	545.45	
		Telephone Services	612.00	1,157.45
G-03379	Baker & Taylor Entertainment	Books & Materials	1,211.32	
	** Continued **			

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-03379	Baker & Taylor Entertainment	Books & Materials	1,038.06	2,249.38
G-03380	Walmart Community/GEARB	Programming Activities	38.95	
		Supplies	50.13	
		Supplies	19.77	
		Programming Activities	6.64	115.49
G-03381	Construction Building	Maintenance of Facilities	97.50	97.50
G-03382	Metro Monitor, Inc.	Library-Related Services	95.00	95.00
G-03383	Engineered Equipment Inc.	Maintenance of Facilities	223.92	
		Maintenance of Facilities	147.36	
		Maintenance of Facilities	238.72	610.00
G-03384	SmithKor Investments LLC	Rent of Library Buildings	7,461.62	7,461.62
G-03385	Museum of Osteology	Programming Activities	125.00	125.00
G-03386	Cory E Punto	Programming Activities	225.00	225.00
G-03387	Edie Daniel	Programming Activities	39.90	39.90
G-03388	Tim Spindle	Programming Activities	20.00	20.00
G-03389	Cox Communications, Inc.	Telephone Service	358.89	
		Telephone Service	426.67	
		Telephone Services	4,163.88	4,949.44
G-03390	Baker & Taylor Books	Books & Materials	4,879.20	
		Books & Materials	3,379.38	
		Books & Materials	2,255.96	
		Books & Materials	1,447.22	
		Books & Materials	926.60	
		Books & Materials	4,160.39	
		Books & Materials	1,615.07	18,663.82
G-03391	Baker & Taylor Books	Books & Materials	4,540.86	
		Books & Materials	2,459.49	
		Books & Materials	2,122.95	
		Books & Materials	4,226.44	
		Books & Materials	2,533.26	15,883.00
G-03392	Trak-1 Technology, Inc.	Professional Services	195.36	195.36
G-03393	Vickie Saxton	Transportation	77.33	77.33
G-03394	Gelco Clothing & Shoes, Inc	Maintenance of Facilities	139.95	
		Maintenance of Facilities	129.95	269.90
G-03395	G4S Secure Solutions	Security Services	11,026.33	11,026.33
G-03396	Derek Davis	Telephone Services	35.00	
		Telephone Services	35.00	70.00
G-03398	Rachel Kopchick	Transportation	110.88	110.88
G-03399	Veolia Energy Oklahoma City,	Veolia Energy Services	17,473.67	17,473.67
G-03400	McBride Clinic, Inc.	Professional Services	50.00	50.00
G-03401	Joe H Shelton	Programming Activities	24.20	24.20
G-03402	Baker & Taylor Entertainment	Books & Materials	326.17	326.17
G-03403	Amy Upchurch	Programming Activities	6.47	
		Programming Activities	29.67	36.14
G-03404	Chris Kennedy	Transportation	232.34	232.34
G-03405	The Terminix International Co.	Janitorial Services	688.00	
		Janitorial Services	327.00	
		Janitorial Services	251.00	1,266.00
G-03406	Matthew Logo Falepouono	Telephone Services	35.00	35.00
G-03407	Oklahoma Turnpike Authority	Turnpike Tolls	49.10	49.10
G-03408	Anne Hall	Supplies	8.49	8.49

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Number	Vendor/Payee	Purpose		Amount
G-03409	Paul Daniel Medina	Programming Activities	125.00	125.00
G-03410	Jared E Bowen	Programming Activities	50.00	50.00
G-03411	Gloria Melchor	Programming Activities	14.91	14.91
G-03412	Steve Owens	Maintenance of Facilities	1,867.00	1,867.00
G-03413	Pamela Kay Morgan	Programming Activities	80.00	80.00
G-03414	Rebecca Fesler	Programming Activities	23.48	
		Programming Activities	5.44	
		Programming Activities	34.15	63.07
G-03415	Catherine D Beavin	Professional Services	5,860.00	5,860.00
G-03416	Tara Golden	Programming Activities	18.16	
		Memberships	99.00	117.16
G-03417	Chase Card Services	Maintenance of Facilities	199.99	199.99
G-03418	Mun. Employees Credit Union	Employee Credit Union Ded	10,594.51	10,594.51
G-03419	United Way of Central Oklahoma	United Way Deductions	524.50	524.50
G-03420	Nationwide Retirement Solution	457 Plan Deductions	4,086.38	4,086.38
G-03421	Transamerica Premier Life	Employee Life Ins Deduct	247.42	247.42
G-03422	Bank of Okla-Institutional	DB Retirement Deductions	2,586.78	2,586.78
G-03423	Bank of Oklahoma	Flexible Spend Acct Deduc	5,027.45	5,027.45
G-03424	MassMutual Financial Group	Employee Contrib DC Plan	23,752.49	
		Employer Contrib DC Plan	41,580.90	65,333.39
G-03425	Administrative Services	Short Term Disab Deduct	1,485.35	1,485.35
G-03426	Paycom Payroll LLC	Employee Taxes	593,508.00	
		Payroll Taxes	48,773.78	
		Payroll Automation	5,732.62	648,014.40
G-03427	Metropolitan Library System	Ins Fund Dep-Health Prem	10,643.50	10,643.50
G-03428	Grainger	Maintenance of Facilities	262.80	
		Maintenance of Facilities	152.45	415.25
G-03429	O G & E	Electrical Services	2,182.31	
		Electrical Services	825.09	
		Electrical Services	8,262.76	
		Electrical Services	2,356.09	
		Electrical Services	1,370.94	
		Electrical Services	1,011.10	16,008.29
G-03430	Oklahoma Natural Gas Co.	Gas Services	378.87	
		Gas Services	200.55	
		Gas Services	174.30	
		Gas Services	424.60	
		Gas Services	24.16	
		Gas Services	154.31	
		Gas Services	44.65	
		Gas Services	96.07	1,497.51
G-03431	City of Bethany	Water & Garbage Services	126.55	126.55
G-03432	City of Oklahoma City	Water & Garbage Services	75.44	
		Water & Garbage Services	1,422.80	1,498.24
G-03433	Southwestern Stationers, Inc.	Printing/Printing Supply	446.00	
		Supplies	839.16	1,285.16
G-03434	Locke Supply Co.	Maintenance of Facilities	75.71	75.71
G-03435	Tech-Lock	Maintenance of Facilities	118.00	118.00
G-03436	Demco	Programming Supplies	54.00	54.00
G-03437	Eales Electronics Corp.	Maintenance of Facilities	50.00	50.00
G-03438	Gale/ Cengage Learning, Inc.	Books & Materials	1,067.80	
		Books & Materials	172.90	1,240.70

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Number	Vendor/Payee	Purpose		Amount
G-03439	Oriental Trading Company	Programming Supplies	36.95	36.95
G-03440	AT&T	Telephone Services	1.00	
		Telephone Services	1.00	
		Telephone Services	560.14	562.14
G-03441	Standard Printing Co., Inc.	Supplies	475.00	
		Supplies	900.00	
		Supplies	1,250.00	2,625.00
G-03442	Baker & Taylor Books	Books & Materials	2,667.26	2,667.26
G-03443	Central Oklahoma Winnelson	Maintenance of Facilities	186.32	186.32
G-03444	U.S. Postal Service	Postage	15,000.00	15,000.00
G-03445	Taryn Kingery	Programming Activities	14.65	
		Programming Activities	52.17	66.82
G-03446	Recorded Books, LLC	Books & Materials	1,384.57	
		Books & Materials	1,673.00	3,057.57
G-03447	Scott Rice Co. - OKC	Furniture	1,673.20	1,673.20
G-03448	Thorndike/Gale Group	Books & Materials	1,819.66	1,819.66
G-03449	Live Oak Media	Books & Materials	1,682.44	1,682.44
G-03450	Copelin's Office Center	Supplies	349.50	
		Supplies	396.00	745.50
G-03451	Independent Stationers	Supplies	5.42	
		Supplies	7.80	13.22
G-03452	Jean Hill	Programming Activities	250.00	250.00
G-03453	Full Circle Bookstore	Books & Materials	57.58	57.58
G-03454	Julianna Link	Supplies	19.50	19.50
G-03455	YP	Books & Materials	142.63	142.63
G-03456	INTEGRIS Corporate Assistance	Group Insurance	980.00	980.00
G-03457	OHC of the Southwest, P.A.	Professional Services	279.00	279.00
G-03458	Lanny B. Myers	Telephone Services	35.00	35.00
G-03459	Employment Guide	Library-related Services	280.50	
		Library-related Services	280.50	561.00
G-03460	Blackstone Audio Books	Books & Materials	833.00	833.00
G-03461	Penguin Random House LLC	Books & Materials	532.50	532.50
G-03462	Scott's Printing & Copying	Printing/Printing Supply	422.72	422.72
G-03463	Brilliance Corporation	Books & Materials	1,531.89	1,531.89
G-03464	HAJOCA Oklahoma City	Maintenance of Facilities	39.76	39.76
G-03465	Ingram Library Service	Books & Materials	360.84	
		Books & Materials	1,076.80	1,437.64
G-03466	Walker Companies	Maintenance of Facilities	10.00	10.00
G-03467	OverDrive, Inc.	Books & Materials	12,211.01	12,211.01
G-03468	AV Cafe Inc	Books & Materials	169.66	169.66
G-03469	Jerod Gerfen	Memberships	100.00	100.00
G-03470	Ingram Library Service	Books & Materials	1,697.35	1,697.35
G-03471	General Lighting & Sign Serv.	Maintenance of Facilities	977.63	977.63
G-03472	Meghan Attalla	Programming Activities	52.22	52.22
G-03473	Melody A. Kellogg	Memberships	100.00	100.00
G-03474	Karen Casey	Programming Activities	4.34	
		Programming Activities	8.25	
		Programming Activities	12.02	
		Programming Activities	11.57	
		Programming Activities	38.27	74.45
G-03475	Evans Hardware	Maintenance of Facilities	44.70	44.70
G-03476	Batteries Sooner LLC	Supplies	204.00	204.00

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Number	Vendor/Payee	Purpose		Amount
G-03477	ProQuest	Books & Materials	10,301.33	10,301.33
G-03478	Rainbow Resource Center, Inc	Books & Materials	198.55	198.55
G-03479	Postmaster	Postage	6,000.00	6,000.00
G-03480	Joy E. Cavett	Programming Activities	100.00	
		Programming Activities	100.00	200.00
G-03481	Andrea Emmons	Programming Activities	35.06	35.06
G-03482	Carol L. Roberts	Transportation	29.06	
		Memberships	97.00	126.06
G-03483	Amazon/GE Money Bank	Automation	31.78	
		Programming Activities	7.99	39.77
G-03484	United Parcel Service	Postage	314.74	314.74
G-03485	John Wood	Travel Expenses	269.17	269.17
G-03486	Office Depot Credit Plan	Supplies	56.28	56.28
G-03487	Baker & Taylor Books	Books & Materials	791.71	791.71
G-03488	Baker & Taylor Entertainment	Books & Materials	593.23	
		Books & Materials	1,338.00	1,931.23
G-03489	Focal Point Consulting, LLC	Professional Services	600.00	600.00
G-03490	Walmart Community/GEGRB	Programming Activities	126.51	
		Programming Activities	29.88	156.39
G-03491	John L. Hilbert	Supplies	114.93	
		Programming Activities	133.26	248.19
G-03492	AVL Systems Design	Maintenance of Facilities	1,530.00	
		Maintenance of Facilities	115.00	1,645.00
G-03493	Roberto Soto	Maintenance of Facilities	4.25	4.25
G-03494	Engineered Equipment Inc.	Maintenance of Facilities	66.72	66.72
G-03495	McAfee & Taft	Professional Services	2,102.50	2,102.50
G-03496	AT&T	Telephone Services	222.00	222.00
G-03497	Morrison Supply Company	Maintenance of Facilities	18.71	18.71
G-03498	Cox Communications, Inc.	Telephone Service	12.94	12.94
G-03499	Baker & Taylor Books	Books & Materials	4,104.31	
		Books & Materials	1,886.94	
		Books & Materials	3,925.95	
		Books & Materials	1,820.29	
		Books & Materials	821.76	
		Books & Materials	3,165.13	
		Books & Materials	1,901.98	
		Books & Materials	1,497.73	
		Books & Materials	3,073.17	
		Books & Materials	1,573.05	
		Books & Materials	1,038.99	24,809.30
G-03500	Baker & Taylor Books	Books & Materials	1,850.74	
		Books & Materials	4,646.12	
		Books & Materials	219.74	
		Books & Materials	2,550.99	
		Books & Materials	7,819.15	
		Books & Materials	354.95	17,441.69
G-03501	Cisco Systems Capital CRP	Automation Contractual	662.29	662.29
G-03502	Ray the Painter	Maintenance of Facilities	295.00	295.00
G-03503	Gelco Clothing & Shoes, Inc	Maintenance of Facilities	139.95	139.95
G-03504	G4S Secure Solutions	Security Services	11,068.23	11,068.23
G-03505	Chelsea Gonzales	Programming Activities	100.00	100.00
G-03506	Superior Linen Service	Supplies	29.00	29.00

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Number	Vendor/Payee	Purpose		Amount
G-03507	Cheryl Coleman	Programming Activities	33.98	33.98
G-03508	Dewberry Architects, Inc.	Capital Projects	3,000.00	
		Capital Projects	890.00	3,890.00
G-03509	Mackin	Books & Materials	113.75	113.75
G-03510	R. Justin Herwig	Telephone Services	35.00	35.00
G-03511	Oklahoma Department of Labor	Maintenance of Facilities	125.00	125.00
G-03512	W M Corp	Supplies	6,307.79	6,307.79
G-03513	Dave Mack	Maintenance of Facilities	10.20	10.20
G-03514	Russell Pierce	Telephone Services	35.00	
		Telephone Services	35.00	70.00
G-03515	Mark D Vance	Telephone Services	35.00	35.00
G-03516	OrangeBoy, Inc.	Professional Services	3,805.00	3,805.00
G-03517	Templo de Alabanza	Capital Projects	1,500.00	1,500.00
G-03518	Lauren Cross	Programming Activities	100.00	100.00
G-03519	Concrete Raising of Oklahoma,	Maintenance of Facilities	700.00	700.00
G-03520	Konica Minolta	Automation System & Equip	4,454.44	4,454.44
G-03521	National Geographic Partners	Programming Activities	250.00	250.00
G-03522	Wrike, Inc.	Automation Contractual	1,500.00	1,500.00
G-03523	Bradford Industrial Supply	Maintenance of Facilities	29.72	29.72
G-03524	O G & E	Electric Services	472.05	
		Electrical Services	833.37	
		Electrical Services	109.23	
		Electrical Services	97.75	1,512.40
G-03525	Oklahoma Natural Gas Co.	Gas Services	33.71	
		Gas Services	42.17	
		Gas Services	44.19	
		Gas Services	263.84	
		Gas Services	266.72	650.63
G-03526	City of Oklahoma City	Water & Garbage Services	92.64	
		Water & Garbage Services	46.83	
		Water & Garbage Services	60.12	199.59
G-03527	Locke Supply Co.	Maintenance of Facilities	64.73	
		Maintenance of Facilities	80.75	
		Maintenance of Facilities	108.95	
		Maintenance of Facilities	6.65	261.08
G-03528	Tech-Lock	Maintenance of Facilities	100.00	
		Maintenance of Facilities	10.50	110.50
G-03529	Gale/ Cengage Learning, Inc.	Books & Materials	7,096.50	7,096.50
G-03530	Oriental Trading Company	Programming	55.77	55.77
G-03531	City of Warr Acres	Water & Garbage Services	53.90	53.90
G-03532	AT&T	Telephone Services	145.90	145.90
G-03533	Laurie F. Mack-Clark	Postage	2.08	2.08
G-03534	Charles S. Isaacs	Telephone Services	35.00	35.00
G-03535	American Library Association	Memberships	259.00	259.00
G-03536	Taryn Kingery	Programming Activities	26.66	26.66
G-03537	Upstart	Programming	111.23	111.23
G-03538	Recorded Books, LLC	Books & Materials	2,031.58	2,031.58
G-03539	Thorndike/Gale Group	Books & Materials	4,778.66	4,778.66
G-03540	JoNita Normore	Transportation	4.75	
		Supplies	5.28	10.03
G-03541	HealthSmart Benefit Solutions	Group Insurance	362.00	362.00
G-03542	Independent Stationers	Supplies	47.26	47.26

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Number	Vendor/Payee	Purpose		Amount
G-03543	Jean Hill	Programming Activities	250.00	250.00
G-03544	Full Circle Bookstore	Programming Activities	102.29	102.29
G-03545	Joan Kendall	Postage	45.00	45.00
G-03546	INTEGRIS Corporate Assistance	Group Insurance	988.00	988.00
G-03547	Jonathan Willis	Telephone Services	35.00	35.00
G-03548	Blackstone Audio Books	Books & Materials	867.00	867.00
G-03549	Scott's Printing & Copying	Printing/Printing Supply	107.93	
		Printing/Printing Supply	644.91	
		Printing/printing Supply	1,223.16	1,976.00
G-03550	Ingram Library Service	Books & Materials	1,579.27	
		Books & Materials	373.05	1,952.32
G-03551	OverDrive, Inc.	Books & Materials	11,550.75	
		Books & Materials	1,209.45	
		Books & Materials	9,393.02	22,153.22
G-03552	Findaway World, LLC	Books & Materials	1,274.76	
		Books & Materials	2,863.17	4,137.93
G-03553	Matthew Cotter	Telephone Services	35.00	
		Telephone Services	35.00	
		Telephone Services	35.00	105.00
G-03554	Ingram Library Service	Books & Materials	3,293.90	3,293.90
G-03555	Center Point Large Print	Books & Materials	2,801.04	2,801.04
G-03556	Studio Architecture PC	Capital Projects	1,000.00	1,000.00
G-03557	Deli Partners of Little Rock	Other Commodities	8.88	8.88
G-03558	Cox Media Oklahoma City	Library-related Services	17,020.00	17,020.00
G-03559	Oklahoma Building Services Inc	Janitorial Services	18,950.98	
		Janitorial Services	3,621.91	
		Janitorial Services	2,715.67	
		Janitorial Services	3,791.66	29,080.22
G-03560	Batteries Sooner LLC	Maintenance of Facilities	29.90	
		Maintenance of Facilities	23.97	
		Maintenance of Facilities	17.80	71.67
G-03561	Joy E. Cavett	Programming Activities	150.00	150.00
G-03562	Novalco, Inc	Maintenance of Facilities	36.00	36.00
G-03563	ULINE	Supplies	555.39	555.39
G-03564	Amazon/GE Money Bank	Supplies	43.70	
		Supplies	4.62	
		Supplies	239.88	
		Supplies	24.99	
		Programming	159.99	
		Programming	582.06	
		Programming	10.45	
		Automation	89.98	
		Programming	32.20	
		Programming	51.00	
		Programming	142.58	
		Supplies	29.98	
		Programming Supplies	74.63	
		Supplies	172.67	
		Programming Supplies	177.49	1,836.22
G-03565	United Parcel Service	Postage	430.08	430.08
G-03566	Baker & Taylor Books	Books & Materials	461.21	461.21
G-03567	Baker & Taylor Entertainment	Books & Materials	1,742.49	

** Continued **

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Number	Vendor/Payee	Purpose	Amount	
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G-03567	Baker & Taylor Entertainment	Books & Materials	2,284.98	
		Books & Materials	3,133.24	7,160.71
G-03568	Walmart Community/GEARB	Programming Activities	62.04	62.04
G-03569	Garcia Tire Service, Inc.	Vehicle Parts & Repairs	15.00	15.00
G-03570	Engineered Equipment Inc.	Maintenance of Facilities	250.56	250.56
G-03571	Albert Brown	Telephone Services	35.00	35.00
G-03572	SMC Technologies, Inc	Maintenance of Facilities	125.00	
		Maintenance of Facilities	124.67	249.67
G-03573	Cox Communications, Inc.	Telephone Service	13.90	13.90
G-03574	Bryan's Flooring	Capital Projects	5,655.00	5,655.00
G-03575	Baker & Taylor Books	Books & Materials	3,239.23	
		Books & Materials	3,555.98	
		Books & Materials	1,127.23	
		Books & Materials	1,372.91	
		Books & Materials	3,395.66	
		Books & Materials	2,877.05	
		Books & Materials	1,302.46	
		Books & Materials	2,087.54	
		Books & Materials	4,038.54	
		Books & Materials	2,270.58	25,267.18
G-03576	Baker & Taylor Books	Books & Materials	2,135.37	
		Books & Materials	511.38	
		Books & Materials	1,926.61	
		Books & Materials	1,463.12	
		Books & Materials	2,575.34	8,611.82
G-03577	Beatriz Meyer	Programming Activities	152.00	152.00
G-03578	Gelco Clothing & Shoes, Inc	Maintenance of Facilities	139.95	
		Maintenance of Facilities	139.95	279.90
G-03579	G4S Secure Solutions	Security Services	10,845.11	10,845.11
G-03580	Lloyd Lovely	Telephone Services	40.00	
		Telephone Services	40.00	80.00
G-03581	Carl Corporation	Automation Contractual	1,393.00	
		Automation	6,000.00	7,393.00
G-03582	RB Floor Care Services Inc.	Janitorial Services	2,729.50	2,729.50
G-03583	Mackin	Books & Materials	700.76	700.76
G-03584	KOCO	Library-related Services	8,282.00	8,282.00
G-03585	Amy Upchurch	Programming Activities	20.00	
		Programming Activities	6.76	26.76
G-03586	Chris Kennedy	Other Commodities	41.70	41.70
G-03587	Angie Walton	Supplies	68.22	68.22
G-03588	M & N Dealerships XII LLC	Vehicle Parts & Repairs	45.71	45.71
G-03589	C.O.T.P.A.	Parking	2,028.25	
		Parking	1,921.50	
		Parking	2,028.25	
		Parking	4,697.00	10,675.00
G-03590	Phillip Belt	Telephone Services	35.00	35.00
G-03591	Clear Channel Airports	Library-related Services	11,910.00	11,910.00
G-03592	Signature Landscape LLC	Maintenance of Facilities	3,001.34	
		Maintenance of Facilities	2,081.67	5,083.01
G-03593	BKD LLP	Professional Services	13,285.00	13,285.00
G-03594	Pamela Kay Morgan	Programming Activities	80.00	80.00

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Number	Vendor/Payee	Purpose		Amount
G-03595	Loren's Reading Room	Books & Materials	144.00	144.00
G-03596	Five Star Fence Company	Maintenance of Facilities	2,499.00	
		Maintenance of Facilities	800.00	3,299.00
G-03597	OOCO	Library-related Services	1,125.00	1,125.00
G-03598	Attn: Nancy Wright	Programming Activities	300.00	300.00
G-03599	Mark Schuster	Memberships	100.00	100.00
G-03600	Mun. Employees Credit Union	Employee Credit Union Ded	10,469.51	10,469.51
G-03601	Nationwide Retirement Solution	457 Plan Deductions	4,086.38	4,086.38
G-03602	Bank of Okla-Institutional	DB Retirement Deductions	2,600.43	2,600.43
G-03603	MassMutual Financial Group	Employee Contrib DC Plan	24,478.31	
		Employee Contrib DC Plan	43,259.31	67,737.62
G-03604	Paycom Payroll LLC	Employee Taxes	619,119.11	
		Payroll Taxes	50,623.05	
		Automation	7,788.65	677,530.81
G-03605	Metropolitan Library System	Ins Fund Dep-Health Prem	104.50	104.50
G-03606	City of Midwest City, Inc.	Water & Garbage Services	279.78	279.78
G-03607	Bradford Industrial Supply	Maintenance of Facilities	31.96	31.96
G-03608	O G & E	Electrical Services	890.36	890.36
G-03609	Oklahoma Natural Gas Co.	Gas Services	190.45	190.45
G-03610	Southwestern Stationers, Inc.	Printing/Printing Supplie	310.00	310.00
G-03611	Locke Supply Co.	Maintenance of Facilities	224.71	
		Maintenance of Facilities	41.28	265.99
G-03612	Emsco Electric Supply	Maintenance of Facilities	240.01	240.01
G-03613	Cheryl Mann	Transportation	7.42	7.42
G-03614	Thomson Reuters-West	Books & Materials	888.00	888.00
G-03615	Recorded Books, LLC	Books & Materials	205.20	205.20
G-03616	Thorndike/Gale Group	Books & Materials	4,233.11	4,233.11
G-03617	Morningstar	Books & Materials	145.00	145.00
G-03618	Employment Guide	Library-related Services	280.50	280.50
G-03619	Scott's Printing & Copying	Printing/Printing Supply	743.88	743.88
G-03620	Hobby Lobby	Programming Activities	68.07	68.07
G-03621	Mergent Co., Inc.	Books & Materials	7,415.00	7,415.00
G-03622	OverDrive, Inc.	Books & Materials	1,656.52	1,656.52
G-03623	Coughlan Companies, Inc.	Books & Materials	3,360.50	3,360.50
G-03624	Ginger Waldrip	Programming Activities	100.00	100.00
G-03625	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	98.50	98.50
G-03626	Thomson Reuters	Books & Materials	1,115.00	1,115.00
G-03627	WorthingtonDirect	Programming	494.43	494.43
G-03628	Joy E. Cavett	Programming Activities	100.00	100.00
G-03629	Amazon/GE Money Bank	Supplies	33.72	33.72
G-03630	United Parcel Service	Postage	563.73	563.73
G-03631	Office Depot Credit Plan	Supplies	37.91	37.91
G-03632	Baker & Taylor Books	Books & Materials	543.33	543.33
G-03633	Baker & Taylor Entertainment	Books & Materials	5,664.77	
		Books & Materials	3,585.05	9,249.82
G-03634	Cintas Corporation 064	Maintenance of Facilities	473.33	473.33
G-03635	Cory E Punto	Programming Activities	150.00	150.00
G-03636	SMC Technologies, Inc	Maintenance of Facilities	1,010.56	1,010.56
G-03637	Baker & Taylor Books	Books & Materials	3,568.07	
		Books & Materials	2,523.10	
		Books & Materials	2,502.71	
		Books & Materials	2,507.99	11,101.87

General Fund F.Y. 15-16

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
G-03638	Baker & Taylor Books	Books & Materials	976.76	
		Books & Materials	1,716.01	
		Books & Materials	2,629.34	
		Books & Materials	574.99	5,897.10
G-03639	G4S Secure Solutions	Security Services	9,963.61	9,963.61
G-03640	RB Floor Care Services Inc.	Janitorial Services	1,682.00	
		Janitorial Services	5,527.00	7,209.00
G-03641	Crystal Easley	Postage	9.80	9.80
G-03642	Jon Vodka	Telephone Services	35.00	35.00
G-03643	Brown Bag, Inc.	Programming Activities	266.37	266.37
G-03644	Lauren Cross	Programming Activities	100.00	100.00
G-03645	Carl George Braun Sennhenn	Programming Activities	100.00	100.00
G-03646	Sign Innovation	Maintenance of Facilities	830.37	830.37
Total of FY 15-16 Warrants Issued				\$ 3,384,915.05

General Fund F.Y. 14-15

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
G-05810	Studio Architecture PC	Capital Projects	1,500.00	
		Capital Projects	100.00	
		Capital Projects	2,995.00	
		Capital Projects	256.00	4,851.00
		Total of FY 14-15 Warrants Issued		\$ 4,851.00

Special Funds

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
S-20995	Oklahoma Tax Commission	Sales Tax	45.31	45.31
S-20996	Heidi Boortz	Lost & Paid Item Returned	11.95	11.95
S-20997	Francisco Javier Mares &/or	Lost & Paid Item Returned	14.00	14.00
S-20998	Julie D. Morris	Lost & Paid Item Returned	96.95	96.95
S-20999	Marilyn K. Schrameck	Lost & Paid Item Returned	77.75	77.75
S-21000	Harper M. Stellman &/or Marci	Lost & Paid Item Returned	10.95	10.95
S-21001	Chloe F. Radle &/or Kathleen	Lost & Paid Returned Item	13.95	13.95
S-21002	Alqadhi Abdulmonem	Lost & Paid Item Returned	7.00	7.00
S-21003	American Express	Fines Account	35.00	35.00
S-21004	Oklahoma Tax Commission	Sales Tax	46.13	46.13
S-21005	Xerox Corp.	Copier Maintenance	22.59	
		Copier Maintenance	8.58	
		Copier Maintenance	5.96	
		Copy Maintenance	33.64	
		Copy Maintenance	34.54	
		Copy Maintenance	14.00	
		Copy Maintenance	18.84	
		Copy Maintenance	50.36	
		Copier Maintenance	86.24	
		Copier Maintenance	51.14	
		Copier Maintenance	42.95	
		Copier Maintenance	17.67	
		Copier Maintenance	34.60	
		Copier Maintenance	37.91	
		Copier Maintenance	58.22	
		Copier Maintenance	89.04	
		Copy Maintenance	38.60	
		Copy Maintenance	62.14	
		Copy Maintenance	43.26	750.28
S-21006	Oklahoma Tax Commission	Sales Tax	1,295.30	1,295.30
S-21007	W M Corp	Copy Fund Copier Toner	170.69	170.69
S-21008	Amazon/GE Money Bank	16/Friends/Parent-Child B	179.95	179.95
S-21009	Walmart Community/GECRB	16/Friends/Parent Child	19.62	19.62
S-21010	Carol L. Roberts	16/Guild/Fabric for Book	35.05	35.05
S-21011	Imagination Promotional Group	Gifts & Books Lost	2,712.91	2,712.91
S-21012	Daniel Pedraza &/or Maquein	Lost & Paid Item Returned	26.95	26.95
S-21013	Julie R. Nguyen	Lost & Paid Item Returned	8.85	8.85
S-21014	Bethany L. Schlobohm	Lost & Paid Item Returned	13.95	13.95
S-21015	Lisa F. Sun	Lost & Paid Item Returned	13.95	13.95
S-21016	Paul Wamweya	Lost & Paid Item Returned	6.00	6.00
S-21017	Cynthia L. Shafer	Lost & Paid Item Returned	14.25	14.25
S-21018	Mandy C. Tepe &/or Maria M.	Lost & Paid Item Returned	3.00	3.00
S-21019	Metropolitan Library System	Transfer of Fines & Fees	102,000.00	102,000.00
S-21020	Standley Systems	Copier Maintenance	3.78	3.78
S-21021	Scholastic Inc	16/Summer Reading	122.76	122.76
S-21022	Megan S. Stanolis	Lost & Paid Materials	11.95	11.95
S-21023	Johnson County Library	Books Lost Account	14.95	14.95
S-21024	University of Missouri-Kansas	Books Lost Account	240.00	240.00
S-21025	Webster-Eden Library System	Books Lost Account	35.00	35.00
S-21026	Gayla Fowler	Lost & Paid Item Returned	4.95	4.95
S-21027	Grande Prairie Public Library	Books Lost Account	20.00	20.00
S-21028	State Technical College	Books Lost Account	25.00	25.00

Special Funds

Warrant Register

March 2016

Number	Vendor/Payee	Purpose		Amount
S-21029	Wellesley College	Books Lost Account	100.00	100.00
S-21030	Darla Cohee	Lost & Paid Item Returned	26.95	26.95
S-21031	Myrna C. Franco	Lost & paid Item Returned	13.95	13.95
S-21032	Juliana I. Muonelo	Lost & paid Item Returned	19.00	19.00
S-21033	Core Connect Works, LLC	Room Rental Refund	770.00	770.00
S-21034	Judy D. Cromwell	Lost & Paid Item Returned	8.95	8.95
S-21035	James Hunter &/or Felicia	Lost & Paid Item Returned	6.00	6.00
S-21036	Jessica K. Lee	Lost & Paid Item Returned	3.00	3.00
S-21037	Miryam E. Miller &/or Kim	Lost & Paid Item Returned	14.95	14.95
S-21038	Skywatch Oklahoma	Room Rental Refund	50.00	50.00
Total of Special Funds Warrants Issued				\$ 109,100.93

I, Tim Rogers, certify that:

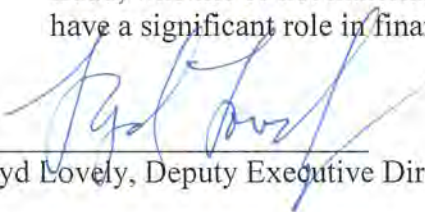
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Tim Rogers, Executive Director

4/15/2016
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

4-12-16
Date

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

April 30, 2016

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of April 2016.

For comparison, 83.33% of the year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of April 2016.

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STATEMENT OF FINANCIAL CONDITION

April 30, 2016

ASSETS

	Current Year	Previous Year
CASH	\$ 6,659,124.86	\$ 9,811,368.29
INVESTMENTS (Schedule attached)	27,376,395.74	23,612,609.80
PREPAID ACCOUNTS	25,000.00	25,000.00
Total Assets	<u>\$34,060,520.60</u>	<u>\$ 33,448,978.09</u>

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

Previous Year Reserve for Appropriations	\$322,841.23	\$478,757.37
Current Year Purchase Orders Outstanding	394,562.72	482,973.15
Previous Year Purchase Orders Outstanding	88,000.00	0.00
Checks Outstanding	<u>1,524,366.63</u>	<u>486,660.18</u>
Total Liabilities	2,329,770.58	1,448,390.70

FUND BALANCE:

Beginning of the Year	\$26,754,298.88	\$27,031,002.21
Add: Revenues		
Budgeted	32,973,928.17	31,537,601.89
Other	1,542,283.89	1,320,935.62
Less: Expenditures	<u>(29,539,760.92)</u>	<u>(27,888,952.33)</u>
Total Fund Balance	<u>31,730,750.02</u>	<u>32,000,587.39</u>
Total Liabilities, Deferred Revenue and Fund Balance	<u>\$34,060,520.60</u>	<u>\$ 33,448,978.09</u>

**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of April 30, 2016

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	1/26/2015	10/26/2017	1.000%	\$ 97,415.15
CD - Municipal Emp. Credit Union	6/10/2015	6/10/2017	1.256%	240,000.00
CD - Weokie Credit Union	1/20/2015	1/20/2020	1.510%	124,808.36
CD - National Bank of Commerce.	12/21/2015	12/21/2017	1.000%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - BancFirst	7/28/2015	7/27/2018	1.700%	240,000.00
CD - First State Bank	3/20/2015	9/20/2016	1.000%	240,000.00
Goldman Sachs Money Market	2/17/2016	7/17/2016	0.230%	1,000,000.00 *
Federal Home Loan Bank	5/21/2013	11/21/2018	1.000%	1,999,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
Federal Home Loan Bank	1/4/2013	3/27/2018	1.000%	2,000,388.89
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
Freddie Mac	1/6/2016	7/15/2016	0.448%	2,992,996.67
Freddie Mac	1/6/2016	8/8/2016	0.458%	1,994,650.00
Freddie Mac	1/6/2016	9/20/2016	0.509%	2,989,291.67
Freddie Mac	1/6/2016	10/19/2016	0.520%	2,987,845.00
Total Investments				<u>\$ 27,376,395.74</u>

*Rate changes daily.

METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL
As of April 30, 2016

	Current Year				Previous Year			
	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received
<u>BUDGETED:</u>								
Current Year Ad Valorem Tax	\$30,934,657.00	\$ 2,950,975.54	\$ 32,309,301.17	104.44%	\$29,513,267.00	\$ 3,626,746.35	\$ 30,818,082.89	104.42%
State Aid	253,347.30	106,101.00	238,727.00	94.23%	260,594.82	111,786.00	251,519.00	96.52%
Fines	495,000.00	-	425,900.00	86.04%	495,000.00	70,000.00	468,000.00	94.55%
Total Budgeted Revenue	\$ 31,683,004.30	\$ 3,057,076.54	\$ 32,973,928.17	104.07%	\$ 30,268,861.82	\$ 3,808,532.35	\$ 31,537,601.89	104.19%
<u>NOT BUDGETED:</u>								
Prior Years Taxes		\$ 60,611.56	\$ 1,091,461.53			\$ 51,921.28	\$ 1,010,488.91	
Gifts, Lost Books Fees, and Copies		0.00	100,024.00			0.00	0.00	
Investment Income		(105.31)	155,347.04			538.49	149,210.51	
Flexible Benefits Account Balance		0.00	3,668.27			0.00	0.00	
Sale of Surplus Equipment		0.00	36,003.58			0.00	4,563.92	
Insurance Reimbursements		0.00	1,049.58			0.00	0.00	
Miscellaneous		14,570.90	154,729.89			11,913.60	156,672.28	
Total Miscellaneous Revenue		\$ 75,077.15	\$ 1,542,283.89			\$ 64,373.37	\$ 1,320,935.62	
Total Revenue	\$ 31,683,004.30	\$ 3,132,153.69	\$ 34,516,212.06	108.94%	\$ 30,268,861.82	\$ 3,872,905.72	\$ 32,858,537.51	

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

April 30, 2016

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 72,569.59	\$ 570.00	\$ 674.30	\$ 72,465.29
815 Fines	58,906.73	44,818.30	2,930.43	100,794.60
820 Copy	82,780.00	16,846.15	2,719.61	96,906.54
Total Revolving Funds	\$ 214,256.32	\$ 62,234.45	\$ 6,324.34	\$ 270,166.43
GRANTS:				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<u>Special Grants</u>				
860 10/LET/Special Grant	14,840.00	14,840.00	11,975.90	2,864.10
862 10/OCCF/Village	500.00	500.00	250.00	250.00
893 14/OCCF/Harrah	265.00	543.80	0.00	543.80
899 11/LET/Young Professional Adv	3,000.00	4,200.75	2,511.63	1,689.12
916 15/LET/Inasmuch Media Surfers	132,000.00	132,000.00	130,396.00	1,604.00
926 15/CommFoun/Robotics Kits	2,500.00	2,500.00	2,456.55	43.45
933 12/LET/Aviation	5,738.00	5,738.00	2,603.94	3,134.06
939 16/Fabric for Book Bags	300.00	300.00	35.05	264.95
940 16/Kirkpatrick/After School	9,600.00	0.00	3,600.00	(3,600.00)
941 16/Guild/Popcorn Machine	300.00	300.00	230.70	69.30
943 16/OAC/Moscow Nights	6,000.00	0.00	2,000.00	(2,000.00)
944 16/OAC/Raven's Three	2,000.00	100.00	2,000.00	(1,900.00)
948 16/OAC/rRhythmically Speaking	7,500.00	0.00	7,500.00	(7,500.00)
949 16/OCCF/Harrah	290.80	290.80	0.00	290.80
950 16/OCCF/Edward Harvey	447.00	447.00	0.00	447.00
954 16/Koelsch/Luther	1,050.00	1,050.00	0.00	1,050.00
955 16/Russum/Downtown	65,422.49	65,422.49	0.00	65,422.49
956 16/Guild/Downtown	2,500.00	2,500.00	0.00	2,500.00
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
<u>Friends Grants</u>				
846 10 Public Art	3,000.00	4,500.00	3,997.43	502.57
892 14 Flat Screen TVs	4,000.00	4,000.00	3,003.00	997.00
905 15 Summer at the Library	71,000.00	71,000.00	67,598.66	3,401.34
907 15 Come Read with Me	15,000.00	15,000.00	5,921.19	9,078.81
908 15 Our World	40,000.00	40,000.00	36,485.79	3,514.21
913 15 Jones Library	15,000.00	15,000.00	0.00	15,000.00
921 15 Staff Appreciation Dinner	18,000.00	18,385.80	17,965.36	420.44
931 15 XBOX Gaming	8,538.18	8,530.00	8,538.18	(8.18)
936 16 Parent Child Book Club	1,500.00	1,500.00	991.48	508.52
938 16 Vehicle Wrap	3,500.00	3,500.00	0.00	3,500.00
945 16 Donna Morris Scholarship	9,290.00	9,290.00	1,000.00	8,290.00
946 16 Lee B Brawner Scholarship	12,000.00	12,000.00	8,310.00	3,690.00
947 16 Summer Reading	71,000.00	71,000.00	70,710.03	289.97
951 16 Our World	40,000.00	40,000.00	0.00	40,000.00
952 16 Staff Recognition Achievement	1,000.00	1,000.00	0.00	1,000.00
953 16 Come Read with Me	15,000.00	15,000.00	0.00	15,000.00
Total Grants				<u>170,429.95</u>
Total Special Funds				<u><u>\$ 440,596.38</u></u>

Metropolitan Library System
Statement of Encumbrances
Month of April 2016

FY-16

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,340,962.45	14,179,581.84	75.33	18,823,207.00	4,643,625.16
103	Payroll Taxes	98,642.74	1,042,053.64	78.49	1,327,654.00	285,600.36
109	Workers' Comp. Insurance	17,162.00	180,360.00	89.48	201,571.00	21,211.00
112	Group Insurance	257,241.40	2,532,075.15	71.45	3,544,075.00	1,011,999.85
113	Employees' Retirement	87,966.13	1,662,532.58	86.73	1,916,845.00	254,312.42
114	Unemployment Compensation	2,103.06	8,067.71	26.89	30,000.00	21,932.29
Total Personal Services		1,804,077.78	19,604,670.92	75.86	25,843,352.00	6,238,681.08
		=====	=====		=====	=====

Maintenance & Operations - Contractual Services

201	Bldg, Property, & Auto Insuran	761.00	266,448.78	88.14	302,290.00	35,841.22
205	Rent of Library Buildings	7,861.62	85,892.58	91.47	93,900.00	8,007.42
207	Janitorial Services	37,708.56	391,469.01	75.26	520,179.00	128,709.99
208	Maintenance of Facilities	38,949.73	279,825.26	58.84	475,572.00	195,746.74
211	Parking & Transportation	17,414.62	153,678.52	75.35	203,960.00	50,281.48
212	Travel Expenses	3,180.52	41,082.68	30.21	136,000.00	94,917.32
213	Professional Services	33,867.11	333,175.74	52.51	634,470.00	301,294.26
214	Security Services	43,398.92	449,709.19	89.94	500,000.00	50,290.81
216	Telephone Services	14,353.29	150,452.80	40.51	371,412.00	220,959.20
217	Electrical Services	30,913.24	418,326.09	72.94	573,508.00	155,181.91
218	Gas Services	2,667.25	26,291.21	60.98	43,111.00	16,819.79
219	Water & Garbage Services	4,953.56	63,373.92	81.99	77,290.00	13,916.08
220	Veolia Energy Services	22,160.34	170,529.44	83.86	203,357.00	32,827.56
226	Memberships	795.00	32,163.00	76.11	42,258.00	10,095.00
230	Other Library-Related Services	99,027.34	480,472.29	87.71	547,826.00	67,353.71
231	Automation Contractual	67,120.47	559,743.90	70.15	797,976.00	238,232.10
236	Network Catalog Services	5,076.44	55,304.45	61.38	90,100.00	34,795.55
Total Contractual Services		430,209.01	3,957,938.86	70.51	5,613,209.00	1,655,270.14
		=====	=====		=====	=====

Metropolitan Library System
Statement of Encumbrances
Month of April 2016

FY-16

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	20,250.28	117,464.04	72.96	161,000.00	43,535.96
302	Postage	4,968.10	149,773.27	61.78	242,430.00	92,656.73
303	Supplies	14,197.35	284,217.18	66.19	429,375.00	145,157.82
310	Maintenance Supplies	11,563.28	52,642.85	61.93	85,000.00	32,357.15
312	Safety Supplies & Equipment	.00	.00	.00	.00	.00
321	Gasoline & Oil	2,080.16	17,258.79	34.52	50,000.00	32,741.21
322	Vehicle Parts & Repairs	1,737.81	16,759.56	55.87	30,000.00	13,240.44
330	Programming Activities	34,693.70	167,918.29	58.71	286,010.00	118,091.71
331	Other Commodities	4,068.42	13,013.24	62.56	20,800.00	7,786.76
Total Commodities		93,559.10	819,047.22	62.78	1,304,615.00	485,567.78

Capital Outlays

401	Books & Materials	435,253.53	3,278,288.70	64.24	5,103,220.00	1,824,931.30
404	Government Documents	.00	.00	.00	5,850.00	5,850.00
405	Book Repairs & Bindings	.00	.00	.00	1,200.00	1,200.00
407	Periodicals & Subscriptions	2,074.91	164,712.13	85.37	192,930.00	28,217.87
408	Furniture, Fixtures, and Equip	9,456.57	112,574.60	70.17	160,433.00	47,858.40
409	Motor Vehicles	-427.12	49,386.72	91.46	54,000.00	4,613.28
410	Automation System & Equip.	7,840.25	197,950.50	51.93	381,200.00	183,249.50
450	Capital Projects	1,151,687.75	1,355,191.27	24.44	5,545,273.00	4,190,081.73
490	Capital Reserves	.00	367,006.15	100.00	367,006.15	.00
499	Reserve Carryover - Prior	.00	13,865,014.83	100.00	13,865,014.83	.00
Total Capital Outlays		1,605,885.89	19,390,124.90	75.52	25,676,126.98	6,286,002.08
Total Budget		3,933,731.78	43,771,781.90	74.90	58,437,302.98	14,665,521.08

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Warrant Register

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Number	Vendor/Payee	Purpose		Amount
G-03647	Dollar Tree	Other Commodities	300.00	
		Other Commodities	60.00	360.00
G-03649	Bradford Industrial Supply	Maintenance of Facilities	38.03	
		Maintenance of Facilities	73.53	111.56
G-03650	O G & E	Electrical Services	217.74	
		Electrical Services	1,277.82	1,495.56
G-03651	Oklahoma Natural Gas Co.	Gas Services	165.04	
		Gas Services	47.89	
		Gas Services	78.49	
		Gas Services	67.04	358.46
G-03652	City of Oklahoma City	Water & Garbage Services	327.36	327.36
G-03653	Demco, Inc.	Supplies	511.79	511.79
G-03654	Baker & Taylor Books	Books & Materials	5,175.39	5,175.39
G-03655	American Express	Automation Contractual	149.00	
		Automation Contractual	19.00	
		Supplies	55.50	
		Maintenance of Facilities	180.29	
		Supplies	65.50	
		Supplies	19.96	
		Supplies	49.36	
		Automation	1,649.00	
		Maintenance Supplies	639.36	
		Supplies	621.16	
		Automation Contractual	209.00	
		Subscriptions	19.95	
		Supplies	250.24	
		Maintenance of Facilities	29.49	
		Library-related Services	199.00	
		Library-related Services	39.00	
		Memberships	110.00	
		Automation Contractual	795.00	
		Automation Contractual	325.00	5,424.81
G-03656	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-03657	Barbara Beasley	Supplies	18.44	
		Postage	19.60	38.04
G-03658	FedEx	Postage	40.06	
		Postage	6.20	46.26
G-03659	Recorded Books, LLC	Books & Materials	1,353.60	1,353.60
G-03660	Thorndike/Gale Group	Books & Materials	334.31	334.31
G-03661	Jonathan Willis	Transportation	115.88	115.88
G-03662	Employment Guide	Library-related Services	280.50	280.50
G-03663	AT&T	Telephone Services	3,165.00	3,165.00
G-03664	Penguin Random House LLC	Books & Materials	146.25	146.25
G-03665	Ingram Library Service	Books & Materials	1,544.09	1,544.09
G-03666	Walker Companies	Supplies	37.90	37.90
G-03667	Findaway World, LLC	Books & Materials	7,193.52	7,193.52
G-03668	AV Cafe Inc	Books & Materials	5,853.57	5,853.57
G-03669	Women Make Movies	Books & Materials	2,270.00	2,270.00
G-03670	Meghan Attalla	Transportation	99.61	99.61
G-03671	Town of Luther	Water & Garbage Services	41.36	
		Water & Garbage Services	67.60	108.96
G-03672	Kay L. Bauman	Travel Expenses	133.28	
	** Continued **			

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Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-03672	Kay L. Bauman	Transportation	197.86	331.14
G-03673	Landon Holman	Mileage	126.14	126.14
G-03674	Susan Pierce	Programming Activities	448.00	
		Programming Activities	56.00	504.00
G-03675	The Library Store, Inc.	Supplies	123.38	123.38
G-03676	Finderbinder	Books & Materials	175.00	175.00
G-03677	4 Imprint	Programming Activities	8,974.12	8,974.12
G-03678	City of Harrah Acct 02-0121-01	Water & Garbage Services	68.97	68.97
G-03679	Amazon/GE Money Bank	Programming	85.59	
		Supplies	293.84	
		Supplies	124.68	
		Supplies	17.56	
		Programming	64.00	
		Supplies	46.67	632.34
G-03680	City of Choctaw	Water & Garbage Services	95.83	95.83
G-03681	Baker & Taylor Entertainment	Books & Materials	1,016.64	1,016.64
G-03682	Walmart Community/GEGRB	Programming Activities	23.75	23.75
G-03683	LaWana D. Morgan	Transportation	4.75	4.75
G-03684	The Meadows	Library-related Services	96.64	96.64
G-03685	Preston Bell	Transportation	50.00	50.00
G-03686	Jones Hardware and Lumber Inc.	Maintenance of Facilities	21.57	21.57
G-03687	Waste Connections of Oklahoma	Water & Garbage Services	729.88	
		Garbage Services	63.03	792.91
G-03688	Panacean Systems	Professional Services	3,500.00	3,500.00
G-03689	Cox Communications, Inc.	Telephone Service	201.04	201.04
G-03690	Baker & Taylor Books	Books & Materials	2,783.05	
		Books & Materials	3,152.87	
		Books & Materials	2,313.94	
		Books & Materials	2,070.25	
		Books & Materials	5,513.58	
		Books & Materials	1,057.61	16,891.30
G-03691	Baker & Taylor Books	Books & Materials	1,798.68	
		Books & Materials	1,138.77	
		Books & Materials	208.92	3,146.37
G-03692	Maria Watkins	Transportation	63.07	63.07
G-03693	Lloyd Lovely	Transportation	102.76	102.76
G-03694	R. Justin Herwig	Transportation	129.37	129.37
G-03695	Chris Kennedy	Programming Activities	10.91	10.91
G-03696	Risa Sargent	Transportation	22.02	22.02
G-03697	Dave Mack	Telephone Services	35.00	35.00
G-03698	Jon Vodka	Telephone Services	35.00	35.00
G-03699	Christian LeFlore	Mileage	37.42	37.42
G-03700	Tech Logic Corp	Automation Contractual	608.65	608.65
G-03701	Ngoc Nguyen	Transportation	90.67	90.67
G-03702	Christopher Stofel	Transportation	208.13	208.13
G-03703	TriWellness LLC	Professional Services	2,284.75	2,284.75
G-03704	Republic Services	Recycling Waste	288.00	
		Recycling Waste	154.00	
		Recycling Waste	139.25	
		Recycling Waster	101.00	682.25
G-03705	Benjamin Mead-Harvey	Memberships	100.00	100.00

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Number	Vendor/Payee	Purpose		Amount
G-03706	Melvin Nolin	Transportation	240.25	240.25
G-03707	Susan Beckett	Supplies	23.83	23.83
G-03708	Entertainment Direct LLC	Books & Materials	3,152.10	3,152.10
G-03709	Michael G Gillespie	Transportation	198.67	198.67
G-03710	AccTwo Shared Services, LLC	Capital Projects	31,977.00	31,977.00
G-03711	Metropolitan Library System	Programming Activities	100.00	100.00
G-03712	City of Del City	Rent of Library Buildings	400.00	400.00
G-03713	Bradford Industrial Supply	Maintenance of Facilities	24.28	
		Maintenance of Facilities	27.46	
		Maintenance of Facilities	78.08	129.82
G-03714	O G & E	Electrical Services	860.97	
		Electrical Services	3,819.16	
		Electrical Services	119.84	
		Electrical Services	1,200.71	6,000.68
G-03715	Oklahoma Natural Gas Co.	Gas Services	30.49	30.49
G-03716	City of Oklahoma City	Water & Garbage Services	288.30	
		Water & Garbage Services	33.44	
		Water & Garbage Services	399.63	
		Water & Garbage Services	266.89	
		Water & Garbage Services	239.27	1,227.53
G-03717	City of the Village	Water & Garbage Services	91.41	91.41
G-03718	Brodart Co.	Supplies	147.78	147.78
G-03719	Locke Supply Co.	Maintenance of Facilities	6.69	6.69
G-03720	Emsco Electric Supply	Maintenance of Facilities	43.00	43.00
G-03721	Forest Building Materials	Maintenance of Facilities	58.67	58.67
G-03722	Journal Record Publishing Co.	Periodicals & Subscriptio	189.00	189.00
G-03723	Oriental Trading Company	Programming	46.86	46.86
G-03724	UNUM Life Insurance	Grp L-T Disab Ins Prm-Apr	7,282.86	7,282.86
G-03725	City of Edmond	Electrical Services	4,374.42	4,374.42
G-03726	Weston Woods Accts Receivable	Books & Materials	269.55	269.55
G-03727	Charles S. Isaacs	Telephone Services	35.00	
		Transportation	8.37	43.37
G-03728	CompSource Mutual	Workers Comp Insurance	17,162.00	17,162.00
G-03729	Taryn Kingery	Programming Activities	7.33	
		Programming Activities	19.25	26.58
G-03730	Barbara Beasley	Transportation	66.10	66.10
G-03731	Upstart	Programming	39.00	39.00
G-03732	Recorded Books, LLC	Books & Materials	288.80	
		Books & Materials	1,584.00	1,872.80
G-03733	The Penworthy Co.	Books & Materials	5,327.33	5,327.33
G-03734	Thorndike/Gale Group	Books & Materials	1,626.78	1,626.78
G-03735	Deborah S. McPherson	Travel Expenses	420.78	420.78
G-03736	Central Oklahoma Volunteer	Memberships	20.00	20.00
G-03737	Staples Credit Plan	Supplies	39.97	39.97
G-03738	Independent Stationers	Supplies	24.15	
		Supplies	46.77	70.92
G-03739	Janet Brooks	Transportation	90.06	90.06
G-03740	NA Publishing Inc	Periodicals/Subscriptions	1,253.62	1,253.62
G-03741	Employment Guide	Library-related Services	280.50	280.50
G-03742	A T & T Mobility	Telephone Services	215.37	215.37
G-03743	Scott's Printing & Copying	Other Commodities	1,224.90	1,224.90
G-03744	Ingram Library Service	Books & Materials	601.12	
	** Continued **			

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Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-03744	Ingram Library Service	Books & Materials	4,297.16	4,898.28
G-03745	Julie Ballou	Transportation	187.41	187.41
G-03746	Walker Companies	Maintenance of Facilities	78.85	78.85
G-03747	OverDrive, Inc.	Books & Materials	13,195.71	
		Books & Materials	160.00	13,355.71
G-03748	Findaway World, LLC	Books & Materials	7,844.08	
		Books & Materials	10,734.52	18,578.60
G-03749	Fuelman	Gasoline & Oil	2,062.26	
		Vehicle Parts & Repairs	8.00	2,070.26
G-03750	Rotary Club of Oklahoma City	Membership	135.00	
		Other Commodities	125.00	260.00
G-03751	Oklahoma Center for the Book	Other Commodities	50.00	50.00
G-03752	AV Cafe Inc	Books & Materials	90.85	
		Books & Materials	941.09	1,031.94
G-03753	Ingram Library Service	Books & Materials	1,794.93	
		Books & Materials	18.96	1,813.89
G-03754	Jana Hausburg	Transportation	12.14	12.14
G-03755	Center Point Large Print	Books & Materials	1,258.20	1,258.20
G-03756	Dana Beach	Travel Expenses	455.08	
		Transportation	135.02	590.10
G-03757	Home Depot Credit Services	Maintenance of Facilities	5.20	
		Maintenance of Facilities	39.00	44.20
G-03758	Debbie Robertus	Travel Expenses	284.02	
		Transportation	27.11	311.13
G-03759	ProQuest	Books & Materials	4,000.00	4,000.00
G-03760	Contractors Supply Co.	Maintenance of Facilities	19.32	
		Maintenance of Facilities	95.82	115.14
G-03761	Ruby Soutiere	Transportation	37.58	37.58
G-03762	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-03763	Joy E. Cavett	Programming Activities	50.00	50.00
G-03764	City of Edmond	Water & Garbage Services	546.87	546.87
G-03765	Sally Gray	Supplies	6.51	6.51
G-03766	ULINE	Supplies	426.82	
		Supplies	345.30	772.12
G-03767	Amazon/GE Money Bank	Automation	69.95	
		Supplies	129.89	
		Programming	59.50	
		Programming	166.15	
		Supplies	18.50	
		Supplies	256.40	
		Programming Supplies	26.22	
		Programming	274.39	
		Programming	355.48	
		Programming	163.43	
		Supplies	11.16	
		Supplies	11.16	
		Supplies	10.60	
		Programming	16.98	
		Vehicle Parts & Repair	99.95	
		Programming	143.41	
		Programming	115.41	

** Continued **

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-03767	Amazon/GE Money Bank	Supplies	18.88
		Furniture	85.80
		Programming	74.09
		Furniture, Fixtures, & Eq	376.98
G-03768	United Parcel Service	Postage	417.26
G-03769	Office Depot Credit Plan	Supplies	46.68
G-03770	Ann Meeks	Memberships	100.00
G-03771	Baker & Taylor Books	Books & Materials	1,555.09
G-03772	Cox Communications, Inc.	Telephone Services	545.45
		Telephone Services	612.00
G-03773	Baker & Taylor Entertainment	Books & Materials	3,097.36
		Books & Materials	244.34
		Books & Materials	1,147.74
G-03774	Todd Podzemny	Travel Expenses	156.62
G-03775	Manpower, Inc.	Professional Services	288.75
G-03776	Walmart Community/GECRB	Programming Activities	104.72
		Supplies	34.65
		Supplies	193.12
G-03777	Construction Building	Maintenance of Facilities	135.00
G-03778	Alice Fielding	Travel Expenses	283.14
G-03779	Danny Gordon Art, LLC	Programming Activities	175.00
G-03780	Metro Monitor, Inc.	Library-Related Services	95.00
G-03781	Darrie Breathwit	Supplies	55.89
G-03782	Jenny Bodenhamer	Travel Expenses	161.58
G-03783	Star Lighting and Supply	Maintenance of Facilities	307.50
G-03784	SmithKor Investments LLC	Rent of Library Buildings	7,461.62
G-03785	McAfee & Taft	Professional Services	864.00
G-03786	Tim Spindle	Programming Activities	20.00
G-03787	Kelley Hoffman	Transportation	31.26
G-03788	Cox Communications, Inc.	Telephone Service	358.89
		Telephone Service	426.67
		Telephone Services	4,115.52
G-03789	Joshua Jordan	Programming Activities	48.74
G-03790	Baker & Taylor Books	Books & Materials	1,950.75
		Books & Materials	2,678.46
		Books & Materials	5,293.56
		Books & Materials	556.83
		Books & Materials	2,771.12
		Books & Materials	2,769.91
		Books & Materials	1,796.16
		Books & Materials	1,216.99
		Books & Materials	4,018.40
		Books & Materials	2,900.95
		Books & Materials	797.74
G-03791	Baker & Taylor Books	Books & Materials	4,211.30
		Books & Materials	2,251.73
		Books & Materials	3,134.71
		Books & Materials	362.14
		Books & Materials	9,245.68
		Books & Materials	1,291.38
		Books & Materials	430.07
			26,750.87
			20,927.01

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Number	Vendor/Payee	Purpose		Amount
G-03792	Trak-1 Technology, Inc.	Professional Services	189.08	189.08
G-03793	Kara Fried	Transportation	61.78	61.78
G-03794	David Newyear	Transportation	153.63	153.63
G-03795	Emily Williams	Travel Expenses	52.50	
		Transportation	154.39	206.89
G-03796	G4S Secure Solutions	Security Services	10,892.48	10,892.48
G-03797	Krueger International, Inc.	Furniture	734.00	734.00
G-03798	Superior Linen Service	Supplies	29.00	29.00
G-03799	Rachel Kopchick	Transportation	172.69	172.69
G-03800	Hooked on Phonics	Books & Materials	2,126.45	2,126.45
G-03801	Veolia Energy Oklahoma City,	Veolia Energy Services	22,160.34	22,160.34
G-03802	Stacy Schrank	Transportation	142.00	142.00
G-03803	Joe H Shelton	Programming Activities	11.79	11.79
G-03804	Sheldon Beach	Travel Expenses	103.50	103.50
G-03805	Savannah Mitchell	Programming Activities	200.00	200.00
G-03806	Chris Kennedy	Travel Expenses	426.16	
		Transportation	102.55	528.71
G-03807	ThyssenKrupp Elevator	Maintenance of Facilities	2,011.36	2,011.36
G-03808	Brandon Beckham	Travel Expenses	221.22	
		Transportation	307.10	528.32
G-03809	W M Corp	Supplies	7,836.44	7,836.44
G-03810	Oklahoma Turnpike Authority	Turnpike Tolls	17.90	17.90
G-03811	M & N Dealerships XII LLC	Vehicle Parts & Repairs	396.78	396.78
G-03812	Vanessa Davis	Programming Activities	38.02	38.02
G-03813	Kristine Charter	Transportation	44.82	44.82
G-03814	Deborah A Crabtree-Fedder	Programming Activities	400.00	
		Programming Activities	100.00	500.00
G-03815	IAAP	Memberships	141.00	141.00
G-03816	Denise S Chambers	Programming Activities	100.00	100.00
G-03817	Heather Zeoli	Transportation	35.59	35.59
G-03818	Steve Owens	Maintenance of Facilities	1,925.00	1,925.00
G-03819	Kristin Jones	Programming Activities	40.00	40.00
G-03820	Pamela Kay Morgan	Programming Activities	80.00	80.00
G-03821	Kiley B Atkinson	Transportation	148.72	148.72
G-03822	Rebecca Fesler	Programming Activities	14.60	14.60
G-03823	Abigail Stout	Travel Expenses	239.58	239.58
G-03824	Catherine D Beavin	Professional Services	6,870.00	6,870.00
G-03825	Rebekah M Marple	Programming Activities	100.00	100.00
G-03826	Tara Golden	Programming Activities	32.49	32.49
G-03827	Imprint Plus USA Inc.	Printing/Printing Supply	5,739.00	5,739.00
G-03828	Jose Antonio Avila	Maintenance of Facilities	5,780.00	5,780.00
G-03829	Microsoft Corportation	Automation	1,568.05	
		Automation	1,568.05	
		Automation	1,568.05	
		Automation	1,568.05	
		Automation	1,568.05	7,840.25
G-03830	Robauto Inc.	Furniture,Fixtures&Equip.	1,398.00	1,398.00
G-03831	Ashley Welke	Supplies	100.71	
		Transportation	226.21	326.92
G-03832	Aileen Barton	Programming Activities	15.98	15.98
G-03833	Tiffany Mahan	Programming Activities	150.00	150.00
G-03834	Mun. Employees Credit Union	Employee Credit Union Ded	10,469.51	10,469.51

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Number	Vendor/Payee	Purpose		Amount
G-03835	United Way of Central Oklahoma	United Way Deductions	524.50	524.50
G-03836	HealthSmart Benefit Solutions	Dependent Life Deductions	177.50	177.50
G-03837	Nationwide Retirement Solution	457 Plan Deductions	4,086.38	4,086.38
G-03838	Transamerica Premier Life	Employee Life Ins Deduct	247.42	247.42
G-03839	Bank of Okla-Institutional	DB Retirement Deductions	2,592.23	2,592.23
G-03840	Bank of Oklahoma	Flexible Spend Acct Deduc	5,027.45	5,027.45
G-03841	MassMutual Financial Group	Employee Contrib Plan	25,286.79	
		Employer Contrib DC Plan	44,616.91	69,903.70
G-03842	Vision Service Plan of	Employee Deduct Vision	1,209.11	1,209.11
G-03843	Administrative Services	Short Term Disabl Deduct	1,537.34	1,537.34
G-03844	UNUM Life Insurance	LTC Premium	1,132.60	1,132.60
G-03845	Paycom Payroll LLC	Employee Taxes	591,131.18	
		Group Insurance	1,320.00	
		Employer Payroll Taxes	48,894.28	
		Automation	5,729.45	647,074.91
G-03846	Metropolitan Library System	Ins Fund Dep-Health Prem	32,317.00	32,317.00
G-03847	Grainger	Maintenance of Facilities	20.88	
		Maintenance of Facilities	134.55	155.43
G-03848	O G & E	Electrical Services	2,277.46	
		Electrical Services	791.14	
		Electrical Services	2,266.60	5,335.20
G-03849	Oklahoma Natural Gas Co.	Gas Services	175.55	
		Gas Services	136.19	
		Gas Services	342.78	
		Gas Services	107.33	
		Gas Services	40.36	802.21
G-03850	City of Bethany	Water & Garbage Services	126.55	126.55
G-03851	City of Oklahoma City	Water & Garbage Services	320.69	
		Water & Garbage Services	85.47	406.16
G-03852	Southwestern Stationers, Inc.	Printing/Printing Supply	3,311.00	
		Printing/Printing Supply	62.00	3,373.00
G-03853	Locke Supply Co.	Maintenance of Facilities	7.03	7.03
G-03854	Tech-Lock	Maintenance of Facilities	4.00	4.00
G-03855	MASSCO Maintenance Supply Co.	Maintenance Supplies	142.80	
		Maintenance Supplies	331.60	474.40
G-03856	Hewlett Packard Enterprise Co	Automation Contractual	8,338.00	8,338.00
G-03857	AT&T	Telephone Services	691.48	
		Telephone Services	814.79	
		Telephone Services	871.41	2,377.68
G-03858	Standard Printing Co., Inc.	Supplies	475.00	475.00
G-03859	Baker & Taylor Books	B ooks & Materials	566.38	
		Books & Materials	694.67	1,261.05
G-03860	FedEx	Postage	41.62	41.62
G-03861	Recorded Books, LLC	Books & Materials	219.90	219.90
G-03862	Oklahoma Employment	Unemployment Compensation	2,103.06	2,103.06
G-03863	Thorndike/Gale Group	Books & Materials	2,871.24	
		Books & Materials	2,421.10	5,292.34
G-03864	The Edmond Sun	Periodicals & Subscriptio	86.41	86.41
G-03865	Sam Moore, Architect	Maintenance of Facilities	240.00	240.00
G-03866	HealthSmart Benefit Solutions	Grp Life Ad&D Ins Prm-Apr	62,531.14	62,531.14
G-03867	Anne G. Fischer	Travel Expenses	1,308.07	1,308.07
G-03868	Staples Credit Plan	Supplies	15.18	15.18

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Number	Vendor/Payee	Purpose	Amount
G-03869	Independent Stationers	Supplies	5.42
		Supplies	42.52
G-03870	Debbie Langston	Programming Activities	105.00
G-03871	Lanny B. Myers	Telephone Services	35.00
G-03872	Scott's Printing & Copying	Printing/Printing Supply	1,281.00
G-03873	OCLC, Inc.	Network Catalog Services	5,076.44
G-03874	Karen L.Litteral	Programming Activities	49.70
		Transportation	77.11
G-03875	Hobby Lobby	Supplies	45.44
G-03876	Ingram Library Service	Books & Materials	1,129.46
		Books & Materials	1,871.52
G-03877	Veritiv Operating Company	Supplies	4,467.20
		Supplies	365.44
G-03878	Larry G. Johnson	Travel Expenses	325.26
G-03879	OverDrive, Inc.	Books & Materials	16,632.63
		Books & Materials	2,096.95
G-03880	Findaway World, LLC	Books & Materials	13,734.96
		Books & Materials	5,138.46
G-03881	Ginger Waldrip	Programming Activities	100.00
G-03882	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	98.50
G-03883	AV Cafe Inc	Books & Materials	1,216.18
G-03884	Jerod Gerfen	Professional Services	180.00
		Travel Expenses	177.90
G-03885	Melody A. Kellogg	Mileage	284.89
G-03886	Susan Hutchins	Programming Activities	38.17
G-03887	Center Point Large Print	Books & Materials	1,258.20
		Books & Materials	1,058.70
G-03888	Cox Media Oklahoma City	Library-related Services	17,840.00
G-03889	Jamshid Pourtorkan	Programming Activities	150.00
G-03890	Home Depot Credit Services	Maintenance of Facilities	31.90
		Maintenance of Facilities	161.58
G-03891	Pauline Rodriguez-Atkins	Professional Services	180.00
		Travel Expenses	300.43
G-03892	Batteries Sooner LLC	Maintenance of Facilities	67.80
G-03893	Contractors Supply Co.	Maintenance of Facilities	85.21
G-03894	Signs Now	Library-related Services	1,721.50
G-03895	Joy E. Cavett	Programming Activities	150.00
G-03896	Chase Card Services	Automation Contractual	9.99
		Automatin Contractual	20.00
		Professional Services	180.00
		Memberships	140.00
		Supplies	91.14
		Travel Expenses	992.73
		Travel Expenses	960.48
		Supplies	327.51
		Professional Services	180.00
		Professional Services	150.00
		Professional Services	595.00
		Supplies	65.00
		Automation Contractual	30.97
		Professional Services	270.00
		Supplies	91.14

** Continued **

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-03896	Chase Card Services	Programming	391.35
		Programming	47.57
		Professional Services	45.00
		Printing Supplies	134.16
		Professional Services	495.00
		Professional Services	118.00
		Travel Expenses	1,199.00
		Motor Vehicles	39.47
		Automation	420.83
		Professional Services	12.00
		Travel Expenses	216.20
		Travel Expenses	331.30
			7,553.84
G-03897	Oklahoma Roofing &	Maintenance of Facilities	558.40
G-03898	Amazon/GE Money Bank	Programming	184.70
		Furniture,Fixtures&Suppli	49.99
		Supplies	21.30
		Programming	128.95
		Supplies	35.88
		Supplies	37.99
		Programming Supplies	8.29
		Programming Supplies	69.89
		Programming Supplies	474.42
		Supplies	698.88
		Supplies	21.99
		Supplies	29.19
			1,761.47
G-03899	United Parcel Service	Postage	7.38
		Postage	510.89
			518.27
G-03900	Oklahoma Press Service	Library-Related Services	119.60
G-03901	Vision Service Plan of	Grp Vision Ins Prem-Apr.	2,528.27
			2,528.27
G-03902	Frates Insurance	Bldg, Property & Auto Ins	761.00
			761.00
G-03903	Southern Hardlines, Inc.	Maintenance of Facilities	16.45
			16.45
G-03904	Ann Meeks	Professional Services	172.82
		Transportation	47.74
			220.56
G-03905	Baker & Taylor Books	Books & Materials	1,117.71
			1,117.71
G-03906	Baker & Taylor Entertainment	Books & Materials	2,821.16
		Books & Materials	921.88
			3,743.04
G-03907	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-APR	181,303.23
			181,303.23
G-03908	Elisabeth Wright	Travel Expenses	68.50
			68.50
G-03909	Walmart Community/GEGRB	Programming Activities	31.83
		Programming Activities	13.48
			45.31
G-03910	John L. Hilbert	Programming Activities	235.08
			235.08
G-03911	Cynthia Friedemann	Professional Services	25.00
		Travel Expenses	131.71
			156.71
G-03912	Darrie Breathwit	Programming Activities	58.56
			58.56
G-03913	Engineered Equipment Inc.	Maintenance of Facilities	55.52
			55.52
G-03914	David Calhoun	Supplies	14.08
			14.08
G-03915	Shauna Leonard	Programming Activities	600.00
			600.00
G-03916	Firetrol Protection Systems	Maintenance of Facilities	875.00
			875.00
G-03917	Oklahoma City Police Dept.	Maintenance of Facilities	34.00
			34.00
G-03918	Cox Communications, Inc.	Telephone Service	12.94
			12.94
G-03919	Baker & Taylor Books	Books & Materials	3,708.61
	** Continued **		

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-03919	Baker & Taylor Books	Books & Materials	2,147.57
		Books & Materials	2,115.77
		Books & Materials	2,568.49
		Books & Materials	251.02
		Books & Materials	3,397.32
		Books & Materials	2,492.43
		Books & Materials	2,895.32
		Books & Materials	3,383.66
G-03920	Baker & Taylor Books	Books & Materials	1,863.31
		Books & Materials	3,600.20
		Books & Materials	1,619.20
		Books & Materials	884.77
		Books & Materials	4,043.28
		Books & Materials	1,837.29
		Books & Materials	795.66
G-03921	ID Labels, Inc.	Supplies	2,175.00
G-03922	G4S Secure Solutions	Security Services	10,819.67
G-03923	Derek Davis	Telephone Services	35.00
G-03924	Curtiss Ray	Maintenance of Facilities	25.95
G-03925	McAlester News Capital	Periodicals & Subscriptio	215.88
G-03926	Patricia Whisenhunt	Supplies	28.44
G-03927	Tyler Outdoor Advertising, LLC	Library-related Services	3,070.00
G-03928	KOCO	Library-Related Services	10,132.00
G-03929	Anna Todd	Travel Expenses	209.34
G-03930	UNUM Life Insurance	Grp LTC Insurance Prm-Apr	1,287.90
G-03931	KWTV Channel 9	Library-Related Services	6,500.00
G-03932	The Terminix International Co.	Janitorial Services	688.00
		Janitorial Services	352.00
		Janitorial Services	251.00
G-03933	Matthew Logo Falepouono	Telephone Services	35.00
G-03934	Mark D Vance	Telephone Services	35.00
G-03935	Merwin Inc	Maintenance of Facilities	853.25
		Maintenance of Facilities	106.00
G-03936	C.O.T.P.A.	Parking Vouchers	600.00
G-03937	Tech Logic Corp	Automation Contractual	15.14
G-03938	Vanessa Davis	Parking/Mileage	64.69
G-03939	Phillip Belt	Telephone Services	35.00
G-03940	Bob Moore Ford	Motor Vehicles	21,097.00
G-03941	Benjamin Mead-Harvey	Transportation	103.66
G-03942	BKD LLP	Professional Services	12,850.00
G-03943	Templo de Alabanza	Capital Projects	1,500.00
G-03944	Rebecca Fesler	Supplies	8.67
G-03945	OOCO	Library-related Services	1,125.00
G-03946	Sign Innovation	Maintenance of Facilities	830.37
G-03947	Microsoft Corportation	Programming	3,531.92
G-03948	news9.com	Library-related Services	1,800.00
G-03949	Lisa Earls	Transportation	32.40
G-03950	Grainger	Maintenance of Facilities	112.02
G-03951	O G & E	Electric Services	506.20
		Electrical Services	862.01
		Electrical Services	8,486.23

** Continued **

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April 2016

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-03951	O G & E	Electrical Services	111.03
		Electrical Services	1,587.85
		Electrical Services	1,052.04
		Electrical Services	111.82
G-03952	Oklahoma Natural Gas Co.	Gas Services	29.93
		Gas Services	41.77
		Gas Services	39.95
		Gas Services	199.46
		Gas Services	21.18
		Gas Services	162.18
G-03953	City of Oklahoma City	Water & Garbage Services	85.82
		Water & Garbage Services	887.40
		Water & Garbage Services	59.62
G-03954	Brodart Co.	Supplies	14.07
G-03955	Locke Supply Co.	Maintenance of Facilities	32.00
		Maintenance of Facilities	254.11
		Maintenance of Facilities	20.82
G-03956	EBSCO Information Services	Automation Contractual	35,000.00
		Books & Materials	4,750.00
		Books & Materials	49,927.00
G-03957	City of Warr Acres	Water & Garbage Services	56.40
G-03958	AT&T	Telephone Services	145.78
G-03959	Thomson Reuters-West	Books & Materials	888.00
G-03960	Recorded Books, LLC	Books & Materials	2,127.60
		Books & Materials	297.00
G-03961	Phillip Tolbert	Programming Activities	85.19
G-03962	Randy Wayland	Travel Expenses	278.50
		Transportation	265.24
G-03963	Staples Credit Plan	Supplies	17.99
G-03964	Morningstar	Books & Materials	185.00
G-03965	OHC of the Southwest, P.A.	Professional Services	372.00
G-03966	Jonathan Willis	Telephone Services	35.00
G-03967	Kristin Williamson	Travel Expenses	52.50
		Transportation	338.51
G-03968	Cheryll Jones	Programming Activities	21.48
G-03969	Brilliance Corporation	Books & Materials	457.26
G-03970	Kristin M. Mahathey	Programming Activities	50.00
G-03971	Angela Hill	Travel Expenses	233.50
		Supplies	86.62
		Transportation	92.45
G-03972	Ingram Library Service	Books & Materials	903.18
G-03973	James E. Garling	Programming Activities	800.00
G-03974	OverDrive, Inc.	Books & Materials	12,116.35
		Books & Mterials	14,608.04
G-03975	Building Specialties	Maintenance of Facilities	83.64
G-03976	Findaway World, LLC	Books & Materials	12,452.34
		Books & Materials	3,253.20
G-03977	Chickasaw Telecom, Inc.	Automation Contractual	2,014.87
G-03978	Melody A. Kellogg	Travel Expenses	451.62
G-03979	Home Depot Credit Services	Maintenance of Facilities	74.80
		Maintenance of Facilities	109.08

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April 2016

Number	Vendor/Payee	Purpose		Amount
G-03980	Evans Hardware	Maintenance of Facilities	13.19	
		Maintenance of Facilities	12.09	25.28
G-03981	Jim Austin Sales	Maintenance of Facilities	42.60	42.60
G-03982	Associated Appliance, Inc.	Maintenance of Facilities	87.32	87.32
G-03983	Steve's Wholesale Distributors	Maintenance of Facilities	62.84	62.84
G-03984	Westlake Hardware	Maintenance of Facilities	8.98	8.98
G-03985	Contractors Supply Co.	Maintenance of Facilities	11.54	
		Maintenance of Facilities	178.14	
		Maintenance of Facilities	25.44	215.12
G-03986	Oklahoma Center for Nonprofits	Professional Services	175.00	175.00
G-03987	Rainbow Resource Center, Inc	Books & Materials	426.44	426.44
G-03988	Signs Now	Library-Related Services	1,721.50	1,721.50
G-03989	Joy E. Cavett	Programming Activities	150.00	
		Programming Activities	100.00	250.00
G-03990	Andrea Emmons	Transportation	92.39	92.39
G-03991	Hard Edge Design, Inc.	Other Commodities	2,273.79	2,273.79
G-03992	Amazon/GE Money Bank	Maintenance of Facilities	51.51	
		Supplies	53.85	105.36
G-03994	United Parcel Service	Postage	575.22	575.22
G-03995	John Wood	Telephone Services	45.00	45.00
G-03996	Gregory J Arnold Jr	Programming Activities	200.00	200.00
G-03997	Southern Hardlines, Inc.	Maintenance of Facilities	46.98	46.98
G-03998	Irrigation Station, LLP	Maintenance of Facilities	47.63	47.63
G-03999	Baker & Taylor Books	Books & Materials	1,998.91	1,998.91
G-04000	Reduxion Theatre	Programming Activities	5,600.00	
		Programming Activities	700.00	6,300.00
G-04001	Baker & Taylor Entertainment	Books & Materials	2,873.75	
		Books & Materials	617.44	
		Books & Materials	5,193.85	8,685.04
G-04002	Daniel Fields	Programming Activities	25.35	25.35
G-04003	Financial Information, Inc.	Books & Materials	1,095.00	1,095.00
G-04004	LaVetta Kinsey Dent	Travel Expenses	967.40	967.40
G-04005	Walmart Community/GECRB	Programming Activities	40.33	
		Supplies	20.41	60.74
G-04006	The Meadows	Library-Related Services	45.00	45.00
G-04007	John L. Hilbert	Programming Activities	129.93	129.93
G-04008	Erin Bedford	Travel Expenses	518.00	
		Supplies	11.27	529.27
G-04009	Roberto Soto	Professional Services	80.00	80.00
G-04010	Cory E Punto	Programming Activities	225.00	225.00
G-04011	Albert Brown	Maintenance of Facilities	1.08	
		Professional Services	80.00	81.08
G-04012	Firetrol Protection Systems	Maintenance of Facilities	831.00	
		Maintenance of Facilities	586.00	
		Maintenance of Facilities	444.00	1,861.00
G-04013	S & P Capital IQ	Books & Materials	600.00	600.00
G-04014	AT&T	Telephone Services	220.98	220.98
G-04015	Morrison Supply Company	Maintenance of Facilities	19.03	19.03
G-04016	Baker & Taylor Books	Books & Materials	1,576.21	
		Books & Materials	1,222.10	
		Books & Materials	3,515.59	
		Books & Materials	847.49	

** Continued **

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Number	Vendor/Payee ** Continued **	Purpose	Amount
G-04016	Baker & Taylor Books	Books & Materials	2,024.10
		Books & Materials	4,323.09
		Books & Materials	937.81
		Books & Materials	1,674.36
		Books & Materials	1,978.45
G-04017	Baker & Taylor Books	Books & Materials	910.68
		Books & Materials	1,851.09
		Books & Materials	980.06
		Books & Materials	3,474.98
		Books & Materials	1,281.49
		Books & Materials	90.84
G-04018	Angel Suhrstedt	Travel Expenses	405.00
		Professional Services	616.71
G-04019	Sarah Abbasi	Travel Expenses	468.26
G-04020	Beatriz Meyer	Programming Activities	152.00
G-04021	G4S Secure Solutions	Security Services	10,730.95
G-04022	Lloyd Lovely	Telephone Services	40.00
G-04023	Hooked on Phonics	Books & Materials	24.70
G-04024	Dewberry Architects, Inc.	Capital Projects	12,480.00
		Capital Projects	2,625.00
		Capital Project	801.00
G-04025	H-I-S Paint Manufacturing Comp	Maintenance of Facilities	73.69
G-04026	Grant Yokley	Transportation	57.08
G-04027	Ed Dillard	Telephone Services	35.00
		Telephone Services	35.00
		Telephone Services	35.00
		Transportation	171.94
G-04028	Dave Mack	Telephone Services	35.00
G-04029	Louise A Washburn	Programming Activities	50.00
G-04030	C.O.T.P.A.	Transportation	1,600.00
G-04032	Teresa D Baird	Programming Activities	50.00
G-04033	Gillian Knoke McFall	Travel Expenses	204.36
G-04034	Joel M Flugstad	Programming Activities	50.00
G-04035	OrangeBoy, Inc.	Professional Services	3,805.00
G-04036	YWCA Oklahoma City	Professional Services	70.00
G-04037	Heather Zeoli	Other Commodities	84.73
G-04038	Pamela Kay Morgan	Programming Activities	80.00
G-04039	Kiley B Atkinson	Travel Expenses	250.50
G-04040	Mary K Nicholson	Travel Expenses	80.50
G-04041	Vicki Thompson	Transportation	177.55
G-04042	City of Nicoma Park	Maintenance of Facilities	2,400.00
G-04043	Lindsey Churchill	Programming Activities	100.00
G-04044	First Call Auto Parts	Vehicle Parts & Repairs	58.98
G-04045	Mun. Employees Credit Union	Employee Credit Union Ded	10,469.51
G-04046	United Way of Central Oklahoma	United Way Deductions	519.50
G-04047	Nationwide Retirement Solution	457 Plan Deductions	4,086.38
G-04048	Transamerica Premier Life	Employee Life Ins Deduct	247.42
G-04049	Bank of Okla-Institutional	DB Retirement Deductions	2,595.83
G-04050	Bank of Oklahoma	Flexible Spend Acct Deduc	5,027.45
G-04051	MassMutual Financial Group	Employee Contrib DC Plan	24,534.09
		Employer Contrib DC Plan	43,349.22

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Number	Vendor/Payee	Purpose		Amount
G-04052	Administrative Services	Short Term Disab Deduct	1,537.34	1,537.34
G-04053	Paycom Payroll LLC	Employee Taxes	605,337.92	
		Payroll Taxes	49,748.46	
		Payroll Automation	5,729.98	660,816.36
G-04054	Metropolitan Library System	Ins Fund Dep-Health Prem	10,868.00	10,868.00
G-04055	City of Midwest City, Inc.	Water & Garbage Services	279.78	279.78
G-04056	Bradford Industrial Supply	Maintenance of Facilities	110.59	110.59
G-04057	O G & E	Electrical Services	223.21	
		Electrical Services	984.73	
		Capital Projects	2,222.00	3,429.94
G-04058	Oklahoma Natural Gas Co.	Gas Services	42.56	
		Gas Services	314.61	
		Gas Services	45.86	403.03
G-04059	City of Oklahoma City	Water & Garbage Services	43.57	43.57
G-04060	Brodart Co.	Supplies	2,765.00	2,765.00
G-04061	Tech-Lock	Maintenance of Facilities	2.00	2.00
G-04062	Emsco Electric Supply	Maintenance of Facilities	62.02	
		Maintenance of Facilities	214.33	276.35
G-04063	Demco, Inc.	Supplies	216.65	
		Furniture,Fixtures&Equip	440.29	
		Supplies	143.21	800.15
G-04064	Eales Electronics Corp.	Maintenance of Facilities	50.00	50.00
G-04065	Gale/ Cengage Learning, Inc.	Books & Materials	391.40	391.40
G-04066	Baker & Taylor Books	Books & Materials	751.90	751.90
G-04067	Central Oklahoma Winnelson	Maintenance of Facilities	24.94	24.94
G-04068	Susan Ryan	Transportation	29.97	29.97
G-04069	American Library Association	Memberships	189.00	189.00
G-04070	Keystone Tape & Label, Inc.	Printing/Printing Supply	2,233.77	2,233.77
G-04071	FedEx	Postage	32.34	32.34
G-04072	Recorded Books, LLC	Books & Materials	599.85	
		Books & Materials	1,288.11	1,887.96
G-04073	Thorndike/Gale Group	Books & Materials	1,306.07	1,306.07
G-04074	Live Oak Media	Books & Materials	98.86	98.86
G-04075	Reliance Label Solutions, Inc	Supplies	6,396.74	6,396.74
G-04076	Brendan Parker Music LLC	Programming Activities	500.00	500.00
G-04077	Lois Cross	Programming Activities	25.00	
		Programming Activities	25.00	50.00
G-04078	Staples Credit Plan	Supplies	25.49	25.49
G-04079	Independent Stationers	Printing&Printing Supplie	85.40	85.40
G-04080	Michael King	Programming Activities	150.00	150.00
G-04081	Employment Guide	Library-related Services	280.50	280.50
G-04082	Blackstone Audio Books	Books & Materials	168.00	
		Books & Materials	510.00	678.00
G-04083	Cheryll Jones	Programming Activities	46.46	46.46
G-04084	Penguin Random House LLC	Books & Materials	146.25	146.25
G-04085	Scott's Printing & Copying	Printing/Printing Supply	3,364.91	
		Printng/Printing Supply	9,378.65	12,743.56
G-04086	Brilliance Corporation	Books & Materials	1,529.48	1,529.48
G-04087	Ingram Library Service	Books & Materials	1,392.33	
		Books & Materials	306.74	1,699.07
G-04088	Lakeshore Learning Materials	Supplies	238.98	238.98
G-04089	Findaway World, LLC	Books & Materials	6,054.30	6,054.30

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Number	Vendor/Payee	Purpose		Amount
G-04090	Ginger Waldrip	Programming Activities	100.00	100.00
G-04091	AV Cafe Inc	Books & Materials	3,434.86	3,434.86
G-04092	Meghan Attalla	Travel Expenses	261.50	261.50
G-04093	Center Point Large Print	Books & Materials	421.23	421.23
G-04094	Susan Pierce	Programming Activities	448.00	
		Programming Activities	1,700.00	
		Programming Activities	200.00	2,348.00
G-04095	Evans Hardware	Maintenance of Facilities	5.98	
		Maintenance of Facilities	45.16	
		Maintenance of Facilities	35.34	
		Maintenance of Facilities	12.14	98.62
G-04096	Batteries Sooner LLC	Maintenance of Facilities	43.05	
		Maintenance of Facilities	27.98	71.03
G-04097	Steve's Wholesale Distributors	Maintenance of Facilities	31.94	31.94
G-04098	Ruby Soutiere	Travel Expenses	118.82	118.82
G-04099	MAC Systems, Inc.	Maintenance of Facilities	387.00	387.00
G-04100	American Chamber of Commerce	Books & Materials	260.00	260.00
G-04101	Amazon/GE Money Bank	Automation	267.82	
		Automation	60.71	
		Programming Supplies	45.12	
		Supplies	302.02	
		Supplies	36.86	
		Programming Supplies	159.39	
		Programming Supplies	100.39	
		Programming Supplies	49.44	
		Programming Supplies	24.97	
		Programming Supplies	25.73	1,072.45
G-04102	Florencia M Briglie	Programming Activities	600.00	600.00
G-04103	United Parcel Service	Postage	363.79	363.79
G-04104	Progressive Business Pub	Periodicals & Subscriptio	330.00	330.00
G-04105	Southern Hardlines, Inc.	Maintenance of Facilities	9.99	9.99
G-04106	Baker & Taylor Books	Books & Materials	2,365.77	2,365.77
G-04107	Baker & Taylor Entertainment	Books & Materials	327.67	
		Books & Materials	1,904.14	
		Books & Materials	50.92	2,282.73
G-04108	Elisabeth Wright	Programming Activities	17.19	17.19
G-04109	Walmart Community/GECRB	Programming Activities	80.44	80.44
G-04110	Kimberly A Terry	Transportation	287.72	287.72
G-04111	O'Reilly Automotive Stores,	Vehicle Parts & Repairs	4.65	4.65
G-04112	Darrie Breathwit	Programming Activities	99.21	99.21
G-04113	Cintas Corporation 064	Maintenance of Facilities	390.31	390.31
G-04114	Edie Daniel	Programming Activities	58.00	58.00
G-04115	Panacean Systems	Automation Contractual	3,500.00	3,500.00
G-04116	Karen K. Bailey	Programming Activities	75.00	75.00
G-04117	Pamela Barrymore	Programming Activities	75.00	75.00
G-04118	City of Oklahoma City Public	Capital Projects	1,098,000.00	1,098,000.00
G-04119	Firetrol Protection Systems	Maintenance of Facilities	438.00	
		Maintenance of Facilities	3,655.00	
		Maintenance of Facilities	176.00	4,269.00
G-04120	SMC Technologies, Inc	Maintenance of Facilities	377.64	377.64
G-04121	Cox Communications, Inc.	Telephone Service	13.90	
		Telephone Service	201.04	214.94

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Number	Vendor/Payee	Purpose		Amount
G-04122	Baker & Taylor Books	Books & Materials	1,560.51	
		Books & Materials	2,914.24	
		Books & Materials	768.60	
		Books & Materials	1,007.85	
		Books & Materials	2,002.86	
		Books & Materials	2,019.84	
		Books & Materials	1,898.17	12,172.07
G-04123	Baker & Taylor Books	Books & Materials	2,179.80	
		Books & Materials	1,788.53	
		Books & Materials	797.14	
		Books & Materials	1,026.86	
		Books & Materials	988.77	6,781.10
G-04124	Clarissa Sharp	Programming Activities	90.00	90.00
G-04125	Cisco Systems Capital CRP	Automation Contractual	662.29	662.29
G-04126	G4S Secure Solutions	Security Services	10,955.82	10,955.82
G-04127	RB Floor Care Services Inc.	Janitorial Services	4,632.00	4,632.00
G-04128	Jeremy Philo	Programming Activities	250.00	250.00
G-04129	R. Justin Herwig	Telephone Services	35.00	
		Telephone Services	35.00	70.00
G-04130	W M Corp	Supplies	767.06	767.06
G-04131	Russell Pierce	Telephone Services	35.00	35.00
G-04132	C.O.T.P.A.	Parking	2,028.25	
		Parking	1,921.50	
		Parking	2,028.25	
		Parking	4,697.00	10,675.00
G-04133	Mary Robinson	Programming Activities	150.60	150.60
G-04134	Deborah A Crabtree-Fedder	Programming Activities	50.00	50.00
G-04135	Lindsay Jones	Programming Activities	24.90	24.90
G-04136	SOUTHERN TIRE MART	Vehicle Parts & Repairs	1,210.45	1,210.45
G-04137	The Plant Shoppe LLC	Programming Activities	300.00	300.00
Total of FY 15-16 Warrants Issued				\$ 3,871,095.30

General Fund F.Y. 14-15

Warrant Register

April 2016

Number	Vendor/Payee	Purpose		Amount
G-05811	Bryan's Flooring	Capital Projects	4,110.00	4,110.00
G-05812	American Express	Automation Contractual	719.64	719.64
G-05813	Studio Architecture PC	Capital Projects	100.00	
		Capital Projects	905.00	
		Capital Projects	256.00	1,261.00
G-05814	Dewberry Architects, Inc.	Professional Services	9,543.30	9,543.30
		Total of FY 14-15 Warrants Issued		\$ 15,633.94

Special Funds

Warrant Register

April 2016

Number	Vendor/Payee	Purpose		Amount
S-21039	Joan Kendall	Lost & Paid Item Returned	31.95	31.95
S-21040	Sheryl E. Taylor	Lost & Paid Item Returned	13.95	13.95
S-21041	Eva Cardenas	Lost & Paid Item Returned	8.95	8.95
S-21042	American Express	Fines Account	35.00	35.00
S-21043	Standley Systems	Copier Maintenance	12.33	
		Copier Maintenance	2.32	
		Copier Maintenance	24.92	
		Copier Maintenance	76.79	
		Copier Maintenance	4.52	
		Copier Maintenance	30.71	
		Copier Usage	8.12	159.71
S-21044	Amazon/GE Money Bank	Parent Child Book Club	43.75	43.75
S-21045	Taryn Lyn Sutherland	16/Kirkpatrick/After Scho	600.00	600.00
S-21046	Oklahoma Tax Commission	Sales Tax	40.21	40.21
S-21047	Gaylee A. Koehler	Lost & Paid Item Returned	14.95	14.95
S-21048	Sabrina L. Every	Lost & Paid Item Returned	11.95	11.95
S-21049	Kenneth D. Davenport IV &/or	Lost & Paid Item	12.95	12.95
S-21050	Michelle E. Boyd	Lost & Paid Item Returned	76.95	76.95
S-21051	Tracey L. Johnson	Lost & Paid Item Returned	6.50	6.50
S-21052	Hope E. Padgett &/or Jennifer	Lost & Paid Item Returned	14.50	14.50
S-21053	Oklahoma Tax Commission	Sales Tax	1,374.26	1,374.26
S-21054	Xerox Corp.	Copier Maintenance	10.05	
		Copier Maintenance	12.68	
		Copier Maintenance	7.60	
		Copy Maintenance	29.94	
		Copy Maintenance	35.36	
		Copy Maintenance	14.00	
		Copy Maintenance	18.05	
		Copy Maintenance	46.25	
		Copier Maintenance	44.71	
		Copier Maintenance	53.45	
		Copier Maintenance	21.79	
		Copier Maintenance	15.25	
		Copier Maintenance	56.82	
		Copier Maintenance	45.56	
		Copier Maintenance	56.52	
		Copier Maintenance	30.61	
		Copy Maintenance	43.32	
		Copy Maintenance	74.13	
		Copy Maintenance	40.48	656.57
S-21055	Oklahoma Tax Commission	Sales Tax	1,146.73	1,146.73
S-21056	Amena Butler	16/Kirkpatrick/After Scho	400.00	400.00
S-21057	Savannah Mitchell	16/Kirkpatrick/After Scho	400.00	400.00
S-21058	Aaron M. Baker	Lost & Paid Item Returned	32.00	32.00
S-21059	Standley Systems	Copier Maintenance	10.83	10.83
S-21060	Konica Minolta Business	Copy Maintenance	546.13	546.13
S-21061	Sally Gray	16/Parent-Child Book Club	7.67	7.67
S-21062	Papa John's Pizza	Parent-Child Book Club	44.94	44.94
S-21063	Taryn Lyn Sutherland	16/Kirkpatrick/After Scho	600.00	600.00
S-21064	Wichita Public Library	Books Lost Account	30.99	30.99
S-21065	Chen Hong	Lost & Paid Item Returned	26.25	26.25
S-21066	Krista J. McBain	Lost & Paid Item Returned	11.95	11.95

Special Funds


Warrant Register

April 2016

Number	Vendor/Payee	Purpose		Amount
S-21067	Missouri Western State	Books Lost Account	75.00	75.00
S-21068	St Louis Public Library	Books Lost Account	23.95	23.95
S-21069	Laura R. Borkenhagen	Lost & PAid Item Returned	17.50	17.50
S-21070	Susan Heath	Lost & PAid Item Returned	37.00	37.00
S-21071	Ruth Sanchez-Morales	Fines/Room Refund	150.00	150.00
S-21072	Amena Butler	16/Kirkpatrick/After Scho	400.00	400.00
S-21074	Taryn Lyn Sutherland	16/Kirkpatrick/After Scho	400.00	400.00
S-21075	Scholastic Inc	Summer Reading	1,997.17	1,997.17
S-21076	Julie D. Morris	Lost & Paid Item Returned	97.00	97.00
S-21077	Chris Newsom	Lost & Paid Item Returned	15.95	15.95
S-21078	Brianna Grace Fast &/or Sandra	Lost & Paid Item Returned	10.95	10.95
S-21079	Michelle C Hunnicutt	Lost & Paid Item Returned	11.00	11.00
S-21080	Helen Page	Lost & Paid Item Returned	7.95	7.95
S-21081	Joseph S Welch	Lost & Paid Item Returned	32.00	32.00
S-21082	Kenya Freelen	Lost & Paid Item Returned	11.95	11.95
S-21083	Standley Systems	Copier Maintenance	20.94	
		Copier Maintenace	35.28	
		Copier Maintenance	31.54	
		Copier Maintenance	55.94	
		Copier Maintenance	6.69	
		Copier Maintenance	39.45	
		Copier Usage	9.80	199.64
S-21084	Savannah Mitchell	KirkpatrickAfter School	400.00	400.00
S-21085	Taryn Lyn Sutherland	16/Kirkpatrick/After Scho	400.00	400.00
Total of Special Funds Warrants Issued				\$ 10,646.70

I, Tim Rogers, certify that:

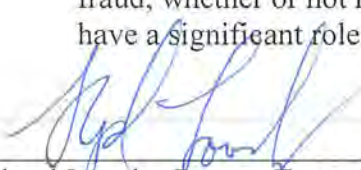
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Tim Rogers, Executive Director


Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support


Date

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: ARCHITECTURAL WOODWORK FOR JONES LIBRARY

As part of the new Jones Library project, staff recommended and the Commission approved funding for new furniture, shelving and woodwork in the FY2015-16 budget. Dewberry architects prepared the specifications for the custom wood end panels and service desks which were included in the furniture bid in March 2016. The Library received only one bid for the end panels and service desks in the amount of \$42,189.00. The bid was higher than expected and was rejected.

The Library has since obtained a quote directly from an approved manufacturer, Palmieri Furniture, in the amount of \$31,504.44.

The Library's purchasing policy provides for such situations, enabling staff to act outside normal purchasing guidelines so long as the Commission is made aware of exceptions. Specifically, SF200 section VI 3 states:

"The Commission shall be advised if any exceptions are made."

Based on the specific circumstances described above, we request the Commission approve an exception to policy rather than rebidding. Adequate funding is available in the FY 2015-2016 budget, account 450.

RECOMMENDATION:

That the Commission award the purchase custom wood end panels and service desks from Palmieri Furniture in the amount of \$31,504.44.

CONTRACT AWARDS AND PURCHASES

(Cont'd)

ITEM B: LAPTOP COMPUTERS

As part of the budget reallocation process, nine additional laptop computers were requested. These computers will be for library staff use. Each computer will have a case for transport that is included in the price.

The Library's purchasing policy allows the Library to purchase off of any state or National contract. The State of Oklahoma has a contract for computer purchases under State Contract #SW1020D.

Laptop Computers	
Vendor	Price Each
Dell Inc.	\$ 1399.23

RECOMMENDATION:

That the Commission approve the purchase of nine (9) laptop computers from Dell Inc. in the amount of \$12,593.07. Funding for the purchase is provided for in the FY2015-16 budget, account 410.

CONTRACT AWARDS AND PURCHASES

(Cont'd)

ITEM C: CISCO IP CAMERAS/SERVERS

Included in the FY2016 budget are funds to replace the analog cameras at the Village and Warr Acres libraries. This will include purchasing VSMS servers for connecting the cameras and recording video. In addition, there are funds to replace the VSMS servers at Ralph Ellison & Northwest libraries. Additional disk space was needed for video recordings and both servers had reached end of support so could not be expanded.

Cisco cameras and related hardware and software are included on an Oklahoma State Contract. The contract number is: ITSW1006C. Chickasaw Telecom is one of the vendors contracted to sell from this contract. They are located in Oklahoma County. Chickasaw has configured and installed the hardware and software that is in use at other libraries with IP cameras so they were also chosen to set up and install the new servers and cameras. The pricing for replacing two servers at Northwest and Ralph Ellison and installation/configuration of servers and cameras at Village and Warr Acres is listed below.

Company	Price
Chickasaw Telecom	\$83,073.58

RECOMMENDATION:

That the Commission approve the contract with Chickasaw Telecom for the purchase and installation of Cisco IP Cameras and related hardware/software in the amount of \$83,073.58. Funding for the purchase is provided for in the FY2015-16 budget, accounts 410 and 450.

REQUEST TO DECLARE EQUIPMENT SURPLUS

Throughout the year various assets have become surplus to the Library's needs. Policy requires the Commission declare assets as surplus prior to disposal.

A summarized listing of the equipment that has become surplus to the Library is provided below. A detailed list is available for inspection in the Business Office.

The surplus equipment has been made available to the Library System's other divisions.

Qty	Description
1	Anatex Deluxe Activity Center
3	Benches
1	Book Bin
3	Book Trucks
1	Bookcase
34	Chairs
56	Computer Base Units
1	Counter, w/Drawers & or Storage
6	Desks
7	Displayers

Qty	Description
1	Monitor
7	Panel Systems
3	Printers
2	Projectors
1	Public Address System
1	Sign Lettering Machine
3	Surveillance Equipment
1	Table
2	Work Stations

RECOMMENDATION:

That the Commission declares the equipment listed to be surplus to the Library's needs.

METROPOLITAN LIBRARY SYSTEM TRANSFER OF FUNDS

From time to time, the administration has to request transfer of funds between accounts to reconcile budget fluctuations during a fiscal year.

Additional Appropriations

		Additional Budget Needed	Budget's New Total
Account 214	Security	\$50,000	\$550,000
Account 220	Chilled Water and Steam	\$70,000	\$273,357

Canceled Appropriations

		Amount Canceled	Account's New Total
Account 216	Telephone Services	\$120,000	\$251,412

Commission Action

That the Library Commission approve the transfer of funds as requested above.

REPORT AND RECOMMENDATIONS FROM ADMINISTRATION

Commission Elected Candidates to the Library Endowment Trust Board

According to the bylaws of the Library Endowment Trust, the Library Commission appoints a certain number of Trustees to the LET board.

This slate of candidates shall be presented to the Library Commission for appointment. Such slate shall be presented to the Commission prior to the last meeting of the fiscal year of the Trust to allow the appointed Commission elected Trustees to be announced at the above referenced meeting.

For your consideration, the Library Endowment Trust Board Governance Committee presents the following candidates for reappointment. Biographical information is attached:

Karen Delaney
Community Volunteer

Suzie Symcox
Executive Vice President and Chief Administrative Officer, First Fidelity Bank

COMMISSION ACTION:

That the Commission approve the re-appointment of Karen Delaney and Suzie Symcox to the Library Endowment Trust.

<i>Board member for renewal</i>	<i>Joined</i>	<i>Term Expires</i>	<i>Area of expertise</i>
Karen Delaney Community Volunteer	2013	2016	

Spouse: Peter Delaney

Karen Delaney has been a vibrant part of the Oklahoma City community for over a decade; dedicating her time, talents and treasures to a variety of nonprofits including the Deadcenter Film Festival and Youth Services of Oklahoma. She and her husband, Peter, have two children and live in Nichols Hills. Karen served as co-chair of the Literary Voices event for 2016 helping it to be among the top fundraising and friend-raising events for the Library Endowment Trust. In addition to her leadership skills, Karen also has a background in Marketing and Public Relations.

<i>Board member for renewal</i>	<i>Joined</i>	<i>Term Expires</i>	<i>Area of expertise</i>
Suzie Symcox VP, First Fidelity Bank	2013	2016	Finance

Spouse: Lee Symcox

Suzie Symcox is a graduate of the University of Oklahoma and has been serving First Fidelity Bank since 1986. She has experience in Finance and Advertising. She has served the community by providing support to the American Red Cross of Central Oklahoma, and the University of Oklahoma Foundation. She is also a graduate of Leadership Oklahoma. Suzie and her husband Lee have two children.

REPORT AND RECOMMENDATIONS **FROM LONG-RANGE PLANNING COMMITTEE**

The Long-Range Planning Committee met on April 28, 2016 for:

- I. Strategic Plan Update
- II. Discussion, Consideration and Possible Action: MLS Capital Projects Priorities
- III. Discussion, Consideration and Possible Action: Oklahoma City General Obligation Bond Capital Projects
- IV. Discussion, Consideration and Possible Action: FY 2016-17 Capital Projects

During its meeting, the Committee:

Reviewed and discussed all items.

COMMISSION ACTION

- 1. Approve Capital Projects Priority List**
- 2. Approval of the OKC GO Bond Project List**

FINANCE COMMITTEE ACTION

- 1. Include funds to support the Belle Isle Library in the preliminary FY 2016-17 budget**
- 2. Include funds to support the Bethany Library Project in the preliminary FY 2016-17 budget**
- 3. Move funds to support the Del City Library Project from the 2016-17 Operating Budget to the Capital Reserves**

METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY

LONG-RANGE PLANNING COMMITTEE

MINUTES

DATE: Thursday, April 28, 2016 TIME: 3:00 p.m.
MEETING PLACE: Village Library, 10307 N. Penn
The Village, OK
(405) 755-0710

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County, March 28, 2016. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Village Library, and the Downtown Library, 300 Park Avenue, Oklahoma City, on April 26, 2016, in conformity with the Oklahoma Open Meeting Act.

COMMITTEE MEMBERS PRESENT:

Penny McCaleb, Chair
Deanna Hannah
Mary Sosa
Beth Toland
Susan Tucker

COMMITTEE MEMBERS EXCUSED:

Tracy McDaniel
Alyne Strube

COMMISSION MEMBERS PRESENT:

Cynthia Friedemann

ESTIMATE OF OTHERS PRESENT: 10

I. In the absence of a quorum Ms. Penny McCaleb, Chair referred to the Strategic Plan Update – requiring no action.

Mr. Rogers referred to the matrix which defines the mission, the vision, and the 20-year goal. The idea behind the matrix is that it provides all the key fundamental aspects behind the strategic plan with the exception of the metrics and it provides all the high level pieces. The mission, vision, and 20-year goal have been adopted by the commission. We see this as a relationship building process, which means we want to spark, build and hold our library members: spark members with undefined or weak relationships with Metro Library, build members with limited relationships, and hold members who generate high levels of value from their relationship with Metro Library. Mr. Rogers referred to the Prioritized Clusters and Outcomes. Each library has identified which of the clusters are most common in their service area. They've also identified who they feel they can make the most difference and are creating business plans which will be tied to specific activities. Mr. Rogers referred to the Organizational Measurements and explained each. Questions and discussion followed. Mr. Rogers provided handouts of Library Unbound. Library Unbound is the Library's new strategic plan, and all activities in the plan will focus on delivering the following experiences: Collection Anywhere – experiences that focus on delivering information anywhere, anytime; TeXperiences – experiences that use technology to enhance effectiveness and efficiency; Playful Learning – experiences that engage members in play and focus on learning; and InterReach – experiences that reach into the community from the local library. Examples of what each experience may include were also provided. Discussion followed.

II. Roll was called to establish a quorum at 3:30 . Present: Hannah, Sosa, Toland, Tucker, McCaleb.

III. Ms. McCaleb referred to Discussion, Consideration and Possible Action: MLS Capital Projects Priority List

Mr. Rogers referred to the Capital Projects Priority List (Document III - Attachment A). The list is an update to the Capital Projects Priority List presented to the committee last year. It outlines each project based on general needs staff has identified after comparing each location to our system wide benchmarks for facilities. The benchmarks were adopted by staff based on the criteria established and used as part of the design and building of the Patience S. Latting Northwest Library. Mr. Rogers explained the benchmarks and reported they are currently under review to make sure they are in line with the new Strategic Plan. Questions and discussion followed.

Mr. Rogers reported the Capitol Hill and Jones projects are still underway. We anticipate opening Capitol Hill in the winter of 2017 and Jones in the late fall of this year. Discussion followed.

One of the projects that has changed since last year is the Del City Project. Last year the project was No. 1 on the list and it is now No. 4. The Del City sales tax has not come in as they hoped so they have had to delay that project. It is likely to be 2019 or 2020 before the design development for the project begins.

Mr. Rogers reported the Belle Isle Library and Bethany Library projects will be happening fairly quickly.

Mr. Rogers referred to priority No. 3, the Collection Anywhere Center. Collection Anywhere is a new collection management model which will be housed at the former Maintenance Center. Discussion followed.

Edmond has extended its sales tax and is interested in renting a storefront that would be made available as a second library to test drive the market.

Mr. Rogers highlighted the remaining projects on the list. Questions and discussion followed.

Mr. Rogers highlighted and explained Attachment B – MLS Needs Assessment. The chart provides a more graphical view of the projects' design and construction phases along with a timeline to see how the projects will flow. Not every project from the priority list was included on the timeline. Discussion followed.

Ms. McCaleb called for a motion.

Ms. Beth Toland moved to recommend to the Metropolitan Library Commission approval of the Capital Projects priority list. Ms. Mary Sosa seconded. No further discussion. Motion passed unanimously.

IV. Ms. McCaleb referred to the OKC General Obligation Bond Capital Projects.

Mr. Rogers reported OKC Public Works staff have been in contact with Library staff to request a list of future projects to be funded through General Obligations Bonds. The proposed General Obligation Bond Project List outlines the projects staff believe should be funded through the bond process. Questions and discussion followed.

Ms. McCaleb called for a motion.

Ms. Susan Tucker moved to recommend to the Metropolitan Library Commission approval of the Oklahoma City General Obligation Bond Project List. Ms. Toland seconded. No further discussion. Motion passed unanimously.

V. Ms. McCaleb referred to the FY 2016-17 Capital Projects.

Mr. Rogers explained in order to move forward with capital projects in FY 2016-17, funding must be allocated from the Library's capital reserves to the operating budget. Staff is requesting that the Long-Range Planning Committee recommend to the Finance Committee inclusion of the new Bethany and renovated Belle Isle Library projects in the FY 2016-17 operating budget. In addition, because Del City has requested to delay design processes for the new Del City Library, we are asking that the remaining funding budgeted for the Del City project be placed back into capital reserves until it is needed. Questions and discussion followed.

Ms. Toland moved to recommend to the Finance Committee that funds to support the Belle Isle Library be included in the preliminary FY 2016-17 budget. Ms. Tucker seconded. No further discussion. Motion passed unanimously.

Ms. Deanna Hannah moved to recommend to the Finance Committee that funds to support the Bethany Library Project be included in the preliminary FY 2016-17 budget. Ms. Toland seconded. No further discussion. Motion passed unanimously.

Ms. Tucker moved to recommend to the Finance Committee that funding to support the Del City Library Project be moved from the 2016-17 operating budget to the capital reserves. Ms. Sosa seconded. No further discussion. Motion passed unanimously.

VI. Ms. McCaleb called for additional questions and comments. There being no further discussion, the meeting was adjourned at 4:13 p.m.

Tim Rogers, Executive Director
(Secretary)

REPORT AND RECOMMENDATIONS FROM
JOINT A&P AND FINANCE COMMITTEE

The A&P and Finance Committee met May 11 2016 for:

- I. **Administrative & Personnel Committee:** Discussion, Consideration and Possible Action: Annual Review of Human Resources – Benefits Plan
- II. Discussion of Executive Director Evaluation Process
- III. **Finance Committee:** Discussion, Consideration and Possible Action: Recommendation from Administrative & Personnel Committee – Benefits Plan

During its meeting, the Committee:

Reviewed and discussed all items.

The following recommendations are the result of the discussions.

COMMISSION ACTION:

That the Commission – based on the estimate of needs prepared by staff – incorporate in the FY2016-17 budget such dollars as are necessary to fund the approved recommendation of the Administration and Personnel Committee; and to authorize the executive director to execute contracts in the fulfillment of the aforementioned recommendation.

METROPOLITAN LIBRARY COMMISSION
OF OKLAHOMA COUNTY

JOINT MEETING OF THE
FINANCE AND ADMINISTRATIVE & PERSONNEL COMMITTEES

MINUTES

DATE: Wednesday, May 11, 2016 TIME: 3:30 p.m.
MEETING PLACE: Downtown Library
300 Park Avenue
Oklahoma City, OK 73102
(405) 231-8650

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County, March 28, 2016. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on May 9, 2016, in conformity with the Oklahoma Open Meeting Act.

COMMITTEE MEMBERS PRESENT:

Finance Committee

Allen Coffey, Chair
Fran Cory
Dennis Shockley
Judy Smith
Beth Toland

A & P Committee

Hugh Rice, Chair
Cynthia Friedemann
Helene Harpman
Sharon Voorhees

COMMITTEE MEMBERS EXCUSED:

Finance Committee

Jim Shonts

A & P Committee

Raul Font
Mukesh Patel

ESTIMATE OF OTHERS PRESENT: 10

I. Mr. Hugh Rice called the A & P Committee meeting to order at 3:34 p.m.

Roll was called to establish a quorum. Present: Friedemann, Harpman, Voorhees and Rice.

II. Mr. Rice referred to Discussion, Consideration and Possible Action: Annual Review of Human Resources – Benefits Plan.

Mr. Tim Rogers, Executive Director, explained the changes to the approval process this year. In the past the salaries and benefits recommendations have been considered together in preparation of the budget. Previously A & P Committee would approve the benefits package and some time would pass before Finance and the Commission would act on it. The contract for the benefits package was signed, after A & P approval but before Finance and Commission approval. From a legal perspective, Mr. Rogers does not have the authority to sign the contract until the commission actually approves it.

Mr. Rogers referred to the benefits plan performance over the past and reviewed the recommended changes to the benefits plan. Questions and discussion followed.

Mr. Rogers reviewed the recommended changes to the Wellness Program and highlighted the recommendation to implement corporate gym memberships with the YMCA. The benefit will cover the negotiated cost of the joining fee and staff will be responsible for the monthly fee. Sign-up with the YMCA will be offered as a pilot program during the 2016 biometric screenings. Questions and discussion followed.

Mr. Rogers referred to the FY 17 Projected Annual Benefits Costs for Metro Library and the Projected Benefits Costs for Employees (Exhibit 1). Also provided was a Summary of Benefits document (Exhibit 2). Questions and discussion followed.

Mr. Rogers referred to the recommendations from Administration:

- A. Approval of the stop loss coverage renewal for the medical, dental and prescription benefit plan through Sun Life and Health Insurance Company on a paid contract basis with an increase in the specific deductible level to \$90,000 per individual.
- B. Approval of the entire benefit package for the self-funded employee benefit plan.
- C. Approval of the monthly EAP fee increase.
- D. Approval of the employee benefit plan premium costs reflecting a 2.25 percent increase to the library system and participants after applying a portion of the available fund balance. The Library and participants share the 2.25 percent increase equally. The current fund balance is \$2,243,472.22.
- E. Continuation of all other benefit plans.

Mr. Rice called for a motion from the A&P Committee.

Ms. Sharon Voorhees moved to recommend the Finance Committee approve and incorporate the funds for the above recommended benefit plans in the FY 2016-17 budget. Ms. Helene Harpman seconded. No further discussion. Motion passed unanimously.

III. Mr. Rice referred to Agenda Item III – Discussion of Executive Director Evaluation Process.

Mr. Rice handed out a draft annual evaluation record, provided by Ms. Voorhees. Mr. Rice requested the committee keep the document and compare it with the current Executive Director evaluation form. Some comments in the past have been that there are a number of items in the evaluation that

the commission does not have the answers. The current form may be more suitable for the Leadership Team to evaluate the Executive Director. Mr. Rice concluded the draft form handed out is for information purposes to consider making changes, if the committee chooses to do so, which can be used in the 2017 evaluation process.

There being no further business, the Administrative & Personnel Committee adjourned at 3:57 p.m.

IV. Mr. Allen Coffey called the Finance Committee meeting to order at 3:59 p.m.

Roll was called to establish a quorum. Present: Cory, Shockley, Smith, Toland, Coffey.

Mr. Coffey referred to the recommendation from the Administrative and Personnel Committee.

Ms. Beth Toland moved to recommend that the Commission – based on the estimate of needs prepared by staff – incorporate in the FY 2016-17 budget such dollars as are necessary to fund the approved recommendation for the Administrative and Personnel Committee; and to authorize the executive director to execute contracts in the fulfillment of the aforementioned recommendation. Ms. Judy Smith seconded. No further discussion. Motion passed unanimously.

V. There being no further business, Mr. Coffey adjourned the meeting at 4:03 p.m.

Tim Rogers, Executive Director
(Secretary)

REPORT AND RECOMMENDATION FROM ADMINISTRATION

REVISED - MLS 2016 Holiday and Closing Schedule

Reason for Library Closing	Day of Week	Date	Workweek (Mon-Sun)	Paid Holiday	Note
New Year's Day	Friday	Jan 1	Dec 28-Jan 3	Yes	
Martin Luther King, Jr. Day	Monday	Jan 18	Jan 18-24	Yes	
Easter	Sunday	Mar 27	Mar 21-Mar 27		
Memorial Day	Sunday	May 29	May 23-29		
	Monday	May 30	May 30-Jun 5	Yes	
Independence Day	Monday	Jul 4	Jul 4-10	Yes	
Labor Day	Sunday	Sep 4	Aug 29-Sep 4		
	Monday	Sep 5	Sept 5-11	Yes	
Staff Development Day	Tuesday	Sep 27	Sep 26-Oct 2		Staff attend Focus
Thanksgiving Holidays	Wednesday	Nov 23	Nov 21-27		Close at 6:00 pm
	Thursday	Nov 24	Nov 21-27	Yes	
	Friday	Nov 25	Nov 21-27	Yes	
Christmas Holidays	Saturday	Dec 24	Dec 19-25	Yes	
	Sunday	Dec 25	Dec 19-25		

Current MLS Holiday Guidelines grant full-time and designated full-time equivalent staff eight (8) paid holidays per calendar year plus three (3) 'floating holidays' (when the libraries are normally open) to be scheduled by the individual employee subject to rules listed in the leave policy.

For workweeks with one (1) holiday, libraries and offices are open their regular schedule with the exception of that holiday; however, during the workweek, full-time hourly employees work thirty-two (32) hours and exempt employees work four (4) days.

For workweeks with two (2) holidays, libraries and offices are open their regular schedule with the exception of those two (2) holidays; however, during the workweek, full-time hourly employees work twenty-four (24) hours and exempt employees work three (3) days.

Employees eligible for partial holiday pay are prorated accordingly.

The previously approved (November 19, 2015) Holiday and closing schedule has been revised, due to the date change of Focus (Staff Development Day). The requested date has been changed from Monday, October 10 to Tuesday, September 27.

RECOMMENDATION:

That the Commission approves the revised MLS 2016 Holiday and Closing Schedule as presented.

REPORT AND RECOMMENDATION FROM ADMINISTRATION

Summer Reading Fine Waivers

As part of the Summer Reading program, staff would like to continue a \$6.00 Fine Waiver coupon program to be awarded when a participant completes goal 1 (read 300 minutes) and another fine waiver after completing goal 2 (an additional 300 minutes). The purpose of the fine waiver is to encourage reading by giving an option to 'read down' their fines. The fine waiver is a one-time use on one library account valid through September 30, 2016 and may only be used for overdue fines. They are not applicable for Lost/Damaged items. Staff and Commission members are not eligible for this coupon.

During the 2015 Summer Reading program, the fine waiver resulted in the following:

- 3,220 members earned one fine waiver while 5,706 earned two fine waivers.
- 2,629 members actually redeemed or "read down" their fines, resulting in the waiver of \$19,404.74 in overdue fines
- The fines waived averaged \$7.38 per member.

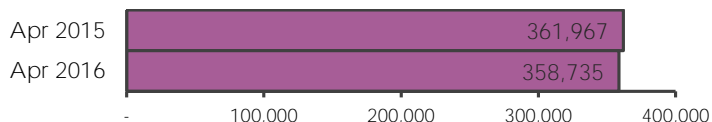
Our goal for 2016 Summer Reading is to increase participation by 10%. With that increase we could see 2,892 members redeem their coupons for a total value of \$21,345 in overdue fines waived.

ADMINISTRATIVE RECOMMENDATION FOR COMMISSION ACTION:

That the Commission approve the use a \$6.00 Fine Waiver coupon to Summer Reading 2016 participants that complete goal 1 and another fine waiver coupon for participants that complete goal 2.

Metropolitan Library System Usage Summary Month of April FY2015-2016

Registered Borrowers



New Borrowers



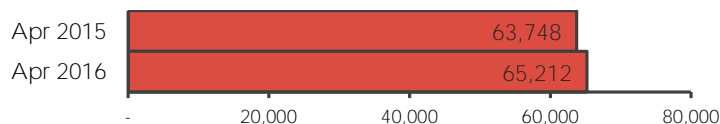
Circulation



eBooks & eAudio

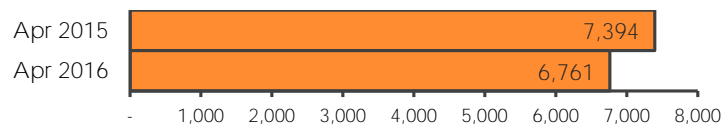


Computer Sessions

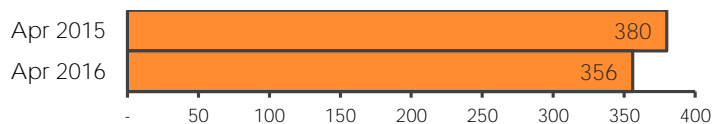


Wireless Sessions[†]
139,388

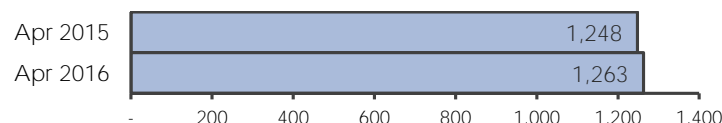
Program Attendance



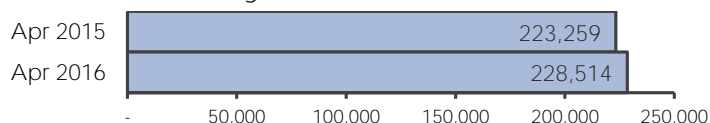
Programs



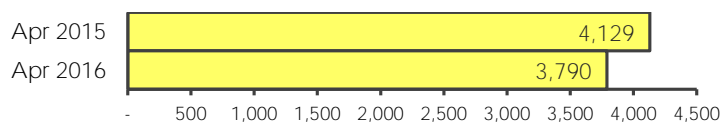
Room Reservations



Library Visits



Social Media Interactions



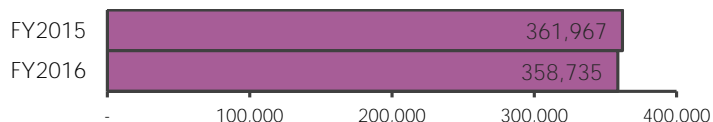
Digital Sessions



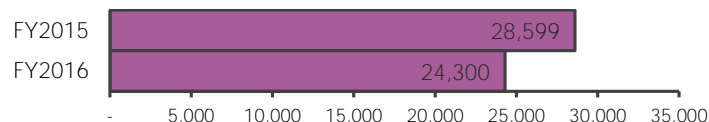
[†]April 2015 wireless session counts are unavailable.

Metropolitan Library System Usage Summary Fiscal Year-to-Date FY2015-2016

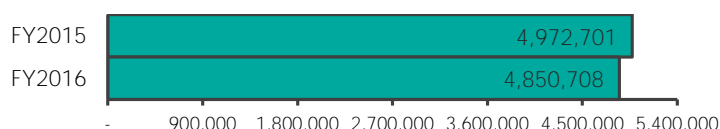
Registered Borrowers



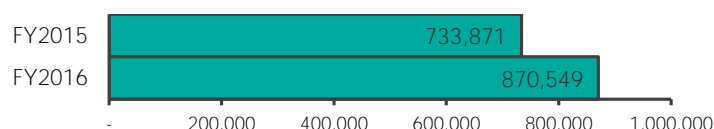
New Borrowers



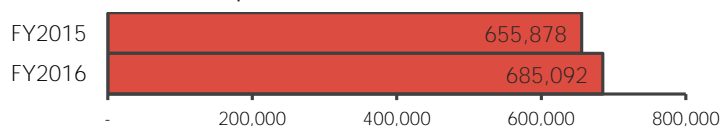
Circulation



eBooks & eAudio



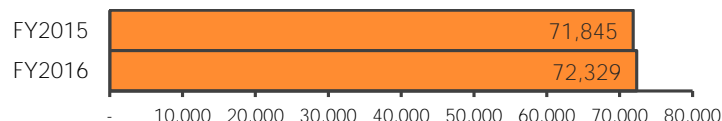
Computer Sessions



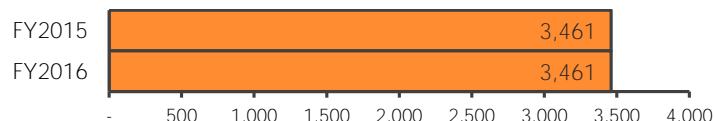
Wireless Sessions†

1,461,102

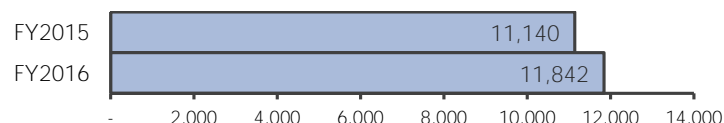
Program Attendance



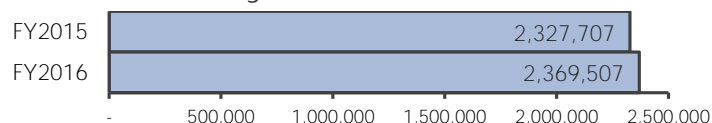
Programs



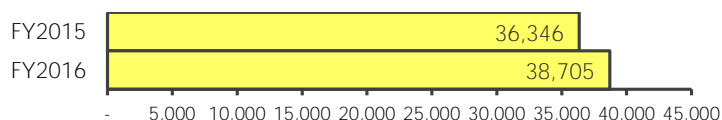
Room Reservations



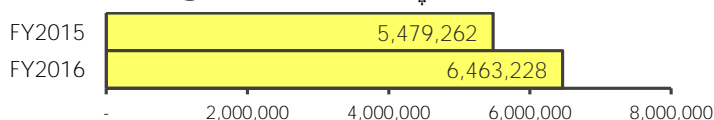
Library Visits



Social Media Interactions



Digital Sessions‡



† FY2015 wireless session counts are unavailable.

‡ catalog.metrolibrary.org session counts replaced CyberMARS logon counts beginning September 2014.

I. DEFINITIONS

Registered Borrowers

Count of individuals designated as primary, reciprocal, annual fee, school or outreach borrowers who retain library privileges and have physically or virtually interacted with the library system within the preceding 5 years.

New Borrowers

Count of individuals designated as primary, reciprocal, annual fee, school or outreach borrowers who have obtained library privileges within the specified timeframe.

Circulation

Count of checkouts or renewals of physical or virtual items. (Includes Overdrive, Freegal and Zinio items)

eBooks & eAudio

Count of charges or renewals of virtual items within the specified timeframe. (Includes Overdrive)

Computer Sessions

Count of logon instances by library customers for the in-house use of desktop computers.

Wireless Sessions

Count of logon instances by library customers accessing the World Wide Web via the library's Wi-Fi network.

Program Attendance

Count of attendance for publicly held programs of type 1, defined as being, "Metropolitan Library System programs or events for library staff or the public, which are initiated, authorized, produced, scheduled, promoted in whole or part by the library to accomplish its mission and strategic plan."

Programs

Count of publicly held programs of type 1. (See definition of type 1 under Program Attendance)

Room Reservations

Count of meeting room reservations placed for purposes other than those of type 1. (See definition of type 1 under Program Attendance)

Library Visits

Count of physical entries into library facilities open to the general public.

Social Media Interactions

Count of activities generated (e.g. comments, likes, shares, retweets, replies, follows, favorites) in response to social media content posted via Facebook, Twitter or Instagram.

Digital Sessions

Count of access instances by individuals with www.metrolibrary.org, catalog.metrolibrary.org, emedia.metrolibrary.org, jobs.metrolibrary.org, www.supportmls.org or metrolibrary.evanced.info and defined as being, "... the period time a user is actively engaged with [the] website..."

EXECUTIVE DIRECTOR'S REPORT

MAY 2016

In order to provide you with the information you need to govern the Library, I will break this report into several sections: 1) Projects, outlining work we're planning and implementing; 2) Personnel, providing you with information about our staff and volunteers; and 3) other Items of Interest, which may include news about financial, service, or other issues impacting the Library or the Commission. I will provide the Commission with an update during the monthly meeting when new or important information is available, and I may touch on other issues not discussed in the written report, but I will not read the report -- your time is too valuable for that. Of course, I will invite any and all questions you might have, and I look forward a lively exchange at the meeting next week.

1. Projects

Construction

- Bethany
While we did not have Commission meeting in April, I am certain that you have all heard that the Bethany bond election to fund the construction of a new library passed by a margin of nearly 3:1. The city is anticipating moving forward quickly, and to accommodate, we will be working with them on the project agreement over the next few month. Our intention is to have the design phase begin around the first of January 2017.
- Capitol Hill
Oklahoma City held the mandatory pre-bid meeting, and more than 20 construction companies participated. While not all may submit a bid, we were encouraged by the number of quality of the firms represented. Bids are due June 2nd, and contract award is scheduled for the City Council meeting on June 21st.
- Del City
I spoke with the Del City Manager Mark Edwards recently about the timing for the Del City Library project. As you may recall, the city purchased property and cleared it in 2014 as part of the preparation for new construction. Unfortunately, due to the economy and its impact on sales tax revenue, it appears as though the city would like to hold off on the project for about two years. We will discuss this as part of the Long Range Planning Committee's (LRPC) report to the full Commission, but with the success of the Bethany election, and a potential breakthrough with the Belle Isle project, this timing will work well for our staff.
- Belle Isle
In the previous item, I alluded to a breakthrough with the Belle Isle project; we believe we have identified a financial path forward with the project that will enable us to complete the project on our original schedule and without the need for a second bond request. Our solution will require the city to provide an additional million dollars in funding (which we believe they can do), and will require the Commission to authorize the use of LET, FOL, or private funds to round out the necessary amount. We believe this will ensure that the project gets done in the 2017-19 time frame and that we do it as economically as possible.
- Edmond
Just as with Bethany, the city of Edmond had an election that will impact library service. The extension of their ten-year sales tax will be used for a number of projects on tap for Edmond, one of which we refer to as "Edmond 2," or Edmond's second library. While the plan is to build a freestanding facility, our discussions with the city include the operation of a storefront library for the two-to-three years before the construction of the permanent library would occur, thus giving

us a better understanding of expected use and related traffic. I will be meeting with the city the week of the Commission meeting, and look forward to sharing the details with you on the 19th.

- Jones

The final two steel trusses were delivered and are scheduled to be erected in the next few days. This will complete the steel framework erection phase, and will move us closer to framing in the building. While off the original schedule, we are still expecting to complete the construction before Christmas 2016.

Teen Writing Contest

Those of you who were able to be at the February Commission meeting at Belle Isle may remember the presentation made by Young Adult Services Coordinator Emily Williams during which she described our first Teen Writing Contest. As I have previously shared, I am a vocal proponent for incorporating writing into our reading programs, as it gives participants the opportunity to exercise their creative muscles while learning the craft. I am happy to report that more than 190 entries were received, the majority of which were short stories and poetry. Emily, along with staff members Jennifer Jones (Marketing and Promotions), Buddy Johnson (Digital Library), and Julia McConnell (Edmond Library) performed preliminary judging to narrow the field to 17 finalists. The final selections were made by members of the event sponsor, literary journal Arcadia Press and several guest judges including award-winning authors Allison Hedge Coke, Rilla Askew and Ito Romo.

The grand prize went to Anna Mann who penned a poem called "A True Delicacy." Anna says she fell in love with writing when she was in fifth grade after her mom bought her a journal. She was awarded \$200 for her winning entry.

Second place went to Camila Gonzalez for her nonfiction essay, "What Does It Mean to Be an American?" Her piece, originally an English class assignment, discussed how being a blend of white and Hispanic affects her identity as an American. She won \$100 for her essay.

Ben Gibson, an Edmond North senior, won third place for his fictional short story, "Afterwalker." Ben plans to attend college in Washington State and pursue a career in writing.

Copies of the three winning pieces are included in your packet.

Strategic Plan – "Library Unbound"

I am sure that most of you are aware that we have been working on our strategic plan since last fall, and are now entering into the final phases of the planning process – the business or tactical phase. I recently wrote a blog post to our staff that outlines the plan, its purpose, and how we will connect the strategic to the tactical. While this is probably a bit more nuts-and-bolts than I would normally share with the Commission members, I think it is important for you to know what and how we are communicating across the Library. I will cover this during the discussion of the Long Range Planning Committee's report at the Commission meeting on May 19th!

Planned Reorganization and Position Changes

The Library has experienced several key retirements over the past 18-months, and we intentionally delayed filling some of the vacancies in order to better determine our future organizational needs. As I mentioned within one of my weekly bullet summaries, we will be recruiting and hiring a chief operating officer (COO) later this spring/summer. The COO will be an executive level position serving on the Executive Leadership Team (ELT) that will have overall strategic and tactical responsibility for Information Technology, Property Management, Materials Management, and Organizational Planning and

Assessment. The successful candidate will create a solid technical, physical, and logistical infrastructure, enabling all departments to better serve our members and fulfill our strategic plan. Recruitment and interviews are expected to last through June, with the COO coming onboard after the start of the fiscal year.

In addition to the new COO, we will be creating a chief organizational development officer position (CODO), to lead the Library's strategic and operational efforts around hiring, training and staff development, employee relations, and regulatory compliance. The CODO will work directly with the Executive Director and the ELT members to develop and deliver a world-class talent pipeline while also ensuring that Library personnel receive exceptional internal support. We will begin recruitment for the CODO in July, and hope to have someone in place in the fall.

The chief library officer (CLO) is the equivalent of the deputy executive director for library operations, and as such, Kay Bauman will assume that role and title on July 1, 2016, with the start of the new fiscal year. As the CLO, Kay will be responsible for the strategic and tactical activities delivered from and through our 19 libraries and the Outreach department. In addition to directly or indirectly supervising more than half of all Library staff, Kay will shape the member experiences to ensure that the Metro Library System provides a "big-league" feel that is second to none. Because safety and security go hand-in-hand with superior library experiences, we will also fold the Security department into Kay's responsibilities.

A chief financial officer (CFO) position, similar in part to our current deputy director of finance and support services (Lloyd Lovely's position), will be installed as of July 1, 2016. Lloyd will continue to oversee the strategic and day-to-day operations of the Library's Budget, Finance, and Business Office functions, but will no longer have oversight of the Maintenance, Security, or Human Resources departments. While tighter in scope, this position will play a more active role in determining and tracking the long range financial needs of the organization, and will be more involved in working with the cities on the financial side of construction projects while also engaging more Library's support agencies (the Library Endowment Trust and the Friends of the Metropolitan Library System) to synchronize needs with available funding.

Lastly, we have been considering the creating of an in-house general counsel to better respond to issues related to our legal needs. I am in the process of determining the day-to-day load this position might have, while also considering how such a position could assist us in developing new lines of service. It is unlikely that we would consider adding this position prior to January 2017, and I would seek input from the Commission prior to doing so.

Board Management Software System

Staff have presented several overviews of systems that the Commission might use to better manage their governance documents and activities. We will include a budget item in the FY2016-17 budget to move to such a system, and have provided an attachment to this report providing a bit more detail and answering some of the questions prompted during our previous demonstrations. I will happily answer any questions the Commission might have during the meeting on May 19th.

Online Interlibrary Lending

We have enhance a long-standing and highly prized library service -- Online Interlibrary Loan (OIL) is now live on the Metropolitan Library System website (<http://metrolibrary.org/ill>). In addition to being able to request books from across the Metropolitan Library System, our library members can now request them from across the country while sitting at home, work, or wherever they choose. We are in phase one of

the implementation, which allows them to create accounts, log requests, and receive real-time notifications and updates of the status of their requests. We hope to be able to link the request system to the global WorldCat catalog within the next year and tie the system to their existing library card. We encourage you to visit our Online Interlibrary Loan site to create your account to enable you to borrow beyond our shelves.

Winning at the ADDY's

Metro Library recently won multiple ADDY Awards for creative excellence in the art of advertising by the Oklahoma City chapter of the American Advertising Federation Ad Club. The 2016 American Advertising Awards is the advertising industry's largest and most representative competition, attracting thousands of entries every year in local American Advertising Federation (AAF) Ad Club competitions. The mission of the American Advertising Awards (ADDY) competition is to recognize and reward the creative spirit of excellence in the art of advertising.

The Library won four awards in a variety of categories:

- The Tortoise & the Hare illustration for the same name program at the Del City Library won a SILVER award in the "Elements of advertising, Illustration" category.
- The Summer Reading 2015 television :30s commercial won a BRONZE award in the "Film Video & Sound/Public Service-TELEVISION" category.
- The Summer Reading 2015 radio commercial also won a BRONZE award in the "Film Video & Sound/Public Service-RADIO" category.
- The Summer Reading June 2015 issue of info magazine won a BRONZE award in the "Print Advertising/Public Service" category.

2. Personnel Report

New Hires & Promotions – March & April 2016

March 2016

- Geraldine Adams was promoted from Librarian H-T at the Southern Oaks Library to Assistant Library Manager at the Southern Oaks Library. Geraldine has been with the system since January 2008.
- Josh Caudill was promoted from Circulation Clerk H-T at the Midwest City Library to Associate Librarian H-T at the Midwest City Library. Josh has been with the system since August 2015.
- Holly Qualls was promoted from Library Aide at the Northwest Library to Circulation Clerk H-T at the Bethany Library. Holly has been with the system since June 2014.
- Landon Holman was promoted from Help Desk Specialist in Information Technology to Help Desk Technician I in Information Technology. Landon has been with the system since April 2006.
- Felicia Hayes was promoted from Help Desk Specialist in Information Technology to Help Desk Technician I in Information Technology. Felicia has been with the system since May 2006.
- Dawn Gehling was promoted from Library Aide at the Village Library to Tech Processing Aide P-T in Tech Processing. Dawn has been with the system since February 2013.
- Christian LeFlore was promoted from Help Desk Specialist in Information Technology to Help Desk Technician I in Information Technology. Christian has been with the system since July 2013.
- Jaclyn Fulwood was hired as a Lead Librarian at the Del City Library.
- Pallas Johnson was hired as a Library Aide P-T at the Almonte Library.
- Tracy Washington was hired as a Lead Librarian at the Ralph Ellison Library.
- Shannon Priddy was hired as the Development Coordinator in Development Services.

April 2016

- Sarah Mako was promoted from Library Aide P-T at the Northwest Library to Circulation Clerk F-T at the Midwest City Library. Sarah has been with the system since June 2014.
- Breck McGough was promoted from Associate Librarian H-T at the Downtown Library to Associate Librarian F-T at the Downtown Library. Breck has been with the system since October 2013.
- Quiante Smart-Howze was promoted from Library Aide P-T at the Northwest Library to Circulation Clerk H-T at the Midwest City Library. Quiante has been with the system since March 2015.
- Christa Sowder was promoted from Circulation Clerk H-T at the Northwest Library to Associate Librarian H-T at the Southern Oaks Library. Christa has been with the system since March 2013.
- Abigail Stout was promoted from Librarian at the Downtown Library to Lead Librarian at the Downtown Library. Abigail has been with the system since October 2014.
- Christy Bonfiglio was hired as an Associate Librarian at the Southern Oaks Library.
- Sarah Brown was hired as a Librarian at the Downtown Library.
- Kathy Marquis was hired as an Associate Librarian at the Warr Acres Library.
- Tammy Appleby was hired as a Project Specialist in Outreach Services.
- Laura Davidson-Oller was hired as a Library Aide at the Edmond Library.
- David Highfield was hired as a Library Aide at the Edmond Library.

3. Other Items of Note

Oklahoma Library Association Essay Contest

Rosalinda Espinosa, a Library Aide at the Ralph Ellison Library, recently won the Judge's Choice Award as part of the Oklahoma Library Association's (OLA) First Annual Essay Contest. The contest, sponsored by the OLA Legislative Committee, asked participants to answer "Why My Library is Important to My Community." We have included Rosalinda's response in the packet for your convenience and pleasure, and I have no doubt that reading it will reaffirm your own commitment to why libraries are important.

AARP Thank You Letter

Each year, several of our libraries are used as partner locations by the AARP for the purpose of providing tax preparation at no cost. We have included a letter of thanks sent from the Local Coordinator for AARP Income Tax Preparation Assistance to Village Library Manager Ben Mead Harvey. This continues to be a highly popular and well attended program at each library where it is offered.

Legislative Activities

On Wednesday, May 11th, we received welcome feedback from several key House and Senate members that efforts to consolidate of the Oklahoma Department of Libraries in the Secretary of State's Office were no longer being sought by members of the leadership. It was noted we could lower the threat level with our members but stay alert, since it is never over until the legislature adjourns. I want to thank each of you for your assistance; simply by contacting your legislators, you made a big contribution to the furtherance of local library support by the state.

Relatedly, we are including a copy of some bullet points that outline a survey commissioned by OLA gauging people's opinions of State-funded library service in Oklahoma. I thought you would find it interesting.

Todd Olberding Retirement

As I reported in March, Director of Construction Services Todd Olberding has submitted his retirement paperwork to the Library System, effective June 3, 2016. Any of you who have experienced design and planning, construction, or renovation processes while on the Commission during the past 15 years, know

that Todd has poured his heart and soul into each meeting, schematic, bid document, and of course every brick, nail, and light fixture that eventually made it into one of our buildings. We will miss his energy, his excitement, his intellect, and his humanness. While he will no longer roam the halls as he has done during the past decade-and-a-half, his presence will be felt for years to come by all who pass through our doors. I want to express a heart-felt thank you to Todd on behalf of the staff, the Commission, and the System as a whole. Please join me in wishing him well in his next chapter ... wherever it leads.

TIF Funding – an article from the OKC Chamber of Commerce

We are including a copy of an article printed in the April 2016 edition of The Point, the publication of the Greater Oklahoma City Chamber which provides a bit of an overview of Tax Increment Financing (TIF). Currently Commission member Hugh Rice sits as the Commission's representative to the TIF review committee, and he annually reviews the impact of TIF on the Library's levy and future budget. We felt this article might provide additional information that you would all find interesting and helpful.

A True Delicacy

By Anna Mann

I reach up on my tiptoes and
sink my fingers into the brisk shadow filled sky.
Rattling the stars until I knock one loose—
it spins lazily down into my open palms.

Pulsing brilliant silver light—
underneath the pearly coat on the outside,
swirl colors like I've never seen.
Blues and lilacs and golds,
gasoline spilled in water.

This sphere can't be larger than the bouncy
balls I collected when I turned five.
Unlike those however, I cannot keep stars in
the little blue box underneath my bed.

I grin against the black sky and
pop the orb onto my tongue.
As the five year old child I was
would have savored a jaw breaker,
I roll the star around my mouth.

At first it tastes spicy—
cinnamon and ginger and cayenne.
The burning feeling travels into my arteries—
throughout my body.

As star melts though,
each layer tastes different than the last.
Fruits, herbs, delicacies from all around the globe.

It's like after all those years of watching the earth,
this star absorbed all the scrumptious sights—
year by year and month by month until I shook it down.

I really do love Mariah Carey. She is a fantastic singer you can tell when she performs that she is so happy to be singing. As a singer, though I do not boast Carey's seven octave range, I appreciate when successful people truly deserve their success and are grateful for it. It would be fantastic to be a celebrity, and I hope if I could ever be one that I could still find joy in my craft even after I had been doing it for decades. However, she isn't perfect. She's made mistakes, like me and you and all people (except, most people's mistakes aren't called the worst movie ever, or *Glitter* for short). But this brings her down to a human level. Another thing we have in common is that we are both of a mixed ethnic background. Her mother, like mine, is white. And even though my father is not black, as hers is, both of our dads are Venezuelan. For most of my life, I haven't given much thought to how a mixed cultural background affects my identity as an American. However, I now realize that because of this mix, I am unable to completely unify with and be accepted into a single culture.

I am too American to be Hispanic. In "The Myth of the Latin Woman," Judith Ortiz Cofer describes the colorful and revealing clothing that Latinas often wear. A majority of the women in my father's family live up to this idea. I, meanwhile, am more modest because the United States has fed me images of the ideal body type through magazines and movie screens and taught me to believe that because I do not have that body type I should cover up what I do have. Cofer also addresses the sexualization of Latinas, but the American ideal body image prevents me from being able to see myself, let alone expecting others to see me, as anything above passingly attractive. On a good day.

However, stereotypical Latin women aren't just seen. They're also heard. My Latin American relatives are loud and outgoing while I am more introverted and take a long time to come out of my shell. Although speaking in front of an audience isn't personally a big deal, try having a normal conversation with me if we've never met. I'll be awkward and quiet and generally uncomfortable. But anyway, I might be this way because American women were expected to be docile and submissive back in the dark days before society allowed them to do things other than cook and have children. Perhaps my anti-social tendencies are just a subconscious reflection of that.

Along with not living up to common stereotypes, I feel as though they're not being forced upon me by non-Latin forces. During freshman year, I realized that I look like I'm black. People would simply walk up to me and ask if I was black. You know, light-skinned or black and white. When I said that I was actually Hispanic (or, "whitespanic," to be more accurate), they always seemed surprised and asked if I was sure. Wasn't I at least a little bit black? This always made me feel...weird. Race and ethnicity are part of a person's identity, whether we like it or not, and the fact that someone would assume that I am of a completely different cultural background was just...a shock. Whenever I meet someone now I wonder if they are automatically assuming my race, whether or not they are correct, and if this assumption is going to affect the way they see me. I feel like I should always say my last name when I introduce myself as a way of saying, "Hi! The name's Gonzalez, Camila Gonzalez. I'm Hispanic. I am of Latin American descent. My

family, la familia Gonzalez, speaks Spanish. By the way, I'm Latina." That's what's convenient about Hispanic last names. There are basically ten, so if someone has the last name Gonzalez, Rodriguez, Lopez, Gutierrez, Sanchez, Hernandez, Gomez, Dominguez, Diaz, or Ramirez, you know at least part of their ethnic background. But in contrast, I feel like my identity as a Latina doesn't go much farther than that. I didn't grow up speaking Spanish, so I'm learning it now in school. I cannot handle spicy food. I can't roll my R's. So, my last name is Gonzalez. What else do I have?

Given these circumstances, the only logical conclusion is that I'm white. So, everything is okay now, right? Black and white? It would be, but I haven't even begun to discuss my mother's side of the family. The best word to describe them is, "Southern." (Or perhaps "Murica!" if it were an actual word.) You get what I mean, right? They have a slight twang in their voices, mainly consume meat and liquor, and almost exclusively listen to country music. We don't have a lot in common. So, as much as I love the hot dogs and hamburgers that we eat after my uncle has spent the whole day behind the grill, there is something uncomfortable about my presence. Since my dad is often unable to attend these festivities, I'm (for lack of a better term) the only brown person. No one brings this up or treats me any differently than they treat the rest of the family, of course. I've been in this sort of situation a few times. It's difficult to understand if you haven't experienced it, but being the "splash of color," as I like to call it, is an awkward state. It's never resulted in any sort of unfortunate incident, but there's always this voice that everyone can hear but pretends not to notice saying: "What's the deal with all these white people? One of these things is not like the other!" Because of this, I am just as uncomfortable with my mother's side of the family as I am with my father's. I am too Hispanic to be American.

But what does that word even mean? It can simply be where one is born. I was born in Oklahoma, and I am therefore an American. It could all come down to stereotypes. I eat hot dogs, say "soccer" instead of "futbol," and mainly listen to music and watch movies created by people from this country, and I am therefore an American. Maybe it truly is what's on the outside that counts. But what appearance would summarize this nationality? This country is full of people of all kinds of races and ethnicities and that's beautiful. So why am I standing here worrying about how my ethnicity affects my identity?

You know what? Forget it. What does it mean to be an American? It just means that this place is your home. I don't care if you were born here. I don't care about your skin color. I've spent my entire life here. This is my home. And that won't change even though, like Mariah Carey, the people here have made mistakes. This is my home and no one can take it away from me. I am therefore an American.

Ben Gibson

Creative Writing

Mrs. Guinn

23 January 2016

Afterwalker

On an island off the coast of Dover in the English Channel, the ground was pounded and soaked in rainwater and the clouds hung disapprovingly across the face of the moon. The various houses and cottages were shut and drawn against the storm. Something was moving in the storm, but do not concern yourself with that for the moment.

In one of the cottages sat a man and his child. His child was seventeen, with spilled-coffee freckles and vivid green eyes. Her hair was cut hasty and short, and it was red as the dawn. Her clothes were baggy, like they were meant for someone else. She sat, and her father sat, but her father grew restless and went to the fireplace to stir the embers at the bottom. Rain pattered in fits on the flue. The man's child bore some resemblance to him, but he was markedly different. He moved with a rheumatic stiffness; his red hair had faded when her mother died.

Her father went to the window and peeked out through the curtains. There was a bright flash and a strike of thunder, and a figure could be seen some leagues across the field, making its way rhythmically through the howling wind.

"Whoever's out in this damnable storm is either drunk or mad," growled her father. His child made no reply.

Her father sat heavily in the armchair next to the fireplace. They were silent for a while.

"Do you remember the aptrgangr?"

His child smiled in affirmation. It was an old, old story from her father's father's father and so forth.

"They say the aptrgangr has the strength of twenty horses and always smells of death. It leaves its grave in the dead of night and takes its revenge on those who wronged it in life."

"I used to tell that story when I went to Sally Mulligan's house on All Hallows' Eve," said his child quietly.

They sat and remembered.

"We need to talk, lass." His child did not react except to flit her eyes downward briefly.

"Seamus tells me you were out playing football with the other boys. He says that's how you scraped your knee."

No reply. Outside, the figure was steadily progressing along the gravel road it travelled, but try not to dwell on that for the moment.

"You told me that you scraped your knee when you tripped on the stairs at school."

"Sorry."

Her father furrowed his brow and collected his thoughts with it. "I don't care that you lied to me as much as I do that you've been playing football."

His child looked puzzled but otherwise nonchalant. The wind gusted fervently outside for a moment and then resumed its normal pace.

"Why don't you talk to any of the other girls?"

"They don't talk about anything."

Her father had begun to pace. "You cut off all your hair. Why?"

"It looks—it's more convenient." His child shrank in her chair slightly.

"For God's sake, lass, you had hair the envy of the island!"

“I didn’t ask for it.”

Her father rubbed his mouth and paced with more intensity. The storm howled. A figure trudged through the pounding rain, but that is none of your concern for now.

Her father began to speak, then stopped, then started again. “The neighbors are beginning to talk. You never wear dresses, you play with the lads, you just cut all your hair off, I—”

“What does it matter? Let them talk.”

“Talk ruins people. You ought to know that, of all people.”

“Don’t bring Claire into this.”

“It’s true. You know as well as I that she did what she did because of rumors.”

“It wasn’t her fault and it isn’t mine now.”

Her father ignored her. His voice rose like simmering water. Outside, something was making its way up the road. “Does this have something to do with Mum? Does it?”

“Blessed Saint Michael, can you take a breath without desecrating someone’s memory?”

His child had gotten to her feet and squared her shoulders.

“I’m not desecrating anything!”

“Mum has nothing to do with any of this!”

His face began to turn red and he shouted, “Then what’s wrong with you?”

They stood like whistling teakettles across the living room from each other. The wind picked up and carried a barrage of raindrops into the windows.

Instead of a riposte, his child turned to deflect the tension and walked to the fireplace. She picked up the poker from where her father had left it and stabbed at the coals.

“I only want what’s best for you,” offered her father.

“No, you want what’s best for you.”

The door rattled and there was a gust of wind.

“It’s just the wind,” murmured her father, almost reflexively. It was a comforting mantra from long ago, when the storms off the Channel had come with monsters under the bed. They both let slip a few clenches of tension. Both of them carried their stress the same way, in knapsacks slung on each shoulder along the deltoids.

A dead thing was moving in the storm, but that is none of your concern.

“Listen,” said her father, “I’m worried. I’m worried that you’ll be mocked for your... behavior. I want you to be happy.”

“Then let me be happy,” she said, letting the last consonant slither through her teeth. The stove under the kettle had grown hot again.

For her father’s part, he had done what kettles sometimes do when they are returned to a hot burner; he practically inflated and burst with renewed steam.

“You’re but a bairn! You haven’t any idea what’s best for you!” Suddenly he filled double his space, chest drawn up with air and arms squared. He was like an angry cat. Perhaps he was just scared.

His child, mirroring her father’s actions, picked up her heels and boxed up her jaw defiantly. “I know better than anyone what’s best for me!”

Her father gave an exasperated sigh and crossed to the kitchen, then moved to lean tersely on the back of his armchair. In the screaming wind, the door rattled again.

“This discussion is over, lass,” said her father. “You will stop playing football, you will wear what is appropriate for a lady your age, and for Christ’s sake, you will not go lopping off all your bloody hair again. Are we clear?”

Silence. The door rattled. His child seethed and held her ground like Roland at the mountain pass.

“Are we clear?!” his face was red, and spittle flew in tiny flecks.

“No!” She found her voice, drew it to its fullest, and let fly arrow after arrow after arrow. “You can’t see past your own bloody nose what’s best for me, but you want to impose your rules and your manners and your ‘proper behavior’ on me, and I won’t have it! I won’t stand here and let you walk all over me! I refuse!”

At that moment, there was a single purposeful thud on the door. Her father looked sharply at the door. Eyeing his child like he expected her to burst into flames, he went to the door and opened it.

“What the hell do you want?”

Her father couldn’t see the figure’s face, but she blanched in horror before it had even stepped over the threshold and into the light. It looked to be about seventeen, with spilled-coffee freckles and cloudy green eyes. Its matted, dripping wet hair was as red as the dawn. Its flesh was nearly translucent, with horrid black veins in webs under the skin. It was ghastly and hollow-cheeked, and it moved like it possessed the strength of twenty horses.

And what happened when it closed the door is none of your concern.

Welcome to Library Unbound – *our new strategic plan*. Some pieces of it are still in process (as you will see), but I wanted to share what we have so far, so you can see where we are heading. It will definitely impact all of us.

The first thing you should know is why we're doing this ... What's the purpose? ... Why do anything differently than we have? – After all, our members like us, and we do a good job, our funding is strong ... So, what's the big deal?

For me it boils down to this:

We currently have less than 24% market penetration. That means fewer than one-in-four of all households in Oklahoma County have an active library card. In addition, for every new card holder we add, we lose more than two. A recent survey conducted by OLA found that nearly nine-of-ten eligible voters believed that libraries are important to communities, and that they and their families get good value from their library. How long do we think this will continue if we have less than 24% market penetration, and we lose more members than we add every year?

So, we needed a new way to look at our business, in order to ensure that we can deliver value to our members now and in the future.

As you know, we have created (and the Commission has adopted) the foundation for the strategic plan (also referred to as the Strategic Outline and Principles, or SOaP), which includes our mission, vision, core values, and 20-year goal. The full SOaP can be found at:
<http://www.metrolibrary.org/guiding>.

While I won't hammer on this too long, our mission is to "grow smarter communities, one person at a time," and the way we will reach it will be to achieve the vision: "to be our community's hub for critical thinking, creative problem-solving, and lifelong enrichment." It's the 20-year goal that really sets the table for the work we have ahead of us: "By 2035, every person in the community will use a library service." While the other statements were nice and well-meaning, the 20-year goal throws down the gauntlet. It may not be dynamic or super inspiring, but it tells us where we want to be, and it gives us a deadline. To aid us in charting our course toward this 100% goal, we identified five measures to act as weigh stations along the highway, helping us to gauge our progress regularly. The five measures are:

1. Increased market penetration
2. Increased member retention
3. Increased Net Promoter score
4. Increased destination traffic
5. Increase circulation of children's materials in areas of high risk

Because several of these measures require us to gather data that is currently unavailable, we determined that we would narrow our focus and use only two of them – market penetration and member retention – as the primary data points for the next year. So, what that means is our goals over the next year (and beyond) is to:

1. Get people to sign up for cards (Market Penetration), and
2. Make sure they use those cards at least once (Member Retention).

Collectively, we are calling these two “M&M,” (Market Penetration and Member Retention), so you will likely hear more about M&M in the future. Additionally, while we will add in the other three measures later in the lifecycle of the plan, they will not be addressed in year one.

The targets for M&M over the next three years are pretty straight forward. We will:

1. Increase market penetration over the next three years from 24% to 40%, with a 20% increase in FY2016–17. This will move us from the bottom quartile of our peers to the upper half.
2. Increase member retention by 15% over three years, with a target of 5% in FY2016–17. Likewise, this will move us into the upper half of libraries similar to us.

These are not inconsequential numbers, but we will reach them by prioritizing our resources, time, and efforts so that we will intentionally reach our goal. The targets will focus us on expanding membership by enticing them to sign-up for cards while also strengthening our connections with our existing members to ensure that they remain active users.

The next step in the planning process began a month or so ago, when we asked department managers across the Library to draft their annual business plans. These plans were their descriptions of how they would help achieve our system-wide measures. After they submitted their initial plans, we worked with our consultants from OrangeBoy to determine how we would classify and think about activities and projects aimed at increasing our M&M, and we decided to use the four experiences most common in the libraries’ business plans. They were (along with a sampling of what might be included):

1. **Collection Anywhere – experiences that focus on delivering information anywhere, anytime**
May include: *A large Digital Library serving all member segments and needs. Small, but high-circulation physical collections onsite for adult members. Ample physical youth collections supporting reading and school success. Small but highly circulating physical teen collection focused on reading. Offsite warehouse (Collection Anywhere Center) housing moderately use collections, system last copies, and InterReach collections. Expanded networks of libraries for retrieving anything for our members and delivering it fast.*
2. **TeXperiences – experiences that use technology to enhance effectiveness and efficiency**
May include: *Increased investment in tech devices for in-library and lendable use to extend*

use of the Digital Library. More floor space for computer workstations. "Catalog showroom" for technology-enabled learning and play. Technology to accelerate and simplify the experience and work of staff and our members: sorting systems, discovery systems, and automation and handling systems. Use of open data to deliver targeted tech experiences and solutions. Gaming stations to extend the virtual narrative, and use of visualizations to activate data.

3. Playful Learning – experiences that engage members in play and focus on learning

May include: Open sightlines across the library. Bright, inviting spaces with room to physically play and engage. Intergenerational spaces for multi-dimensional learning. Pop-up (point-of-need) learning activities/programs. Learning toys and games available for in-library and home use. Spaces truly focused on the needs of people, not to warehousing equipment or the collections. Meeting, study, and multi-purpose rooms incorporating library and member-owned technology.

4. InterReach – experiences that reach into the community from the local library

May include: Staff resources targeted at reaching into community. Partnerships that reach new audiences. Pop-up "libraries" for targeted experiences at external events and gatherings. Library sponsored in-school events. Literacy and homework help onsite and offsite. Subject collections lent to schools/classrooms/partners. Embedded librarians in government agencies, local nonprofits, and other groups that share the Library's mission and outcomes.

Each manager will revise her business plan, focusing specifically on increasing M&M and aligning all activities to one of the four objectives/experiences listed above. Most of the activities related to Collection Anywhere will be budgeted and managed centrally, since most collections-related functions are already centralized, and digital collections are available anywhere the member is located. Because we recognize that we will have the greatest impact engaging with local groups and individuals when doing so locally, activities associated with InterReach will be budgeted and managed at the local library level. Activities in the two remaining areas – TeXperiences and Playful Learning – will be budgeted both centrally and locally, depending on the specific activity. Additionally, we will ask libraries to create InterReach and TeXperiences-focused pilot projects that will deliver increased M&M. These will be funded through an internal RFP process in which administration will award funds to a library (or libraries) that innovate potentially high return-on-investment services. The intention is to incentivize risk-taking locally in hopes of achieving breakthrough results that can be rolled out to the entire system.

The final phase of the planning process involves having the support departments create their business plans. While most departments do not deliver direct services to the public, everything they do meets a need or enables a library to meet a need. Specifically, the departments will craft plans that support and enhance the customer experience system-wide through Collection Anywhere. They will offer collaborative assistance during the RFP development process, ensuring that our libraries and other public service departments are able to refine and amplify TeXperiences, Playful Learning,

and InterReach experiences. Lastly, their plans will generate higher levels of productivity, identifying new methods of getting things done, while increasing efficiency and effectiveness.

Over the next few weeks, all of these business plans will come together and we will be allocating the FY2016–17 budget. Undoubtedly there will be changes – to collections, service models, buildings, programming, marketing, technology, etc., -- you name it, small and large changes will occur. And I hope that this message helps you understand a bit more about why the changes are necessary and how, by working together, we will help ease the transition.

We need to add new households to our membership and keep our existing card holders active so that we can build momentum and chip away at the 20-year goal of everyone using the library. We will all need to focus on efforts that support Collection Anywhere, TeXperieces, Playful Learning, and InterReach, while the departments help improve the customer experience, enhance system-wide productivity, and support collaborative pilot programs that incentivize risk-taking. We will live the core values, and in so doing, will achieve the vision of being the community's hub for critical thinking, creative problem-solving, and lifelong enrichment. And all of this will result in us growing smarter communities, one person at a time.

This new direction fundamentally changes how we and our members will see the library now, and in years to come. The plan is called "Library Unbound" because it unshackles us from aspects of public library management that might have worked well in the past but are not positioned to do so today. It also frees us to think of new ways to serve, engage, and deliver value to our growing community.

Let me know what you think so far ...

-- Tim

Commission Meeting – BoardDocs

Problem Statement

The current process for compiling and storing commission documents is time consuming and decentralized. It is difficult to manage commission documents and resources, which can influence the effectiveness of commission meetings when commission members cannot easily access reference materials. All commission documents are not easily accessible online for all commissioners[VT1].

The current preparation processes for commission meetings are conducted in print, email, and the intranet. This creates a lengthy preparation time and makes it difficult to update documents once they have already been printed and mailed. Furthermore, the approval process for materials to be included in the commission agenda is currently conducted via email. This creates more room for items to be neglected due to the approval process being separate from the rest of the preparation process. It is also difficult to make changes to the commission packet once they have been mailed.

Resolution/Outcome

The proposed system would centralize commission resources online. The system would encompass all meeting preparation and commission documents into one location, reducing the preparation time and room for error. An online document management system would replace the printing and mailing of commission meeting documents, which would streamline meeting preparation and make it easier to update documents during the process. The system would also make it easier for commissioners and library stakeholders to quickly access all commission documents.

Costs

BoardDocs

\$1,000 first year (implementation fee)

\$9,000 per year (annual recurring fee)

iPads

iPads are \$530 or \$630 each; (\$14,310 to 17,010 for 27)

Optional: data plans \$210/month

Commission Questions from March Meeting

Wifi

Commissioners were concerned about wifi support. We spoke to Anne, BoardDocs and Pioneer's Executive Assistant.

- Anne stated that our access points can support 50 or more people at once. We can test the rooms and add another access point to the meeting rooms if necessary.
- Pioneer: Pioneer said it is rare that the wifi goes down and cant come back up, but for when it does, they have data plans on all iPads. If we do not get data plans, she suggested doing it the old fashioned way, paper voting. We will be recording the meeting anyway, do we will document voting and add everything to BoardDocs the next day at the office.
 - Anne priced the data plans at \$210/month

bring a few printed copies to the meeting?

Merritt: BoardDocs has some small offline capabilities. The agenda can be saved as a PDF.

Voting transparency

Nancy was concerned about the public being able to view the voting results on a tv.

- Anne confirmed that we could get a mobile projector to cast on a wall
- Other options: at the end of the vote, ask all commissioners to raise hands if they voted "yes". The results will also be in the minutes.

Quality Assurance

Commissioners questioned whether the software supports a variety of devices and browsers.

- BoardDocs confirmed that they current versions of Safari, Chrome, IE 9+ and Firefox
- We could setup time before, during, or after meetings (or schedule appointments) to update their devices or troubleshoot issues if they can't access the platform.
- We will test the system on multiple devices and browsers before implementing it.
- Pioneer also said that the system will accommodate as many people as they have ever used. They generally have 20-30 people using it at the same time. It will also run on all four of the most common browsers-Chrome, IE, Firefox, and Safari, on both Apple and Android devices.
-

Tech Support

Concern over how quickly tech support resolves issues.

- BoardDocs: typically answered within 30 seconds. On the rare case that it is not, the caller is asked to leave a voicemail and the call is returned, generally within minutes. The maximum is one hour.
- Pioneer has had really good experience when calling in during a meeting. Everything is typically fixed instantly.

Risks

Non-tech-savvy commissioners can't or refuse to learn the system

We can set up a group to help train commissioners individually. We can also have a staff member at the meetings assist commissioners in its usage. If someone is simply unable to use it, we could send them paper packets and allow them to vote verbally. For obvious reasons, this would be discouraged.

The system doesn't meet our needs

We will test the system prior to implementation to ensure that it works. We could even include a group of commissioners in the testing. They could report back to the commission.

OLA Legislative Committee Essay Contest

I grew up at the library. In my childhood, my parents would always be working; my grandmother would look after my siblings and I while they were at work. She lived across the street from a library and I remember I would walk to that library nearly every day with my siblings. My parents would pick us up from that library some days because we would stay there until closing time. As a child, I loved to read. I would often ask the librarians to give me suggestions or other days I would simply walk to a random aisle and find books I did not now the library carried. I nearly memorized the Dewey decimal system. To this day, I know the comic books, joke books, and the drawing books are located in the 700s. As I grew older, my love of reading grew but my parents could never afford to buy books. This was never a problem for me because I knew I had millions of books waiting for me at my home away from home. I loved my library and the programs it offered. If I needed help with my homework, since my parents couldn't help me themselves being that they barely spoke English, I would go to the tutoring days at my library. I used the books at my library to get a thirty (out of 36) on my ACT because I would use their test prep books to study all the time. To this day, my library is very important to me. I have volunteered at my local library for three consecutive years. I also currently work at Ralph Ellison Library in Oklahoma City and I enjoy going to work every day. Now that I work as a library aide, my younger sister has made me promise to bring her three books every time I go to work. I believe communities benefit greatly from libraries. They offered me computers, entertainment, tutoring, and knowledge as I was growing up and I know that many other Oklahomans have benefited from these same things throughout the years.



Dear Metropolitan Library Administrators

April 15, 2016

Benjamin Harvey

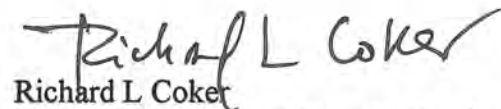
The Village Library Manager, 10307 N Pennsylvania Ave., Oklahoma City, OK, 73120

Ben, I would again like to express my appreciation for the availability and use of the Village Library during the 2015 Income Tax preparation season. When, you came on board at this time a year ago, I am sure you had no idea what a terrific team you were getting. Your Village Library staff has been outstanding in their day-to-day support.

Each morning they were eager to ensure the conference room(s) was setup for our eight work stations and 60+ chairs. In fact, I got to feel there might have been some competition between the evening and the morning crews, to see who could do the better job. All of your team have been excellent. I have worked as a volunteer myself for five years helping people with their taxes. Without a doubt, the Village Library team is superior to all the other locations that I have worked. This spring we completed over 970 family income tax returns—50 more than last year--and in doing so have assisted more than 1420 tax payers. We even helped people from Enid and Duncan.

Would you please express to your personnel my sincere appreciation and “thank-you” on behalf of the OK tax payers, the AARP organization, and the local volunteers who have worked at the Village Library. What a pleasure to have such terrific support and such a pleasant, talented staff! The Village Library Team has helped save the Oklahoma tax payers over \$100,000—yes, a tenth of a million dollars.

I am looking forward to working with you in the spring of 2017 again. I do hope that your superiors realize what a gem they have in you and your team. Keep up your wonderful service to the community.



Richard L Coker

Village Library Local Coordinator for AARP Income Tax Preparation Assistance
4631 E Wilshire Blvd., OKC, OK, 73121 (405) 478-1351

cc:

Tim Rogers, Director of OKC Metropolitan Library Operations
Kay Bauman, Deputy Executive Director of Metropolitan Library Operations
Melody Kellogg, North Regional Director
Ed Pitts, Oklahoma Central District AARP Taxaide Coordinator
Shirley Raymond, Oklahoma AARP Taxaide Coordinator

Oklahomans Support Libraries

WHY LEGISLATURE SHOULD PROTECT LIBRARY SERVICES

In a recent poll of eligible voters conducted by SoonerPoll, support for libraries was examined.

- ✓ An overwhelming **89.5%** indicated that they believe these services are important to their communities.
- ✓ **87.5%** felt that they and their family members, or others that they know of, get good value from their library.
- ✓ An overwhelming **90.6%** consider libraries to be important in learning throughout life.
- ✓ A tremendous **84%** believe the state should continue its portion of funding for libraries, since the state benefits from library services, and libraries serve as a citizens' portal of access to state government.

Oklahoma Libraries provide a wide array of critical employment, health and lifelong learning services for people of all ages in all communities across our state. For children, these include education and summer reading programs to improve reading between school years.

For adults these include efforts to support employers and employees seeking jobs, entrepreneurship, Internet and computer training, citizen portal for connecting with their government, and services that support health and quality of life.

Despite the overwhelming strong support of libraries by the public, repeated cuts in state funding have been eroding libraries and the educational institutions they serve over the last several years. Needed federal matching funds are seriously threatened. The deleterious impact to critical core services and communities is undeniable.

Appropriations to the Oklahoma Department of Libraries have **declined 33.5% - cut a full third of its budget -** from 2009 to 2016.

- ✓ Administration has absorbed the majority of these cuts in an attempt to preserve as much local funding as possible, with a **50% reduction in FTE**.
- ✓ State Aid to Libraries has still **declined by 27.6%**.
- ✓ Continued reductions in funding will mean a **loss of significant federal funds** used to support critical education services and information searches by colleges and universities, common education, health professionals, and businesses across Oklahoma.

In 2015 alone, the following services were provided using federal funds, which may be lost due to lack of state support needed to maintain our federal match:

- ✓ **143 million searches**, including **69.2 million** information searches by **Common Education**, **31 million** information searches by **Higher Education**, and **42.8 million** information searches by **Public & Special Libraries**.
- ✓ **Health professionals and citizens** performed almost **25 million** information searches on statewide electronic content.
- ✓ **Business sources** were searched more than **15 million times** by Oklahomans.
- ✓ **More than 95,000 children** participated in the 2015 **Summer Reading Program**, improving literacy and school performance.
- ✓ ODL, **using federal funds**, pays **\$560,478** to license full-text access to 2,000+ journal and magazine articles and the Encyclopedia Britannica. **Cost to individual libraries would cost local Oklahoma taxpayers more than \$27.5 million.**

State Aid is vital to libraries and communities across Oklahoma. What will the impact of additional cuts to state aid be to libraries across our state?

"The continuous cuts to State Aid are now becoming apparent to patrons, as we have to cut viable, usable services and materials, now both in the areas of materials and technology. "Only a few percent", when carried over every continuous year, does add up...and rest assured we let them know at what level these cuts are happening. Our city supports library services to the best of their albeit limited ability. The State, increasingly, does not." - **Claremore - Will Rogers Library**

"The patrons of Thomas J. Harrison Pryor Public Library have access to databases and computers purchased using state aid funding. We also provide additional children's programming including enrichment and tutoring using these funds. **Due to the recent cut in budgets, we may be forced to omit several of these items.**" - **Pryor Public Library**

The Pioneer Library System's literacy program will be damaged if further state cuts to the ODL budget are made. Where will adult basic literacy students go if not to the public library? A Pioneer customer said, " When I was 37 I got into the literacy program. I decided I needed help because I had too much responsibility not to be able to read. That was the hardest phone call I ever made -- to say I needed help. If it hadn't been for this program I'd still be like a fish out of water, flopping around trying to figure out words. They gave me the tools so I can move on to higher stuff. If you can't read, you're handicapped." – **Pioneer Library System**

"State Aid funding for Libraries allows us to maintain our equipment infrastructure which enables the library staff to help bridge the gap for students and job seekers who do not have equipment and Internet access at home. In addition to providing equipment, the library staff provides hands-on help and instruction on the use of the latest software and hardware. Without this extra funding, services would need to be reduced or eliminated. Thank you for continuing to support our local libraries. We make a difference in our communities." - **Watonga Public Library**

"Regardless of a person's educational choices -- public school, private school, home school, or other -- libraries support all students, teachers, instructors, and parents. Additional cuts to libraries will have a negative affect on our ability to provide education to Oklahomans in all of its forms." – **Tim Rogers, Co-Chair Legislative Committee, Oklahoma Library Association**

"State Aid is extremely valuable, especially to a small library like ours which has a very limited budget. **State Aid enabled us to provide several new databases about which our customers are thrilled. State Aid also allowed us** to upgrade our public computer management software, which not only manages user logins, timing and print functions, but also **performs filtering and ensures we maintain compliance with local, state and federal child protection laws.** Additionally, we were able to offer a ghost walk program that was the highlight of our programming year and also purchase three children's non-fiction books about bullying. **Without State Aid, we would have either gone without these resources and services or we would have seen a significant deficiency in the number of books and other materials we have on our shelves.** State Aid truly enables public libraries to provide quality resources and services that empower the community and significantly increase quality of life for our citizens." - **Guthrie Public Library**

"State funds are imperative to the successful operation of the **Southern Prairie Library System. With the Constitutional cap on funding, the decline in population, the decline in property valuations, and the marginal increase in valuations, these funds are now used exclusively to supplement the materials budget.** State aid funding is vital to the continued operations of the library system in Southwest Oklahoma." – **Southern Prairie Library System**

"We greatly appreciate State Aid. It allows our small library to try some items we wouldn't be able to purchase out of our budget. We purchased **20 puppets and big books for our children's program** as well as books, audiobooks, and magazines for the adult department. Technology is a big item, both hardware and databases. **State Aid allowed us to purchase 3 computers along with 5 popular databases that provide continuing education for our community.** State Aid helps our community be more competitive!" - **Miami Public Library**

"**25% of the Allen Public School population attends our reading program each summer. Over a 6-week period a total of 56 kids/teens were able to read 4,010 books.** Without state aid money programs like this would not be easily held. In addition, state aid money maintains our automation system, which makes the book catalog accessible on the Internet." - **Allen Public Library**

"How I wish you could spend one day with us during Summer Reading! **I spend a great deal of my State Aid funds on our summer reading programs.** Our patrons of all ages flock to the library in the summer and attend programs in droves. **My busiest day had 868 people through my doors; it was a children's program day. Without these funds, there is no way we could offer the residents of Canadian County the quality summer programs that we do.** I hope you realize how important this funding is to libraries statewide." - **Yukon Public Library**

"State Aid money is invaluable. Without it the library would not be able to provide the technology services imperative to our customers. This year the money was spent to purchase charging tables for our customers. These tables allow library customers to charge their device (laptops, iPads, tablets, Kindles) while at the library." - **Woodward Public Library**

"State aid is very beneficial to the Stillwater Public Library. This year it allowed us to **upgrade our security camera system which was 21 years old; purchase scanner equipment for our digitization project; complete purchase of TV/computer/Blu-ray for final meeting room; message TV for meeting room schedule; e-books and easy readers and craft supplies for story times.**" - **Stillwater Public Library**



THE OKLAHOMA LIBRARY ASSOCIATION AND LIBRARIES FROM ACROSS OKLAHOMA ASK THE LEGISLATURE TO PLEASE PROTECT STATE AND FEDERAL FUNDING FOR LIBRARIES.

THE SERVICES WE PROVIDE ARE CRITICAL TO THE EDUCATION, HEALTH AND ECONOMIC VIABILITY OF OUR STATE, AND ARE OVERWHELMINGLY SUPPORTED BY OKLAHOMA CITIZENS.

TIF Projects Vital to OKC Economic Development

In Oklahoma City, tax increment financing, or TIF, is one important component of the city's economic development portfolio. The TIF tool is used in areas where investment, development and economic growth are difficult, but possible with TIF assistance. Many formerly-blighted areas were redeveloped because of TIF investment, including the renovated Skirvin Hilton Hotel and the Oklahoma Health Center.

While TIF programs exist in cities across the nation, rules for tax increment financing vary by state and municipality. Here is a primer on how the funding mechanism works in Oklahoma City.

Why TIFs are used

In Oklahoma City, TIFs are used to generate new employment opportunities (through the creation of new enterprises, new economic activity and new investment); attract investment to areas of need throughout Oklahoma City, particularly areas that are distressed or blighted; and generate new residential and commercial investment that enhances quality of life, education and economic stability. By using TIF monies to fund projects, the City is able to invest in community improvements without raising taxes.

How TIFs are formed

First, the City of Oklahoma City identifies a project or area that needs reinvestment, urban renewal or historic preservation. The City Council then establishes a TIF review committee made up of key representatives from the school district, county, vocational technical institutes, city/county health entities, city council and planning commission representatives, and three at-large public members, one of which must represent the business community within the proposed TIF district.

This review committee considers and recommends the development of a project plan for the TIF district, including the district area, its basis for TIF eligibility and a budget for TIF expenditures. This project plan allows the committee to determine whether or not the

area meets eligibility standards. Finally, the TIF district project plan must be approved by three groups: the review committee, the planning commission and the Oklahoma City Council. This process is designed to be transparent and open to the public since the meeting of the TIF review committee, the city council and the Oklahoma City Economic Development Trust are subject to open meeting laws. Once approved, the projects are carried out under the direction of the city manager.

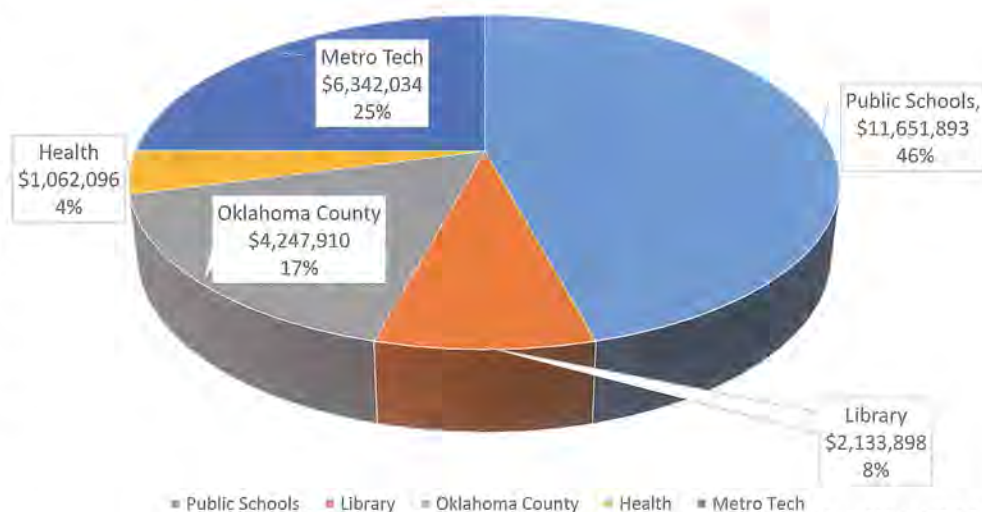
How TIFs work

When private investments within a TIF district lead to higher property values, the resulting increase in property tax revenue is reinvested within the district. The TIF process splits tax revenue generated from properties within the TIF district into two components: Base revenues, or the amount available before the TIF district is established, and incremental revenues, or revenues in excess of the base revenues of the area that are generated by development projects.

These incremental revenue dollars are allocated to the city and are used to underwrite projects within the district for 25 years or less. Projects can include public improvements, parks and school projects, blight redevelopment or private developments within the district.

After the statutory life of the district expires, the taxing entities of the district will receive the full value of its assessment, but before the life of the TIF expires, the

Indirect Revenue Sharing in TIF 2
Chart 1



Through 2015, \$25.4 million in indirect revenues were distributed to OTJs in TIF 2

original taxing jurisdictions (OTJ) may receive a portion of the revenue generated by the TIF. In Oklahoma City, the City Council established a method to share the revenues. Indirect revenues are the result of the growth in property tax revenues from projects where the city did not provide assistance.

As an example, by establishing revenue sharing through indirect projects in TIF 2, the Oklahoma City Public School District receives more revenue than if the TIF was not established, even under the most aggressive revenue growth projections. Through 2015, other taxing jurisdictions in TIF 2 received \$25.4 million in indirect revenues, with the school district receiving the largest percentage of those funds (see Chart 1).

Recently, the Oklahoma City Council approved an amendment to TIF 2 that removed the First National

Center and the Core to Shore area from its boundaries. The Core to Shore reinvestment area was created as a result. The area consists of six new TIF districts under one project plan. The area is currently generating \$1.2 million in ad valorem taxes, and the TIF agreements will allow revenue sharing to benefit the original tax jurisdiction. These six TIFs will extend Oklahoma City's central business district to the south to include Myriad Gardens and help connect it to the future MAPS 3 Park and the Oklahoma River. Overall objectives of the area include upgrading the aging water, sewer and storm water infrastructure and transitioning the site of the current Cox Convention Center into different uses after the completion of the new convention center.

A TIF district including the First National Center was also approved, with the purpose of renovating the Oklahoma City landmark building.

Established TIF districts in Oklahoma City

Oklahoma City has nine TIF districts which cover 4,044 acres, or 1 percent of the land area of Oklahoma City. Combined, these nine districts have a budget allocation of \$427.3 million.

Health Science Districts: TIF 1 and TIF 7

Created in 1993 and 2007, respectively, these TIFs promote development in and around the University of Oklahoma Health Sciences Center. From 2002-2011, this district added 2,000 jobs (an 18.7 percent growth rate).

Downtown: TIF 2

Created to capitalize on the investments of the original MAPS projects, this district has added more than 2,000 housing units, with 1,500 additional housing units underway or planned, since its creation. Approximately \$800 million in new market value has been generated in this district in the past 15 years.

Skirvin Hotel: TIF 3

This TIF was created to renovate a landmark historic property in Oklahoma City. The renovated Skirvin Hilton Hotel is now a crown jewel in the city's hospitality industry.

Oklahoma Riverfront Districts: TIF 4 and TIF 5

These districts help support redevelopment along the Oklahoma River and the Dell Computers employment center. Since its creation, this district has added 2,100 jobs and \$720 million in salary generation.

Las Rosas Residential: TIF 6

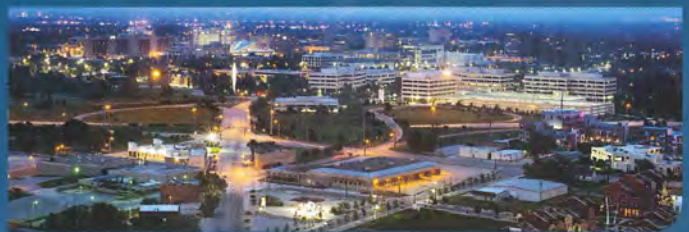
This district was created to help promote infill housing development in the Las Rosas neighborhood while capitalizing on the MAPS for Kids investment in Wheeler Elementary School. Since it was created in 2005, the area has seen 30 new housing units and \$4.4 million in investment.

Devon Energy Center: TIF 8

The funds generated by TIF 8 were used to invest in \$176 million in downtown streets, sidewalks, parks and plazas while helping make the towering Devon Energy Center possible.

Northeast Renaissance: TIF 9

Funds generated in this district, which was created in 2015, will be invested in the redevelopment of the NE 23rd Street Corridor between Interstate 235 and the Oklahoma River.



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-Provided photo

Sebastian Junger will be the guest speaker April 14 at the Literary Voices dinner at the Oklahoma City Golf and Country Club. He will also visit the Midwest City Library on Friday, April 15 at 8 a.m. for a Q&A and discussion.

Award winning journalist storms Literary Voices 2016

OKLAHOMA CITY – The perfect storm is forecast in Oklahoma City in April. The Library Endowment Trust welcomes Sebastian Junger to the 2016 Literary Voices™ dinner Thursday, April 14, 2016, at 7 p.m. at the Oklahoma City Golf and Country Club. The dinner is being presented by the Chickasaw Nation.

Junger will also visit the Midwest City Library on April 15 for a Q&A and discussion. The event starts at 8:30 a.m.

Junger is an award winning journalist and bestselling author with more than 20 years of international reporting experience. He is a contributing editor to Vanity Fair, a contributor to ABC News and author of *The Perfect Storm*, *WAR*, *A Death in Belmont* and *Fire*. Tickets to attend this event are available at www.metrolibrary.org/literaryvoices or by calling (405) 606-3760.

"Junger is a riveting speaker," said event chair, Catherine Armitage. "He has engaged audiences with his storytelling and we are honored to bring his captivating worldview to our podium at our fundraising event this year."

Literary Voices™ benefits the Library Endowment Trust, which helps to support the Metropolitan Library System by providing additional funding for programs, materials and services. "This year's event will also honor Steve Payne with the 2016 Lee B. Brawner Lifetime Achievement award for outstanding work on behalf of libraries and literacy in our community," said event co-chair, Karen

Delaney.

In 2001, Junger and co-director Tim Heatherington spent a year embedded in the heavily contested valley of eastern Afghanistan. As a witness to some of the most heroic and disturbing events that represent the conflicted nature of war, Junger explores the emotional experience of combat and the impact of war on our everyday lives. His book *WAR* and film *Restrepo* document the time the two journalists spent witnessing war firsthand from the point of view of the soldiers engaged in battle. After Heatherington was killed in a mortar attack while covering the 2011 Libyan civil war, Junger solely directed the film *Korengal* which was a follow-up to *Restrepo* that delved deeper into the individual soldier's experiences and emotions of combat.

Junger has won numerous awards and nominations including an Academy award nomination for best Documentary/Feature in 2011 for *Restrepo* which also garnered him the Grand Jury Prize at the Sundance Film Festival in 2010 and an Emmy for Outstanding Continuing Coverage of a News Story. In December 2015, Junger's article "How PTSD Became a Problem Far Beyond the Battlefield" in *Vanity Fair* magazine won a Sydney Award which is given by David Brooks of The New York Times for best political and cultural journalism. Junger also won the International Press Academy's prestigious Humanitarian Award in 2015.

A Perfect Storm author to speak at Literary Voices event

By Oraynab Jwayyed | April 7, 2016



Sebastian Junger is the guest speaker at this year's Literary Voices fundraiser. (Provided)

Award-winning author and journalist Sebastian Junger will be in town April 14 as guest speaker at the annual Literary Voices event, a fundraiser that supports Oklahoma City Metropolitan Library System.

Sebastian Junger is the author of *A Perfect Storm*, which was turned into a major motion picture starring George Clooney. Junger went on to write *War*, which highlighted the stories of soldiers deployed in Afghanistan; *A Death in Belmont*, which covered the rape and murder of Bessie Goldberg by the Boston Strangler in the 1960s; and *Fire*, a collection of articles that addressed dangerous regions and occupations.

As a journalist, Junger has covered major headline news such as the peace talks in Cyprus, the Kosovo War and the hostage situation in Kashmir. He shares his journey as an international journalist with a presentation, *The Front Lines of History: 20 years of Reporting from Around the World*. His discussion draws parallels between the war zone and corporate America and their connection to having a competitive edge over the competition.

Selection process

Catherine Armitage and Karen Delaney are the event's chairwoman and co-chairwoman. They pointed to Junger's diverse background and his coverage of a wide range of topics as reasons he was selected to present at this year's event. Junger's popularity in Oklahoma, a state whose residents value the military, might stem from his expositions on the hardships of veterans.

"He is very passionate about the military and how to support soldiers who have risked their lives protecting our freedom when they come back to the United States," Delaney said.

A committee was organized to implement a vetting process to select this year's speakers. Working within a confined budget, committee members used range of literary work and available funds as criteria to choose a guest speaker.

"We go through authors based on popularity and also compare them with who we've had in the past," Delaney said.

Supporting services

Funds raised at Literary Voices help pay for various services the public library offers to visitors each year.

"We raise money to also pay for capital improvements for our Metropolitan Library System because taxpayer dollars are not enough to pay for all programs and improvements as the library is aging," Delaney said.

There are 19 libraries within the Metropolitan Library System of Oklahoma County, and each one offers classes that serve its community. The Edmond Public Library is one of the largest in the system.

"Edmond has a great variety of programs that are obviously driven by the public but supported by the library," Delaney said. "They have a chess club, Shakespeare for Kids and classes for kindergarten, and they bring those people in for those programs."

Some of the public library's free services tackle problems within the community. Its Reading with Dogs program helps children with reading challenges.

"It encourages them to read without being afraid of making mistakes," Delaney said.

Armitage and Delaney are volunteers who serve as board members of the Library Endowment Trust, which supports the public library with additional capital and resources. The event is sponsored by the trust, a nonprofit group that has served the community since 1986.

"It's the body that collects funds for the library, and we invest them wisely and distribute them when the library is in need of large capital expenditures," Delaney said.

Fundraiser schedule

Literary Voices begins with a patron gathering for the library system's highest donors. It is followed by a dinner and Junger's presentation, which is expected to last about an hour. Also, an award ceremony

will honor Steve Payne, a Library Endowment Trust board member and community volunteer, with the Lee B. Brawner Lifetime Achievement Award, which recognizes community members who make outstanding contributions to literacy and the library system.

The Junior League will receive the trust's Institutional Award. The league has worked to encourage literacy within the community and just switched its campaign efforts to health issues.

"We are honoring it for its 10-year focus on literacy," Armitage said.

Full Circle Bookstore will sell copies of Junger's books at Literary Voices. Junger will sign books before and after the event.

The Midwest City Library and the Humanities Council will host a Q&A session with Junger 8:30 a.m. April 15.

Literary Voices happens at Oklahoma City Golf & Country Club, 7000 NW Grand Blvd. Tickets are \$175.

Print headline: Community crusaders, The Library Endowment Trust's annual Literary Voices event raises funds for the library's community programs.



Oraynab Jwayyed

This article was written by an Oklahoma Gazette contributor. To reach an editor, please email jchancellor@okgazette.com with this story's headline in your subject

line.

'Perfect Storm' author is set to speak in Oklahoma City

Sebastian Junger isn't dodging Taliban gunfire anymore, but that doesn't mean the veteran combat journalist isn't searching for the next chapter of his career.

Junger will be at the Oklahoma City Golf & Country Club at 7 p.m. April 14 to speak at the annual Literary Voices dinner, a fundraiser for the Metropolitan Library System's Endowment Trust.

The 54-year-old journalist wrote "The Perfect Storm," which became a blockbuster film. He also directed gritty war documentaries "Restrepo" and "Korengal" that chronicled the lives of combat soldiers in Afghanistan.

His latest book, "Tribe" will be released next month and explores post-traumatic stress disorder, a condition Junger has suffered from. Some estimate up to 20 percent of those who have served in Afghanistan and Iraq suffer from some form of PTSD even though a much smaller percentage served in combat.

"I had this idea of trying to understand why a lot of combat veterans didn't want to come back to the United States, why they wanted to stay in the war,"



Matt Patterson
mpatterson@oklahoman.com

Junger said. "Rather than it being about combat, it might be more about community and the intense bonds of a platoon and the communal experience of serving in a unit. That recreates our evolutionary history quite accurately."

"Tribe" isn't Junger's first look at PTSD and the struggles of returning service members. His 2014 documentary, "The Last Patrol," follows Junger and two combat veterans, and a combat photojournalist on a 300-mile hike from Washington, D.C. The trek was one Junger had planned to make with collaborator Tim Hetherington before Hetherington was killed in 2011 while covering the civil war in Libya. When Hetherington was killed, Junger gave up combat journalism.

"I don't think you can replace that high, just like you can't replace your 20s when you're in your 50s," Junger said. "It was an intense and valuable experience that has come and gone in my life. The trick is to leave it at that and come up with something else."

"The Perfect Storm" put him on the map but "Restrepo" and "Korengal" established him as a director. Junger finds fulfillment in both mediums, but isn't sure which he likes best.

"You can pack more information into one page of a book than in an entire film," he said. "But you don't have the power of the visuals. Nobody jumps when you read the word 'boom' in a book. Your brain doesn't think it's there. You might do that in a film because your brain thinks you are there. But that doesn't mean it's a superior medium."

Junger also has worked to make combat zones safer for journalists. He founded RISC, an acronym for Reporters Instructed in Saving Colleagues. The organization helps educate journalists on how to treat life-threatening injuries.

"Tim died from a wound that didn't have to be fatal," Junger said. "Nobody could help him because they didn't know what to do. Had I been there, I wouldn't have known what to do."



Author and filmmaker Sebastian Junger will be in Oklahoma City on April 14 to speak at the Literary Voices Dinner to be at Oklahoma City Golf & Country Club.

These days Junger fills his time as a long-distance runner, something he started when he was young.

He also picked up boxing a few years ago and plays a lot of chess, and of course, reads books.

"I keep trying to escape the last thing I did," he said. "For a while I was trying to get past 'The Perfect Storm' story, now I'm trying get beyond the war reporter image. I'm not sure what tribe I'll be in next. I guess ultimately I'd like to get to a point where there is no category."

For more information on the Literary Voices dinner, visit www.metrolibrary.org or call 606-3760.

**Author visits Midwest City Library**

Author Sebastian Junger was a guest speaker at the Midwest City Library Friday, April 15, as part of the Metropolitan Library Endowment Trust's Literary Voices series. Junger took part in a discussion and Q&A session with the audience. After the event he signed books and met with fans. Junger is an award winning author and director. He is most famously known for his book, *The Perfect Storm*. He recently debuted an award-winning documentary, *Restrepo*, which documents the realities of war in Afghanistan by reporting from soldier's perspectives.

Reduxion Theatre brings Shakespeare for kids to metro library locations



Elizabeth Brooks with Reduxion Theatre performs at the Ralph Ellison Library. Performances continue this weekend at other libraries of the Metropolitan Library System.

FROM STAFF REPORTS

Reduxion Theatre has been performing its rendition of Shakespeare's "Macbeth" in a Classics for Kids play at Metropolitan Library System locations.

"Reduxion Theatre is a great way to introduce kids to Shakespeare," said Kristin Williamson, the library system's children's out-

reach coordinator. "Their performances are always fun and entertaining, while still managing to teach you a thing or two about the Bard."

Performances are appropriate for all ages and are scheduled for 3 p.m. Saturday at Almonte Library, 2914 SW 59, and 3 p.m. Sunday at the Edmond Library, 10 S Boulevard, Edmond.



Jessa Schinske and Tyler Woods perform during "Professor Spillsby Digs Into Shakespeare" at the Ralph Ellison Library, as part of Reduxion Theatre's Classics for Kids series. [PHOTOS BY NATE BILLINGS, THE OKLAHOMAN]



SCORCHED EARTH

A grass fire Saturday evening that started at the back of a landscaping business spread across 10 acres before it was brought under control by Oklahoma City firefighters. At left, an Oklahoma City firefighter sprays burning piles of mulch at AAA Landscaping, 1222 NW 122. At right, a firefighter battles the blaze from atop a ladder.

(PHOTOS BY BRIAN TERRY FOR THE OKLAHOMAN)



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Bethany voters are set to decide bond proposal to build new library

BY HENRY DOLIVE
For The Oklahoman

BETHANY — If city voters agree at the polls on April 5, Bethany's 51-year-old public library will be torn down and replaced by one nearly three times its size and boasting a larger book and materials collection and other modern amenities not now available. In a special election, voters will consider a 20-year, \$8.18 million general obligation bond that, coupled with another \$2 million in Metropolitan Library System

funds, would finance construction of a 23,000-square-foot library on the site the library has occupied since its January 1965 opening at 3510 N Mueller.

After public meetings and focus group sessions in the fall, the city council voted 9-0 in February to call a special election on the bond proposal and two city charter changes that affect zoning change requirements and city mayor and council elections.

According to a Metropolitan Library System fact sheet, the new library would feature a

drive-up book return, 28 computer terminals, plus six children's computers and six teen computers, a meeting room for up to 250 people, study rooms and a quiet reading room.

The grounds would be revamped to include a walking trail and an outdoor playground area. The pond located east of the present library would be enhanced with additional landscaping.

Kathy Larsen, Ward 3

SEE BOND, PAGE 18A



An architectural rendering of the proposed new Bethany library. A bond election is set for April 5. (IMAGE PROVIDED)

HAS THE SPRING RUN DRY?

As season begins, drought develops in western Oklahoma

CHEYENNE — Last spring, Roger Mills County saw more rain in a single week than it gets in some years.

The bad news, though, is that it hasn't gotten much since.

"It's been a long time since we've had rain here," said Danny Cook, the county's cooperative extension agent.

On the heels of the state's rainiest year on record, drought is beginning to return to parts of western Oklahoma as winter comes to an end. Sunday marks the first day of spring.

Last April, much of western Oklahoma was parched after five years of withering drought.

Roger Mills County, on the border of the Texas Panhandle, was no exception: farm ponds were nothing but empty holes, and the Washita River had turned into a dry gully, Cook said.

But then the rain began. Cheyenne, the county seat, received about 15 inches of rain in a single week. Within days, the Washita River was rolling again, and ponds were filled to the brim. A healthy snow in December put the county in a good position going into the winter, he said.

Since then, though, much of western Oklahoma hasn't fared as well. Over the past 60 days, west-central Oklahoma has gotten about 1.7 inches of rain,

U.S. Drought Monitor

Thursday

- Abnormally dry
- Drought - moderate
- Drought - severe
- Drought - extreme
- Drought - exceptional

SOURCE: U.S. DROUGHT MONITOR



about 60 percent of the average amount for that period, according to the Oklahoma Mesonet weather network.

Wheat crop in trouble?

The Oklahoma Panhandle is in even worse shape. Over the last 60 days, the Panhandle has gotten just 0.4 inch of rain, making it the 12th-driest such period on record.

Most of Roger Mills County is in moderate drought, according

to a U.S. Drought Monitor report released Thursday.

Cook said the situation isn't as dire as the crippling five-year drought that came to an end last year. But it comes at an unfortunate time for the county's wheat farmers, he said.

The county's wheat crop is beginning to come out of dormancy. As it does, it needs a certain amount of soil moisture in order to thrive, Cook said.

But after several months without much rain, the topsoil moisture simply isn't there, he said.

Wheat plants across the county already are beginning to show discoloration from a lack of soil moisture, he said.

About 8.4 percent of the state is in moderate drought, according to the Drought Monitor report.

Another 26 percent is listed in abnormally dry conditions — a category that indicates either that drought is lifting or, as is the case this week, that drought is beginning to develop.

Relief on the way?

Although the developing drought is cause for concern, Oklahoma state climatologist Gary McManus said it isn't the same kind of long-term drought that the state saw between 2010 and 2015.

Relatively warm temperatures and high winds have sapped the topsoil moisture in western Oklahoma, he said, but much of the deeper soil moisture is still present.

The federal Climate Prediction Center forecasts increased odds for above-average rainfall across western Oklahoma over the next three months.

If that rainfall does materialize, it could be enough to wipe away the drought before it intensifies, McManus said.

"We're not talking the huge deficits we saw over the last five years," he said.

"It wouldn't take a lot to alleviate the building drought out that way."

Repairs to begin at flood-damaged Tishomingo wildlife refuge

FROM STAFF REPORTS

TISHOMINGO — The U.S. Fish and Wildlife Service announced it will begin restoring the Tishomingo National Wildlife Refuge, which was damaged by torrential rains in May and June.

The prolonged rains produced widespread flooding throughout Texas and Oklahoma, affecting nine national wildlife refuges and a national fish hatchery in the two states.

"The service is committed to

moving forward to recovering from the flood damage in Oklahoma," said U.S. Fish and Wildlife Service Southwest Regional Director Benjamin Tuggle.

"We are deferring other important work in other areas to make this possible. Not only is this critical to the future of conservation of natural resources in Oklahoma, we recognize how vital this refuge is to the community."

Tishomingo National Wildlife Refuge received the most

extensive damage in Oklahoma, with an estimated 85 percent of the refuge underwater for nearly three months, including all the visitor facilities and access roads, according to a news release.

The flooding forced employees to evacuate the refuge on May 21.

A temporary office in Tishomingo, provided by the Chickasaw Nation, was made available to the Fish and Wildlife Service through June 1, 2016.

The flooding produced unsafe

access conditions, requiring the service to close the refuge to all public access from the months of May through July.

Later, portions of the refuge were reopened to public use, but many visitor-use facilities, such as trails, observation platforms and access routes, in addition to the refuge headquarters office and maintenance facility, remain closed due to flood damage.

The refuge closure and loss of visitor facilities reduced visita-

tion by an estimated 23 percent last fiscal year.

The southwest region will defer \$1.5 million of work on other national wildlife refuges to begin rebuilding the Tishomingo refuge in the quickest manner possible.

An additional \$1.5 million in matching funds were made available from the national office, resulting in a total of \$3 million dollars for construction of a new headquarters and maintenance facility.

(OKLAHOMAN ARCHIVES PHOTO)

Bond: Existing library is busy, but small

FROM PAGE 17A

representative on the Bethany City Council and chairman of a committee formed to study the library's need for additional space, said a new library would bring services in line with today's needs. She said it would be a good means of attracting people to Bethany as well as affording better amenities to the community.

She said the proposed bond would raise taxes on a \$100,000 home roughly \$5.58 a month, or about \$66 a year, assuming the bonds sell at a 3.5 percent interest rate.

"We anticipate this will generate more activity in the city," Larsen said, creating "more traffic, more people visiting our city and visiting our stores."

Marcia Feisal is chairman of the nonprofit Bethany Improvement Foundation, formed six years ago to promote improvements in Bethany. She said the group supports passage of the bond proposal.

"The city of Bethany needs something new, something fresh that the citizens can be proud of," Feisal said. The organization's goal, she said, is to make Bethany a destination, "not a place you drive through."

Stephen Palmer, an attorney and president of the three-year-old Bethany District Neighborhood Association, whose membership consists of Bethany school district residents, said the organization has taken no position on the bond proposal, but it has generated numerous comments on its private Facebook page.

Palmer said he does not support the bond proposal. He thinks city officials instead should offer one that would pay for street and infrastructure improvements.

While plans for the library "look great," he said, "personally, I think bond money should be allocated for other things. We have immediate infrastructure issues that need to be addressed first. We need to support our police, and sewers and drainage need to be addressed."

Jennifer Jones, marketing coordinator for the Metropolitan Library System, said the Bethany Library is the system's sixth-busiest but at 8,400-square-feet is one of the smallest. It does not meet current construction codes for building, dis-



Visitors enter the Bethany library's front entrance at 3510 N. Mueller. Next month, voters there will consider a 20-year, \$8.18 million general obligation bond that, coupled with another \$2 million in Metropolitan Library System funds, would finance construction of a 23,000-square-foot library at the site. (PHOTO BY JIM BECKE, THE OKLAHOMAN ARCHIVES)

ability access and energy consumption, and mechanical, electrical and plumbing systems are outdated. The present library has 11 public-access computers, she said.

Jones said if the bond passes, the library would be relocated during construction. Similar temporary moves occurred during a recent reconstruction at the system's Southern Oaks Library, 6900 S. Walker Ave., and one now in progress at the Capitol Hill Library, 330 SW 24.

Councilwoman Larsen said if the bonds pass, the city would begin seeking bids in April or May, with construction projected to start by the summer of 2017. The proposed library was designed by the Dewberry architectural firm of Dallas, retained by the city last year at a preliminary cost of \$60,000.

Construction of the library would be a city of Bethany project with the city owning the building. The agreement calls for the library system to operate the library, providing furnishings, paying utilities and acquiring materials, Jones said.

The library's collection includes about 58,000 items, Jones said, including books, DVDs, music CDs and Playaways — preloaded, digital audio players — and Playaway tablets for children. The new library would be able to hold about 87,000 items, she said.

According to the city's website, bond proceeds would finance demolition of the current building, new construction, landscaping and the playground. The library system would provide up to \$2 million for education and entertainment materials, and architectural and engineering fees.

Oklahoma County Election Board secretary Doug Sanderson said 12 precincts will be open in Bethany for the bond proposal, the two proposed charter changes and a special election for Oklahoma County clerk. Voting April 5 will be from 7 a.m. to 7 p.m.

Early voting will be from 8 a.m. to 6 p.m. March 31 and April 1 at the Oklahoma County Election Board, 4201 Lincoln Blvd., Sanderson said.

According to the city of Bethany's website, Proposition 1 eliminates a conflict between the charter and the city zoning ordinance and requires a three-fourths city council majority vote to adopt a zoning change when sufficient zoning protests are filed.

Proposition 2, according to the city website, changes the dates for mayor and city council elections to the first Tuesday in February, and changes filing date provisions. The changes are proposed to conform with state law that prohibits elections on the first Tuesday in March in odd-numbered years. The filing period dates would be set by the city council.

ONLINE AT NEWSOK.COM

DOING OUR PART TO ADD MORE CLARITY TO SHARING ON FACEBOOK

It has probably happened to you in the past.

Something comes across your Facebook timeline. A friend you haven't seen in a while gets tagged in a post or a share. For a moment, you are surprised, I didn't realize that person moved back to Georgia... you think — or something like that.

It takes a few moments to realize that the post is from a few years ago. You're just glad you didn't comment on the post like another old friend did, showing just how confused they are. The scenario plays out in the news business, as well.

Take last Saturday, for instance. We realized on the morning of March 12 that one of the most read stories on NewsOK.com was from 2½ years ago. The publication date of the report was clearly evident on the article when users clicked through to the article. The actual link on NewsOK shows the date of publication, giving the headline and article the needed context and relevance.

However — and you might want to sit down for this revelation — not everything that's posted by people on Facebook carries the appropriate amount of context and relevance.

The story that was trending on our site was trending even more on Facebook. We searched all those who were sharing the article. The vast majority were sharing the article with no information about when the story was written or the context at the time. People posting the story were either intentionally misleading their friends or, more likely, were sharing something they thought was a recent headline based on other shares.

It's a snowball effect. I'll restate here that the actual article on NewsOK.com was very clear about the publication date. But we wanted to see if we could make it more clear when others share on Facebook. So, on Wednesday we added meta-data to be displayed when people share on Facebook.

Now a date will be included at the beginning of the summary of an article. I like that.

We hope the date adds a bit more clarity to what can be the nebulous world of social media.

After all, we know that a lot of people get to NewsOK based on Facebook posts. Not everyone comes directly to the home page — though we believe they'd be well served to do just that.

We're just doing our part to make the social media world a little bit more clear.



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THE OKLAHOMAN

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Elections: Norman voters cast ballots for council seats

FROM PAGE 1A

overcrowding at the district's other elementary schools, and also provide more classroom space when the district begins offering full-day pre-K classes, Moore said.

District officials also plan to use money to renovate the cafeteria, library and science classrooms at Shawnee High School.

Other elections

In Norman, former Ward 6 council member Lynne Miller was elected mayor. Aleisha Karjala, a political science professor at University of Science and Arts of Oklahoma, was elected Ward 2 council member and attorney Bill Hickman won the Ward 4 council seat. Jerry

Lang and Breea Clark will advance to a runoff election for the Ward 6 council seat.

An \$8.1 million bond issue for a new public library in Bethany passed Tuesday evening with 72 percent of the vote. Money from the bond issue would supplement other funding made available through the Metropolitan Library System.

In Edmond, voters approved a pair of 10-year sales tax extensions: a one-cent sales tax that goes toward the city's general fund and a half-cent sales tax that would go toward capital improvements like roadwork, a new fire station and a new tennis center the city plans to build in partnership with Edmond Public Schools.

ACHIEVERS

EDUCATION

•**Casady School** has been named the top private high school in the state by Business Insider, a digital business resource site.

Casady has 317 students in the Upper Division, which includes grades 9-12. Casady is a college preparatory Episcopal day school with 910 students in grades pre-K through 12.

"It is an honor to be recognized as the premier independent school in Oklahoma," said Nathan L. Sheldon, Casady head of school.

"We are blessed to have such a committed group of faculty and staff who dedicate themselves to the mission of developing excellence, confidence and integrity in our students and prepare them with the skills and knowledge that serve as the foundation for their success."

AWARDS

•**Northwest Library**, part of the Metropolitan Library System, was built with sustainability in mind while not shortchanging aesthetics.

Opening in 2012, the prairie-themed library received the Mayor's Award in OKC Beautiful's Distinguished Service

Awards.

The award recognized efforts in landscaping and sustainable design features. Nominations were received from the community and chosen by a selection committee. The landscaping was designed by Scott Howard of Howard-Fairbairn Site Design.

"The landscape and site materials used in the design of the library complement the Oklahoma prairie theme with sweeping ornamental grasses, brown-tone rock mulch, boulders and native grass lawn areas," said Kayla Copeland, design associate with Howard-Fairbairn.

Patience S. Latting Northwest Library, 5600 NW 122, is the first LEED-certified (Leadership in Energy and Environmental Design) public library in Oklahoma.

The building construction includes features that allow reduced water and energy consumption.

It was built with many recycled and regionally sourced materials. In June 2014, the library received a Silver LEED certification from the U.S. Green Building Council.

FROM STAFF REPORTS



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Shawnee bond issue passes; Bethany OKs library proposal

BY SILAS ALLEN
Staff Writer
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Voters in Shawnee approved a \$32 million bond issue that will go toward the construction of a new elementary school, upgrades at

Shawnee High School and other projects around the district.

The proposal was one of several matters on the ballot in Tuesday's election.

The Shawnee bond issue received 881 votes, giving it 72 percent of the vote total.

Shawnee Superintendent Marc Moore said he wasn't surprised by the proposal's relatively wide margin of victory, since several residents told school officials they planned to support the bond issue on election day. Still, he said he was relieved to see the proposal approved.

"You never know until the votes are counted," he said.

Money from the bond issue will be used to build a new elementary school in northwest Shawnee. The school will help alleviate

SEE ELECTIONS, PAGE 2A

ALSO ...

WISCONSIN PRIMARIES:

Ted Cruz rolled to victory Tuesday in Wisconsin's GOP primary, dealing a setback to Donald Trump. Also in Wisconsin, Sen. Bernie Sanders won the Democratic primary, triumphing over Hillary Clinton.

PAGE 2A

State election coverage continues on Pages 2-3A.