

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, January 15, 2015, 3:30 p.m. Ralph Ellison Library 2000 NE 23rd Oklahoma City, OK 73111 (Telephone: 424-1437)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Nancy Anthony, Chair

<u>3:30 – 3:45 pm INTRODUCTIONS</u>

> Document #48 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their <u>residential</u> address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

<u>3:45 – 4:00 pm CONSENT DOCKET (#49 - #52)</u>

- Document #49 Approval of Minutes of November 20, 2014 Meeting
- Document #50 Acceptance of Review of Expenditures for November 2014
- Document #51 Acceptance of Review of Expenditures for December 2014
- Document #52 Contract Awards & Purchases Item A: Microcomputers

4:00 – 4:15 pm EXECUTIVE SESSION

To discuss the employment, hiring, appointment, promotion, etc., of the Executive Director Pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes §307, (B) (1)

4:15 – 4:30 pm COMMITTEE REPORTS

- Document #53 Discussion, Consideration and Possible Action: Report and Recommendations from Executive Committee
- Document #54 Discussion, Consideration and Possible Action: Report and Recommendations from Nominating Committee

4:30 – 4:45 pm INFORMATION REPORTS

- Document #55 MLS Annual Statistical Report FY 2013-14
- Document #56 MLS Annual Report FY 2013-14

4:45 – 4:50 pm EXECUTIVE DIRECTOR'S REPORT

4:50 – 4:55 pm COMMISSION CHAIR'S REPORT

▶ Request by Commission Chair for 2015 MLC Standing Committee assignments

4:55 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

February 19, 2015 Belle Isle Library, 5501 N. Villa, Oklahoma City, OK 73112

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in December 2014 & January 2015:

Employees Ye

Years of Service

DECEMBER 2014

Joan G. Kendall, Circulation Clerk, Edmond Library	15					
Reginald Walker, Public Computer Specialist, Ralph Ellison Library						
Amy E. Thomas, Librarian, Edmond Library	5					
Kasandra L. Dewbre-Burrows, Administrative Specialist, Human Resources	5					
JANUARY 2015						
Carol L. Provine, Circulation Clerk, Belle Isle Library	40					
Katrina S. Prince, Manager of Library Operations I, Bethany Library	30					
Eric G. King, Librarian, Edmond Library	25					
Melissa Renee Clabaugh, Technical Processor	5					

MINUTES OF THE REGULAR MONTHLY MEETING OF THE METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

DATE: November 20, 2014 TIME: 3:30 pm

MEETING PLACE: Edmond Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 21, 2013. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Edmond Library and the Downtown Library. 300 Park Avenue. Oklahoma City. on November 18. 2014.

Commission Members

PRESENT:

Fran Corv Deanna Hannah Helene Harpman Karen Helton Jose Jimenez Carolyn Leslie Penny McCaleb Lori Nelson Mukesh Patel Hugh Rice Vanna Shaw Jim Shonts Judy Smith, Vice-Chair Mary Sosa Beth Toland Susan Tucker Sharon Voorhees Nancy Anthony, Chair Donna Morris, Executive Director (Secretary)

EXCUSED:

Ralph Bullard Allen Coffey, Disbursing Agent Mick Cornett, Mayor of Oklahoma City Cynthia Friedemann Rozz Grigsby Brian Maughan Tracy McDaniel Kim Patterson Alyne Strube

Estimate of general public and staff attending: 19

I. The meeting was called to order at 3:32 p.m. by Mrs. Nancy Anthony, Chair.

Roll was called to establish a quorum. Present: Cory, Hannah, Helton, Jimenez, Nelson, Patel, Rice, Shaw, Shonts, Smith, Sosa, Toland, Tucker, Voorhees, Anthony (Arrived: McCaleb, 3:33; Leslie, 3:34; Harpman, 3:37).

II. Mrs. Anthony introduced Mr. Larry Stevens, Edmond City Manager. Mr. Stevens provided updates to the Commission regarding the City of Edmond. The City is currently working on the draft agreement with the Church to improve and expand the parking at the Edmond Library. It is anticipated the draft agreement will be ready for the Church to review within the next week.

The City of Edmond is also in the process of conducting a citizens survey. The five page survey was sent to approximately 3000 households. Surveys are typically sent out every other year to get feedback on City services. There were several questions on the survey pertaining to the library. The City will be reviewing the results at a City Council meeting sometime in January. That information will be shared with the library.

Lastly, Mr. Stevens reported the City Council is working on a list of major long term capital projects that the City of Edmond would like to accomplish in the next 10 to 15 years. Included in the list of projects is a recommendation for a second Edmond Library, which is something that is of a lot of interest to the City Council, staff, and citizens of Edmond. The list will be finalized within the next year.

Mrs. Anthony introduced Mrs. Melody Kellogg, Manager of Library Operations, for the Edmond Library. Mrs. Kellogg welcomed the commission to the Edmond Library. Mrs. Kellogg and staff from the Edmond Library provided a demonstration of how staff prepared for the transition to the new ILS Carl.X which took place on September 2. She stated the employees system wide have been phenomenal during the transition to the new system. Discussion followed. Mrs. Kellogg added September was also library card month. During the month of September there were 748 new library card applications turned in and processed for the Edmond Library.

Mrs. Anthony introduced new Commission member Mrs. Mary Sosa. Mrs. Sosa was appointed to fill the unexpired term of Bose' Akadiri. Mrs. Sosa provided a brief history of herself and expressed her excitement to be a part of the library commission.

III. Mrs. Anthony referred to the Presentation of Service Certificates for November 2014. She recognized the following employees who were unable to attend the meeting: Perry Wilson, Security Officer, Downtown Library ~ 30 years of service; Stacey M. O'Neil, Library Aide, Southern Oaks Library ~ 10 years of service.

IV. Mrs. Anthony called for comments from the general public. There were none.

V. Mrs. Anthony presented the Consent Docket: Document #44 – Approval of Minutes of October 16, 2014; Document #45 - Acceptance of Review of Expenditures for October 2014; Document #46 – Contract Awards & Purchases.

Mrs. Anthony called for a motion.

Mrs. Judy Smith moved to accept the consent docket. Mrs. Sharon Vorhees seconded.

Mrs. Beth Toland asked for more information regarding the contract award for the Human Resources Management System. Mr. Lloyd Lovely explained the process used in identifying vendors for the needs of the library system. A Committee was formed and identified ten companies that were thought to be a good fit for the library. Out of the ten companies identified and contacted, five responded to the request for information. The Committee then narrowed down the list to the best three companies. During the month of October the three vendors were invited to give product demonstrations to the Committee. Questions and discussion followed. Mr. Lovely concluded based on the RFP responses, demonstrations, vendor references and cost proposals, the recommended preferred vendor is Paycom.

No further discussion; Motion passed unanimously.

VI. Mrs. Anthony referred to the Discussion, Consideration, and Possible Action: Executive Session to review the employment agreement of Mr. Tim Rogers, Executive Director.

Mrs. Beth Toland moved to go into Executive Session. Mr. Mukesh Patel seconded. No further discussion; motion passed unanimously.

Mrs. Anthony requested the presence of Mrs. Kelley Hoffman, Director of Human Resources and Mr. Bill Comstock, Attorney, during Executive Session.

The Committee went into Executive Session at 4:07 pm.

Mrs. Anthony called for a motion to return to Open Meeting.

Mr. Jim Shonts moved to return to Open Meeting. Mr. Mukesh Patel seconded. No further discussion; motion passed unanimously.

The Commission returned to Open Meeting at 4:20 pm.

VII. Mrs. Anthony referred to Document #47 – Discussion Consideration and Possible Action: Executive Director Employment Agreement between the Metropolitan Library Commission and Timothy H. Rogers.

Mrs. Anthony called for the motions.

Mr. Hugh Rice moved to that the employment agreement be approved and executed by the commission and Mr. Rogers after the last sentence in paragraph 2 is deleted. Mr. Jim Shonts seconded. No further discussion; Motion passed unanimously.

Mr. Hugh Rice moved that the commission refer to the Executive Committee the authority to negotiate with Mr. Rogers a paragraph dealing with severance pay and termination which agreement shall be submitted by the Executive Committee to the Commission for approval thereafter, and be an addendum to the employment agreement approved today. Mr. Jim Shonts seconded. No further discussion; Motion passed unanimously

VIII. Mrs. Anthony referred to Document #48 – Discussion, Consideration, and Possible Action: Approval of Resolution of Commendation for Executive Director, Mrs. Donna Morris.

Mrs. Anthony read the resolution and called for a motion.

Mrs. Beth Toland moved to approve the Resolution of Commendation for Mrs. Donna Morris. Mr. Jim Shonts seconded. Motion passed unanimously.

IX. Mrs. Anthony called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris reported the Library Endowment Trust has received a grant for \$132,000 from the Inasmuch Foundation for the purchase of four MediaSurfers to assist in bridging the digital divide in Oklahoma County. The MediaSurfers will be placed in four libraries including Capitol Hill, Almonte, Ralph Ellison and Southern Oaks. The goal is to increase access to technology and the internet for Oklahomans that may not otherwise have access to these valuable resources.

Mrs. Morris thanked the Friends of the Library for sponsoring the annual staff recognition event. There was a great turnout of staff, commission members, and Friends members.

Mrs. Morris provided updates on the current Capital Projects.

Mrs. Morris concluded her final report before she retires on December 1st, by thanking the library commission for their service to the library system and their faith in her as the Executive Director. She also thanked the staff at the libraries who come to work every day enthused about their job and the service they provide to customers.

X. Mrs. Anthony referred to the Recommendations from the Commission Chair – Appointment of (2) At-Large Executive Committee members.

Mrs. Anthony announced Mr. Hugh Rice and Mr. Jose Jimenez will serve as the (2) At-Large Executive Committee members.

XI. Mrs. Anthony called for comments from the Commission.

The next regularly scheduled meeting will be held at the Capitol Hill Library on December 11, 2014.

There being no further business, the meeting was adjourned at 4:40 pm.

onna Morres Donna Morris.

Donna Morris, Executive Director (Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

November 30, 2014

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of November 2014.

For comparison, 41.67% of the year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of November 2014.

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STATEMENT OF FINANCIAL CONDITION

Document #50 MLC FY 2014-15 January 15, 2015

METROPOLITAN LIBRARY SYSTEM GENERAL FUND SCHEDULE OF INVESTMENT

As of November 30, 2014

	Purchase	Maturity	Interest	
Туре	Date	Date	Rate	 Cost
CD - MidFirst Bank	7/24/2012	1/24/2015	1.000%	\$ 95,014.35
CD - Municipal Emp. Credit Union	5/30/2013	5/30/2015	1.105%	240,027.76
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	2/18/2013	1/18/2016	0.850%	103,503.75
CD - Stillwater National Bank	6/23/2012	6/23/2015	1.050%	240,000.00
CD - National Bank of Commerce.	12/19/2013	12/19/2015	0.800%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - Prosperity Bank	12/14/2013	12/14/2014	0.350%	100,000.00
CD - BancFirst	7/28/2012	7/27/2015	1.200%	240,000.00
CD - First State Bank	3/20/2014	3/20/2015	0.650%	240,000.00
CD - Valliance Bank	9/6/2012	9/6/2015	1.000%	101,482.20
Federal Home Loan Bank	5/21/2013	11/21/2018	1.000%	1,999,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
FHLB	1/4/2013	3/27/2018	1.000%	2,000,388.89
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
CD - UMB Bank CD - Stillwater National Bank CD - National Bank of Commerce. CD - Kirkpatrick Bank, Edmond CD - Prosperity Bank CD - BancFirst CD - First State Bank CD - Valliance Bank Federal Home Loan Bank Freddie Mac Federal Home Loan Bank FNMA FHLB Federal Home Loan Bank	2/18/2013 6/23/2012 12/19/2013 12/12/2011 12/14/2013 7/28/2012 3/20/2014 9/6/2012 5/21/2013 8/23/2012 12/28/2012 12/27/2012 1/4/2013 2/8/2013	1/18/2016 6/23/2015 12/19/2015 12/12/2016 12/14/2014 7/27/2015 3/20/2015 9/6/2015 11/21/2018 8/23/2019 6/28/2018 6/27/2019 3/27/2018 11/8/2018	0.850% 1.050% 0.800% 1.980% 0.350% 1.200% 0.650% 1.000% 1.000% 1.400% 1.050% 1.050%	$\begin{array}{c} 103,503.75\\ 240,000.00\\ 240,000.00\\ 230,000.00\\ 100,000.00\\ 240,000.00\\ 240,000.00\\ 240,000.00\\ 240,000.00\\ 2,000,000.00\\ 2,000,000.00\\ 2,000,000.00\\ 2,000,388.89\\ 2,000,000.00\end{array}$

Total Investments

\$ 15,936,316.88

		Percent Budget Received	5.47%	%00.0	52.99%	6.19%									Do Ml Ja	ocument #50 LEFY 2014-15 ngary 15, 2015
	ear	Year To Date Receipts	\$ 1.555.790.09		248,000.00	\$ 1,803,790.09		\$ 693,119.34	0.00	81,703.12	0.00	14,641.03	0.00	436,844.32	\$ 1,226,307.81	\$ 3,030,097.90
	Previous Year	Current Month Receipts	1.555.790.09		47,000.00	1,602,790.09		98,107.80	00.0	(6,565.00)	00.0	1,112.80	0.00	12,182.21	104,837.81	1,707,627.90
:M ACTUAL		Budget	\$28.418.861.00		468,000.00	\$ 29,145,514.00 \$		\$						Ι	\$	\$ 29,145,514.00 \$
LIBRARY SYSTE AL FUND EES, BUDGET VS nber 30, 2014	OF REVENUES, BUDGET VS OF REVENUES, BUDGET VS As of November 30, 2014	Percent Budget Received	3.14%	0.00%	42.83%	3.76%										6.51%
METROPOLITAN LIBRARY SYSTEM GENERAL FUND STATEMENT OF REVENUES, BUDGET VS. ACTUAL As of November 30, 2014	ar	Year To Date Receipts	\$ 926.488.03	,	212,000.00	\$ 1,138,488.03		\$ 660,672.41	0.00	68,781.40	0.00	4,215.32	0.00	99,490.49	\$ 833,159.62	\$ 1,971,647.65
STA	Current Year	Current Month Receipts	\$ 926,488.03	•	8,000.00	\$ 934,488.03		\$ 104,738.10	0.00	9,373.82	00.00	225.00	0.00	9,620.49	\$ 123,957.41	\$ 1,058,445.44
		Budget	\$29,513,267,00	260,594.82	495,000.00	\$ 30,268,861.82					ICe					\$ 30,268,861.82
MLC – January	7 15,	2015		State Aid	Fines	Total Budgeted Revenue	NOT BUDGETED: Pre-	d Prior Years Taxes	· ਸ਼ੇ ਯੂ Gifts and Lost Books Fees ਕ	: Del Investment Income	다. Flexible Benefits Account Balance	云 x Sale of Surplus Equipment	tr. Insurance Reimbursements	d Miscellaneous	total Miscellaneous Revenue	Phue Phue Phue Phue Phue Phue Phue Phue
MLS – Financia	u Sta	itement ö	6 Revi	ew 01	. с.хре	זומות	ales N	oven	LUCT .	4014	•				ļ	Page 5 of 26

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METROPOLITAN LIBRARY SYSTEM SPECIAL FUNDS STATEMENT OF REVENUES AND EXPENDITURES

November 30, 2014

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:		····		
 805 Gifts/Lost Books 815 Fines 820 Copy Total Revolving Funds 	\$ 62,439.47 8,653.24 <u>90,938.02</u> \$ 162,030.73	\$ 484.00 38,915.20 15,464.93 \$ 54,864.13	\$ 280.62 9,790.32 1,273.01 \$ 11,343.95	\$ 62,642.85 37,778.12 105,129.94 \$ 205,550.91
GRANTS:	GRANT	RECEIPTS	EXPEND.	ENDING
Special Grants		TO DATE	TO DATE	BALANCE
 860 10/LET/Special Grant 862 10/OCCF/Village 893 14/OCCF/Harrah 899 11/LET/Young Professional Adv 901 14/Sarkeys/Summer Reading 902 14/ODL/LEGO Classroom Packs 910 15/OAC/Tuvan Throat Singers 912 15/OAC/Roots of Af/Am Music 914 15/OGE/summer Reading 916 15/LET/Inasmuch Media Surfers 933 12/LET/Aviation 963 RE Friends/Programming Grant 	$\begin{array}{r} 14,840.00\\ 500.00\\ 265.00\\ 3,000.00\\ 7,500.00\\ 727.50\\ 5,000.00\\ 3,000.00\\ 5,000.00\\ 132,000.00\\ 5,738.00\\ 5,000.00\end{array}$	$\begin{array}{c} 14,840.00\\ 500.00\\ 265.00\\ 4,200.75\\ 7,500.00\\ 727.50\\ 0.00\\ 0.00\\ 5,000.00\\ 0.00\\ 5,738.00\\ 4,957.32\end{array}$	$\begin{array}{c} 11,975.90\\ 173.00\\ 0.00\\ 2,511.63\\ 0.00\\ 756.68\\ 5,000.00\\ 3,000.00\\ 0.00\\ 0.00\\ 2,392.00\\ 4,885.12\end{array}$	$\begin{array}{c} 2,864.10\\ 327.00\\ 265.00\\ 1,689.12\\ 7,500.00\\ (29.18)\\ (5,000.00)\\ (3,000.00)\\ 5,000.00\\ 0.00\\ 3,346.00\\ 72.20\end{array}$
Friends Grants				
 846 10 Public Art 876 14 Summer at the Library 892 14 Flat Screen TVs 897 14 Retirement Reception 898 14 Advertising Wraps 903 15 Interactive Panels 904 15 Parent Child Book Club 905 15 Summer at the Library 906 15 Lee Brawner Scholarship 907 15 Come Read with Me 908 15 Our World 913 15 Jones Library 966 14 Staff Recognition 	3,000.00 71,000.00 4,000.00 6,000.00 14,000.00 2,500.00 1,500.00 71,000.00 12,000.00 15,000.00 15,000.00 17,000.00	4,500.00 71,000.00 4,000.00 6,000.00 14,000.00 2,500.00 1,500.00 71,000.00 12,000.00 15,000.00 15,000.00 17,284.44	3,997.43 58,021.33 3,003.00 5,755.00 14,000.00 1,679.96 1,290.54 0.00 0.00 5,022.79 6,891.37 0.00 13,984.06	502.57 12,978.67 997.00 245.00 0.00 820.04 209.46 71,000.00 12,000.00 9,977.21 33,108.63 15,000.00 3,300.38
Total Grants				173,173.20
Total Special Funds	265.38			\$ 378,724.11

FY-15

Metropolitan Library System Statement of Encumbrances Month of November 2014

Personal Services

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<u>Acct</u>	Purpose	This Month	Year to Date	Percent	Appropriation	Balance
101	Salaries	1,073,167.11	5,947,700.65	39.15	15,192,312.00	9,244,611.35
102	Wages - Part-time	159,612.47	908,114.35	33.90	2,678,988.00	1,770,873.65
103	Payroll Taxes	89,261.34	500,984.61	38.90	1,288,039.00	787,054.39
109	Workers Comp. Insurance	14,500.00	71.942.00	36.26	198,384.00	126,442.00
112 113 114	Group Insurance	233,707.76	1,188,279.42	37.70	3,152,195.00	1,963,915.58
	Employees' Retirement	73,518.89	404,068.52	19.73	2,047,683.00	1,643,614.48
	Unemployment Compen.	.00	9,925.73	33.09	30,000.00	20,074.27
	Total Personal Services	1,643,767.57 =========	9,031,015.28 =======	36.73	24,587,601.00	15,556,585.72

Maintenance & Operations - Contractual Services

004			2.2			
201	Bldg, Property & Auto Insu.	.00	258,969.58	84.89	305,056.00	46,086.42
205	Rent of Library Buildings	7,715.31	45,718.14	49.61	92,155.00	46,436.86
207	Janitorial Services	32,947.89	197,801.59	34.61	571,446.00	373,644.41
208	Maintenance of Facilities	25,843.50	131,717.68	24.16	545,122,00	413,404,32
211	Parking & Transportation	8,130.95	60,622,42	31.81	190,570.00	129,947,58
212	Travel Expenses	2,234,51	18,802.66	18.59	101,144.00	82,341.34
213	Professional Services	29,552.90	218,289,12	51.31	425,410.00	207,120.88
214	Security Services	18,701.54	169,834.95	34.66	490,000.00	320,165.05
216	Telephone Services	11,915,98	62,307.34	17.77	350,592.00	288,284.66
217	Electrical Services	41.220.63	274,549,78	47.76	574,846.00	300,296.22
218	Gas Services	1,927.00	6,496.70	14.68	44,270.00	37,773.30
219	Water & Garbage Services	8,117.65	41,045.69	55.59	73,831.00	32,785.31
220	Trigen Energy Services	14,271.89	95,279.57	41.78	228,068.00	132,788,43
226	Memberships	1,835.00	11,608.00	41.16	28,199.00	16,591.00
230	Other Library-Related Serv.	16,699.01	117,515.58	24.51	479,386.00	
231	Automation Contractual					361,870.42
		28,159.50	110,046.73	18.88	582,810.00	472,763.27
236	Network Catalog Services	7,294.46	32,565.99	34.46	94,500.00	61,934.01
	Total Contractual Services	256,567.72	1,853,171.52	35.79	5,177,405.00	3,324,233.48
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Metropolitan Library System Statement of Encumbrances

Month of November 2014

Maintenance & Operations - Commodities

<u>Acct</u>	Purpose	This Month	Year to Date	Percent	Appropriation	Balance
301 302 303 310 312 321 322 330 331	Printing & Printing Supplies Postage Supplies Maintenance Supplies Safety Supplies & Equip. Gasoline & Oil Vehicle Parts & Repairs Programming Activities Other Commodities	6,547.80 22,728.00 13,684.85 2,118.20 143.48 3,327.76 1,070.52 16,051.26 890.40	33,978.07 87,881.90 115,988.00 24,929.30 4,688.58 13,605.11 2,729.86 89,174.58 5,347.87	16.59 29.51 25.87 33.24 58.24 27.21 9.10 33.79 13.26	204,750.00 297,825.00 448,272.00 75,000.00 8,050.00 50,000.00 30,000.00 263,920.00 40,328.00	170,771.93 209,943.10 332,284.00 50,070.70 3,361.42 36,394.89 27,270.14 174,745.42 34,980.13
	Total Commodities	66,562.27	378,323.27	26.68	1,418,145.00	1,039,821.73
<u>Capi</u>	tal Outlays					
401 404 405 407 408 409 410 450 490 499	Books & Materials Government Documents Book Repairs & Bindings Periodicals & Subscriptions Furniture, Fixtures, & Equip. Motor Vehicles Automation System & Equip. Capital Projects Capital Reserves - Current Reserve Carryover - Prior	285,271.86 3,000.00 .00 136,991.19 8,966.03 .00 .00 1,894.48 .00 .00	1,454,448.58 6,000.00 .00 163,792.60 49,977.59 10.25 140.00 258,511.76 .00 .00 1,932,880.78	28.50 89.55 .00 86.95 16.92 .04 .04 4.40 .00 .00 7.79	5,103,220.00 6,700.00 1,200.00 188,385.00 295,302.00 27,000.00 372,153.00 5,878,384.00 -2,005,521.44 14,930,398.00 24,797,220.56	3,648,771.42 700.00 1,200.00 24,592.40 245,324.41 26,989.75 372,013.00 5,619,872.24 -2,005,521.44 14,930,398.00 22,864,339.78
	Total Budget	2,403,021.12 ==================================	13,195,390.85	23.57	55,980,371.56 =======	42,784,980.71

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Monthly Journal Entries -- November 2014

Jrn!#	Acct #	Account Name	and JE	Description			-	Debits		Credits
<u>Invest</u>	<u>ments</u>									
55	1001 3602 1101	Cash Interest Income Investments Sold investment Federal Ho	ome Loan	Bank 313381xb6			\$ \$	1,982,663.89 17,336.11	\$	2,000,000.00
56	1001 1101 3602	Cash Investments Interest Income Sale of Interbank CD					\$	106,335.74	\$ \$	99,733.20 6,602.54
57	1001 3602	Cash Interest Income Interest on Federal Home L	oan Bank	< 313382wy5			\$	10,000.00	\$	10,000.00
58	1001 3602	Cash Interest Income Interest on Federal Home L	oan Bank	< 313381vj1			\$	10,500.00	\$	10,500.00
<u>Tax re</u>	Tax revenues									
59	1001 1201 3601	Cash Ad Valorem Tax - Cur Prior year Tax Ad Valorem Tax apportione			1		\$	134,761.39	\$ \$	30,024.60 104,736.79
60	1001 1201 3601	Prior year Tax	Ad Valorem Tax - Current year						\$ \$	896,463.13 1.31
<u>Miscel</u>	llaneous	<u>.</u>								
61	1001 3605	Cash Mic. Reimbursements Cleary - insurance café rent Independent-rebate LET mail ALA refund Friends Unit Petroleum bank errors	87.86 500.00 38.11 8.06 175.00 625.00 7.11 0.18	Abbasi-insurance Abbasi-insurance Nolan-insurance VI fish tank fund Home Depot return name tags rent-OKC total	\$ \$ \$	87.86 87.86 356.30 205.00 125.84 1.00 7,315.31 9,620.49	\$	9,620.49	\$	9,620.49
62	1001 3606	Cash Scrap metal sales Harvest Fellowship - lights					\$	225.00	\$	225.00

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Fines

<u></u>										
63	1001 3403	Cash Projected Mic. Revenue - Fines Fines transferred to General Fund in November	\$	8,000.00	\$	8,000.00				
Payable entries										
64	3001 3011 3002	Current Year Reserv. for Appropriations. Current Year P.O. Outstanding Prior Year Reserv. for Appropriations.	\$ \$	2,411,122.05 512.93	\$	2,411,122.05				
	3012	Prior Year P.O. Outstanding Purchase orders issued in November			\$	512.93				
65	3011 3012 3021	Current Year P.O. Outstanding Prior Year P.O. Outstanding Warrants Outstanding Checks issued in November	\$ \$	2,306,439.47 24,908.95	\$	2,331,348.42				
66	3021 1001	Warrants Outstanding Cash Checks cleared Bank in November	\$	2,455,302.44	\$	2,455,302.44				
Bank interest and fees										
67	1001	Cash			\$	392.61				

67	1001	Cash Dank Fasa	<u>^</u>	400.40	\$ 392.61
	3602 3602	Bank Fees Interest Income Interest and fees from GF checking account	\$	406.43	\$ 13.82
68	8000 8815	Special Fund Cash Bank Fees	\$	269.44	\$ 264.54
	8815	Interest Income Interest and fees from SF checking account	Ŷ	200.44	\$ 4.90

Special funds

69	8000	Special Fund Cash	\$ 73,687.39	
	8815	Fines		\$ 19,636.90
	8820	Сору		\$ 15,464.93
	8805	Gift/Lost Books		\$ 484.00
	8913			\$ 15,000.00
	8914			\$ 5,000.00
	8966			\$ 60.00
	8815		\$ 1,231.84	
	8815	Credit card receipts		\$ 19,273.40
		Revenues of special funds received in November		

			Document #50 MLC FY 2014-15 January 15, 2015		14-15
70	8000			\$	36,461.58
	8815	Fines	\$ 8,289.04		·
	8820	Сору	\$ 1,273.01		
	8805	Gift/Lost Books	\$ 280.62		
	8908		\$ 6,891.37		
	8898		\$ 14,000.00		
	8904		\$ 872.54		
	8897		\$ 4,855.00		
		Expenditures of special funds in November			

Grand Total

\$ 10,486,249.58 \$10,486,249.58

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General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-01688	Bradford Industrial Supply	Maintenance of Facilities	1.00	1.00
G-01689	Federal Corporation	Maintenance of Facilities	172.36	172.36
G-01690	OG&E '	Electrical Services	2,919.84	2,919.84
G-01691	Oklahoma Natural Gas Co.	Gas Services	46.15	2,010.04
		Gas Services	88.17	134.32
G-01692	City of Oklahoma City	Water & Garbage Services	293.71	293.71
G-01693	Southwestern Stationers, Inc.	Supplies	38.85	38.85
G-01694	Locke Supply Co.	Maintenance of Facilities	11.64	11.64
G-01695	Emsco Electric Supply	Maintenance of Facilities	261.30	261.30
G-01696	Gaylord Bros.	Supplies	179.40	179.40
G-01697	Gale/ Cengage Learning, Inc.	Books & Materials	164.35	164.35
G-01698	UNUM Life Insurance	Grp L-T Disab Ins Prm-Nov	6,752.09	6,752.09
G-01699	Synergy Datacom Supply, Inc.	Automation Contractual	363.60	363.60
G-01700	Alma L. Brown	Programming Activities	19.24	000.00
		Programming Activities	204.47	
		Programming Activities	44.78	268.49
G-01701	Oklahoma Library Association	Memberships	121.00	121.00
G-01702	Baker & Taylor Books	Books & Materials	3,965.39	3,965.39
G-01703	Susie Beasley	Transportation	16.48	16.48
G-01704	Donna Morris	Travel Expenses	164.34	164.34
G-01705	American Express	Travel Expenses	319.20	10-1.04
	• *	Automation Contractual	149.00	468.20
G-01706	American Library Assoc.	Programming	25.20	25.20
G-01707	Recorded Books, LLC	Materials	497.60	497.60
G-01708	The Penworthy Co.	Books & Materials	1,572.26	1,572.26
G-01709	Anne G. Fischer	Travel Expenses	909.57	909.57
G-01710	Harmony Business Supplies	Supplies	194.74	194.74
G-01711	Staples Credit Plan	Supplies	7.14	7.14
G-01712	Independent Stationers	Supplies	33.57	
		Supplies	12.95	46.52
G-01713	Joan Kendall	Postage	59.80	59.80
G-01714	Jonathan Willis	Telephone Services	35.00	35.00
G-01715	Diane Sarantakos	Other Commodities	13.52	13.52
G-01716	AT&T	Telephone Services	1,210.35	1,210.35
G-01717	Random House, Inc	Materials	405.00	405.00
G-01718	Scott's Printing & Copying	Printing/Printing Supply	431.14	431.14
G-01719	Hobby Lobby	Programming Activities	71.53	71.53
G-01720	Ingram Library Service	Books & Materials	1,264.34	1,264.34
G-01721	Walker Companies	Supplies	82.80	82.80
G-01722	OverDrive, Inc.	Books & Materials	7,879.86	7,879.86
G-01723	Findaway World, LLC	Books & Materials	5,675.86	5,675.86
G-01724	Metro Parking Garage	Parking	1,800.00	
		Parking	1,530.00	3,330.00
G-01725	MTM Recognition Corporation	Other Commodities	231.00	231.00
G-01726	Aqualife Aquarium Systems, Inc	Supplies	98.50	98.50
G-01727	Town of Luther	Water & Garbage Services	37.60	37.60
G-01728	Batteries Sooner LLC	Maintenance of Facilities	42.92	
		Maintenance of Facilities	76.32	
0.04700		Maintenance of Facilities	5.80	125.04
G-01729	David Farris	Programming Activities	100.00	100.00
G-01730	Steve's Wholesale Distributors	Maintenance of Facilities	7.47	
		Maintenance of Facilities	3.29	10.76

General Fund F.Y. 14-15

Warrant Register

Muunkan	Veral	_		
Number G-01731	Vendor/Payee	Purpose		Amount
	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-01732	Dowell Parking Center	Parking	312.00	312.00
G-01733	Carol L. Roberts	Transportation	18.21	18.21
G-01734	City of Harrah Acct 02-0121-01	Water & Garbage Services	91.26	91.26
G-01735	Amazon/GE Money Bank	Programming	38.34	
0.04700		Supplies	23.47	61.81
G-01736	United Parcel Service	Postage	630.40	
0 04707		Postage	241.91	872.31
G-01737	City of Choctaw	Water & Garbage Services	831.54	831.54
G-01738	Baker & Taylor Books	Materials	1,676.56	
0 01700	Delter 9 Texter Fat 1 1	Books & Materials	988.26	2,664.82
G-01739	Baker & Taylor Entertainment	Books & Materials	712.47	712.47
G-01740	Accu Cut	Supplies	59.00	59.00
G-01741	Walmart Community/GECRB	Postage	9.80	
		Programming Activities	215.38	
		Programming Activities	33.32	
		Programming Activities	62.11	
		Programming Activities	23.86	
		Programming Activities	13.94	
C 01740	The New Yerk Times	Supplies	22.96	381.37
G-01742 G-01743	The New York Times	Books & Materials	6,426.20	6,426.20
G-01743 G-01744	Midwest Tape	Materials	27.98	27.98
G-01745	Thomas P. Gallagher Darrie Breathwit		25.00	25.00
G-01745 G-01746		Programming Activities	50.55	50.55
G-01740 G-01747	Star Lighting Gary B Stotler	Maintenance of Facilities	41.94	41.94
G-01748	Cintas Corporation 064	Transportation Maintenance of Facilities	15.67	15.67
G-01749	Albert Brown	Maintenance of Facilities	516.96	516.96
G-01750	Waste Connections of Oklahoma	Water & Garbage Services	2.11 691.85	2.11
0 01100	Haddo Connections of Ortalionia	Water & Garbage Services	55.05	746.90
G-01751	Panacean Systems	Professional Services	7,266.59	7,266.59
G-01752	Midwest City Municipal Auth	Professional Services	23,046.00	23,046.00
G-01753	Myers Landscape Management,	Maintenance of Facilities	2,397.68	2,397.68
G-01754	Cox Communications, Inc.	Telephone Services	200.89	200.89
G-01755	Baker & Taylor Books	Materials	2,807.11	200.00
	,	Materials	2,410.31	
		Materials	86.37	
		Books & Materials	2,881.57	
		Books & Materials	1,222.67	
		Books & Materials	3,895.72	
		Books & Materials	2,675.45	
		Books & Materials	1,504.95	17,484.15
G-01756	Baker & Taylor Books	Books & Materials	5,778.34	
		Books & Materials	1,819.61	
		Books & Materials	2,752.16	10,350.11
G-01757	Baker & Taylor Books	Books & Materials	960.92	960.92
G-01758	Meaghan Hunt Wilson	Programming Activities	55.99	55.99
G-01759	Cisco Systems Capital CRP	Automation Contractual	662.29	662.29
G-01760	Vickie Saxton	Programming Activities	16.08	16.08
G-01761	David Newyear	Memberships	100.00	100.00
G-01762	Lloyd Lovely	Telephone Services	40.00	40.00
G-01763	Jessica Gonzalez	Travel Expenses	235.50	235.50

General Fund F.Y. 14-15

Warrant Register

Number	Vandar(Bayaa	D		
Number	Vendor/Payee	Purpose	• - • • • •	Amount
G-01764	RB Floor Care Services Inc.	Janitorial Services	2,763.00	2,763.00
G-01765	Stacy Schrank	Supplies	29.88	29.88
G-01766	Donna Hilton	Programming Activities	120.00	120.00
G-01767	Oklahoma Turnpike Authority	Maintenance of Facilities	14.15	14.15
G-01768	Bradford Industrial Supply	Maintenance of Facilities	121.77	121.77
G-01769	0 G & E	Electrical Services	1,169.59	
		Electrical Services	5,272.16	
		Electrical Services	1,824.47	8,266.22
G-01770	Oklahoma Natural Gas Co.	Gas Services	21.23	21.23
G-01771	City of the Village	Water & Garbage Services	91.41	91.41
G-01772	Locke Supply Co.	Maintenance of Facilities	5.81	
		Maintenance of Facilities	43.80	49.61
G-01773	Tech-Lock	Maintenance of Facilities	8.50	8.50
G-01774	Emsco Electric Supply	Maintenance of Facilities	14.75	14.75
G-01775	Demco	Supplies	215.34	215.34
G-01776	Gaylord Bros.	Furniture, Fixtures&Equip.	1,291.37	1,291.37
G-01777	Gale/ Cengage Learning, Inc.	Books & Materials	1,268.25	1,268.25
G-01778	Synergy Datacom Supply, Inc.	Equipment	765.45	765.45
G-01779	Karen Marriott	Travel Expenses	328.20	100.10
		Travel Expenses	662.38	990.58
G-01780	Bill Warren Office Products	Supplies	57.28	000.00
	·····	Supplies	674.00	731.28
G-01781	Charles S. Isaacs	Telephone Services	35.00	35.00
G-01782	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-01783	Legal Directories Publishing	Books & Materials	448.75	448.75
G-01784	Recorded Books, LLC	Materials	493.20	493.20
G-01785	Journal Record Publishing	Advertisement Retail Sale	109.50	
G-01786	Greater Oklahoma City	Other Commodities	50.00	109.50
G-01787	Thorndike/Gale Group	Books & Materials		50.00
G-01788	Copelin's Office Center		307.10	307.10
G-01789	Walter Wayne McEvilly	Supplies Brogromming Activities	134.85	134.85
0-01709	vvaller vvayne wicevilly	Programming Activities	300.00	000.00
G-01790	AVID Products	Programming Activities	300.00	600.00
		Automation	972.82	972.82
G-01791	Commercial Concepts, Inc.	Maintenance of Facilities	584.94	584.94
G-01792	Debbie Langston	Programming Activities	70.00	70.00
G-01793	Kristin Williamson	Travel Expenses	165.00	
0.04704		Programming Activities	57.10	222.10
G-01794	Blackstone Audio Books	Books & Materials	1,531.50	1,531.50
G-01795	AT&T Mobility	Telephone Services	138.42	138.42
G-01796	Brilliance Corporation	Materials	1,034.66	1,034.66
G-01797	Ingram Library Service	Books & Materials	303.61	
		Books & Materials	1,779.49	2,083.10
G-01798	R. R. Bowker, LLC	Network Catalog Services	1,682.00	1,682.00
G-01799	Information Today, Inc.	Books & Materials	3,232.40	3,232.40
G-01800	High-Tech-Tronics, Inc.	Maintenance of Facilities	401.00	401.00
G-01801	OverDrive, Inc.	Network Catalog Services	1,351.50	
		Books & Materials	13,499.28	14,850.78
G-01802	Neopost, Inc.	Postage	192.00	192.00
G-01803	Finley & Cook, PLLC	Professional Services	1,400.00	1,400.00
G-01804	Findaway World, LLC	Books & Materials	5,497.47	5,497.47
G-01805	Norman Transcript	Advertisement	88.00	88.00
G-01806	Fuelman	Vehicle Parts & Repairs	93.50	
	** Continued **			

General Fund F.Y. 14-15

Warrant Register

November 2014

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-01806 G-01807	Fuelman Ingram Library Service	Gasoline and Oil Books & Materials	3,244.80 497.03	3,338.30
0.04000		Materials	341.68	838.71
G-01808	Dana Beach	Travel Expenses	142.78	142.78
G-01809 G-01810	Kay L. Bauman	Automation Contractual	633.38	633.38
G-01810 G-01811	Jamshid Pourtorkan Home Depot Credit Services	Programming Activities	150.00	150.00
G-01812	Evans Hardware	Maintenance of Facilities Maintenance of Facilities	88.60	88.60
G-01813	Jim Austin Sales	Maintenance of Facilities	28.83 24,44	28.83
G-01814	Smith Farm & Garden	Maintenance of Facilities	507.63	24.44 507.63
G-01815	Displays 2 Go	Supplies	184.94	184.94
G-01816	Contractors Supply Co.	Maintenance of Facilities	13.95	13.95
G-01817	Oklahoma Press Service	Library-related Services	105.20	105.20
G-01818	John Wood	Telephone Services	50.00	50.00
G-01819	Office Depot Credit Plan	Supplies	44.90	44.90
G-01820	Baker & Taylor Books	Materials	3,064.07	3,064.07
G-01821	Baker & Taylor Entertainment	Books & Materials	1,357.65	
		Materials	5.93	
		Books & Materials	1,266.73	
G-01822	DailyAccore Corporation	Books & Materials	835.76	3,466.07
G-01822 G-01823	DailyAccess Corporation The Great Courses	Professional Services	13,225.00	13,225.00
G-01823	Kelly D Smith	Books & Materials Programming Activities	399.80	399.80
G-01825	Shauna Leonard	Programming Activities	60.00 300.00	60.00 300.00
G-01826	Star Lighting	Maintenance of Facilities	879.75	879.75
G-01827	Scott Delsigne	Programming Activities	400.00	400.00
G-01828	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00	400.00
		Maintenance of Facilities	95.00	327.00
G-01829	Buffi Rae Smith	Programming Activities	225.00	225.00
G-01830	Baker & Taylor Books	Books & Materials	1,162.12	
		Books & Materials	3,303.44	
		Books & Materials	3,715.95	
		Materials	2,005.29	
		Materials Meterials	2,131.32	
		Materials Books & Materials	221.39	
		Books & Materials	891.74 2,955.48	16,386.73
G-01831	Baker & Taylor Books	Books & Materials	1,700.58	10,300.73
		Books & Materials	2,939.17	
		Books & Materials	148.85	
		Materials	396.19	
		Books & Materials	1,184.00	
0 0 / 0 0 0		Books & Materials	27.71	6,396.50
G-01832	Baker & Taylor Books	Books & Materials	1,771.20	1,771.20
G-01833	Trak-1 Technology, Inc.	Professional Services	81.40	81.40
G-01834 G-01835	Superior Linen Service Peter Chang	Supplies	58.00	58.00
G-01835 G-01836	Amena Butler	Transportation Programming Activition	158.69	158.69
G-01837	Nicoma Park Lumber Co	Programming Activities Maintenance of Faciities	400.00 114.88	400.00
G-01838	RB Floor Care Services Inc.	Janitorial Services	873.00	114.88
2		Maintenance of Facilities	386.50	
	** Continued **			

** Continued **

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General Fund F.Y. 14-15

Warrant Register

November 2014

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-01838	RB Floor Care Services Inc.	Maintenance of Facilities Maintenance of Facilities	804.50 473.50	
G-01839	COTPA-Sheridan & Walker	Parking	473.50 500.00	2,537.50
G-01840	Veolia Energy Oklahoma City	Veolia Energy Services	14,271.89	500.00 14,271.89
G-01841	Kiona Millirons	Programming Activities	400.00	400.00
G-01842	Personalized Prevention	Professional Services	707.00	707.00
G-01843	Savannah Mitchell	Programming Activities	800.00	800.00
G-01844	The Terminix International Co.	Pest Control	646.00	000.00
		Pest Control	470.00	
		Janitorial Services	239.00	1,355.00
G-01845	ThyssenKrupp Elevator	Maintenance of Facilities	2,211.00	2,211.00
G-01846	W M Corp	Supplies	8,305.56	,
		Supplies	2,218.31	10,523.87
G-01847	Callie McClam	Programming Activities	75.00	75.00
G-01848	M & N Dealerships XII LLC	Maintenance of Facilities	64.01	64.01
G-01849	C.O.T.P.A.	Parking	1,813.90	
		Parking	2,454.10	
		Parking	2,134.00	
G-01850	Bank of Oklahoma	Parking	4,268.00	10,670.00
G-01850	Ballk OF OKIAHOITIA	Payroll Transmittal-Chks	28,651.36	10 100 10
G-01851	Bank of Oklahoma	Payroll Transmittal-Chks	11,517.06	40,168.42
0-01001	Dank of Oklahoma	Federal Witholding Tax Federal Witholding Tax	57,152.85	64 040 05
G-01852	Oklahoma Tax Commission	State Witholding Tax	4,761.00 17,079.00	61,913.85
		State Witholding Tax	1,023.00	18,102.00
G-01853	Mun. Employees Credit Union	Employee Cr Union Deducts	10,182.08	10,102.00
		Employee Cr Union Deducts	95.00	10,277.08
G-01854	United Way of Central Oklahoma	Employee Deductions	610.67	
		Employee Deductions	18.00	628.67
G-01855	Clerk, U.S. District	Employee Deductions	259.87	259.87
G-01856	HealthSmart Benefit Solutions	Employee Deductions	162.50	162.50
G-01857	Bank of America	Payroll Transmittal-DDep	315,853.02	
		Payroll Transmittal-DDep	56,187.09	
G-01858	Nationwide Retirement Solution	Payroll Transmittal-DDep	935.00	372,975.11
G-01859	Transamerica Premier Life	Employee Deductions Employee Deductions	5,358.38	5,358.38
G-01860	Bank of Okla-Institutional	Employee Contrib DB PI	264.35 3,035.79	264.35 3,035.79
G-01861	Bank of Oklahoma	Employee Flexplan Deposit	34,019.60	34,019.60
G-01862	Bank of Oklahoma	Employee Soc/Sec Deposits	30,642.19	54,018.00
		Employee Soc/Sec Deposits	5,021.48	
		Employee Medicare Deposit	7,325.48	
		Employee Medicare Deposit	1,174.35	
		Employer Soc/Sec Deposits	35,663.55	
		Employer Medicare Deposit	8,500.04	88,327.09
G-01863	MassMutual Financial Group	Employee Contrib DC Pl	20,688.16	-
0.04004		Employer Contrib DC PI	36,621.91	57,310.07
G-01864	Pioneer Credit Recovery	Employee Deductions	159.65	159.65
G-01865	Robinson & Hoover	Employee Deductions	169.41	169.41
G-01866 G-01867	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-01868	Administrative Services UNUM Life Insurance	Employee Deductions	1,433.14	1,433.14
0-01000	** Continued **	Employee Deductions	1,089.40	
	Continuod			

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General Fund F.Y. 14-15

Warrant Register

November 2014

Number	Vendor/Payee	Purpose		Amount
	** Continued **			Anount
G-01868	UNUM Life Insurance	Employee Deductions	37.30	1,126.70
G-01869	City of Del City	Rent of Library Buildings	400.00	400.00
G-01870	OĠ&E	Electrical Services	138.18	138.18
G-01871	City of Oklahoma City	Water & Garbage Services	37.52	100.10
	, ,	Water & Garbage Services	802.18	
		Water & Garbage Services	566.24	1,405.94
G-01872	Locke Supply Co.	Maintenance of Facilities	115.07	115.07
G-01873	Demco	Furniture, Fixtures&Equip	1,295,99	1,295.99
G-01874	The University of Oklahoma	Printing/Printing Supply	89.00	,,
	•	Printing/Printing Supply	3,800.00	3,889.00
G-01875	Hewlett-Packard Co.	Automation Contractual	7,402.15	7,402.15
G-01876	Superintendent of Documents	Government Documents	3,000.00	3,000.00
G-01877	City of Edmond	Electrical Services	3,764.27	3,764.27
G-01878	Standard Printing Co., Inc.	Supplies	868.50	e, , e
	-	Supplies	650.00	1,518.50
G-01879	Barbara Beasley	Supplies	48.72	48.72
G-01880	Keystone Tape & Label, Inc.	Printing/Printing Supply	718.53	718.53
G-01881	Recorded Books, LLC	Books & Materials	3,945.84	3,945.84
G-01882	Reliance Label Solutions, Inc	Supplies	5,401.31	5,401.31
G-01883	Deborah S. McPherson	Programming Activities	13.00	13.00
G-01884	HealthSmart Benefit Solutions	Group Insurance	378.00	
		Grp Life AD&D Ins Prm-Nov	53,857.94	54,235.94
G-01885	Friday	Library-related Services	900.00	900.00
G-01886	Independent Stationers	Supplies	982.80	982.80
G-01887	Marpro Label Inc.	Supplies	9,352.00	9,352.00
G-01888	Debbie Langston	Programming Activities	125.00	125.00
G-01889	Oklahoma Gazette	Library-related Services	1,741.00	1,741.00
G-01890	Cheryll Jones	Programming Activities	28.51	.,,
		Transportation	9.73	38.24
G-01891	Scott's Printing & Copying	Printing/Printing Supply	460.62	
		Printing/Printing Supply	641.44	1,102.06
G-01892	OCLC, Inc.	Network Catalog Services	4,260.96	4,260.96
G-01893	Mergent Co., Inc.	Books & Materials	26,730.00	26,730.00
G-01894	Ginger Waldrip	Programming Activities	100.00	100.00
G-01895	Cherokee Building Materials	Maintenance of Facilities	3.17	3.17
G-01896	Landon Holman	Transportation	40.11	40.11
G-01897	Oklahoma Building Services Inc	Janitorial Services	18,950.98	
		Janitorial Services	3,635.25	
		Janitorial Services	2,715.67	
		Janitorial Services	3,791.66	29,093.56
G-01898	Cintas	Maintenance of Facilities	175.00	175.00
G-01899	Joy E. Cavett	Programming Activities	150.00	
		Programming Activities	50.00	200.00
G-01900	Walgreen Co.	Professional Services	4,850.00	4,850.00
G-01901	City of Edmond	Water & Garbage Services	899.24	899.24
G-01902	United Parcel Service	Postage	179.46	179.46
G-01903	Vision Service Plan of	Grp Vision Ins Prem-Nov.	2,770.31	2,770.31
G-01904	Office Depot Credit Plan	Supplies	59.97	
		Supplies	524.79	584.76
G-01905	Cox Communications, Inc.	Telephone Services	1,044.15	
		Telephone Services	1,722.35	
	** Continued **			

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General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-01905	Cox Communications, Inc.	Telephone Service	984.20	3,750.70
G-01906	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-Nov	166,717.52	166,717.52
G-01907	Daniel Fields	Programming Activities	238.72	238.72
G-01908	Walmart Community/GECRB	Programming Activities	22.75	22.75
G-01909	MetroFamily Magazine	Library-Related Services	1,449.00	1,449.00
G-01910	Metro Monitor, Inc.	Library-related Services	95.00	95.00
G-01911	Donna Morris	Transportation	450.00	450.00
G-01912	Society for Human Resource	Memberships	190.00	190.00
G-01913	Star Lighting	Maintenance of Facilities	84.45	84.45
G-01914	Scott Delsigne	Programming Activities	400.00	400.00
G-01915	Cox Communications, Inc.	Telephone Services	1,394.68	
		Telephones Services	352.40	
0 04040		Telephone Services	287.94	2,035.02
G-01916	G4S Secure Solutions	Security Services	9,350.77	9,350.77
G-01917	Alexandrina Persico	Programming Activities	60.00	60.00
G-01918	Katheryn L Lawrence	Programming Activities	50.00	50.00
G-01919	Amena Butler	Programming Activities	400.00	400.00
G-01920	Kiona Millirons	Programming Activities	400.00	400.00
G-01921	Teresa Matthews	Transportation	49.51	49.51
G-01922	R. Justin Herwig	Telephone Services	35.00	35.00
G-01923	Tyler Outdoor Advertising, LLC	Library-related Services	1,620.00	
G-01924	Souppool Mitchell	Library-related Services	1,450.00	3,070.00
G-01924 G-01925	Savannah Mitchell	Programming Activities	800.00	800.00
G-01920	Amy Upchurch	Programming Activities	12.00	
		Programming Activities	10.76	
G-01926	UNUM Life Insurance	Programming Activities	27.09	49.85
G-01920 G-01927	Jessica Minter	Grp LTC Insurance Prm-Nov	1,304.90	1,304.90
G-01928	Ed Dillard	Transportation Maintenance of Facilities	9.74	9.74
G-01929	Matthew Logo Falepouono		108.33	108.33
G-01930	Mark D Vance	Telephone Services Telephone Services	35.00	35.00
0 01000	Mark D Varice	Telephone Services	35.00	70.00
G-01931	OG&E	Electrical Services	35.00	70.00
0.01001	0 0 0 E	Electric Services	2,844.29 829.89	
		Electrical Services	2,958.78	6,632.96
G-01932	Oklahoma Natural Gas Co.	Gas Services	132.46	0,052.80
		Gas Services	83.45	
		Gas Services	90.45	
		Gas Services	85.99	
		Gas Services	20.72	
		Gas Services	93.00	
		Gas Services	40.84	546.91
G-01933	City of Bethany	Water & Garbage Services	136.83	136.83
G-01934	City of Oklahoma City	Water & Garbage Services	223.73	
		Water & Garbage Services	246.74	470.47
G-01935	Southwestern Stationers, Inc.	Supplies	2,021.56	
		Supplies	137.18	
		Supplies	15.95	2,174.69
G-01936	AT&T	Telephone Services	676.06	
		Telephone Services	820.09	
		Telephone Services	789.01	2,285.16

General Fund F.Y. 14-15

Warrant Register

November 2014

Number	Vandar/Paysa	Dumpere		
G-01937	Vendor/Payee Baker & Taylor Books	Purpose Books & Materials	057 40	Amount
G-01938	American Library Association		957.43	957.43
0-01900	American Library Association	Memberships	250.00	
		Memberships	186.00	
		Memberships	186.00	
		Memberships	186.00	004.00
G-01939	Percented Rooks II C	Memberships	186.00	994.00
G-01939 G-01940	Recorded Books, LLC	Books & Materials	4,038.96	4,038.96
G-01940 G-01941	Greater Oklahoma City Thorndike/Gale Group	Other Commodities	40.00	40.00
G-01941	mornalke/Gale Group	Books & Materials	1,396.37	0.045.40
G-01942	JoNita Normore	Books & Materials	818.73	2,215.10
G-01942 G-01943	Genealogical Publishing Co,Inc	Supplies Books & Mataziala	4.57	4.57
G-01943 G-01944	International Foundation	Books & Materials	190.35	190.35
G-01944 G-01945	Liberty Flags Inc.	Memberships	295.00	295.00
G-01945 G-01946		Supplies	233.95	233.95
G-01940 G-01947	Lanny B. Myers	Telephone Services	35.00	35.00
G-01947 G-01948	Brilliance Corporation Ingram Library Service	Books & Materials	916.99	916.99
9-01940	Ingram Library Service	Books & Materials	20.73	
		Materials Books & Materials	46.14	045.04
G-01949	XPEDX		279.04	345.91
G-01949 G-01950	Findaway World, LLC	Maintenance Supplies	6,120.24	6,120.24
G-01950	Cummins Southern Plains, Ltd.	Books & Materials	8,200.45	8,200.45
G-01951 G-01952	Rotary Club of Oklahoma City	Maintenance of Facilities	487.50	487.50
0-01002	Rotary Club of Oklaholita City	Memberships Other Commodities	135.00	000.00
G-01953	AV Cafe Inc	bOOKS & mATERIALS	125.00	260.00
G-01954	Ingram Library Service	Books & Materials	251.22	251.22
G-01955	Cherokee Building Materials	Maintenance of Facilities	569.30	569.30
G-01956	Studio Architecture PC	Capital Projects	20.40 2,176.00	20.40
G-01957	Susan Pierce	Programming Activities	448.00	2,176.00
0 01001	o dodin i fosoc	Programming Activities	1,406.00	1,854.00
G-01958	Cox Media Oklahoma City	Library-related Services	8,575.00	8,575.00
G-01959	Chase Card Services	Automation Contractual	24.00	0,070.00
		Capital Projects	1,725.22	
		Maintenance Supplies	119,64	
		Maintenance of Facilities	282.50	
		Supplies	75.36	
		Telephone Services	10.44	
		Automation	54.00	
		Professional Services	470.00	
		Postage	35.30	
		Suppplies	199.00	
		Automation	995.00	
		Supplies	327.51	
		Supplies	45.07	
		Other Library Related Svc	209.87	
		Supplies	98.40	
		Professional Services	15.00	
		Other Commodities	50.00	
		Professional Services	190.00	
		Supplies	61.13	
		Printing Supplies	1,151.74	
		Other Commodities	688.35	
	** Continued **			

** Continued **

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-01959	Chase Card Services	Automation Professional Services Automation Contractual Automation Contractual Programming Activities	4,796.00 26.00 35.00 19.00 24.67	11 709 00
G-01960	Novalco, Inc	Maintenance of Facilities	40.00	11,728.20 40.00
G-01961	Baker & Taylor Books	Materials	1,402.07	1,402.07
G-01962	Baker & Taylor Entertainment	Books & Materials	652.46	1,-102.01
	•	Materials	28.75	
		Books & Materials	991.23	1,672.44
G-01963	Elisabeth Wright	Programming Activities	17.19	17.19
G-01964	Walmart Community/GECRB	Programming Activities	56.58	
	 .	Programming Activities	8.12	64.70
G-01965	The Meadows	Automation Contractual	45.00	45.00
G-01966	Kimberly A Terry	Telephone Services	50.00	
		Telephone Services	50.00	
		Telephone Services	50.00	
G-01967	Midwest Tape	Telephone Services Materials	50.00	200.00
G-01968	Pamela Buchanan	Transportation	29.99	29.99
G-01969	Darrie Breathwit	Programming Activities	73.47 53.60	73.47 53.60
G-01970	Star Lighting	Maintenance of Facilities	93.79	55.00
		Maintenance of Facilities	46.84	140.63
G-01971	SmithKor Investments LLC	Rent of Library Buildings	7,315.31	7,315.31
G-01972	Laura McMurtry	Telephone Services	35.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	·	Transportation	63.56	98.56
G-01973	Cox Communications, Inc.	Telephone Services	12.94	12.94
G-01974	Baker & Taylor Books	Books & Materials	3,496.39	
		Books & Materials	1,214.10	
		Materials	2,427.30	
		Materials	2,576.63	
		Materials	1,308.87	
		Books & Materials Books & Materials	2,134.27	
		Books & Materials	2,818.38	
		Books & Materials	2,776.22 535.26	19,287.42
G-01975	Baker & Taylor Books	Books & Materials	3,113.64	19,207.42
	,,,	Books & Materials	1,571.38	
		Materials	199.58	
		Books & Materials	7,521.77	
		Books & Materials	1,578.86	
		Books & Materials	178.55	14,163.78
G-01976	Vickie Saxton	Programming Activities	24.94	24.94
G-01977	One Call Now	Automation Contractual	1,530.00	1,530.00
G-01978 G-01979	Ray the Painter Tulin LaFollette	Maintenance of Facilities	715.00	715.00
G-01979 G-01980	Sabre Technologies	Programming Activities Automation	19.37	19.37
G-01900 G-01981	Global Industrial Equipment	Maintenance of Facilities	1,075.00 197.82	1,075.00
G-01982	Lindsay Jones Egle	Transportation	120.29	197.82
		Programming Activities	16.63	136.92
G-01983	Ed Dillard	Telephone Services	35.00	35.00

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Warrant Register

November 2014

Number	Vendor/Payee	Purpose		Amount
G-01984	Oklahoma Turnpike Authority	Tolls	18.95	18.95
G-01985	Dave Mack	Telephone Services	35.00	35.00
G-01986	David Schuler	Telephone Services	35.00	35.00
G-01987	OG&E	Electrical Services	11,807.84	35,00
0 0 1001	0000	Electrical Services		
		Electrical Services	2,227.22	45 004 05
G-01988	Oklahoma Natural Gas Co.		1,299.19	15,334.25
0-01300	Orianoma Natural Gas Co.	Gas Services	62.51	
C 01090	City of Oklohama City	Gas Services	250.55	313.06
G-01989	City of Oklahoma City	Water & Garbage Services	1,309.30	
		Water & Garbage Services	263.36	
0.04000		Water & Garbage Services	74.08	1,646.74
G-01990	Brodart Co.	Supplies	50.40	50.40
G-01991	Demco	Supplies	768.40	768.40
G-01992	Eales Electronics Corp.	Maintenance of Facilities	50.00	50.00
G-01993	Gale/ Cengage Learning, Inc.	Books & Materials	264.10	264.10
G-01994	The University of Oklahoma	Printing/Printing Supply	135.00	135.00
G-01995	Baker & Taylor Books	Books & Materials	4,099.99	4,099.99
G-01996	U.S. Postal Service	Postage	220.00	
		Postage	15,000.00	15,220.00
G-01997	Blackbaud	Automation Contractual	7,772.96	7,772.96
G-01998	Thorndike/Gale Group	Books & Materials	1,857.04	1,857.04
G-01999	Independent Stationers	Supplies	21.52	
		Supplies	7.14	
		Other Library Related Svc	115.60	144.26
G-02000	Jonathan Willis	Telephone Services	35.00	35.00
G-02001	Oklahoma Gazette	Library-related Services	912.00	912.00
G-02002	Brilliance Corporation	Books & Materials	1,286.87	1,286.87
G-02003	High-Tech-Tronics, Inc.	Maintenance of Facilities	142.50	142.50
G-02004	Walker Companies	Supplies	44.99	44.99
G-02005	OverDrive, Inc.	Books & Materials	21,695.74	
		Books & Materials	9,076.47	30,772.21
G-02006	AV Cafe Inc	Books & Materials	228.71	228.71
G-02007	Ingram Library Service	Books & Materials	183.25	183.25
G-02008	Barnes & Noble, Inc.	Periodicals/Subscriptions	3,981.11	3,981.11
G-02009	Center Point Large Print	Books & Materials	1,174.32	1,174.32
G-02010	Steve's Wholesale Distributors	Maintenance of Facilities	22.45	22.45
G-02011	Bank of America	Library-related Services	266.03	266.03
G-02012	Contractors Supply Co.	Maintenance of Facilities	10.80	10.80
G-02013	Postmaster	Postage	3,000.00	3,000.00
G-02014	MAC Systems, Inc.	Capital Projects	436.49	-,
		Capital Projects	500.00	
		Maintenance of Facilities	980.00	1,916.49
G-02015	ULINE	Supplies	120.98	120.98
G-02016	Amazon/GE Money Bank	Automation	50.92	120.00
		Maintenance of Facilities	67.56	
		Supplies	38.39	156.87
G-02017	United Parcel Service	Postage	366.46	366.46
G-02018	Upstate Networks, Inc.	Automation Contractual	1,158.84	1,158.84
G-02019	Baker & Taylor Entertainment	Books & Materials	4,473.32	.,
	•	Books & Materials	3,889.25	
		Books & Materials	1,272.77	9,635.34
G-02020	Walmart Community/GECRB	Programming Activities	497.00	-,
	** Continued **			

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General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02020	Walmart Community/GECRB	Programming Activities Safety Supplies	23.92 143.48	
0.00004		Programming Activities	45.10	709.50
G-02021	Construction Building	Maintenance of Facilities	230.14	230.14
G-02022 G-02023	Kimberly A Terry	Supplies	21.69	21.69
G-02023 G-02024	Preston Bell	Transportation	50.00	50.00
G-02024 G-02025	Garcia Tire Service, Inc. Fire Suppression Specialist, L	Maintenance of Facilities	900.92	900.92
G-02025	Fire Suppression Specialist, L	Maintenance of Facilities	784.00	
		Maintenance of Facilities	464.00	1 000 00
G-02026	Katrina Lacher	Maintenance of Facilities Programming Activities	55.00	1,303.00
G-02020 G-02027	Cintas Corporation 064	Maintenance of Facilities	100.00	100.00
G-02028	Bryan's Flooring	Maintenance of Facilities	145.94	145.94
0 02020	Bryan a hoornig	Maintenance of Facilities	1,235.00 915.00	
		Capital Projects	1,285.00	3,435.00
G-02029	Sarah Blaney	Travel Expenses	405.62	405.62
G-02030	Baker & Taylor Books	Books & Materials	3,492.51	400.02
		Books & Materials	2,910.22	
		Books & Materials	651.99	
		Books & Materials	3,410.43	
		Books & Materials	1,639.71	12,104.86
G-02031	Baker & Taylor Books	Books & Materials	1,152.76	, L ₁ (0 1.00
	·	Books & Materials	3,053.17	
		Books & Materials	5,534.27	
		Books & Materials	1,656.21	11,396.41
G-02032	Baker & Taylor Books	Books & Materials	1,441.84	1,441.84
G-02033	Ray the Painter	Maintenance of Facilities	1,193.34	1,193.34
G-02034	G4S Secure Solutions	Security Services	9,350.77	9,350.77
G-02035	Global Industrial Equipment	Maint of Facilities	231.62	231.62
G-02036	Automatic Protection Sys of	Maintenance of Facilities	230.00	
0 00007		Maintenance of Facilities	559.00	789.00
G-02037	Baker & Taylor Entertainment	Books & Materials	324.34	
0 00000		Books & Materials	57.58	381.92
G-02038	Screen Graphics of Florida, Inc	Other Library Related Svc	647.59	
C 02020	M. 9. N. Declaration VIIII O	Library-related Services	366.40	1,013.99
G-02039 G-02040	M & N Dealerships XII LLC	Vehicle Parts & Repairs	76.10	76.10
G-02040 G-02041	Doyle's Pump & Supply Recorded Books, LLC	Maintenance of Facilities	1,071.20	1,071.20
G-02041 G-02042	Thorndike/Gale Group	Materials Materials	1,818.65	1,818.65
G-02042 G-02043	Brilliance Corporation	Materials	3,604.53	3,604.53
G-02043 G-02044	Ingram Library Service	Materials	759.72	759.72
G-02045	Baker & Taylor Books	Materials	684.21	684.21
G-02046	Baker & Taylor Books	Materials	3,941.44 860.03	3,941.44
G-02047	O G & E	Electrical Services	1,178.45	860.03
•••••	0002	Electrical Services	1,043,40	2,221.85
G-02048	Oklahoma Natural Gas Co.	Gas Services	46.49	2,221.00
,		Gas Services	40.49	
		Gas Services	224.62	320.23
G-02049	City of Warr Acres	Water & Garbage Services	55.15	55.15
G-02050	Amazon/GE Money Bank	Equipment	560.88	55.15
	-	Programming	39.99	
	** Continued **			

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02050	Amazon/GE Money Bank	Programming	63.72	664.59
G-02051	AT&T	Telephone Services	161,73	161.73
G-02052	Bank of Oklahoma	Payroll Transmittal-Chks	28,539.39	
		Payroll Transmittal-Chks 11,406.84		39,946.23
G-02053	Bank of Oklahoma	Federal Witholding Tax	61,244.85	,
		Federal Witholding Tax	4,772.00	66,016.85
G-02054	Oklahoma Tax Commission	State Witholding Tax	18,218.00	
		State Witholding Tax	990.00	19,208.00
G-02055	Mun. Employees Credit Union	Employee Cr Union Deducts	10,182.08	,
		Employee Cr Union Deducts	95.00	10,277.08
G-02056	United Way of Central Oklahoma	Employee Deductions	610.67	,
		Employee Deductions	18.00	628.67
G-02057	Clerk, U.S. District	Employee Deductions	23.43	23.43
G-02058	Bank of America	Payroll Transmittal-DDep	335,719.99	
		Payroll Transmittal-DDep	56,271.34	391,991.33
G-02059	Nationwide Retirement Solution	Employee Deductions	5,358.38	5,358.38
G-02060	Transamerica Premier Life	Employee Deductions	264.35	264.35
G-02061	Bank of Okla-Institutional	Employee Contrib DB PI	3,057.97	3,057.97
G-02062	Bank of Oklahoma	Employee Flexplan Deposit	13,910.82	13,910.82
G-02063	Bank of Oklahoma	Employee Soc/Sec Deposits	31,295.16	
		Employee Soc/Sec Deposits	4,938.06	
		Employee Medicare Deposit	7,709.43	
		Employee Medicare Deposit	1,154.84	
		Employer Soc/Sec Deposits	36,233.35	
• • • • • • •		Employer Medicare Deposit	8,864.40	90,195.24
G-02064	MassMutual Financial Group	Employee Contrib DC PI	20,820.90	
		Employer Contrib DC PI	36,896.98	57,717.88
G-02065	Pioneer Credit Recovery	Employee Deductions	169.13	169.13
G-02066	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-02067	Administrative Services	Employee Deductions	1,415.35	1,415.35
		Total of FY 14-15 Warrants Issu	ued \$	2,306,439.47

General Fund F.Y. 13-14

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-06294	American Express	Travel Expenses	344.20	344.20
G-06295	Chickasaw Telecom, Inc.	Automation Contractual	9,027.50	9,027.50
G-06296	Baker & Taylor Books	Materials	58.15	58.15
G-06297	Ingram Library Service	Materials	57,42	57.42
G-06298	Studio Architecture PC	Capital Projects	500.00	
		Capital Projeccts	14,185.00	14,685.00
G-06299	Chase Card Services	Professional Services	200.00	200.00
G-06300	Sarah Blaney	Travel Expenses	536.68	536.68
		Total of FY 13-14 Warrants Issued		\$ 24,908.95

Special Funds

Warrant Register

Number	Vendor/Payee	Purpose		Amount
S-20247	Stephanie K. Cassada	Lost & Paid Item Returned	29.95	29.95
S-20248	Saanvi Kurella &/or Shilpa K.	Lost & Paid Item Returned	4.40	4.40
S-20249	Lindsey G. Torres	Lost & Paid Item Returned	3.00	3.00
S-20250	Laura K. Frankenfield	Lost & Paid Item Returned	16.95	16.95
S-20251	Carolyn Beck	Lost & Paid Item Returned	23.95	
S-20252	Madison Dowling	Lost & Paid Item Returned	15.90	23.95
S-20253	Beatrice Hooper	Lost & Paid Item Returned		15.90
S-20254	Elise M. Mandel	Lost & Paid Item Returned	32.90	32.90
S-20255	Krista Martin	Lost & Paid Item Returned	16.95	16.95
S-20256	Alicia Middleton	Lost & Paid Item Returned	13.95	13.95
S-20257	Justin Shrum	Lost & Paid Item Returned	3.95	3.95
S-20258	Julia Gutierrez		16.95	16.95
S-20250 S-20259	Sarah Mosley	Lost & Paid Item Returned	3.00	3.00
S-20260	Eye For Talent	Lost & Paid Item Returned	4.45	4.45
S-20200 S-20261	•	Friends/ Our World	6,000.00	6,000.00
S-20261 S-20262	Screen Graphics of Florida,Inc Gene Burns	Vehicle Wraps	10,562.86	10,562.86
S-20202 S-20263		Lost & Paid Item Returned	28.95	28.95
S-20203 S-20264	Marcelina Reyes	Lost & Paid Item Returned	21.25	21.25
S-20204 S-20265	Chrystal Hendrix	Lost & Paid Item Returned	14.95	14.95
S-20205 S-20266	Jack L. Finnegan	Lost & Paid Item Returned	26.25	26.25
S-20200 S-20267	LaVetta Kinsey Dent	15/Friends/Our World	322.72	322.72
3-20207	Xerox Corp.	Copier Maintenance	40.21	
		Copier Maintenance	4.09	
		Copier Maintenance	7.72	
		Copy Maintenance	32.73	
		Copy Maintenance	48.34	
		Copy Maintenance	45.19	
S-20268	Sally Cray	Copy Maintenance	14.00	192.28
S-20260 S-20269	Sally Gray Amazon/GE Money Bank	15/ Parent Child Book	28.04	28.04
S-20200	Troyce L. Samuels	Friend Paren Child Book Lost & Paid Item Returned	844.50	844.50
S-20271	Robin Lodes		15.95	15.95
S-20272	Stephanie M. Bond	Lost & Paid Item Returned Lost & Paid Item Returned	16.95	16.95
S-20272	Kristin Williamson	15/Friends /Our World	23.95	23.95
S-20274	Kelley Riha	15/Friends /Our World	177.15	177.15
S-20275	Metropolitan Library System	Transfer of Fines & Fees	201.50	201.50
S-20276	Standley Systems	Copier Maintenance	8,000.00	8,000.00
S-20277	Shortt Dogg Entertainment	14/Retirement Reception	5.60 1,000.00	5.60
S-20278	Oklahoma Tax Commission	State Sales Tax-Oct.	41.46	1,000.00
S-20279	Staci Coleman	'Lost & Paid Item Returne	13.95	41.46 13.95
S-20280	Robert Tautfest, Jr	Lost & Paid Item Returned	9.95	9.95
S-20281	Stacy J Zeaman	Lost & Paid Item Returned	9.95	9.95
S-20282	Dee A Couch	Lost & Paid Item Returned	12.95	12.95
S-20283	LaVetta Kinsey Dent	15 Our World	190.00	190.00
S-20284	Oklahoma Tax Commission	Fines Account	63.75	190.00
		State Sales Tax-Oct.	225.29	289.04
S-20285	Oklahoma Tax Commission	State Sales Tax-Oct.	1,075.13	1,075.13
S-20286	Screen Graphics of Florida, Inc	Advertising Wraps	3,437.14	3,437.14
S-20287	Iguana Mexican Grill	14/Friends Retirement Rec	3,590.00	3,590.00
S-20288	Cory's Audio-Visual Svcs, Inc.	14/Friends Retirement Rec	265.00	265.00
	· · · · · · · · · · · · · · · · · · ·		200.00	200.00
		Total of Special Funds Warran	ts Issued	\$ 36,603.77

- I, Tim Rogers, certify that:
 - 1. I have reviewed these monthly financial statements of the Metropolitan Library System;
 - 2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
 - 3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
 - 4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

im Rogers, Executive Director

1/4/2015 Date

I, Lloyd Lovely, certify that:

- 1. I have reviewed these monthly financial statements of the Metropolitan Library System;
- 2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
- 3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
- 4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant/role in financial reporting.

12-26-14 Deputy Executive Director of Finance and Support

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

December 31, 2014

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of December 2014.

For comparison, 50.00% of the year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of December 2014.

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STATEMENT OF FINANCIAL CONDITION

Document #51 MLC FY 2014-15 January 15, 2015

METROPOLITAN LIBRARY SYSTEM GENERAL FUND SCHEDULE OF INVESTMENT

As of December 31, 2014

	Purchase	Maturity	Interest	
Туре	Date	Date	Rate	Cost
CD - MidFirst Bank	7/24/2012	1/24/2015	1.000%	\$ 95,014.35
CD - Municipal Emp. Credit Union	5/30/2013	5/30/2015	1.105%	240,027.76
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	2/18/2013	1/18/2016	0.850%	103,503.75
CD - Stillwater National Bank	6/23/2012	6/23/2015	1.050%	240,000.00
CD - National Bank of Commerce.	12/19/2013	12/19/2015	0.800%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - BancFirst	7/28/2012	7/27/2015	1.200%	240,000.00
CD - First State Bank	3/20/2014	3/20/2015	0.650%	240,000.00
CD - Valliance Bank	9/6/2012	9/6/2015	1.000%	101,482.20
CD - Bank of India	12/31/2014	7/1/2015	0.400%	250,000.00
CD - Patriot National Bank	12/31/2014	6/30/2015	0.300%	250,000.00
CD - Bank of Baroda	12/31/2014	6/30/2015	0.350%	250,000.00
Federal Home Loan Bank	5/21/2013	11/21/2018	1.000%	1,999,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
FHLB	1/4/2013	3/27/2018	1.000%	2,000,388.89
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
Freddie Mac	12/29/2014	12/29/2017	1.250%	3,000,000.00

Total Investments

\$ 19,586,316.88

			As of December 31, 2014					
		Current Ye	Year			Previous Year	ear	
BUDGETED:	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received
Current Year Ad Valorem Tax	\$29,513,267.00	\$ 12,543,907.09	\$ 13,470,394.82	45.64%	\$28,418,861.00	\$ 8,251,964.07	\$ 9,807,754.16	34.51%
State Aid	260,594.82	ŀ		0.00%	258,653.00	I	ł	%00-0
Fines	495,000.00	37,000.00	249,000.00	50.30%	468,000.00	40,000.00	288,000.00	61.54%
Total Budgeted Revenue	\$ 30,268,861.82	\$ 12,580,907.09	\$ 13,719,394.82	45.33%	\$ 29,145,514.00	\$ 8,291,964.07	\$ 10,095,754.16	34.64%
NOT BUDGETED:								
Prior Years Taxes		\$ 77,176.70	\$ 737,849.11			\$ 98,872.82	\$ 791,992.16	
Gifts and Lost Books Fees		0.00	0.00			0.00	0.00	
Investment Income		22,294.96	91,076.36			24,973.73	106,676.85	
Flexible Benefits Account Balance	lce	00'0	0.00			0.00	0.00	
Sale of Surplus Equipment		98.60	4,313.92			390.00	15,031.03	
Insurance Reimbursements		0.00	0.00			0.00	0.00	
Miscellaneous		10,731.58	110,222.07			15,886.18	452,730.50	
Total Miscellaneous Revenue	¢.	\$ 110,301.84	\$ 943,461.46			\$ 140,122.73	\$ 1,366,430.54	Do Ml Ja
Total Revenue	\$ 30,268,861.82	\$ 12,691,208.93	\$ 14,662,856.28	48.44%	\$ 29,145,514.00	\$ 8,432,086.80	\$ 11,462,184.70	ocument #51 LOFY 2014-15 ngary 15, 201

METROPOLITAN LIBRARY SYSTEM SPECIAL FUNDS STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2014

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:	······	1 		
 805 Gifts/Lost Books 815 Fines 820 Copy Total Revolving Funds 	\$ 62,642.85 37,778.12 105,129.94 \$ 205,550.91	\$ 1,219.05 43,317.60 12,781.00 \$ 57,317.65	\$ 564.66 38,288.06 56,104.95 \$ 94,957.67	\$ 63,297.24 42,807.66 61,805.99 \$ 167,910.89
GRANTS:	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
Special Grants	<u></u>			
 860 10/LET/Special Grant 862 10/OCCF/Village 893 14/OCCF/Harrah 899 11/LET/Young Professional Adv 901 14/Sarkeys/Summer Reading 902 14/ODL/LEGO Classroom Packs 910 15/OAC/Tuvan Throat Singers 912 15/OAC/Roots of Af/Am Music 914 15/OGE/summer Reading 916 15/LET/Inasmuch Media Surfers 917 15/Continental/Summer Reading 933 12/LET/Aviation 963 RE Friends/Programming Grant 	$\begin{array}{c} 14,840.00\\ 500.00\\ 265.00\\ 3,000.00\\ 7,500.00\\ 727.50\\ 5,000.00\\ 3,000.00\\ 5,000.00\\ 132,000.00\\ 5,000.00\\ 5,738.00\\ 5,000.00\\ 5,000.00\end{array}$	$\begin{array}{c} 14,840.00\\ 500.00\\ 265.00\\ 4,200.75\\ 7,500.00\\ 756.68\\ 0.00\\ 0.00\\ 5,000.00\\ 132,000.00\\ 5,000.00\\ 5,738.00\\ 4,957.32\end{array}$	$\begin{array}{c} 11,975.90\\ 173.00\\ 0.00\\ 2,511.63\\ 0.00\\ 756.68\\ 5,000.00\\ 3,000.00\\ 0.00\\ 98,246.40\\ 0.00\\ 2,392.00\\ 4,885.12\end{array}$	$\begin{array}{c} 2,864.10\\ 327.00\\ 265.00\\ 1,689.12\\ 7,500.00\\ (5,000.00)\\ (3,000.00)\\ 5,000.00\\ 33,753.60\\ 5,000.00\\ 3,346.00\\ 72.20\end{array}$
Friends Grants				
84610 Public Art87614 Summer at the Library89214 Flat Screen TVs89714 Retirement Reception89814 Advertising Wraps90315 Interactive Panels90415 Parent Child Book Club90515 Summer at the Library90615 Lee Brawner Scholarship90715 Come Read with Me90815 Our World91315 Jones Library91515 OCJJC Bookshelves96614 Staff RecognitionTotal Grants	3,000.00 71,000.00 4,000.00 14,000.00 2,500.00 1,500.00 71,000.00 12,000.00 15,000.00 15,000.00 5,000.00 17,000.00	4,500.00 71,000.00 4,000.00 14,000.00 2,500.00 1,500.00 12,000.00 15,000.00 15,000.00 15,000.00 15,000.00 17,284.44	3,997.43 58,021.33 3,003.00 5,832.55 14,000.00 1,679.96 1,290.54 0.00 1,200.00 5,022.79 9,356.58 0.00 0.00 17,031.14	502.57 12,978.67 997.00 167.45 0.00 820.04 209.46 71,000.00 10,800.00 9,977.21 30,643.42 15,000.00 5,000.00 253.30 210,166.14
Total Special Funds				\$ 378,077.03

Metropolitan Library System Statement of Encumbrances Month of December 2014

Personal Services

<u>Acct</u>	Purpose	<u>This Month</u>	<u>Year to Date</u> F	Percent	Appropriation	<u>Balance</u>
	- · · /					0 475 405 00
101	Salaries	1,069,116.13	7,016,816.78	4 6.19	15,192,312.00	8,175,495.22
102	Wages - Part-time	158,746.34	1,066,860.69	39.82	2,678,988.00	1,612,127.31
103	Payroll Taxes	89, 4 18.81	590,403.42	45.84	1,288,039.00	697,635.58
109	Workers Comp. Insurance	22,486.00	94,428.00	47.60	198,384.00	103,956.00
112	Group Insurance	232,366.82	1,420,646.24	45.07	3,152,195.00	1,731,548.76
113	Employees' Retirement	886,333.04	1,290,401.56	63.02	2,047,683.00	757,281.44
114	Unemployment Compen.	.00	9,925.73	33.09	30,000.00	20,074.27
						L
	Total Personal Services	2,458,467.14	11,489,482.42	46.73	24,587,601.00	13,098,118.58

Maintenance & Operations - Contractual Services

201	Bldg, Property & Auto Insu.	50.00	259,019.58	84.91	305,056.00	46,036.42
205	Rent of Library Buildings	7,715.31	53,433.45	57.98	92,155.00	38,721.55
207	Janitorial Services	34,432.22	232,233.81	40.64	571,446.00	339,212.19
208	Maintenance of Facilities	31,050.01	160,727.69	29.48	545,122.00	384,394.31
211	Parking & Transportation	13,239.54	73,911.96	38.78	190,570.00	116,658.04
212	Travel Expenses	908.12	19,710.78	19.49	101,144.00	81,433.22
213	Professional Services	21,701.14	239,990.26	56.41	425,410.00	185,419.74
214	Security Services	34,228.41	204,063.36	41.65	490,000.00	285,936.64
216	Telephone Services	11,268.54	73,525.88	20.97	350,592.00	277,066.12
217	Electrical Services	38,515.45	313,065.23	54.46	574,846.00	261,780.77
218	Gas Services	5,297.27	11,793.97	26.64	44,270.00	32,476.03
219	Water & Garbage Services	4,550.54	45,596.23	61.76	73,831.00	28,234.77
220	Trigen Energy Services	7,405.94	102,685.51	45.02	228,068.00	125,382.49
226	Memberships	3,803.00	15,411.00	54.65	28,199.00	12,788.00
230	Other Library-Related Serv.	216,052.66	333,568.24	69.58	479,386.00	145,817.76
231	Automation Contractual	60,582.37	170,629.10	29.28	582,810.00	412,180.90
236	Network Catalog Services	4,541.20	37,107.19	39.27	94,500.00	57,392.81
	Total Contractual Services	495,341.72	2,346,473.24	45.32	5,177,405.00	2,830,931.76

FY-15

Metropolitan Library System Statement of Encumbrances Month of December 2014

FY-15

Maintenance & Operations - Commodities

<u>Acct</u>	Purpose	<u>This Month</u>	Year to Date F	Percent	Appropriation	Balance
301 302 303 310 312 321 322 330 331	Printing & Printing Supplies Postage Supplies Maintenance Supplies Safety Supplies & Equip. Gasoline & Oil Vehicle Parts & Repairs Programming Activities Other Commodities	12,377.78 19,821.51 20,976.37 4,461.42 .00 2,719.85 947.64 11,903.20 1,854.01	46,355.85 107,703.41 137,014.37 29,390.72 4,688.58 16,324.96 3,677.50 101,277.78 7,201.88	22.64 36.16 30.57 39.19 58.24 32.65 12.26 38.37 17.86	204,750.00 297,825.00 448,272.00 75,000.00 8,050.00 50,000.00 30,000.00 263,920.00 40,328.00	158,394.15 190,121.59 311,257.63 45,609.28 3,361.42 33,675.04 26,322.50 162,642.22 33,126.12
	Total Commodities	75,061.78	453,635.05	31.99	1,418,145.00	964,509.95
Capi 401 404 405 407 408 409 410 450 490 499	ital Outlays Books & Materials Government Documents Book Repairs & Bindings Periodicals & Subscriptions Furniture, Fixtures, & Equip. Motor Vehicles Automation System & Equip. Capital Projects Capital Reserves - Current Reserve Carryover - Prior	343,993.81 .00 .00 1,283.80 19,486.80 .00 .00 46,199.43 .00 .00	1,798,442.39 6,000.00 165,076.40 69,464.39 10.25 140.00 306,501.19 .00	35.24 89.55 .00 87.63 23.52 .04 .04 5.21 .00 .00	5,103,220.00 6,700.00 1,200.00 188,385.00 295,302.00 27,000.00 372,153.00 5,878,384.00 -2,005,521.44 14,930,398.00	3,304,777.61 700.00 1,200.00 23,308.60 225,837.61 26,989.75 372,013.00 5,571,882.81 -2,005,521.44 14,930,398.00
	Total Capital Outlays	410,963.84	2,345,634.62	9.46	24,797,220.56	22,451,585.94
	Total Budget	3,439,834.48	16,635,225.33 ========	29.72	55,980,371.56	39,345,146.23

Monthly Journal Entries -- December 2014

Jrnl #	Acct #	Account Name and JE Description	Debits		Credits
<u>Investn</u>	nents				
71	1001 3602 1101	Cash Interest Income Investments Prosperity bank CD	\$ 100,350.46	\$ \$	350.46 100,000.00
72	1001 3602	Cash Interest Income Interest on Fannie Mae 3136g17c7	\$ 12,500.00	\$	12,500.00
73	1001 3602	Cash Interest Income Interest on Federal Home Loan Bank 313381mx0	\$ 10,500.00	\$	10,500.00
74	1101 1001	Investments Cash Purchase of Freddie Mac 3134g5va0	\$ 3,000,000.00	\$	3,000,000.00
75	1101 1001	Investments Cash Purchase CD - Bank of India NY	\$ 250,000.00	\$	250,000.00
76	1101 1001	Investments Cash Purchase CD - Patriot National Bank	\$ 250,000.00	\$	250,000.00
77	1101 1001	Investments Cash Purchase CD - Bank of Baroda	\$ 250,000.00	\$	250,000.00
<u>Tax rev</u>	enues				
78	1001 1201 3601	Cash Ad Valorem Tax - Current year Prior year Tax Ad Valorem Tax apportioned by County for 11/17 to 11/30	\$ 1,612,193.76	\$ \$	1,535,017.06 77,176.70
79	1001 1201	Cash Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 12/1 to 12/5	\$ 1,377,932.09	\$	1,377,932.09
80	1001 1201	Cash Ad Valorem Tax - Current year Ad Valorem Tax apportioned by County for 12/8 to 12/12	\$ 1,749,530.10	\$	1,749,530.10

				MLC	FY	nt #51 2014-15 15, 2015
81	1001 1201	Cash Ad Valorem Tax - Current year Ad Valorem tax apportioned by County for 12/1 to 12/15	\$	96,959.34	\$	96,959.34
82	1001 1201	Cash Ad Valorem Tax - Current year Ad Valorem tax apportioned by County for 12/15 to 12/19	\$	7,784,468.50	\$	7,784,468.50
<u>Miscell</u>	aneous	revenue				
83	1001 3605	CashMic. ReimbursementsCompSource refund\$ 531.79CompSource refund\$ 459.00Flood Insurance refund\$ 459.00LET postage\$ 9.60Chk clearing error236.38Total\$ 10,731.58	\$	10,731.58	\$	10,731.58
84	1001 3606	Cash Surplus Sale Scrap sales	\$	98.60	\$	98.60
<u>Fines</u>						
85	1001 3403	Cash Projected Mic. Revenue - Fines Fines transferred to General Fund in December	\$	37,000.00	\$	37,000.00
<u>Payable</u>	<u>e entrie</u> :	<u>s</u>				
86	3001 3011 3002 3012	Current Year Reserv. for Appropriations. Current Year P.O. Outstanding Prior Year Reserv. for Appropriations. Prior Year P.O. Outstanding Purchase orders issued in December	\$ \$	3,439,834.48 337.30	\$ \$	3,439,834.48 337.30
87	3011 3012 3021	Current Year P.O. Outstanding Prior Year P.O. Outstanding Current Year Warrants Outstanding Checks issued in December	\$ \$	3,777,934.29 372.30	\$	3,778,306.59
88	3021 1001	Current Year Warrants Outstanding Cash Checks cleared Bank in December	\$	3,791,911.10	\$	3,791,911.10

-

Bank interest and fees

89	1001 3602	Cash Bank Fees	¢	1 124 05	\$ 1,055.50
	3602 3602	Dank Fees Interest Income Interest and fees from GF checking account	\$	1,134.95	\$ 79.45
90	8000 8815	Special Fund Cash Bank Fees	\$	197.50	\$ 189.44
	8815	Interest Income Interest and fees from SF checking account	Ŧ	101100	\$ 8.06
<u>Specia</u>	l funds				

91	8000 8815 8820 8805 8902 8915 8916 8917 8815 8815	Special Fund Cash Fines Copy Gift & Lost Books Petty Cash Credit card receipts Credit card expenses Revenues of special funds	\$ \$	198,448.16 990.61	\$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$	24,983.42 12,781.00 1,219.05 100.00 29.18 5,000.00 132,000.00 5,000.00 18,326.12
92	8000 8815 8820 8805 8908 8966 8897 8916 8906	Special Fund Cash Fines Copy Gift & Lost Books	\$ \$ \$ \$ \$ \$ \$ \$ \$	37,099.95 56,104.95 564.66 2,465.21 3,047.08 77.55 98,246.40 1,200.00	\$	198,805.80

Expenditures of special funds

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02068	City of Midwest City, Inc.	Water & Garbage Services	309.29	309.29
G-02069	OG&E	Electrical Services	159.31	000.20
		Electrical Services	1,327.74	
		Electrical Services	120.25	1,607.30
G-02070	Oklahoma Natural Gas Co.	Gas Services	80.75	
		Gas Services	517.14	
		Gas Services	124.35	
		Gas Services	152.06	874.30
G-02071	City of Oklahoma City	Water & Garbage Services	41.63	
		Water & Garbage Services	152.99	
		Water & Garbage Services	337.63	
0 00070		Water & Garbage Services	56.83	589.08
G-02072	Triangle/A & E	Capital Projects	89.08	89.08
G-02073	Brodart Co.	Supplies	346.04	
		Supplies Supplies	31.57 2,765.00	
		Supplies	1,388.80	4,531.41
G-02074	Demco	Supplies	1,058.00	1,058.00
G-02075	EBSCO Information Services	Subscriptions	5,680.00	1,000.00
0 02010		Subscriptions	40,728.77	
		Subscriptions	21,816.49	
		Subscriptions	20,894.85	
		Subscriptions	11,050.63	
		Subscriptions	12,876.90	
		Subscriptions	4,967.81	
		Subscriptions	9,222.45	
		Subscriptions	3,038.70	
		Subscriptions	2,733.48	133,010.08
G-02076	The University of Oklahoma	Printing	135.00	135.00
G-02077	UNUM Life Insurance	Grp L-T Disab Ins Prm-Dec	6,820.73	6,820.73
G-02078	Synergy Datacom Supply, Inc.	Automation Contractual	33.52	33.52
G-02079	AT&T	Telephone Services	138.50	138.50
G-02080 G-02081	Donna Morris	Telephone Services	50.00 165.00	50.00 165.00
G-02081 G-02082	The Newspress CompSource Oklahoma	Periodicals/Subscriptions Workers Comp Insurance	17,823.00	17,823.00
G-02082 G-02083	Taryn Kingery	Programming Activities	48.15	17,025.00
0-02000	raryminigery	Programming Activities	19.59	67.74
G-02084	Barbara Beasley	Supplies	26.52	26.52
G-02085	FedEx	Postage	10.15	10.15
G-02086	Recorded Books, LLC	Books & Materials	1,686.36	1,686.36
G-02087	Johnstone Supply	Maintenance of Facilities	22.80	22.80
G-02088	Thorndike/Gale Group	Materials	451.85	
		Books & Materials	629.80	1,081.65
G-02089	The Edmond Sun	Periodicals/Subscriptions	86.40	86.40
G-02090	Matthew Bender	Books & Materials	457.50	457.50
G-02091	Staples Credit Plan	Supplies	51.27	51.27
G-02092	Full Circle Bookstore	Books & Materials	569.88	569.88
G-02093	INTEGRIS Corporate Assistance	Group Insurance	994.00	994.00
G-02094	Diane Sarantakos	Transportation	209.44	017 7F
G-02095	Blackstone Audio Books	Supplies Materials	8.31 2,502.00	217.75
G-02095 G-02096	Cheryll Jones	Programming Activities	2,502.00	2,502.00 14.03
0-02080	onoryn oonea	r ogramming Activities	14.00	1-4.00

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02097	Hobby Lobby	Programming Activities	60.98	60.98
G-02098	Ingram Library Service	Books & Materials	103.84	103.84
G-02099	Mergent Co., Inc.	Books & Materials	1,620.00	1,620.00
G-02100	Summit Mailing Systems, Inc.	Postage	314.95	314.95
G-02101	Findaway World, LLC	Books & Materials	697.65	
0 02101		Books & Materials	7,572.61	8,270.26
G-02102	Aqualife Aquarium Systems, Inc	Supplies	98.50	98.50
G-02103	Vickie Ross	Supplies	31.15	31.15
G-02104	Ingram Library Service	Books & Materials	495.83	495.83
G-02105	Grey House Publishing	Books & Materials	1,094.80	1,094.80
G-02106	Meghan Attalla	Programming Activities	30.10	30.10
G-02107	Susan Pierce	Programming Activities	392.00	392.00
G-02108	Earl's Rib Palace	Other Commodities	208.00	208.00
G-02109	Debbie Robertus	Programming Activities	28.12	28.12
G-02110	Kimberly Edwards	Programming Activities	172.03	172.03
G-02111	ProQuest	Books & Materials	15,589.00	15,589.00
G-02112	Aaron Killough	Travel Expenses	85.12	85.12
G-02113	Bibliotheca ITG, LLC	Automation Contractual	38,281.51	38,281.51
G-02114	Oklahoma County OSU Ext Ctr	Programming Activities	40.54	,,
0.02111		Programming Activities	42.76	83.30
G-02115	Carol L. Roberts	Supplies	15.57	
002110		Programming Activities	49.86	65.43
G-02116	ULINE	Supplies	37.85	37.85
G-02117	City of Harrah Acct 02-0121-01	Water & Garbage Services	62.53	62.53
G-02118	Amazon/GE Money Bank	Programming	695.76	
	· ······	Supplies	43.70	
		Supplies	195.11	
		Programming	39.05	973.62
G-02119	United Parcel Service	Postage	329.27	329.27
G-02120	City of Choctaw	Water & Garbage Services	894.18	894.18
G-02121	Frates Insurance	Property Insurance	50.00	50.00
G-02122	Baker & Taylor Entertainment	Materials	75.53	
	-	Books & Materials	1,872.65	
		Books & Materials	897.71	2,845.89
G-02123	Walmart Community/GECRB	Programming Activities	128.76	
		Programming Activities	51.56	
		Programming Activities	57.88	
		Programming Activities	7.12	
		Other Commodities	115.38	360.70
G-02124	LaWana D. Morgan	Transportation	9.86	9.86
G-02125	Katherine L.B. Etzkorn	Programming Activities	69.63	69.63
G-02126	Sanford Tag Agency	Books & Materials	900.00	900.00
G-02127	Pamela Buchanan	Telephone Services	35.00	35.00
G-02128	Darrie Breathwit	Programming Activities	27.07	27.07
G-02129	Phillip M. Mitchell	Programming Activities	520.00	520.00
G-02130	Alexis Whitney	Programming Activities	17.32	17.32
G-02131	Star Lighting	Maintenance of Facilities	638.94	4.040.04
0.00400		Maintenance of Facilities	378.00	1,016.94
G-02132	Julia McConnell	Travel Expenses	213.00	213.00
G-02133	Rondia K. Banks	Programming Activities	32.82	32.82
G-02134	Waste Connections of Oklahoma	Water & Garbage Services	691.85 55.05	746.90
		Water & Garbage Services	55.05	140.90

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Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02135	Panacean Systems	Professional Services	7,266.59	7,266.59
G-02136	Cox Communications, Inc.	Telephone Services	12.84	
	· ·	Telephone Services	200.97	213.81
G-02137	Baker & Taylor Books	Materials	490.57	
	•	Books & Materials	1,266.48	
		Books & Materials	2,747.25	
		Books & Materials	795.87	
		Books & Materials	2,042.22	
		Books & Materials	2,916.55	
		Books & Materials	1,823.41	12,082.35
G-02138	Baker & Taylor Books	Materials	152.96	
		Books & Materials	1,099.49	
		Books & Materials	2,987.75	
		Books & Materials	1,543.92	5,784.12
G-02139	Baker & Taylor Books	Books & Materials	69.34	69.34
G-02140	Meaghan Hunt Wilson	Travel Expenses	213.00	
		Other Commodities	32.50	245.50
G-02141	Beatriz Meyer	Programming Activities	304.00	
		Programming Activities	190.00	494.00
G-02142	Maria Watkins	Other Commodities	27.05	
		Other Commodities	4.64	31.69
G-02143	Emily Williams	Travel Expenses	658.80	658.80
G-02144	Lamar Companies	Library Related Services	1,250.00	1,250.00
G-02145	G4S Secure Solutions	Security Services	9,292.97	9,292.97
G-02146	Christiane Faris	Programming Activities	75.00	75.00
G-02147	Smart Technologies	Automation	158.00	
		Automation Contractual	575.00	733.00
G-02148	Kiona Millirons	Programming Activities	400.00	400.00
G-02149	Teresa Matthews	Programming Activities	7.85	7.85
G-02150	Joe H Shelton	Programming Activities	25.99	
		Postage	34.00	59.99
G-02151	Suzette V. Chang	Travel Expenses	640.80	640.80
G-02152	Jessica Minter	Supplies	42.99	42.99
G-02153	Donna Hilton	Programming Activities	60.00	60.00
G-02154	W M Corp	Supplies	3,081.13	3,081.13
G-02155	Dave Mack	Telephone Services	35.00	35.00
G-02156	PremierSource, LLC	Professional Services	3,962.00	3,962.00
G-02157	Edgar Nunez	Telephone Services	35.00	35.00
G-02158	Anne Hall	Supplies	6.38	6.38
G-02159	Suzanne McCombs	Programming Activities	100.00	100.00
G-02160	C.O.T.P.A.	Parking	2,455.25	
		Parking	2,135.00	
		Parking	4,270.00	10 675 00
0.00161	Many Pobinson	Parking Programming Activities	1,814.75 70.23	10,675.00 70.23
G-02161	Mary Robinson	Automation Contractual	1,381.37	1,381.37
G-02162 G-02163	Cisco Systems Capital CRP Grainger	Maintenance of Facilities	173.93	1,001.07
G-02 105	Gange	Maintenance of Facilities	130.24	304.17
G-02164	0 G & E	Electrical Services	207.96	004.17
0-02104	U U U L	Electrical Services	1,841.62	2,049.58
G-02165	Oklahoma Natural Gas Co.	Gas Services	331.74	331.74
G-02166	City of Oklahoma City	Water & Garbage Services	209.63	007111
0.02100	** Continued **			

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Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02166	City of Oklahoma City	Water & Garbage Services Water & Garbage Services	30.88 430.49	
		Water & Garbage Services	232.73	
		Water & Garbage Services	258.40	1,162.13
G-02167	City of the Village	Water & Garbage Services	91.41	91.41
G-02168	Triangle/A & E	Capital Projects	20.40	20.40
G-02169	Brodart Co.	Supplies	371.82	
		Supplies	742.50	1,114.32
G-02170	Southwestern Stationers, Inc.	Supplies	50.40	
		Supplies	112.50	162.90
G-02171	Locke Supply Co.	Maintenance of Facilities	149.06	
		Maintenance of Facilities	89.78	
		Maintenance of Facilities	34.96	
		Maintenance of Facilities	228,36	502.16
G-02172	Tech-Lock	Maintenance of Facilities	83.00	83.00
G-02173	The University of Oklahoma	Printing/Printing Supply	2,564.00	
		Printing/Printing Supplie	143.00	2,707.00
G-02174	Journal Record Publishing Co.	Periodicals/Subscriptions	189.00	189.00
G-02175	Baker & Taylor Books	Books & Materials	2,768.00	2,768.00
G-02176	American Express	Automation Contractual	149.00	
	·	Maintenance of Facilities	37.90	186.90
G-02177	Charles S. Isaacs	Telephone Services	35.00	
		Transportation	38.25	73.25
G-02178	Maintenance Connection	Maintenance of Facilties	396.00	396.00
G-02179	Thorndike/Gale Group	Books & Materials	5,813.50	
		Materials	1,882.63	7,696.13
G-02180	Schoolhouse Outfitters LLC	Automation Contractual	1,034.50	1,034.50
G-02181	Amigos Library Services	Network Catalog Services	283.05	283.05
G-02182	Board of County Commissioners	Library-related Services	214,416.79	214,416.79
G-02183	Debbie Langston	Programming Activities	70.00	
		Programming Activities	105.00	175.00
G-02184	AT&T	Telephone Services	1,210.35	1,210.35
G-02185	Blackstone Audio Books	Materials	405.00	405.00
G-02186	Random House, Inc	Books & Materials	200.00	200.00
G-02187	A T & T Mobility	Telephone Services	138.42	138.42
G-02188	Ingram Library Service	Books & Materials	246.68	246.68
G-02189	Candace McDaniel	Equipment	93.50	93.50
G-02190	XPEDX	Maintenance Supplies	467.25	467.25
G-02191	OverDrive, Inc.	Books & Materials	8,829.99	8,829.99
G-02192	Findaway World, LLC	Books & Materials	3,551.77	3,551.77
G-02193	Cummins Southern Plains, Ltd.	Maintenance of Facilities	316.00	316.00
G-02194	Fuelman	Gasoline & Oll	2,658.95	
0 00 10 -		Vehicle Parts & Repairs	80.24	2,739.19
G-02195	Chickasaw Telecom, Inc.	Capital Projects	145,439.40	
0.00100		Capital Projects	58,202.78	203,642.18
G-02196	Full Cast Audio	Materials	6.95	6.95
G-02197	Ginger Waldrip	Programming Activities	100.00	100.00
G-02198	AV Cafe Inc	Books & Materials	413.15	413.15
G-02199	Ingram Library Service	Books & Materials	487.08	487.08
G-02200	Town of Luther	Water & Garbage Services	37.60	37.60
G-02201	Jamshid Pourtorkan	Programming Activities	150.00	150.00

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Warrant Register

		-		.
Number	Vendor/Payee	Purpose	450.05	Amount
G-02202	Home Depot Credit Services	Maintenance of Facilities	150.35	150.35
G-02203	Evans Hardware	Maintenance of Facilities	13.48	13.48
G-02204	Batteries Sooner LLC	Maintenance of Facilities	14.95	00 50
0.00005		Maintenance of Facilities	7.55	22.50
G-02205	Michael Corley	Programming Activities	438.00	438.00
G-02206	Steve's Wholesale Distributors	Maintenance of Facilities	195.74	195.74
G-02207	Westlake Hardware	Maintenance of Facilities	34.95	34.95
G-02208	Contractors Supply Co.	Maintenance of Facilities	14.73	14.73
G-02209	Mailing Services -134730000	Printing/Printing Supply	235.18	235.18
G-02210	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-02211	Joy E. Cavett	Programming Activities	240.00	240.00
G-02212	Andrea Emmons	Programming Activities	219.63	219.63
G-02213	Sugar Free Allstars LLC	Programming Activities	600.00	600.00
G-02214	Windsor Door Co. of OK, Inc.	Maintenance of Facilities	1,067.50	1,067.50
G-02215	City of Midwest City	Maintenance of Facilities	5,500.00	5,500.00
G-02216	U.S. Postmaster	Postage	60.00	60.00
G-02217	Amazon/GE Money Bank	Programming	14.29	14.29
G-02218	Gregory Bennett	Transportation	152.47	152.47
G-02219	Crowe & Dunlevy	Professional Services	232.00	232.00
G-02220	United Parcel Service	Postage	92.74	92.74
G-02221	John Wood	Telephone Services	50.00	50.00
G-02222	Baker & Taylor Entertainment	Books & Materials	2,196.40	
~ ~ ~ ~ ~ ~ ~		Books & Materials	5,112.54	7,308.94
G-02223	Walmart Community/GECRB	Maintenance of Facilities	130.26	130.26
G-02224	Pamela Buchanan	Telephone Services	35.00	
• • • • • • •		Transportatin	28.11	63.11
G-02225	Thomas P. Gallagher	Transportation	25.00	25.00
G-02226	Engineered Equipment Inc.	Maintenance of Facilities	98.28	
		Maintenance of Facilities	811.68	4 000 00
0 00007		Maintenance of Facilities	150.12	1,060.08
G-02227	Kelly D Smith	Programming Activities	60.00	60.00
G-02228	Star Lighting	Maintenance of Facilities	405.30	
		Maintenance of Facilities	76.00	
		Maintenance of Facilities	547.50	4 000 00
0 00000	Ointen Onemanting 004	Maintenance of Facilities	60.00	1,088.80
G-02229	Cintas Corporation 064	Maintenance of Facilities	504.72	504.72
G-02230	Laura McMurtry	Telephone Services	35.00	50.50
0 00001	Marriage Supply Company	Transportation	17.53	52.53
G-02231	Morrison Supply Company	Maintenance of Facilities Maintenance of Facilities	1.00	
			1.00	2 00
G-02232	Muora Landagana Managamant	Maintenance of Facilities	1.00	3.00
G-02232	Myers Landscape Management,	Maintenance of Facilities	2,431.67	5 012 22
G-02233	SMC Technologies Inc	Maintenance of Facilities Maintenance of Facilities	2,581.66 125.00	5,013.33 125.00
G-02233 G-02234	SMC Technologies, Inc	Books & Materials	1,665.29	125.00
G-02234	Baker & Taylor Books	Books & Materials	1,315.03	
		Books & Materials	1,823.98	
		Books & Materials	3,786.29	
		Books & Materials	1,812.64	
		Materials	121.67	10,524.90
G-02235	Baker & Taylor Books	Books & Materials	685.31	10,024.00
0-02200	Daret & Taylor DUURS	Books & Materials	5,285.84	
	** Continued **	DOURS & Materials	0,200.04	
	CONTINUES			

General Fund F.Y. 14-15

Vendor/Payee

Number

Warrant Register

Purpose

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Amount

Number	** Continued **	Fulbose		Amount
G-02235	Baker & Taylor Books	Books & Materials	1,220.61	7,191.76
G-02235 G-02236		Books & Materials		
	Baker & Taylor Books		1,325.31	1,325.31
G-02237	Rush Truck Center	Maintenance of Facilities	303.90	303.90
G-02238	Ray the Painter	Maintenance of Facilities	885.00	885.00
G-02239	G4S Secure Solutions	Security Services	6,214.61	6,214.61
G-02240	Superior Linen Service	Supplies	116.00	116.00
G-02241	Amena Butler	Programming Activities	400.00	400.00
G-02242	Nicoma Park Lumber Co	Maintenance of Facilities	10.99	10.99
G-02243	Hooked on Phonics	Books & Materials	19.95	19.95
G-02244	RB Floor Care Services Inc.	Janitorial Services	1,190.00	
		Janitorial Services	906.00	
		Maintenance of Facilities	653.00	2,749.00
G-02245	Oklahoma Accountancy Board	Memberships	50.00	50.00
G-02246	Personalized Prevention	Professional Services	707.00	
		Professional Services	10,000.00	10,707.00
G-02247	Tyler Outdoor Advertising, LLC	Library-related Services	1,620.00	,
	· , · · · · · · · · · · · · · · · · · · ·	Library-related Services	1,450.00	3,070.00
G-02248	Savannah Mitchell	Programming Activities	800.00	800.00
G-02249	JobDig/LinkUp	Library-related Services	120.00	120.00
G-02250	ThyssenKrupp Elevator	Maintenance of Facilities	2,211.00	2,211.00
G-02251	Edgar Nunez	Telephone Services	35.00	35.00
G-02252	C.O.T.P.A.	Parking	100.00	100.00
G-02253	Sonia Jeannette Gensler	Programming Activities	400.00	400.00
G-02255 G-02254	Sweet Adelines International	Programming Activities	250.00	250.00
G-02255	Bank of Oklahoma			200.00
G-02255	Barik of Oklanonia	Payroll Transmittal-Chks	28,335.14	40.000.05
0 00050	Deals of Oklahama	Payroll Transmittal-Chks	11,926.91	40,262.05
G-02256	Bank of Oklahoma	Federal Witholding Tax	57,001.85	04 044 05
0 00057		Federal Witholding Tax	4,210.00	61,211.85
G-02257	Oklahoma Tax Commission	State Witholding Tax	17,086.00	47 00 4 00
0.000-0		State Witholding Tax	908.00	17,994.00
G-02258	Mun. Employees Credit Union	Employee Cr Union Deducts	10,182.08	
		Employee Cr Union Deducts	95.00	10,277.08
G-02259	United Way of Central Oklahoma	Employee Deductions	605.67	
		Employee Deductions	18.00	623.67
G-02260	HealthSmart Benefit Solutions	Employee Deductions	167.50	167.50
G-02261	Bank of America	Payroll Transmittal-DDep	317,898.15	
		Payroll Transmittal-DDep	52,471.30	
		Payroll Transmittal-DDep	990.00	371,359.45
G-02262	Nationwide Retirement Solution	Employee Deductions	5,398.38	5,398.38
G-02263	Transamerica Premier Life	Employee Deductions	264.35	264.35
G-02264	Bank of Okla-Institutional	Employee Contrib DB Pl	2,728.68	2,728.68
G-02265	Bank of Oklahoma	Employee Flexplan Deposit	34,572.20	34,572.20
G-02266	Bank of Oklahoma	Employee Soc/Sec Deposits	31,598.05	,
		Employee Soc/Sec Deposits	4,758.09	
		Employee Medicare Deposit	7,710.81	
		Employee Medicare Deposit	1,112.75	
		Employer Soc/Sec Deposits	36,356.07	
		Employer Medicare Deposit	8,823.60	90,359.37
G-02267	MassMutual Financial Group	Employee Contrib DC Pl	20,730.48	00,000.01
0 02201	macomataan manola: Oroup	Employer Contrib DC Pl	36,687.11	57,417.59
G-02268	Pioneer Credit Recovery	Employee Deductions	159.31	159.31
			100.01	100.01

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Warrant Register

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Number	Vendor/Payee	Purpose	407.00	Amount
G-02269	Robinson & Hoover	Employee Deductions	167.89	167.89
G-02270	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-02271	Administrative Services	Employee Deductions	1,477.05	1,477.05
G-02272	UNUM Life Insurance	Employee Deductions	1,099.50	
		Employee Deductions	37.30	1,136.80
G-02273	HealthSmart Benefit Solutions	Grp Life AD&D Ins Prm-Dec	53,435.06	53,435.06
G-02274	Vision Service Plan of	Grp Vision Ins Prem-Dec.	2,769.77	2,769.77
G-02275	Metropolitan Library System	Grp Hith/Dtl Ins Prem-Dec	165,684.21	165,684.21
G-02276	UNUM Life Insurance	Grp LTC Insurance Prm-Dec	1,295.05	1,295.05
G-02277	City of Del City	Rent of Library Buildings	400.00	400.00
G-02278	OG&E	Electrical Services	1,007.34	
		Electrical Services	5,006.86	
		Electrical Services	134.21	
-		Electrical Services	1,547.86	7,696.27
G-02279	Oklahoma Natural Gas Co.	Gas Services	29.73	29.73
G-02280	Brodart Co.	Supplies	329.16	329.16
G-02281	Southwestern Stationers, Inc.	Supplies	18.33	18.33
G-02282	Locke Supply Co.	Maintenance of Facilities	273.67	
		Maintenance of Facilities	26.26	
		Maintenance of Facilities	13.77	075 00
0 00000	D	Maintenance of Facilities	62.23	375.93
G-02283	Demco	Supplies	25.43	107.55
0 00004	The University of Okloheme	Supplies	82.12	107.55
G-02284	The University of Oklahoma	Printing/Printing Supply	315.00	
		Printing/Printing Supply	3,800.00 20.00	4 495 00
G-02285	Hewlett Backard Co	Printing/Printing Supply Automation Contractual		4,135.00
G-02285 G-02286	Hewlett-Packard Co. Baker & Taylor Books	Books & Materials	7,402.15 2,693.43	7,402.15
G-02280 G-02287	Recorded Books, LLC	Books & Materials	121.95	121.95
G-02288	Randy Wayland	Other Commodities	227.42	227.42
G-02289	Commercial Concepts, Inc.	Capital Projects	900.00	900.00
G-02209 G-02290	Lanny B. Myers	Telephone Services	35.00	35.00
G-02291	Cheryll Jones	Programming Activities	36.66	36.66
G-02292	Scott's Printing & Copying	Printing/Printing Supply	1,172.01	00.00
0 02202	cook of mang a copying	Library-related Services	1,199.69	2,371.70
G-02293	MPLC	Programming Activities	537.29	537.29
G-02294	Hobby Lobby	Programming Activities	36.71	••••
		Programming Activities	55.86	92.57
G-02295	Ingram Library Service	Books & Materials	1,633.22	1,633.22
G-02296	OverDrive, Inc.	Books & Materials	8,489.40	8,489.40
G-02297	Findaway World, LLC	Books & Materials	5,439.36	5,439.36
G-02298	Hannelore A. Chan	Programming Activities	150.00	150.00
G-02299	Ginger Waldrip	Programming Activities	200.00	
	C 1	Programming Activities	100.00	300.00
G-02300	Aqualife Aquarium Systems, Inc	Supplies	98.50	98.50
G-02301	Matthew Cotter	Transportation	23.58	23.58
G-02302	Ingram Library Service	Books & Materials	301.94	301.94
G-02303	The Black Chronicle	Library-related Services	1,413.84	1,413.84
G-02304	Barnes & Noble, Inc.	Books & Materials	257.11	257.11
G-02305	Dana Beach	Programming Activities	8.96	8.96
G-02306	Landon Holman	Transportation	32.47	32.47
G-02307	Home Depot Credit Services	Maintenance of Facilities	270.96	270.96

General Fund F.Y. 14-15

Warrant Register

December 2014

Number	Vendor/Payee	Purpose		Amount
G-02308	Oklahoma Building Services Inc	Janitorial Services	18,950.98	/ inount
0 02000	chanoma banang convicto mo	Janitorial Services	3,635.25	
		Janitorial Services	2,715.67	
		Janitorial Services	3,791.66	29,093.56
G-02309	CDW Government, Inc.	Automation Contractual	1,455.00	1,455.00
G-02310	Batteries Sooner LLC	Maintenance of Facilities	95.93	95.93
G-02311	Heidi A. Port	Other Commodities	17.34	17.34
G-02312	Bank of America	Library-related Services	266.84	266.84
G-02313	Mailing Services -134730000	Printing/Printing Supply	141.09	141.09
G-02314	MAC Systems, Inc.	Maintenance of Facilities	597.50	597.50
G-02315	Joy E. Cavett	Programming Activities	50.00	50.00
G-02316	Envisionware	Automation Contractual	8,408.63	8,408.63
G-02317	Amazon/GE Money Bank	Equipment	144.42	
	······, ·····	Programming	113.79	
		Programming	108.34	
		Equipment	38.14	
		Programming Supplies	138.36	
		Supplies	36.47	579.52
G-02318	Oklahoma Press Service	Library-related Services	102.50	102.50
G-02319	Southern Hardlines, Inc.	Maintenance of Facilities	59.90	59.90
G-02320	Cox Communications, Inc.	Telephone Services	1,044.15	
		Telephone Services	1,722.35	
		Telephone Service	984.20	3,750.70
G-02321	Baker & Taylor Entertainment	Books & Materials	2,221.88	
		Books & Materials	633.85	2,855.73
G-02322	Walmart Community/GECRB	Programming Activities	41.04	
		Programming Activities	40.12	
		Programming Activities	48.75	
		Programming Activities	46.58	
		Programming Activities	122.76	
		Programming Activities	.25	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~
~ ~~~~		Programming Activities	16.07	315.57
G-02323	Kimberly A Terry	Supplies	43.22	43.22
G-02324	John L. Hilbert	Travel Expenses	372.00	500.04
0 00005	Bilahan Bilan ikan lan	Programming Activities	130.94	502.94
G-02325	Metro Monitor, Inc.	Library-related Services	95.00 8.14	95.00 8.14
G-02326	Christopher Larwig	Transportation	355.25	355.25
G-02327	American Library Association	Library Related Services Maintenance of Facilities	873.60	873.60
G-02328	Star Lighting	Memberships	325.00	325.00
G-02329 G-02330	Oklahoma City Ad Club SmithKor Investments LLC	Rent of Library Buildings	7,315.31	7,315.31
G-02330 G-02331	Albert Brown	Equipment	9.74	9.74
G-02332	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00	232.00
G-02333	Morrison Supply Company	Maintenance of Facilities	373.51	373.51
G-02334	Cox Communications, Inc.	Telephone Services	1,675.16	0,0101
0 02004		Telephones Services	352.40	
		Telephone Services	287.94	2,315.50
G-02335	Buffi Rae Smith	Programming Activities	75.00	75.00
G-02336	Baker & Taylor Books	Books & Materials	1,213.85	
	,,,	Books & Materials	1,763.56	
		Books & Materials	981.27	
		Books & Materials	650.04	
	4.4. A 1.4.4			

** Continued **

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Warrant Register

December 2014

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02336 G-02337	Baker & Taylor Books Baker & Taylor Books	Books & Materials Books & Materials	3,050.44 1,109.46	7,659.16
	,	Books & Materials	1,206.08	2,315.54
G-02338	Baker & Taylor Books	Books & Materials	1,706.54	1,706.54
G-02339	Trak-1 Technology, Inc.	Professional Services	211.64	211.64
G-02340	Meaghan Hunt Wilson	Supplies	14.39	
//		Other Commodities	18.17	32.56
G-02341	David Newyear	Supplies	32.48	40.50
0 00040	C4C Casura Colutiona	Supplies Security Services	11.11	43.59
G-02342 G-02343	G4S Secure Solutions	Security Services Professional Services	9,360.42 935.00	9,360.42 935.00
G-02343 G-02344	Hugg & Hall Equipment Co Alexandrina Persico	Programming Activities	60.00	60.00
G-02344 G-02345	Sheet Metal Service	Maintenance of Facilities	161.50	161.50
G-02346	Kelly Dalrymple	Programming Activities	108.25	108.25
G-02347	Rachel Kopchick	Other Commodities	39.88	39.88
G-02348	Gail C Ingram	Programming Activities	75.00	75.00
G-02349	RB Floor Care Services Inc.	Janitorial Services	672.00	
		Janitorial Services	780.00	
		Janitorial Services	2,216.00	
		Janitorial Services	812.00	
		Maintenance of Facilities	2,683.00	
		Maintenance of Facilities	481.50	0 000 50
0 00050		Maintenance of Facilities	1,682.00	9,326.50
G-02350	Cheryl Coleman	Programming Activities	10.26	10.26 7,405.94
G-02351 G-02352	Veolia Energy Oklahoma City, Joe H Shelton	Veolia Energy Services Programming Activities	7,405.94 15.17	7,405.94 15.17
G-02352 G-02353	Lindsay Jones Egle	Programming Activities	28.52	15.17
0-02000	Linusay Jones Lyle	Programming Activities	8.13	36.65
G-02354	The Terminix International Co.	Pest Control	744.00	00.00
0 0200 /		Pest Control	470.00	
		Janitorial Services	251.00	1,465.00
G-02355	W M Corp	Supplies	2,849.42	2,849.42
G-02356	Mark D Vance	Telephone Services	35.00	35.00
G-02357	Angie Walton	Gasoline & Oil	60.90	60.90
G-02358	Anne Hall	Supplies	3.89	3.89
G-02359	Paycom Payroll LLC	Capital Projects	44,903.70	44,903.70
G-02360	OG&E	Electrical Services	2,545.85	2,545.85
G-02361	Oklahoma Natural Gas Co.	Gas Services	762.17	762.17 121.41
G-02362 G-02363	City of Bethany City of Oklahoma City	Water & Garbage Services Water & Garbage Services	121.41 259.16	121.41
G-02303	City of Oklahoma City	Water & Garbage Services	70.02	329.18
G-02364	Oriental Trading Company	Programming Supplies	587.23	587.23
G-02365	AT&T	Telephone Services	690.58	001120
		Telephone Services	838.24	
		Telephone Services	807.30	2,336.12
G-02366	CompSource Oklahoma	Workers Comp Insurance	19,163.00	19,163.00
G-02367	Recorded Books, LLC	Materials	304.87	
		Books & Materials	5,746.67	6,051.54
G-02368	Thorndike/Gale Group	Books & Materials	1,551.83	1,551.83
G-02369	HealthSmart Benefit Solutions	Group Insurance	378.00	378.00
G-02370	Jonathan Willis ** Continued **	Telephone Services	35.00	

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General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02370 G-02371	Jonathan Willis Brilliance Corporation	Transportation Books & Materials	15.34 940.67	50.34 940.67
G-02372	Ingram Library Service	Materials	73.43	0 10.01
0 0 0 0 1 2		Books & Materials	1,350.63	1,424.06
G-02373	Findaway World, LLC	Materials	339.96	
	-	Books & Materials	25,202.58	25,542.54
G-02374	Ingram Library Service	Books & Materials	134.00	134.00
G-02375	Dana Beach	Programming Activities	9.10	9.10
G-02376	Batteries Sooner LLC	Maintenance of Facilities	84.50	
0 00077		Maintenance of Facilities	29.90	114.40
G-02377	Bank of Okla-Institutional	Employees Retirment	812,823.00	812,823.00
G-02378 G-02379	MAC Systems, Inc. Chase Card Services	Maintenance of Facilities Automation Contractual	372.50 24.00	372.50
9-02379	Chase Cald Services	Automation	19.00	
		Maintenance Supplies	37.90	
		Professional Services	9,223.50	
		Supplies	160.00	
		Supplies	77.31	
		Programming	75.50	
		Supplies	70.95	
		Supplies	92.88	
		Maintenance of Facilities	154.19	
		Telephone Services	10.44	
		Professional Services	540.00 26.71	
		Programming Programming	216.75	
		Maintenance Supplies	358.92	
		Supplies	159.84	
		Supplies	240.90	
		Postage	60.00	
		Programming Activities	24.67	
		Professional Services	60.00	
~ ~ ~ ~ ~ ~ ~		Automation Contractual	35.00	11,668.46
G-02380	Choctaw Chamber of Commerce	Memberships	130.00	130.00
G-02381	United Parcel Service	Postage Rocka & Motoriala	426.28	426.28 15,623.00
G-02382 G-02383	World Book School & Library Baker & Taylor Entertainment	Books & Materials Books & Materials	15,623.00 1,258.59	10,023.00
0-02000	Daker & Taylor Entertainment	Books & Materials	3,220.56	4,479.15
G-02384	Walmart Community/GECRB	Supplies	122.66	122.66
G-02385	The Great Courses	Books & Materials	3,582.60	3,582.60
G-02386	Roberto Soto	Professional Services	75.00	75.00
G-02387	Engineered Equipment Inc.	Maintenance of Facilities	158.40	158.40
G-02388	Albert Brown	Telephone Services	35.00	35.00
G-02389	Baker & Taylor Books	Materials	189.02	
		Books & Materials	2,827.81	
		Books & Materials	1,138.80	5 200 22
G-02390	Baker & Taylor Books	Books & Materials Books & Materials	1,044.60 1,631.65	5,200.23
9-02390	Dance & taylor DUUNS	Books & Materials	500.20	2,131.85
G-02391	Chase Card Services	Books & Materials	216.65	216.65
G-02392	Superior Linen Service	Supplies	72.50	72.50
		1.4		

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02393	Baker & Taylor Entertainment	Books & Materials	88.24	88.24
G-02394	Ed Dillard	Telephone Services	35.00	35.00
G-02395	Matthew Logo Falepouono	Telephone Services	35.00	35.00
G-02396	Dave Mack	Telephone Services	35.00	35.00
G-02397	Grainger	Maintenance of Facilities	423.90	423.90
G-02398	0 G & E	Electric Services	711.55	
_		Electrical Services	3,235.26	3,946.81
G-02399	Oklahoma Natural Gas Co.	Gas Services	521.78	
		Gas Services	370.09	
		Gas Services	327.42	
		Gas Services	293.66	
		Gas Services	65.53	1,578.48
G-02400	City of Oklahoma City	Water & Garbage Services	667.99	667.99
G-02401	Locke Supply Co.	Maintenance of Facilities	17.98	
		Maintenance of Facilities	38.57	
		Maintenance of Facilities	75.26	
		Maintenance of Facilities	21.90	153.71
G-02402	Tech-Lock	Maintenance of Facilities	10.50	10.50
G-02403	Demco	Supplies	320.45	320.45
G-02404	Standard Printing Co., Inc.	Supplies	558.00	558.00
G-02405	Barbara Beasley	Postage	49.00	70.47
A A A A A A A A A A		Transportation	24.47	73.47
G-02406	Infobase Learning	Books & Materials	14,456.88	14,456.88
G-02407	Recorded Books, LLC	Books & Materials	2,283.88	2,283.88
G-02408	Thorndike/Gale Group	Books & Materials	956.49	956.49
G-02409	Hunter's Battery Warehouse	Maintenance of Facilities	69.95	69.95
G-02410	Staples Advantage	Supplies	31.48	31.48
G-02411	JoNita Normore		9.85	9.85
G-02412	Ebrahim Ejtehadi	Programming Activities	16.76	16.76
G-02413	Copelin's Office Center	Supplies	384.00	384.00
G-02414	Independent Stationers	Supplies	16.73	
		Supplies	24.80	
		Supplies	52.60 13.96	100.00
G-02415	Full Circle Beekstore	Supplies Baska & Motoriala		108.09
	Full Circle Bookstore	Books & Materials Books & Materials	57.60 283.05	57.60
G-02416	Amigos Library Services			283.05
G-02417 G-02418	Scott's Printing & Copying	Printing/Printing Supply Books & Materials	399.71 218.87	399.71 218.87
G-02418 G-02419	Ingram Library Service	Maintenance Supplies	1,650.95	1,650.95
	XPEDX OSCPA	Professional Services	445.00	445.00
G-02420			502.80	502.80
G-02421 G-02422	Findaway World, LLC	Supplies Programming Activities	100.00	100.00
G-02422 G-02423	Oklahoma City Zoo Educ. Dept.	Books & Materials	1,153.48	1,153.48
G-02423 G-02424	Ingram Library Service Meghan Attalla	Programming Activities	37.20	37.20
G-02424 G-02425	Oklahoma Building Services Inc	Maintenance of Facilities	350.00	350.00
	Debbie Robertus	Transportation	16.80	16.80
G-02426 G-02427	Movie Licensing USA	Programming Activities	1,879.00	1,879.00
G-02427 G-02428	ProQuest	Books & Materials	3,085.00	3,085.00
G-02428 G-02429	Contractors Supply Co.	Maintenance of Facilities	3,003.00	3,085.00
G-02429 G-02430	Cintas	Maintenance of Facilities	140.00	140.00
G-02430 G-02431	Kelley Riha	Transportation	296.78	296.78
G-02431 G-02432	MAC Systems, Inc.	Matinenance of Facilities	108.00	108.00
0-02402	mixe eystems, me.	mathematice of Facilities	100.00	100.00

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02433	United Parcel Service	Postage	3.73	
		Postage	330.24	333.97
G-02434	Devin McGhee	Other Commodities	79.14	79.14
G-02435	Southern Hardlines, Inc.	Maintenance of Facilities	19.35	19.35
G-02436	Baker & Taylor Entertainment	Books & Materials	2,421.15	2,421.15
G-02437	Daniel Fields	Programming Activities	77.59	77.59
G-02438	LaVetta Kinsey Dent	Supplies	116.04	116.04
G-02439	Construction Building	Maintenance of Facilities	1 1 3.65	113.65
G-02440	Garcia Tire Service, Inc.	Maintenance of Facilities	12.00	
		Maintenance of Facilities	381.55	393.55
G-02441	Fire Suppression Specialist, L	Maintenance of Facilities	55.00	55.00
G-02442	Firetrol Protection Systems	Maintenance of Facilities	300.00	300.00
G-02443	Cox Communications, Inc.	Telephone Services	12.94	12.94
G-02444	Baker & Taylor Books	Books & Materials	1,454.33	
		Books & Materials	1,435.10	2,889.43
G-02445	Baker & Taylor Books	Books & Materials	3,526.85	
		Books & Materials	1,701.02	5,227.87
G-02446	Baker & Taylor Books	Books & Materials	557.55	557.55
G-02447	Sally Phillips	Postage	23.40	23.40
G-02448	Meaghan Hunt Wilson	Programming Activities	31.08	31.08
G-02449	Vickie Saxton	Supplies	15.38	
		Programming Activities	24.04	39.42
G-02450	G4S Secure Solutions	Security Services	9,360.41	9,360.41
G-02451	Derek Davis	Telephone Services	35.00	35.00
G-02452	Nicoma Park Lumber Co	Maintenance of Facilities	18.39	18.39
G-02453	RB Floor Care Services Inc.	Maintenance of Facilities	428.00	
		Maintenance of Facilities	1,969.00	2,397.00
G-02454	Teresa Matthews	Programming Activities	3.97	3.97
G-02455	Baker & Taylor Entertainment	Books & Materials	582.93	582.93
G-02456	Heartland Voices	Programming Activities	150.00	150.00
G-02457	Jon Vodka	Telephone Services	35.00	70.00
0.00/50		Telephone Services	35.00	70.00
G-02458	Anne Hall	Programming Activities	17.25	17.25
G-02459	Todd Lee Ryan	Programming Activities	150.00	150.00
G-02460	McAfee & Taft A Professional	Professional Services	1,537.50	1,537.50
G-02461	Phillip Belt	Telephone Services	35.00	35.00
G-02462	Clear Channel Airports	Library-Related Services	895.00	895.00
G-02463	OG&E	Electrical Services	11,695.81	
		Electrical Services	1,815.23	44.004.04
0 00 10 1		Electrical Services	1,113.80	14,624.84
G-02464	Oklahoma Natural Gas Co.	Gas Services	147.95	
		Gas Services	889.20	4 057 07
0 00 405		Gas Services	20.72	1,057.87
G-02465	Hunzicker Brothers, Inc.	Maintenance of Facilities	525.67	525.67
G-02466	Tech-Lock	Maintenance of Facilities	130.00	130.00
G-02467	City of Warr Acres	Water & Garbage Services	55.15	55.15
G-02468	AT&T	Telephone Services	142.38	142.38
G-02469	City of Edmond	Electrical Services	4,312.89	4,312.89
G-02470	Baker & Taylor Books	Books & Materials	2,231.49	2,231.49
G-02471	Susie Beasley	Programming Activities	200.78	200.78
G-02472	Recorded Books, LLC	Books & Materials	944.95	944.95
G-02473	Scott Rice Co OKC	Furniture	6,304.11	6,304.11

General Fund F.Y. 14-15

Warrant Register

December 2014

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Number	Vendor/Payee	Purpose	050.00	Amount
G-02474	Denyvetta Davis	Travel Expenses	253.20	253.20
G-02475	Thorndike/Gale Group	Materials	460.66	4 602 74
G-02476	HealthSmart Benefit Solutions	Books & Materials	4,143.08 1,586.00	4,603.74 1,586.00
G-02476 G-02477	Janet Brooks	Professional Services	28.00	28.00
G-02477 G-02478	Diane Sarantakos	Transportation Other Commodities	52.00	52.00
G-02478 G-02479	Blackstone Audio Books	Books & Materials	360.00	360.00
G-02479 G-02480	Scott's Printing & Copying	Printing/Printing Supply	1,393.18	1,393.18
G-02480 G-02481	OCLC, Inc.	Network Catalog Services	4,258.15	4,258.15
G-02481 G-02482	Brilliance Corporation	Books & Materials	97.25	97.25
G-02483	Ingram Library Service	Books & Materials	934.74	934.74
G-02484	XPEDX	Maintenance Supplies	72.78	••••
		Supplies	1,116.00	
		Maint Supplies	1,912.50	
		Supplies	1,105.63	4,206.91
G-02485	James E. Nimmo	Transportation	150.00	150.00
G-02486	Scovil & Sides Hardware Co.	Maintenance of Facilities	765.00	765.00
G-02487	Coughlan Companies, Inc.	Books & Materials	3,895.19	3,895.19
G-02488	Matthew Cotter	Telephone Services	35.00	
		Telephone Services	35.00	
		Telephone Services	35.00	105.00
G-02489	Ingram Library Service	Books & Materials	340.09	340.09
G-02490	Vernon Library Supply	Supplies	28.58	28.58
G-02491	Center Point Large Print	Books & Materials	1,917.96	1,917.96
G-02492	Susan Pierce	Programming Activities	448.00	4 000 00
0.00400	Users Deset Oregit Comisses	Programming Activities	1,550.00	1,998.00
G-02493	Home Depot Credit Services	Maintenance of Facilities Maintenance of Facilities	62.88 7.79	62.88 7.79
G-02494 G-02495	Evans Hardware Batteries Sooner LLC	Maintenance of Facilities	34.99	1.19
G-02495	Batteries Sooner LLC	Maintenance of Facilities	828.00	862.99
G-02496	Lisa Walker	Transportation	37.46	37.46
G-02497	Mailing Services -134730000	Programming Activities	163.35	163.35
G-02498	City of Edmond	Water & Garbage Services	339.81	339.81
G-02499	Sally Gray	Programming Activities	72.22	72.22
G-02500	Amazon/GE Money Bank	Holiday Open House Dr Prz	139.98	139.98
G-02501	Andrew N. Soliven	Professional Services	1,200.00	1,200.00
G-02502	Todd Olberding	Telephone Services	30.27	30.27
G-02503	Baker & Taylor Books	Books & Materials	1,167.52	1,167.52
G-02504	Baker & Taylor Entertainment	Books & Materials	2,242.35	
		Books & Materials	2,572.04	4,814.39
G-02505	Walmart Community/GECRB	Other Commodities	73.59	73.59
G-02506	Construction Building	Maintenance of Facilities	16.67	16.67
G-02507	Preston Bell	Transportation	50.00	50.00
G-02508	Star Lighting	Maintenance of Facilities	114.44	114.44
G-02509	MSC Technologies	Automation	3,809.00	3,809.00
G-02510	AT&T Tangat Dank	Telephone Services	162.81	162.81
G-02511	Target Bank Bakar & Taylor Baaka	Programming Activities	90.12	90.12
G-02512	Baker & Taylor Books	Materials Books & Materials	299.24	
		Books & Materials	2,046.65 1,972.25	
		Books & Materials	1,109.12	
		Books & Materials	3,824.36	
	** Continued **		0,027.00	

** Continued **

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee ** Continued **	Purpose		Amount
G-02512 G-02513	Baker & Taylor Books Baker & Taylor Books	Books & Materials Materials Books & Materials	832.94 86.50 1,484.16	10,084.56
		Books & Materials	2,099.65	
		Books & Materials	76.67	3,746.98
G-02514	Baker & Taylor Books	Books & Materials	141.89	141.89
G-02515	David Newyear	Supplies Furniture	18.87 716.00	18.87 716.00
G-02516 G-02517	Krueger International, Inc. Natasha Earle	Other Commodities	285.00	285.00
G-02517 G-02518	Baker & Taylor Entertainment	Books & Materials	492.00	492.00
G-02519	Chris Kennedy	Other Commodities	262.45	262.45
G-02520	Merwin Inc	Maintenance of Facilities	364.31	202.10
0 02020		Maintenance of Facilities	364.25	
		Maintenance of Facilities	8.73	737.29
G-02521	Vanessa Davis	Programming Activities	35.66	35.66
G-02522	Bank of Oklahoma	Payroll Transmittal-Chks	27,145.86	
		Payroll Transmittal-Chks	12,011.02	39,156.88
G-02523	Bank of Oklahoma	Federal Witholding Tax	59,277.85	
		Federal Witholding Tax	4,727.00	64,004.85
G-02524	Oklahoma Tax Commission	State Witholding Tax	17,813.00	10 055 00
0 00505		State Witholding Tax	1,042.00	18,855.00
G-02525	Mun. Employees Credit Union	Employee Cr Union Deducts	9,667.08 95.00	9,762.08
G-02526	United Way of Central Oklahoma	Employee Cr Union Deducts Employee Deductions	556.67	9,702.00
G-02020	Officed way of Central Oklahoma	Employee Deductions	18.00	574.67
G-02527	Bank of America	Payroll Transmittal-DDep	334,367.80	07 1.01
0-02021	Dank of America	Payroll Transmittal-DDep	58,712.23	393,080.03
G-02528	Nationwide Retirement Solution	Employee Deductions	5,160.38	5,160.38
G-02529	Transamerica Premier Life	Employee Deductions	264.35	264.35
G-02530	Bank of Okla-Institutional	Employee Contrib DB Pl	2,708.24	2,708.24
G-02531	Bank of Oklahoma	Employee Flexplan Deposit	14,145.69	14,145.69
G-02532	Bank of Oklahoma	Employee Soc/Sec Deposits	30,377.18	
		Employee Soc/Sec Deposits	5,150.87	
		Employee Medicare Deposit	7,506.21	
		Employee Medicare Deposit	1,204.63	
		Employer Soc/Sec Deposits	35,528.18	88,478.03
G-02533	MassMutual Financial Group	Employer Medicare Deposit Employee Contrib DC Pl	8,710.96 20,804.72	60,476.05
G-02555	Massimutual Financial Group	Employee Contrib DC PI	36,822.93	57,627.65
G-02534	Pioneer Credit Recovery	Employee Deductions	169.13	169.13
G-02535	Robinson & Hoover	Employee Deductions	117.65	117.65
G-02536	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-02537	Administrative Services	Employee Deductions	1,477.05	1,477.05
G-02538	City of Midwest City, Inc.	Water & Garbage Services	334.01	334.01
G-02539	OG&E	Electrical Services	1,095.83	
		Electrical Services	915.61	
		Electrical Services	146.51	
A		Electrical Services	106.36	2,264.31
G-02540	Oklahoma Natural Gas Co.	Gas Services	133.20	
		Gas Services	57.35 486.71	677.26
		Gas Services	400.71	011.20

General Fund F.Y. 14-15

Warrant Register

Number	Vendor/Payee	Purpose		Amount
G-02541	City of Oklahoma City	Water & Garbage Services	38.92	
	, , , , , , , , , , , , , , , , , , ,	Water & Garbage Services	139.30	
		Water & Garbage Services	50.19	228.41
G-02542	Recorded Books, LLC	Materials	121.95	
	,	Books & Materials	289.20	411.15
G-02543	Thorndike/Gale Group	Books & Materials	612.05	612.05
G-02544	Brilliance Corporation	Books & Materials	714.62	714.62
G-02545	Ingram Library Service	Books & Materials	702.33	702.33
G-02546	OverDrive, Inc.	Books & Materials	8,775.00	8,775.00
G-02547	Findaway World, LLC	Books & Materials	18,073.49	18,073.49
G-02548	Ingram Library Service	Books & Materials	914.31	914.31
G-02549	Baker & Taylor Books	Materials	691.81	691.81
G-02550	Baker & Taylor Entertainment	Books & Materials	3,973.46	3,973.46
G-02551	Cox Communications, Inc.	Telephone Services	12.84	12.84
G-02552	Baker & Taylor Books	Materials	140.78	
	·	Books & Materials	2,208.74	
		Books & Materials	2,315.79	
		Books & Materials	987.51	
		Books & Materials	1,277.83	
		Books & Materials	3,555.48	10,486.13
G-02553	Baker & Taylor Books	Materials	37.69	
	-	Books & Materials	1,477.34	
		Books & Materials	725.25	2,240.28
G-02554	Baker & Taylor Books	Books & Materials	299.55	299.55
G-02555	Baker & Taylor Entertainment	Books & Materials	1,199.45	1,199.45
		Total of FY 14-15 Warrants Issu	ied \$	3,777,934.29

General Fund F.Y. 13-14

Warrant Register

December 2014

Number	Vendor/Payee	Purpose		Amount
G-06301	Live Oak Media	Materials	127.33	127.33
G-06302	Findaway World, LLC	Materials	209.97	209.97
G-06303	Matthew Cotter	Telephone Services	35.00	35.00
	Total of FY 13-14 Warrants Issued			\$ 372.30

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Special Funds

Warrant Register

Number	Vendor/Payee	Purpose		Amount
S-20289	Horatio Ashong	Lost & Paid Item Returned	14.95	14.95
S-20290	Anthony R Vasquez &/or	Lost & Paid Item Returned	26.00	26.00
S-20291	Lawana Naylor	Lost & Paid Item Returned	4.95	4.95
S-20292	Kelly L. Searfoss	Lost & Paid Item Returned	12.95	12.95
S-20293	Marianne's Rentals	15/Friends/Our World	590.21	590.21
S-20294	Comfort Inn @ Founders Towers	15/Friends/Our World	1,875.00	1,875.00
S-20295	Standley Systems	Copier Maintenance	4.04	
		Copier Maintenance	31.85	
		Copier Maintenance	6.61	
		Copier Maintenance	10.82	
		Copier Maintenance	8.17	
		Copier Maintenance	4,63	
		Copier Maintenance	31.57	
		Copier Maintenance	2.53	
		Copier Usage	166.65	
		Copier Usage	232.79	499.66
S-20296	MTM Recognition Corporation	Staff Recog. Event Exp.	67.00	67.00
S-20297	Ginger K. Sutterfield	Lost & Paid Item Returned	14.05	14.05
S-20298	Melanie Simms	Lost & Paid Books	20.85	20.85
S-20299	Xerox Corp.	Copier Maintenance	28.26	
0 20200	Actor Corp.	Copier Maintenance	4.62	
		Copier Maintenance	12.38	
		Copy Maintenance	41.59	
		Copy Maintenance	41.08	
		Copy Maintenance	14.00	141.93
S-20300	Standley Systems	Copier Maintenace	13.98	
0 20000	etandiey eyeteme	Copier Maintenance	20.98	34.96
S-20301	MTM Recognition Corporation	14/Friends Staff Recognit	5.50	5.50
S-20302	Sheryl Ann Dudley	Lost & Paid Item Returned	21.95	21.95
S-20303	Erin Baker	Lost & Paid Item Returned	6.95	6.95
S-20304	Janet K. Jones	Lost & Paid Item Returned	25.95	25.95
S-20305	Mary L. Isaacson	Lost & Paid Item Returned	22.95	22.95
S-20306	Mark S. Rowland	Lost & Paid Item Returned	21.90	21.90
S-20307	Erin C. Schmiedt	Lost & Paid Item Returned	13.95	13.95
S-20308	Jeanne C. Sykes	Lost & Paid Item Returned	21.00	21.00
S-20309	David M Snider	Lost & Paid Item Returned	27.00	27.00
S-20310	Karla S. Meeker	Lost & Paid Item Returned	23.95	23.95
S-20311	Billie S. Upshaw	Lost & Paid Item Returned	26,95	26.95
S-20312	Xerox Corp.	Copiers	7,781.00	
	· · · · · · · · · · · · · · · · · · ·	Copiers	7,781.00	
		Copy Fund	7,781.00	54,467.00
S-20313	Candace McDaniel	14 Friends Staff Recognit	27.08	27.08
S-20314	National Cowboy & Western	Staff Recognition	2,185.00	2,185.00
S-20315	Picture This Photography	14 Friends Staff Recognit	762.50	762.50
S-20316	Bill Veazey's Party Store	14 Retirement Reception	77.55	77.55
S-20317	Margaret Henderson	Lost & Paid Materials	8.25	8.25
S-20318	Christopher Beasley	Lost & Paid Materials	16.85	16.85
S-20319	Dee Wu	Lost & Paid Materials	34.90	34.90

Special Funds

Warrant Register

December 2014

Number	Vendor/Payee	Purpose		Amount
S-20320	Joplin Public Library	Books Lost & Damaged	33.45	33.45
S-20321	Metropolitan Library System	Fines Account	37,000.00	37,000.00
S-20322	Chase Card Services	Fines Account	59.95	59.95
S-20323	Christian Fellowship Homeschoo	Fines Account	40.00	40.00
S-20324	Tech Logic Corp	15/LET Inasmuch Media	98,246.40	98,246.40
S-20325	Xerox Corp.	Copy Maintenance	36.46	36.46
S-20326	Standley Systems	Copier Maintenance	4.73	4.73
S-20327	Oklahoma Tax Commission	State Sales Tax-November	37.11	37.11
S-20328	Sharon A. Nolan	Lost & Paid Item Returned	26.95	26.95
S-20329	Devon Moss	Lost & Paid Materials	11.95	11.95
S-20330	Teresa L. Leidall	Lost & Paid Item Returned	6.95	6.95
S-20331	Oklahoma Tax Commission	State Sales Tax - Copies	920.21	920.21
S-20332	Denton Public Library	Lost Materials	14.95	14.95
S-20333	University of Missouri-Kansas	Lost Materials	240.00	240.00
S-20334	Kristine Charter	Brawner Scholarship	1,200.00	1,200.00

Total of Special Funds Warrants Issued

\$ 198,978.80

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- I, Tim Rogers, certify that:
 - 1. I have reviewed these monthly financial statements of the Metropolitan Library System;
 - 2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
 - 3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
 - 4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

gers, Executive Director

1/9/2015 Date

I, Lloyd Lovely, certify that:

- 1. I have reviewed these monthly financial statements of the Metropolitan Library System;
- 2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
- 3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
- 4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

N Ure 1-9-2015 ovely, Deputy Executive Director of Finance and Support Date

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: MICROCOMPUTERS

Provided for in the FY2014-15 budget is the request for microcomputers. These computers will be used for the normally scheduled technology replacement cycle. This includes both staff and public computers. The library will be purchasing 173 computers for this fiscal year. Due to extra monitors not used in the 2013-2014 replacement cycle as well as reduced monitor failure rates, we have no need to purchase monitors at this time.

The Library's purchasing policy allows the Library to purchase off of any state GSA, or nationally competitively bid contract. The State of Oklahoma participates in the Western States Contracting Alliance for computers under State Contract #SW206 and #SW1026.

CDW-G has a competitively bid contract through the National Joint Powers Alliance which includes Hewlett Packard products.

Dell and Lenovo participate in the State Contract pricing. The Library's specification for computers was developed and this specification was then priced with each vendor's contract price. The table below shows the results:

Computers	
Vendor	Price Each
Dell	\$ 549.98
Lenovo	\$ 641.00
CDW-G (Hewlett-Packard)	\$ 658.16

RECOMMENDATION:

That the Commission approve the purchase of 173 microcomputers from Dell in the amount of \$95,146.54. Funding for the purchase is provided for in the FY2014-15 budget, account 410.

REPORT AND RECOMMENDATIONS FROM EXECUTIVE COMMITTEE

The Executive Committee met December 18, 2014, for:

I. Discussion, Consideration and Possible Action: Executive Session

To discuss the employment, hiring, appointment, promotion, etc., of the Executive Director pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statues § 307, (B)(1)

Discuss employment agreement addendum terms for Executive Director, Tim Rogers.

- II. Discussion, Consideration and Possible Action: Employment Agreement Addendum for Tim Rogers, Executive Director
- III. Discussion, Consideration and Possible Action: Plans for 2015

During its meeting, the Committee:

Reviewed and discussed all items.

The following recommendations are the result of the discussions.

COMMISSION ACTION:

1. To approve the Employment Agreement Addendum for Tim Rogers, Executive Director.

METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

EXECUTIVE COMMITTEE

Thursday, December 18, 2014 3:30p.m Downtown Library 300 Park Avenue Oklahoma City, OK 73102 (405) 231-8650

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County December 3, 2014. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Downtown Library, 300 Park Avenue, Oklahoma City, on December 16, 2014, in conformity with the Oklahoma Open Meeting Act §311.

COMMITTEE MEMBERS PRESENT:

Nancy Anthony, Chair Judy Smith Allen Coffey Jose Jimenez Hugh Rice

ESTIMATE OF OTHERS PRESENT: 4

I. The meeting was called to order at 3:30 p.m. by Mrs. Nancy Anthony, Chair.

Roll was called to establish a quorum. Present: Coffey, Jimenez, Rice, Smith, and Anthony.

II. Mrs. Anthony called for a motion to go in to Executive Session to discuss the employment addendum agreement terms for the executive director, Tim Rogers, pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(1).

Mr. Hugh Rice moved to enter in to Executive Session. Mrs. Judy Smith seconded. No further discussion. Motion passed unanimously.

Mrs. Anthony requested the presence of Mrs. Kelley Hoffman, Director of Human Resources and Mr. Bill Comstock, Attorney, during Executive Session.

The Committee went into Executive Session at 3:30 p.m.

Mr. Allen Coffey moved to reconvene in open meeting. Mr. Rice seconded. No further discussion. Motion passed unanimously.

The Committee reconvened in Open Meeting at 3:49 p.m.

III. Mrs. Anthony called for the motion from the committee.

Mr. Jose Jimenez moved to recommend the commission approve the addendum to the employment agreement for executive director, Tim Rogers, as discussed in executive session. Mr. Rice seconded. Motion passed unanimously.

IV. Mrs. Anthony referred to the Discussion, Consideration and Possible Action: Plans for 2015.

Mrs. Anthony asked for input from the committee on a preference of scheduling meetings of the executive committee with the Executive Director. Mrs. Smith suggested the committee meet on an as needed basis. Discussion followed. Mrs. Anthony stated she would offer the opportunity to Mr. Tim Rogers to meet with the executive committee after he has familiarized himself enough with the system to discuss future plans or ideas he may have.

Mrs. Anthony expressed her concerns with the Library Pension Board and specifically how the Defined Benefit Plan is setup. There appears to be some overlap with InvesTrust and Bank of Oklahoma (BOK). InvesTrust oversees BOK and reports on BOK as part of its presentation to the pension board. BOK also presents its own report to the board, which creates duplicate reports. Mrs. Anthony suggested, as a future topic of discussion, to review the possibility of obtaining a third party to complete a study on the structure of the pension plan. She will visit with Mr. Lloyd Lovely, to discuss possibly holding a joint meeting of the executive committee and pension board. Discussion followed. Document #53 MLC FY 2014-15 January 15, 2015 Mrs. Anthony called for any additional items to be discussed. There were none. The meeting was adjourned at 4:06 p.m.

Maria Watkins, Executive Assistant

ADDENDUM

This Addendum is made this _____ day of January, 2015, by and between The Metropolitan Library Commission of Oklahoma County (herein "the Commission") and Timothy H. Rogers (herein "Rogers"), to the Employment Agreement ("Agreement") dated ______, 2014, between the Commission and Rogers.

All terms, conditions and/or provisions set forth below in this Addendum shall govern and control over any conflicting or inconsistent term, condition and/or provision contained in the Agreement. All capitalized words or terms herein shall have the same meaning and effect as contained in the Agreement.

1. The Commission may terminate the Agreement for any reason during any term of the Agreement. In the event the Commission terminates the Agreement without cause, Rogers shall be entitled to and shall receive from the Commission severance pay in an amount equal to the lesser of (i) six (6) months of base salary and all accrued benefits, or (ii) base salary and all accrued benefits for the remaining term of the Agreement.

2. As used herein, the term "accrued benefits" shall mean those benefits enjoyed by fulltime employees of the Library System in accordance with the Library System's policies and procedures manual, including annual vacation leave accrued after six (6) months of employment.

3. As used herein, the term "without cause" shall mean conduct other than affirmative misconduct, malfeasance in office, the conviction or plea of nolo contendere for a crime involving moral turpitude or of any felony, or the inability to perform required duties herein due to death or disability.

4. As used herein, the term "term of the Agreement" shall mean the period of time commencing on January 8 and ending on January 7 of the following year.

5. Any severance pay due Rogers under the Agreement and this Addendum shall be paid by the Commission at the time of termination as a lump-sum, one-time payment subject to withholdings of federal and state income taxes and any other required withholdings.

6. Rogers may terminate the Agreement at any time by giving the Commission at least ninety (90) days written notice of his intent to terminate the Agreement.

All other terms, conditions and/or provisions not hereby affected by this Addendum remain in full force and effect.

"Commission"

The Metropolitan Library Commission of Oklahoma County

By:____

Chairman

"Rogers"

Timothy H. Rogers

Nominating Committee Report

Cynthia Friedemann Beth Toland Jose Jimenez

The nominating committee met on December 30, 2014 at the Northwest Library to discuss the recommendations of officers for the 2015 term of the Metropolitan Library Commission.

The nominating committee have contacted each of the selected officers and confirmed that they have agreed to serve. The nominating committee is recommending the following individuals to be presented to the Metropolitan Library Commission for approval.

Chair:	Nancy Anthony
Vice Chair	Judy Smith
Disbursing Agent:	Allen Coffey

This recommendation is presented as our report for the Metropolitan Library Commission meeting on Thursday, January 15, 2015.

Report Statistical Annual

FY13-14

Metropolitan Library System

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Library Visits	14
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ABOUT THIS REPORT

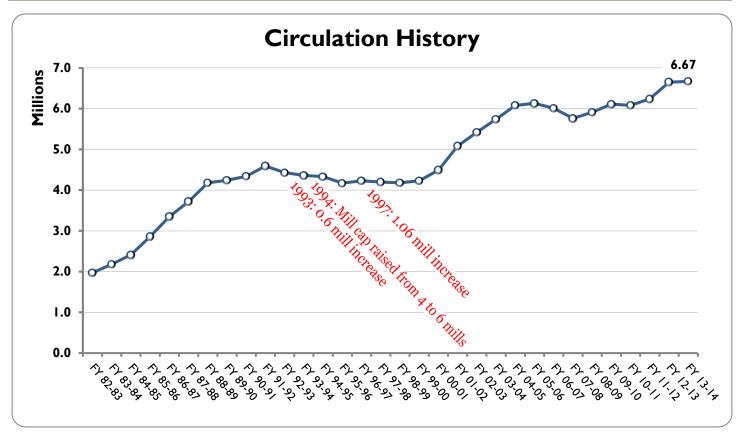
The Annual Statistical Report is a fixture of our yearly reporting practices. The Planning Department begins the process at the close of each fiscal year by gathering the past year's data. This information is first used to complete a report for the Oklahoma Department of Libraries (ODL). The ODL report, typically due in early October, is one of the requirements for MLS to be eligible for state aid in the coming year (\$289,550 in FY13-14). It is also an important resource for completing the many other annual surveys and reports, including this one, that are submitted to various agencies and organizations thereafter.

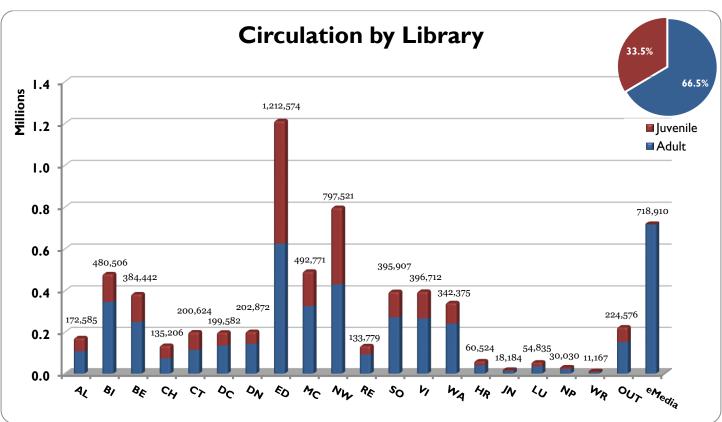
The Annual Statistical Report is intended to provide a fiscal year summary to the staff and Commission and to serve as a record for reference in future years. Some elements of this report vary from year to year, but where possible, numbers are placed in historical context to illustrate multi-year trends. These trends are the result of a combination of factors that can be broadly classified as either stemming from library policies and available resources or as the effects of larger social, demographic, and/or technological developments.

The final month of FY2013-2014 marked the initial phase of software deployments intended to result in an entirely new, system-level software infrastructure. These transitions, while providing many similarities with our previous system, have similarly marked the beginning of much change with regard to the definition and collection of data for the Metropolitan Library System. Specifically, changes to the way underlying data are defined and collected have had an impact on the comparability of data originating from the legacy system. Therefore, in the coming year, as other systems are deployed, we will primarily focus on establishing new baselines for future comparisons and on the realization of increased analytical potential being created by these transitions.

Finally, as we continue marketing the library to promote controlled and sustainable growth, there are considerations, such as maintaining a current and diverse collection, which take precedence over maximizing circulation or other numbers. Therefore, while reading this report, it is important to regard the results presented as a balancing of the resources used to fulfill our mission of providing materials, services and programs to Oklahoma County's diverse community.

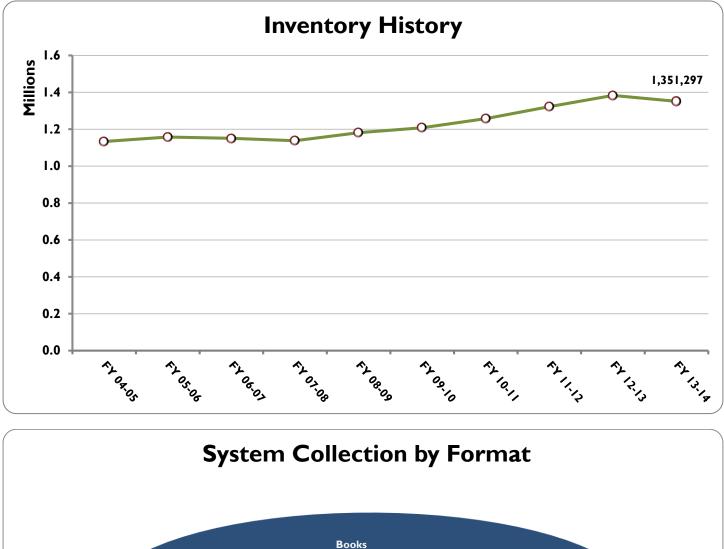
CIRCULATION

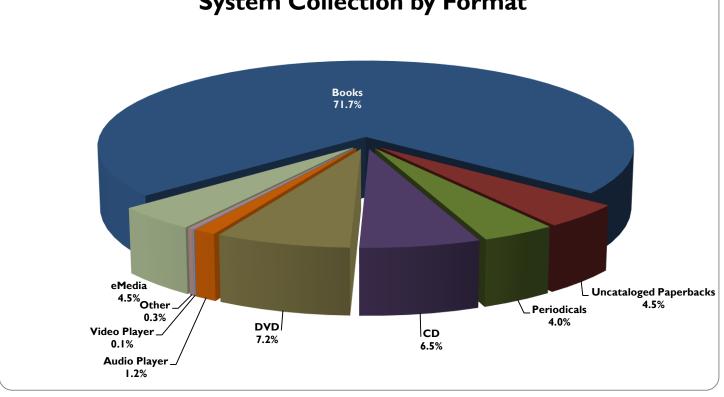




MLS – Annual Statistical Report MLC – January 15, 2015 Page 4 of 17

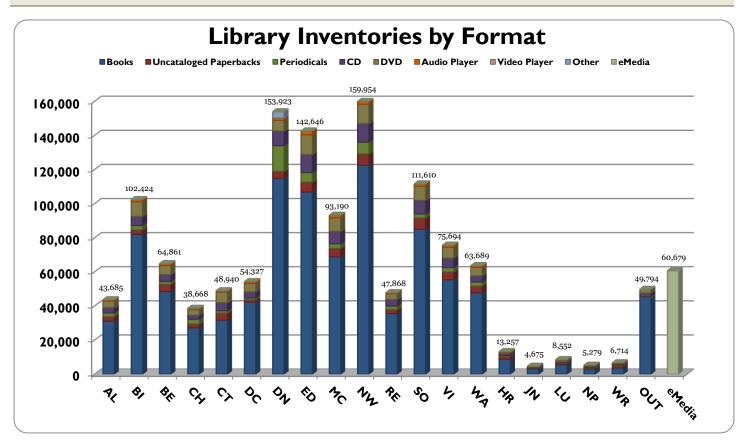
INVENTORY

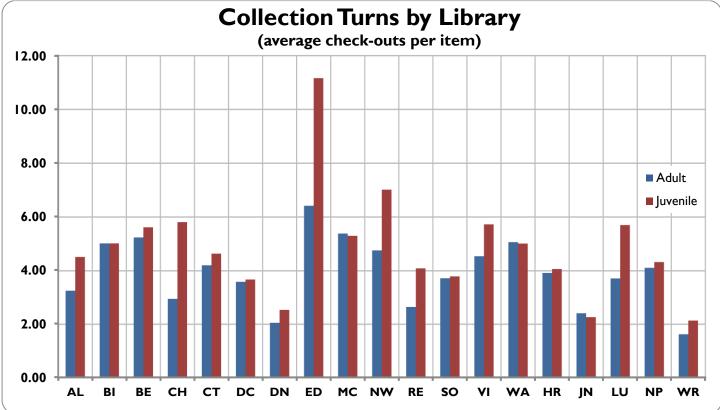




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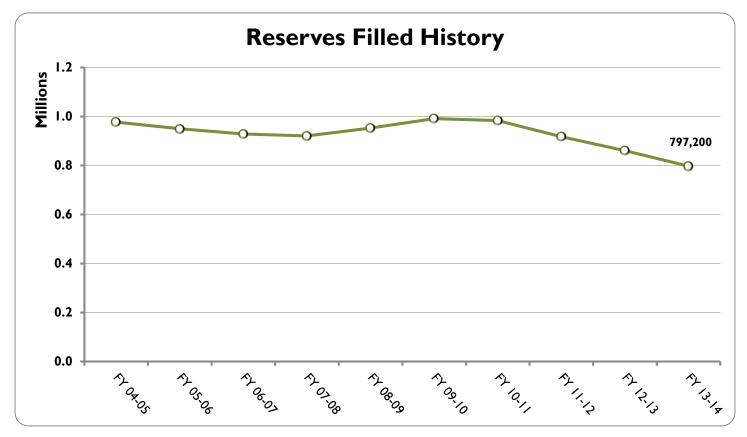
LIBRARY INVENTORIES

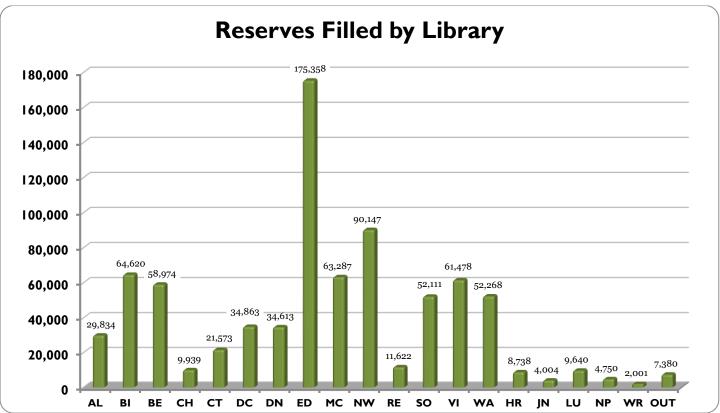




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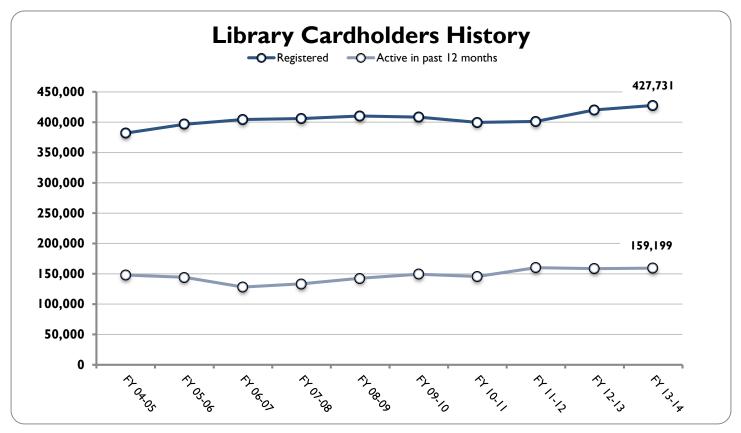
RESERVES

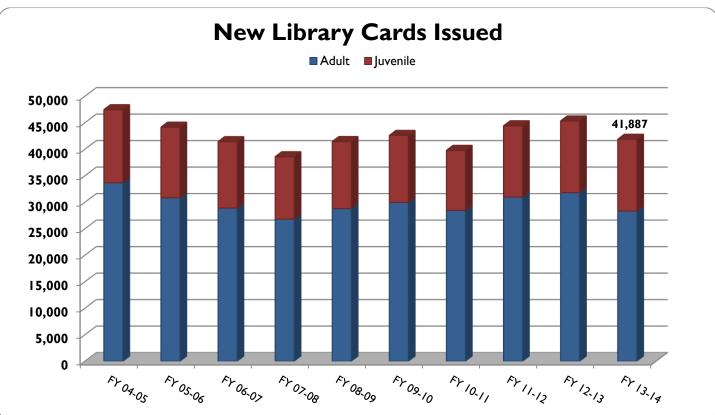




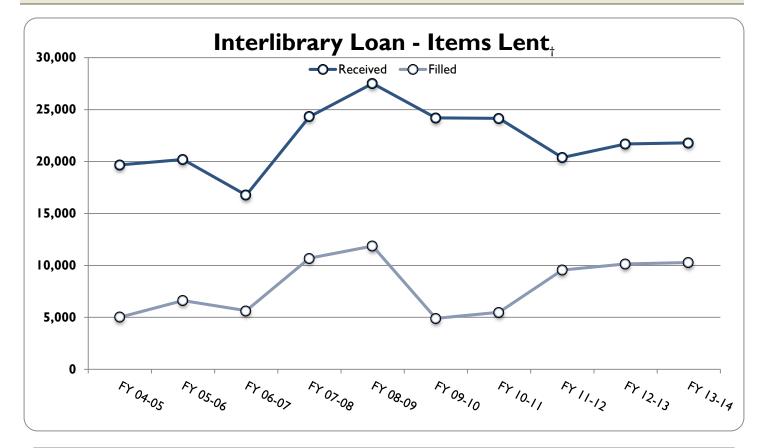
MLS – Annual Statistical Report MLC – January 15, 2015

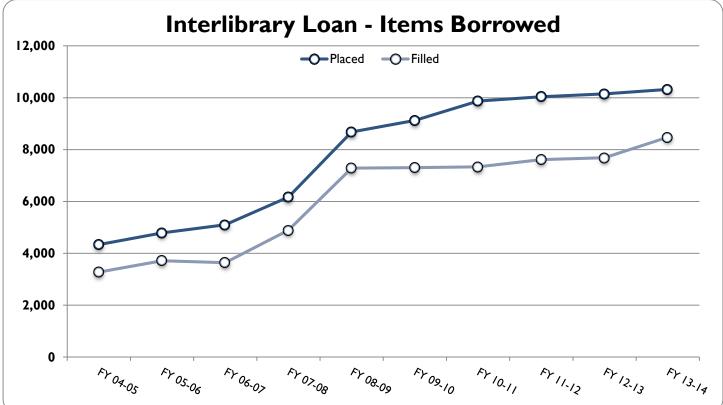
LIBRARY CARDS





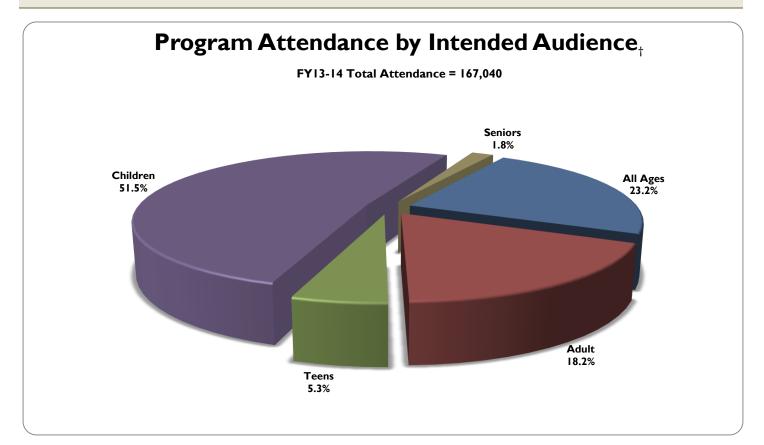
INTERLIBRARY LOANS

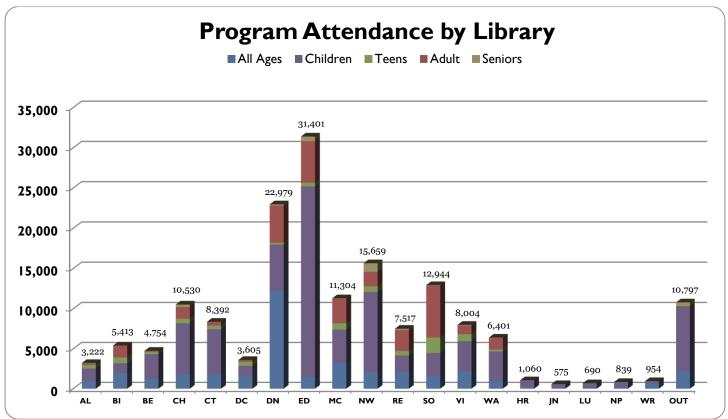




[†]ODL's Agent ILL system was discontinued in 2009, which eliminated many duplicate requests. ILL lending was also suspended for two months during the move to the service center. Page 9 of 17

PROGRAM ATTENDANCE

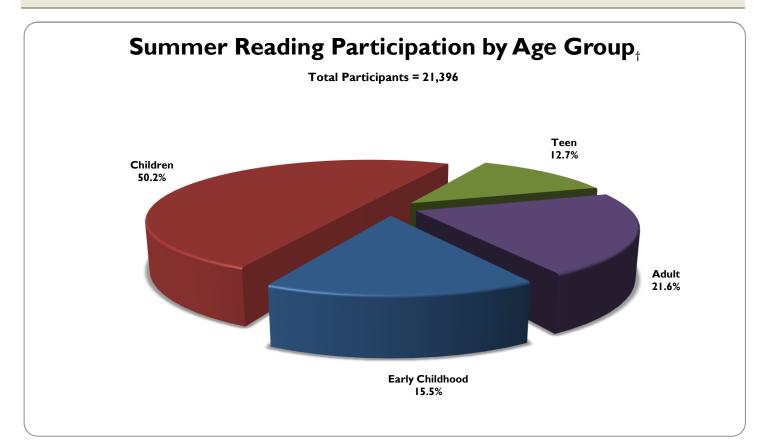




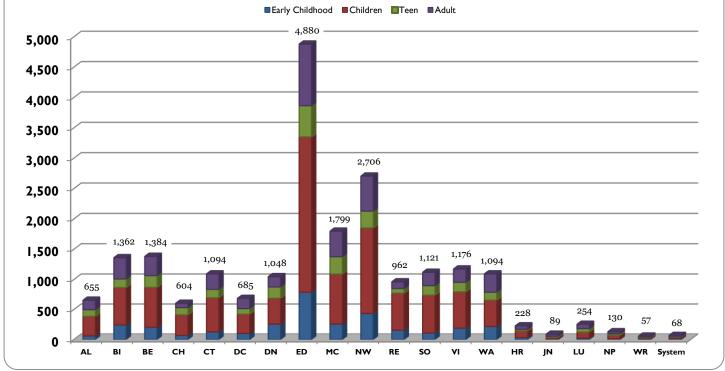
[†]Due to changes this year in the way programming data are being defined and collected, this year we have chosen to focus on establishing a new baseline for future years and on identifying future opportunities through comparisons made between participant groups for the current year. Page 10 of 17

MLS - Annual Statistical Report MLC - January 15, 2015

READING PROGRAMS

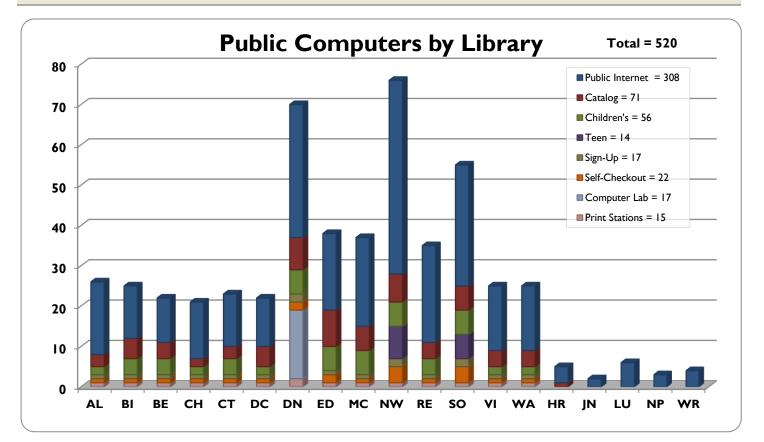


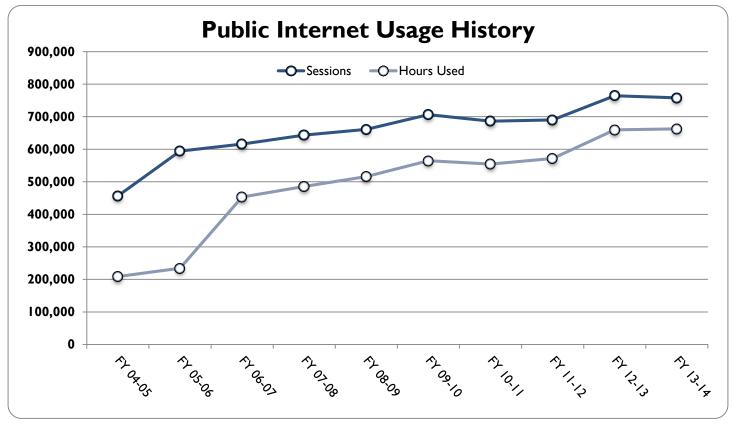
Summer Reading Sign-ups by Library



[†]Due to changes this year in the way Summer Reading data are being defined and collected, this year we have chosen to focus on establishing a new baseline for future years and on identifying future opportunities through comparisons made between participant groups for the current year.

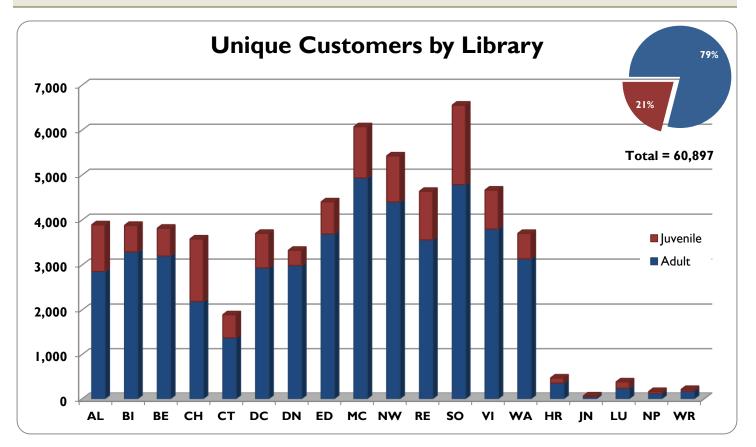
COMPUTER USAGE HISTORY

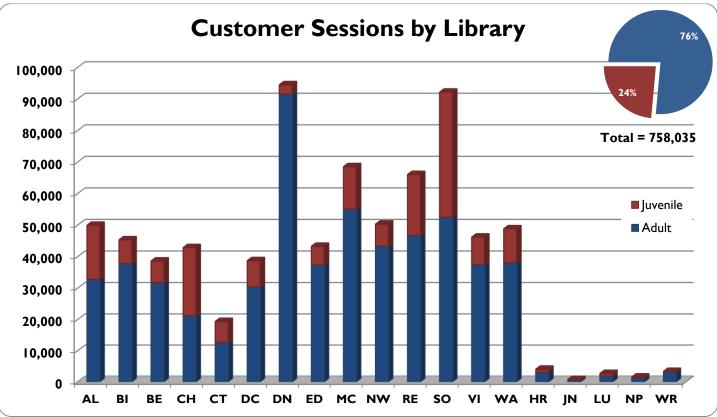




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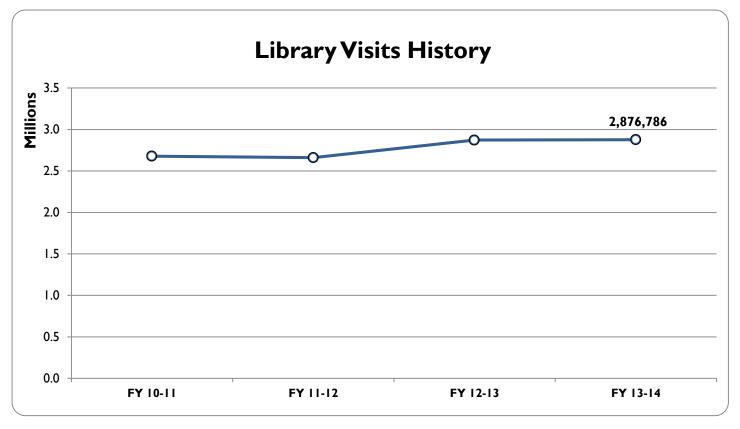
PUBLIC INTERNET USAGE

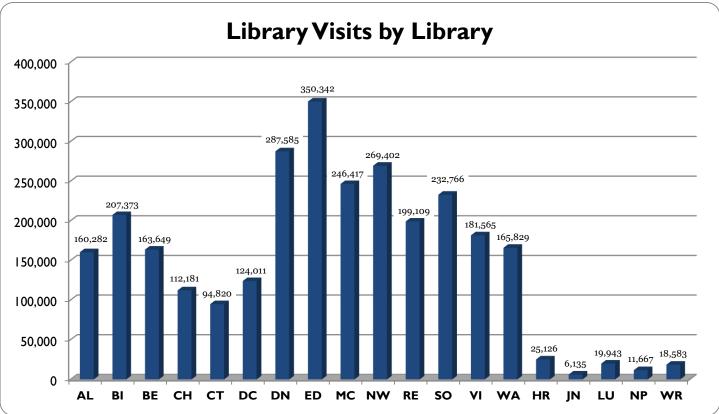




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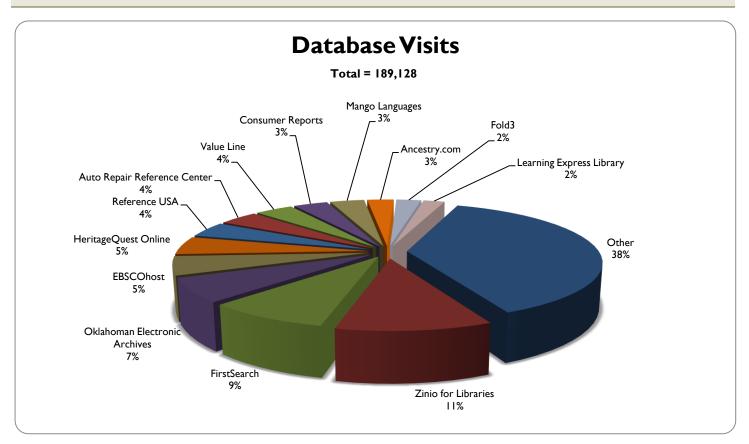
LIBRARY VISITS

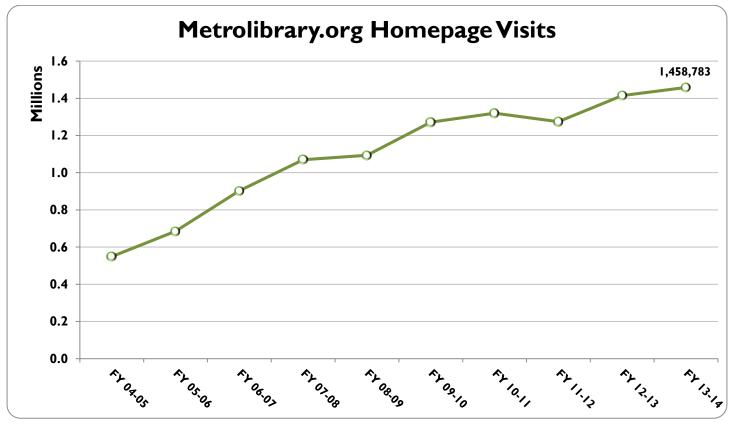




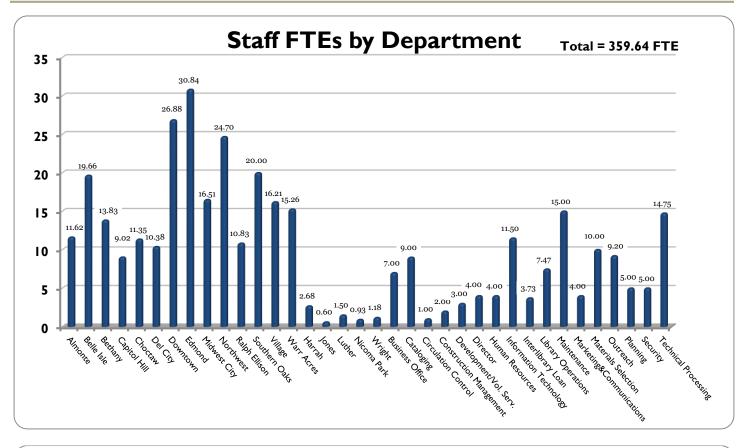
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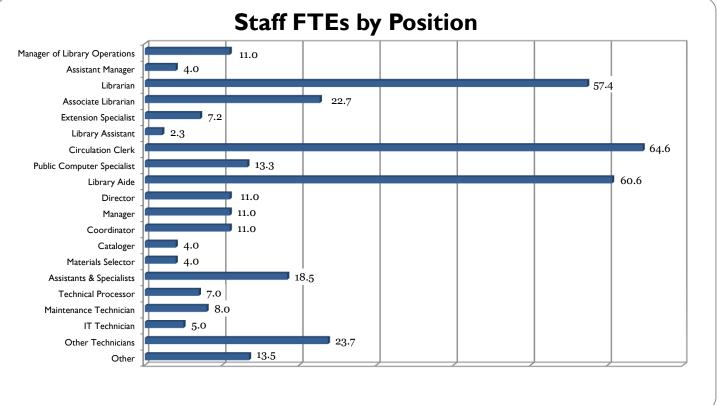
DATABASES AND WEBSITE





MLS STAFF





CONCLUSION

The Metropolitan Library System continues to expand in its ability to facilitate the free flow of information and ideas in new and exciting ways. Facilities improvements, increased materials holdings and additional media content continue to represent a few of the many ongoing projects designed to provide increased value to our community now and for years to come.

Each of these factors has contributed to observed changes in the use of library materials and services during the 2013-2014 fiscal year, which have in turn served to illustrate the value placed upon the availability of these materials and services by Oklahoma County residents.

Data collected during the 2013-2014 fiscal year demonstrates the commitment by the Metropolitan Library System to continued innovation and adaptability in providing library services to the citizens of Oklahoma County. Overall, system-wide usage trends remain steady, while a closer look reveals a dynamic organization dedicated to meeting the diverse needs of the community it serves.

Southwest Oklahoma County residents have firmly established the Almonte Library's place among the Metropolitan Library System. In its first complete fiscal year, the Almonte Library performed 172,585 circulation transactions, filled 29,834 reserve items, and served over 160,000 in-person customer visits. Additionally, largely due to the Almonte location, public Internet computer customers increased system-wide by 3.87% over the previous fiscal year.

The number of library cardholders continues to grow, increasing by 1.76% over FY2012-2013 yearend totals, to 427,731 cardholders. This trend continues to appear largely attributable to increased levels of continuing usage among system cardholders, the result of which being fewer borrowers being identified as inactive and consequently, increased potential for net increases in cardholders overall. Cardholders active during the 2013-2014 fiscal year have remained steady, totaling 159,199.

FY2013-2014 system-wide circulation transactions remain similar to those of the previous fiscal year, though collected data continues to reflect a redistribution of library usage among system locations and services. Perhaps the most evident example of these relationships exists in the increasing popularity of the Metropolitan Library System eMedia collection, which continues to reshape the way customers interact with their library.

FY2013-2014 eMedia circulation grew by 33.94% to 718,910 transactions, while system reserve activity decreased by 7.38% to 797,200 reserves filled. These trends continue to suggest an indirect correlation between these similar, yet distinct services. While these trends have worked to help alleviate heavy system reserve workloads throughout the system, many libraries continue to operate at or near capacity with respect to this popular service, particularly during times of peak usage.

As has been clearly demonstrated through data collected during fiscal year 2013-2014, the Metropolitan Library System continues to provide library services to the citizens of Oklahoma County in the variety of ways and formats in which they prefer. In the coming years, the Metropolitan Library System will continue to upgrade and expand its facilities, materials, and services in order to grow alongside the evolving needs of our community.

Prepared by: Planning Services

January 2015

Document #56 MLC FY 2014-15 January 15, 2105



We Are Here for You

t the end of the year, it's a natural time to pause and reflect, measure your accomplishments, regroup and set new goals. Our number one goal is to be here for you. We've expanded our services while maintaining the quality of materials and experiences, and we are grateful when you let us know we have done a good job reaching our goal.

We love our social media fans! And if they tell us anything, it's that they love their reserves! Nothing brings joy and excitement like that 'reserve ready' text or email. Here's what you told us you love:

- Reserves
- eBooks
- Internet/Wifi
- Media Downloads
- Summer Reading program

You also told us how much you love our spaces. Many have that favorite spot in the library where they read, work or study. We strive to keep our spaces welcoming and we're glad you like our buildings and comfy chairs. What do you love best about our spaces? Here are a few things you posted about:

"It's like a home away from home," tweets one happy library user about the Northwest Library. *"The quiet comfy chair next to the outlet,"* tweets an Edmond Library customer.

A Downtown Library user tweets, "The best place to study is on the 1st floor by the windows overlooking the courthouse."

Another customer tweets, "My favorite place to get work done is in the private rooms at the Downtown Library. It's like having a downtown office for free."

At the end of the year, it's a natural time to pause and reflect, measure your accomplishments, regroup and set new goals.

The library has long been the place to go when you have a question. Answers from a live librarian are at your fingertips. You sent us interesting questions, and our virtual librarian had all the answers. Here are a few of the interesting things you asked about:

- Historic newspaper clippings reporting a murder for a book.
- Historic photos needed to honor a Navy veteran.
- Family heritage research to establish Native American roots.
- Book Club selections for a Read the Movie Club.
- Film history for movie premieres in Oklahoma

Our online databases are a vital component of the information services we offer. We subscribe to a wide array of information sources, making vetted, citable facts and tools available to all library card holders.

These are the online database subscriptions you've clicked on the most:

- Zinio; Digital Magazines
- Access Newspapers/Oklahoman Archives
- Reference USA
- Mango Languages
- Value Line

Document #56 MLC FY 2014-15 January 15, 2105

Financial Information - Budgetary Basis

Revenues FY 2013-14 FY 2012-13 **Property Taxes** Fines, Fees, & Gifts, etc. \$31,376,535.14 \$30,663,799.70 State Aid 550,000.00 Investment Income 520,000.00 289,549.80 Miscellaneous Revenues 287,392.00 199,145.20 325,335.45 627,810.17 **Total Revenues** 483,196.60 \$33,043,040.31 \$32,279,723.75 Beginning Fund Balance Forward \$12,902,418.56 \$10,880,866.28 Reserves for future capital and other projects \$16,128,950.12 Total Revenues & Balance \$19,333,641.14 Forward \$62,074,408.99 \$62,494,231.17 Expenditures Personnel Maintenance & Operations \$22,578,334.97 \$21,623,592.11 Books & Materials 5,084,563.34 Capital Outlays 5,005,322.64 5,290,710.19 Capital Improvements 5,456,694.75 718,392.50 835,349.82 **Total Expenditures** 1,371,405.78 \$35,043,406.78 541,903.17 \$33,462,862.49 Ending Fund Balance 12,100,603.85 12,902,418.56 Reserves for future capital and other projects \$14,930,398.36 \$16,128,950.12 Total Expenditures and Ending Balance \$62,074,408.99 \$62,494,231.17

you to the online world. Our public computer use is more popular than ever. In the past year, computer usage increased 3.9%.

Free wifi and public computers connect

Computer Usage for FY 2013-2014:

- Computer Users = 60,897
- Hours = 662,661.69
- Average Visits per Customer = 12.45
- Average Minutes per Visit = 52
- Adult Customers = 79%
- Youth Customers = 21%

And, last but never least, you love our books! We order multiple copies of your favorite bestsellers so you don't have to wait long to read the next big release. Here are your most reserved authors:

John Grisham James Patterson Stuart Woods Nora Roberts Janet Evanovitch

Metropolitan

00

Executive Director's Report MLC FY 2014-15 January 15, 2015

EXECUTIVE DIRECTOR'S REPORT

JANUARY 2015

COMMISSION UPDATES

Brian Maughan was re-elected Chair of the Oklahoma County Commissioners and will continue his service as a voting member of the Library commission by virtue of his office. This will be Mr. Maughan's second term with the MLC.

PROMOTIONS FOR DOWNLOADABLE SERVICES

Beginning this month you will start to see promotions in Penn Square Mall and at the Will Rogers World Airport inviting patrons to download eBooks, magazines, and music. The campaign kicks off in January at the Penn Square Mall food court where large decals on every table direct customers to the Library's downloads page. In February and March, the mall will display a large banner hanging in the west corridor, and in April the campaign's final element will include a display highlighting the Library's full complement of downloadable services outside of the mall elevators. In addition, the Library will have two large displays in the main gate concourse of the Will Rogers World Airport promoting the services throughout 2015. This is just one way we try to connect our services to our customers wherever they are.

CAPITOL HILL LIBRARY

A decision has been made to secure a temporary space for Capitol Hill Library while the construction takes place. Our preference is to be on 25th street and hope to go to bid and lease a space in the spring and be ready to move in after summer reading. Staff looked at several vacant buildings and a few looked promising so we are making plans for the internal design team to examine these mid-January to determine whether any could fulfill our temporary needs.

Ask a Librarian

The "Ask a Librarian" service, which provides email assistance to patrons, answered 1662 questions this year, up from 790 the previous year. The busiest month for the service was September when the Library migrated to the new catalog and integrated library system (ILS).

EMEDIA USAGE

Usage of the Library's eMedia collection is continuing to grow this fiscal year according to statistics provided by our vendor, OverDrive. The number of eMedia checkouts during July through December of 2014 increased by 31.35% over the same period in 2013. The Library served an average of 11,608 unique customers

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per month with eMedia titles for listening or reading on a wide variety of electronic devices including Kindle devices. OverDrive is currently the only vendor providing Kindle format eBooks to libraries, and 36.17% of MLS eBook checkouts during this period were by customers using Kindle devices. Some recent heavily requested titles across all eMedia formats included <u>Unbroken</u> by Laura Hillenbrand, <u>Gone Girl</u> by Gillian Flynn, <u>All the Light We Cannot See</u> by Anthony Doerr, <u>Yes, Please</u> by Amy Poehler, <u>Killing Patton</u> by Bill O'Reilly, <u>Gray Mountain</u> by John Grisham, <u>Outlander</u> by Diana Gabaldon and <u>Leaving Time</u> by Jodi Picoult.

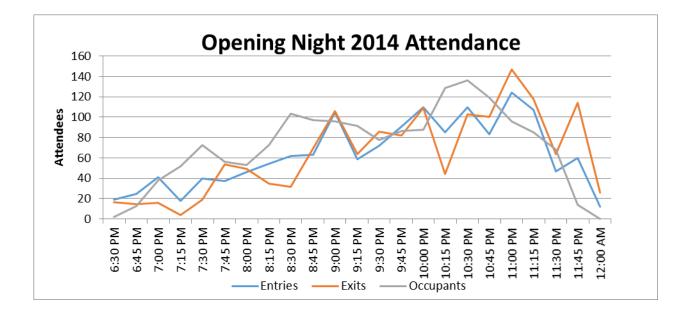
OPENING NIGHT

The Downtown Library was once again scheduled as an Opening Night venue. The door counters showed that 1470 people visited the library that night, many of whom may not have otherwise seen their public library. Friends of the Library volunteers, staff from Security, Maintenance, Outreach, and Library Operations were on hand to make sure the night went smoothly. Mary Sholly, our Conference Services Technician, shared the following about the evening:

We had a great evening for Opening Night. At times we had a fully packed atrium, I'm not sure we could have fit another person in there! Shortt Dogg was our entertainment for the evening and they were a hit. Shortt Dogg plays music from all sorts of different genres and eras resulting in customers laughing, singing along, and even dancing.

On the 4th floor we hosted the hospitality room for all the volunteers for the event. This room was decorated nicely by the Arts Council volunteers and was a very busy place most of the night.

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