



METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

Thursday, November 20, 2014, 3:30 p.m.
Edmond Library
10 S. Boulevard
Edmond, OK 73034
(Telephone: 341-9282)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM

Nancy Anthony, Chair

3:30 – 3:45 pm INTRODUCTIONS

- Document #43 – Presentation of Service Certificates for Library Staff

COMMENTS FROM GENERAL PUBLIC (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

3:45 – 4:00 pm CONSENT DOCKET (#44 - #46)

- Document #44 – Approval of Minutes of October 16, 2014 Meeting
- Document #45 – Acceptance of Review of Expenditures for October 2014
- Document #46 – Contract Awards & Purchases
 - Item A: Stacking Chairs
 - Item B: Human Resources Management System

4:00 – 4:15 pm EXECUTIVE SESSION

- To discuss the employment, hiring, appointment, promotion, etc., of the Executive Director Pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes §307, (B) (1)

4:15 – 4:30 pm OTHER BUSINESS

- Document #47 – Discussion, Consideration, and Possible Action: Executive Director Employment Agreement between the Metropolitan Library Commission and Timothy H. Rogers
- Document #48 – Discussion, Consideration, and Possible Action: Resolution of Commendation for Donna Morris

4:30 – 4:40 pm EXECUTIVE DIRECTOR'S REPORT

4:40 – 4:45 pm RECOMMENDATIONS FROM COMMISSION CHAIR

- Appointment of (2) At-Large Executive Committee members

4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS

NEXT COMMISSION MEETING DATE AND PLACE:

**December 11, 2014
Capitol Hill Library, 334 SW 26th , Oklahoma City, OK 73109**

PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in November 2014:

<u>Employees</u>	<u>Years of Service</u>
Perry A. Wilson, Security Officer	30
Stacey M. O'Neil, Library Aide, Southern Oaks Library	10

MINUTES OF THE REGULAR MONTHLY MEETING OF THE METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY

DATE: October 16, 2014 TIME: 3:30 pm

MEETING PLACE: Southern Oaks Library

Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 21, 2013. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Southern Oaks Library and the Downtown Library, 300 Park Avenue, Oklahoma City, on October 14, 2014, in conformity with the Oklahoma Open Meeting Act §311.

Commission Members

PRESENT:

Ralph Bullard
Allen Coffey, Disbursing Agent
Fran Cory
Cynthia Friedemann
Helene Harpman
Karen Helton
Jose Jimenez
Carolyn Leslie
Brian Maughan
Penny McCaleb
Tracy McDaniel
Mukesh Patel
Vanna Shaw
Jim Shonts
Judy Smith, Vice-Chair
Alyne Strube
Beth Toland
Susan Tucker
Sharon Voorhees
Nancy Anthony, Chair
Donna Morris, Executive Director
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma City
Rozz Grigsby
Deanna Hannah
Lori Nelson
Kim Patterson
Hugh Rice

Estimate of general public and staff attending: 14

I. The meeting was called to order at 3:30 p.m. by Mrs. Nancy Anthony, Chair.

Roll was called to establish a quorum. Present: Bullard, Coffey, Cory, Friedemann, Harpman, Helton, Jimenez, Leslie, McCaleb, McDaniel, Patel, Shaw, Shonts, Smith, Strube, Toland, Tucker, Voorhees, Anthony (Arrived: Maughan, 3:34).

II. Mrs. Anthony introduced Mr. Randy Wayland, Manager of Library Operations, for the Southern Oaks Library. Mr. Wayland welcomed the commission to the Southern Oaks Library. He highlighted various programs and classes taking place at the library.

III. Mrs. Anthony called for the Presentation of Service Certificates for October 2014: Patricia Ortiz, Circulation Clerk, Southern Oaks Library ~ 10 years of service; Kristin Williamson, Children's Services Coordinator, Outreach Services ~ 10 years of service.

Mrs. Anthony also recognized the following employees who were unable to attend the meeting: Rondia Banks, Librarian, Northwest Library ~ 15 years of service; Lisa Bradley, Librarian, Downtown Library ~ 15 years of service; Sheldon Beach, Librarian, Downtown Library ~ 10 years of service; Rosemary Stafford, Library Aide, Village Library ~ 10 years of service; Phillip Belt, Delivery Driver, Maintenance ~ 5 years of service; Matthew Logo-Falepouono, Delivery Driver, Maintenance ~ 5 years of service; Mallory Weigl, Librarian, Almonte Library ~ 5 years of service.

IV. Mrs. Anthony called for comments from the general public. There were none.

V. Mrs. Anthony presented the Consent Docket: Document #37 – Approval of Minutes of September 18, 2014; Document #38 – Approval of Minutes of October 9, 2014 Special Meeting; Document #39 - Acceptance of Review of Expenditures for September 2014; Document #40 – Contract Awards & Purchases.

Mrs. Anthony called for a motion.

Mrs. Penny McCaleb moved to accept the consent docket. Mrs. Susan Tucker seconded. No discussion; motion passed unanimously.

VI. Mrs. Anthony referred to Document #41 – Discussion, Consideration, and Possible Action: Acceptance of Annual Audit – Finley & Cook

Mr. Nate Atchison and Mr. Timothy Vanhorn with Finley & Cook were in attendance. Mr. Atchison presented and summarized the audit report. The audit went very smoothly. There were no items noted relating to internal controls and no issues to bring to the commission's attention. Questions and discussion followed.

Mr. Atchison thanked Mr. Lovely and his staff for their assistance during the audit process.

Mrs. Cynthia Friedemann moved to accept the annual audit as presented. Mr. Tracy McDaniel seconded. No further discussion; motion passed unanimously.

VII. Mrs. Anthony referred to Document #42 – Discussion, Consideration, and Possible Action: Approval of Metropolitan Library Commission Meeting Dates 2015.

Mrs. Anthony called for a motion.

Mrs. Fran Cory moved to approve the Metropolitan Library Commission Meeting Dates for 2015. Mrs. Beth Toland seconded. No discussion; motion passed unanimously.

VIII. Mrs. Anthony referred to the Recommendations from the Commission Chair – Appointment of Interim Executive Director.

Mrs. Anthony stated Donna Morris' official retirement date is December 1, 2014. The new director, Tim Rogers will begin work on January 15, 2015. Mrs. Anthony is recommending an Interim Director be appointed for the six week period between Mrs. Morris' retirement date and the start date of Mr. Rogers. After discussion with Mrs. Morris, the recommendation is to appoint Mrs. Kay Bauman, Deputy Executive Director/Library Operations as Interim Director. Mrs. Bauman's compensations will be adjusted accordingly for the six week period and all other benefits will remain the same.

Mrs. Anthony called for a motion.

Mr. Mukesh Patel moved to approve the appointment of Mrs. Kay Bauman as Interim Executive Director until the new Executive Director, Mr. Tim Rogers, begins work on January 15, 2015. Mrs. Alyne Strube seconded. No discussion; motion passed unanimously.

IX. Mrs. Anthony called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris gave Kudos to Emily Williams, Teen Services Coordinator, Outreach. Emily has been selected into the prestigious okc.BIZ 2014 "Forty Under Forty" class. The award recognized young movers and shakers from Central Oklahoma who have made exceptional contributions to our community. Congratulations, Emily!

Mrs. Morris reported staff has been viewing demonstrations from vendors on Human Resources software. The new software will handle multiple HR functions such as new employee recruitment, employee evaluations, employee benefits, and payroll. A recommendation for the software will be coming to the November Commission meeting for approval.

Mrs. Morris provided updates on the current Capital Projects.

OKC and MLS are working on a 5 year Capital Improvements request list for OKC Libraries. The list has been submitted to the city and details are still being worked out.

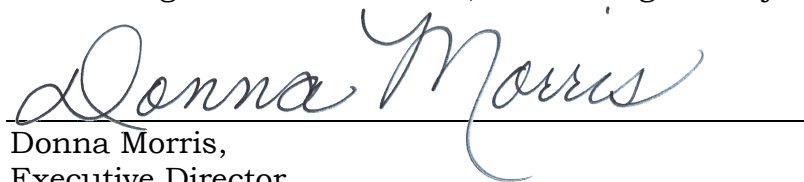
Information has been provided to Bethany about the architect selection process and we are working on setting up a meeting with city officials in Bethany.

The Schematic Design package is due for Capitol Hill on October 17. An updated schedule shows a move-in date of April 2017. Oklahoma City continues to work on securing the land needed for the expansion.

X. Mrs. Anthony called for comments from the Commission.

The next regularly scheduled meeting will be held at the Edmond Library on November 20, 2014.

There being no further business, the meeting was adjourned at 4:04 pm.



Donna Morris,
Executive Director
(Secretary)

FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES

October 31, 2014

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of October 2014.

For comparison, 33.33% of the year has passed.

COMMISSION ACTION

That the Commission acknowledge the financial report of October 2014.

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STATEMENT OF FINANCIAL CONDITION

October 31, 2014

ASSETS

	Current Year	Previous Year
CASH	\$ 513,604.73	\$ 394,127.67
INVESTMENTS (Schedule attached)	18,036,050.08	20,158,475.44
PREPAID ACCOUNTS	25,000.00	30,757.77
TAXES RECEIVABLE: 2014-15 Ad Valorem Tax	32,464,608.00	31,260,747.00
Less: Reserve for Delinquent Tax	-2,951,341.00	-2,841,886.00
Budgeted Tax Revenue	29,513,267.00	28,418,861.00
Less: Tax Received	0.00	0.00
Total Assets	\$48,087,921.81	\$ 49,002,221.88

LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

LIABILITIES:

Previous Year Reserve for Appropriations	\$391,340.01	\$245,665.78
Current Year Purchase Orders Outstanding	499,912.61	395,946.88
Previous Year Purchase Orders Outstanding	273,693.80	155,298.77
Checks Outstanding	249,772.77	304,515.33
Total Liabilities	1,414,719.19	1,101,426.76

DEFERRED TAX REVENUE:

Current Year Ad Valorem Tax	29,513,267.00	28,418,861.00
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FUND BALANCE:

Beginning of the Year	\$27,031,002.21	\$29,031,368.56
Add: Revenues		
Budgeted	204,000.00	201,000.00
Other	709,202.21	1,121,470.00
Less: Expenditures	(10,784,268.80)	(10,871,904.44)

Total Fund Balance

	17,159,935.62	19,481,934.12
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Total Liabilities, Deferred Revenue and Fund Balance

	\$48,087,921.81	\$ 49,002,221.88
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**METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
SCHEDULE OF INVESTMENT**

As of October 31, 2014

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/24/2012	1/24/2015	1.000%	\$ 95,014.35
CD - Municipal Emp. Credit Union	5/30/2013	5/30/2015	1.105%	240,027.76
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	2/18/2013	1/18/2016	0.850%	103,503.75
CD - Stillwater National Bank	6/23/2012	6/23/2015	1.050%	240,000.00
CD - National Bank of Commerce.	12/19/2013	12/19/2015	0.800%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - Prosperity Bank	12/14/2013	12/14/2014	0.350%	100,000.00
CD - BancFirst	7/28/2012	7/27/2015	1.200%	240,000.00
CD - Interbank	11/9/2013	11/5/2014	0.500%	99,733.20
CD - First State Bank	3/20/2014	3/20/2015	0.650%	240,000.00
CD - Valliance Bank	9/6/2012	9/6/2015	1.000%	101,482.20
Federal Home Loan Bank	5/21/2013	11/21/2018	1.000%	1,999,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
FHLB	1/4/2013	3/27/2018	1.000%	2,000,388.89
FHLB	1/30/2013	10/30/2017	0.850%	2,000,000.00
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
Total Investments				<u>\$ 18,036,050.08</u>

METROPOLITAN LIBRARY SYSTEM
GENERAL FUND
STATEMENT OF REVENUES, BUDGET VS. ACTUAL
As of October 31, 2014

	Current Year				Previous Year			
	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received
<u>BUDGETED:</u>								
Current Year Ad Valorem Tax	\$ 29,513,267.00	\$ -	\$ -	0.00%	\$ 28,418,861.00	\$ -	\$ -	0.00%
State Aid	260,594.82	-	-	0.00%	258,653.00	-	-	0.00%
Fines	495,000.00	-	204,000.00	41.21%	468,000.00	44,000.00	201,000.00	42.95%
Total Budgeted Revenue	\$ 30,268,861.82	\$ -	\$ 204,000.00	0.67%	\$ 29,145,514.00	\$ 44,000.00	\$ 201,000.00	0.69%
<u>NOT BUDGETED:</u>								
Prior Years Taxes		\$ 72,133.60	\$ 555,934.31			\$ 77,942.55	\$ 595,011.54	
Gifts and Lost Books Fees		0.00	0.00			0.00	0.00	
Investment Income		39,713.05	59,407.58			(1,797.89)	88,268.12	
Flexible Benefits Account Balance		0.00	0.00			0.00	0.00	
Sale of Surplus Equipment		2,777.22	3,990.32			11,221.88	13,528.23	
Insurance Reimbursements		0.00	0.00			0.00	0.00	
Miscellaneous		23,669.54	89,870.00			13,561.23	424,662.11	
Total Miscellaneous Revenue		\$ 138,293.41	\$ 709,202.21			\$ 100,927.77	\$ 1,121,470.00	
Total Revenue	\$ 30,268,861.82	\$ 138,293.41	\$ 913,202.21	3.02%	\$ 29,145,514.00	\$ 144,927.77	\$ 1,322,470.00	

Document #45
MLC FY 2014-15
November 20, 2014

**METROPOLITAN LIBRARY SYSTEM
SPECIAL FUNDS
STATEMENT OF REVENUES AND EXPENDITURES**

October 31, 2014

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
REVOLVING FUNDS:				
805 Gifts/Lost Books	\$ 62,615.32	\$ 544.00	\$ 719.85	\$ 62,439.47
815 Fines	(37,557.55)	46,476.17	265.38	8,653.24
820 Copy	83,239.77	14,035.10	6,336.85	90,938.02
Total Revolving Funds	\$ 108,297.54	\$ 61,055.27	\$ 7,322.08	\$ 162,030.73
GRANTS:				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<u>Special Grants</u>				
860 10/LET/Special Grant	14,840.00	14,840.00	11,975.90	2,864.10
862 10/OCCF/Village	500.00	500.00	173.00	327.00
893 14/OCCF/Harrah	265.00	265.00	0.00	265.00
899 11/LET/Young Professional Adv	3,000.00	4,200.75	2,511.63	1,689.12
901 14/Sarkeys/Summer Reading	7,500.00	7,500.00	0.00	7,500.00
902 14/ODL/LEGO Classroom Packs	727.50	727.50	756.68	(29.18)
910 15/OAC/Tuvan Throat Singers	5,000.00	0.00	5,000.00	(5,000.00)
912 15/OAC/Roots of Af/Am Music	3,000.00	0.00	3,000.00	(3,000.00)
933 12/LET/Aviation	5,738.00	5,738.00	2,392.00	3,346.00
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
<u>Friends Grants</u>				
846 10 Public Art	3,000.00	4,500.00	3,997.43	502.57
876 14 Summer at the Library	71,000.00	71,000.00	58,021.33	12,978.67
892 14 Flat Screen TVs	4,000.00	4,000.00	3,003.00	997.00
897 14 Retirement Reception	6,000.00	6,000.00	900.00	5,100.00
898 14 Advertising Wraps	14,000.00	14,000.00	0.00	14,000.00
903 15 Interactive Panels	2,500.00	2,500.00	1,679.96	820.04
904 15 Parent Child Book Club	1,500.00	1,500.00	418.00	1,082.00
905 15 Summer at the Library	71,000.00	71,000.00	0.00	71,000.00
906 15 Lee Brawner Scholarship	12,000.00	12,000.00	0.00	12,000.00
907 15 Come Read with Me	15,000.00	15,000.00	5,022.79	9,977.21
908 15 Our World	40,000.00	40,000.00	0.00	40,000.00
966 14 Staff Recognition	17,000.00	17,224.44	13,984.06	3,240.38
Total Grants				179,732.11
	265.38			
Total Special Funds				\$ 341,762.84

Metropolitan Library System
Statement of Encumbrances
Month of October 2014

FY-15

Personal Services

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,597,678.95	4,874,533.54	32.09	15,192,312.00	10,317,778.46
102	Wages - Part-time	242,065.98	748,501.88	27.94	2,678,988.00	1,930,486.12
103	Payroll Taxes	135,686.72	411,723.27	31.97	1,288,039.00	876,315.73
109	Workers Comp. Insurance	14,193.00	57,442.00	28.95	198,384.00	140,942.00
112	Group Insurance	234,274.00	954,571.66	30.28	3,152,195.00	2,197,623.34
113	Employees' Retirement	108,828.32	330,549.63	16.14	2,047,683.00	1,717,133.37
114	Unemployment Compen.	9,925.73	9,925.73	33.09	30,000.00	20,074.27
Total Personal Services		2,342,652.70	7,387,247.71	30.04	24,587,601.00	17,200,353.29

Maintenance & Operations - Contractual Services

201	Bldg. Property & Auto Insu.	.00	258,969.58	84.89	305,056.00	46,086.42
205	Rent of Library Buildings	7,715.31	38,002.83	41.24	92,155.00	54,152.17
207	Janitorial Services	40,970.56	164,853.70	28.85	571,446.00	406,592.30
208	Maintenance of Facilities	24,499.69	105,874.18	19.42	545,122.00	439,247.82
211	Parking & Transportation	15,098.43	52,491.47	27.54	190,570.00	138,078.53
212	Travel Expenses	4,867.10	16,568.15	16.38	101,144.00	84,575.85
213	Professional Services	48,414.20	188,546.22	44.32	425,410.00	236,863.78
214	Security Services	45,482.06	151,133.41	30.84	490,000.00	338,866.59
216	Telephone Services	-4,051.51	50,391.36	14.37	350,592.00	300,200.64
217	Electrical Services	55,985.59	233,329.15	40.59	574,846.00	341,516.85
218	Gas Services	1,137.56	4,569.70	10.32	44,270.00	39,700.30
219	Water & Garbage Services	8,232.86	32,928.04	44.60	73,831.00	40,902.96
220	Trigen Energy Services	18,047.69	81,007.68	35.52	228,068.00	147,060.32
226	Memberships	255.00	9,773.00	34.66	28,199.00	18,426.00
230	Other Library-Related Serv.	35,727.05	100,816.57	21.03	479,386.00	378,569.43
231	Automation Contractual	26,610.82	81,887.23	14.05	582,810.00	500,922.77
236	Network Catalog Services	4,260.96	25,271.53	26.74	94,500.00	69,228.47
Total Contractual Services		333,253.37	1,596,413.80	30.83	5,177,405.00	3,580,991.20

Metropolitan Library System
Statement of Encumbrances
Month of October 2014

FY-15

Maintenance & Operations - Commodities

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	8,501.88	27,430.27	13.40	204,750.00	177,319.73
302	Postage	20,125.35	65,153.90	21.88	297,825.00	232,671.10
303	Supplies	41,325.49	102,362.15	22.83	448,272.00	345,909.85
310	Maintenance Supplies	6,326.24	22,811.10	30.41	75,000.00	52,188.90
312	Safety Supplies & Equip.	.00	4,545.10	56.46	8,050.00	3,504.90
321	Gasoline & Oil	3,345.11	10,277.35	20.55	50,000.00	39,722.65
322	Vehicle Parts & Repairs	1,209.81	1,659.34	5.53	30,000.00	28,340.66
330	Programming Activities	6,156.10	73,064.32	27.68	263,920.00	190,855.68
331	Other Commodities	1,015.93	4,457.47	11.05	40,328.00	35,870.53
Total Commodities		88,005.91	311,761.00	21.98	1,418,145.00	1,106,384.00

Capital Outlays

401	Books & Materials	378,421.27	1,161,265.79	22.76	5,103,220.00	3,941,954.21
404	Government Documents	.00	3,000.00	44.78	6,700.00	3,700.00
405	Book Repairs & Bindings	.00	.00	.00	1,200.00	1,200.00
407	Periodicals & Subscriptions	.00	26,801.41	14.23	188,385.00	161,583.59
408	Furniture, Fixtures, & Equip.	1,009.54	41,011.56	13.89	295,302.00	254,290.44
409	Motor Vehicles	.00	10.25	.04	27,000.00	26,989.75
410	Automation System & Equip.	.00	140.00	.04	372,153.00	372,013.00
450	Capital Projects	2,611.71	256,617.28	4.37	5,878,384.00	5,821,766.72
490	Capital Reserves - Current	.00	.00	.00	-2,005,521.44	-2,005,521.44
499	Reserve Carryover - Prior	.00	.00	.00	14,930,398.00	14,930,398.00
Total Capital Outlays		382,042.52	1,488,846.29	6.00	24,797,220.56	23,308,374.27
Total Budget		3,145,954.50	10,784,268.80	19.26	55,980,371.56	45,196,102.76

Monthly Journal Entries -- October 2014

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<u>Tax revenues</u>				
43	1001	Cash	71,962.73	
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 9/16 to 9/30		\$ 71,962.73
44	1001	Cash	\$ 170.87	
	3601	Prior year Tax Ad Valorem Tax apportioned by County for 10/1 to 10/15		\$ 170.87
<u>Miscellaneous</u>				
45	1001	Cash	\$ 23,669.54	
	3605	Mic. Reimbursements		\$ 23,669.54
		ins-Rea, Peaden 712.60 name badge 1.00		
		ins-J Johnson 1,074.78 OGE rebate 165.38		
		LET - personnel 3,098.18 MLS special funds 3,000.00		
		café rent 500.00 ALA refund 145.00		
		Almonte rent 7,171.88 Friends 628.84		
		Almonte rent 7,171.88 total \$ 23,669.54		
46	1001	Cash	\$ 2,777.22	
	3606	Surplus sales Surplus sale proceeds		\$ 2,777.22
<u>Payable entries</u>				
47	3001	Current Year Reserv. for Appropriations.	\$ 3,145,969.50	
	3011	Current Year P.O. Outstanding		\$ 3,145,969.50
	3002	Prior Year Reserv. for Appropriations.		\$ 41,043.77
	3012	Prior Year P.O. Outstanding Purchase orders issued in October	\$ 41,043.77	
48	3011	Current Year P.O. Outstanding	\$ 3,384,287.86	
	3012	Prior Year P.O. Outstanding	\$ 197,353.91	
	3021	Warrants Outstanding Checks issued in October		\$ 3,581,641.77
49	3021	Current Year Warrants Outstanding	\$ 3,619,463.96	
	1001	Cash Checks cleared Bank in October		\$ 3,619,463.96
<u>Bank interest and fees</u>				
50	1001	Cash		\$ 372.94
	3602	Bank Fees	\$ 402.35	
	3602	Interest Income Interest and fees from GF checking account		\$ 29.41

51	8000	Special Fund Cash		\$	260.67
	8815	Bank Fees	\$	265.38	
	8815	Interest Income		\$	4.71
		Interest and fees from SF checking account			

Special funds

52	8000	Special Fund Cash	\$	61,090.56	
	8815	Fines		\$	46,471.46
	8820	Copy		\$	14,035.10
	8805	Gift/Lost Books		\$	544.00
	8966			\$	40.00

Revenues of special funds received in October

53	8000	Special Fund Cash		\$	29,259.54
	8815	Fines	\$	-	
	8820	Copy	\$	6,336.85	
	8805	Gift/Lost Books	\$	719.85	
	8862		\$	173.00	
	8902		\$	756.68	
	8903		\$	1,679.96	
	8966		\$	11,093.20	
	8897		\$	500.00	
	8910		\$	5,000.00	
	8912		\$	3,000.00	

Expenditures of special funds paid in October

Corrections, adjustments, and miscellaneous

54	1001	Cash	\$	2,661.12	
	3021	Current Year Warrants Outstanding		\$	2,661.12
		To correct for cancelled checks booked backwards			

Grand Total

\$ 10,580,378.31	\$10,580,378.31
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General Fund F.Y. 14-15

Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
G-01151	Bank of Oklahoma	Payroll Transmittal-Chks	26,806.71	
		Payroll Transmittal-Chks	12,247.68	
		Payroll Transmittal-Chks	55.00	39,109.39
G-01152	Bank of Oklahoma	Federal Withholding Tax	56,562.85	
		Federal Withholding Tax	4,842.00	61,404.85
G-01153	Oklahoma Tax Commission	State Withholding Tax	16,959.00	
		State Withholding Tax	1,022.00	17,981.00
G-01154	Mun. Employees Credit Union	Employee Cr Union Deducts	10,247.08	
		Employee Cr Union Deducts	95.00	10,342.08
G-01155	United Way of Central Oklahoma	Employee Deductions	623.92	
		Employee Deductions	18.00	641.92
G-01156	Clerk, U.S. District	Employee Deductions	260.35	260.35
G-01157	HealthSmart Benefit Solutions	Employee Deductions	160.00	160.00
G-01158	Bank of America	Payroll Transmittal-DDep	314,139.08	
		Payroll Transmittal-DDep	56,487.34	
		Payroll Transmittal-DDep	935.00	371,561.42
G-01159	Nationwide Retirement Solution	Employee Deductions	5,323.38	5,323.38
G-01160	Transamerica Premier Life	Employee Deductions	264.35	264.35
G-01161	Bank of Okla-Institutional	Employee Contrib -- DB PI	3,046.81	3,046.81
G-01162	Bank of Oklahoma	Employee Flexplan Deposit	33,605.90	33,605.90
G-01163	Bank of Oklahoma	Employee Soc/Sec Deposits	30,270.40	
		Employee Soc/Sec Deposits	5,039.49	
		Employee Medicare Deposit	7,197.64	
		Employee Medicare Deposit	1,178.54	
		Employer Soc/Sec Deposits	35,309.82	
		Employer Medicare Deposit	8,376.41	87,372.30
G-01164	MassMutual Financial Group	Employee Contrib -- DC PI	20,184.65	
		Employer Contrib -- DC PI	35,726.58	55,911.23
G-01165	Pioneer Credit Recovery	Employee Deductions	159.65	159.65
G-01166	Robinson & Hoover	Employee Deductions	191.50	191.50
G-01167	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-01168	Administrative Services	Employee Deductions	1,403.01	1,403.01
G-01169	W.Craig Barton	Employee Deductions	135.54	135.54
G-01170	UNUM Life Insurance	Employee Deductions	1,089.40	
		Employee Deductions	37.30	1,126.70
G-01171	UNUM Life Insurance	Grp L-T Disab Ins Prm-Oct	6,745.28	6,745.28
G-01172	CompSource Oklahoma	Workers Comp Insurance	14,193.00	14,193.00
G-01173	HealthSmart Benefit Solutions	Grp Life AD&D Ins Prm-Oct	54,023.75	54,023.75
G-01174	Vision Service Plan of	Grp Vision Ins Prem-Oct.	2,758.67	2,758.67
G-01175	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-Oct	167,007.30	167,007.30
G-01176	UNUM Life Insurance	Grp LTC Insurance Prm-Oct	1,320.00	1,320.00
G-01177	Bradford Industrial Supply	Maintenance of Facilities	60.74	60.74
G-01178	O G & E	Electrical Services	3,048.69	3,048.69
G-01179	Oklahoma Natural Gas Co.	Gas Services	83.32	
		Gas Services	36.02	
		Gas Services	36.02	
		Gas Services	35.32	190.68
G-01180	City of Oklahoma City	Water & Garbage Services	22.56	
		Water & Garbage Services	625.15	
		Water & Garbage Services	254.35	
		Water & Garbage Services	437.20	1,339.26
G-01181	Southwestern Stationers, Inc.	Supplies	62.00	62.00

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Warrant Register

October 2014

Number	Vendor/Payee	Purpose	Amount
G-01182	Locke Supply Co.	Maintenance of Facilities	16.89
		Maintenance of Facilities	11.87
		Maintenance of Facilities	171.14
		Maintenance of Facilities	170.57
G-01183	Demco	Equipment	82.45
		Supplies	1,364.00
		Supplies	85.53
		Supplies	60.10
G-01184	The University of Oklahoma	Printing/Printing Supply	356.00
		Printing/Printing SUPPLY	705.00
G-01185	Standard Printing Co., Inc.	Supplies	868.50
		Supplies	495.00
G-01186	Donna Morris	Telephone Services	50.00
G-01187	U.S. Postal Service	Postage	15,000.00
G-01188	Jessica Morris	Transportation	7.58
G-01189	American Express	Automation Contractual	149.00
G-01190	Maintenance Connection	Maintenance of Facilities	396.00
G-01191	Barbara Beasley	Transportation	15.06
		Postage	27.20
		Transportation	73.30
G-01192	Recorded Books, LLC	Materials	712.67
G-01193	Scott Rice Co. - OKC	Furniture	7,114.95
G-01194	Johnstone Supply	Maintenance of Facilities	80.71
G-01195	Mullin Plumbing West Division	Maintenance of Facilities	84.00
G-01196	Oklahoma Genealogical Society	Professional Services	45.00
G-01197	Denyveta Davis	Transportation	501.76
		Transportation	8.01
G-01198	Thorndike/Gale Group	Materials	4,503.78
G-01199	Anne G. Fischer	Telephone Services	50.00
		Telephone Services	50.00
		Transportation	251.50
G-01200	Friday	Library-related Services	900.00
G-01201	Spaces, Inc.	Supplies	52.80
G-01202	Independent Stationers	Other Library Related Svc	8.29
		Supplies	109.44
		Supplies	52.60
		Supplies	47.54
		Supplies	43.37
G-01203	Full Circle Bookstore	Books & Materials	335.89
G-01204	Janet Brooks	Transportation	32.84
G-01205	Debbie Langston	Programming Activities	70.00
G-01206	Diamond Electric	Capital Projects	450.00
G-01207	Jonathan Willis	Transportation	57.22
G-01208	Diane Sarantakos	Other Commodities	9.01
		Other Commodities	33.18
		Transportation	318.18
G-01209	AT&T	Telephone Services	1,210.35
G-01210	Blackstone Audio Books	Materials	459.00
G-01211	Cheryll Jones	Programming Activities	31.56
		Programming Activities	6.49
G-01212	Random House, Inc	Materials	660.00
G-01213	Scott's Printing & Copying	Printing/Printing Supply	410.68
** Continued **			

General Fund F.Y. 14-15

Warrant Register

October 2014

Number	Vendor/Payee	Purpose	Amount	
** Continued **				
G-01213	Scott's Printing & Copying	Printing/Printing Supply	509.13	
		Printing/Printing Supply	777.08	1,696.89
G-01214	Brilliance Corporation	Materials	1,580.34	1,580.34
G-01215	ALA Registration Dept	Professional Services	400.00	400.00
G-01216	Ingram Library Service	Books & Materials	246.96	
		Materials	68.82	
		Books & Materials	177.95	493.73
G-01217	Phyllis Davidson	Transportation	86.98	86.98
G-01218	Carrier Enterprise, LLC-S.C.	Maintenance of Facilities	98.20	98.20
G-01219	Walker Companies	Supplies	522.25	522.25
G-01220	OverDrive, Inc.	Books & Materials	6,653.88	6,653.88
G-01221	Finley & Cook, PLLC	Professional Services	15,000.00	15,000.00
G-01222	Findaway World, LLC	Materials	4,122.22	4,122.22
G-01223	Employment Technologies Corp	Professional Services	450.00	450.00
G-01224	Scovil & Sides Hardware Co.	Maintenance of Facilities	345.00	345.00
G-01225	Jo Nita White	Transportation	94.70	94.70
G-01226	Russell Interiors	Maintenance of Facilities	595.00	595.00
G-01227	AV Cafe Inc	Materials	4,923.08	4,923.08
G-01228	Vickie Ross	Supplies	32.47	
		Supplies	34.64	67.11
G-01229	Ingram Library Service	Books & Materials	43.78	43.78
G-01230	Meghan Attalla	Programming Activities	38.69	
		Programming Activities	101.43	
		Supplies	106.92	247.04
G-01231	Town of Luther	Water & Garbage Services	37.60	37.60
G-01232	Kay L. Bauman	Automation Contractual	364.20	364.20
G-01233	Landon Holman	Transportation	32.47	32.47
G-01234	The Library Store, Inc.	Supplies	3,461.50	3,461.50
G-01235	Dept. 78073	Furniture	9,539.48	9,539.48
G-01236	Jamshid Pourtorkan	Programming Activities	150.00	150.00
G-01237	Evans Hardware	Maintenance of Facilities	12.44	12.44
G-01238	Debbie Robertus	Transportation	48.05	
		Supplies	15.15	63.20
G-01239	Batteries Sooner LLC	Maintenance of Facilities	159.80	159.80
G-01240	Heidi A. Port	Transportation	152.45	152.45
G-01241	Kimberly Edwards	Programming Activities	54.21	54.21
G-01242	Skillpath Seminars	Professional Services	299.00	299.00
G-01243	Kelley Riha	Programming Activities	18.38	18.38
G-01244	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-01245	Andrea Emmons	Transportation	50.93	50.93
G-01246	Dean Johnson	Programming Activities	250.00	250.00
G-01247	Carol L. Roberts	Programming Activities	35.44	35.44
G-01248	Kevin Colwell	Transportation	57.36	57.36
G-01249	City of Harrah Acct 02-0121-01	Water & Garbage Services	465.66	465.66
G-01250	Amazon/GE Money Bank	Supplies	21.49	21.49
G-01251	Gregory Bennett	Transportation	57.79	57.79
G-01252	G. Patrick Riley	Programming Activities	150.00	150.00
G-01253	United Parcel Service	Postage	281.66	281.66
G-01254	City of Choctaw	Water & Garbage Services	1,050.19	1,050.19
G-01255	Abolghasem Siavashi	Transportationa	23.97	23.97
G-01256	Frates Insurance	Bldg, Property & Auto Ins	246,813.00	
** Continued **				

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Warrant Register

October 2014

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-01256	Frates Insurance	Bldg, Property & Auto Ins	11,221.58	258,034.58
G-01257	Office Depot Credit Plan	Supplies	473.96	473.96
G-01258	Ann Meeks	Transportation	31.84	31.84
G-01259	Baker & Taylor Books	Materials	845.24	845.24
G-01260	KAUT-TV	Library-related Services	960.00	960.00
G-01261	KFOR-TV	Library-related Services	5,050.00	5,050.00
G-01262	Baker & Taylor Entertainment	Books & Materials	1,808.18	
		Materials	65.45	
		Books & Materials	3,514.97	5,388.60
G-01263	Walmart Community/GECRB	Programming Activities	26.97	
		Other Commodities	35.65	
		Supplies	896.50	959.12
G-01264	MetroFamily Magazine	Library-related Services	1,449.00	1,449.00
G-01265	John L. Hilbert	Programming Activities	134.33	134.33
G-01266	After Market Group	Maintenance of Facilities	3,964.54	3,964.54
G-01267	Lisa Hubbert	Programming Activities	120.00	120.00
G-01268	Leadership Oklahoma City, Inc.	Professional Services	350.00	350.00
G-01269	Thomas P. Gallagher	Transportation	25.00	25.00
G-01270	Pete Roberson	Maintenance of Facilities	22.96	22.96
G-01271	O'Reilly Automotive Stores,	Maintenance of Facilities	104.93	104.93
G-01272	Darrie Breathwit	Programming Activities	42.17	42.17
G-01273	David Calhoun	Transportation	6.49	6.49
G-01274	John Rahhal	Transportation	141.09	141.09
G-01275	Cintas Corporation 064	Maintenance of Facilities	651.30	651.30
G-01276	Rondia K. Banks	Programming Activities	13.16	13.16
G-01277	Downtown Tire & Auto Svc, Inc.	Vehicle Parts & Repairs	49.55	49.55
G-01278	Waste Connections of Oklahoma	Water & Garbage Services	691.85	
		Water & Garbage Services	55.05	746.90
G-01279	Cox Communications, Inc.	Telephone Services	200.89	200.89
G-01280	Sarah Blaney	Programming Activities	45.81	
		Transportation	100.73	146.54
G-01281	Baker & Taylor Books	Books & Materials	2,769.55	
		Materials	3,922.95	
		Materials	1,138.54	
		Materials	1,795.34	
		Materials	5,564.29	
		Materials	1,989.03	
		Books & Materials	1,287.11	
		Books & Materials	2,126.75	20,593.56
G-01282	Baker & Taylor Books	Books & Materials	1,679.41	
		Materials	1,010.41	
		Materials	1,463.17	
		Books & Materials	1,635.14	5,788.13
G-01283	Baker & Taylor Books	Books & Materials	55.43	
		Books & Materials	139.66	195.09
G-01284	Cisco Systems Capital CRP	Automation Contractual	662.29	662.29
G-01285	Vickie Saxton	Transportation	34.66	
		Programming Activities	19.53	54.19
G-01286	Maria Watkins	Transportation	138.63	138.63
G-01287	Trane Co.	Maintenance of Facilities	108.60	108.60
G-01288	David Newyear	Transportation	51.86	51.86

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Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
G-01289	Conrad Doty	Supplies	21.67	21.67
G-01290	Emily Williams	Transportation	77.24	77.24
G-01291	G4S Secure Solutions	Security Services	9,283.33	9,283.33
G-01292	Lloyd Lovely	Telephone Services	40.00	
		Transportation	113.01	153.01
G-01293	Patricia Whisenhunt	Transportation	12.77	12.77
G-01294	Nicoma Park Lumber Co	Maintenance of Facilities	26.58	26.58
G-01295	Jean Wilburn	Postage	9.50	9.50
G-01296	Baker & Taylor Entertainment	Books & Materials	456.91	456.91
G-01297	R. Justin Herwig	Telephone Services	35.00	
		Transportation	212.93	247.93
G-01298	Anna Todd	Transportation	74.55	74.55
G-01299	Mary J. Sholly	Transportation	176.20	176.20
G-01300	Jessica Minter	Transportation	7.56	7.56
G-01301	Kathy Fritsch	Transportation	6.05	6.05
G-01302	Chris Kennedy	Transportation	147.12	147.12
G-01303	The Terminix International Co.	Maintenance of Facilities	110.00	110.00
G-01304	Ed Dillard	Transportation	364.95	
		Transportation	10.92	375.87
G-01305	Earthsmart Controls, LLC	Maintenance of Facilities	585.89	585.89
G-01306	Tricia Bolene	Programming Activities	10.81	10.81
G-01307	Timothy H Rogers	Library-Related Services	1,486.60	1,486.60
G-01308	Christian LeFlore	Transportation	4.36	4.36
G-01309	Rebecca West	Transportation	12.54	12.54
G-01310	Paula Penrod	Transportation	31.36	31.36
G-01311	Edgar Nunez	Telephone Services	35.00	
		Telephone Services	35.00	70.00
G-01312	Angie Walton	Transportation	97.13	97.13
G-01313	Roosevelt Weeks	Library Related Services	1,041.70	1,041.70
G-01314	Bradford Industrial Supply	Maintenance of Facilities	260.24	
		Maintenance of Facilities	34.63	
		Maintenance of Facilities	13.67	308.54
G-01315	O G & E	Electrical Services	1,614.64	
		Electrical Services	8,314.42	
		Electrical Services	2,984.40	12,913.46
G-01316	City of the Village	Water & Garbage Services	91.41	91.41
G-01317	Demco	Supplies	189.16	
		Equipment	203.97	393.13
G-01318	Gale/ Cengage Learning, Inc.	Books & Materials	12,275.11	12,275.11
G-01319	The University of Oklahoma	Printing/Printing Supply	45.00	45.00
G-01320	Oriental Trading Company	Programming	98.75	98.75
G-01321	City of Edmond	Electrical Services	4,677.56	4,677.56
G-01322	South OKC Chamber of Commerce	Programming Activities	300.00	300.00
G-01323	Baker & Taylor Books	Books & Materials	8,183.95	8,183.95
G-01324	Susan Ryan	Transportation	29.06	29.06
G-01325	Bill Warren Office Products	Supplies	98.40	98.40
G-01326	Charles S. Isaacs	Telephone Services	35.00	
		Transportation	18.20	53.20
G-01327	American Library Association	Memberships	255.00	255.00
G-01328	Recorded Books, LLC	Books & Materials	369.90	369.90
G-01329	Marilyn E. Backus	Transportation	38.60	38.60
G-01330	Independent Stationers	Supplies	482.40	482.40

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Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
G-01331	Oklahoma Gazette	Library-related Services	1,616.00	1,616.00
G-01332	AT & T Mobility	Telephone Services	138.30	138.30
G-01333	Scott's Printing & Copying	Printing/Printing Supply	410.68	410.68
G-01334	Hobby Lobby	Programming Activities	45.60	45.60
G-01335	Ingram Library Service	Books & Materials	300.00	300.00
G-01336	Candace McDaniel	Other Commodities	387.44	387.44
G-01337	OverDrive, Inc.	Books & Materials	10,108.37	10,108.37
G-01338	Fuelman	Vehicle Parts & Repairs	71.15	
		Gasoline & Oil	3,226.03	3,297.18
G-01339	Chickasaw Telecom, Inc.	Automation	9,164.00	9,164.00
G-01340	Ingram Library Service	Books & Materials	233.53	233.53
G-01341	The Black Chronicle	Library-related Services	789.12	789.12
G-01342	Kay L. Bauman	Transportation	178.69	178.69
G-01343	Home Depot Credit Services	Maintenance of Facilities	79.98	
		Maintenance of Facilities	108.75	188.73
G-01344	OPUBCO Communications Group	Legal Advertisement	92.05	92.05
G-01345	ProQuest	Books & Materials	8,115.00	
		Books & Materials	10,695.00	18,810.00
G-01346	Contractors Supply Co.	Maintenance of Facilities	43.76	43.76
G-01347	Ruby Soutiere	Transportation	40.14	40.14
G-01348	Kelley Riha	Transportation	310.99	310.99
G-01349	MAC Systems, Inc.	Maintenance of Facilities	216.00	216.00
G-01350	4 Imprint	Library-related Services	2,106.10	2,106.10
G-01351	City of Edmond	Water & Garbage Services	1,012.42	1,012.42
G-01352	United Parcel Service	Postage	350.07	350.07
G-01354	Office Depot Credit Plan	Supplies	50.26	50.26
G-01355	CPI Office Products	Supplies	1,290.70	1,290.70
G-01356	Cheryl Pernel	Parking	108.38	108.38
G-01357	Baker & Taylor Entertainment	Books & Materials	1,513.02	1,513.02
G-01358	The Meadows	Library-related Services	45.00	45.00
G-01359	John L. Hilbert	Programming Activities	79.49	79.49
G-01360	Construction Industries Board	Professional Services	330.00	330.00
G-01361	Pamela Buchanan	Telephone Services	35.00	
		Transportation	5.60	40.60
G-01362	Engineered Equipment Inc.	Maintenance of Facilities	294.36	294.36
G-01363	Alexis Whitney	Programming Activities	69.33	
		Programming Activities	2.67	72.00
G-01364	Star Lighting	Maintenance of Facilities	87.85	87.85
G-01365	Melissa Weathers	Transportation	40.72	40.72
G-01366	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00	232.00
G-01367	Laura McMurtry	Telephone Services	35.00	
		Transportation	11.90	46.90
G-01368	Morrison Supply Company	Maintenance of Facilities	1.00	1.00
G-01369	Baker & Taylor Books	Books & Materials	2,114.77	
		Books & Materials	1,554.83	3,669.60
G-01370	Baker & Taylor Books	Books & Materials	2,985.25	
		Books & Materials	789.54	
		Books & Materials	272.61	4,047.40
G-01371	Trak-1 Technology, Inc.	Professional Services	254.20	254.20
G-01372	G4S Secure Solutions	Security Services	9,342.68	9,342.68
G-01373	Sheet Metal Service	Maintenance of Facilities	138.00	138.00
G-01374	Superior Linen Service	Supplies	58.00	58.00

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Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
G-01375	Veolia Energy Oklahoma City,	Veolia Energy Services	18,047.69	18,047.69
G-01376	Provantage LLC	Automation	375.39	375.39
G-01377	Sheldon Beach	Parking	108.38	108.38
G-01378	Tyler Outdoor Advertising, LLC	Library-related Services	1,620.00	
		Library-related Services	1,450.00	3,070.00
G-01379	KOCO	Library-related Service	1,512.50	1,512.50
G-01380	The Terminix International Co.	Pest Control	744.00	
		Pest Control	470.00	
		Janitorial Services	251.00	1,465.00
G-01381	ThyssenKrupp Elevator	Maintenance of Facilities	2,211.00	2,211.00
G-01382	Russell Pierce	Telephone Services	35.00	35.00
G-01383	Gale/ Cengage Learning, Inc.	Books & Materials	164.35	164.35
G-01384	Baker & Taylor Books	Books & Materials	1,971.68	1,971.68
G-01385	Kappa Publishing	Books & Materials	113.14	113.14
G-01386	Recorded Books, LLC	Materials	5,927.34	
		Books & Materials	2,697.21	8,624.55
G-01387	Council for Community	Books & Materials	900.00	900.00
G-01388	Blackstone Audio Books	Materials	483.00	
		Books & Materials	20.00	503.00
G-01389	Brilliance Corporation	Materials	304.84	304.84
G-01390	Ingram Library Service	Materials	268.68	
		Books & Materials	1,526.57	1,795.25
G-01391	Information Today, Inc.	Books & Materials	1,567.75	1,567.75
G-01392	Findaway World, LLC	Materials	2,096.15	2,096.15
G-01393	Grey House Publishing	Books & Materials	1,296.25	1,296.25
G-01394	Baker & Taylor Books	Materials	807.23	807.23
G-01395	Baker & Taylor Entertainment	Materials	100.66	
		Books & Materials	819.65	920.31
G-01396	Baker & Taylor Books	Materials	2,087.20	
		Materials	2,253.18	
		Materials	1,491.99	
		Materials	2,098.48	
		Materials	198.93	
		Books & Materials	1,598.44	
		Books & Materials	4,841.89	
		Books & Materials	3,170.71	17,740.82
G-01397	Baker & Taylor Books	Materials	1,013.85	
		Materials	778.53	
		Books & Materials	8,240.83	
		Books & Materials	2,807.08	12,840.29
G-01398	Baker & Taylor Entertainment	Books & Materials	74.64	74.64
G-01399	Bank of Oklahoma	Payroll Transmittal-Chks	29,898.54	
		Payroll Transmittal-Chks	11,772.40	
		Payroll Transmittal-Chks	55.00	41,725.94
G-01400	Bank of Oklahoma	Federal Withholding Tax	61,250.85	
		Federal Withholding Tax	4,683.00	65,933.85
G-01401	Oklahoma Tax Commission	State Withholding Tax	18,228.00	
		State Withholding Tax	991.00	19,219.00
G-01402	Mun. Employees Credit Union	Employee Cr Union Deducts	10,182.08	
		Employee Cr Union Deducts	95.00	10,277.08
G-01403	United Way of Central Oklahoma	Employee Deductions	610.67	
		Employee Deductions	18.00	628.67

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Number	Vendor/Payee	Purpose		Amount
G-01404	Clerk, U.S. District	Employee Deductions	254.17	254.17
G-01405	Bank of America	Payroll Transmittal-DDep	330,967.63	
		Payroll Transmittal-DDep	56,513.59	387,481.22
G-01406	Nationwide Retirement Solution	Employee Deductions	5,323.38	5,323.38
G-01407	Transamerica Premier Life	Employee Deductions	264.35	264.35
G-01408	Bank of Okla-Institutional	Employee Contrib -- DB PI	3,108.67	3,108.67
G-01409	Bank of Oklahoma	Employee Flexplan Deposit	13,640.37	13,640.37
G-01410	Bank of Oklahoma	Employee Soc/Sec Deposits	31,863.36	
		Employee Soc/Sec Deposits	4,990.41	
		Employee Medicare Deposit	7,571.51	
		Employee Medicare Deposit	1,167.07	
		Employer Soc/Sec Deposits	36,853.89	
		Employer Medicare Deposit	8,738.74	91,184.98
G-01411	MassMutual Financial Group	Employee Contrib -- DC PI	20,730.06	
		Employer Contrib -- DC PI	36,641.27	57,371.33
G-01412	Pioneer Credit Recovery	Employee Deductions	169.13	169.13
G-01413	Robinson & Hoover	Employee Deductions	152.15	152.15
G-01414	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-01415	Administrative Services	Employee Deductions	1,387.00	1,387.00
G-01416	W.Craig Barton	Employee Deductions	53.01	53.01
G-01417	City of Del City	Rent of Library Buildings	400.00	400.00
G-01418	Bradford Industrial Supply	Maintenance of Facilities	34.34	
		Maintenance of Facilities	7.43	41.77
G-01419	Federal Corporation	Maintenance of Facilities	268.00	268.00
G-01420	O G & E	Electrical Services	3,601.19	
		Electrical Services	190.53	
		Electrical Services	3,992.88	7,784.60
G-01421	Oklahoma Natural Gas Co.	Gas Services	89.55	
		Gas Services	33.79	
		Gas Services	91.12	214.46
G-01422	City of Bethany	Water & Garbage Services	126.55	126.55
G-01423	City of Oklahoma City	Water & Garbage Services	174.72	
		Water & Garbage Services	193.84	
		Water & Garbage Services	214.84	583.40
G-01424	Southwestern Stationers, Inc.	Supplies	234.72	234.72
G-01425	Hunzicker Brothers, Inc.	Maintenance of Facilities	146.14	146.14
G-01426	Demco	Supplies	104.32	104.32
G-01427	AT&T	Telephone Services	678.91	
		Telephone Services	820.09	
		Telephone Services	788.72	2,287.72
G-01428	Rowman & Littlefield Pub. Co.	Books & Materials	275.78	275.78
G-01429	HealthSmart Benefit Solutions	Group Insurance	382.00	382.00
G-01430	Ebrahim Ejtehad	Programming Activities	20.19	20.19
G-01431	Jill Justice	Programming Activities	150.00	150.00
G-01432	Janet Brooks	Supplies	10.28	10.28
G-01433	Commercial Concepts, Inc.	Maintenance of Facilities	1,872.40	1,872.40
G-01434	YP	Library-related Services	733.44	733.44
G-01435	OHC of the Southwest, P.A.	Professional Services	90.00	90.00
G-01436	Lanny B. Myers	Telephone Services	35.00	35.00
G-01437	Cheryll Jones	Programming Activities	12.18	12.18
G-01438	Random House, Inc	Books & Materials	222.00	222.00
G-01439	Scott's Printing & Copying	Printing/Printing Supply	507.24	507.24

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Number	Vendor/Payee	Purpose		Amount
G-01440	Ingram Library Service	Books & Materials	150.72	150.72
G-01441	OverDrive, Inc.	Books & Materials	11,331.97	11,331.97
G-01442	Findaway World, LLC	Books & Materials	955.29	955.29
G-01443	Coughlan Companies, Inc.	Books & Materials	4,006.27	4,006.27
G-01444	Ginger Waldrup	Programming Activities	100.00	100.00
G-01445	Devon McDaniel	Transportation	44.08	44.08
G-01446	Meghan Attalla	Programming Activities	24.57	24.57
G-01447	Jana Hausburg	Transportation	29.39	29.39
G-01448	Barnes & Noble, Inc.	Programming	79.53	79.53
G-01449	Made By Me Publications, Inc.	Programming Activities	200.00	200.00
G-01450	Susan Pierce	Programming Activities	448.00	
		Programming Activities	56.00	504.00
G-01451	David Farris	Programming Activities	100.00	100.00
G-01452	Maricela Peraza	Programming Activities	50.00	50.00
G-01453	Bank of America	Library-Related Services	319.17	319.17
G-01454	Contractors Supply Co.	Maintenance of Facilities	9.85	9.85
G-01455	Oklahoma Center for Nonprofits	Professional Services	200.00	200.00
G-01456	Joy E. Cavett	Programming Activities	150.00	150.00
G-01457	Chase Card Services	Automation Contractual	24.00	
		Supplies	59.00	
		Maintenance Supplies	364.76	
		Supplies	87.87	
		Programming Activities	540.27	
		Programming Activities	459.48	
		Programming	1,384.51	
		Programming	987.39	
		Programming	24.76	
		Automation	220.00	
		Travel	249.20	
		Travel	463.20	
		Travel	470.20	
		Programming	57.73	
		Supplies	65.75	
		Books & Materials	173.23	
		Other Library Related Svc	518.30	
		Telephone Services	10.44	
		Supplies	58.12	
		Programming	27.90	
		Supplies	34.94	
		Professional Services	1,599.00	
		Other Library Related Svc	1,107.81	
		Supplies	326.57	
		Supplies	110.93	
		Supplies	128.00	
		Automation Contractual	35.00	
		Automation Contractual	19.00	
		Professional Services	46.00	
		Automation Contractual	17.95	
		Maintenance of Facilities	25.85	
G-01458	John Wood	Programming Activities	24.67	9,721.83
		Telephone Services	50.00	
		Transportation	75.57	125.57

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Number	Vendor/Payee	Purpose	Amount	Amount
G-01459	Andrew N. Soliven	Supplies	8.67	
		Transportation	17.30	25.97
G-01460	Office Depot Credit Plan	Supplies	25.94	25.94
G-01461	Cox Communications, Inc.	Telephone Services	1,044.15	
		Telephone Services	1,722.35	
		Telephone Service	984.20	3,750.70
G-01462	Baker & Taylor Entertainment	Books & Materials	708.76	708.76
G-01463	Walmart Community/GECRB	Other Commodities	51.71	51.71
G-01464	Metro Monitor, Inc.	Library-related Services	95.00	95.00
G-01465	Donna Morris	Transportation	450.00	450.00
G-01466	Engineered Equipment Inc.	Maintenance of Facilities	184.32	184.32
G-01467	Kelly D Smith	Programming Activities	60.00	60.00
G-01468	Star Lighting	Maintenance of Facilities	559.45	
		Maintenance of Facilities	54.00	613.45
G-01469	John Utley	Telephone Services	50.00	
		Transportation	176.78	226.78
G-01470	SmithKor Investments LLC	Rent of Library Buildings	7,171.88	7,171.88
G-01471	Downtown Tire & Auto Svc, Inc.	Vehicle Parts & Repairs	49.55	49.55
G-01472	Cox Communications, Inc.	Telephone Services	1,378.89	
		Telephones Services	351.76	
		Telephone Services	287.30	
		Telephone Services	12.58	2,030.53
G-01473	Baker & Taylor Books	Books & Materials	5,479.28	
		Books & Materials	756.06	6,235.34
G-01474	Baker & Taylor Books	Books & Materials	4,131.86	
		Books & Materials	877.09	5,008.95
G-01475	Baker & Taylor Books	Books & Materials	1,071.78	1,071.78
G-01476	Vickie Saxton	Programming Activities	79.29	79.29
G-01477	G4S Secure Solutions	Security Services	9,254.42	9,254.42
G-01478	Alexandrina Persico	Programming Activities	60.00	60.00
G-01479	Katheryn L Lawrence	Programming Activities	50.00	50.00
G-01480	Christine Bassett	Programming Activities	8.47	8.47
G-01481	RB Floor Care Services Inc.	Janitorial Services	1,089.00	1,089.00
G-01482	COTPA-Sheridan & Walker	Parking	500.00	500.00
G-01483	Personalized Prevention	Professional Services	707.00	
		Professional Services	707.00	1,414.00
G-01484	Chris Kennedy	Programming Activities	25.98	25.98
G-01485	Ed Dillard	Telephone Services	35.00	35.00
G-01486	Matthew Logo Falepouono	Telephone Services	35.00	35.00
G-01487	Angie Walton	Supplies	42.24	42.24
G-01488	Timothy Rice	Transportation	9.43	
		Supplies	16.24	25.67
G-01489	Deborah Y Williams	Transportation	99.01	99.01
G-01490	Jon K Walker	Library-Related Services	1,451.24	1,451.24
G-01491	M & N Dealerships XII LLC	Vehicle Parts & Repairs	62.69	62.69
G-01492	O G & E	Electric Services	1,935.73	
		Electrical Services	13,288.08	
		Electrical Services	3,449.53	
		Electrical Services	2,010.69	20,684.03
G-01493	Oklahoma Natural Gas Co.	Gas Services	83.45	
		Gas Services	85.54	
		Gas Services	20.72	

** Continued **

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-01493	Oklahoma Natural Gas Co.	Gas Services	93.91
		Gas Services	36.38
G-01494	City of Oklahoma City	Water & Garbage Services	74.08
G-01495	Brodart Co.	Supplies	61.75
G-01496	Southwestern Stationers, Inc.	Supplies	9.38
G-01497	Hewlett-Packard Co.	Automation Contractual	7,402.15
G-01498	Synergy Datacom Supply, Inc.	Automation Contractual	762.96
G-01499	Oklahoma Library Association	Professional Services	480.00
G-01500	Recorded Books, LLC	Materials	3,633.28
		Books & Materials	2,079.00
G-01501	Thorndike/Gale Group	Materials	373.68
G-01502	Independent Stationers	Supplies	10.24
G-01503	Full Circle Bookstore	Programming Activities	357.59
G-01504	Random House, Inc	Materials	1,455.00
G-01505	Brilliance Corporation	Books & Materials	232.43
G-01506	HAJOCA Oklahoma City	Maintenace of Facilities	165.39
G-01507	Ingram Library Service	Books & Materials	291.79
G-01508	OverDrive, Inc.	Books & Materials	13,277.52
G-01509	Findaway World, LLC	Books & Materials	220.45
G-01510	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	98.50
G-01511	AV Cafe Inc	Materials	59.18
G-01512	Barnes & Noble, Inc.	Programming Activities	80.91
G-01513	Center Point Large Print	Materials	523.71
		Books & Materials	1,174.32
G-01514	Oklahoma Center for Nonprofits	Professional Services	50.00
G-01515	ULINE	Fixtures	244.74
G-01516	Baker & Taylor Entertainment	Materials	176.05
		Books & Materials	4,441.71
		Books & Materials	1,928.35
G-01517	Walmart Community/GEGRB	Programming Activities	25.41
G-01518	Eye For Talent	Programming Activities	1,000.00
G-01519	Star Lighting	Maintenance of Facilities	158.90
G-01520	Scott Delsigne	Programming Activities	200.00
G-01521	Rondia K. Banks	Programming Activities	65.06
G-01522	SMC Technologies, Inc	Maintenance of Facilities	851.52
G-01523	Evanced Solutions LLC	Automation Contractual	4,600.00
G-01524	Discount School Supply	Supplies	114.91
G-01525	Baker & Taylor Books	Materials	1,503.45
		Materials	3,292.21
		Materials	2,348.87
		Materials	1,996.74
		Books & Materials	1,222.25
		Books & Materials	1,845.63
		Books & Materials	2,812.85
G-01526	Baker & Taylor Books	Materials	653.89
		Books & Materials	2,510.86
		Books & Materials	1,598.98
G-01527	Baker & Taylor Books	Books & Materials	151.25
G-01528	Mackin	Materials	73.40
G-01529	M & N Dealerships XII LLC	Vehicle Parts & Repairs	39.15
G-01530	O G & E	Electrical Services	1,550.77

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Number	Vendor/Payee	Purpose	Amount
G-01531	Oklahoma Natural Gas Co.	Gas Services	36.71
		Gas Services	20.52
		Gas Services	45.45
		Gas Services	108.58
		Gas Services	84.21
G-01532	City of Oklahoma City	Water & Garbage Services	1,253.07
G-01533	Locke Supply Co.	Maintenance of Facilities	8.45
		Maintenance of Facilities	15.53
		Maintenance of Facilities	34.55
G-01534	Tech-Lock	Maintenance of Facilities	8.50
G-01535	Eales Electronics Corp.	Maintenance of Facilities	50.00
G-01536	Gaylord Bros.	Supplies	80.36
		Supplies	111.39
G-01537	City of Warr Acres	Water & Garbage Services	55.15
G-01538	Synergy Datacom Supply, Inc.	Automation Contractual	25.56
G-01539	Barbara Beasley	Supplies	25.34
		Programming Activities	104.47
G-01540	Oklahoma Employment	Unemployment Compensation	9,925.73
G-01541	Copelin's Office Center	Supplies	973.50
G-01542	Oracle America, Inc.	Professional Services	4,548.00
G-01543	OCLC, Inc.	Network Catalog Services	4,260.96
		Automation Contractual	495.00
G-01544	Deborah Williams	Programming Activities	3,000.00
G-01545	Newegg, Inc.	Automation	295.16
G-01546	Ginger Waldrip	Programming Activities	200.00
G-01547	Jamshid Pourtorkan	Programming Activities	300.00
G-01548	Oklahoma Building Services Inc	Janitorial Services	18,950.98
		Janitorial Services	3,635.25
		Janitorial Services	2,715.67
		Janitorial Services	3,691.66
		Janitorial Services	4,835.00
		Janitorial Services	3,777.50
		Janitorial Services	1,417.50
G-01549	Michael Corley	Programming Activities	239.00
G-01550	Heidi A. Port	Other Commodities	36.85
G-01551	Oklahoma Center for Nonprofits	Professional Services	100.00
G-01552	Amazon/GE Money Bank	Programming	91.09
		Programming	69.49
		Supplies	74.91
		Supplies	24.77
		Programming	36.88
		Maintenance of Facilities	421.96
		Programming	108.32
		Programming	21.90
		Supplies	14.50
G-01553	United Parcel Service	Postage	598.12
G-01554	Baker & Taylor Books	Books & Materials	691.41
G-01555	Baker & Taylor Entertainment	Books & Materials	211.35
G-01556	Walmart Community/GECRB	Other Commodities	7.56
		Other Commodities	75.36
G-01557	Construction Building	Maintenance of Facilities	270.00
G-01558	Preston Bell	Transportation	50.00

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Number	Vendor/Payee	Purpose		Amount
G-01559	John Rahhal	Supplies	37.12	37.12
G-01560	Cory E Punto	Programming Activities	225.00	225.00
G-01561	AT&T	Telephone Services	161.88	161.88
G-01562	Baker & Taylor Books	Books & Materials	3,269.30	
		Books & Materials	3,263.51	6,532.81
G-01563	Baker & Taylor Books	Books & Materials	4,504.54	
		Books & Materials	1,788.91	6,293.45
G-01564	Baker & Taylor Books	Books & Materials	265.01	265.01
G-01565	Rush Truck Center	Maintenance of Facilities	737.80	737.80
G-01566	G4S Secure Solutions	Security Services	8,199.42	8,199.42
G-01567	Gossage Sager Associates	Library-related Services	15,000.00	15,000.00
G-01568	Provantage LLC	Automation	375.39	375.39
G-01569	Donna Hilton	Programming Activities	125.00	125.00
G-01570	The Terminix International Co.	Maintenance of Facilities	625.00	625.00
G-01571	Michael J Mullin	Programming Activities	300.00	300.00
G-01572	Louise A Washburn	Programming Activities	50.00	50.00
G-01573	Gale/ Cengage Learning, Inc.	Books & Materials	1,291.10	1,291.10
G-01574	Recorded Books, LLC	Materials	1,367.94	
		Books & Materials	3,740.15	5,108.09
G-01575	Blackstone Audio Books	Materials	1,025.00	
		Books & Materials	212.50	1,237.50
G-01576	Ingram Library Service	Books & Materials	59.56	59.56
G-01577	OverDrive, Inc.	Books & Materials	15,513.41	15,513.41
G-01578	Findaway World, LLC	Materials	8,604.55	8,604.55
G-01579	Ingram Library Service	Books & Materials	296.01	296.01
G-01580	Center Point Large Print	Materials	354.72	354.72
G-01581	Baker & Taylor Books	Materials	2,641.17	2,641.17
G-01582	Baker & Taylor Entertainment	Materials	68.32	
		Books & Materials	2,320.79	
		Books & Materials	1,630.48	4,019.59
G-01583	Baker & Taylor Books	Materials	1,970.90	
		Materials	1,961.87	
		Materials	1,957.44	
		Materials	826.86	
		Books & Materials	1,098.34	
		Books & Materials	2,805.96	
		Books & Materials	2,994.06	13,615.43
G-01584	Baker & Taylor Books	Materials	1,398.13	
		Materials	43.25	
		Books & Materials	2,914.82	
		Books & Materials	2,955.92	
		Books & Materials	4,190.16	11,502.28
G-01585	Baker & Taylor Entertainment	Books & Materials	122.05	122.05
G-01586	Bank of Oklahoma	Payroll Transmittal-Chks	29,596.25	
		Payroll Transmittal-Chks	11,180.43	40,776.68
G-01587	Bank of Oklahoma	Federal Withholding Tax	62,725.85	
		Federal Withholding Tax	4,548.00	67,273.85
G-01588	Oklahoma Tax Commission	State Withholding Tax	18,720.00	
		State Withholding Tax	946.00	19,666.00
G-01589	Mun. Employees Credit Union	Employee Cr Union Deducts	10,182.08	
		Employee Cr Union Deducts	95.00	10,277.08
G-01590	Clerk, U.S. District	Employee Deductions	254.17	254.17

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Number	Vendor/Payee	Purpose		Amount
G-01591	HealthSmart Benefit Solutions	Employee Deductions	2.50	2.50
G-01592	Bank of America	Payroll Transmittal-DDep	341,759.96	
		Payroll Transmittal-DDep	57,259.44	399,019.40
G-01593	Nationwide Retirement Solution	Employee Deductions	5,323.38	5,323.38
G-01594	Bank of Okla-Institutional	Employee Contrib -- DB PI	3,031.91	3,031.91
G-01595	Bank of Oklahoma	Employee Flexplan Deposit	296.16	296.16
G-01596	Bank of Oklahoma	Employee Soc/Sec Deposits	32,531.12	
		Employee Soc/Sec Deposits	4,983.15	
		Employee Medicare Deposit	7,727.92	
		Employee Medicare Deposit	1,165.36	
		Employer Soc/Sec Deposits	37,514.31	
		Employer Medicare Deposit	8,893.55	92,815.41
G-01597	MassMutual Financial Group	Employee Contrib -- DC PI	20,597.68	
		Employer Contrib -- DC PI	36,460.47	57,058.15
G-01598	Pioneer Credit Recovery	Employee Deductions	167.49	167.49
G-01599	Robinson & Hoover	Employee Deductions	195.88	195.88
G-01600	ODHS Oklahoma Centralized	Employee Deductions	311.21	311.21
G-01601	Administrative Services	Employee Deductions	34.04	34.04
G-01602	COTPA-Sheridan & Walker	Parking	1,000.00	1,000.00
G-01603	City of Midwest City, Inc.	Water & Garbage Services	1,159.41	1,159.41
G-01604	Grainger	Maintenance of Facilities	77.24	
		Maintenance of Facilities	43.52	120.76
G-01605	O G & E	Electrical Services	1,767.44	
		Electrical Services	255.34	
		Electrical Services	1,865.87	
		Electrical Services	182.23	
		Electrical Services	335.76	4,406.64
G-01606	Oklahoma Natural Gas Co.	Gas Services	36.02	
		Gas Services	116.23	
		Gas Services	38.09	190.34
G-01607	City of Oklahoma City	Water & Garbage Services	41.63	
		Water & Garbage Services	145.94	
		Water & Garbage Services	50.19	237.76
G-01608	Southwestern Stationers, Inc.	Supplies	35.72	
		Supplies	279.50	315.22
G-01609	Locke Supply Co.	Maintenance of Facilities	349.45	
		Maintenance of Facilities	29.63	379.08
G-01610	Dagwell Dixie Inc	Maintenance of Facilities	12.30	12.30
G-01611	Demco	Supplies	694.00	
		Supplies	86.62	
		Supplies	121.79	902.41
G-01612	The University of Oklahoma	Printing/Printing Supply	137.00	
		Printing /Printing Supply	180.00	
		Printing/Printing Supply	3,800.00	4,117.00
G-01613	AT&T	Telephone Services	138.54	138.54
G-01614	Oklahoma Library Association	Professional Services	195.00	195.00
G-01615	ABDO Publishing Company	Books & Materials	2,013.90	2,013.90
G-01616	Bill Warren Office Products	Supplies	183.20	183.20
G-01617	ALA Order Fulfillment	Other Commodities	528.70	528.70
G-01618	Recorded Books, LLC	Books & Materials	396.00	396.00
G-01619	Thorncliffe/Gale Group	Books & Materials	4,301.11	4,301.11
G-01620	Randy Wayland	Other Commodities	25.56	25.56

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Number	Vendor/Payee	Purpose		Amount
G-01621	Copelin's Office Center	Supplies	1,353.20	1,353.20
G-01622	Independent Stationers	Supplies	62.48	62.48
G-01623	INTEGRIS Corporate Assistance	Group Insurance	992.00	992.00
G-01624	Scott's Printing & Copying	Printing/Printing Supply	232.93	232.93
G-01625	Karen L.Litteral	Programming Activities	7.57	7.57
G-01626	Hobby Lobby	Programming Activities	109.26	109.26
G-01627	Candace McDaniel	Supplies	82.34	82.34
G-01628	XPEDX	Supplies	2,211.26	
		Supplies	294.70	2,505.96
G-01629	Mergent Co., Inc.	Books & Materials	5,685.00	5,685.00
G-01630	Ginger Waldrip	Programming Activities	100.00	100.00
G-01631	Matthew Cotter	Telephone Services	35.00	
		Transportation	66.91	101.91
G-01632	Meghan Attalla	Programming Activities	167.95	167.95
G-01633	Melody A. Kellogg	Transportation	226.98	
		Other Commodities	24.88	251.86
G-01634	Home Depot Credit Services	Maintenance of Facilities	5.51	5.51
G-01635	Evans Hardware	Maintenance of Facilities	10.47	10.47
G-01636	Debbie Robertus	Supplies	28.16	28.16
G-01637	Batteries Sooner LLC	Maintenance of Facilities	37.44	
		Maintenance of Facilities	157.90	195.34
G-01638	Smith Farm & Garden	Maintenance of Facilities	261.22	261.22
G-01639	Quill Corporation	Supplies	26.97	26.97
G-01640	OPUBCO Communications Group	Advertisement	186.15	186.15
G-01641	ProQuest	Books & Materials	21,985.00	21,985.00
G-01642	Kellie Delaney	Supplies	58.94	58.94
G-01643	Joy E. Cavett	Programming Activities	150.00	150.00
G-01644	Amber Austin	Programming Activities	150.00	150.00
G-01645	Amazon/GE Money Bank	Programming	106.84	
		Supplies	35.04	141.88
G-01646	Shren Sylvester	Supplies	10.84	10.84
G-01647	Andrew N. Soliven	Supplies	20.25	20.25
G-01648	Todd Olberding	Telephone Services	75.84	75.84
G-01649	Baker & Taylor Entertainment	Books & Materials	429.30	429.30
G-01650	Todd Podzemny	Other Commodities	37.14	37.14
G-01651	Walmart Community/GECRB	Library-related Services	55.00	
		Programming Activities	50.19	105.19
G-01652	Katherine L.B. Etzkorn	Programming Activities	51.25	51.25
G-01653	John L. Hilbert	Programming Activities	187.57	187.57
G-01654	Lisa Hubbert	Programming Activities	120.00	120.00
G-01655	Papa John's Pizza	Programming Activities	41.00	41.00
G-01656	The Great Courses	Books & Materials	1,142.35	1,142.35
G-01657	Darrie Breathwit	Programming Activities	58.31	58.31
G-01658	Alexis Whitney	Programming Activities	16.01	16.01
G-01659	Star Lighting	Maintenance of Facilities	790.65	
		Maintenance of Facilities	191.28	981.93
G-01660	SmithKor Investments LLC	Rent of Library Buildings	143.43	143.43
G-01661	Cory E Punto	Programming Activities	75.00	75.00
G-01662	Amy Thomas	Programming Activities	68.60	68.60
G-01663	Edie Daniel	Programming Activities	78.64	78.64
G-01664	Kelley Hoffman	Transportation	35.30	35.30
G-01665	Myers Landscape Management,	Maintenance of Facilities	2,431.67	
	** Continued **			

General Fund F.Y. 14-15

Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-01665	Myers Landscape Management,	Maintenance of Facilities	2,581.66	5,013.33
G-01666	SMC Technologies, Inc	Maintenance of Facilities	125.00	125.00
G-01667	Cox Communications, Inc.	Telephone Services	12.84	12.84
G-01668	Joshua Jordan	Programming Activities	10.78	10.78
G-01669	Baker & Taylor Books	Books & Materials	5,900.70	
		Books & Materials	2,614.18	
		Books & Materials	2,163.82	10,678.70
G-01670	Baker & Taylor Books	Books & Materials	1,573.84	
		Books & Materials	2,338.88	3,912.72
G-01671	Baker & Taylor Books	Books & Materials	673.57	673.57
G-01672	Meaghan Hunt Wilson	Programming Activities	77.11	77.11
G-01673	G4S Secure Solutions	Security Services	9,402.21	9,402.21
G-01674	Tulin LaFollette	Transportation	70.74	70.74
G-01675	Superior Linen Service	Supplies	14.50	14.50
G-01676	Katheryn L Lawrence	Programming Activities	50.00	50.00
G-01677	Christine Bassett	Programming Activities	16.94	16.94
G-01678	Administrative Services	Employee Deductions	3.56	3.56
G-01679	Savannah Mitchell	Programming Activities	150.00	150.00
G-01680	Enye Music	Programming Activities	600.00	600.00
G-01681	Shoplet	Maintenance Supplies	86.36	86.36
G-01682	Russell Pierce	Telephone Services	35.00	35.00
G-01683	Angie Walton	Other Commodities	42.91	
		Supplies	32.24	
		Other Commodities	44.88	120.03
G-01684	M & N Dealerships XII LLC	Maintenance of Facilities	199.92	199.92
G-01685	Anne Hall	Supplies	11.86	11.86
G-01686	Middle Country Public Library	Professional Services	2,000.00	2,000.00
G-01687	David Schuler	Telephone Services	35.00	35.00
Total of FY 14-15 Warrants Issued				\$ 3,384,287.86

General Fund F.Y. 13-14

Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
G-06275	Anne G. Fischer	Telephone Services	50.00	50.00
G-06276	Ingram Library Service	Materials	181.60	181.60
G-06277	Ingram Library Service	Materials	248.49	248.49
G-06278	Vance Hunt Libraries	Equipment	210.00	210.00
G-06279	Lyngsoe Systems, Inc.	Automation	32,550.00	32,550.00
G-06280	Baker & Taylor Books	Materials	782.08	782.08
G-06281	Baker & Taylor Books	Materials	38.27	38.27
G-06282	Quik Print	Fixture	244.50	244.50
G-06283	Comprise Technologies, Inc.	Capital Projects	65,403.00	
		Automation	7,275.00	72,678.00
G-06284	Baker & Taylor Books	Materials	406.85	406.85
G-06285	Baker & Taylor Books	Materials	7.28	7.28
G-06286	Junior League of Oklahoma City	Materials	179.55	179.55
G-06287	CDW Government, Inc.	Automation Contractual	2,591.04	2,591.04
G-06288	Baker & Taylor Books	Materials	37.61	37.61
G-06289	Baker & Taylor Books	Materials	55.40	55.40
G-06290	Carl Corporation	Capital Projects	74,613.00	74,613.00
G-06291	N.E.C. Service Co.	Maintenance of Facilities	11,253.00	11,253.00
G-06292	Baker & Taylor Books	Materials	240.06	240.06
G-06293	Star Bright Books, Inc.	Programming Activities	987.18	987.18
Total of FY 13-14 Warrants Issued				\$ 197,353.91

Special Funds

Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
S-20196	Steve A. Carter	Lost & Returned Item	16.95	16.95
S-20197	Susan M Scherm	Lost & Paid	32.95	32.95
S-20198	Brad Cromwell	Lost & Returned Item	13.95	13.95
S-20199	Donna M. Ethridge	Lost & Returned Item	27.00	27.00
S-20201	Dana K. Parker	Lost & Returned Item	12.95	12.95
S-20202	John L. Hackney	Refund Prepaid Account	4.00	4.00
S-20203	Xerox Corp.	Copy Maintenance	76.01	76.01
S-20204	Standley Systems	Copier Maintenance	11.25	
		Copier Maintenance	22.46	
		Copier Usage	149.42	
		Copier Usage	247.36	430.49
S-20205	Oklahoma Tax Commission	Technology Sales Tax	46.83	46.83
S-20206	Susan L. Skrapka	Lost & Returned Item	27.90	27.90
S-20207	Ben Peters	Lost & Paid Item Returned	4.95	4.95
S-20208	Isabella G. Fortenberry	Lost & Paid Item Returned	20.90	20.90
S-20209	Issacs Reno	Lost & Paid Item Returned	23.95	23.95
S-20210	William Byrd	Lost & Paid Item Returned	6.95	6.95
S-20211	Stephany S. Crawford	Lost & Paid Item Returned	65.75	65.75
S-20212	Kari Simmons	Lost & Paid Item Returned	12.95	12.95
S-20213	Xerox Corp.	Copy Fund	3,814.00	
		Copier Maintenance	28.21	
		Copier Maintenance	4.71	
		Copier Maintenance	8.84	
		Copy Maintenance	14.00	
		Copy Maintenance	33.52	
		Copy Maintenance	40.27	
		Copy Maintenance	43.15	3,986.70
S-20214	Oklahoma Tax Commission	Sales Tax Copies	1,062.73	1,062.73
S-20215	Standley Systems	Copier Maintenance	6.39	6.39
S-20216	The University of Oklahoma	10/OCCF/Village	173.00	173.00
S-20217	Chase Card Services	ODL Lego Packs	756.68	756.68
S-20218	The Library Store, Inc.	Friends Interactive Panel	1,679.96	1,679.96
S-20219	Lorna Emmons &/or Elizabeth	Lost & Paid Account	5.55	5.55
S-20220	Barbara Buettner	Lost & Paid Account	17.70	17.70
S-20221	Natalie K. Godfrey	Lost & Paid Account	1.15	1.15
S-20222	Chase Card Services	Friends Staff Recognition	86.84	
		Library Operations	54.46	
		Friends Staff Recognition	52.90	194.20
S-20223	Iguana Mexican Grill	Retirement Reception	500.00	500.00
S-20224	Kevin L. Robinson	Lost & Paid Item Returned	61.95	61.95
S-20225	Meg Morgan	Books Lost Account	3.90	3.90
S-20226	Eye For Talent	OAC/Tuvan Yhroat Singer	5,000.00	5,000.00
S-20227	Metropolitan Library System	OAC/Roots of AF-AM Music	3,000.00	3,000.00
S-20228	MTM Recognition Corporation	Staff Recognition	99.00	99.00
S-20229	James J. Studebaker	Lost & Paid Item Returned	12.95	12.95
S-20230	Rebecca S. Books	Lost & Paid Item Returned	16.95	16.95
S-20231	Linda Bowles	Lost & Paid Item Returned	21.95	21.95
S-20232	Nathan E Schubert	Lost & Paid Item Returns	67.75	67.75
S-20233	Susana Diaz	Lost & Paid	53.80	53.80
S-20234	ImageNet Consulting, LLC	Copier Maintenance	56.64	56.64
S-20235	Petroleum Club of Oklahoma	Staff Recognition	10,300.00	10,300.00
S-20236	Topeka & Shawnee	Books Lost Account	14.95	14.95

Special Funds

Warrant Register

October 2014

Number	Vendor/Payee	Purpose		Amount
S-20237	Amarillo Public Library	Books Lost Account	19.99	19.99
S-20238	LaDawn Davis	Lost & Paid Item Returned	31.95	31.95
S-20239	Misty Morris	Lost & Paid Item Returned	26.90	26.90
S-20240	Sandra Robertson Jackson	Lost & Paid Item Returned	27.50	27.50
S-20241	Neal Dunn	Lost & Paid Item Returned	24.95	24.95
S-20242	Iris M. Gross	Refund Prepaid Account	9.75	9.75
S-20243	Cleveland Public Library	Books Lost Account	10.00	10.00
S-20244	Oklahoma City University Law	Books Lost Account	44.47	44.47
S-20245	Standley Systems	Copier Maintenance	11.21	
		Copier Maintenance	41.01	
		Copier Maintenance	8.89	
		Copier Maintenance	12.45	
		Copier Maintenance	9.07	
		Copier Maintenance	3.07	
		Copier Maintenance	4.08	
		Copier Maintenance	28.80	
		Copier Maintenance	24.71	
		Copier Maintenance	3.55	
		Copier Usage	155.73	
		Copier Usage	415.32	717.89
S-20246	Adam Ledbetter	Staff Recognition	500.00	500.00
Total of Special Funds Warrants Issued				\$ 29,331.78

I, Donna Morris, certify that:

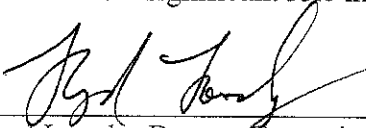
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Donna Morris, Executive Director

11-13-14
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.


Lloyd Lovely, Deputy Executive Director of Finance and Support

11-12-14
Date

CONTRACT AWARDS AND PURCHASES

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

ITEM A: STACKING CHAIRS

Provided for in the FY 2014-15 budget is funding for new stacking chairs for the Warr Acres Library. The current chairs were purchased during the renovation in 2000.

The Library's purchasing policy allows the Library to purchase off of any state, GSA or national competitively bid contract. Krueger International (KI) was awarded a competitively bid contract with the National Joint Powers Alliance (NJPA). The contract pricing is shown below.

Item	Qty	Price	Total
Strive Stacking Chairs	80	\$120.64	\$9,651.20
Chair Dolly	4	\$205.92	823.68
Delivery & Install			\$711.00
Total			\$11,185.88

RECOMMENDATION:

That the Commission approve the purchase of stacking chairs from KI in the amount of \$11,185.88. Funding for this purchase is available in special fund account 408.

CONTRACT AWARDS AND PURCHASES

(Cont'd)

ITEM B: HUMAN RESOURCES MANAGEMENT SYSTEM

During the last eight months library staff has researched potential vendors for a new Human Resources Management System. The retirement of Jim Welch, the prior Deputy Executive Director of Technology, who developed and maintained the current software necessitated the change.

A request for information was disseminated to ten potential vendors in March. The list vendors selected to provide detailed proposal responses was narrowed to three: Paycom, Triton/ADP, and Kronos. Requests for proposals were mailed in early August and were due back in early September.

During the month of October all three vendors were invited to give product demonstrations to the Committee (Lloyd Lovely, Anne Fischer, John Rahhal, Kelley Hoffman, Sylvia Lawson, and Rachel Kopchick). We then requested access to a test system for the opportunity for hands on experience with the products.

Based on RFP responses, demonstrations, vendor references and cost proposals, the committee recommends Paycom as the preferred vendor. The Paycom software provides all the functionality to achieve a fully integrated HR/Payroll system and is the most user friendly and intuitive of the three. Paycom is an Oklahoma City based company. The cost comparison is attached.

Paycom Pricing	Option 1	Option 2
Total Annual Payroll Cost	\$171,504.76	\$141,504.76
One Time Implementation	\$34,528.70	\$34,528.70
Security Deposit for Bio-Metric Time Clocks	\$10,000.00	NA
Purchase of Bio Metric Time Clocks	NA	\$73,875.00

The contract will stipulate that the annual payroll cost will not increase for three years.

RECOMMENDATION:

That the Commission approve the purchase of the Human Resource Management System from Paycom, using Option 2 pricing, subject to contract review by the Library's attorney Bill Comstock. Funding for the purchase is provided for in the FY2014-15 budget, account 450.

HRMS Cost Comparison

# Employees (Units)	540							
Paycom	Unit Price Per Payroll		Triton/ADP	Unit Price Per Payroll		Kronos	Unit Price Per Payroll	
Base Fee Each Payroll	\$ 4.40	\$ 2,376.00	ADP WFN Base 1	Fixed	\$ 122.85	Workforce Ready Time Keeping	\$ 3.00	\$ 1,620.00
Benefits Administration	Fixed	\$ 731.40	ADP WFN Enhanced Payroll Per Pay	\$ 2.52	\$ 1,360.80	Workforce Ready Accruals	\$ 0.60	\$ 324.00
Benefits Feed to Carrier	Fixed	\$ 731.40	ADP WFN Essential Time Per Pay	\$ 2.10	\$ 1,134.00	Workforce Ready HR	\$ 3.00	\$ 1,620.00
401K Custom Feed	Fixed	138.46	ADP WFN Biometric Time Clock 25@\$44.58/payroll		\$ 1,114.50	Workforce Ready Payroll	\$ 3.00	\$ 1,620.00
Applicant Tracking	Fixed	\$ 318.00	ADP WFN HR Per Pay	\$ 1.26	\$ 680.40	Workforce Ready Talent Acquisition	\$ 2.36	\$ 1,274.40
Talent Management/PAF Forms	Fixed	\$ 1,000.00	ADP WFN Benefits Per Pay	\$ 2.10	\$ 1,134.00	Workforce Ready Leave	\$ 0.90	\$ 486.00
			ADP WFN Talent Per Pay	\$ 0.50	\$ 272.16	Workforce Ready ACA	\$ 0.30	\$ 162.00
Per Payroll Cost		\$ 5,295.26	ADP WFN Recruitment Per Pay	\$ 0.50	\$ 272.16	Workforce Ready Compensation	\$ 0.60	\$ 324.00
Annual Payroll Cost		\$ 137,676.76	ADP WFN Document Storage	\$ 0.42	\$ 226.80	Workforce Ready InTouch 9000(25@\$90/mo)		\$ 2,250.00
W-2's for 540 employees	\$ 6.95	\$ 3,753.00	ADP WFN COBRA	\$ 0.67	\$ 362.88	Touch ID Plus Option (25@\$30/mo)		\$ 750.00
W-3 Transmittal	Fixed	\$ 75.00	ADP WFN Delivery	Fixed	\$ 19.22	Tax Filing by BSI (3rd party)		\$ 338.20
Biometric Time Clock (25@\$100/Mo)		\$ 30,000.00				eBN Transfer of Benefits (3rd party)		\$ 225.00
			Per Payroll Cost		\$ 6,699.77			
			Annual Payroll Cost		\$ 174,194.02			
Option 1			W-2's for 540 employees	6.75	\$ 3,645.00	Per Month Cost		\$ 10,993.60
Total Annual Payroll Cost		\$ 171,504.76	Total Annual Payroll Cost		\$ 177,839.02	Annual Payroll Cost		\$ 131,923.20
Implementation		\$ 34,528.70	Implementation		\$ 21,504.00	Implementation(including 3rd party)		\$ 41,650.00
One time security deposit for time clocks		\$ 10,000.00						
Option 2								
Total Annual Payroll Cost		\$ 141,504.76						
Implementation		\$ 34,528.70						
Purchase of Time Clocks		\$ 73,875.00						

APPROVAL OF EMPLOYMENT AGREEMENT

Attached is the employment agreement for Incoming Director, Mr. Tim Rogers. The agreement has been reviewed by library attorney William Comstock and Mr. Rogers.

RECOMMENDATION FOR COMMISSION ACTION:

That the Commission approve the employment agreement for Mr. Tim Rogers

EMPLOYMENT AGREEMENT

This Employment Agreement (herein "Agreement") is made by and between The Metropolitan Library Commission of Oklahoma County (herein "the Commission") and Timothy H. Rogers (herein "Rogers").

WHEREAS, the Commission is desirous of employing Rogers as its Executive Director and Librarian (as such term is defined in Title 65, O.S. §556) of the Metropolitan Library System of Oklahoma County (herein "Library System"). Rogers is desirous of serving in said capacities as an at-will employee under an employer/employee relationship; and

Whereas, the establishment of employment conditions is for the mutual benefit of the parties hereto as an inducement for each to enter into this Agreement and to further allow Rogers the ability to exercise full authority and professional judgment in furtherance of the Commission's goals and objectives.

NOW, THEREFORE, in consideration of the mutual promises and the premises contained herein, the parties agree as follows:

1. Duties. Rogers shall serve as the Commission's Executive Director and Librarian and shall perform all functions and duties required of him under Oklahoma law and as set forth in the Commission's by-laws and policies currently in force and as may be amended from time to time and in accordance with all duties which the Commission may reasonably and properly assign to him.
2. Term. Rogers shall commence his duties as Executive Director and Librarian no later than January 8, 2015. Compensation shall commence as of the first day Rogers begins his duties as Executive Director and Librarian. This Agreement shall remain in full force and effect until terminated as provided for herein.
3. Compensation. Rogers shall receive a base salary of \$150,000.00 per annum for services to be performed by him as Executive Director and Librarian. The Commission shall review the performance of Rogers and his base salary on an annual basis. The Commission shall have sole discretion to consider whether adjustments to the said base salary are warranted. In addition to the said base salary, Rogers shall be entitled to participate in the Library System's retirement plan(s) and shall be entitled to the following paid benefits:
 - (i) All leave provisions as established for and under the same conditions as any regular, full-time employee of the Library System;
 - (ii) Health, life, long term care, vision and disability insurance on the same basis as are offered to all other regular, full-time employees of the Library System;

- (iii) An automobile allowance in the amount of \$650.00 per month in lieu of the furnishing of a vehicle for business use; and
- (iv) Reimbursement of relocation expenses from North Carolina to Oklahoma County, Oklahoma, up to an amount not to exceed \$10,000.00 of receipted expenses as defined by IRS Publication 521 - Moving Expenses. Said allowance shall be expended and claimed by the end of the 2015 calendar year.

4. Outside Employment. Rogers agrees to remain in the exclusive employment of the Commission until this Agreement is terminated and he shall not work for any other employer earlier than the effective date of his resignation or the termination of this Agreement. This provision shall not preclude occasional teaching, consulting or speaking engagements during Rogers' time off, provided such activities do not interfere with his duties as Executive Director and Librarian.

5. Performance Evaluation. Evaluation and assessment of the performance of Rogers as Executive Director and Librarian shall be conducted by the Commission on an ongoing basis. Rogers shall receive a written evaluation at least annually prior to the anniversary date of this Agreement. The evaluation shall be based on an annual performance plan adopted by the Commission. The annual performance plan shall provide for and assess performance objectives and shall provide feedback, guidance and goals for future performance. To the extent that such issues involve solely personal matters between the Commission and Rogers, this process may be performed during an executive session of a duly convened meeting of the Commission. In the event that Rogers' performance is found to be unsatisfactory at the sole discretion of the Commission, the Commission shall describe in writing and in reasonable detail, specific examples of unsatisfactory performance.

6. Entire Agreement. This Agreement contains the entire understanding and agreement between the parties and neither party has relied upon any promise or statement made by the other unless specifically contained in this Agreement. This Agreement may not be modified or amended other than in writing and signed by Rogers and the Commission and approved by resolution of the Commission. In the event any provision or portion thereof of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable for any reason, such determination shall not affect the validity or enforceability of the remaining portions of this Agreement. Rogers represents that he has sought the independent legal counsel with respect to all of the terms and conditions of this Agreement.

7. Governing Law. This Agreement shall be interpreted and enforced by the laws of the State of Oklahoma and any action brought to construe or enforce all or any portion of this Agreement shall be proper in the Oklahoma County District Court. The prevailing party in any action brought in a court of competent jurisdiction to enforce any provision of this Agreement shall be entitled to an award of reasonable costs and attorney's fees.

Dated this _____ day of November, 2014.

“Commission”

The Metropolitan Library Commission of
Oklahoma County

By: _____
Chairman

“Rogers”

Timothy H. Rogers

RESOLUTION OF COMMENDATION FOR EXECUTIVE DIRECTOR

Mrs. Donna Morris

- WHEREAS,** Donna Morris, after 44 years of remarkable service, has served the Metropolitan Library System with great distinction as the Executive Director for 13 years; and
- WHEREAS,** Mrs. Morris has championed the role of libraries in the community by establishing strong ties with community leaders, advocates and partners which was instrumental in her induction into the Journal Record's "Circle of Excellence," an honor bestowed on outstanding leaders who have been selected for three years in the Woman of the Year "50 Making a Difference" awards; and
- WHEREAS,** Mrs. Morris has been regarded as an outstanding leader of library services in the state and national realm by serving as president of the Oklahoma Library Association, ALA councilor, and legislative chair; and
- WHEREAS,** Mrs. Morris has earned the admiration and respect of her colleagues, administration and governing board; possesses a rare combination of strength and compassion; and builds a high level of comradery, which is unique to an organization of more than 500 employees; and
- WHEREAS,** Mrs. Morris has helped guide the Metropolitan Library System from an institution devoted almost exclusively to print materials to one that is nationally recognized as being on the forefront of library technology,
- BE IT HEREBY RESOLVED** this 20th day of November 2014, that the Library Commission of the Metropolitan Library System recognizes and commends Donna Morris for her outstanding service and conveys to her their respect, appreciation, and best wishes for health and happiness in her retirement.

EXECUTIVE DIRECTOR'S REPORT

NOVEMBER 2014

NEW COMMISSIONER APPOINTED

I am pleased to report that Mary Sosa was unanimously appointed to the Metropolitan Library Commission on Tuesday, November 4th to replace Tracy McGehee. Mary is employed in the Parks Department for the City of Oklahoma City and lives near the Capitol Hill Library. This brings the commission up to its full complement of 27 members.

Welcome Mary!

MEDIASURFERS FOR METROPOLITAN LIBRARY SYSTEM

The Library Endowment Trust has received a grant for \$132,000 from the Inasmuch Foundation for the purchase of four MediaSurfers to assist in bridging the digital divide in Oklahoma County. Each MediaSurfer contains sixteen (16) iPad4 devices with a battery life of ten (10) hours. The iPad4 devices will be loaded with applications and programs for adults and children that are selected by our library and information technology staff to optimize accessibility of job opportunities, educational resources, government programs, health care information, library resources, and social networks.

The MediaSurfers will be placed in four libraries in the Metropolitan Library System's service area including Capitol Hill, Almonte, Ralph Ellison and Southern Oaks. The goal of the MLS MediaSurfer project is to increase access to technology and the internet for Oklahomans that may not otherwise have access to these valuable informational resources.

We are proud to partner with the Inasmuch Foundation to continue to fulfill the mission of the Metropolitan Library System by "facilitating the free flow of information and ideas by providing access to materials, services and programs to Oklahoma County's diverse population

STAFF RECOGNITION

A big Thank You to the Friends of the Library, for sponsoring our annual staff recognition event last Saturday evening. We had a great turnout of staff, commissioners and Friends members. The generosity of the Friends allows MLS to recognize our staff for their years of service in a fun and festive evening. We were pleased that Commissioners Nancy Anthony, Ralph Bullard, Beth Toland, Carolyn Leslie, Brian Maughn and Jose Jimenez were able to join us. A special thank you to Candace McDaniel and her committee for all their hard work on the event.

CAPITAL PROJECTS

- Bethany- Todd Olberding and I met with Bethany city manager, John Shugart, and Councilwoman Kathy Larsen to discuss how to proceed on Bethany project on October 27. We have provided to them some draft documents on architect selection and project agreements.
- Capitol Hill – Schematic design review continues and the next design meeting is scheduled for November 21. The next phase, Design Development is due the end of December. Discussion has started concerning a temporary location.

- Edmond – Work on a parking agreement with the church continues. MLS and the city worked on questions related to a 2nd library which will be included in a Customer Service survey for the city of Edmond.
- Jones – A meeting last week was held to review the finishes for the library – items such as carpet, tile, countertops, etc. Studio will be preparing a color board of the finishes and we will be showing that to commission upon its completion. The architects have completed the 60% drawings.

LIBRARY CLOSINGS

The Library System will be closed on Thursday and Friday, November 27 and 28th for the Thanksgiving holiday. We will close early at 6pm on Wednesday, November 26th. We will reopen on Saturday, November 29th.

THANK YOU

As I write this, I am in the final two weeks of my tenure. I want to thank the Metropolitan Library Commissioners for their service to the library system and for their faith in me as the director. They have been incredibly supportive of all the projects we have wanted to complete over the last 12 years and have been outstanding advocates for library service in our community. I want to thank the outstanding staff at MLS who come to work every day enthused about their job and the service they provide to customers. They are making a real difference in people's lives. I know that the system will continue to grow and thrive and I will be keeping up with all the great changes and services. I wish you all well.