



# **METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY**

Thursday, May 16, 2013, 3:30 p.m.  
The Village Library  
10307 N. Penn  
The Village, OK 73120  
(Telephone: 755-0710)

The Metropolitan Library System of Oklahoma County encourages participation from all patrons and citizens of Oklahoma County. If participation at any public meeting is not possible due to a disability, whether physical, hearing or speech related, please notify the office of the Executive Director (606-3726) at least forty-eight (48) hours prior to the scheduled public meeting to allow the Library to make necessary accommodations.

## **3:30 pm CALL TO ORDER AND ROLL CALL TO ESTABLISH QUORUM**

Fran Cory, Chair

## **3:30 – 3:35 pm INTRODUCTIONS**

- Document #99 – Presentation of Service Certificates for Library Staff

**COMMENTS FROM GENERAL PUBLIC** (Limited to 3 minutes per speaker or 15 minutes total with time pro-rated among speakers. Preference will be given to residents of Oklahoma County. Persons signing up to address the Commission must list their residential address and indicate if they request to speak to a specific agenda item or to another Library Commission related topic or issue.) Please be advised that public seating is limited; seating capacity at the individual meeting sites vary in occupancy limits.

## **3:35 – 3:55 pm CONSENT DOCKET (#100 - #102)**

- Document #100 – Approval of Minutes of April 18, 2013 Meeting
- Document #101 – Acceptance of Review of Expenditures for April 2013
- Document #102 – Contract Awards and Purchases
  - Item A: Removable Adhesive Labels
  - Item B: Waste Collection Services
  - Item C: Book Jacket Covers

## **3:55 – 4:15 pm REPORT AND RECOMMENDATION FROM ADMINISTRATION**

- Document #103 – Discussion, Consideration and Possible Action: Capitol Hill Library Project Agreement

## **4:15 – 4:30 pm INFORMATION REPORTS**

- Document #104 – MLS April 2013 Library Visits
- Document #105 – MLS April 2013 Circulation Report
- Document #106 – MLS April 2013 Computer Usage Report
- Document #107 – MLS April 2013 System Reserve Report

## **4:30 – 4:45 pm EXECUTIVE DIRECTOR'S REPORT**

## **4:45 – 5:00 pm COMMENTS FROM COMMISSION MEMBERS**

### ***NEXT COMMISSION MEETING DATE AND PLACE:***

June 20, 2013  
Downtown Library, 300 Park Avenue , Oklahoma City, OK 73102

## **PRESENTATION OF SERVICE CERTIFICATES TO LIBRARY STAFF**

The Friends of the Metropolitan Library System have underwritten a staff recognition service program recognizing staff who have been employed by the Library System for five years or more. The Friends provide an attractive pin with the library system logo and name for staff who have served five years. After 10 years, a ruby is added to the pin; subsequent rubies are added at 10, 15, 20 and 25-year intervals of service culminating with the addition of a diamond to the pin for 30 years of service. The Library System staff are presented with the pins at a special reception hosted by the Friends each year.

To complement that recognition of service in a formal way, the Metropolitan Library Commission of Oklahoma County presents service certificates of appreciation to Library System staff for these same increments of service. The staff to be presented with certificates will be recognized at each monthly meeting at which time the certificates are presented.

Library System staff receiving Certificates of Service in May 2013:

<b><u>Employees</u></b>	<b><u>Years of Service</u></b>
Maryl Baird, Library Aide, Ralph Ellison Library	10
Mary J. Sholly, Conference Services Technician, Library Operations	10
Suzette Vontell Felton, Associate Librarian, Midwest City Library	5
Jerry Leo O'Hare, Circulation Clerk, Bethany Library	5

**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE METROPOLITAN LIBRARY COMMISSION  
OF OKLAHOMA COUNTY**

DATE: April 18, 2013

TIME: 3:30 pm

MEETING PLACE: Northwest Library

**Written public notice of the time, date, and place of this meeting was given to the County Clerk of Oklahoma County October 19, 2012. Notice of the time, date, place, and agenda for this meeting was posted by the Secretary of the Commission in prominent public view at the Northwest Library and Downtown Library, 300 Park Avenue, Oklahoma City, on April 16, 2013, in conformity with the Oklahoma Open Meeting Act §311.**

**Commission Members**

PRESENT:

Bose' Akadiri  
Nancy Anthony, Disbursing Agent  
Ralph Bullard  
Allen Coffey  
Cynthia Friedemann  
Rozz Grigsby  
Jose Jimenez  
Carolyn Leslie  
Penny McCaleb  
Tracy McGehee  
Lori Nelson  
Hugh Rice  
Vanna Shaw  
Judy Smith, Vice-Chair  
Beth Toland  
Susan Tucker  
Ray Vaughn  
Stephanie West  
Fran Cory, Chair  
Donna Morris, Executive Director  
(Secretary)

EXCUSED:

Mick Cornett, Mayor of Oklahoma City  
Deanna Hannah  
Helene Harpman  
Tracy McDaniel  
Mukesh Patel  
Kim Patterson  
Jim Shonts  
Alyne Strube

Estimate of general public and staff attending: 22

**I.** The meeting was called to order at 3:32 p.m. by Mrs. Fran Cory, Chair.

Roll was called to establish a quorum. Present: Akadiri, Anthony, Bullard, Coffey, Friedemann, Grigsby, Jimenez, Leslie, McCaleb, McGehee, Rice, Shaw, Smith, Toland, Tucker, Vaughn, West, Cory, (Arrived: Nelson, 3:47).

**II.** Mrs. Cory introduced Mrs. Julie Ballou, Manager of Library Operations for the Northwest Library. Mrs. Ballou welcomed the Commission and provided details of events at Northwest Library.

**III.** Mrs. Cory called for Presentation of Service Certificates for February 2013. Jessica C. Morris, Circulation Clerk, Downtown Library ~ 5 years of service.

Mrs. Cory recognized the following employees who were unable to attend the commission meeting: Justin Herwig, Surveillance System Technician, Security ~ 5 years of service; Vickie Ross, Circulation Clerk, Edmond Library ~ 5 years of service; Nancy Jean Slusar, Circulation Clerk, Warr Acres Library ~ 5 years of service.

**IV.** Mrs. Cory called for comments from the general public. There were none.

**V.** Mrs. Cory referred to the Consent Docket: Document #91 – Approval of Minutes of March 21, 2013 Meeting; Document #92 – Acceptance of Review of Expenditures for March 2013.

Mrs. Cory called for a motion.

**Mrs. Judy Smith moved to accept the consent docket. Mrs. Beth Toland seconded. No further discussion; motion passed unanimously.**

**VI.** Mrs. Cory presented Document #93 – Executive Director Search Committee minutes, March 21, 2013 ~ Hugh Rice, Chair. The action from the minutes was presented at the March 21<sup>st</sup> Commission meeting. No additional action is needed.

**VII.** Mrs. Cory referred to Document #94 – Discussion, Consideration, and Possible Action – Commission Elected Candidates to the Library Endowment Trust Board.

Mrs. Penny McCaleb reported the bylaws of the Library Endowment Trust specify the Library Commission is responsible for appointing a certain number of Trustees to the Library Endowment Trust Board. The Library Endowment Trust Board Governance Committee recommends Ms. Karen Delaney and Ms. Suzie Symcox for new Trustees. Resumes for each candidate were provided. Questions and discussion followed.

**Ms. Bose' Akadiri moved to approve the appointment of Karen Delaney and Suzie Symcox to the Library Endowment Trust. Mrs. Nancy Anthony seconded. No further discussion; motion passed unanimously.**

**VIII.** Mrs. Cory referred to the Special Presentation ~ *Volunteer Appreciation*, Heidi Port and Rondia Banks, Librarian.

Ms. Port and Ms. Banks presented a story of volunteers and bumble bears. Bumble Bears were a concept founded by the librarians at the Northwest Library to help children learn during story time. Ms. Banks provided a learning demonstration using the bumble bears. Ms. Port concluded the presentation by highlighting the journey of a very important volunteer, her mom, Tricia Port. Volunteers work together on various library projects, including the sewing of the bumble bears used today. Ms. Port provided Volunteer Statistics for the past year by library location. The commission volunteered a total of

212.14 hours. Ms. Port thanked the commission for choosing to make a positive difference in the community by serving on the library commission. Each commissioner was presented with a thank you gift.

**IX.** Mrs. Cory called on Mrs. Donna Morris to present the Information Reports.

- Document #95 – MLS March 2013 Library Visits
- Document #96 – MLS March 2013 Circulation Report
- Document #97 – MLS March 2013 Computer Usage Report
- Document #98 – MLS March 2013 System Reserve Report
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Questions and Discussion followed.

**X.** Mrs. Cory called on Mrs. Morris to present the Executive Director's Report.

Mrs. Morris reported several staff members were recently elected to leadership roles in the Oklahoma Library Association.


On April 21, five staff members will be embarking on a library tour of potential ILS vendors. They will be touring three libraries; two in Colorado and one in Los Angeles. The hope is to award a contract at the July or August Commission meeting.

Capital Projects continue to move forward. Jones is on schedule and we are tentatively hoping for an October groundbreaking. Work is continuing with Del City to identify potential sites for a new library. The Capitol Hill contract is still under negotiations.

Mrs. Morris will once again be attending the annual National Library Legislative Day in Washington D.C. on May 7<sup>th</sup> and May 8<sup>th</sup>.

**XI.** Mrs. Cory called for comments from the Commissioners. Questions and discussion followed.

**XII.** The next commission meeting will be held at The Village Library on May 16, 2013. There being no further business, the meeting was adjourned at 4:05 pm.

  
Donna Morris, Executive Director  
(Secretary)

## **FINANCIAL STATEMENT AND REVIEW OF EXPENDITURES**

April 30, 2013

The attached statement of the financial condition of the Metropolitan Library System reflects the encumbrances and expenditures for the month of April 2013.

For comparison 83.33% of the fiscal year has passed.

### **COMMISSION ACTION**

That the Commission acknowledge the financial report of April 2013.

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## STATEMENT OF FINANCIAL CONDITION

April 30, 2013

## ASSETS

	Current Year	Previous Year
CASH	\$10,119,392.69	\$ 17,000,539.13
INVESTMENTS (Schedule attached)	26,165,695.46	21,151,010.03
PREPAID ACCOUNTS	28,487.88	30,000.00
<b>Total Assets</b>	<u>\$36,313,576.03</u>	<u>\$ 38,181,549.16</u>

## LIABILITIES, DEFERRED REVENUE AND FUND BALANCE

## LIABILITIES:

Previous Year Reserve for Appropriations	\$383,565.37	\$303,104.69	
Current Year Purchase Orders Outstanding	543,084.54	1,389,885.98	
Previous Year Purchase Orders Outstanding	0.00	0.00	
Checks Outstanding	250,685.79	195,231.27	
<b>Total Liabilities</b>	1,177,335.70	1,888,221.94	

## FUND BALANCE:

Beginning of the Year	\$30,212,769.61	\$31,225,521.14	
Add: Revenues			
Budgeted	29,784,305.61	29,145,182.58	
Other	1,637,335.61	1,737,269.00	
Less: Expenditures	(26,498,170.50)	(25,814,645.50)	
<b>Total Fund Balance</b>	35,136,240.33	36,293,327.22	

**Total Liabilities, Deferred Revenue and Fund Balance**

<u>\$36,313,576.03</u>	<u>\$ 38,181,549.16</u>
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**METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
SCHEDULE OF INVESTMENT**

**As of April 30, 2013**

Type	Purchase Date	Maturity Date	Interest Rate	Cost
CD - MidFirst Bank	7/24/2012	1/24/2015	1.000%	\$ 95,014.35
CD - Municipal Emp. Credit Union	5/28/2010	5/28/2013	2.650%	240,000.00
CD - Weokie Credit Union	1/17/2010	1/18/2015	3.140%	106,899.93
CD - UMB Bank	2/18/2013	1/18/2016	0.850%	103,503.75
CD - Stillwater National Bank	6/23/2012	6/23/2015	1.050%	240,000.00
CD - National Bank of Commerce.	12/19/2011	12/19/2013	1.100%	240,000.00
CD - Kirkpatrick Bank, Edmond	12/12/2011	12/12/2016	1.980%	230,000.00
CD - Coppermark Bank	4/14/2012	12/14/2013	1.100%	100,373.24
CD - BancFirst	7/28/2012	7/27/2015	1.200%	240,000.00
CD - Interbank	11/9/2010	11/5/2013	2.000%	99,733.20
CD - Citizen's Bank of Edmond	7/2/2009	7/2/2014	2.810%	122,052.12
CD - First State Bank	3/20/2012	3/20/2014	1.220%	240,000.00
CD - Valliance Bank	9/6/2012	9/6/2015	1.000%	101,482.20
FNMA	9/30/2010	12/30/2015	2.000%	2,000,000.00
FNMA	5/23/2012	11/23/2016	1.000%	2,000,000.00
Freddie Mac	8/7/2012	11/7/2017	1.000%	2,000,000.00
Freddie Mac	8/23/2012	8/23/2019	1.400%	2,000,000.00
Federal Home Loan Bank	8/21/2012	11/21/2017	1.030%	2,000,000.00
Federal Home Loan Bank	12/28/2012	6/28/2018	1.050%	2,000,000.00
FNMA	12/27/2012	6/27/2019	1.250%	2,000,000.00
FHLB	1/4/2013	3/27/2018	1.000%	2,000,388.89
FNMA	1/23/2013	10/22/2015	0.500%	2,006,247.78
FHLB	1/30/2013 #	10/30/2017	0.850%	2,000,000.00
Federal Home Loan Bank	2/8/2013	11/8/2018	1.050%	2,000,000.00
FNMA	3/28/2013	3/28/2018	1.000%	2,000,000.00
Total Investments				<u>\$ 26,165,695.46</u>

METROPOLITAN LIBRARY SYSTEM  
GENERAL FUND  
STATEMENT OF REVENUES, BUDGET VS. ACTUAL  
As of April 30, 2013

	Current Year				Previous Year			
	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received	Budget	Current Month Receipts	Year To Date Receipts	Percent Budget Received
<b><u>BUDGETED:</u></b>								
Current Year Ad Valorem Tax	\$27,784,378.00	\$ 3,151,886.87	\$ 29,073,652.61	104.64%	\$27,262,635.00	\$ 3,199,476.64	\$ 28,491,716.58	104.51%
State Aid	257,465.70	143,696.00	258,653.00	100.46%	290,807.00	114,429.00	257,466.00	88.54%
Fines	450,000.00	44,000.00	452,000.00	100.44%	474,660.00	27,000.00	396,000.00	83.43%
<b>Total Budgeted Revenue</b>	<b><u>\$ 28,491,843.70</u></b>	<b><u>\$ 3,339,582.87</u></b>	<b><u>\$ 29,784,305.61</u></b>	<b>104.54%</b>	<b><u>\$ 28,028,102.00</u></b>	<b><u>\$ 3,340,905.64</u></b>	<b><u>\$ 29,145,182.58</u></b>	<b>103.99%</b>
<b><u>NOT BUDGETED:</u></b>								
Prior Years Taxes		\$ 38,757.56	\$ 954,942.37			\$ 71,018.85	\$ 1,132,620.83	
Gifts and Lost Books Fees		0.00	112,000.00			0.00	0.00	
Investment Income		5,344.35	257,236.74			12,197.09	332,214.33	
Flexible Benefits Account Balance		0.00	3,231.33			0.00	1,393.69	
Sale of Surplus Equipment		0.00	35,244.26			0.00	16,803.79	
Insurance Reimbursements		0.00	0.00			0.00	118,056.54	
Miscellaneous		14,549.15	274,680.91			5,126.72	136,179.82	
<b>Total Miscellaneous Revenue</b>		<b><u>\$ 58,651.06</u></b>	<b><u>\$ 1,637,335.61</u></b>			<b><u>\$ 88,342.66</u></b>	<b><u>\$ 1,737,269.00</u></b>	
<b>Total Revenue</b>	<b><u>\$ 28,491,843.70</u></b>	<b><u>\$ 3,398,233.93</u></b>	<b><u>\$ 31,421,641.22</u></b>	<b>110.28%</b>	<b><u>\$ 28,028,102.00</u></b>	<b><u>\$ 3,429,248.30</u></b>	<b><u>\$ 30,882,451.58</u></b>	<b>111.16%</b>



**METROPOLITAN LIBRARY SYSTEM  
SPECIAL FUNDS  
STATEMENT OF REVENUES AND EXPENDITURES**

April 30, 2013

	BEGINNING OF MONTH	RECEIPTS	EXPEND.	ENDING BALANCE
<b>REVOLVING FUNDS:</b>				
805 Gifts/Lost Books	\$ 8,223.22	\$ 3,934.96	\$ 836.00	\$ 11,322.18
810 Prepaid Fees	(18,656.12)	93.00	0.00	(18,563.12)
815 Fines	44,830.47	49,106.89	50,317.44	43,619.92
820 Copy	46,337.31	13,654.66	18,081.42	41,910.55
<b>Total Revolving Funds</b>	<b>\$ 80,734.88</b>	<b>\$ 66,789.51</b>	<b>\$ 69,234.86</b>	<b>\$ 78,289.53</b>
<b>GRANTS:</b>				
	GRANT AMOUNT	RECEIPTS TO DATE	EXPEND. TO DATE	ENDING BALANCE
<b>Special Grants</b>				
860 10/LET/Special Grant	14,840.00	14,840.00	11,975.90	2,864.10
861 10/MWC/Florence Hughes Memorial	1,491.00	1,491.00	1,308.92	182.08
862 10/OCCF/Village	500.00	500.00	0.00	500.00
870 11/ODL/College Sweepstakes/DC	1,000.00	1,000.00	466.88	533.12
897 11/LET/Summer Reading	20,000.00	20,000.00	20,000.00	0.00
899 11/LET/Young Professional Adv	3,000.00	3,000.00	200.00	2,800.00
928 12/ODL/College Savings	1,000.00	1,000.00	0.00	1,000.00
929 12/ODL/Early Literacy	2,500.00	2,500.00	2,263.11	236.89
933 12/LET/Aviation	5,738.00	5,738.00	487.50	5,250.50
935 12/Conoco/MWC	1,000.00	1,000.00	0.00	1,000.00
949 13/Dollar General/Mother Goose	5,000.00	5,000.00	3,635.37	1,364.63
951 13/LET/WA Art	10,000.00	10,000.00	0.00	10,000.00
952 13/LET/Materials	13,315.00	13,315.00	12,177.85	1,137.15
956 13/OAC/Black History Month	3,600.00	3,600.00	3,600.00	0.00
957 13/OAC/Sarah Lee Guthrie	3,100.00	3,100.00	3,100.00	0.00
963 RE Friends/Programming Grant	5,000.00	4,957.32	4,885.12	72.20
987 12/LET/Read Y'all	6,000.00	6,000.00	4,097.00	1,903.00
<b>Friends Grants</b>				
875 08 Public Art	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 500.00
846 10 Public Art	3,000.00	3,000.00	0.00	3,000.00
916 12 Bench and Bike Rack	11,000.00	11,000.00	8,813.36	2,186.64
945 13 Staff Recognition	11,000.00	11,299.02	11,239.02	60.00
946 13 Come Read with Me	60,181.00	60,181.00	31,021.29	29,159.71
947 13 Lee Brawner Scholarships	12,000.00	12,000.00	8,637.43	3,362.57
948 13 Summer at the Library	67,300.00	67,300.00	3,168.37	64,131.63
950 13 SO Grand Opening	2,000.00	2,000.00	1,409.61	590.39
959 13 AL Renovation	25,000.00	25,000.00	24,774.23	225.77
960 13 Volunteer Transportation	500.00	500.00	24.00	476.00
961 13 After Hours	9,600.00	9,600.00	0.00	9,600.00
962 13 Popcorn Popper	1,000.00	1,000.00	0.00	1,000.00
964 13 Book Display	665.00	665.00	0.00	665.00
<b>Total Grants</b>				<b>143,801.38</b>
<b>Total Special Funds</b>				<b><u>\$222,090.91</u></b>

**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of April 2013

FY-13

**Personal Services**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
101	Salaries	1,071,535.95	10,982,809.43	76.10	14,431,382.00	3,448,572.57
102	Wages - Part-time	159,639.19	1,601,311.39	63.65	2,515,721.00	914,409.61
103	Payroll Taxes	90,684.55	923,577.47	76.38	1,209,170.00	285,592.53
109	Workers Comp Insurance	14,000.00	149,440.00	67.85	220,247.00	70,807.00
112	Group Insurance	225,510.88	2,214,213.82	76.89	2,879,887.00	665,673.18
113	Employees' Retirement	69,915.41	1,749,413.11	89.89	1,946,094.00	196,680.89
114	Unemployment Compensation	1,500.57	11,876.85	39.59	30,000.00	18,123.15
Total Personal Services		1,632,786.55	17,632,642.07	75.90	23,232,501.00	5,599,858.93

**Maintenance & Operations - Contractual Services**

201	Bldg, Property, & Auto Insur.	.00	229,639.00	98.90	232,197.00	2,558.00
202	Liability/Life Insurance	.00	.00	.00	.00	.00
205	Rent of Library Buildings	7,431.25	75,493.76	79.63	94,800.00	19,306.24
206	Rent of Equipment	.00	.00	.00	.00	.00
207	Janitorial Services	33,249.80	327,848.00	62.57	524,000.00	196,152.00
208	Maintenance of Facilities	45,008.99	292,011.84	43.65	668,909.00	376,897.16
211	Parking & Transportation	10,815.31	109,992.79	62.28	176,600.00	66,607.21
212	Travel Expenses	902.78	61,883.69	55.34	111,826.00	49,942.31
213	Professional Services	5,950.45	174,941.13	53.07	329,651.00	154,709.87
214	Security Services	46,436.34	348,564.03	61.79	564,110.00	215,545.97
216	Telephone Services	10,107.09	126,176.49	38.66	326,363.00	200,186.51
217	Electrical Services	30,893.42	430,246.91	63.58	676,709.00	246,462.09
218	Gas Services	3,578.10	35,710.34	45.94	77,734.00	42,023.66
219	Water & Garbage Services	4,458.57	70,555.13	83.99	84,008.00	13,452.87
220	Veolia Energy Services	13,199.57	157,167.48	79.40	197,939.00	40,771.52
226	Memberships	758.00	19,943.50	78.52	25,399.00	5,455.50
230	Other Library-Related Services	19,763.04	318,556.76	83.81	380,091.00	61,534.24
231	Automation Contractual	11,703.30	243,738.81	59.02	413,007.00	169,268.19
236	Network Catalog Services	4,507.78	54,896.09	66.95	82,000.00	27,103.91
Total Contractual Services		248,763.79	3,077,365.75	61.98	4,965,343.00	1,887,977.25



**Metropolitan Library System**  
**Statement of Encumbrances**  
Month of April 2013

FY-13

**Maintenance & Operations - Commodities**

<u>Acct</u>	<u>Purpose</u>	<u>This Month</u>	<u>Year to Date</u>	<u>Percent</u>	<u>Appropriation</u>	<u>Balance</u>
301	Printing & Printing Supplies	7,928.75	142,040.28	63.28	224,450.00	82,409.72
302	Postage	5,057.93	180,432.00	62.68	287,850.00	107,418.00
303	Supplies	17,927.84	359,212.67	71.96	499,202.00	139,989.33
310	Maintenance Supplies	935.72	50,126.69	67.74	74,000.00	23,873.31
312	Safety Supplies & Equipment	900.00	2,078.18	49.48	4,200.00	2,121.82
321	Gasoline & Oil	3,449.22	38,607.03	74.24	52,000.00	13,392.97
322	Vehicle Parts & Repairs	556.52	13,291.68	41.54	32,000.00	18,708.32
330	Programming Activities	23,052.09	254,999.30	72.14	353,470.00	98,470.70
331	Other Commodities	6,895.54	24,139.25	54.06	44,650.00	20,510.75
Total Commodities		66,703.61	1,064,927.08	67.75	1,571,822.00	506,894.92

**Capital Outlays**

401	Books & Materials	518,412.22	3,479,174.24	63.23	5,502,560.00	2,023,385.76
404	Governmental Documents	.00	1,500.00	22.39	6,700.00	5,200.00
405	Book Repairs & Bindings	.00	.00	.00	1,900.00	1,900.00
407	Periodicals & Subscriptions	550.40	165,880.77	91.34	181,600.00	15,719.23
408	Furniture, Fixture, & Equip	10,346.76	138,542.80	41.19	336,342.00	197,799.20
409	Motor Vehicles	.00	20,988.47	34.98	60,000.00	39,011.53
410	Automation System & Equipment	103,548.54	423,372.22	47.57	890,000.00	466,627.78
450	Capital Projects	6,646.32	493,777.10	8.47	5,828,633.00	5,334,855.90
490	Capital Reserves - Current	.00	.00	.00	.00	.00
499	Reserve Carryover - Prior	.00	.00	.00	.00	.00
Total Capital Outlays		639,504.24	4,723,235.60	36.88	12,807,735.00	8,084,499.40
Total Budget		2,587,758.19	26,498,170.50	62.24	42,577,401.00	16,079,230.50

Monthly Journal Entries -- April 2013

Jrnl #	Acct #	Account Name and JE Description	Debits	Credits
<b><u>Investments</u></b>				
170	1101	Investments	\$ 5,000.00	
	3602	Interest Income		\$ 5,000.00
		Interest on 3135g0qb2		
<b><u>Tax revenues</u></b>				
171	1001	Cash	\$ 988,910.14	
	1201	Ad Valorem Tax - Current year		\$ 988,910.14
		Ad Valorem Tax apportioned by County for 3/25 to 3/29		
172	1001	Cash	\$ 38,838.11	
	1201	Ad Valorem Tax - Current year		\$ 105.95
	3601	Prior year Tax		\$ 38,732.16
		Ad Valorem Tax apportioned by County for 3/16 to 3/29		
173	1001	Cash	\$ 2,162,896.18	
	1201	Ad Valorem Tax - Current year		\$ 2,162,870.78
	3601	Prior year Tax		\$ 25.40
		Ad Valorem Tax apportioned by County for 4/01 to 4/15		
174	1001	Cash	\$ 143,696.00	
	3401	State Aid		\$ 143,696.00
		State Aid, 2nd payment		
<b><u>Miscellaneous revenue</u></b>				
175	1001	Cash	\$ 16,045.07	
	3403	Mic. Reimbursements		\$ 16,045.07
		Café rent 500.00 LET reimb 7.36		
		Insurance-Johnson 668.60 Friends reimb 322.05		
		Insurance-Phillips 82.45 Name badges 1.00		
		Insurance-Ross 397.11 Name badges 1.00		
		Name badges 1.00 Name badges 2.00		
		rent reimb 14,062.50 Total \$ 16,045.07		
<b><u>Fines</u></b>				
176	1001	Cash	\$ 44,000.00	
	3403	Projected Mic. Revenue - Fines		\$ 44,000.00
		Fines transferred from Special fund in April		

**Payable entries**

177	3001	Current Year Reserv. for Appropriations.	\$	2,584,000.92	
	3011	Current Year P.O. Outstanding			\$ 2,584,000.92
	3002	Prior Year Reserv. for Appropriations.			\$ 11,929.00
	3012	Prior Year P.O. Outstanding	\$	11,929.00	\$ -
		Purchase orders issued or cancelled in April			
178	3011	Current Year P.O. Outstanding	\$	2,547,922.67	
	3012	Prior Year P.O. Outstanding	\$	24,540.13	
	3021	Current Year Warrants Outstanding			\$ 2,572,462.80
		Checks issued in April			
179	3021	Current Year Warrants Outstanding	\$	2,567,810.85	
	1001	Cash			\$ 2,567,810.85
		Checks cleared Bank in April			

**Bank interest and fees**

180	1001	Cash	\$	344.35	
	3602	Bank fees	\$	373.10	
	3602	Interest Income			\$ 717.45
		Interest and fees from GF checking account			
181	8000	Special Fund Cash			\$ 196.38
	8815	Bank fees	\$	214.66	
	8815	Interest income			\$ 18.28
		Interest and fees from SF checking account			

**Special funds**

182	8000	Special Fund Cash	\$	68,755.41	
	8815	Fines			\$ 28,848.57
	8820	Copy			\$ 13,654.66
	8805	Gift/Lost Books			\$ 3,934.96
	8810	Prepaid Fees			\$ 93.00
	8957				\$ 3,100.00
	8815	Credit card receipts			\$ 20,240.04
	8815	Credit card fees	\$	1,115.82	
		Revenues of special funds received in April			
183	8000				\$ 73,947.14
	8815	Fines	\$	48,986.96	
	8820	Copy	\$	18,081.42	
	8805		\$	836.00	
	8946		\$	830.87	
	8948		\$	3,168.37	
	8960		\$	24.00	
	8897		\$	1,053.10	
	8899		\$	200.00	
	8949		\$	766.42	
		Expenditures of special funds in April			



**Corrections, adjustments, and miscellaneous**

184	3605	Miscellaneous revenue	\$	1,512.12	
	1102	Prepays			\$ 1,512.12
		Visa returned part of our prepayment (in December)			
185	1001	Cash	\$	5,000.00	
	1101	Investments			\$ 5,000.00
		To correct for voided checks			
186	1001	Cash	\$	16.20	
	3605	Miscellaneous revenue			\$ 16.20
		To correct for voided checks			
187	3403	Fines	\$	16,045.07	
	3605	Miscellaneous revenue			\$ 16,045.07
		to correct account number used in entry 175			
		Grand Total		<u>\$ 11,302,912.94</u>	<u>\$11,302,912.94</u>



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
G-04342	Metropolitan Library System	Professional Services	19.00	
		Postage	19.36	
		Supplies	21.60	
		Programming Activities	122.78	
		Programming Activities	45.52	
		Programming Activities	82.37	
		Programming Activities	12.46	
		Other Commodities	49.44	372.53
G-04343	O G & E	Electrical Services	1,021.06	
		Electric Services	160.91	1,181.97
G-04344	Oklahoma Natural Gas Co.	Gas Services	298.57	
		Gas Services	597.66	896.23
G-04345	City of Oklahoma City	Water & Garbage Services	28.28	28.28
G-04346	Gale Research	Materials	2,638.67	2,638.67
G-04347	Alma L. Brown	Programming Activities	57.19	
		Programming Activities	11.40	68.59
G-04348	Baker & Taylor Books	Materials	591.78	591.78
G-04349	Susan Ryan	Transportation	20.90	20.90
G-04350	Mitchell Repair Information Co	Materials	13,491.00	13,491.00
G-04351	Charles S. Isaacs	Telephone Services	35.00	35.00
G-04352	ALA Order Fulfillment	Other Commodities	438.40	
		Professional Services	45.00	483.40
G-04353	Infobase Learning	Materials	2,876.25	2,876.25
G-04354	Recorded Books, LLC	Materials	59.95	59.95
G-04355	Gale Group	Materials	6,257.64	6,257.64
G-04356	Salem Press Accounting Office	Materials	195.00	195.00
G-04357	Center for Economic	Materials	25.00	25.00
G-04358	JoNita Normore	Transportation	6.78	6.78
G-04359	Oklahoma Municipal League, Inc.	Materials	390.00	390.00
G-04360	Independent Stationers	Supplies	419.50	
		Supplies	21.10	440.60
G-04361	Library Video Co.	Materials	59.95	59.95
G-04362	Full Circle Bookstore	Programming Activities	59.18	59.18
G-04363	Amigos Library Services	Materials	18,560.95	18,560.95
G-04364	YP	Materials	154.79	154.79
G-04365	INTEGRIS Corporate Assistance	Group Insurance	1,044.00	1,044.00
G-04366	Diane Sarantakos	Transportation	93.29	93.29
G-04367	AT&T	Telephone Services	1,210.35	1,210.35
G-04368	Blackstone Audio Books	Materials	540.00	540.00
G-04369	Random House, Inc	Materials	285.00	285.00
G-04370	Brilliance Corporation	Materials	841.02	841.02
G-04371	Ingram Library Service	Materials	6,824.14	
		Materials	47.15	6,871.29
G-04372	James E. Nimmo	Transportation	150.00	150.00
G-04373	Audio Editions	Materials	710.24	710.24
G-04374	OSCPA	Professional Services	250.00	250.00
G-04375	Lakeshore Learning Materials	Programming	68.98	68.98
G-04376	OverDrive, Inc.	Materials	11,896.39	11,896.39
G-04377	Findaway World, LLC	Materials	114.93	114.93
G-04378	Oklahoma Center for the Book	Professional Services	60.00	60.00
G-04379	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	109.50	
		Maintenance of Facilities	22.00	131.50



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
G-04380	Ingram Library Service	Materials	214.77	214.77
G-04381	Town of Luther	Water & Garbage Services	45.28	45.28
G-04382	Thomson Reuters	Materials	1,012.21	1,012.21
G-04383	Heidi A. Port	Transportation	38.47	38.47
G-04384	Lisa Walker	Transportation	70.20	70.20
G-04385	City of Harrah	Water & Garbage Services	60.61	60.61
G-04386	Amazon/GE Money Bank	Furniture	284.67	
		Supplies	62.98	
		Supplies	82.90	
		Supplies	359.94	
		Supplies	81.26	
		Supplies	21.92	
		Automation	129.99	
		Supplies	106.28	
		Equipment	50.99	1,180.93
G-04387	Florencia M Briglie	Programming Activities	50.00	50.00
G-04388	City of Choctaw	Water & Garbage Services	124.94	124.94
G-04389	Baker & Taylor Books	Materials	1,375.96	1,375.96
G-04390	Baker & Taylor Entertainment	Materials	2,591.65	
		Materials	3,013.67	5,605.32
G-04391	Allied Waste Services #060	Garbage Service	1,167.89	
		Garbage Services	87.98	1,255.87
G-04392	Pamela Buchanan	Transportation	90.17	90.17
G-04393	Aaron Bluitt	Transportation	129.89	129.89
G-04394	Pete Roberson	Transportation	107.46	107.46
G-04395	Darrie Breathwit	Memberships	70.00	70.00
G-04396	Brandon Burr	Programming Activities	150.00	150.00
G-04397	Kelley Hoffman	Transportation	23.74	23.74
G-04398	Faith Centered Resources	Materials	53.98	53.98
G-04399	Target Bank	Other Commodities	31.34	31.34
G-04400	Baker & Taylor Books	Materials	1,272.60	
		Materials	1,800.28	
		Materials	2,248.07	
		Materials	4,384.74	
		Materials	6,146.43	
		Materials	7,921.57	
		Materials	4,420.95	
		Materials	5,460.23	
		Materials	1,963.62	35,618.49
G-04401	Baker & Taylor Books	Materials	916.19	
		Materials	1,492.22	
		Materials	1,083.92	
		Materials	3,358.47	
		Materials	6,862.65	
		Materials	11,655.41	25,368.86
G-04402	Baker & Taylor Books	Materials	2,102.13	2,102.13
G-04403	Baker & Taylor Entertainment	Materials	74.64	74.64
G-04404	Mackin	Materials	1,015.56	1,015.56
G-04405	R. Justin Herwig	Transportation	112.83	112.83
G-04406	Knoll, Inc.	Furniture	5,870.88	5,870.88
G-04407	Comfort Inn @ Founders Towers	Programming Activities	1,275.00	1,275.00
G-04408	Bank of Oklahoma	Payroll Transmittal-Chks	34,478.07	

\*\* Continued \*\*



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee ** Continued **	Purpose	Amount
G-04408	Bank of Oklahoma	Payroll Transmittal-Chks	14,233.23
		Payroll Transmittal-Chks	110.00
G-04409	Bank of Oklahoma	Federal Withholding Tax	56,679.85
		Federal Withholding Tax	4,562.00
G-04410	Oklahoma Tax Commission	State Withholding Tax	17,362.00
		State Withholding Tax	1,005.00
G-04411	Mun. Employees Credit Union	Employee Cr Union Deducts	11,944.08
		Employee Cr Union Deducts	87.50
G-04412	United Way of Central Oklahoma	Employee Deductions	646.50
		Employee Deductions	53.00
G-04413	Clerk, U.S. District	Employee Deductions	242.20
G-04414	Mutual Assurance	Employee Deductions	175.00
G-04415	Bank of America	Payroll Transmittal-DDep	307,258.25
		Payroll Transmittal-DDep	52,828.45
		Payroll Transmittal-DDep	1,045.00
G-04416	John Hardeman, Trustee	Employee Deductions	484.62
G-04417	Nationwide Retirement Solution	Employee Deductions	5,397.34
G-04418	Transamerica Life Insurance Co	Employee Deductions	343.83
G-04419	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,020.14
G-04420	Bank of Oklahoma	Employee Flexplan Deposit	33,608.83
G-04421	Bank of Oklahoma	Employee Soc/Sec Deposits	31,143.73
		Employee Soc/Sec Deposits	4,892.19
		Employee Medicare Deposit	7,283.65
		Employee Medicare Deposit	1,144.10
		Employer Soc/Sec Deposits	36,035.69
		Employer Medicare Deposit	8,427.71
G-04422	MassMutual Financial Group	Employee Contrib -- DC PI	19,415.08
		Employer Contrib -- DC PI	34,760.83
G-04423	Pioneer Credit Recovery	Employee Deductions	159.50
G-04424	ODHS Oklahoma Centralized	Employee Deductions	488.90
G-04425	Administrative Services	Employee Deductions	1,497.56
G-04426	UNUM Life Insurance	Employee Deductions	1,288.60
		Employee Deductions	37.30
G-04427	Metropolitan Library System	Professional Services	38.00
		Supplies	36.41
		Programming Activities	35.86
		Other Commodities	15.15
G-04428	Bradford Industrial Supply	Maintenance of Facilities	1,983.97
G-04429	O G & E	Electrical Services	1,126.68
G-04430	Brodart Co.	Supplies	1,252.00
		Supplies	479.40
G-04431	Southwestern Stationers, Inc.	Supplies	991.00
G-04432	Locke Supply Co.	Maintenance of Facilities	26.81
		Maintenance of Facilities	58.63
G-04433	Tech-Lock	Maintenance of Facilities	2.50
		Maintenance of Facilities	38.00
		Maintenance of Facilities	69.00
G-04434	Eales Electronics Corp.	Maintenance of Facilities	50.00
G-04435	Gale Research	Materials	6,957.80
G-04437	UNUM Life Insurance	Grp L-T Disab Ins Prem	6,869.71
G-04438	American Express	Motor Vehicles	39.47
	** Continued **		



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee ** Continued **	Purpose	Amount	Amount
G-04438	American Express	Staff Appr. Lunch 3-5-13	474.10	
		Automation Contractual	149.00	
		Memberships	110.00	772.57
G-04439	Maintenance Connection	Maintenance of Facilities	396.00	396.00
G-04440	Recorded Books, LLC	Materials	1,844.32	1,844.32
G-04441	Johnstone Supply	Maintenance of Facilities	214.09	214.09
G-04442	Mullin Plumbing West Division	Maintenance of Facilities	193.50	
		Maintenance of Facilities	288.50	482.00
G-04443	Denyvretta Davis	Transportation	142.13	142.13
G-04444	Gale Group	Materials	369.48	369.48
G-04445	Live Oak Media	Materials	119.80	119.80
G-04446	Mutual Assurance	Grp Life AD&D Ins Prm-APR	50,194.25	50,194.25
G-04447	Independent Stationers	Supplies	10.40	
		Supplies	83.57	93.97
G-04448	Nancy Lytle	Parking	108.38	108.38
G-04449	Debbie Langston	Programming Activities	60.00	60.00
G-04450	OHC of the Southwest, P.A.	Professional Services	83.00	83.00
G-04451	Shawver & Son	Maintenance of Facilities	174.00	174.00
G-04452	Linda Hyams	Telephone Services	35.00	35.00
G-04453	Blackstone Audio Books	Materials	295.00	295.00
G-04454	Random House, Inc	Materials	600.00	600.00
G-04455	A T & T Mobility	Telephone Services	95.96	95.96
G-04456	Brilliance Corporation	Materials	538.77	538.77
G-04457	Ingram Library Service	Materials	1,005.48	1,005.48
G-04458	Phyllis Davidson	Mileage	15.11	15.11
G-04459	Mergent Co., Inc.	Materials	7,384.00	7,384.00
G-04460	Audio Editions	Materials	254.10	254.10
G-04461	OverDrive, Inc.	Materials	5,103.79	5,103.79
G-04462	Findaway World, LLC	Materials	4,524.27	4,524.27
G-04463	Victoria Dixon	Parking	108.38	108.38
G-04464	Positive Promotions	Programming	544.88	544.88
G-04465	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	38.00	38.00
G-04466	AV Cafe Inc	Materials	624.85	624.85
G-04467	Ingram Library Service	Materials	1,319.75	1,319.75
G-04468	Melody A. Kellogg	Transportation	18.65	18.65
G-04469	Jana Hausburg	Mileage	18.42	18.42
G-04470	Dana Beach	Transportation	22.04	22.04
G-04471	L. E. Acker Co.	Maintenance of Facilities	40.20	40.20
G-04472	Landon Holman	Mileage	59.33	59.33
G-04473	Evans Hardware	Maintenance of Facilities	12.57	12.57
G-04474	Jim Austin Sales	Maintenance of Facilities	88.40	88.40
G-04475	Tracey Thompson	Programming Activities	62.37	62.37
G-04476	Batteries Sooner LLC	Maintenance of Facilities	12.24	
		Maintenance of Facilities	29.90	42.14
G-04477	Associated Appliance, Inc.	Maintenance of Facilities	73.90	73.90
G-04478	Smith Farm & Garden	Maintenance of Facilities	283.29	283.29
G-04479	Natasha Corso	Programming Activities	800.00	800.00
G-04480	Southwest Paper - OKC	Maintenance of Facilities	175.00	
		Maintenance of Facilities	2,269.84	
		Maintenance Supplies	5,093.00	
		Maintenance Supplies	2,275.20	9,813.04



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
G-04481	Steve's Wholesale Distributors	Maintenance of Facilities	355.85	
		Maintenance of Facilities	141.81	497.66
G-04482	Westlake Hardware	Maintenance of Facilities	33.95	33.95
G-04483	Hudiburg Chevrolet, Inc.	Maintenance of Facilities	52.56	52.56
G-04484	Jerry's Contracting	Maintenance of Facilities	650.00	650.00
G-04485	Ruby Soutiere	Mileage	38.60	38.60
G-04486	Neofunds by Neopost	Postage	3,000.00	3,000.00
G-04487	Norman Supply Company	Maintenance of Facilities	85.38	
		Maintenance of Facilities	163.01	
		Maintenance of Facilities	836.00	1,084.39
G-04488	Carol L. Roberts	Transportation	18.08	18.08
G-04489	Amazon/GE Money Bank	Supplies	35.99	
		Programming	43.41	79.40
G-04490	Roaring Fork Associates, LLC	Capital Projects	2,000.00	2,000.00
G-04491	United Parcel Service	Postage	383.03	383.03
G-04492	Andrew N. Soliven	Parking	108.38	108.38
G-04493	Vision Service Plan of	Grp Vision Ins Prem-Apr.	2,828.39	2,828.39
G-04494	Alice Murphy	Supplies	32.50	32.50
G-04495	Baker & Taylor Books	Materials	4,135.53	4,135.53
G-04496	Cox Communications, Inc.	Telephone Services	1,823.95	
		Telephone Services	2,764.00	4,587.95
G-04497	Reduxion Theatre	Programming Activities	2,100.00	2,100.00
G-04498	Cheryl Pernell	Parking	108.38	108.38
G-04499	Consolidated Plastics Co., Inc	Supplies	170.23	170.23
G-04500	Baker & Taylor Entertainment	Materials	1,294.00	
		Materials	2,591.88	3,885.88
G-04501	Metropolitan Library System	Grp Hlth/Dtl Ins Prem-APR	161,713.23	161,713.23
G-04502	Arts Council of Oklahoma City	Programming Activities	2,000.00	2,000.00
G-04503	Elisabeth Wright	Mileage	28.70	28.70
G-04504	Walmart Community/GEMB	Supplies	238.55	238.55
G-04505	Jessica Betz	Programming Activities	150.00	150.00
G-04506	The Great Courses	Materials	58.00	58.00
G-04507	Getty Images (US), Inc.	Printing/Printing Supply	2,425.00	2,425.00
G-04508	Bryon A Dickens	Programming Activities	125.00	125.00
G-04509	City Treasurer's Office	Professional Services	55.00	55.00
G-04510	UCO Kaleidoscope Dance Company	Programming Activities	150.00	150.00
G-04511	Kelly D Smith	Programming Activities	60.00	60.00
G-04512	Life Changing Skills LLC	Materials	100.00	100.00
G-04513	John Utey	Telephone Services	35.00	
		Transportation	47.46	82.46
G-04514	Melissa Weathers	Transportation	40.39	40.39
G-04515	Cintas Corporation 064	Maintenance of Facilities	474.72	474.72
G-04516	2M Solutions, Inc	Equipment	390.30	390.30
G-04517	Oklahoma City Police Dept.	Maintenance of Facilities	65.00	65.00
G-04518	Cox Communications, Inc.	Telephone Services	1,051.12	1,051.12
G-04519	Securitas Security USA, Inc.	Security Services	7,857.12	
		Security Services	1,645.39	9,502.51
G-04520	Baker & Taylor Books	Materials	635.42	
		Materials	1,773.63	
		Materials	2,649.40	
		Materials	3,413.09	
		Materials	3,235.24	

\*\* Continued \*\*



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee ** Continued **	Purpose	Amount	
G-04520	Baker & Taylor Books	Materials	4,261.52	
		Materials	1,524.80	
		Materials	3,393.51	20,886.61
G-04521	Baker & Taylor Books	Materials	476.20	
		Materials	1,483.45	
		Materials	4,195.69	
		Materials	2,027.74	
		Materials	1,699.80	9,882.88
G-04522	Emily Williams	Mileage	29.95	29.95
G-04523	Christopher Carroll	Mileage	142.98	142.98
G-04524	Kiona Millirons	Programming Activities	400.00	400.00
G-04526	H I S Paints	Maintenance of Facilities	7.35	7.35
G-04527	Baker & Taylor Entertainment	Materials	5,964.12	5,964.12
G-04528	Savannah Mitchell	Programming Activities	400.00	
		Programming Activities	50.00	450.00
G-04529	UNUM Life Insurance	Grp LTC Ins Prem-Apr.	1,573.40	1,573.40
G-04530	Chris Kennedy	Mileage	24.86	24.86
G-04531	Donna Hilton	Programming Activities	100.00	100.00
G-04532	Kathy C. Brown	Programming Activities	43.75	43.75
G-04533	Bradford Industrial Supply	Maintenance of Facilities	29.08	29.08
G-04534	O G & E	Electrical Services	740.94	740.94
G-04535	Oklahoma Natural Gas Co.	Gas Services	112.74	
		Gas Services	278.28	391.02
G-04536	City of Oklahoma City	Water & Garbage Services	21.51	
		Water & Garbage Services	295.13	
		Water & Garbage Services	164.36	481.00
G-04537	Brodart Co.	Supplies	29.95	
		Supplies	1,700.00	
		Supplies	69.92	1,799.87
G-04538	Locke Supply Co.	Maintenance of Facilities	66.34	66.34
G-04539	Demco	Supplies	68.31	68.31
G-04540	Gaylord Bros.	Supplies	195.50	195.50
G-04541	The University of Oklahoma	Printing/Printing Supply	993.00	993.00
G-04542	City of Edmond	Electrical Services	3,096.18	3,096.18
G-04543	Standard Printing Co., Inc.	Supplies	510.00	510.00
G-04544	Donna Morris	Travel Expenses	224.74	224.74
G-04545	Kasandra Dewbre-Burrows	Transportation	2.99	2.99
G-04546	Mullin Plumbing West Division	Maintenance of Facilities	133.50	133.50
G-04547	Friday	Library-related Services	1,800.00	1,800.00
G-04548	Scott's Printing & Copying	Printing/Printing Supply	172.72	172.72
G-04549	Hobby Lobby	Programming Activities	79.44	79.44
G-04550	Fuelman	Vehicle Parts & Repairs	148.68	
		Gasoline & Oil	3,449.22	3,597.90
G-04551	Evans Hardware	Maintenance of Facilities	22.37	22.37
G-04552	Bank of America	Library-related Services	227.11	227.11
G-04553	Jerry's Contracting	Maintenance of Facilities	2,425.00	2,425.00
G-04554	Norman Supply Company	Maintenance of Facilities	394.44	394.44
G-04555	City of Edmond	Water & Garbage Services	333.36	333.36
G-04556	Kevin Colwell	Transportation	15.26	15.26
G-04557	Crowe & Dunlevy	Professional Services	754.00	754.00
G-04558	Oklahoma Press Service	Library-related Services	152.90	152.90



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Number	Vendor/Payee	Purpose		Amount
G-04559	Abolghasem Siavashi	Transportation	10.17	10.17
G-04560	C & D Faucet Parts Inc	Maintenance of Facilities	78.84	78.84
G-04561	Worth Hydrochem of Oklahoma	Maintenance of Facilities	232.00	232.00
G-04562	Cox Systems Technology, Inc.	Maintenance of Facilities	90.00	90.00
G-04563	Mary J. Sholly	Transportation	74.30	74.30
G-04564	O G & E	Electrical Services	3,756.44	
		Electrical Services	1,314.31	
		Electrical Services	123.85	5,194.60
G-04565	Oklahoma Natural Gas Co.	Gas Services	32.01	32.01
G-04566	City of Oklahoma City	Water & Garbage Services	193.20	
		Water & Garbage Services	230.78	423.98
G-04567	City of the Village	Water & Garbage Services	91.41	91.41
G-04568	Brodart Co.	Supplies	372.60	372.60
G-04569	Tech-Lock	Maintenance of Facilities	9.60	9.60
G-04570	Demco	Supplies	63.47	
		Supplies	204.08	267.55
G-04571	Hewlett-Packard Co.	Automation Contractual	7,107.10	7,107.10
G-04572	U.S. Postal Service	Postage	60.41	60.41
G-04573	Oklahoma Employment	Unemployment Compensation	1,500.57	1,500.57
G-04574	The Edmond Sun	Periodicals/Subscriptions	86.40	86.40
G-04575	Randy Wayland	Travel Expenses	101.70	101.70
G-04576	Reliance Label Solutions, Inc	Supplies	5,472.66	5,472.66
G-04577	Anne G. Fischer	Telephone Services	50.00	
		Automation Contractual	375.00	425.00
G-04578	Spaces, Inc.	Furniture	3,950.00	
		Furniture	825.00	
		Furniture	302.00	5,077.00
G-04579	Independent Stationers	Supplies	20.18	
		Supplies	256.08	
		Supplies	16.95	293.21
G-04580	Full Circle Bookstore	Programming Activities	422.35	422.35
G-04581	Janet Brooks	Travel Expenses	57.07	
		Transportation	61.92	118.99
G-04582	Shawver & Son	Maintenance of Facilities	553.39	553.39
G-04583	IPMA-HR	Memberships	105.00	105.00
G-04584	Linda Hyams	Transportation	92.89	92.89
G-04585	Scott's Printing & Copying	Programming Activities	299.47	299.47
G-04586	OCLC, Inc.	Network Catalog Services	4,507.78	4,507.78
G-04587	Hobby Lobby	Programming Activities	100.12	
		Programming Activities	39.94	140.06
G-04588	Julie Ballou	Travel Expenses	123.17	123.17
G-04589	Dana Morrow	Transportation	67.91	
		Other Commodities	464.46	
		Other Commodities	117.58	649.95
G-04590	Walker Companies	Supplies	36.45	36.45
G-04591	Larry G. Johnson	Parking	108.38	108.38
G-04592	Rotary Club of Oklahoma City	Other Commodities	146.00	
		Memberships	135.00	281.00
G-04593	Jerod Gerfen	Travel Expenses	362.87	362.87
G-04594	The Black Chronicle	Periodicals/Subscriptions	20.00	20.00
G-04595	Jana Hausburg	Transportation	29.49	29.49
G-04596	Kay L. Bauman	Travel Expenses	336.04	336.04



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Number	Vendor/Payee	Purpose		Amount
G-04597	Angela Thornton	Transportation	108.19	108.19
G-04598	Cox Media Oklahoma City	Library-Related Services	8,130.00	8,130.00
G-04599	Debbie Robertus	Travel Expenses	110.18	
		Transportation	6.33	116.51
G-04600	OPUBCO Communications Group	Printing/Printing Supply	628.73	628.73
G-04601	Heidi Johnson	Transportation	11.87	11.87
G-04602	Andrea Emmons	Transportation	28.19	28.19
G-04603	Norman Supply Company	Maintenance of Facilities	24.60	24.60
G-04604	Kevin Colwell	Transportation	19.99	19.99
G-04605	First Advantage	Professional Services	38.00	38.00
G-04606	United Parcel Service	Postage	604.54	604.54
G-04607	Devin McGhee	Travel Expenses	121.89	121.89
G-04608	Progressive Business Pub	Periodicals/Subscriptions	299.00	299.00
G-04609	Todd Podzemny	Travel Expenses	243.04	
		Transportation	8.87	251.91
G-04610	Oklahoma Historical Society	Periodicals/Subscriptions	145.00	145.00
G-04611	Rockhurst University Cont.	Professional Services	199.00	199.00
G-04612	The Meadows	Library-Related Services	45.00	45.00
G-04613	John L. Hilbert	Travel Expenses	249.26	
		Programming Activities	139.78	
		Programming Activities	89.76	478.80
G-04614	Metro Tech	Professional Services	1,690.00	1,690.00
G-04615	Margaret Jean Manners	Travel Expenses	123.17	123.17
G-04616	Metro Monitor, Inc.	Library-related Services	95.00	95.00
G-04617	Kevin Sendall	Transportation	136.39	136.39
G-04618	Donna Morris	Transportation	450.00	450.00
G-04619	Darrie Breathwit	Travel Expenses	209.47	209.47
G-04620	Emily Canniff	Travel Expenses	101.70	101.70
G-04621	Securitas Security USA, Inc.	Security Services	7,117.52	
		Security Services	1,907.15	9,024.67
G-04622	Chase Card Services	Books & Materials	114.90	114.90
G-04623	Tulin LaFollette	Transportation	37.97	37.97
G-04624	Smart Technologies	Automation Contractual	1,059.25	1,059.25
G-04625	Veolia Energy Oklahoma City,	Veolia Energy Services	13,199.57	13,199.57
G-04626	McBride Clinic, Inc.	Professional Services	74.00	74.00
G-04627	Stacy Schrank	Travel Expenses	319.10	319.10
G-04628	Personalized Prevention	Professional Services	707.00	
		Professional Services	707.00	
		Professional Services	707.00	
		Professional Services	707.00	
		Professional Services	707.00	
		Professional Services	707.00	
		Professional Services	707.00	4,949.00
G-04629	Provantage	Printing Supplies	490.39	
		Printing Supplies	663.93	1,154.32
G-04630	Tyler Outdoor Advertising, LLC	Library-related Services	3,710.00	3,710.00
G-04631	Chris Kennedy	Travel Expenses	276.88	276.88
G-04632	Anita Gail Peck	Programming Activities	60.00	60.00
G-04633	Donna Hilton	Programming Activities	100.00	100.00
G-04634	Weston Woods Accts Receivable	Materials	277.50	277.50
G-04635	Baker & Taylor Books	Materials	4,298.42	4,298.42
G-04636	Recorded Books, LLC	Materials	5,214.24	5,214.24



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Number	Vendor/Payee	Purpose		Amount
G-04637	Oxford University Press	Materials	15,011.99	15,011.99
G-04638	Blackstone Audio Books	Materials	716.00	716.00
G-04639	Random House, Inc	Materials	600.75	600.75
G-04640	Brilliance Corporation	Materials	731.19	731.19
G-04641	Ingram Library Service	Materials	69.60	69.60
G-04642	Audio Editions	Materials	1,026.30	1,026.30
G-04643	OverDrive, Inc.	Materials	5,434.06	5,434.06
G-04644	Findaway World, LLC	Materials	6,903.41	6,903.41
G-04645	Capstone	Materials	228.35	228.35
G-04646	Ingram Library Service	Materials	853.40	853.40
G-04647	Center Point Large Print	Materials	3,621.09	3,621.09
G-04648	Elana Capuccio	Materials	60.00	60.00
G-04649	ABC-CLIO, LLC	Materials	2,598.00	2,598.00
G-04650	Baker & Taylor Books	Materials	3,750.13	3,750.13
G-04651	Ghost Town Press	Materials	251.00	251.00
G-04652	Baker & Taylor Entertainment	Materials	2,059.35	
		Materials	6,603.17	8,662.52
G-04653	Baker & Taylor Books	Materials	677.39	
		Materials	1,390.09	
		Materials	1,187.20	
		Materials	2,398.33	
		Materials	5,388.72	
		Materials	2,681.85	
		Materials	2,513.04	
		Materials	2,822.13	19,058.75
G-04654	Baker & Taylor Books	Materials	929.55	
		Materials	1,573.88	
		Materials	1,741.85	
		Materials	3,273.08	
		Materials	523.57	8,041.93
G-04655	Baker & Taylor Books	Materials	368.88	368.88
G-04656	Hooked on Phonics	Materials	29.95	29.95
G-04657	Baker & Taylor Entertainment	Materials	3,146.95	3,146.95
G-04658	Metropolitan Library System	Professional Services	133.00	
		Postage	22.20	
		Supplies	101.93	
		Programming Activities	48.56	
		Programming Activities	31.36	
		Other Commodities	50.00	387.05
G-04659	O G & E	Electrical Services	2,163.96	2,163.96
G-04660	City of Bethany	Water & Garbage Services	131.69	131.69
G-04661	City of Oklahoma City	Water & Garbage Services	436.73	
		Water & Garbage Services	167.54	604.27
G-04662	Hunzicker Brothers, Inc.	Maintenance of Facilities	337.11	337.11
G-04663	Locke Supply Co.	Maintenance of Facilities	33.72	
		Maintenance of Facilities	31.08	64.80
G-04664	AT&T	Telephone Services	677.05	
		Telephone Services	879.89	
		Telephone Services	726.90	2,283.84
G-04665	Whitton Supply Co.	Maintenance of Facilities	670.00	670.00
G-04666	Copelin's Office Center	Furniture	1,438.00	1,438.00
G-04667	Full Circle Bookstore	Programming Activities	91.05	91.05

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Number	Vendor/Payee	Purpose		Amount
G-04668	Jimmy Welch	Telephone Services	50.00	50.00
G-04669	Evans Hardware	Maintenance of Facilities	17.16	17.16
G-04670	Batteries Sooner LLC	Maintenance of Facilities	8.78	
		Maintenance of Facilities	116.00	
		Maintenance of Facilities	197.15	321.93
G-04671	Jerry's Contracting	Maintenance of Facilities	2,175.00	2,175.00
G-04672	Chase Card Services	Telephone Services	117.26	
		Maintenance of Facilities	181.35	
		Professional Services	424.95	
		Supplies	179.95	
		Automation	795.00	
		Supplies	61.14	
		Capital Projects	1,075.92	
		Programming	178.21	
		Programming	58.24	
		Supplies	58.58	
		Supplies	14.95	
		Supplies	159.26	
		Automation	299.00	
		Professional Services	809.86	
		Automation	129.00	
		Programming	98.82	
		Programming	260.00	
		Supplies	35.25	
		Travel	2,647.50	
		Travel	768.42	
		Automation	217.50	
		Professional Services	250.00	
		Programming	80.00	
		Other Commodities	71.39	
		Other Library Related Svc	69.45	
		Programming	107.58	
		Programming	132.00	
		Supplies	117.98	
		Automation Contractual	69.95	9,468.51
G-04673	Margaret Collins	Other Commodities	263.09	263.09
G-04674	Shren Sylvester	Transportation	10.10	10.10
G-04675	Southern Hardlines, Inc.	Maintenance of Facilities	36.73	36.73
G-04676	Star Lighting	Maintenance of Facilities	125.88	125.88
G-04677	Cox Communications, Inc.	Telephone Services	12.86	12.86
G-04678	Kone Inc	Maintenance of Facilities	865.00	865.00
G-04679	Kiona Millirons	Programming Activities	75.00	75.00
G-04680	KOCB c/o WICS TV	Library-related Services	5,125.00	5,125.00
G-04681	Bank of Oklahoma	Payroll Transmittal-Chks	35,737.88	
		Payroll Transmittal-Chks	15,030.27	50,768.15
G-04682	Bank of Oklahoma	Federal Withholding Tax	60,679.85	
		Federal Withholding Tax	4,683.00	65,362.85
G-04683	Oklahoma Tax Commission	State Withholding Tax	18,508.00	
		State Withholding Tax	1,022.00	19,530.00
G-04684	Mun. Employees Credit Union	Employee Cr Union Deducts	11,944.08	
		Employee Cr Union Deducts	87.50	12,031.58
G-04685	United Way of Central Oklahoma	Employee Deductions	646.50	

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Number	Vendor/Payee	Purpose	Amount
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G-04685	United Way of Central Oklahoma	Employee Deductions	53.00 699.50
G-04686	Clerk, U.S. District	Employee Deductions	239.20 239.20
G-04687	Bank of America	Payroll Transmittal-DDep	323,439.89
		Payroll Transmittal-DDep	53,772.21 377,212.10
G-04688	John Hardeman, Trustee	Employee Deductions	484.62 484.62
G-04689	Nationwide Retirement Solution	Employee Deductions	5,447.34 5,447.34
G-04690	Transamerica Life Insurance Co	Employee Deductions	343.83 343.83
G-04691	Metro Library Sys Pension Trst	Employee Contrib -- DB PI	4,046.10 4,046.10
G-04692	Bank of Oklahoma	Employee Flexplan Deposit	14,242.91 14,242.91
G-04693	Bank of Oklahoma	Employee Soc/Sec Deposits	32,446.88
		Employee Soc/Sec Deposits	5,013.25
		Employee Medicare Deposit	7,588.33
		Employee Medicare Deposit	1,172.49
		Employer Soc/Sec Deposits	37,460.26
		Employer Medicare Deposit	8,760.89 92,442.10
G-04694	MassMutual Financial Group	Employee Contrib -- DC PI	19,643.05
		Employer Contrib -- DC PI	35,154.58 54,797.63
G-04695	Pioneer Credit Recovery	Employee Deductions	156.00 156.00
G-04696	ODHS Oklahoma Centralized	Employee Deductions	488.90 488.90
G-04697	Administrative Services	Employee Deductions	1,497.56 1,497.56
G-04698	City of Del City	Rent of Buildings	400.00 400.00
G-04699	Bradford Industrial Supply	Maintenance of Facilities	53.54 53.54
G-04700	O G & E	Electrical Services	10,394.22
		Electrical Services	2,069.33
		Electrical Services	616.29
		Electrical Services	2,481.74 15,561.58
G-04701	Oklahoma Natural Gas Co.	Gas Services	318.41
		Gas Services	407.43 725.84
G-04702	City of Oklahoma City	Water & Garbage Services	640.48
		Water & Garbage Services	54.15
		Water & Garbage Services	652.88 1,347.51
G-04703	Brodart Co.	Supplies	24.54 24.54
G-04704	Locke Supply Co.	Maintenance of Facilities	10.53 10.53
G-04705	Emsco Electric Supply	Maintenance of Facilities	107.93 107.93
G-04706	Demco	Supplies	59.35
		Supplies	85.18 144.53
G-04707	Gaylord Bros.	Supplies	45.51 45.51
G-04708	City of Warr Acres	Water & Garbage Services	51.95 51.95
G-04709	American Library Association	Memberships	338.00 338.00
G-04710	Scott Rice Co. - OKC	Supplies	186.49 186.49
G-04711	Independent Stationers	Supplies	34.92
		Supplies	27.10
		Supplies	1,531.34 1,593.36
G-04712	Walter Wayne McEvilly	Programming Activities	200.00 200.00
G-04713	Downtown College Consortium	Professional Services	60.00 60.00
G-04714	Jonathan Willis	Telephone Services	35.00 35.00
G-04715	Lakeshore Learning Materials	Programming	307.93
		Programming	207.14 515.07
G-04716	Metro Parking Garage	Parking	20.50 20.50
G-04717	DWe Williams	Programming Activities	1,944.44
		Programming Activities	555.56 2,500.00



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Number	Vendor/Payee	Purpose		Amount
G-04718	Ginger Waldrip	Programming Activities	200.00	
		Programming Activities	100.00	300.00
G-04719	Aqualife Aquarium Systems, Inc	Maintenance of Facilities	98.50	98.50
G-04720	Melody A. Kellogg	Travel Expenses	346.17	346.17
G-04721	Kay L. Bauman	Parking	108.38	108.38
G-04722	Anita Roesler	Travel Expenses	175.18	
		Transportation	119.33	294.51
G-04723	The Library Store, Inc.	supplies	93.43	93.43
G-04724	J & B Graphics	Capital Projects	1,019.75	1,019.75
G-04725	Pauline Rodriguez-Atkins	Travel Expenses	279.49	279.49
G-04726	Oklahoma Building Services, Inc	Janitorial Services	25,166.98	
		Janitorial Services	3,606.15	
		Janitorial Services	2,751.67	
		Pest Control Service	1,015.00	
		Pest Control Service	450.00	
		Pest Control Service	260.00	33,249.80
G-04727	Natasha Corso	Programming Activities	800.00	800.00
G-04728	Southwest Paper - OKC	Maintenance Supplies	53.46	53.46
G-04729	OPUBCO Communications Group	Legal Adv Sealed Bid Sale	121.68	
		Lgl Notice Advertisement	88.30	209.98
G-04730	Contractors Supply Co.	Maintenance of Facilities	50.90	50.90
G-04731	Kelley Riha	Travel Expenses	227.96	
		Transportation	146.05	374.01
G-04732	MAC Systems, Inc.	Maintenance of Facilities	355.00	355.00
G-04733	Bank of Oklahoma	Group Insurance	60.00	
		Group Insurance	72.90	132.90
G-04734	Joy E. Cavett	Programming Activities	150.00	150.00
G-04735	Bibliotheca ITG, LLC	Capital Projects	26,507.00	26,507.00
G-04736	Clyde Herrod	Travel Expenses	109.61	109.61
G-04737	ULINE	Supplies	504.33	504.33
G-04738	Amazon/GE Money Bank	Supplies	39.76	39.76
G-04739	NeoPost USA Inc	Maintenance of Facilities	1,362.10	1,362.10
G-04740	United Parcel Service	Postage	404.66	404.66
G-04741	John Wood	Telephone Services	50.00	50.00
G-04742	Jonathan Tolle	Transportation	11.58	11.58
G-04743	Alice Murphy	Supplies	32.50	32.50
G-04744	Rose Rock Development Inc	Maintenance of Facilities	1,695.00	
		Maintenance of Facilities	1,485.00	3,180.00
G-04745	Walmart Community/GEMB	Programming Activities	79.75	79.75
G-04746	Preston Bell	Transportation	50.00	50.00
G-04747	Mary Long	Travel Expenses	92.10	92.10
G-04748	Imagination Promotional Group	Other Commodities	2,321.05	
		Other Commodities	2,462.05	4,783.10
G-04749	Pamela Buchanan	Telephone Services	35.00	35.00
G-04750	Tracy Anne Genheimer	Programming Activities	62.50	62.50
G-04751	Bentley Hedges Travel Service	Programming Activities	100.00	100.00
G-04752	Jenny Bodenhamer	Travel Expenses	90.97	90.97
G-04753	Kiona Millirons	Programming Activities	400.00	
		Programming Activities	75.00	475.00
G-04754	Sheldon Beach	Parking	108.38	108.38
G-04755	Savannah Mitchell	Programming Activities	400.00	400.00
G-04756	Jennifer I. Jones	Transportation	26.44	26.44



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Number	Vendor/Payee	Purpose		Amount
G-04757	Donna Hilton	Programming Activities	60.00	60.00
G-04758	Kathy C. Brown	Programming Activities	43.75	43.75
G-04759	EBSCO Subscription Services	Materials	42,851.00	42,851.00
G-04760	Baker & Taylor Books	Materials	1,163.47	1,163.47
G-04761	Recorded Books, LLC	Materials	124.40	124.40
G-04762	Gale Group	Materials	2,355.12	2,355.12
G-04763	Random House, Inc	Materials	1,840.00	1,840.00
G-04764	Brilliance Corporation	Materials	1,121.50	1,121.50
G-04765	Ingram Library Service	Materials	1,640.02	1,640.02
G-04766	Audio Editions	Materials	2,419.50	2,419.50
G-04767	OverDrive, Inc.	Materials	7,598.96	7,598.96
G-04768	Findaway World, LLC	Materials	1,842.81	1,842.81
G-04769	AV Cafe Inc	Materials	688.95	688.95
G-04770	Ingram Library Service	Materials	1,267.44	1,267.44
G-04771	Oklahoma Petroleum Directory	Materials	200.00	200.00
G-04772	Baker & Taylor Books	Materials	3,221.57	3,221.57
G-04773	Baker & Taylor Entertainment	Materials	707.72	
		Materials	4,676.09	
		Materials	2,521.13	7,904.94
G-04774	Financial Information, Inc.	Materials	1,095.00	1,095.00
G-04775	Baker & Taylor Books	Materials	609.17	
		Materials	3,168.91	
		Materials	1,914.43	
		Materials	2,085.23	
		Materials	4,210.42	
		Materials	7,373.97	
		Materials	2,484.29	
		Materials	8,347.77	
		Materials	2,187.61	32,381.80
G-04776	Baker & Taylor Books	Materials	890.33	
		Materials	790.91	
		Materials	4,217.64	
		Materials	3,634.38	9,533.26
G-04777	Baker & Taylor Books	Materials	2,490.53	2,490.53
G-04778	Hooked on Phonics	Materials	29.95	29.95
G-04779	ALA Subscription Dept	Materials	35.00	35.00
G-04780	Baker & Taylor Entertainment	Materials	566.86	566.86
G-04781	Metropolitan Library System	Professional Services	76.00	
		Postage	35.00	
		Supplies	39.58	
		Supplies	94.17	
		Programming Activities	79.23	323.98
G-04782	City of Midwest City, Inc.	Water & Garbage Services	260.71	260.71
G-04783	O G & E	Electrical Services	205.16	
		Electrical Services	1,007.24	
		Electrical Services	795.12	
		Electrical Services	908.19	2,915.71
G-04784	Oklahoma Natural Gas Co.	Gas Services	84.05	
		Gas Services	167.50	
		Gas Services	760.37	
		Gas Services	84.45	
		Gas Services	323.76	

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Number	Vendor/Payee	Purpose	Amount
	** Continued **		
G-04784	Oklahoma Natural Gas Co.	Gas Services	65.92
		Gas Services	91.40
		Gas Services	59.48
		Gas Services	209.81
		Gas Services	241.81
		Gas Services	2,088.55
G-04785	City of Oklahoma City	Water & Garbage Services	45.75
		Water & Garbage	141.53
		Water & Garbage Services	43.58
		Supplies	23.52
G-04786	Brodart Co.	Printing	8,340.00
G-04787	Southwestern Stationers, Inc.	Maintenance of Facilities	27.68
G-04788	Locke Supply Co.	Maintenance of Facilities	39.39
		Heidi Johnson	4,575.00
G-04789	Demco	Supplies	588.00
		Furniture	2,149.00
		Supplies	64.54
		Maintenance of Facilities	50.00
G-04790	Eales Electronics Corp.	Furniture	211.55
G-04791	Gaylord Bros.	Supplies	61.32
		Supplies	134.16
		Materials	12.37
G-04792	Gale Research	Telephone Services	139.66
G-04793	AT&T	Materials	4,162.61
G-04794	Baker & Taylor Books	Travel	485.34
G-04795	Donna Morris	Travel Expenses	230.00
G-04796	Karen Marriott	Maintenance of Facilities	159.11
G-04797	Whitton Supply Co.	Maintenance of Facilities	1,494.26
G-04798	United Refrigeration, Inc.	Maintenance of Facilities	48.73
		Maintenance of Facilities	31.09
G-04799	WCA Waste Corporation	Materials	8,128.03
G-04800	Recorded Books, LLC	Maintenance of Facilities	723.50
G-04801	Mullin Plumbing West Division	Maintenance of Facilities	273.50
		Materials	166.08
G-04802	Gale Group	Materials	445.28
G-04803	DVA, Inc	Materials	547.29
G-04804	Live Oak Media	Supplies	99.99
G-04805	Staples Credit Plan	Supplies	86.76
G-04806	Independent Stationers	Supplies	89.55
		Materials	66.88
G-04807	Library Video Co.	Programming Activities	103.95
G-04808	Full Circle Bookstore	Programming Activities	195.00
		Programming Activities	195.00
G-04809	Sydna Yellowfish	Maintenance of Facilities	318.00
G-04810	Shawver & Son	Materials	898.00
G-04811	Blackstone Audio Books	Materials	925.00
G-04812	Random House, Inc	Printing/Printing Supply	374.53
G-04813	Scott's Printing & Copying	Printing/Printing Supply	506.27
		Materials	1,979.26
G-04814	Brilliance Corporation	Transportation	27.80
G-04815	Francie Pendleton	Materials	1,508.71
G-04816	Ingram Library Service	Materials	2,022.95
G-04817	Audio Editions	Materials	2,022.95



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
G-04818	Findaway World, LLC	Supplies	26.94	
		Materials	5,884.66	5,911.60
G-04819	Hannelore A. Chan	Programming Activities	75.00	75.00
G-04820	Metro Parking Garage	Parking & Transportation	1,710.00	
		Parking & Transportation	1,440.00	3,150.00
G-04821	Chickasaw Telecom, Inc.	Automation	3,729.30	3,729.30
G-04822	AV Cafe Inc	Materials	336.42	336.42
G-04823	Matthew Cotter	Telephone Services	35.00	
		Telephone Services	35.00	70.00
G-04824	Ingram Library Service	Materials	1,129.68	1,129.68
G-04825	Cherokee Building Materials	Maintenance of Facilities	168.90	168.90
G-04826	Deli Partners of Little Rock	Professional Services	155.85	155.85
G-04827	Kay L. Bauman	Travel Expenses	471.34	471.34
G-04828	Susan Pierce	Programming Activities	504.00	
		Programming Activities	1,900.00	2,404.00
G-04829	Evans Hardware	Maintenance of Facilities	33.27	33.27
G-04830	Debbie Robertus	Transportation	17.18	17.18
G-04831	Tracey Thompson	Travel Expenses	330.83	330.83
G-04832	Batteries Sooner LLC	Maintenance of Facilities	42.25	
		Maintenance of Facilities	57.24	99.49
G-04833	Debra Jackson	Transportation	12.54	12.54
G-04834	Scholastic Inc	Programming Activities	2,399.25	
		Programming Activities	705.00	3,104.25
G-04835	Movie Licensing USA	Programming Activities	76.00	76.00
G-04836	Displays 2 Go	Supplies	120.40	120.40
G-04837	Southwest Paper - OKC	Supplies	1,283.04	
		Maintenance Supplies	1,518.74	2,801.78
G-04838	Quill Corporation	Printing Supplies	189.00	
		Programming	49.37	238.37
G-04839	Steve's Wholesale Distributors	Maintenance of Facilities	10.17	10.17
G-04840	Kimberly Edwards	Travel Expenses	207.76	207.76
G-04841	Lisa Walker	Transportation	31.36	31.36
G-04842	Cintas	Maintenance of Facilities	100.00	100.00
G-04843	Rainbow Resource Center, Inc	Books & Materials	939.80	
		Books & Materials	35.90	975.70
G-04844	MAC Systems, Inc.	Maintenance of Facilities	108.00	
		Maintenance of Facilities	3,435.00	
		Maintenance of Facilities	1,182.00	
		Maintenance of Facilities	108.00	
		Maintenance of Facilities	1,976.00	6,809.00
G-04845	Dowell Parking Center	Parking & Transportation	312.00	312.00
G-04846	Vance Hunt & Associates, Inc.	Equipment	148.00	148.00
G-04847	Novalco, Inc	Maintenance of Facilities	12.50	12.50
G-04848	Andrea Emmons	Programming Activities	85.82	85.82
G-04849	Norman Supply Company	Maintenance of Facilities	307.28	
		Maintenance of Facilities	855.51	1,162.79
G-04850	Oklahoma City Ch.-Links, Inc.	Programming Activities	500.00	500.00
G-04851	ULINE	Supplies	165.90	165.90
G-04852	Amazon/GE Money Bank	Supplies	59.83	
		Equipment	399.85	
		Supplies	19.54	
		Supplies	57.95	

\*\* Continued \*\*



General Fund F.Y. 12-13

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
	** Continued **			
G-04852	Amazon/GE Money Bank	Programming	82.68	619.85
G-04853	Gregory Bennett	Transportation	5.37	5.37
G-04854	United Parcel Service	Postage	542.72	542.72
G-04855	Carolyn K McCurry	Programming Activities	195.00	195.00
G-04856	World Book School & Library	Materials	4,611.50	4,611.50
G-04857	Office Depot Credit Plan	Supplies	77.97	
		Library-related Services	4.00	81.97
G-04858	Baker & Taylor Books	Materials	7,320.52	7,320.52
G-04859	Oklahoma Writing Project	Programming Activities	300.00	300.00
G-04860	Baker & Taylor Entertainment	Materials	3,736.23	
		Materials	2,927.44	
		Materials	8,168.85	
		Materials	1,696.86	16,529.38
G-04861	Walmart Community/GEMB	Programming Activities	153.72	
		Programming Activities	225.72	
		Programming Activities	47.97	427.41
G-04862	Kimberly A Terry	Telephone Services	50.00	
		Telephone Services	50.00	
		Telephone Services	50.00	150.00
G-04863	Perpetual Motion/Modern Dance	Programming Activities	500.00	500.00
G-04864	Midwest Tape	Materials	479.92	479.92
G-04865	Imagination Promotional Group	Programming Activities	358.66	
		Other Commodities	929.58	1,288.24
G-04866	Coop's Buttons	Supplies	103.49	103.49
G-04867	Thomas P. Gallagher	Transportation	25.00	25.00
G-04868	Pete Roberson	Transportation	32.66	32.66
G-04869	Jones Hardware and Lumber Inc.	Maintenance of Facilities	17.27	17.27
G-04870	Barbara A. Johnson	Transportation	21.18	21.18
G-04871	Engineered Equipment Inc.	Maintenance of Facilities	333.48	333.48
G-04872	Shauna Leonard	Programming Activities	300.00	300.00
G-04873	York Motor Company Inc	Vehicle Parts & Repairs	245.00	245.00
G-04874	Angela Wiley	Transportation	11.07	11.07
G-04875	Kha Nghi	Transportation	16.95	16.95
G-04876	OK County Master Gardeners	Programming Activities	199.94	199.94
G-04877	SmithKor Investments LLC	Rent of Library Buildings	7,031.25	7,031.25
G-04878	CMP Corporation	Maintenance of Facilities	423.85	
		Maintenance of Facilities	9.60	433.45
G-04879	AT&T	Telephone Services	125.69	125.69
G-04880	Cox Communications, Inc.	Telephone Service	9.68	9.68
G-04881	Target Bank	Supplies	73.15	73.15
G-04882	Christian Book Distributors	Books & Materials	72.75	72.75
G-04883	Securitas Security USA, Inc.	Security Services	7,046.88	
		Security Services	1,836.51	
		Security Services	7,724.15	
		Security Services	2,023.49	
		Security Services	7,321.12	
		Security Services	1,957.01	27,909.16
G-04884	Baker & Taylor Books	Materials	1,247.06	
		Materials	1,063.98	
		Materials	1,208.48	
		Materials	2,150.10	

\*\* Continued \*\*



General Fund F.Y. 12-13

**Warrant Register**

April 2013

Number	Vendor/Payee	Purpose	Amount	
	** Continued **			
G-04884	Baker & Taylor Books	Materials	3,882.62	
		Materials	5,041.45	
		Materials	1,414.70	
		Materials	3,623.91	
		Materials	1,772.36	21,404.66
G-04885	Baker & Taylor Books	Materials	583.23	
		Materials	1,184.60	
		Materials	2,627.49	
		Materials	2,514.91	6,910.23
G-04886	Baker & Taylor Books	Materials	1,511.91	1,511.91
G-04887	Maria Watkins	Transportation	17.06	17.06
G-04888	Krueger International, Inc.	Furniture	8,097.25	8,097.25
G-04889	Sheet Metal Service	Maintenance of Facilities	78.57	78.57
G-04890	Lloyd Lovely	Travel Expense	230.00	230.00
G-04891	Sabre Technologies	Supplies	4,056.00	4,056.00
G-04892	COTPA-Sheridan & Walker	Parking & Transportation	1,069.10	
		Parking & Transportation	2,326.03	3,395.13
G-04893	Star Bright Books, Inc.	Programming Activities	670.40	670.40
G-04894	Kiona Millirons	Supplies	139.33	139.33
G-04895	Baker & Taylor Entertainment	Materials	1,099.42	1,099.42
G-04896	Mackin	Materials	962.75	962.75
G-04897	Jennifer I. Jones	Programming Activities	83.05	83.05
G-04898	Regina Fields	Transportation	16.39	16.39
G-04899	Mayor's Development Roundtable	Other Commodities	75.00	75.00
G-04900	Shoplet	Supplies	11.80	
		Printing Supplies	61.00	
		Supplies	38.72	
		Supplies	375.66	
		Supplies	73.84	
		Supplies	59.28	
		Supplies	56.99	
		Supplies	81.32	758.61
G-04901	Thomas Peter Fletcher	Programming Activities	400.00	400.00
		Total of FY 12-13 Warrants Issued		\$ 2,547,922.67

General Fund F.Y. 11-12

**Warrant Register**

April 2013

<b>Number</b>	<b>Vendor/Payee</b>	<b>Purpose</b>		<b>Amount</b>
G-06297	Chickasaw Telecom, Inc.	Capital Projects	871.00	871.00
G-06298	Smart Technologies	Automation	4,560.00	4,560.00
G-06299	Chickasaw Telecom, Inc.	Capital Projects	14,309.13	
		Automation System	4,800.00	19,109.13
Total of FY 11-12 Warrants Issued				\$ 24,540.13



Special Funds

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
S-18580	Raylon Rogers	Refund Meeting Room	20.00	20.00
S-18581	Standley Systems	Copier Maintenance	44.15	
		Copier Maintenance	5.95	
		Copier Maintenance	19.96	
		Copier Maintenance	16.33	
		Copier Maintenance	5.24	
		Copier Maintenance	12.25	
		Copier Maintenance	5.83	
		Copier Usage	362.37	
		Copier Usage	236.20	
		Copier Maintenance	18.00	
		Copier Maintenance	1.45	727.73
S-18582	Oklahoma Tax Commission	State Sales Tax-March	107.13	107.13
S-18583	Janna E. O'Connor	Lost & Paid Item Returned	3.00	3.00
S-18584	Jessica Stephens &/or Daniel	Lost & Paid Item Returned	26.95	26.95
S-18585	Linda E. Weaks	Lost & Paid Item Returned	3.00	3.00
S-18586	Carlos E. Maya &/or Mireya L.	Lost & Paid Item Returned	3.00	3.00
S-18587	Jody A. Rutledge &/or Jessica	Lost & Paid Item Returned	3.00	3.00
S-18588	Jacob A. Heikkila &/or Dawn M.	Lost & Paid Item Returned	8.95	8.95
S-18589	Carrolyn L. Kempf	Lost & Paid Item Returned	15.65	15.65
S-18590	Jan E. Miller	Lost & Paid Item Returned	23.90	23.90
S-18591	Brayden Burke &/or Renee Burke	Lost & Paid Item Returned	3.00	3.00
S-18592	Crystal M. Early	Lost & Paid Item Returned	24.20	24.20
S-18593	Christine M. Fabritz	Lost & Paid Item Returned	18.95	18.95
S-18594	Gina M. Murrah	Lost & Paid Item Returned	20.00	20.00
S-18595	Haylie L. Little &/or Elicia A	Lost & Paid Item Returned	23.00	23.00
S-18596	Raydan Thomas- Lapham &/or	Lost & Paid Item Returned	13.00	13.00
S-18597	Vandie L. Newman	Lost & Paid Item Returned	21.70	21.70
S-18598	Alicia J. Speck	Lost & Paid Item Returned	3.00	3.00
S-18599	Audrey L. Merwin &/or Holly D.	Lost & Paid Item Returned	15.95	15.95
S-18600	Kevin D. Pullen	Lost & Paid Item Returned	13.99	13.99
S-18601	Oklahoma Tax Commission	State Sales Tax-March	997.36	997.36
S-18602	ImageNet Consulting, LLC	Copier Maintenance	82.43	
		Copier Maintenance	37.80	
		Copier Maintenance	82.43	202.66
S-18603	Metropolitan Library System	Come Read with Me	30.23	30.23
S-18604	Imagination Promotional Group	13/Friends Summer Reading	3,168.37	3,168.37
S-18605	Metropolitan Library System	Volunteer Transportation	24.00	24.00
S-18606	Imagination Promotional Group	11/LET/Summer Reading	1,053.10	1,053.10
S-18607	Elizabeth M. Emmons	Lost & Paid Item Returned	11.00	11.00
S-18608	Traci L. Nyberg	Lost & Paid Item Returned	8.95	8.95
S-18609	Rinn M. Kersh	Lost & Paid Item Returned	3.00	3.00
S-18610	Donye V. Robinson	Lost & Paid Item Returned	8.95	8.95
S-18611	Constance E. Franklin	Lost & Paid Item Returned	63.95	63.95
S-18612	Ainsley L. Trice &/or Emily G.	Lost & Paid Item Returned	19.50	19.50
S-18613	Elizabeth A. Edens	Lost & Paid Item Returned	4.45	4.45
S-18614	Kacy N. McLemore &/or Kimberly	Lost & Paid Item Returned	12.95	12.95
S-18615	Carla R. DeHart	Lost & Paid Item Returned	6.00	6.00
S-18616	Christian M. McClain &/or	Lost & Paid Item Returned	6.00	6.00
S-18617	Stephanie Watson	Lost & Paid Item Returned	3.00	3.00
S-18618	Jose Jacobo &/or Josefina	Lost & Paid Item Returned	18.90	18.90
S-18619	Melissa C. McAllister	Lost & Paid Item Returned	11.95	11.95



Special Funds

Warrant Register

April 2013

Number	Vendor/Payee	Purpose		Amount
S-18620	Nancy Cornejo	Lost & Paid Item Returned	3.00	3.00
S-18621	Thanh Cong Ta &/or Van Thanh	Lost & Paid Item Returned	3.00	3.00
S-18622	Steven C. Renfro &/or Joann M.	Lost & Paid Item Returned	19.75	19.75
S-18623	Chase Card Services	Fines Account	156.90	156.90
S-18624	Standley Systems	Copiers	10,786.26	
		Copier	4,539.32	15,325.58
S-18625	Pioneer Library System	11/LET Young Professional	200.00	200.00
S-18626	Chase Card Services	Dollar General Grant	63.80	63.80
S-18627	Kristina A. Rimmer	Lost & Paid Item Returned	10.65	10.65
S-18628	Ursula Lewis	Lost & Paid Item Returned	3.95	3.95
S-18629	Patrick J. Donahay	Lost & Paid Item Returned	3.00	3.00
S-18630	Kelli L. Kenyon	Lost & Paid Item Returned	3.00	3.00
S-18631	Alicia M. Benton	Lost & Paid Item Returned	3.00	3.00
S-18632	Shelley H. Denton	Lost & Paid Item Returned	24.30	24.30
S-18633	Ambra A. Harris	Lost & Paid Item Returned	15.95	15.95
S-18634	Eula P. Acosta &/or Maria	Lost & Paid Item Returned	3.00	3.00
S-18635	Jazmin N. Ponce &/or Carmen	Lost & Paid Item Returned	13.95	13.95
S-18636	Jennifer Angeles &/or Daniel	Lost & Paid Item Returned	3.00	3.00
S-18637	Marshall A. Craig	Lost & Paid Item Returned	13.95	13.95
S-18638	Samuel T. Powers	Lost & Paid Item Returned	3.00	3.00
S-18639	Josiah D. Stanfield &/or	Lost & Paid Item Returned	3.00	3.00
S-18640	Kathleen M. Snelgrove	Lost & Paid Item Returned	7.95	7.95
S-18641	Martha J. Ellis	Lost & Paid Item Returned	13.95	13.95
S-18642	Levitt Library	Books Lost Account	22.48	22.48
S-18643	Emmaus Bible College	Books Lost Account	10.00	10.00
S-18644	Angela L. Precure	Lost & Paid Item Returned	15.15	15.15
S-18645	Standley Systems	Copier Maintenance	7.69	7.69
S-18646	ImageNet Consulting, LLC	Copier Maintenance	97.39	97.39
S-18647	Lakeshore Learning Materials	Dollar General Grant	234.46	234.46
S-18648	Jose Jacobo &/or Josefina	Lost & Paid Item Returned	11.95	11.95
S-18649	Sebastian A. Segura &/or	Lost & Paid Item Returned	16.95	16.95
S-18650	Kimberly A. Chappel	Lost & Paid Item Returned	6.95	6.95
S-18651	Jesus Ivan Trevizo &/or	Lost & Paid Item Returned	9.95	9.95
S-18652	Samantha Cersonsky &/or Nancy	Lost & Paid Item Returned	13.95	13.95
S-18653	Dennis J. Fulcher	Lost & Paid Item Returned	9.85	9.85
S-18654	Sara E. Pedigo	Lost & Paid Item Returned	3.00	3.00
S-18655	Lauren C. Nelson	Lost & Paid Item Returned	8.65	8.65
S-18656	Kylie J. Gray	Lost & Paid Item Returned	15.95	15.95
S-18657	Melissa R. Linder	Lost & Paid Item Returned	24.85	24.85
S-18658	Janet M. Miller	Lost & Paid Item Returned	3.00	3.00
S-18659	Josie M. Newman &/or Shane G.	Lost & Paid Item Returned	14.15	14.15
S-18660	Larry R. Wingate	Lost & Paid Item Returned	6.00	6.00
S-18661	Rachel L. Jennings	Lost & Paid Item Returned	13.95	13.95
S-18662	Rebecca Payton	Lost & Paid Item Returned	3.00	3.00
S-18663	Ashley R. Wilson	Lost & Paid Item Returned	3.55	3.55
S-18664	Anny Vo &/or Thanh N. Tran	Lost & Paid Item Returned	3.00	3.00
S-18665	Daiquiri R. L. Denton	Lost & Paid Item Returned	3.00	3.00
S-18666	Evan A. Strange &/or Felicia	Lost & Paid Item Returned	3.95	3.95
S-18667	Metropolitan Library System	Fines Account	44,000.00	44,000.00
S-18668	Imagination Promotional Group	Fines Account	4,590.06	4,590.06
S-18669	Bonnie Hadaway	Refund Meeting Room	220.00	220.00
S-18670	Standley Systems	Copier Maintenance	35.45	

\*\* Continued \*\*

Special Funds

Warrant Register


April 2013

Number	Vendor/Payee	Purpose	Amount	Amount
	** Continued **			
S-18670	Standley Systems	Copier Maintenance	4.74	
		Copier Maintenance	16.51	
		Copier Maintenance	13.48	
		Copier Maintenance	3.90	
		Copier Maintenance	13.11	
		Copier Maintenance	3.61	
		Copier Usage	234.52	
		Copier Usage	390.41	
		Copier Maintenance	7.28	723.01
S-18671	Barnes & Noble, Inc.	13 Friends Come Read With	143.90	143.90
S-18672	Baker & Taylor	Friends Come Read With Me	656.74	656.74
S-18673	Amazon/GE Money Bank	Dollar General Grant	468.16	468.16
		Total of Special Funds Warrants Issued		\$ 74,015.79



I, Donna Morris, certify that:

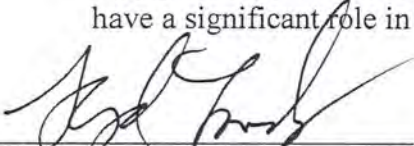
1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

  
Donna Morris, Executive Director

5-10-13  
Date

I, Lloyd Lovely, certify that:

1. I have reviewed these monthly financial statements of the Metropolitan Library System;
2. Based on my knowledge, these reports do not contain any untrue statements of a material fact or omit to state a material fact necessary to make the statements made not misleading with respect to the period covered by these reports;
3. Based on my knowledge, the financial statements and other financial information included in these monthly reports, fairly present in all material respects the financial condition and results of operations as of, and for, the period presented;
4. The Library's other certifying officer and I have disclosed to the Board of Commissioners all significant deficiencies and material weaknesses in the design or operation of internal controls over financial reporting; and have disclosed any fraud, whether or not material, that involves management or other employees who have a significant role in financial reporting.

  
Lloyd Lovely, Deputy Executive Director of Finance and Support

5-9-13  
Date

## **CONTRACT AWARDS AND PURCHASES**

The following recommendations for the Commission's approval are made in accordance with the Library System's purchasing policy. For additional information regarding these recommendations, please contact the Purchasing Officer at 606-3794.

### **ITEM A: REMOVABLE ADHESIVE LABELS**

To be provided for in the FY2013-14 budget is the request for Removable Adhesive Labels for the Library's System Reserve Process.

Specifications were prepared and bid packets were sent to four prospective bidders. A pre-bid conference was scheduled on April 25, 2013. No vendors attended.

A bid opening was held on May 7, 2013. Three bids were received. The tabulation is as follows:

<b>Removable Adhesive Labels</b>	
<b>Vendor</b>	<b>Cost Per Thousand</b>
Marpro Label	\$13.36
Reliance Label Solutions	\$24.06
Shamrock Scientific	\$31.00

### **RECOMMENDATION:**

That the Commission approve the purchase of the Removable Adhesive Labels to Marpro Label at the above stated price. Funding for the purchase is to be provided for in the FY2013-14 budget, account 303.

## CONTRACT AWARDS AND PURCHASES

(cont'd)

### **ITEM B: WASTE COLLECTION SERVICES**

To be provided for in the FY2013-14 budget is the request for Waste Collection Services for the nine Library locations.

Specifications were prepared and bid packets were sent to four prospective bidders. A pre-bid conference was scheduled on April 30, 2013. Four vendors attended.

A bid opening was held on May 9, 2013. Four bids were received. The tabulation is as follows:

Location/Monthly Cost	Waste Connections	Waste Management	WCA	Republic Services
Downtown	\$175.00	\$273.34	\$239.50	\$228.28
Belle Isle	\$54.00	\$68.34	\$73.71	\$80.37
Capitol Hill	\$38.00	\$34.16	\$50.31	\$61.28
Southern Oaks	\$54.00	\$68.34	\$73.71	\$80.37
Service Center	\$63.00	\$91.12	\$91.26	\$91.17
Almonte	\$54.00	\$68.34	\$73.71	\$80.37
Northwest	\$85.00	\$91.12	\$111.15	\$118.76
Ralph Ellison	\$103.00	\$136.67	\$140.40	\$140.69
Choctaw	\$44.00	\$45.55	\$59.67	\$66.68
Total	<b>\$670.00</b>	<b>\$876.99</b>	<b>\$913.42</b>	<b>\$947.97</b>

### **RECOMMENDATION:**

That the Commission award the bid for refuse collection services to Waste Connections at the above stated prices. Funding for the purchase is to be provided for in the FY2013-14 budget, account 219.



## **CONTRACT AWARDS AND PURCHASES**

(cont'd)

### **ITEM C: BOOK JACKET COVERS**

To be provided for in the FY2013-14 budget is the request for Book Jacket Covers for the Technical Processing Division.

Specifications were prepared and bid packets were sent to four prospective bidders. A pre-bid conference was scheduled on April 26, 2013. No vendors attended.

A bid opening was held on May 8, 2013. Three bids were received. The tabulation is as follows:

<b>Book Jacket Cover</b>	<b>Brodart</b>	<b>Demco</b>	<b>Vernon</b>
10"	6.12	<b>5.29</b>	9.34
12"	7.13	<b>6.82</b>	11.38
12" XL	<b>8.44</b>	8.82	No Bid
14"	8.81	<b>8.74</b>	16.32
16"	<b>9.56</b>	10.52	20.31

### **RECOMMENDATION:**

That the Commission award the bid for the 10", 12" and 14" Book Jacket Covers to Demco at the above stated prices and award the bid for 12"XL and 16" Book Jacket Covers to Brodart at the above stated prices. Funding for the purchase is to be provided for in the FY2013-14 budget, account 303.

## **REPORT AND RECOMMENDATIONS FROM ADMINISTRATION**

### **Capitol Hill Library Project Agreement**

The Metropolitan Library System and the City of Oklahoma City are ready to begin the design process for the Capitol Hill Library Project which are part of Oklahoma City's 2000 and 2007 General Obligation Bond Packages.

In order to facilitate this process, and as has been done previously, OKC and MLS have entered into project agreements. These agreements detail the obligations of the city and the library concerning the project. It also defines the level of funding that MLS will provide for the architectural services and for construction

This agreement is especially important at this time as the city cannot legally purchase such services until the project is fully funded.

As Noted, this is a draft document. There remain several issues (noted in red and purple) which are expected to be resolved early next week. A final copy will be emailed to you and a hard copy will be provided at the meeting.

Funding for this agreement is included in the 2012-13 budget.

### **Administrative Recommendation for Commission Action**

Approve the Capitol Hill Project Agreement between the City of Oklahoma City and the Metropolitan Library Commission of Oklahoma County.

**CAPITOL HILL LIBRARY PROJECT AGREEMENT**

**Participation Agreement for the Capitol Hill Library, Oklahoma City, Oklahoma.**

This Agreement is made and entered into on \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between The City of Oklahoma City, a municipal corporation (hereinafter referred to as “City”) and the Metropolitan Library Commission of Oklahoma County a/k/a Metropolitan Library System, a public agency and body corporate created and existing under the laws of the state of Oklahoma (hereinafter referred to as “MLS”),

**WITNESSED:**

**WHEREAS**, the 2000 General Obligation Bond Authorization, as passed by the registered voters of the City, contained \$320,000 in Proposition 9 for the purpose of constructing, expanding, renovating, remodeling, repairing, improving, equipping and/or furnishing libraries; and

**WHEREAS**, Project 5 of Proposition 9 of the 2000 General Obligation Bond Authorization, as approved by the registered voters of the City, allows for the “Renovation, remodeling, and improvement of Capitol Hill Library in the vicinity of 334 S.W. 26<sup>th</sup> St., which may include related site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, landscaping and/or fencing” (the “Capitol Hill Library Project” or “Project”); and

**WHEREAS**, the 2007 General Obligation Bond Authorization, as passed by the registered voters of the City, contained \$2,760,000 in Proposition 8; and

**WHEREAS**, Project 1 of Proposition 8 of the 2007 General Obligation Bond Authorization, as approved by the registered voters of the City, allows for the “Renovation, remodeling, and improvement of Capitol Hill Library, which may include

related design, engineering, site acquisition and preparation, infrastructure, drainage, utilities, roadways, parking, equipment, furnishings, landscaping, irrigation systems and fencing”; and

**WHEREAS**, it is the desire of the MLS to participate with the City in Architectural/Engineering (A&E) Services for the Capitol Hill Library Project; and

**WHEREAS**, in order to begin said project, it is necessary to obtain architectural and engineering services (A&E); and

**WHEREAS**, in order to purchase A&E services for a particular general obligation bond project with bond funds, it is legally necessary to first fully fund the particular bond project for which the A&E services are to be purchased; and

**WHEREAS**, the Capitol Hill Library Project is not yet fully funded; and

**WHEREAS**, in order to begin immediate work on the Capitol Hill Library Project, MLS has elected to expend funds for the purpose of supporting the design and construction of the Capitol Hill Library Project; and

**WHEREAS**, the A&E will be selected in accordance with the ”Resolution Adopting Standards and Prescribing Procedures for the Selection of Architects and Engineers and Planners for all Public Improvement Work” as approved by the City in 1974 and amended in 1978, 1980 & 1986; and

**WHEREAS**, the design and construction of the Project can affect the operations which will be funded and performed by MLS; and

**WHEREAS**, the City and MLS intend to work together to achieve a successful outcome to the Project; and



WHEREAS, MLS is providing additional funding to increase the General  
Obligation Bond Proposition Project scope; and

**WHEREAS,** MLS is willing to purchase certain Furniture, Fixtures and  
Equipment (FF&E) or moveable property for said Project.

**NOW, THEREFORE,** in consideration of the various covenants and promises  
set forth hereinafter and as further outlined above, the parties agree as follows:

**I. OBLIGATIONS OF MLS.**

A. MLS shall provide funding to the City for the purpose of the Capitol Hill Library  
Project, in accordance with and in the amounts described in the Funding  
Schedule, attached hereto as Exhibit “A”:

- a. The City shall ~~will~~ provide the contract documents to MLS for  
review. MLS will review the A&E and Construction contract  
documents prior to approval by the Council. The funding described  
in Exhibit “A” will be provided by MLS to the City afterwith  
recommendation for approval of the contract documents. ~~review by~~  
MLS of the A&E and Construction contractsreceipt of the bids and  
review by MLS.
- b. The funding described in Exhibit “A”above shall be provided by  
MLS to the City before the respective Architectural, Engineering and  
Consulting andor Construction contracts are approved by Council.

~~e.b.~~ Should the amounts described in Exhibit “A” need to be increased, the City and MLS, by mutual agreement, shall determine the amount of any additional funds to be provided by MLS.

~~e.c.~~ The funding described in Exhibit “A” shall not be used for the purchase of land for the Project or for the funding of any City staff costs associated with the Project.

#### B. Furniture, Fixtures and Equipment

- a. MLS shall provide certain FF&E, or movable property to be placed in the Capitol Hill Library Project. MLS will retain ownership of all FF&E or movable property purchased with MLS funds; provided, if the City provides funding for any FF&E or movable property for the Capitol Hill Library Project from City bond funds and/or other City and/or City trust revenues, all such property will remain the exclusive property of the City or City trust, as applicable. All FF&E to be purchased solely with MLS funds shall be procured by MLS.
- b. The parties understand and agree the Capitol Hill Library Project and all “fixtures,” (as defined in 60 Okla. Stat. § 7), to the Project itself and/or to the land upon which the Project sits shall be owned exclusively by the City.

#### C. Project Management

- a. It is MLS’s intention to completely vacate the Capitol Hill Library during construction.

- b. MLS shall provide copies, to the extent available, of all existing documentation related to the Project including, but not limited to, drawings, specifications and correspondence.
- c. MLS shall communicate with the Architect/Engineer and/or Contractor only through the City, unless otherwise directed by the City.
- d. MLS shall provide recommendations to the City for the scope of the proposed Project, various components, phases and timetables.

D. MLS shall participate in the selection of any additional land on which the Capitol Hill Library Project shall be located.

## **II. OBLIGATIONS OF CITY.**

### **A. Consultant Selection:**

- a. The City shall select and the City shall contract with the A&E, in accordance with the “Resolution for the Selection of Architects, Engineers and Planners” and with this Agreement. The City shall coordinate with MLS and the City’s A&E for design of the Project and the City shall assume the role of Project Manager for the Capitol Hill Library Project. MLS shall be the “Department” as defined in the Resolution of Architects, Engineers and Planners and shall perform such duties.
- b. The City ~~shall~~<sup>will</sup> submit the list of interested consultants to MLS.



- c. The City shall enter into a contract for A&E services for the Capitol Hill Library Project after MLS provides the City with funding as mentioned above.

#### B. Funding

- a. Quarterly, the City shall provide MLS an accounting of funds expended. The quarterly reports ~~shall~~will consist of an accounting of MLS funds for the A&E and construction, General Obligation Bond funds and interest accruals on both the MLS deposits and the General Obligation Bond funds.
- b. All MLS funds shall be placed in an interest bearing account and all interest earned on MLS funds shall be compounded, accrued and added to the fund account monthly at the same interest rate received on the City's *Operating Pool* [this term should be defined].
- c. At the completion of the project, the City shall return to MLS any unused funding provided by MLS and any interest accruals on MLS deposits with the City.
- d. *Should the Project be accepted and certain items remain open, the City may return additional monies to the MLS for completion of these items. These monies cannot exceed the MLS construction contribution identified in Section I.A. [as written, this paragraph is vague and unclear as to intent - it should be revised]*

#### C. Project Management

- a. The City shall make a good faith effort to copy MLS in a format mutually acceptable to all, on all Project correspondence and Project documentation between; 1) the City and the A&E; 2) the City and the Contractor; and 3) the A&E and the Contractor.
- b. The City shall assure MLS is listed as additional insured in all A&E and Contractor Insurance Certificates on all lines of coverage except Worker's Compensation. The City shall provide MLS with copies of all such certificates.
- c. The City shall make a good faith effort to invite MLS to all project and site meetings.
- d. The City and MLS shall review each phase of the Project.
- e. MLS shall have the right to reproduce the Project documents
- f. The City shall provide MLS access to the Project, as reasonably requested.
- g. The City shall require the A&E to provide the City and MLS with "color boards," as such term is commonly used in the construction trade.
- h. The City shall provide MLS with copies of all contracts, amendments and change orders relating to the Project.

### **III. WHOLE AGREEMENT.**

This written agreement between the City and MLS constitutes the entire understanding between the parties and no other documents or oral discussions modify



this written document. Should it be the desire of both parties to amend this agreement, such amendment shall be in writing and must be signed by both parties in order to have legal effect.

#### **IV. VENUE AND APPLICABLE LAW.**

The City and MLS hereby agree that any dispute which may arise between or among them out of or in connection with this Agreement shall be adjudicated before a court located in Oklahoma City, Oklahoma, in accordance with the laws of Oklahoma. The City and MLS hereby submit to the exclusive personal jurisdiction of the courts of the State of Oklahoma located in Oklahoma City, Oklahoma, with respect to any action or legal proceeding commenced by any party to this Agreement.

The City and MLS further consent to the service of process in any such action of legal proceeding by means of registered or certified mail, return receipt requested, in care the Executive Director of MLS at 300 Park Avenue, Oklahoma City, Oklahoma, 73102 and with the City at City Clerk, City of Oklahoma City, 200 N. Walker, 2nd floor, Oklahoma City, Oklahoma, 73102.

**IN WITNESS WHEREOF**, the Metropolitan Library System adopts and approves this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Metropolitan Library Commission  
of Oklahoma County**

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
MLC Secretary

**IN WITNESS WHEREOF**, The City of Oklahoma City adopts and approves this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**The City of Oklahoma City**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Reviewed for form

\_\_\_\_\_  
Assistant Municipal Counselor



**EXHIBIT A**  
**METROPOLITAN LIBRARY COMMISSION FUNDING SCHEDULE**  
**PROJECT NO. MB-0787**  
**CAPITOL HILL LIBRARY PROJECT**

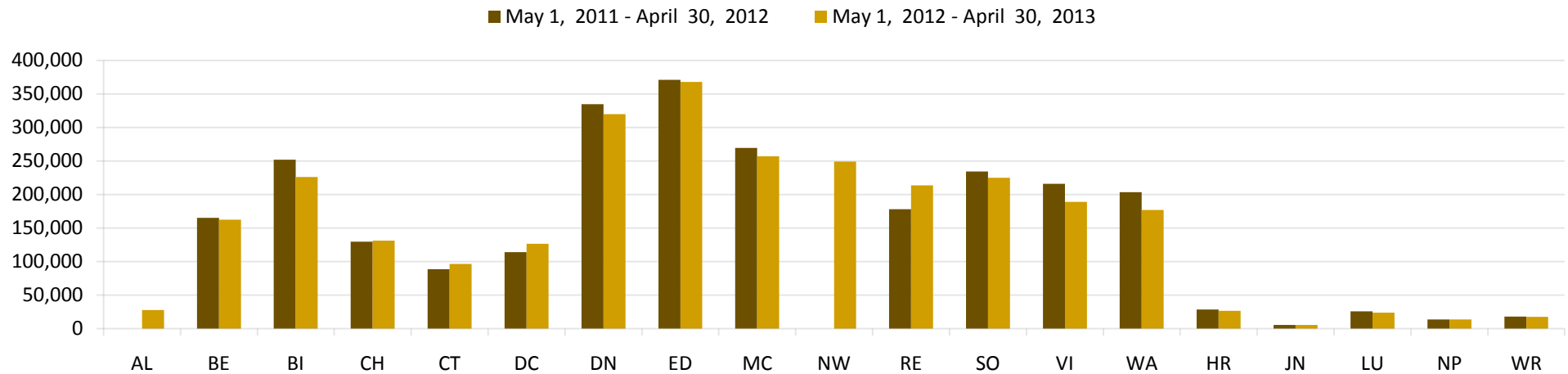
Under the terms of this Agreement, MLS agrees to provide to the City funding up to \$1,090,000.00, as described below:

- a. An amount up to but not exceeding \$247,000.00 for Architectural, Engineering, and Consulting services required for the Capitol Hill Library Project ~~including site survey, civil engineering, printing, consultants, site visitations and testing costs.~~
- b. An amount up to but not exceeding \$43,000.00 for design work associated with the FF&E to be purchased directly by MLS for the Capitol Hill Library Project.
- c. An amount up to but not exceeding \$800,000.00 to supplement construction funding for the Project. It is the intent of the parties hereto that the City's General Obligation Bonds shall be fully expended towards to the Project prior to MLS becoming obligated to fund any portion of the \$800,000.00 described herein.

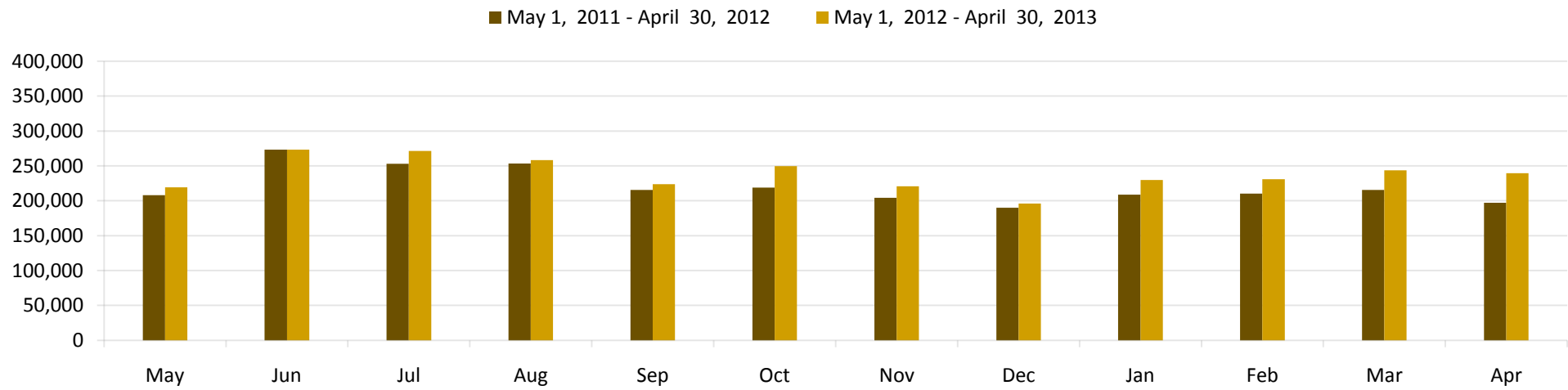
# Library Visits Report

## System Summary

### Visits by Library



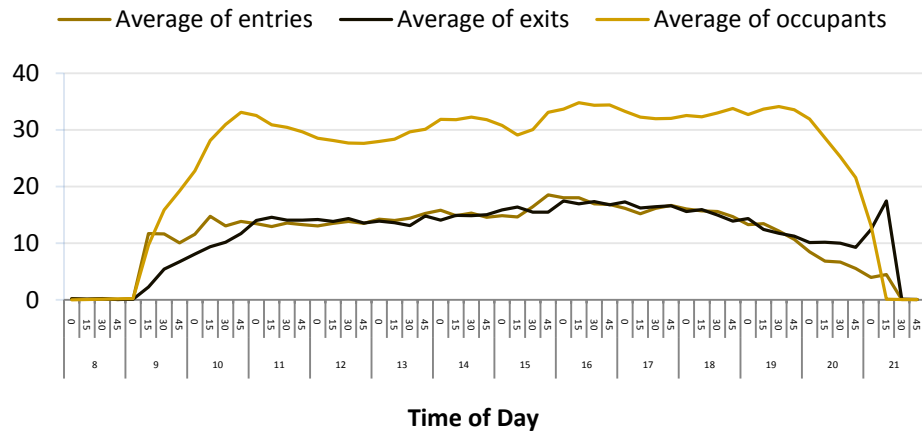
### Visits by Month



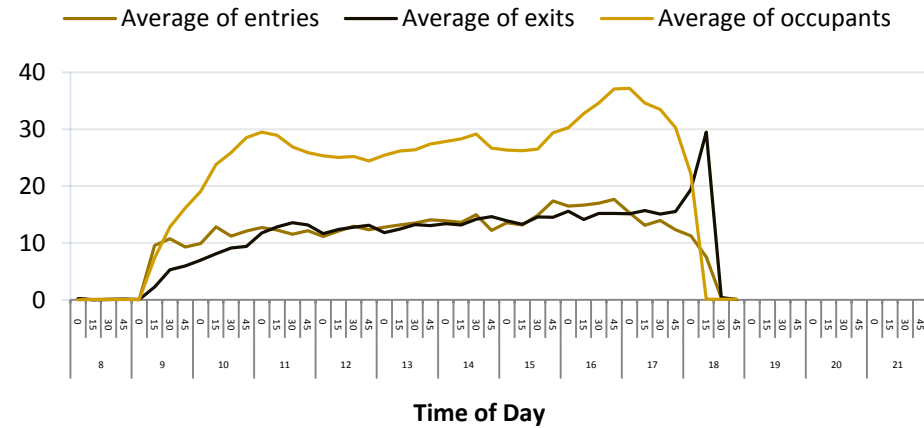
# Library Visits Report

## Visits Profile: VI

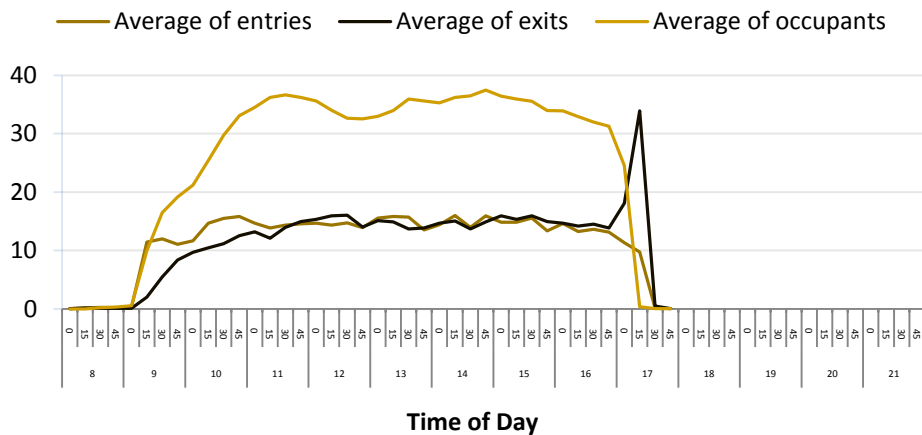
**Monday - Thursday**  
(Trailing Twelve Months)



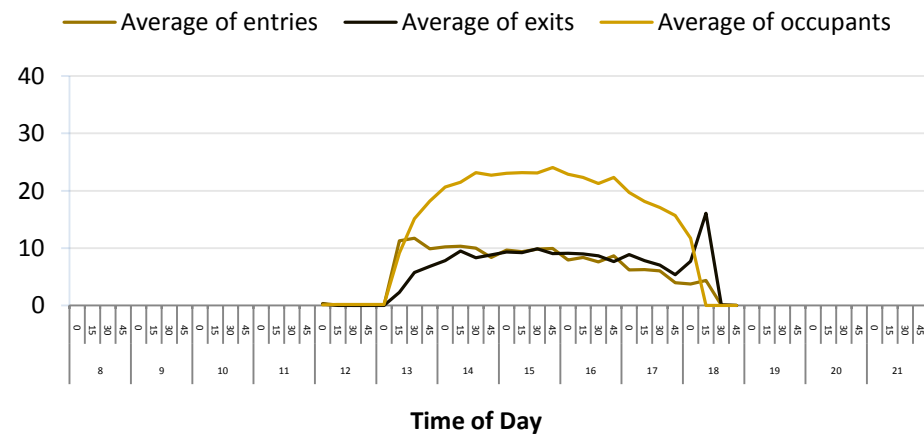
**Friday**  
(Trailing Twelve Months)



**Saturday**  
(Trailing Twelve Months)



**Sunday**  
(Trailing Twelve Months)





# Library Visits Report

## Data

July 1, 2012 - April 30, 2013 (83.33% of the 12-13 Fiscal Year)

		<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>FYTD Total</u>
AL	FY12	-	-	-	-	-	-	-	-	-	-	-	-	-
	FY13	-	-	-	-	-	-	-	6,926	10,024	10,914	-	-	27,864
	%													
BI	FY12	22,714	25,210	21,178	21,200	20,197	18,423	20,647	20,621	20,459	19,920	20,337	19,344	210,569
	FY13	19,684	20,518	19,840	19,763	17,726	15,775	19,121	17,758	19,316	16,868	-	-	186,368
	%	-13.3%	-18.6%	-6.3%	-6.8%	-12.2%	-14.4%	-7.4%	-13.9%	-5.6%	-15.3%			-11.5%
BE	FY12	16,525	15,844	13,379	13,529	12,624	11,836	12,935	12,776	13,482	13,747	11,048	17,694	136,677
	FY13	16,408	14,583	12,823	13,764	12,619	11,555	13,098	12,103	13,384	13,213	-	-	133,551
	%	-0.7%	-8.0%	-4.2%	1.7%	0.0%	-2.4%	1.3%	-5.3%	-0.7%	-3.9%			-2.3%
CH	FY12	10,042	11,205	10,300	11,582	10,466	9,687	10,830	10,954	10,625	9,839	11,205	11,791	105,529
	FY13	11,751	12,690	13,965	11,278	10,524	8,752	9,596	9,763	9,781	10,306	-	-	108,407
	%	17.0%	13.3%	35.6%	-2.6%	0.6%	-9.6%	-11.4%	-10.9%	-7.9%	4.7%			2.7%
CT	FY12	8,410	7,976	7,617	7,109	6,490	6,160	6,816	6,962	7,228	6,713	7,941	9,504	71,480
	FY13	9,167	8,206	7,478	8,530	7,309	6,612	7,619	7,761	7,993	8,308	-	-	78,982
	%	9.0%	2.9%	-1.8%	20.0%	12.6%	7.3%	11.8%	11.5%	10.6%	23.8%			10.5%
DC	FY12	10,365	11,054	9,557	9,584	9,654	8,928	9,644	9,461	9,297	6,451	9,857	13,412	93,994
	FY13	12,301	11,238	10,155	11,098	9,778	8,505	9,553	9,779	10,213	10,672	-	-	103,293
	%	18.7%	1.7%	6.3%	15.8%	1.3%	-4.7%	-0.9%	3.4%	9.9%	65.4%			9.9%
DN	FY12	34,380	34,266	27,714	27,466	25,745	23,459	24,006	24,929	26,398	23,905	24,348	26,164	272,267
	FY13	28,393	29,480	26,945	27,824	25,236	23,923	27,476	26,424	26,793	26,807	-	-	269,301
	%	-17.4%	-14.0%	-2.8%	1.3%	-2.0%	2.0%	14.5%	6.0%	1.5%	12.1%			-1.1%
ED	FY12	37,611	33,871	29,621	29,275	27,804	23,892	28,654	29,921	30,052	28,128	30,273	38,864	298,829
	FY13	38,203	33,006	29,711	30,763	27,169	23,745	29,041	28,066	29,723	29,442	-	-	298,871
	%	1.6%	-2.6%	0.3%	5.1%	-2.3%	-0.6%	1.3%	-6.2%	-1.1%	4.7%			0.0%
MC	FY12	25,287	25,380	22,111	22,226	20,723	18,880	20,721	20,899	22,089	20,630	20,606	25,399	218,946
	FY13	25,032	24,228	20,677	23,176	20,529	17,559	20,244	19,040	20,925	19,586	-	-	210,995
	%	-1.0%	-4.5%	-6.5%	4.3%	-0.9%	-7.0%	-2.3%	-8.9%	-5.3%	-5.1%			-3.6%
NW	FY12	-	-	-	-	-	-	-	-	-	-	8,482	26,788	-
	FY13	26,552	22,353	21,191	22,414	19,712	17,029	20,881	20,638	21,754	21,417	-	-	213,940
	%													

# Library Visits Report

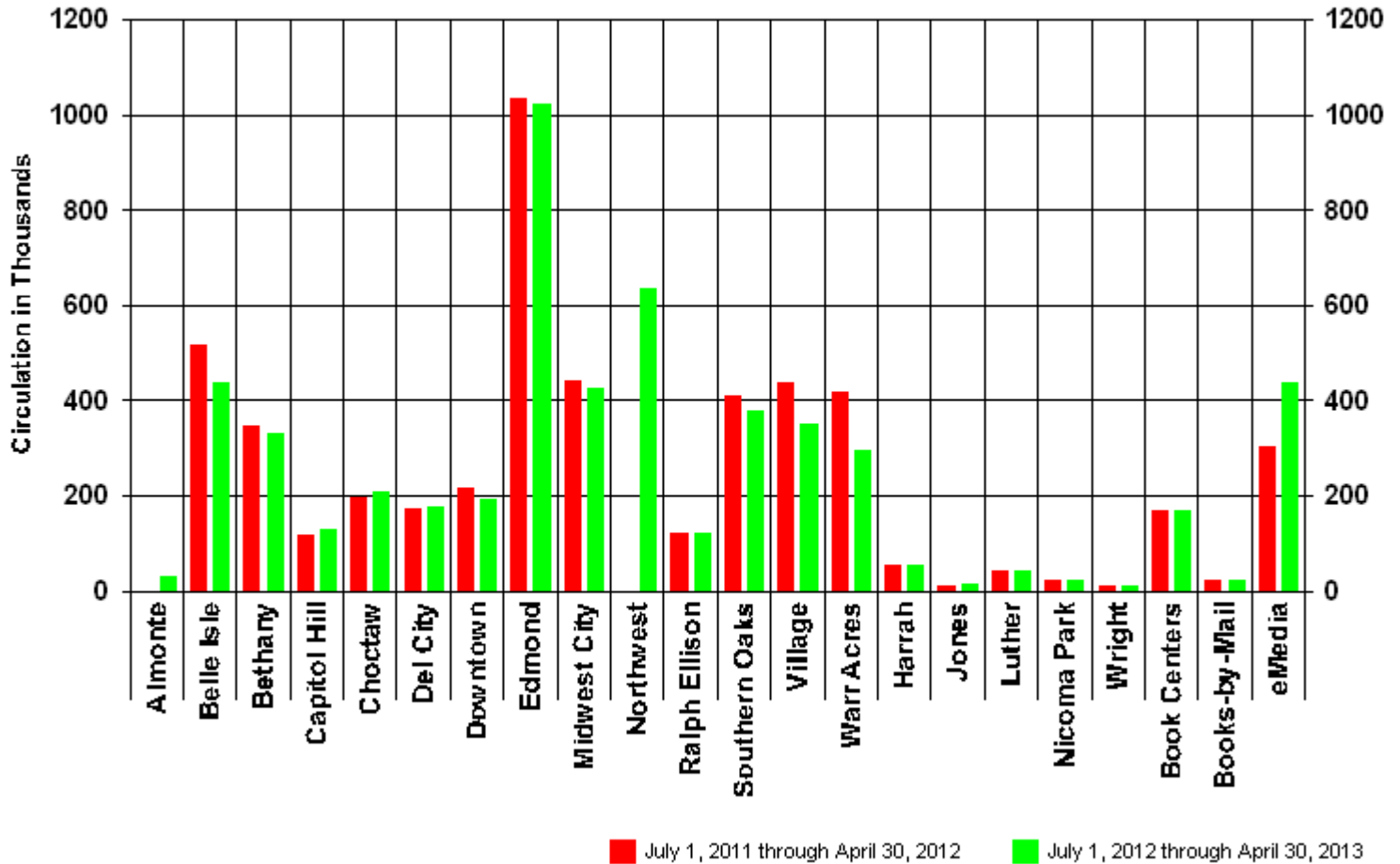
## Data

July 1, 2012 - April 30, 2013 (83.33% of the 12-13 Fiscal Year)

		<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>FYTD Total</u>
RE	FY12	17,028	18,189	13,981	14,917	13,288	14,055	14,646	14,253	14,272	13,328	14,352	19,205	147,956
	FY13	19,398	19,333	16,247	20,278	16,643	15,058	17,397	19,005	18,681	17,873	-	-	179,914
	%	13.9%	6.3%	16.2%	35.9%	25.3%	7.1%	18.8%	33.3%	30.9%	34.1%			21.6%
SO	FY12	21,258	21,911	19,219	21,137	18,548	18,350	19,639	18,233	18,950	17,797	18,749	21,594	195,043
	FY13	21,700	20,986	7,711	21,557	19,016	17,453	20,673	18,394	18,660	18,612	-	-	184,762
	%	2.1%	-4.2%	-59.9%	2.0%	2.5%	-4.9%	5.3%	0.9%	-1.5%	4.6%			-5.3%
VI	FY12	20,343	20,349	17,490	17,292	15,872	14,936	16,737	17,794	18,117	17,446	16,827	18,814	176,376
	FY13	18,823	17,358	15,621	16,034	13,878	12,021	14,660	14,919	15,198	14,703	-	-	153,215
	%	-7.5%	-14.7%	-10.7%	-7.3%	-12.6%	-19.5%	-12.4%	-16.2%	-16.1%	-15.7%			-13.1%
WA	FY12	20,789	20,103	17,055	15,976	15,638	14,292	16,253	16,433	16,932	12,239	17,380	16,236	165,710
	FY13	16,706	16,314	14,778	15,682	13,496	11,750	13,434	13,317	13,814	13,841	-	-	143,131
	%	-19.6%	-18.8%	-13.3%	-1.8%	-13.7%	-17.8%	-17.3%	-19.0%	-18.4%	13.1%			-13.6%
HR	FY12	2,329	2,551	1,647	2,327	2,243	2,444	2,321	2,070	2,368	2,375	2,578	2,584	22,676
	FY13	2,011	2,294	2,194	2,311	1,959	1,795	2,153	2,149	2,305	2,119	-	-	21,289
	%	-13.6%	-10.1%	33.2%	-0.7%	-12.7%	-26.5%	-7.2%	3.8%	-2.7%	-10.8%			-6.1%
JN	FY12	566	437	370	512	436	369	505	386	362	322	402	482	4,267
	FY13	501	483	411	528	386	362	461	559	573	473	-	-	4,737
	%	-11.6%	10.4%	11.1%	3.1%	-11.6%	-1.9%	-8.6%	44.9%	58.3%	46.6%			11.0%
LU	FY12	2,607	2,537	2,004	2,151	1,923	1,719	1,821	1,938	1,993	2,204	2,257	2,256	20,897
	FY13	2,072	2,489	1,974	1,892	1,862	1,689	1,768	1,717	1,864	2,114	-	-	19,443
	%	-20.5%	-1.9%	-1.5%	-12.0%	-3.2%	-1.7%	-2.9%	-11.4%	-6.4%	-4.1%			-7.0%
NP	FY12	1,294	1,114	1,113	968	966	1,032	884	1,057	1,505	1,119	1,435	1,706	11,052
	FY13	1,479	1,306	986	1,071	990	921	1,071	999	1,028	924	-	-	10,775
	%	14.3%	17.2%	-11.4%	10.6%	2.5%	-10.7%	21.1%	-5.5%	-31.7%	-17.5%			-2.5%
WR	FY12	1,598	1,333	1,262	1,552	1,524	1,716	1,800	1,519	1,427	1,058	1,251	1,507	14,787
	FY13	1,283	1,509	1,187	1,684	1,848	1,628	1,499	1,406	1,453	1,198	-	-	14,695
	%	-19.7%	13.2%	-6.0%	8.5%	21.3%	-5.1%	-16.7%	-7.4%	1.8%	13.2%			-0.6%
SYS	FY12	253,144	253,330	215,617	218,802	204,139	190,178	208,859	210,207	215,557	197,222	219,328	273,343	2,167,055
	FY13	271,465	258,373	223,894	249,647	220,680	196,133	229,745	230,725	243,481	239,389	-	-	2,363,533
	%	7.2%	2.0%	3.8%	14.1%	8.1%	3.1%	10.0%	9.8%	13.0%	21.4%			9.1%

## **Circulation Gains and Losses**

**July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)**





## **Circulation Gains and Losses**

**July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)**

<b>APRIL 30, 2013</b>		<b>ADULT MONTH</b>	<b>ADULT YEAR</b>	<b>JUVENILE MONTH</b>	<b>JUVENILE YEAR</b>	<b>TOTAL MONTH</b>	<b>TOTAL YEAR</b>	<b>%</b>
Almonte	12	0	0	0	0	0	0	
	13	7931	19344	5068	11465	12999	30809	
		<b>7931</b>	<b>19344</b>	<b>5068</b>	<b>11465</b>	<b>12999</b>	<b>30809</b>	<b>100.0</b>
Belle Isle	12	37258	390262	12375	127536	49633	517798	
	13	27406	322215	10631	116281	38037	438496	
		<b>-9852</b>	<b>-68047</b>	<b>-1744</b>	<b>-11255</b>	<b>-11596</b>	<b>-79302</b>	<b>-15.3</b>
Bethany	12	22832	238461	10563	108917	33395	347378	
	13	21721	221238	10544	108345	32265	329583	
		<b>-1111</b>	<b>-17223</b>	<b>-19</b>	<b>-572</b>	<b>-1130</b>	<b>-17795</b>	<b>-5.1</b>
Capitol Hill	12	6800	73177	3794	43897	10594	117074	
	13	7465	75685	5322	54405	12787	130090	
		<b>665</b>	<b>2508</b>	<b>1528</b>	<b>10508</b>	<b>2193</b>	<b>13016</b>	<b>11.1</b>
Choctaw	12	10886	119416	7044	75623	17930	195039	
	13	11729	124257	8092	84233	19821	208490	
		<b>843</b>	<b>4841</b>	<b>1048</b>	<b>8610</b>	<b>1891</b>	<b>13451</b>	<b>6.9</b>
Del City	12	9079	122739	3514	48367	12593	171106	
	13	11873	125754	4971	51495	16844	177249	
		<b>2794</b>	<b>3015</b>	<b>1457</b>	<b>3128</b>	<b>4251</b>	<b>6143</b>	<b>3.6</b>
Downtown	12	14188	164070	4462	52547	18650	216617	
	13	14176	144170	4239	47390	18415	191560	
		<b>-12</b>	<b>-19900</b>	<b>-223</b>	<b>-5157</b>	<b>-235</b>	<b>-25057</b>	<b>-11.6</b>
Edmond	12	54990	586865	41773	448545	96763	1035410	
	13	55122	562887	44828	459663	99950	1022550	
		<b>132</b>	<b>-23978</b>	<b>3055</b>	<b>11118</b>	<b>3187</b>	<b>-12860</b>	<b>-1.2</b>
Midwest City	12	29123	308468	12937	131189	42060	439657	
	13	28263	294086	12378	130244	40641	424330	
		<b>-860</b>	<b>-14382</b>	<b>-559</b>	<b>-945</b>	<b>-1419</b>	<b>-15327</b>	<b>-3.5</b>
Northwest	12	0	0	0	0	0	0	
	13	35317	357725	26739	276658	62056	634383	
		<b>35317</b>	<b>357725</b>	<b>26739</b>	<b>276658</b>	<b>62056</b>	<b>634383</b>	<b>100.0</b>
Ralph Ellison	12	8470	90053	2732	30070	11202	120123	
	13	7955	88890	2889	33559	10844	122449	
		<b>-515</b>	<b>-1163</b>	<b>157</b>	<b>3489</b>	<b>-358</b>	<b>2326</b>	<b>1.9</b>
Southern Oaks	12	26408	291344	10421	119553	36829	410897	
	13	24963	264087	10161	115618	35124	379705	
		<b>-1445</b>	<b>-27257</b>	<b>-260</b>	<b>-3935</b>	<b>-1705</b>	<b>-31192</b>	<b>-7.6</b>
Village	12	28521	300827	12893	137822	41414	438649	
	13	23096	236922	10101	112533	33197	349455	
		<b>-5425</b>	<b>-63905</b>	<b>-2792</b>	<b>-25289</b>	<b>-8217</b>	<b>-89194</b>	<b>-20.3</b>

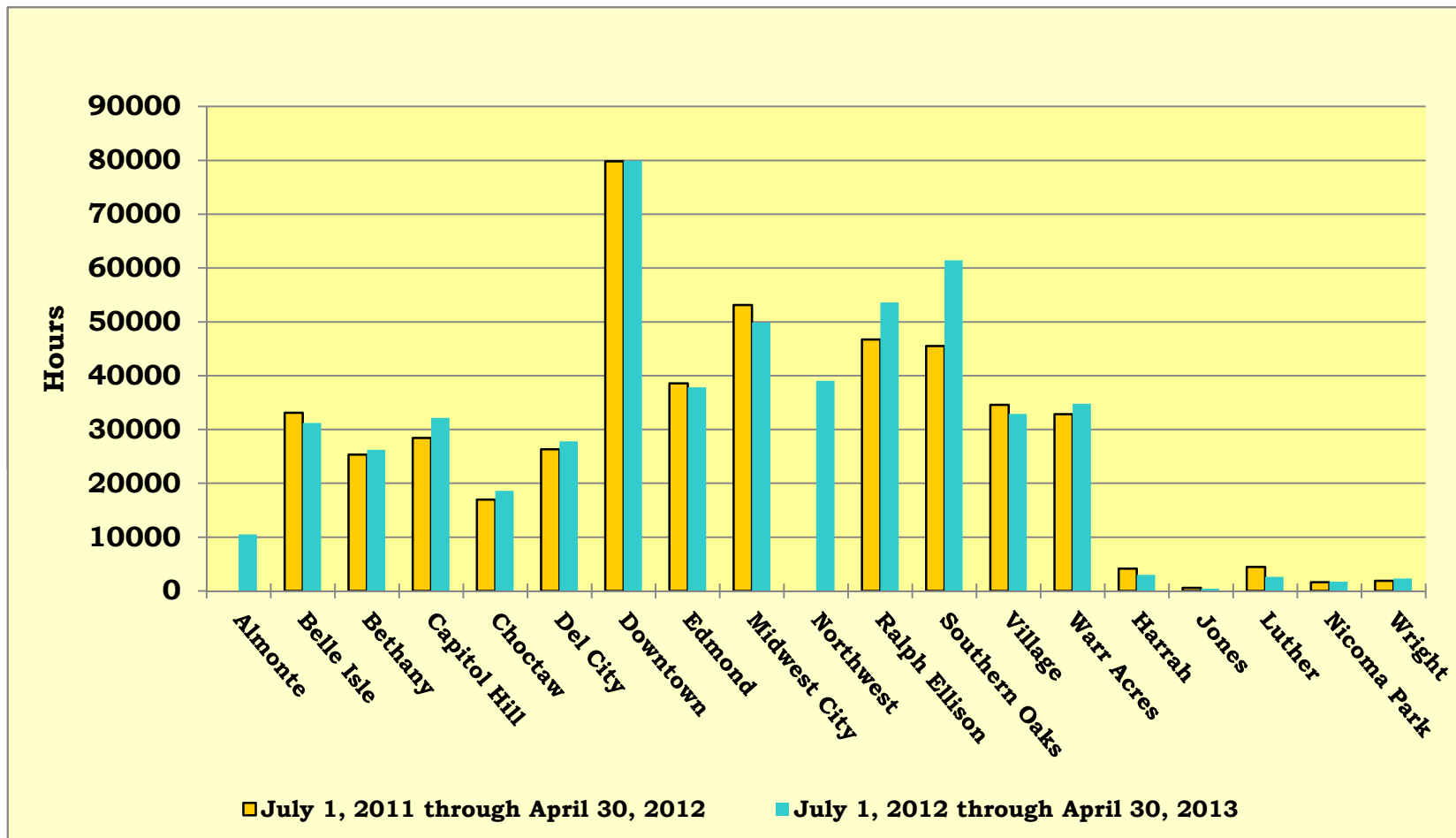
## **Circulation Gains and Losses**

**July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)**

<b>APRIL 30, 2013</b>		<b><u>ADULT MONTH</u></b>	<b><u>ADULT YEAR</u></b>	<b><u>JUVENILE MONTH</u></b>	<b><u>JUVENILE YEAR</u></b>	<b><u>TOTAL MONTH</u></b>	<b><u>TOTAL YEAR</u></b>	<b><u>%</u></b>
Warr Acres	12	22017	296573	8775	122576	30792	419149	
	13	20017	214254	6969	79642	26986	293896	
		<b>-2000</b>	<b>-82319</b>	<b>-1806</b>	<b>-42934</b>	<b>-3806</b>	<b>-125253</b>	<b>-29.9</b>
EXTENSION LIBRARIES:								
Harrah	12	3304	36634	1346	15203	4650	51837	
	13	3179	36418	1817	17602	4996	54020	
		<b>-125</b>	<b>-216</b>	<b>471</b>	<b>2399</b>	<b>346</b>	<b>2183</b>	<b>4.2</b>
Jones	12	562	7323	299	3775	861	11098	
	13	1050	7629	451	4683	1501	12312	
		<b>488</b>	<b>306</b>	<b>152</b>	<b>908</b>	<b>640</b>	<b>1214</b>	<b>10.9</b>
Luther	12	2434	28254	922	11988	3356	40242	
	13	2670	27286	1277	13921	3947	41207	
		<b>236</b>	<b>-968</b>	<b>355</b>	<b>1933</b>	<b>591</b>	<b>965</b>	<b>2.4</b>
Nicoma Park	12	1610	16466	414	4859	2024	21325	
	13	1870	16942	523	5425	2393	22367	
		<b>260</b>	<b>476</b>	<b>109</b>	<b>566</b>	<b>369</b>	<b>1042</b>	<b>4.9</b>
Wright	12	548	7138	179	2816	727	9954	
	13	699	6286	263	3148	962	9434	
		<b>151</b>	<b>-852</b>	<b>84</b>	<b>332</b>	<b>235</b>	<b>-520</b>	<b>-5.2</b>
<b><u>OTHER:</u></b>								
Book Centers	12	10485	104600	6202	62894	16687	167494	
	13	10625	106144	6305	60349	16930	166493	
		<b>140</b>	<b>1544</b>	<b>103</b>	<b>-2545</b>	<b>243</b>	<b>-1001</b>	<b>-.6</b>
Books-by-Mail	12	2125	20313	0	0	2125	20313	
	13	2570	21804	0	0	2570	21804	
		<b>445</b>	<b>1491</b>	<b>0</b>	<b>0</b>	<b>445</b>	<b>1491</b>	<b>7.3</b>
eMedia	12	34305	302706	0	0	34305	302706	
	13	46871	437039	0	0	46871	437039	
		<b>12566</b>	<b>134333</b>	<b>0</b>	<b>0</b>	<b>12566</b>	<b>134333</b>	<b>44.4</b>
TOTALS	12	325945	3505689	140645	1548177	466590	5053866	
	13	366568	3711062	173568	1786659	540136	5497721	
		<b>40623</b>	<b>205373</b>	<b>32923</b>	<b>238482</b>	<b>73546</b>	<b>443855</b>	<b>8.8</b>

## Total Computer Hours Used by Library

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)





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## Total Computer Usage

**July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
ALMONTE	12					.00						.00	
	13	198		3,884		4,125.55		633		9,688		10,509.77	
		<b>198</b>	<b>100.0</b>	<b>3,884</b>	<b>100.0</b>	<b>4,125.55</b>	<b>100.0</b>	<b>633</b>	<b>100.0</b>	<b>9,688</b>	<b>100.0</b>	<b>10,509.77</b>	<b>100.0</b>
BELLE ISLE	12	231		3,903		3,189.83		3,852		41,988		33,097.65	
	13	192		3,359		2,957.36		3,674		37,825		31,198.92	
		<b>-39</b>	<b>-16.9</b>	<b>-544</b>	<b>-13.9</b>	<b>-232.47</b>	<b>-7.3</b>	<b>-178</b>	<b>-4.6</b>	<b>-4,163</b>	<b>-9.9</b>	<b>-1,898.73</b>	<b>-5.7</b>
BETHANY	12	181		3,285		2,510.33		3,219		32,154		25,321.21	
	13	196		3,257		2,668.47		3,354		31,713		26,224.41	
		<b>15</b>	<b>8.3</b>	<b>-28</b>	<b>-.9</b>	<b>158.14</b>	<b>6.3</b>	<b>135</b>	<b>4.2</b>	<b>-441</b>	<b>-1.4</b>	<b>903.20</b>	<b>3.6</b>
CAPITOL HILL	12	188		3,247		2,779.32		3,406		35,062		28,412.93	
	13	184		3,839		3,289.01		3,597		38,469		32,157.91	
		<b>-4</b>	<b>-2.1</b>	<b>592</b>	<b>18.2</b>	<b>509.69</b>	<b>18.3</b>	<b>191</b>	<b>5.6</b>	<b>3,407</b>	<b>9.7</b>	<b>3,744.98</b>	<b>13.2</b>
CHOCTAW	12	73		1,331		1,400.73		1,560		16,063		17,000.72	
	13	92		1,820		1,772.15		1,604		17,693		18,601.49	
		<b>19</b>	<b>26.0</b>	<b>489</b>	<b>36.7</b>	<b>371.42</b>	<b>26.5</b>	<b>44</b>	<b>2.8</b>	<b>1,630</b>	<b>10.1</b>	<b>1,600.77</b>	<b>9.4</b>
DEL CITY	12	113		2,010		1,800.58		2,736		33,007		26,356.77	
	13	195		3,424		2,909.71		3,229		33,768		27,814.63	
		<b>82</b>	<b>72.6</b>	<b>1,414</b>	<b>70.3</b>	<b>1,109.13</b>	<b>61.6</b>	<b>493</b>	<b>18.0</b>	<b>761</b>	<b>2.3</b>	<b>1,457.86</b>	<b>5.5</b>
DOWNTOWN	12	190		9,169		8,009.87		3,512		97,168		79,825.00	
	13	202		9,500		7,941.79		3,348		99,612		79,951.18	
		<b>12</b>	<b>6.3</b>	<b>331</b>	<b>3.6</b>	<b>-68.08</b>	<b>-.8</b>	<b>-164</b>	<b>-4.7</b>	<b>2,444</b>	<b>2.5</b>	<b>126.18</b>	<b>.2</b>
EDMOND	12	201		3,785		3,716.63		4,044		41,905		38,579.50	
	13	228		4,135		3,923.09		3,934		39,626		37,853.70	
		<b>27</b>	<b>13.4</b>	<b>350</b>	<b>9.2</b>	<b>206.46</b>	<b>5.6</b>	<b>-110</b>	<b>-2.7</b>	<b>-2,279</b>	<b>-5.4</b>	<b>-725.80</b>	<b>-1.9</b>
MIDWEST CITY	12	329		6,075		5,154.88		5,623		65,066		53,123.49	
	13	332		5,168		4,832.24		5,665		59,368		49,870.60	
		<b>3</b>	<b>.9</b>	<b>-907</b>	<b>-14.9</b>	<b>-322.64</b>	<b>-6.3</b>	<b>42</b>	<b>.7</b>	<b>-5,698</b>	<b>-8.8</b>	<b>-3,252.89</b>	<b>-6.1</b>
NORTHWEST	12					.00						.00	
	13	278		4,025		4,344.99		4,122		37,405		39,050.29	
		<b>278</b>	<b>100.0</b>	<b>4,025</b>	<b>100.0</b>	<b>4,344.99</b>	<b>100.0</b>	<b>4,122</b>	<b>100.0</b>	<b>37,405</b>	<b>100.0</b>	<b>39,050.29</b>	<b>100.0</b>

## Total Computer Usage

**July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)**

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
RALPH ELLISON	12	220		5,124		4,525.65		4,191		57,620		46,734.35	
	13	226		5,900		5,204.23		4,447		65,370		53,592.01	
		<b>6</b>	<b>2.7</b>	<b>776</b>	<b>15.1</b>	<b>678.58</b>	<b>15.0</b>	<b>256</b>	<b>6.1</b>	<b>7,750</b>	<b>13.5</b>	<b>6,857.66</b>	<b>14.7</b>
SOUTHERN OAKS	12	270		5,107		4,422.71		4,832		55,298		45,524.20	
	13	403		7,812		6,939.61		6,064		69,714		61,435.92	
		<b>133</b>	<b>49.3</b>	<b>2,705</b>	<b>53.0</b>	<b>2,516.90</b>	<b>56.9</b>	<b>1,232</b>	<b>25.5</b>	<b>14,416</b>	<b>26.1</b>	<b>15,911.72</b>	<b>35.0</b>
VILLAGE	12	288		4,102		3,376.58		4,508		42,556		34,578.04	
	13	212		3,554		3,098.57		4,289		38,565		32,899.41	
		<b>-76</b>	<b>-26.4</b>	<b>-548</b>	<b>-13.4</b>	<b>-278.01</b>	<b>-8.2</b>	<b>-219</b>	<b>-4.9</b>	<b>-3,991</b>	<b>-9.4</b>	<b>-1,678.63</b>	<b>-4.9</b>
WARR ACRES	12	185		2,984		2,400.32		3,575		42,406		32,822.45	
	13	221		3,866		3,441.69		3,441		41,926		34,801.61	
		<b>36</b>	<b>19.5</b>	<b>882</b>	<b>29.6</b>	<b>1,041.37</b>	<b>43.4</b>	<b>-134</b>	<b>-3.7</b>	<b>-480</b>	<b>-1.1</b>	<b>1,979.16</b>	<b>6.0</b>
HARRAH	12	27		414		346.49		447		4,870		4,159.97	
	13	31		325		279.48		470		3,716		3,017.16	
		<b>4</b>	<b>14.8</b>	<b>-89</b>	<b>-21.5</b>	<b>-67.01</b>	<b>-19.3</b>	<b>23</b>	<b>5.1</b>	<b>-1,154</b>	<b>-23.7</b>	<b>-1,142.81</b>	<b>-27.5</b>
JONES	12	1		37		40.02		57		570		557.05	
	13	2		46		36.95		61		480		414.06	
		<b>1</b>	<b>100.0</b>	<b>9</b>	<b>24.3</b>	<b>-3.07</b>	<b>-7.7</b>	<b>4</b>	<b>7.0</b>	<b>-90</b>	<b>-15.8</b>	<b>-142.99</b>	<b>-25.7</b>
LUTHER	12	26		394		298.89		433		4,696		4,452.55	
	13	14		306		306.53		371		3,019		2,622.71	
		<b>-12</b>	<b>-46.2</b>	<b>-88</b>	<b>-22.3</b>	<b>7.64</b>	<b>2.6</b>	<b>-62</b>	<b>-14.3</b>	<b>-1,677</b>	<b>-35.7</b>	<b>-1,829.84</b>	<b>-41.1</b>
NICOMA PARK	12	10		225		240.46		165		1,742		1,627.68	
	13	4		127		127.71		180		1,812		1,737.96	
		<b>-6</b>	<b>-60.0</b>	<b>-98</b>	<b>-43.6</b>	<b>-112.75</b>	<b>-46.9</b>	<b>15</b>	<b>9.1</b>	<b>70</b>	<b>4.0</b>	<b>110.28</b>	<b>6.8</b>
WRIGHT	12	11		246		196.09		211		2,440		1,913.18	
	13	8		283		248.95		183		2,824		2,296.12	
		<b>-3</b>	<b>-27.3</b>	<b>37</b>	<b>15.0</b>	<b>52.86</b>	<b>27.0</b>	<b>-28</b>	<b>-13.3</b>	<b>384</b>	<b>15.7</b>	<b>382.94</b>	<b>20.0</b>
TOTAL	12	2,544		51,438		44,409.38		46,371		574,611		474,086.74	
	13	3,218		64,630		58,448.08		52,666		632,593		546,049.86	
		<b>674</b>	<b>26.5</b>	<b>13,192</b>	<b>25.6</b>	<b>14,038.70</b>	<b>31.6</b>	<b>6,295</b>	<b>13.6</b>	<b>57,982</b>	<b>10.1</b>	<b>71,963.12</b>	<b>15.2</b>



## Computer Usage by Adult Customers

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
ALMONTE	12					.00						.00	
	13	143		2,647		3,002.73		469		6,473		7,397.71	
		<b>143</b>	<b>100.0</b>	<b>2,647</b>	<b>100.0</b>	<b>3,002.73</b>	<b>100.0</b>	<b>469</b>	<b>100.0</b>	<b>6,473</b>	<b>100.0</b>	<b>7,397.71</b>	<b>100.0</b>
BELLE ISLE	12	208		3,465		2,855.47		3,277		36,854		29,205.05	
	13	178		3,015		2,699.96		3,123		32,770		27,360.12	
		<b>-30</b>	<b>-14.4</b>	<b>-450</b>	<b>-13.0</b>	<b>-155.51</b>	<b>-5.4</b>	<b>-154</b>	<b>-4.7</b>	<b>-4,084</b>	<b>-11.1</b>	<b>-1,844.93</b>	<b>-6.3</b>
BETHANY	12	165		2,840		2,162.70		2,668		26,287		20,746.08	
	13	164		2,665		2,209.80		2,749		26,544		22,046.43	
		<b>-1</b>	<b>-.6</b>	<b>-175</b>	<b>-6.2</b>	<b>47.10</b>	<b>2.2</b>	<b>81</b>	<b>3.0</b>	<b>257</b>	<b>1.0</b>	<b>1,300.35</b>	<b>6.3</b>
CAPITOL HILL	12	137		1,935		1,772.53		2,138		18,423		16,112.57	
	13	117		1,888		1,843.95		2,263		20,016		17,979.11	
		<b>-20</b>	<b>-14.6</b>	<b>-47</b>	<b>-2.4</b>	<b>71.42</b>	<b>4.0</b>	<b>125</b>	<b>5.8</b>	<b>1,593</b>	<b>8.6</b>	<b>1,866.54</b>	<b>11.6</b>
CHOCTAW	12	60		958		973.76		1,162		11,614		12,047.00	
	13	69		1,125		1,026.47		1,156		11,793		12,063.71	
		<b>9</b>	<b>15.0</b>	<b>167</b>	<b>17.4</b>	<b>52.71</b>	<b>5.4</b>	<b>-6</b>	<b>-.5</b>	<b>179</b>	<b>1.5</b>	<b>16.71</b>	<b>.1</b>
DEL CITY	12	102		1,633		1,476.10		2,183		25,986		20,930.43	
	13	168		2,668		2,266.50		2,478		24,300		20,188.98	
		<b>66</b>	<b>64.7</b>	<b>1,035</b>	<b>63.4</b>	<b>790.40</b>	<b>53.5</b>	<b>295</b>	<b>13.5</b>	<b>-1,686</b>	<b>-6.5</b>	<b>-741.45</b>	<b>-3.5</b>
DOWNTOWN	12	176		8,833		7,698.57		3,118		92,900		76,206.84	
	13	174		9,201		7,704.28		3,019		96,033		77,066.02	
		<b>-2</b>	<b>-1.1</b>	<b>368</b>	<b>4.2</b>	<b>5.71</b>	<b>.1</b>	<b>-99</b>	<b>-3.2</b>	<b>3,133</b>	<b>3.4</b>	<b>859.18</b>	<b>1.1</b>
EDMOND	12	176		3,243		3,160.71		3,429		35,883		32,918.08	
	13	179		3,460		3,321.75		3,268		33,736		31,862.67	
		<b>3</b>	<b>1.7</b>	<b>217</b>	<b>6.7</b>	<b>161.04</b>	<b>5.1</b>	<b>-161</b>	<b>-4.7</b>	<b>-2,147</b>	<b>-6.0</b>	<b>-1,055.41</b>	<b>-3.2</b>
MIDWEST CITY	12	267		4,827		4,129.49		4,538		48,935		40,781.18	
	13	289		4,181		3,842.16		4,562		45,109		38,008.56	
		<b>22</b>	<b>8.2</b>	<b>-646</b>	<b>-13.4</b>	<b>-287.33</b>	<b>-7.0</b>	<b>24</b>	<b>.5</b>	<b>-3,826</b>	<b>-7.8</b>	<b>-2,772.62</b>	<b>-6.8</b>
NORTHWEST	12					.00						.00	
	13	226		3,437		3,724.34		3,208		31,626		33,331.35	
		<b>226</b>	<b>100.0</b>	<b>3,437</b>	<b>100.0</b>	<b>3,724.34</b>	<b>100.0</b>	<b>3,208</b>	<b>100.0</b>	<b>31,626</b>	<b>100.0</b>	<b>33,331.35</b>	<b>100.0</b>

## Computer Usage by Adult Customers

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
RALPH ELLISON	12	179		3,655		3,246.72		3,148		37,813		32,113.63	
	13	183		4,368		4,007.71		3,360		44,978		37,562.67	
		<b>4</b>	<b>2.2</b>	<b>713</b>	<b>19.5</b>	<b>760.99</b>	<b>23.4</b>	<b>212</b>	<b>6.7</b>	<b>7,165</b>	<b>18.9</b>	<b>5,449.04</b>	<b>17.0</b>
SOUTHERN OAKS	12	209		3,783		3,338.98		3,630		39,097		33,020.70	
	13	281		4,289		4,015.31		4,370		41,790		38,515.27	
		<b>72</b>	<b>34.4</b>	<b>506</b>	<b>13.4</b>	<b>676.33</b>	<b>20.3</b>	<b>740</b>	<b>20.4</b>	<b>2,693</b>	<b>6.9</b>	<b>5,494.57</b>	<b>16.6</b>
VILLAGE	12	246		3,265		2,686.14		3,655		32,095		26,129.01	
	13	177		3,043		2,590.40		3,531		30,500		25,149.75	
		<b>-69</b>	<b>-28.0</b>	<b>-222</b>	<b>-6.8</b>	<b>-95.74</b>	<b>-3.6</b>	<b>-124</b>	<b>-3.4</b>	<b>-1,595</b>	<b>-5.0</b>	<b>-979.26</b>	<b>-3.7</b>
WARR ACRES	12	156		2,435		1,927.55		3,006		33,459		26,004.42	
	13	186		2,937		2,507.57		2,893		30,473		24,836.34	
		<b>30</b>	<b>19.2</b>	<b>502</b>	<b>20.6</b>	<b>580.02</b>	<b>30.1</b>	<b>-113</b>	<b>-3.8</b>	<b>-2,986</b>	<b>-8.9</b>	<b>-1,168.08</b>	<b>-4.5</b>
HARRAH	12	20		272		198.60		320		3,147		2,441.00	
	13	29		260		178.05		368		3,004		2,154.69	
		<b>9</b>	<b>45.0</b>	<b>-12</b>	<b>-4.4</b>	<b>-20.55</b>	<b>-10.3</b>	<b>48</b>	<b>15.0</b>	<b>-143</b>	<b>-4.5</b>	<b>-286.31</b>	<b>-11.7</b>
JONES	12	1		35		37.87		38		504		511.43	
	13	1		39		35.30		43		425		391.12	
			<b>.0</b>	<b>4</b>	<b>11.4</b>	<b>-2.57</b>	<b>-6.8</b>	<b>5</b>	<b>13.2</b>	<b>-79</b>	<b>-15.7</b>	<b>-120.31</b>	<b>-23.5</b>
LUTHER	12	12		233		182.93		252		2,844		2,688.09	
	13	10		189		191.08		216		1,751		1,445.83	
		<b>-2</b>	<b>-16.7</b>	<b>-44</b>	<b>-18.9</b>	<b>8.15</b>	<b>4.5</b>	<b>-36</b>	<b>-14.3</b>	<b>-1,093</b>	<b>-38.4</b>	<b>-1,242.26</b>	<b>-46.2</b>
NICOMA PARK	12	8		184		201.32		134		1,530		1,459.75	
	13	3		116		118.03		141		1,639		1,617.68	
		<b>-5</b>	<b>-62.5</b>	<b>-68</b>	<b>-37.0</b>	<b>-83.29</b>	<b>-41.4</b>	<b>7</b>	<b>5.2</b>	<b>109</b>	<b>7.1</b>	<b>157.93</b>	<b>10.8</b>
WRIGHT	12	10		200		163.64		162		1,768		1,445.69	
	13	7		263		237.61		140		2,533		2,123.52	
		<b>-3</b>	<b>-30.0</b>	<b>63</b>	<b>31.5</b>	<b>73.97</b>	<b>45.2</b>	<b>-22</b>	<b>-13.6</b>	<b>765</b>	<b>43.3</b>	<b>677.83</b>	<b>46.9</b>
TOTAL	12	2,132		41,796		36,213.08		36,858		449,139		374,760.95	
	13	2,584		49,791		45,523.00		41,357		485,493		421,101.53	
		<b>452</b>	<b>21.2</b>	<b>7,995</b>	<b>19.1</b>	<b>9,309.92</b>	<b>25.7</b>	<b>4,499</b>	<b>12.2</b>	<b>36,354</b>	<b>8.1</b>	<b>46,340.58</b>	<b>12.4</b>

## Computer Usage by Minor Customers

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
ALMONTE	12					.00						.00	
	13	55		1,237		1,122.82		164		3,215		3,112.06	
		<b>55</b>	<b>100.0</b>	<b>1,237</b>	<b>100.0</b>	<b>1,122.82</b>	<b>100.0</b>	<b>164</b>	<b>100.0</b>	<b>3,215</b>		<b>3,112.06</b>	<b>100.0</b>
BELLE ISLE	12	23		438		334.36		575		5,134		3,892.60	
	13	14		344		257.40		551		5,055		3,838.80	
		<b>-9</b>	<b>-39.1</b>	<b>-94</b>	<b>-21.5</b>	<b>-76.96</b>	<b>-23.0</b>	<b>-24</b>	<b>-4.2</b>	<b>-79</b>	<b>-1.5</b>	<b>-53.80</b>	<b>-1.4</b>
BETHANY	12	16		445		347.63		551		5,867		4,575.13	
	13	32		592		458.67		605		5,169		4,177.98	
		<b>16</b>	<b>100.0</b>	<b>147</b>	<b>33.0</b>	<b>111.04</b>	<b>31.9</b>	<b>54</b>	<b>9.8</b>	<b>-698</b>	<b>-11.9</b>	<b>-397.15</b>	<b>-8.7</b>
CAPITOL HILL	12	51		1,312		1,006.79		1,268		16,639		12,300.36	
	13	67		1,951		1,445.06		1,334		18,453		14,178.80	
		<b>16</b>	<b>31.4</b>	<b>639</b>	<b>48.7</b>	<b>438.27</b>	<b>43.5</b>	<b>66</b>	<b>5.2</b>	<b>1,814</b>	<b>10.9</b>	<b>1,878.44</b>	<b>15.3</b>
CHOCTAW	12	13		373		426.97		398		4,449		4,953.72	
	13	23		695		745.68		448		5,900		6,537.78	
		<b>10</b>	<b>76.9</b>	<b>322</b>	<b>86.3</b>	<b>318.71</b>	<b>74.6</b>	<b>50</b>	<b>12.6</b>	<b>1,451</b>	<b>32.6</b>	<b>1,584.06</b>	<b>32.0</b>
DEL CITY	12	11		377		324.48		553		7,021		5,426.34	
	13	27		756		643.21		751		9,468		7,625.65	
		<b>16</b>	<b>145.5</b>	<b>379</b>	<b>100.5</b>	<b>318.73</b>	<b>98.2</b>	<b>198</b>	<b>35.8</b>	<b>2,447</b>	<b>34.9</b>	<b>2,199.31</b>	<b>40.5</b>
DOWNTOWN	12	14		336		311.30		394		4,268		3,618.16	
	13	28		299		237.51		329		3,579		2,885.16	
		<b>14</b>	<b>100.0</b>	<b>-37</b>	<b>-11.0</b>	<b>-73.79</b>	<b>-23.7</b>	<b>-65</b>	<b>-16.5</b>	<b>-689</b>	<b>-16.1</b>	<b>-733.00</b>	<b>-20.3</b>
EDMOND	12	25		542		555.92		615		6,022		5,661.42	
	13	49		675		601.34		666		5,890		5,991.03	
		<b>24</b>	<b>96.0</b>	<b>133</b>	<b>24.5</b>	<b>45.42</b>	<b>8.2</b>	<b>51</b>	<b>8.3</b>	<b>-132</b>	<b>-2.2</b>	<b>329.61</b>	<b>5.8</b>
MIDWEST CITY	12	62		1,248		1,025.39		1,085		16,131		12,342.31	
	13	43		987		990.08		1,103		14,259		11,862.04	
		<b>-19</b>	<b>-30.6</b>	<b>-261</b>	<b>-20.9</b>	<b>-35.31</b>	<b>-3.4</b>	<b>18</b>	<b>1.7</b>	<b>-1,872</b>	<b>-11.6</b>	<b>-480.27</b>	<b>-3.9</b>
NORTHWEST	12					.00						.00	
	13	52		588		620.65		914		5,779		5,718.94	
		<b>52</b>	<b>100.0</b>	<b>588</b>	<b>100.0</b>	<b>620.65</b>	<b>100.0</b>	<b>914</b>	<b>100.0</b>	<b>5,779</b>		<b>5,718.94</b>	<b>100.0</b>



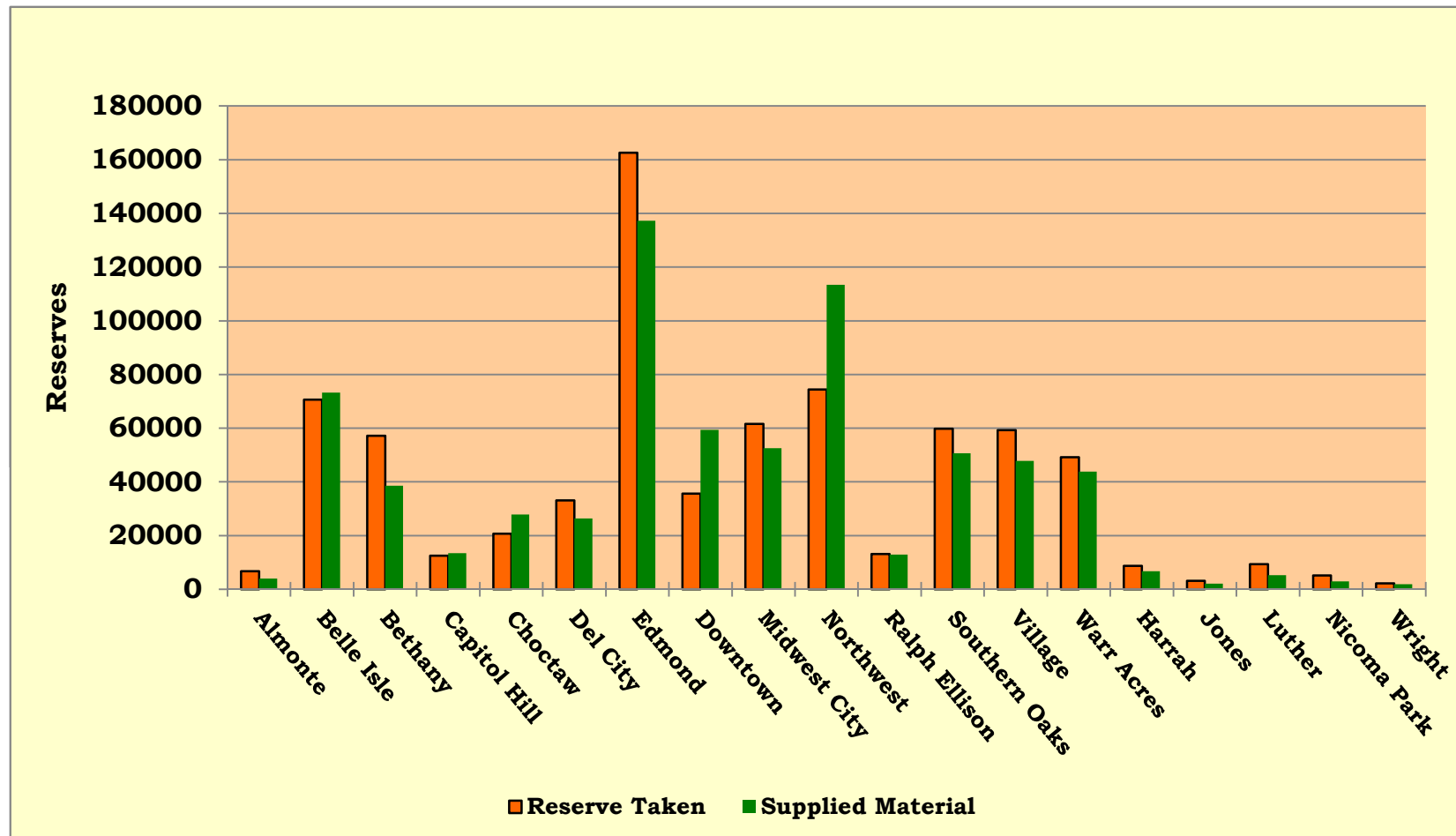
## Computer Usage by Minor Customers

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

	FY	Month Customers	%	Month Visits	%	Month Hours Used	%	Year Customers	%	Year Visits	%	Year Hours Used	%
RALPH ELLISON	12	41		1,469		1,278.93		1,043		19,807		14,620.72	
	13	43		1,532		1,196.52		1,087		20,392		16,029.34	
		<b>2</b>	<b>4.9</b>	<b>63</b>	<b>4.3</b>	<b>-82.41</b>	<b>-6.4</b>	<b>44</b>	<b>4.2</b>	<b>585</b>	<b>3.0</b>	<b>1,408.62</b>	<b>9.6</b>
SOUTHERN OAKS	12	61		1,324		1,083.73		1,202		16,201		12,503.50	
	13	122		3,523		2,924.30		1,694		27,924		22,920.65	
		<b>61</b>	<b>100.0</b>	<b>2,199</b>	<b>166.1</b>	<b>1,840.57</b>	<b>169.8</b>	<b>492</b>	<b>40.9</b>	<b>11,723</b>	<b>72.4</b>	<b>10,417.15</b>	<b>83.3</b>
VILLAGE	12	42		837		690.44		853		10,461		8,449.03	
	13	35		511		508.17		758		8,065		7,749.66	
		<b>-7</b>	<b>-16.7</b>	<b>-326</b>	<b>-38.9</b>	<b>-182.27</b>	<b>-26.4</b>	<b>-95</b>	<b>-11.1</b>	<b>-2,396</b>	<b>-22.9</b>	<b>-699.37</b>	<b>-8.3</b>
WARR ACRES	12	29		549		472.77		569		8,947		6,818.03	
	13	35		929		934.12		548		11,453		9,965.27	
		<b>6</b>	<b>20.7</b>	<b>380</b>	<b>69.2</b>	<b>461.35</b>	<b>97.6</b>	<b>-21</b>	<b>-3.7</b>	<b>2,506</b>	<b>28.0</b>	<b>3,147.24</b>	<b>46.2</b>
HARRAH	12	7		142		147.89		127		1,723		1,718.97	
	13	2		65		101.43		102		712		862.47	
		<b>-5</b>	<b>-71.4</b>	<b>-77</b>	<b>-54.2</b>	<b>-46.46</b>	<b>-31.4</b>	<b>-25</b>	<b>-19.7</b>	<b>-1,011</b>	<b>-58.7</b>	<b>-856.50</b>	<b>-49.8</b>
JONES	12			2		2.15		19		66		45.62	
	13	1		7		1.65		18		55		22.94	
		<b>1</b>	<b>100.0</b>	<b>5</b>	<b>250.0</b>	<b>-.50</b>	<b>-23.3</b>	<b>-1</b>	<b>-5.3</b>	<b>-11</b>	<b>-16.7</b>	<b>-22.68</b>	<b>-49.7</b>
LUTHER	12	14		161		115.96		181		1,852		1,764.46	
	13	4		117		115.45		155		1,268		1,176.88	
		<b>-10</b>	<b>-71.4</b>	<b>-44</b>	<b>-27.3</b>	<b>-.51</b>	<b>-.4</b>	<b>-26</b>	<b>-14.4</b>	<b>-584</b>	<b>-31.5</b>	<b>-587.58</b>	<b>-33.3</b>
NICOMA PARK	12	2		41		39.14		31		212		167.93	
	13	1		11		9.68		39		173		120.28	
		<b>-1</b>	<b>-50.0</b>	<b>-30</b>	<b>-73.2</b>	<b>-29.46</b>	<b>-75.3</b>	<b>8</b>	<b>25.8</b>	<b>-39</b>	<b>-18.4</b>	<b>-47.65</b>	<b>-28.4</b>
WRIGHT	12	1		46		32.45		49		672		467.49	
	13	1		20		11.34		43		291		172.60	
			<b>.0</b>	<b>-26</b>	<b>-56.5</b>	<b>-21.11</b>	<b>-65.1</b>	<b>-6</b>	<b>-12.2</b>	<b>-381</b>	<b>-56.7</b>	<b>-294.89</b>	<b>-63.1</b>
TOTAL	12	412		9,642		8,196.30		9,513		125,472		99,325.79	
	13	634		14,839		12,925.08		11,309		147,100		124,948.33	
		<b>222</b>	<b>53.9</b>	<b>5,197</b>	<b>53.9</b>	<b>4,728.78</b>	<b>57.7</b>	<b>1,796</b>	<b>18.9</b>	<b>21,628</b>	<b>17.2</b>	<b>25,622.54</b>	<b>25.8</b>

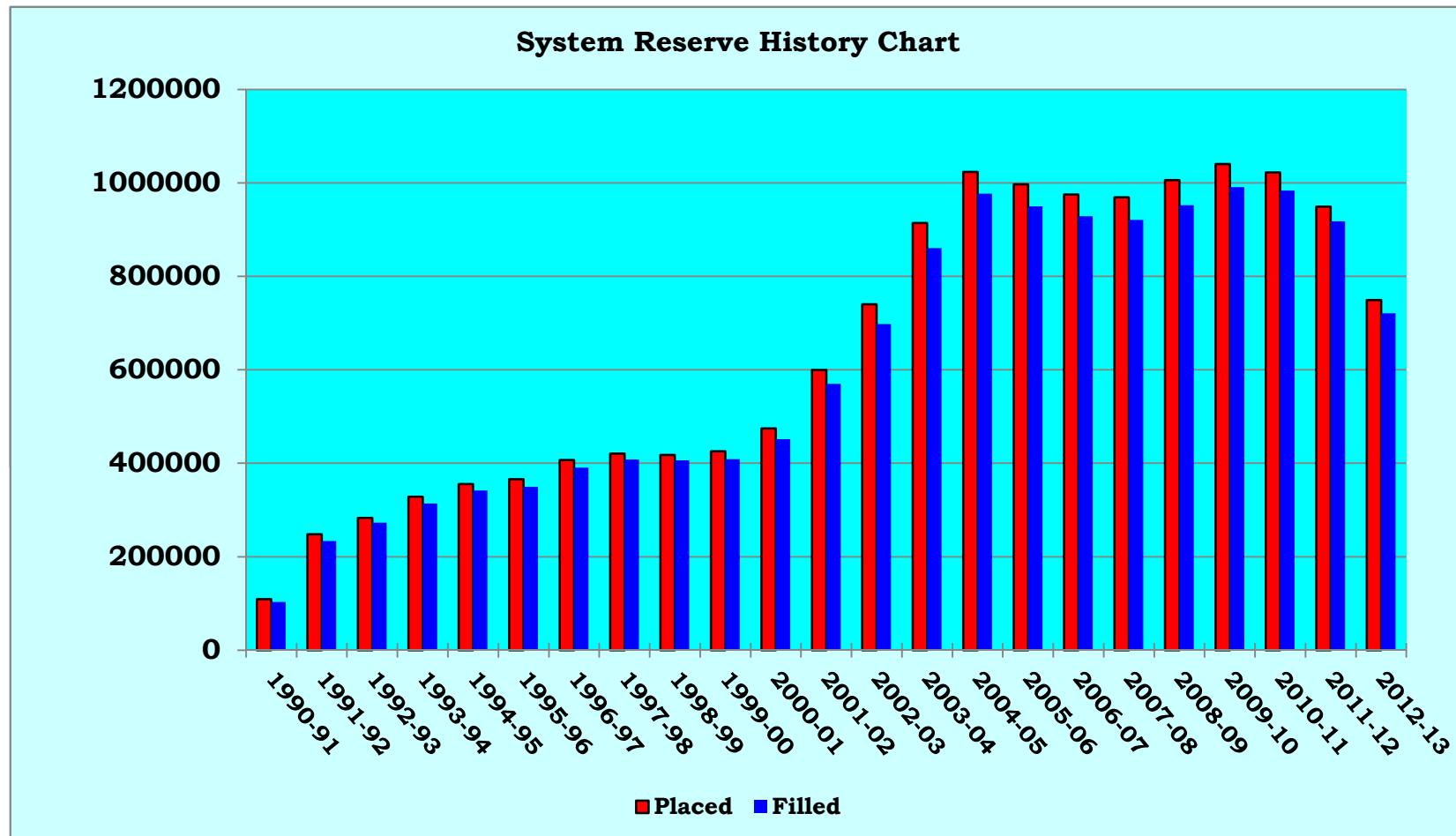
## System Reserve Report

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)



## System Reserve Report

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)





# System Reserves Report

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
ALMONTE	12						
	13	2,577	6,736		2,397	5,784	
		<b>2,577</b>	<b>6,736</b>		<b>2,397</b>	<b>5,784</b>	
BELLE ISLE	12	8,346	89,956		7,829	85,545	
	13	5,757	70,638		4,066	66,103	
		<b>-2,589</b>	<b>-19,318</b>	<b>-21.5</b>	<b>-3,763</b>	<b>-19,442</b>	<b>-22.7</b>
BETHANY	12	6,281	63,785		5,768	60,142	
	13	5,538	57,156		5,355	53,884	
		<b>-743</b>	<b>-6,629</b>	<b>-10.4</b>	<b>-413</b>	<b>-6,258</b>	<b>-10.4</b>
CAPITOL HILL	12	1,118	11,904		1,011	11,480	
	13	1,045	12,529		1,041	12,071	
		<b>-73</b>	<b>625</b>	<b>5.3</b>	<b>30</b>	<b>591</b>	<b>5.1</b>
CHOCTAW	12	2,008	22,686		1,907	21,730	
	13	2,161	20,723		2,162	20,039	
		<b>153</b>	<b>-1,963</b>	<b>-8.7</b>	<b>255</b>	<b>-1,691</b>	<b>-7.8</b>
DEL CITY	12	2,866	38,055		3,038	34,885	
	13	3,087	33,108		2,883	31,177	
		<b>221</b>	<b>-4,947</b>	<b>-13.0</b>	<b>-155</b>	<b>-3,708</b>	<b>-10.6</b>
EDMOND	12	16,341	177,759		15,416	171,344	
	13	15,076	162,616		14,976	157,597	
		<b>-1,265</b>	<b>-15,143</b>	<b>-8.5</b>	<b>-440</b>	<b>-13,747</b>	<b>-8.0</b>
DOWNTOWN	12	3,803	42,046		3,563	40,290	
	13	3,191	35,651		3,111	34,017	
		<b>-612</b>	<b>-6,395</b>	<b>-15.2</b>	<b>-452</b>	<b>-6,273</b>	<b>-15.6</b>
MIDWEST CITY	12	6,369	67,291		5,914	64,922	
	13	5,596	61,567		5,367	59,597	
		<b>-773</b>	<b>-5,724</b>	<b>-8.5</b>	<b>-547</b>	<b>-5,325</b>	<b>-8.2</b>
NORTHWEST	12						
	13	7,856	74,410		7,406	70,538	
		<b>7,856</b>	<b>74,410</b>		<b>7,406</b>	<b>70,538</b>	
RALPH ELLISON	12	1,089	14,059		1,077	13,531	
	13	951	13,132		998	12,663	
		<b>-138</b>	<b>-927</b>	<b>-6.6</b>	<b>-79</b>	<b>-868</b>	<b>-6.4</b>
SOUTHERN OAKS	12	6,273	69,597		5,900	66,664	
	13	5,560	59,839		5,496	57,805	
		<b>-713</b>	<b>-9,758</b>	<b>-14.0</b>	<b>-404</b>	<b>-8,859</b>	<b>-13.3</b>

## System Reserves Report

July 1, 2012 through April 30, 2013 (83.33% of the 12-13 Fiscal Year)

		Month Placed	Year Placed	%	Month Filled	Year Filled	%
VILLAGE	12	7,804	85,840		7,716	82,897	
	13	5,312	59,325		5,498	57,321	
		<b>-2,492</b>	<b>-26,515</b>	<b>-30.9</b>	<b>-2,218</b>	<b>-25,576</b>	<b>-30.9</b>
WARR ACRES	12	5,880	75,970		5,489	73,243	
	13	4,792	49,166		4,595	47,422	
		<b>-1,088</b>	<b>-26,804</b>	<b>-35.3</b>	<b>-894</b>	<b>-25,821</b>	<b>-35.3</b>
HARRAH	12	894	9,428		858	9,078	
	13	775	8,738		765	8,541	
		<b>-119</b>	<b>-690</b>	<b>-7.3</b>	<b>-93</b>	<b>-537</b>	<b>-5.9</b>
JONES	12	272	3,672		277	3,646	
	13	324	3,173		292	3,096	
		<b>52</b>	<b>-499</b>	<b>-13.6</b>	<b>15</b>	<b>-550</b>	<b>-15.1</b>
LUTHER	12	802	9,944		837	9,778	
	13	1,028	9,414		995	9,273	
		<b>226</b>	<b>-530</b>	<b>-5.3</b>	<b>158</b>	<b>-505</b>	<b>-5.2</b>
NICOMA PARK	12	568	5,509		580	5,227	
	13	528	5,129		510	5,012	
		<b>-40</b>	<b>-380</b>	<b>-6.9</b>	<b>-70</b>	<b>-215</b>	<b>-4.1</b>
WRIGHT	12	261	2,824		251	2,750	
	13	209	2,256		194	2,177	
		<b>-52</b>	<b>-568</b>	<b>-20.1</b>	<b>-57</b>	<b>-573</b>	<b>-20.8</b>
TOTAL	12	71,777	798,425		68,217	765,082	
	13	72,091	752,486		68,831	721,085	
		<b>314</b>	<b>-45,939</b>	<b>-5.8</b>	<b>614</b>	<b>-43,997</b>	<b>-5.8</b>

## **EXECUTIVE DIRECTOR'S REPORT**

**MAY 2013**

### ***Warr Acres Public Art Selected***

The Warr Acres Public Art committee met on Thursday May 9 to interview 3 artists who submitted proposals for a public art project at Warr Acres. The committee selected Randy Vaughn, a metal specialist from Broken Arrow, Oklahoma for his submission of a contemporary Steel Structure titled "Mind Connect". The piece will be placed in the median between the parking lot and the drive at Warr Acres. We will bring a replica of the piece to the meeting on Thursday.

### ***MLS commissioner and MLS staff member and elected to national leadership roles***

Cindy Friedemann, MLS Commission member, has been elected Secretary/Treasurer of the United for Libraries (Association of Library Trustees, Advocates, Friends and Foundations) which is a division of the American Libraries Association (ALA). I know that Cindy will represent us well at the national level and we are excited for her as she assumes this role.

In addition, Todd Olberding has been elected as an at large board member to the BES (Building and Equipment Section of the LAMA (Library Administrative/Management) division of ALA. Congratulations to Todd as well.

### ***National Library Legislative Day***

The director's report is somewhat short this month as I just returned from National Library Legislative Day. We were fortunate to be able to meet with Representatives Bridenstine, Mullin and Lankford and chatted for a minute with Senator Coburn. We met with staff from the other offices as well. In the overall scheme of things, libraries are generally well received, and one congressman commented that he was impressed with how effective we were and how well we spent taxpayer's dollars. As he said "Libraries are a good return on investment".

### ***Downtown Landscaping***

If you drive by downtown or have a meeting in the downtown area; please take a look at the improved landscaping directly under the overhang at the front entrance to the library. While we could not improve all of the landscape beds due to the impending work of Project 180 on Park Avenue; we were able to pull out the plantings of the interior beds and replace them with more shade tolerant, attractive plantings. The Oklahoma City Community Foundation via staff member, Brian Dougherty, assisted us with landscaping plans and ideas.

## ***DIRECTOR OUTREACH ACTIVITIES***

- Attended Rotary 29 Club Meetings
- Presentation at Bethany City Hall
- OLA Legislative Meeting
- Attended American Library Association Nat'l. Library Legislative Day in Washington, DC

## ***FUTURE LIBRARY EVENTS OF SPECIAL NOTE:***

### ***Home Run: The Story of Babe Ruth***

Exhibit - June 1-30, Library hours

Location: Midwest City

All Ages

Oklahoma's own award-winning artist and illustrator Mike Wimmer has illustrated many books for children, including "Home Run: The Story of Babe Ruth." The book, written by Robert Burleigh, was named an ALA Notable Children's Book. The exhibit includes 17 paintings of original artwork for Home Run.

### ***Almonte Knitting Circle***

Wednesday, June 5, 2013

Time: 3:30pm-5:00pm

Location: Almonte

Adults

Attention knitters and crocheters! Bring your current project and join Almonte's informal needlework group! Very basic instruction will be provided if needed. (Bring your own yarn and needles please.) Wednesdays from 3:30-5:00p

### ***Tai Chi***

Thursday, June 6, 2013

Time: 4:00pm-5:00pm

Location: Northwest

Adults and Seniors

Evidence suggests that Tai Chi is an effective means of improving balance, strengthening muscles, and building confidence to prevent falls. Tai Chi is a low-impact exercise that can be performed almost anywhere. Come experience a 24 step form of Tai Chi taught by talented volunteer, David Johnson.

### ***Family Game Night***

Thursday, June 6, 2013

Time: 6:30pm-8:30pm

Location: Village

All Ages

Bring your whole family (all ages) to the library to play all kinds of games! Light refreshments and games will be provided. Please preregister by calling 755-0710 or visiting the Information Desk.

### ***Friday Films and Family Fun***

Friday, June 7, 2013

Time: 9:00am-6:00pm

Location: Southern Oaks

All Ages



Looking for fun on a Friday night! Come to the library every Friday to check out our movie collection. Free popcorn & candy for every five items checked out. Fun for the entire family & it's free! Please limit one gift per family.

***Live! @ the Library - The Touch KRMP***

Monday, June 10, 2013

Time: 9:00am-11:00am

Location: Ralph Ellison

All Ages

The Open-Mic Talk Show is broadcasting live from Ralph Ellison each weekday morning during the week leading up to Juneteenth. You won't want to miss seeing and hearing in person popular radio personalities conduct their talk show and take calls from listeners. Runs June 10-14.

Co-Sponsor: Perry Publishing and Broadcasting.

***Juneteenth at Washington Park***

Saturday, June 15, 2013

Time: 10:00am-5:00pm

Location: Ralph Ellison

All Ages

Juneteenth is heading down to Washington Park this year, so be sure to join us in the festivities! With music, food, speeches, games, children's activities, and much more, there will be something for everyone to enjoy. Cosponsor: Perry Publishing.

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## THE POWER OF BOOKS

**Event:** Literary Voices.

**Hosted by:** Sponsor Chickasaw Nation and the Library Endowment Trust.

**Where:** Oklahoma City Golf & Country Club.

**Honored:** Friends of the Metropolitan Library were given the Lee B. Brawner Lifetime Achievement Award accepted by Hugh Rice.

**Theme:** "Reading is your passport to adventure" was the theme, which was reflected in young women wearing vintage stewardess uniforms and table centerpieces of globes, passports and red roses.

**Guest speaker:** David McCullough, twice winner of the Pulitzer Prize, twice winner of the National Book Award and recipient of the Presidential Medal of Freedom, the nation's highest civilian award. McCullough was a motivating, fascinating speaker who recounted his life and thoughts as a writer. With occasional dry humor slipped in from time to time, he continued to hold the audience's attention as he reiterated the importance of books, reading and libraries.

**Chairmen:** Carol Troy was chairman and Elaine Levy co-chairman. Robert Clements is Library Endowment Trust President.

Seen among the library patrons were: Jane Harlow and Billy Bowden, Royce and Kirk Hammons, Linda and Steve Garrett, Terri Cooper, Rita and Al Dearmon, Debbie and Paul Dudman, Jose Freede, Polly Nichols, Anna and John McMillin, Mary and Bill Price, Barbara Eskridge, Peggy and Doug Cummings, Sue Ann and Dudley Hyde, Judy Love, Beth and James Tolbert III and LaDonna and Herman Meinders.



Harrison and Elaine Levy, guest author David McCullough, Carol and Mac Troy.



**Lana Lopez, Jane Thompson, Robert and Sody Clements.**

PHOTOS BY DAVID FAYTINGER, FOR THE OKLAHOMAN





Above: CO-CHAIRMAN ELAINE LEVY, left, and Chairman Carol Troy, right, enjoy introducing the matchless and truly charming writer David McCullough.

At right: MIKE AND KARLEEN Krywucki join Sarah and Dan Hogan in line to meet David McCullough.



## Literary Voices features McCullough

**H**ATS OFF TO Carol Troy, chairman, her co-chairman Elaine Levy and their outstanding Literary Voices Committee for an evening well planned and executed.

The evening began with cocktails and an informal reception with time to meet the acclaimed David McCullough upstairs at the Oklahoma City Golf and Country Club. In no time, we were escorted down to the Ballroom for the continued "passport to adventure."

Hosted by the Library Endowment Trust and presented by the Chickasaw Nation, each year this dinner is one of the most anticipated events in OKC and true to form, this year was no exception.

Among the highlights of the evening was the presentation of the Lee B. Brawner Lifetime Achievement Award. This year's recipient was



**Gaillardia Gatherings**  
By  
**Linda Haneborg**

the Friends of the Metropolitan Library System. Previous winners included Hugh Rice, Jeanne Hoffman Smith, Jim and Ron Norick, Penny McCaleb, Barbara Eskridge, John Rex, Sarah Hogan, Beth and Jim Tolbert, Nancy Anthony and Lee Brawner.

David McCullough's persona and his presentation lived up to his hype. His bio states he has been an editor, essayist, teacher, lecturer and familiar presence on public television and as a narrator of movies.

As an avid reader and devoted painter, he has

enjoyed a lifelong interest in art and architecture. Widely acclaimed as a "master of the art of narrative history," David is twice winner of both the Pulitzer Prize and the Presidential Medal of Freedom. No wonder we were spellbound by his words and his charismatic elan.

Seen taking in every delicious moment were Ellen Fleming, Bill and Mary Price, Tamara Herman (as the cutest Pan Am stewardess ever), Lee and Suzie Symcox, Helen Wallace, Donna Morris, Jane Harlow, Mike and Cindi Shelby, Paul and Debbie Dudman, Bill and Lil Ross, Ann Alspaugh, Bob and Karen Browne, Joan Frates, Julie Hall, Bob and Heather Ross, Darcie Harris, Jose Freede and Linda Garrett.

We can't wait to see what next year has in store for us.



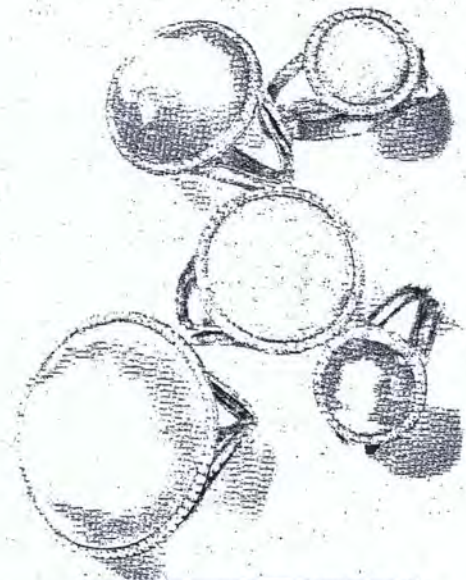
POLLY NICHOLS, Jim Vallion, Ann Felton, Gilliland and Mary Strehl enjoy the prelude at Literary Voices.

Linda Haneborg/okcfriday

GAIL HUNERYAGER, left, with Myrla and Gary Pierson enjoying the lovely entree of filet mignon with potato puree, white and green asparagus and dessert of vanilla crème brulee with raspberry and mint leaf.

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## A high five for summer reading

Gov. Mary Fallin, left, looks on as state schools Superintendent Janet Barresi shows a bookmark to students from James L. Dennis Elementary School on Friday at the Patience S. Latting Northwest Library, 5600 NW 122, in Oklahoma City. Fallin and Barresi were kicking off the state Department of Education's 2013 Summer Reading Program called Read 5 for Summer by reading to the students.

PHOTO BY PAUL B. SOUTHERLAND, THE OKLAHOMAN