

# **METROPOLITAN LIBRARY COMMISSION OF OKLAHOMA COUNTY**

## **ADMINISTRATIVE & PERSONNEL COMMITTEE**

### **AGENDA**

Members: Dr. Ann Caine, Chair  
Carolyn Cornelius  
Margaret Graham  
Marguerite Ross  
Alexandra Vera

Wednesday, April 16, 2008  
3:00 p.m.  
Downtown Library  
300 Park Avenue  
4<sup>th</sup> Floor, Classrooms A & B  
Oklahoma City, OK 73102  
Telephone: (405) 231-8650

I. Call to Order and Establishment of Quorum – Dr. Ann Caine, Chair

II. Executive Session

To discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, pursuant to the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes § 307, (B)(1)

Review the grievance of Darlene Quinn, Library Assistant, in accordance with the Grievance Procedure of the Metropolitan Library System regarding:

- December Performance Evaluation

Affirm due process recommendation from Administration regarding employment of above named employee.

And render the final decisions concerning said employee, to be implemented by the Executive Director.

III. Return to open meeting for action of the grievance

IV. Adjournment